



GOVERNMENT OF SINDH  
(LABOUR & HUMAN RESOURCES DEPARTMENT)  
WORKERS EDUCATION REGIONAL CENTRE, NILAT  
Main University Road Block-7 Gulshan-e-Iqbal, Near Safari Park, Karachi - 75300

NO.NILAT/WEK/751/2017-18

Dated: - 5<sup>th</sup> June, 2018

To,


The Managing Director  
Sindh Public Procurement Regulatory Authority (SPPRA)  
Government of Sindh  
Karachi

Subject:- REQUEST FOR HOSTING OF BID EVALUATION REPORT.

Kindly find enclosed here with Bid Evaluation Report (in original) on standard format for procurement of Plant & Machinery (Photocopier) along with soft copy of CD and the following documents for hosting on the website of SPPRA, Government of Sindh, Karachi as per Rule -45 of SPPRA Rules 2010(Amended 2013).

1. Minutes of Bid opening meeting (original).
2. Bid Evaluation Report (original).
3. Comparative Statement (original).
4. Bidders Eligibility Criteria Report (Copy)
5. Attendance Sheet of bidders (Copy).
6. Attendance Sheet of Procurement Committee(copy)
7. Minutes of Meeting for finalization of bid (copy).

Encl: as above.

  
(Mrs. Nazma Perveen)  
Deputy Director/  
Chairman PC


Copy to:

1. Net working incharge, SPPRA, for hosting the above documents in website.
2. P.S to Director General, NILAT Karachi.
3. P.S to Secretary, Labour and Human Resources Department Government of Sindh.

SPPRA INWARD DIARY

NO : 9632

DATED : 06-06-2018

  
(Mrs. Nazma Perveen)  
Deputy Director/  
Chairman PC

GOVERNMENT OF SINDH  
(LABOUR & HUMAN RESOURCES DEPARTMENT)  
WORKERS EDUCATION REGIONAL CENTRE, NILAT  
Main University Road Block-7 Gulshan-e-Iqbal, Near Safari Park, Karachi – 75300

MINUTES THE MEETING FOR OPENING OF TENDER FOR PURCHASE OF  
PLANT AND MACHINERY (PHOTOCOPIER) FOR THE FINANCIAL YEAR, 2017-2018

A meeting of procurement committee of workers education regional centre, NILAT, Karachi, Labour and Human Resources Department, Government of Sindh was held on 04-06-2018 for opening of the bids received in respect of subject Notice Inviting Tender (NIT) No. NILAT/ WEK /738 /2017-18 dated 16-05-2018 hosted on the WEBSITE of Sindh Public Procurement Regulatory Authority (SPPRA) at Sr. No. 05 of 37718 till the dead lines of submission.

The procurement committee comprised of the following members and all attended the meeting (attendance sheet of members of PC is enclosed).

1. Mrs. Nazma Perveen, Deputy Director Workers Education Regional Centre, NILAT Karachi Chairman
2. Mr. Noorul Hadi, Deputy Director, NILAT Karachi Government of Sindh Member.
3. Mr. Musarrat Mukhtar, Deputy Director, Directorate of Commerce and Industries, Karachi. Member.

The following three (03) interested bidders / Firms obtained the bidding documents from workers education regional centre, NILAT Karachi, and all bidders submitted their bids.

1. M/s. office automation Group Karachi.
2. M/s. Shrazi Trading Company ltd Karachi
3. M/s. Hascombe Business solution (Pvt) ltd Karachi.


The procedure / method of Single Stage One Envelop bidding was opted as provided in SPPRA "Rule 2010 and procurement committee opened the bids at 1.00 PM one by one in the presence of the above mentioned participants (Attendance Sheet enclosed). The chairman of the procurement committee announced the rate and amount of earnest money / bid security quoted by the bidders loudly and encircled the amount by the Chairman of Procurement Committee.

After all codal formalities as per SPPRA Rule 2010 (Amended 2013), the committee shall examine all the bids as per configuration / specifications and terms and conditions provided in the bidding documents arithmetical checks and verify the documents and bid security submitted by the bidders, procurement committee Unanimously decided that the next meeting will be call on 05-06-2018 for scrutinization / finalization of the tender.

Procurement Committee meeting ended with the vote of thanks to and from the chair.

  
Mr. Noor-ul- Hadi  
Deputy Director, NILAT Karachi  
Member Procurement Committee.

  
Mr. Musarrat Mukhtar,  
Deputy Director, Directorate of commerce  
& Industries Karachi  
Member Procurement Committee

  
Mrs. Nazma Perveen  
Deputy Director/  
Chairman Procurement Committee

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**BID EVALUATION REPORT**

1.	Name of Procurement Agency	Workers Education Regional Centre, NILAT Labour & H.R Department Government of Sindh- Karachi
2.	Tender Reference No.	NO.NILAT/WEK/738/2017-18
3.	Tender Description / Name of Work / item	Supply of Plant & Machinery (Photocopier)
4.	Method of Procurement	Single Stage one Envelop.
5.	Tender Published Print & Electronic media SPPRA) ID No & News papers names with dates.	SPPRA web site at sr.no 05 of 37718- Sr. 37717
6.	Total Bid documents Sold	Three (03) Issued free of cost.
7.	Total Bids received	Three (03)
8.	Technical & Bid opening date (if applicable) (Provide details in separate form)	N/A
9.	No. of Bid Technically qualified (if applicable)	Three (03) (Bidders Eligibility / qualification criteria is enclosed
10.	Bid(s) Rejected	NO.
11.	Financial Bid Opening date	04-06-2018 (Minutes of Bid Opening Meeting is enclosed)



## 12. Bid Evaluation Report:

S.NO	Name of Firm or Bidder	Cost offered by the Bidder Rs.	Ranking in terms of cost	Comparison with Estimated Cost	Reasons for Acceptance / Rejection	Remarks
1	2	3	4	5	6	7
1.	M/s. Hascombe Business solution (Pvt) ltd Karachi.	133308	1st	230000	Accepted due to lowest cost	
2.	M/s. office automation Group Karachi.	153000	2nd	do	Rejected	
3.	M/s. Shrazi Trading Company ltd Karachi	260000	3rd	do	Rejected	

  
Mr. Noor-ul- Hadi  
Deputy Director, NILAT Karachi  
Member Procurement Committee.


  
Mr. Musarrat Mukhtar,  
Deputy Director, Directorate of commerce  
& Industries Karachi Government of Sindh  
Member Procurement Committee


  
Mrs. Nazma Perveen  
Deputy Director Workers Education Regional Centre, NILAT  
Chairman Procurement Committee

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COMPARATIVE STATEMENT FOR SUPPLY OF MACHINERY & EQUIPMENT (PHOTOCOPIER)  
FOR THE FINANCIAL YEAR, 2017-2018

S.No	Evaluation Criteria	Quantity	M/s. Hascombe Business solution Private limited Karachi.	M/s. office automation Group Karachi	M/s. Shirazi Trading Company Private Limited Karachi
01.	Multipurpose Heavy duty Photocopier 25 CPM printer colour scanner and working paper handling Maximum A3 by pass Tray.	01	Rs.133,308/=	Rs.153,000/=	Rs.260,000/=

  
Mr. Noor-ul- Hadi  
Deputy Director, NILAT Karachi  
Government of Sindh Member Procurement.  
Committee.

  
Mr. Musarrat Mukhtar,  
Deputy Director, Directorate of commerce  
& Industries Karachi Government of Sindh  
Member Procurement Committee

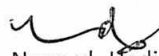
  
Mrs. Nazma Perveen  
Deputy Director Workers Education Regional Centre, NILAT  
Chairman Procurement Committee

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NIT NO. : NILAT /WEK/738/2017-2018 (SPPRA Sr. No.05 of 37718)  
 Procedure / Method of Procurement : Single Stage one Envelop  
 Description of Work : Supply of Plant & Machinery  
 Date of opening : 04-06-2018

**BIDDERS ELIGIBILITY / QUALIFICATION CRITERIA FOR  
SUPPLY OF PHOTOCOPIER FOR THE YEAR, 2017-2018**

S.N	EVALUATION CRITERIA	M/s. Hascombe Business solution (Pvt) ltd Karachi.	M/s. Office automation Group Karachi.	M/s. Shirazi Trading Company Pvt ltd Karachi
1	Bidder must be provided company profile	y	y	y
2.	Bidder should have been minimum three years business experience of Plant & Machinery (Photocopier) supply and maintenance.	y	y	y
3.	Bidder should be registered in Income Tax and Sales Tax department.	y	y	y
4.	Bidder should have been successfully completed minimum Five Purchase Orders for Supply of plant and machinery(Photocopier) total value of Rupees Five Lakhs or more.	y	y	y
5.	Minimum Annual Turnover of bidder in last financial year, 2016-2017	y	y	y
6.	Bidder should be OEM or authorize Dealers/ Channel partners / Distributers	y	y	y
7.	Bidders must be provided assurance the Firm has never been blacklisted by any organization in the past.	y	y	y
	QUALIFIED / DISQUALIFIED	Qualified	Qualified	Qualified

  
 Mr. Noor-ul- Hadi  
 Deputy Director, NILAT Karachi  
 Member Procurement Committee

  
 Mrs. Nazma Perveen  
 Deputy Director Workers Education Regional Centre, NILAT  
 Chairman Procurement Committee

  
 Mr. Musarrat Mukhtar,  
 Deputy Director, Directorate of commerce  
 & Industries Karachi Government of Sindh  
 Member Procurement Committee

GOVERNMENT OF SINDH  
Labour and Human Resources Department  
WORKERS EDUCATION REGIONAL CENTER, NILAT, KARACHI

ATTENDANCE SHEET

**OF THE PARTICIPANTS FOR OPENING TENDER FOR SUPPLY OF PLANT & MACHINERY  
(PHOTOCOPIER) ON 4<sup>TH</sup> JUNE, 2018 AT 01:00 P.M.**

Note: It is certified that all the envelopes were sealed and opened in our presence.



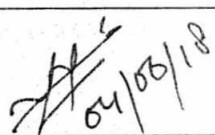
Sr. No.	Name of Bidders / Firms	Name of Authorized Person	CNIC	Contact No.	Signature
1	Hussain Business Solution Sesteman	LAEEQ KHAN	4210166417667	0333 2282859	Hussain
2	OFFICE AUTOMATION Group	SABIA RANA Syed Farhan	42201-79072947	0301-2268562	MF
3	Shiqi Trading Co. (Pvt) Ltd.	Ali	42201-291947857	0304-22716213	Ali
4					
5					



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Main University Road Block-7 Gulshan-e-Iqbal, Near Safari Park, Karachi – 75300

ATTENDANCE SHEET  
PROCUREMENT COMMITTEE OF  
WORKERS EDUCATION REGIONAL CENTRE, NILAT KARACHI  
FOR OPENING FINANCIAL PROPOSALS FOR  
SUPPLY OF PLANT AND MACHINERY (PHOTOCOPIERS)

Dated: - 4th June, 2018

Sr. NO	Name & Designation	Procurement Committee of Workers Education Regional Centre, NILAT Karachi	Signature
1.	Mrs. Nazma Perveen Deputy Director, Workers Education Regional Centre, NILAT Karachi	Chairman	 4/6/18.
2.	Mr. Noor-ul- Hadi Deputy Director NILAT Karachi	Member	
3.	Mr. Musarrat Mukhtar, Deputy Director, Directorate of commerce & Industries Karachi	Member	 04/06/18



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MINUTES THE MEETING FOR SCRUTINIZATION / FINALIZATION OF TENDERS  
HELD ON 05-06-2018

A meeting of procurement committee of workers education regional centre, NILAT Karachi, Labour and Human Resources Department, Government of Sindh was held on 05-06-2018 for scrutinization / finalization of the following bids received in respect of subject Notice Invited Tender (NIT) No. NILAT/ WEK /738 /2017-18 hosted on the website of Sindh Public Procurement Regulatory Authority (SPPRA) at Sr. No. 05 of 37718 till the dead line of submission i.e. 04-06-2018 up to 12.00 noon.

The procurement committee comprised of the following members and all attended the meeting.

- 01 Mrs. Nazma Perveen, Deputy Director Workers Education Regional Centre, NILAT Karachi Chairman
- 2 Mr. Noorul Hadi, Deputy Director, NILAT Karachi Government of Sindh Member.
- 3 Mr. Musarrat Mukhtar, Deputy Director, Directorate of Commerce and Industries, Karachi. Member.

The following three (03) interested bidders / Firms obtained the bidding document from workers education regional centre, NILAT Karachi. and submitted their bids.


1. M/s. office automation Group Karachi.
2. M/s. Shrazi Trading Company ltd Karachi
3. M/s. Hascombe Business solution (Pvt) ltd Karachi.

The Procurement committee of Workers Education Regional Centre, NILAT Karachi after detailed scrutiny considered eligibility criteria / requirements /specifications of tender for supply of photocopier unanimously decided that M/s. **Hascombe Business solution (Pvt) ltd Karachi** is hereby recommended for the award of contract for the supply of photocopier .

The Procurement Committee meeting ended with the vote of thanks to and from the chair.



Mr. Noor-ul- Hadi  
Deputy Director, NILAT Karachi  
Member Procurement Committee.



Mr. Musarrat Mukhtar,  
Deputy Director, Directorate of commerce  
& Industries Karachi  
Member Procurement Committee



Mrs. Nazma Perveen  
Deputy Director/  
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