

<b>Supply of Printed Stationery Bid Evaluation Report</b>		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/642/2015
3	Tender Description	Supply of Printed Stationery
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No: 25793. Express Tribune, Daily Express, Daily Ibrat (12/11/2015)
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical & Financial Bid Opening Date & Time	27/11/2015 at 1130 Hrs.
9	No. of bid qualified	01
10	Bid(s) Rejected	-

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Eligibility/Technical Criteria	Total Bid Offered (per month)	Ranking in terms of Cost	Comparison with Estimated Cost (Rs.19,200,000)	Reasons for acceptance/rejection	Remarks
0	1	2	4	5	6	7	8
1.	M/s. Print Link	Qualified	Rs.15,591,072/-	Lowest Bidder	Rs.3,608,928/- below the estimated cost	Accepted – Only Qualified Bidder	Rule-48 has been complied with

Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. **M/s. Print Link** stands as only Qualified Evaluated Bidder for Supply of Printed Stationery.

**Members - Procurement Committee**

Head of Administration  
(Lt. Col (R). Shahzad Begg)

Chief Financial Officer  
(Mr. Saeed Jamal)

Chief Manager, IDBL  
(Mr. Syed Muhammad Aqeel)

The block contains three handwritten signatures, each written over a horizontal line. The signatures are in black ink and appear to be cursive or stylized. The first signature is at the top, the second in the middle, and the third at the bottom.

# SINDH BANK

07/12/2015

<b>Supply of Printed Stationery Bid Evaluation Report</b>		
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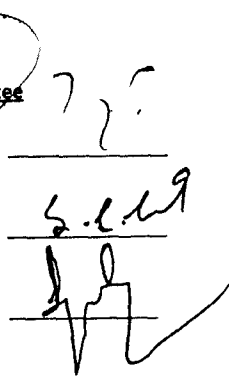
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**Members - Procurement Committee**

Head of Administration  
(Lt. Col (R). Shahzad Begg)

Chief Financial Officer  
(Mr. Saeed Jamal)

Chief Manager, IDBL  
(Mr. Syed Muhammad Aqeel)





ATTENDANCE SHEET  
BID OPENING -

FOR SELECTION OF Supply of Printed Stationary  
Date: 26/11/2015

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1	Punjab	Shoaib	0341 2114947	W.S.A - 2 Block - 18 F.B.A. on	

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

**MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)**

TYPE OF PROCUREMENT  ADMIN / IT / CONSULTANT / MEDIA  
TENDER NAME Supply of Rental Stationery  
TYPE OF TENDER  SINGLE STAGE-ONE ENVELOPE /  SINGLE STAGE-TWO ENVELOPE /  TWO STAGE /  TWO STAGE-TWO ENVELOPE  
OPENING DATE 27/11/15  
OPENING TIME 11:30 Hours

ATTENDANCE (MEMBER PC)  
Head of Administration  
Chief Financial Officer  
Chief Manager IDBL, Karachi

ATTENDANCE (REPS. OF BIDDERS)	NAME	FIRM
	<u>Shoaib</u>	<u>M/s. Print Link</u>

TOTAL BIDS ACCEPTED FOR EVALUATION # 1  
TOTAL BIDS REJECTED -  
REMARKS \_\_\_\_\_

**PROCUREMENT COMMITTEE SIGNATURE**

Head of Administration: \_\_\_\_\_  
Chief Finance Officer: S. S. Khan  
Chief Manager, IDBL: \_\_\_\_\_

### Inspection/Assessment Checklist


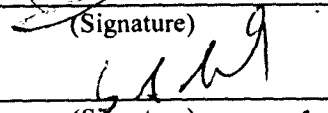
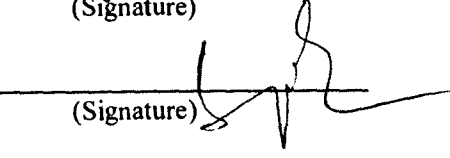
S#	Checklist	Yes	No
	Capability of 4 Colour Printing	✓	
	Requisite Qualified Staff	✓	
	Capability of Emergency Printing	✓	
	Does the vendor owns the printing facility premises or the rental agreement of the Premises is in the name of vendor.	✓	

Note: Acquiring of 'Yes' status in all serials of the checklist above is must for qualification.

Firm Name: M/S. PRINTLINK  
 Site Address: WS-A-2, Block 18, F.B AREA  
 Date & Time of Inspection: 15/04/18  
 Result-Inspection Report: QUALIFIED AS PER TENDER

Overall Report: Qualified / Disqualified

Names & Signatures- Procurement Committee:

1	<u>LT. COL (R) SHAHZAD BEGA</u> (Name) HBA	 (Signature)
2	<u>SABED JAMAL</u> (Name) CFO	 (Signature)
3	<u>SYED MUHAMMAD AREEB</u> (Name) CHIEF MANAGER IDRL	 (Signature)

✓  
 x Design Room  
 x Security Room  
 x MCR  
 x SINGLE color  
 x 250 STAFF  
 x ACCT DEPT

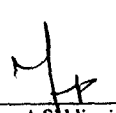
Dated: 4/12/15  
 Printed Stationery


Serial No: 01


Bidder PRINTLINK

S. No.	Requisite	Vendor Action	Sufficient Evidence Produced	
			Yes	No
1	Minimum 4 x Banks Currently on Cliental List on Tendered Related Experience	Letters to be attached duly issued from each concerned Bank verifying that the company is currently printing stationary for them.	✓ Yes	No
2	Minimum 5 year experience in the relevant field	NTN Certificate / Letter of Incorporation / Company Registration Letter is required to be enclosed	✓ Yes	No
3	Minimum an average of 15 million turnover in last 3 years	Audit Report or Tax Return of Last 3 Years	✓ Yes	No
4	Own Printing Premises	Attach Relevant Evidence including title document	✓ Yes	No
5	Multi Color Printing Facility	Attach evidence (will be confirmed at the time of Warehouse inspection) as per Annexure "J"	✓ Yes	No
6	Attach Minimum 4 certification of cliental satisfaction in the relevant field	Attach Relevant Letters from Clients	✓ Yes	No
<b>Qualified / Disqualified</b>				

Members Signatures- Evaluation Committee

  
 Farhan A Siddiqui  
 Administration Division


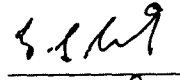
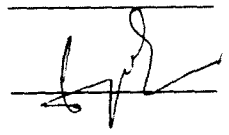
  
 Tahawar Raza  
 Operations Division

  
 Dilshad Hussain Khan  
 Finance Division

Members - Procurement Committee

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

Signature

**SIGNATURE MEMBERS PC-ADMIN**

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: [Signature]

**4 FINANCIAL PROPOSAL**

**PRICE SCHEDULE**

(Applicable for the year 2015-16)

Name of Bidder

**PRINTLINK**

S. No.	Items	Tentative Monthly Quantity	Color	Size	Unit Rate Per Item	Amount (Unit Rate x Quantity)
1	Voucher Register-100 Pages (Offset Paper of 70 gram)	50 Registers	1+1	8.25x13.25	Rs. 75/2	23,750/2
2	Security Stationery Register-100 Pages (Offset Paper of 70 gram)	50 Registers	1+1	8.25x13.25	Rs. 75/2	23,750/2
3	Account Opening Forms (Individual A/c. & Company A/c.) (Art Paper of 120 gram)	10,000 Forms	3+3	8.25 x 11.5	Rs. 55/2	255,000/2
4	Terms & Conditions for Account Opening (Art Paper of 120 gram with 03 fold) in urdu	10,000 Forms	3+3	24.5 x 12	Rs. 10/2	2100,000/2
5	Cash Book Register-100 Pages (Offset Paper of 70 gram)	100 Register	1+1	8.25 x 9	Rs. 75/2	27,500/2
6	Credit Vouchers (Offset Paper of 70 gram)	100 Pad of 100 sheets	1	4.25 x 8	Rs. 40	24,000/2
7	Debit Vouchers (Offset Paper of 70 gram)	100 Pad of 100 sheets	1	4.25 x 8	Rs. 40/2	24,000/2
8	Key Register-100 Pages (Offset Paper of 70 gram)	50 Registers	1+1	8.25x13.25	Rs. 75/2	23,750/2
9	A/c Opening Register-100 Pages (Offset Paper of 70 gram)	50 Registers	1+1	8.25x13.25	Rs. 75/2	23,750/2
10	A/c Closing Register-100 Pages (Offset Paper of 70 gram)	50 Registers	1+1	8.25x13.25	Rs. 75/2	23,750/2
11	Cheque Return Memo (Offset Paper of 70 gram)	200 Pad of 100 sheets	1	8.25 x 11.5	Rs. 38/2	27,600/2
12	Pay Order/DD/TT Request Forms (Offset Paper of 70 gram)	200 Pad of 100 sheets	1	8.25 x 11.5	Rs. 75/2	215,000/2
13	Deposit Slips NCR Sheet (1+1) -White & Blue	5000 Pad of 25 sets	1+1	5.5 x 7.75	Rs. 30/2	2150,000/2
14	Locker Application Form	1000 Leaves	3+1	16.5 x 11.5	Rs. 4.75/2	24,750/2
15	Specimen Signature Card for A/c (Cards of 310 gram)	20,000 nos	3	5 x 7.25	Rs. 4.75/2	29,250/2

[Signature]

376/100/2

# SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. S. S. [Signature]

Sindh Bank Limited

Head - Admin Div. [Signature]

Tender Document- Supply of Printed Stationary

Member-IDBL. [Signature]

S. No.	Item	Tentative Monthly	Color	Size	Unit Rate Per Item	Amount (Unit Rate x Quantity)
16	Specimen Signature Card for Locker Operation (Cards of 310 gram)	1000 nos	3	5 x 7.25	Rs. 4/2	24,000/2
17	Cash Debit Vouchers (Mandyali Paper of 55 gram)	100 Pad of 100 sheets	1	4.25 x 7	Rs. 42/2	24,200/2
18	Voucher Covers	5000 Leaves	1	6.5 x 17	Rs. 1.85/2	29,250/2
19	Misplaced Cheque Book Requisition Form (Offset Paper of 68 gram)	50 Pad of 100 sheets	1+1	8.25 x 11.5	Rs. 70/2	23,500/2
20	Sindh Bank Files - 360 gram	1000 Files	1	13.25 x 22	Rs. 15/2	215,000/2
21	Locker Visit Register-100 Pages (Offset Paper of 70 gram)	25 Registers	1+1	8.25x13.25	Rs. 75/2	21,875/2
22	Sindh Bank Personal Files - 700 gram	500 Files	3	13.25 x 22	Rs. 55/2	227,500/2
23	Visiting Cards	10,000 Cards	3	Standard size	Rs. 2.8/2	28,000/2
24	Envelopes A-4 (Offset Paper of 75 gram)	2,500 nos	3	10 x 12	Rs. 6.5/2	216,250/2
25	Envelopes Legal (Offset Paper of 75 gram)	1000 nos	3	11 x 15	Rs. 8.5/2	28,500/2
26	Envelopes Small (Offset Paper of 75 gram)	2500 nos	3	9 x 4	Rs. 4.7/2	211,750/2
27	Letter Head-A4 (Offset Paper of 100 gram)	2500 nos	3	8.25 x 11.75	Rs. 4.3/2	210,750/2
28	ATM Application Register-100 Pages (Offset Paper of 70 gram)	100 Registers	1+1	8.25 x 13.25	Rs. 75/2	27,500/2
29	Zakat Exemption Register-100 Pages (Offset Paper of 70 gram)	100 Registers	1+1	8.25 x 13.25	Rs. 75/2	27,500/2
30	Prize Bond Register-100 Pages (Offset Paper of 70 gram)	100 Registers	1+1	8.25x13.25	Rs. 75/2	27,500/2
31	TDR/ CDR Application Form (Offset Paper of 70 gram)	100 Pad of 100 sheets	1+1	8.25x 11.25	Rs. 78/2	27,800/2
32	Inward/Outward Mail Register-100 Pages (Offset Paper of 70 gram)	100 Register	1+1	8.25x13.25	Rs. 75/2	27,500/2
33	Attendance Register (Offset Paper of 70 gram)	100 Register	1+1	8.25x13.25	Rs. 75/2	27,500/2
34	Envelopes A-4 (Security Thread Envelop)	500 nos	3	10 x 12	Rs. 2/2	21,000/2

[Signature]



186 875/2



Sindh Bank Limited  
Tender Document- Supply of Printed Stationary

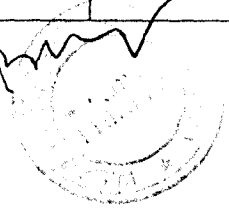
S. No.	Items	Tentative Monthly	Color	Size	Unit Rate Per Item	Amount (Unit Rate x Quantity)
35	Envelopes Legal (Security Thread Envelop)	✓ 500 nos	3	11 x 15	Rs. 2/2	2,000/2
36	Small Window Envelopes	✓ 5000 nos	3	9 x 4	Rs. 4.7/2	223,500/2
37	E-Forms – 1+3 copies with machine numbering	✓ 100 Pad of 25 sets	1 + 1	8.25x13.25	Rs. 155/2	215,500/2
38	M- Forms – 1+1 copy with machine numbering (Local Paper of 68 gram)	✓ 50 Pad of 50 sets	1 + 1	8.25x13.25	Rs. 115/2	25,750/2
39	I-Forms - 1+3 copy with machine numbering (Local Paper of 68 gram)	✓ 100 Pad of 50 sets	1 + 1	8.25x13.25	Rs. 115/2	215,500/2
40	LC Application & Agreement Form with numbering (Offset Paper of 70 gram)	✓ 500 Leaves	3 + 1	16.5 x 13.25	Rs. 4.5/2	2,250/2
41	LC Opening Register with numbering (Offset Paper of 70 gram)	✓ 50 Registers	1 + 1	8.25x13.25	Rs. 75/2	23,750/2
42	E-FORM Stock / Issue Register with numbering (Offset Paper of 70 gram)	✓ 50 Registers	1 + 1	8.25x13.25	Rs. 75/2	23,750/2
43	FDBC/FBP Register with numbering (Offset Paper of 70 gram)	✓ 50 Registers	1 + 1	8.25x13.25	Rs. 75/2	23,750/2
44	Inward Foreign Bills Register with numbering (Offset Paper of 70 gram)	✓ 50 Registers	1 + 1	8.25x13.25	Rs. 75/2	23,750/2
45	Leave Record Book (Offset Paper of 70 gram)	✓ 50 Registers	1 + 1	8.25x13.25	Rs. 75/2	23,750/2
46	Locker Account Ledger (Offset Paper of 70 gram)	✓ 50 Registers	1 + 1	8.25x13.25	Rs. 75/2	23,750/2
47	Atm window envelope ( 100 gram offset paper)	✓ 5000 nos	3	9 x 4	Rs. 3.5/2	217,500/2
48	Atm brochure ( 115 gram matt paper )	✓ 5000 nos	6+ 3	8.25 x 12	Rs. 3.5/2	217,500/2
49	Atm welcome letter	✓ 5000 nos	3	8.25 x 11.5	Rs. 4.75/2	223,750/2
50	Voucher envelope ( craft paper 125 gm) without Branch address	✓ 5000 nos	1	11 x 15	Rs. 6.8/2	234,000/2
51	Cad file (700 gm imported blue board)	✓ 200 Files	1	13.25 x 22	Rs. 55/2	211,000/2
52	Cheque Book Issue Register (Offset Paper of 70 gram)	✓ 100 Registers	1 + 1	8.25x13.25	Rs. 75/2	27,500/2
53	Safe in Safe Out Register (Offset Paper of 70gram)	✓ 100 Registers	1 + 1	8.25x13.25	Rs. 75/2	27,500/2
54	Stock Register for Security Stationary (Offset Paper of 70 gram)	✓ 100 Registers	1 + 1	8.25x13.25	Rs. 75/2	27,500/2

**SIGNATURE MEMBERS PC-ADMIN**  
Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_



212,250/2

*Sindh Bank Limited*  
Tender Document- Supply of Printed Stationary

S. No.	Items	Tentative Monthly	Color	Size	Unit Rate Per Item	Amount (Unit Rate x Quantity)
55	Inward / Outward Clearing/Cash Cheque Return Register (Offset Paper of 70 gram)	100 Registers	1 + 1	8.25x13.25	Rs. 75/2	27,500/2
56	Envelope (Half of A-4 size & Offset Paper of 75 gram)	2000 nos	3	8.4x5.9	Rs. 4.5/2	29,000/2
57	Voucher Envelope Draft Paper(120gm CRAFT paper)	5000 nos	1	11x15	Rs. 6.8/2	234,000/2
58	ENVELOPES WINDOW (BROWN CRAFT PAPER 70 GRAM)	2,500 nos	3	10 x 12	Rs. 1.6/2	24,000/2
59	ENVELOPES SMALL (BROWN CRAFT PAPER 70 GRAM)	1,000 nos	3	11 x 15	Rs. 2/2	22,000/2
60	ENVELOPES A-4 HALF (BROWN CRAFT PAPER 70 GRAM)	5,000 nos	3	9 x 4	Rs. 1.25/2	26,250/2
61	ENVELOPES A-4 (BROWN CRAFT PAPER 70 GRAM)	2,500 nos	1	-	Rs. 3.9/2	29,750/2
62	ENVELOPES LEGAL (BROWN CRAFT PAPER 70 GRAM)	2,500 nos	1	-	Rs. 4.5/2	21,250/2
63	Sindh Tender File (700 gm. imported)	200 Files	1	13.25 x 22	Rs. 55/2	21,000/2
64	Account Opening Forms (Art Paper of 120 gram)	10,000 Forms	3 + 3	8.25 x 11.5	Rs. 5.5/2	255,000/2
65	Terms & Conditions for Account Opening (Art Paper of 120 gram with 03 fold) English	10,000 Forms	3 + 3	24.5 x 12	Rs. 10/2	2,00,000/2
<b>TOTAL AMOUNT</b>						2,110,475/2
<b>Add GST</b>						2,188,781/2
<b>*GRAND TOTAL = [Total Amount X 12 Month]</b>						25,91,072/2

\*This Grand Total will be taken as final financial bid offered by the bidder

Note:

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- If the item is not provided/installed on due date (date given on supply order) a fine of Rs. 1,000/-per day will be deducted from the bill.
- The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, transportation and labour charges.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of the \*(Grand Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial work.

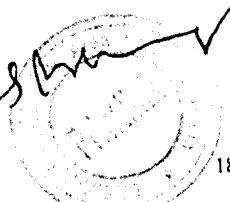
**SIGNATURE MEMBERS PG-ADMIN**

Head - Fin Div. S. T. [Signature]

Head - Admin Div. [Signature]

Member-ID&I. [Signature]

Date: [Signature]

[Signature]  


IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



Dated: 07/12/2015

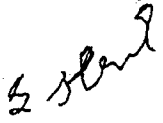
TENDER No: SNDB/ADMIN/TD/643/2014

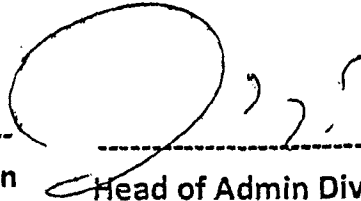
**Supply of Printed Stationery Tender;**  
**Certificate in Compliance of rule 48 of SPPRA**

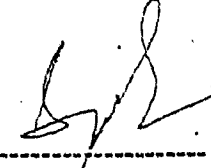
This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows:

S.No	Last tender Unit Price.	Unit Market Price	Current tender Price
01	19,200,000/-		Rs.15,591,072/-

**Member Procurement Committee**

  
-----  
Head of Finance Division

  
-----  
Head of Admin Division

  
-----  
Member of IDBL



YOUR LINK WITH BETTER PRINTING

Brochures, Folders, Calendars, Diaries, Packaging  
Bank Stationery & Cheque Printing Since 1960

**Head Office & Press**  
W.S.A-2, Block-18, Federal 'B' Area,  
Karachi, Pakistan  
Tel PABX: 021-36829497,  
36829643, 36829513  
Fax: 021-3682964  
E-mail: printlink1960@hotmail.com

**SIGNATURE MEMBERS PC-ADMIN**Head - Fin Div. *[Signature]*Head - Admin Div. *[Signature]*Member-IDBL *[Signature]*

**FINANCIAL PROPOSAL**  
**PRICE SCHEDULE**  
**APPLICABLE FOR THE YEAR 2014-2015**

NAME OF BIDDER: **M/S PRINTLINK**Date: *[Signature]*

S. No	Items	Tentative Monthly Quantity	Color	Size	Unit rate per item	Amount
1	Voucher Register-100 Pages (Offset Paper of 70 gram)	2 Registers	1+1	8.25x13.25	75 80	160
2	Security Stationery Register-100 Pages (Offset Paper of 70 gram)	2 Registers	1+1	8.25x13.25	75 80	160
3	Account Opening Forms (Individual A/c. & Company A/c.) (Art Paper of 120 gram)	1000 Forms	3+3	8.25 x 11.5	5.5	5,500
4	Terms & Conditions for Account Opening (Art Paper of 120 gram with 03 fold)	1000 Forms	3+3	24.5 x 12	10	10,000
5	Cash Book Register-100 Pages (Offset Paper of 70 gram)	3 Registers	1+1	8.25 x 9	75 78	234
6	Credit Vouchers (Offset Paper of 70 gram)	50 Pad of 100 sheets	1	4.25 x 8	40 44	2,150
7	Debit Vouchers (Offset Paper of 70 gram)	50 Pad of 100 sheets	1	4.25 x 8	40 44	2,150
8	Key Register-100 Pages (Offset Paper of 70 gram)	2 Registers	1+1	8.25x13.25	75 80	160
9	A/c Opening Register-100 Pages (Offset Paper of 70 gram)	2 Registers	1+1	8.25x13.25	75 80	160
10	A/c Closing Register-100 Pages (Offset Paper of 70 gram)	2 Registers	1+1	8.25x13.25	75 80	160
11	KYC Forms for Individuals (Offset Paper of 70 gram)	700 Forms	1+1	8.25 x 11.5	0.8	560
12	KYC Forms for Business Accounts (Offset Paper of 70 gram)	300 Forms	1+1	8.25 x 11.5	0.8	240
13	Cheque Return Memo (Offset Paper of 70 gram)	50 Pad of 100 sheets	1	8.25 x 11.5	38	1,900
14	Pay Order/DD/TT Issuance Register-100 Pages (Offset Paper of 70 gram)	2 Registers	1+1	8.25x13.25	75 80	160
15	Pay Order/DD/TT Request Forms (Offset Paper of 70 gram)	50 Pad of 100 sheets	1	8.25 x 11.5	75 80	4,000
16	Deposit Slips NCR Sheet (1+1) -White & Blue	1000 Pad of 25 sets	1+1	5.5 x 7.75	30	30,000
17	Locker Application Form	100 Leaves	3+1	16.5 x 11.5	4.75	475
18	Specimen Signature Card for A/c (Cards of 310 gram)	1000 nos	3	5 x 7.25	4.75	4,750
	Specimen Signature Card for Locker Operation (Cards of 310 gram)	100 nos	3	5 x 7.25	4.75	475



*[Signature]*



**Head Office & Press**  
 W.S.A. 2 Block-18, Feroze B. Chowk  
 Karachi, Pakistan  
 Tel PABX: 021 36829407  
 36829643, 36829513  
 Fax: 021 36829614  
 E-mail: printlink1960@hotmail.com

SIGNATURE MEMBER IDBL

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: [Signature]

20	Cash Debit Vouchers (Mandyali Paper of 55 gram)	50 Pad of 100 sheets	1	4 25 x 7	42	2,100
21	Voucher Covers	5000 Leaves	1	6 5 x 17	185	9,250
22	Sindh Bank Files 360 gram	1000 Files	1	13 25 x 22	15	15,000
23	Locker Visit Register-100 Pages (Offset Paper of 70 gram)	02 Registers	1+1	8 25x13 25	80	160
24	Sindh Bank Personal Files 700 gram	100 Files	3	13 25 x 22	100	10,000
25	Visiting Cards	5000 Cards	3	Standard size	28	
26	Envelopes A-4 (Offset Paper of 75 gram)	1000 nos	3	10 x 12	65	6,500
27	Envelopes Legal (Offset Paper of 75 gram)	100 nos	3	11 x15	85	850
28	Envelopes Small (Offset Paper of 75 gram)	5000 nos	3	9 x 4	17	23,500
29	Letter Head-A4 (Offset Paper of 100 gram)	5000 nos	3	8 25 x 11 75	43	21,500
30	ATM Application Register-100 Pages (Offset Paper of 70 gram)	02 Registers	1 + 1	8 25 x 13 25	80	160
31	Zakat Exemption Register-100 Pages (Offset Paper of 70 gram)	02 Registers	1 + 1	8 25 x 13 25	80	160
32	Prize Bond Register-100 Pages (Offset Paper of 70 gram)	02 Registers	1 + 1	8 25x13 25	80	160
33	TDR/ CDR Application Form (Offset Paper of 70 gram)	50 Pad of 100 sheets	1 + 1	8 25x 11 25	78	3,900
34	TDR/ CDR Register-200 Pages (Offset Paper of 70 gram)	2 Registers	1 + 1	8 25x13 25	80	160
35	Inward/Outward Mail Register-100 Pages (Offset Paper of 70 gram)	2 Registers	1 + 1	8 25x13 25	80	160
36	Attendance Register (Offset Paper of 70 gram)	2 Registers	1 + 1	8 25x13 25	80	160
37	Envelopes A-4 (Security Thread Envelop)	50 nos	3	10 x 12	9	450
38	Envelopes Legal (Security Thread Envelop)	25 nos	3	11 x15	11	275
39	E-Forms 1+3 copies with machine numbering (Offset Paper of 70 gram)	50 Pad of 25 sets	1 + 1	8 25x13 25	155	7,750
40	M- Forms - 1+1 copy with machine numbering (Local Paper of 68 gram)	5 Pad of 50 sets	1 + 1	8 25x13 25	115	5,750
41	Dispatch Book	50 Nos	3	8 5x9	20	1,000
42	Petty cash register	50 Nos	3	8 2x13 25	28	1,400
43	Cheque book requisition pad	300	3	3 25x6	7	2,100
44	Legal documents	2500	1	8 25x13 5	1	2,500
45	Envelope Thread	3000	3	12x18	5	15,000
46	I-Forms - 1+3 copy with machine numbering (Local Paper of 68 gram)	50 Pad of 50 sets	1 + 1	8 25x13 25	155	7,750
47	LC Application & Agreement Form with numbering (Offset Paper of 70 gram)	200 Leaves	3 + 1	16.5 x 13 25	45	900



[Signature]

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



Dated: 07/12/2015

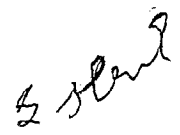
TENDER No: SNDB/ADMIN/TD/643/2014

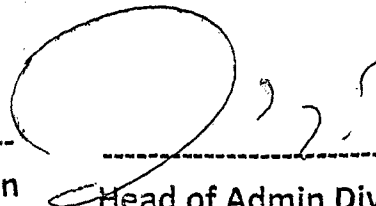
**Supply of Printed Stationery Tender;**  
**Certificate in Compliance of rule 48 of SPPRA**

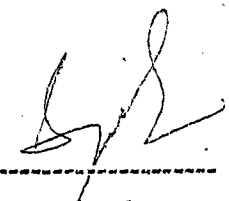
This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows:

S.No	Last tender Unit Price.	Unit Market Price	Current tender Price
01	19,200,000/-		Rs.15,591,072/-

**Member Procurement Committee**

  
-----  
Head of Finance Division

  
-----  
Head of Admin Division

  
-----  
Member of IDBL



YOUR LINK WITH BETTER PRINTING

Brochures, Folders, Calendars, Diaries, Packaging  
Bank Stationery & Cheque Printing Since 1960**Head Office & Press**W/S A-2, Block-18, Federal 'B' Area,  
Karachi, Pakistan  
Tel PABX: 021-36829497,  
36829643, 36829513  
Fax: 021-36829644  
E-mail: printlink1960@gmail.com**SIGNATURE MEMBERS PC-ADMIN**Head - Fin Div. [Signature]Head - Admin Div. [Signature]Member-IDBL [Signature]Date: [Signature]**FINANCIAL PROPOSAL**  
**PRICE SCHEDULE**  
**APPLICABLE FOR THE YEAR 2014-2015**  
**NAME OF BIDDER: M/S PRINTLINK**

S. No	Items	Tentative Monthly Quantity	Color	Size	Unit rate per item	Amount
1	Voucher Register-100 Pages (Offset Paper of 70 gram)	2 Registers	1+1	8.25x13.25	80	160
2	Security Stationery Register-100 Pages (Offset Paper of 70 gram)	2 Registers	1+1	8.25x13.25	80	160
3	Account Opening Forms (Individual A/c & Company A/c.) (Art Paper of 120 gram)	1000 Forms	3+3	8.25 x 11.5	5.5	5,500
4	Terms & Conditions for Account Opening (Art Paper of 120 gram with Q3 fold)	1000 Forms	3+3	24.5 x 12	10	10,000
5	Cash Book Register-100 Pages (Offset Paper of 70 gram)	3 Registers	1+1	8.25 x 9	78	234
6	Credit Vouchers (Offset Paper of 70 gram)	50 Pad of 100 sheets	1	4.25 x 8	34	2,150
7	Debit Vouchers (Offset Paper of 70 gram)	50 Pad of 100 sheets	1	4.25 x 8	43	2,150
8	Key Register-100 Pages (Offset Paper of 70 gram)	2 Registers	1+1	8.25x13.25	80	160
9	A/c Opening Register-100 Pages (Offset Paper of 70 gram)	2 Registers	1+1	8.25x13.25	80	160
10	A/c Closing Register-100 Pages (Offset Paper of 70 gram)	2 Registers	1+1	8.25x13.25	80	160
11	KYC Forms for Individuals (Offset Paper of 70 gram)	700 Forms	1+1	8.25 x 11.5	0.8	560
12	KYC Forms for Business Accounts (Offset Paper of 70 gram)	300 Forms	1+1	8.25 x 11.5	0.8	240
13	Cheque Return Memo (Offset Paper of 70 gram)	50 Pad of 100 sheets	1	8.25 x 11.5	38	1,900
14	Pay Order/DD/TT Issuance Register-100 Pages (Offset Paper of 70 gram)	2 Registers	1+1	8.25x13.25	80	160
15	Pay Order/DD/TT Request Forms (Offset Paper of 70 gram)	50 Pad of 100 sheets	1	8.25 x 11.5	80	4,000
16	Deposit Slips NCR Sheet (1+1) -White & Blue	1000 Pad of 25 sets	1+1	5.5 x 7.75	30	30,000
17	Locker Application Form	100 Leaves	3+1	16.5 x 11.5	4.75	475
18	Specimen Signature Card for A/c (Cards of 310 gram)	1000 nos	3	5 x 7.25	1.75	1,750
	Specimen Signature Card for Locker Operation	100 nos	3	5 x 7.25	4	400



[Signature]



**Head Office & Press**  
 W.S.A 2 Block 18 Feroze Road  
 Karachi Pakistan  
 Tel PABX: 021 36829487  
 36829643, 36829513  
 Fax: 021 36829634  
 E-mail: printlink1960@hotmail.com

**SIGNATURE** \_\_\_\_\_

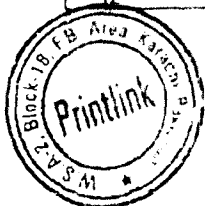
Head - Fin Div. *For [Signature]*

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_

20	Cash Debit Vouchers (Mandyali Paper of 55 gram)	50 Pad of 100 sheets	1	4 25 x 7	42	
21	Voucher Covers	5000 Leaves	1	6 5 x 17	185	925
22	Sindh Bank Files 360 gram	1000 Files	1	13 25 x 22	25	2500
23	Locker Visit Register-100 Pages (Offset Paper of 70 gram)	02 Registers	1+1	8 25x13 25	80	160
24	Sindh Bank Personal Files 700 gram	100 Files	3	13 25 x 22	100	10,000
25	Visiting Cards	5000 Cards	3	Standard size	28	
26	Envelopes A-4 (Offset Paper of 75 gram)	1000 nos	3	10 x 12	65	6,500
27	Envelopes Legal (Offset Paper of 75 gram)	100 nos	3	11 x15	85	850
28	Envelopes Small (Offset Paper of 75 gram)	5000 nos	3	9 x 4	17	23,500
29	Letter Head-A4 (Offset Paper of 100 gram)	5000 nos	3	8 25 x 11 75	43	21,500
30	ATM Application Register-100 Pages (Offset Paper of 70 gram)	02 Registers	1 + 1	8 25 x 13 25	80	160
31	Zakat Exemption Register-100 Pages (Offset Paper of 70 gram)	02 Registers	1 + 1	8 25 x 13 25	80	160
32	Prize Bond Register-100 Pages (Offset Paper of 70 gram)	02 Registers	1 + 1	8 25x13 25	80	160
33	TDR/ CDR Application Form (Offset Paper of 70 gram)	50 Pad of 100 sheets	1 + 1	8 25x 11 25	78	3,900
34	TDR/ CDR Register-200 Pages (Offset Paper of 70 gram)	2 Registers	1 + 1	8 25x13 25	80	160
35	Inward/Outward Mail Register-100 Pages (Offset Paper of 70 gram)	2 Registers	1 + 1	8 25x13 25	80	160
36	Attendance Register (Offset Paper of 70 gram)	2 Registers	1 + 1	8 25x13 25	80	160
37	Envelopes A-4 (Security Thread Envelop)	50 nos	3	10 x 12	9	450
38	Envelopes Legal (Security Thread Envelop)	25 nos	3	11 x15	11	275
39	E-Forms 1+3 copies with machine numbering (Offset Paper of 70 gram)	50 Pad of 25 sets	1 + 1	8 25x13 25	155	7,750
40	M- Forms - 1+1 copy with machine numbering (Local Paper of 68 gram)	5 Pad of 50 sets	1 + 1	8 25x13 25	115	5,750
41	Dispatch Book	50 Nos	3	8 5x9	20	1,000
42	Petty cash register	50 Nos	3	8 2x13 25	28	1,400
43	Cheque book requisition pad	300	1	3 25x6	1	2,100
44	Legal documents	2500	1	8 25x13 5	1	2,500
45	Envelope Thread	3000	3	12x18	5	15,000
46	I-Forms - 1+3 copy with machine numbering (Local Paper of 68 gram)	50 Pad of 50 sets	1 + 1	8 25x13 25	155	7,750
47	LC Application & Agreement Form with numbering (Offset Paper of 70 gram)	200 Leaves	3 + 1	16 5 x 13 25	45	900



*[Handwritten Signature]*



28	ATM Application Register-100 Pages (Offset Paper of 70 gram)	100 Registers	100	1 + 1	8.25 x 13.25	80	8000
29	Zakat Exemption Register-100 Pages (Offset Paper of 70 gram)	100 Registers	100	1 + 1	8.25 x 13.25	80	8000
30	Prize Bond Register-100 Pages (Offset Paper of 70 gram)	100 Registers	100	1 + 1	8.25x13.25	80	8000
31	TDR/ CDR Application Form (Offset Paper of 70 gram)	100 Pad of 100 sheets	100	1 + 1	8.25x 11.25	78	7800
32	Inward/Outward Mail Register-100 Pages (Offset Paper of 70 gram)	100 Register	100	1 + 1	8.25x13.25	80	8000
33	Attendance Register (Offset Paper of 70 gram)	100 Register	100	1 + 1	8.25x13.25	80	8000
34	Envelopes A-4 (Security Thread Envelop)	500 nos	500	3	10 x 12	9	4500
35	Envelopes Legal (Security Thread Envelop)	500 nos	5000	3	11 x15	11	55000
36	Small Window Envelopes	5000 nos	5000	3	9 x 4	6.5	32500
37	E-Forms – 1+3 copies with machine numbering (Offset Paper of 70 gram)	100 Pad of 25 sets	100	1 + 1	8.25x13.25	155	15500
38	M- Forms – 1+1 copy with machine numbering (Local Paper of 68 gram)	50 Pad of 50 sets	50	1 + 1	8.25x13.25	115	5750
39	I-Forms - 1+3 copy with machine numbering (Local Paper of 68 gram)	100 Pad of 50 sets	100	1 + 1	8.25x13.25	155	15500
40	LC Application & Agreement Form with numbering (Offset Paper of 70 gram)	500 Leaves	500	3 + 1	16.5 x 13.25	4.5	2250
41	LC Opening Register with numbering (Offset Paper of 70 gram)	50 Registers	50	1 + 1	8.25x13.25	80	4000
42	E-FORM Stock / Issue Register with numbering (Offset Paper of 70 gram)	50 Registers	50	1 + 1	8.25x13.25	80	4000
43	FDBC/FBP Register with numbering (Offset Paper of 70 gram)	50 Registers	50	1 + 1	8.25x13.25	80	4000
44	Inward Foreign Bills Register with numbering (Offset Paper of 70 gram)	50 Registers	50	1 + 1	8.25x13.25	80	4000
45	Leave Record Book (Offset Paper of 70 gram)	50 Registers	50	1 + 1	8.25x13.25	80	4000
46	Locker Account Ledger (Offset Paper of 70 gram)	50 Registers	50	1 + 1	8.25x13.25	80	4000
47	Atm window envelope ( 100 gram offset paper)	5000 nos	5000	3	9 x 4	5.75	28750
48	)	5000 nos	5000	6+ 3	8.25 x 12	5.75	28750
49	Atm welcome letter	5000 nos	5000	3	8.25 x 11.5	4.75	23750
50	Voucher envelope ( craft paper 125 gm) without Branch address	5000 nos	5000	1	11 x15	6.8	34000
51	Cad file (700 gm imported blue board)	200 Files	200	1	13.25 x 22	65	13000
52	Cheque Book Issue Register (Offset Paper of 70 gram)	100 Registers	100	1 + 1	8.25x13.25	80	8000
53	Safe in Safe Out Register (Offset Paper of 70gram)	100 Registers	100	1 + 1	8.25x13.25	80	8000
54	Stock Register for Security Stationary (Offset Paper of 70 gram)	100 Registers	100	1 + 1	8.25x13.25	80	8000
55	Inward / Outward Clearing/Cash Cheque Return Register (Offset Paper of 70 gram)	100 Registers	100	1 + 1	8.25x13.25	80	8000

56	Envelope (Half of A-4 size & Offset Paper of 75 gram)	2000 nos	2000	3	8.4x5.9	4.5	9000
57	Voucher Envelope Draft Paper(120gm CRAFT paper)	5000 nos	5000	1	11x15	6.8	34000
58	ENVELOPES WINDOW (BROWN CRAFT PAPER 70 GRAM)	2,500 nos	2500	3	10 x 12	1.6	4000
59	ENVELOPES SMALL (BROWN CRAFT PAPER 70 GRAM)	1,000 nos	1000	3	11 x15	2	2000
60	ENVELOPES A-4 HALF (BROWN CRAFT PAPER 70 GRAM)	5,000 nos	5000	3	9 x 4	1.25	6250
61	ENVELOPES A-4 (BROWN CRAFT PAPER 70 GRAM)	2,500 nos	2500	1	-	3.9	9750
62	ENVELOPES LEGAL (BROWN CRAFT PAPER 70 GRAM)	2,500 nos	2500	1	-	4.5	11250
63	Sindh Tender File (700 gm. imported)	200 Files	200	1	13.25 x 22	70	14000
64	Account Opening Forms (Art Paper of 120 gram)	10,000 Forms	10000	3 + 3	8.25 x 11.5	5.5	55000
65	Terms & Conditions for Account Opening (Art Paper of 120 gram with 03 fold) English EEEnglish rdu	10,000 Forms	10000	3 + 3	24.5 x 12	23	230000
			146575			3021.75	1,366,250.00
<b>TOTAL AMOUNT</b>							1,366,250.00
<b>Add GST 17%</b>							232,262.50
<b>*GRAND TOTAL = [Total Amount X 12 Month]</b>							19,182,150.00

<b>Provision of Janitorial &amp; Sign Board Cleaning Services</b>		
<b>Bid Evaluation Report</b>		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/643/2015
3	Tender Description	Provision of Janitorial & Sign Board Cleaning Services
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No: 25793. Express Tribune, Daily Express, Daily Ibrat (12/11/2015)
6	Total Bid Documents Sold	03
7	Total Bids Received	03
8	Technical & Financial Bid Opening Date & Time	27/11/2015 at 1145 Hrs.
9	No. of bid qualified	01
10	Bid(s) Rejected	-

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Eligibility/Technical Criteria	Total Bid Offered (per month)	Ranking in terms of Cost	Comparison with Estimated Cost (Rs.6,200,000)	Reasons for acceptance/rejection	Remarks
0	1	2	4	5	6	7	8
1.	M/s. Motivated Consultancy & Janitorial Services	Qualified	Rs.4,824,180/-	1 <sup>st</sup> Lowest Bidder	Rs. 1,375,820/- below the estimated cost	Accepted – Only Qualified Bidder	
2.	M/s. Khan & Sons	Disqualified	Rs.5,266,500/-	2 <sup>nd</sup> Lowest	Rs.933,500/- below the estimated cost	Disqualified – Due to not fulfilling the eligibility criteria	
3.	M/s. Marhaba Traders	Disqualified	Rs.6,424,806/-	3 <sup>rd</sup> Lowest	Rs.224,806 /- above the estimated cost	Disqualified – Due to not fulfilling the eligibility criteria	

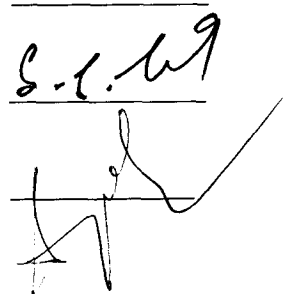
Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. **M/s. Motivated Consultancy & Janitorial Services** stands as only Qualified Evaluated Bidder for Provision of Janitorial & Sign Board Cleaning Services.

**Members - Procurement Committee**

Head of Administration  
(Lt. Col (R). Shahzad Begg)

Chief Financial Officer  
(Mr. Saeed Jamal)

Chief Manager, IDBL  
(Mr. Syed Muhammad Aqeel)



<b>Provision of Janitorial &amp; Sign Board Cleaning Services</b>		
<b>Bid Evaluation Report</b>		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/643/2015
3	Tender Description	Provision of Janitorial & Sign Board Cleaning Services
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No: 25793. Express Tribune, Daily Express, Daily Ibrat (12/11/2015)
6	Total Bid Documents Sold	03
7	Total Bids Received	03
8	Technical & Financial Bid Opening Date & Time	27/11/2015 at 1145 Hrs.
9	No. of bid qualified	01
10	Bid(s) Rejected	-

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified In Eligibility/Technical Criteria	Total Bid Offered (per month)	Ranking in terms of Cost	Comparison with Estimated Cost (Rs.6,200,000)	Reasons for acceptance/rejection	Remarks
0	1	2	4	5	6	7	8
1.	M/s. Motivated Consultancy & Janitorial Services	Qualified	Rs.4,824,180/-	1 <sup>st</sup> Lowest Bidder	Rs. 1,375,820/- below the estimated cost	Accepted – Only Qualified Bidder	
2.	M/s. Khan & Sons	Disqualified	Rs.5,266,500/-	2 <sup>nd</sup> Lowest	Rs.933,500/- below the estimated cost	Disqualified – Due to not fulfilling the eligibility criteria	
3.	M/s. Marhaba Traders	Disqualified	Rs.6,424,806/-	3 <sup>rd</sup> Lowest	Rs.224,806 /- above the estimated cost	Disqualified – Due to not fulfilling the eligibility criteria	

Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. **M/s. Motivated Consultancy & Janitorial Services** stands as only Qualified Evaluated Bidder for Provision of Janitorial & Sign Board Cleaning Services.

**Members - Procurement Committee**

Head of Administration  
(Lt. Col (R). Shahzad Begg)

Chief Financial Officer  
(Mr. Saeed Jamal)

Chief Manager, IDBL  
(Mr. Syed Muhammad Aqeel)

The image shows three handwritten signatures in black ink, corresponding to the three members listed above. The signatures are written over a horizontal line.

Dated: 3/12/15


Provision of Janitorial Services

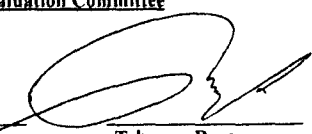
Serial No: 03


Bidder M21WATS

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Years in Business in relevant field <i>NTN 7208</i>	20	20	5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business with evidence is required to be enclosed	Annexure "A"
		15		3 years and above		
2	Average Yearly Turn Over in Last 3 Years	20	20	On an average of 70 M and above per year	Audit Report / Tax Return of last 3 years	Annexure "B"
		15		On an average of 35 M and above per year		
3	Bank presently on Chemical List (For counting of each bank services to at least 50 branches are mandatory)	35		4 and above Banks	Award letters to be attached duly issued from each concerned Bank for the Year 2015.	Annexure "C"
		20	20	2 and above Banks		
4	Number of Offices in Provinces	25		In 4 Provinces	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "D"
		15	15	In 2 and above Provinces		
Total		100	75	<b>QUALIFIED/DISQUALIFIED</b>		

Members Signatures- Evaluation Committee

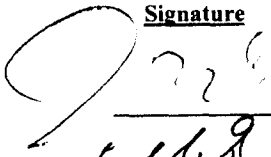
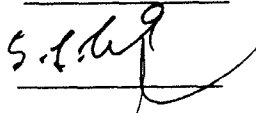
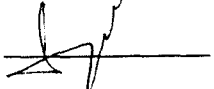
  
Farhan A Siddiqui  
Administration Division

  
Tahawar Raza  
Operations Division

  
Dilshad Hussain Khan  
Finance Division

Members - Procurement Committee

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

Signature  
  
  



Dated: 30/11/15  
**Provision of Janitorial Services**

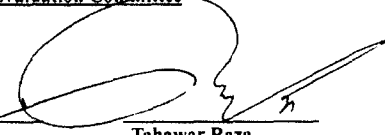
Serial No: 01

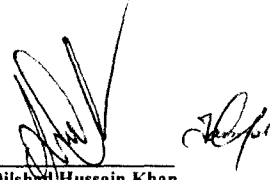
Bidder KHAN S S

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Years in Business in relevant field	20	20	5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business with evidence is required to be enclosed	Annexure "A"
		15		3 years and above		
2	Average Yearly Turn Over in Last 3 Years	20	20	On an average of 70 M and above per year	Audit Report / Tax Return of last 3 years	Annexure "B"
		15		On an average of 35 M and above per year		
3	Bank presently on Chiental List (For counting of each bank services to at least 50 branches are mandatory ISBP)	35	35	4 and above Banks	Award letters to be attached duly issued from each concerned Bank for the Year 2015.	Annexure "C"
		20		2 and above Banks		
4	Number of Offices in Provinces <u>KH S Q</u>	25	15	In 4 Provinces	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "D"
		15		In 2 and above Provinces		
<b>Total</b>		<b>100</b>	<b>35</b>	<b>QUALIFIED/DISQUALIFIED</b>		

Members Signatures- Evaluation Committee

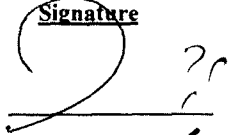
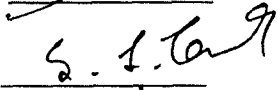

  
 Farhan A Siddiqui  
 Administration Division

  
 Tahawar Raza  
 Operations Division

  
 Dilshad Hussain Khan  
 Finance Division

Members - Procurement Committee

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

Signature  
  
  


Dated: 03/11/15


Provision of Janitorial Services


Serial No: 02


Bidder MARHABA TRADE

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Years in Business in relevant field ✓	20	20	5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business with evidence is required to be enclosed	Annexure "A"
		15		3 years and above		
2	Average Yearly Turn Over in Last 3 Years	20		On an average of 70 M and above per year	Audit Report / Tax Return of last 3 years	Annexure "B"
		15		On an average of 35 M and above per year		
3	Bank presently on Cliental List (For counting of each bank services to at least 50 branches are mandatory)	35		4 and above Banks	Award letters to be attached duly issued from each concerned Bank for the Year 2015.	Annexure "C"
		20		2 and above Banks		
4	Number of Offices in Provinces 20 OFFIC	25		In 4 Provinces	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "D"
		15		In 2 and above Provinces		
Total		100	20	QUALIFIED/DISQUALIFIED		

Members Signatures- Evaluation Committee

  
 Farhan A Siddiqui  
 Administration Division

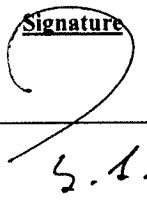
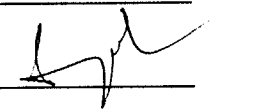
  
 Tahawar Raza  
 Operations Division

  
 Dilshad Hussain Khan  
 Finance Division

Members - Procurement Committee

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

Signature

**MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)**

TYPE OF PROCUREMENT  ADMIN / IT / CONSULTANT / MEDIA  
TENDER NAME Provision of Sanitorial Services & Sign Board cleaning  
TYPE OF TENDER  SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE  
OPENING DATE 27/11/2015  
OPENING TIME 1145 Hours

ATTENDANCE (MEMBER PC)  
Head of Administration  
Chief Financial Officer  
Chief Manager IDBL, Karachi

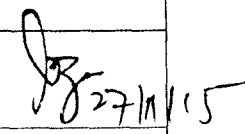
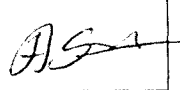
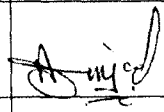
	NAME	FIRM
ATTENDANCE (REPS. OF BIDDERS)	1) Asif	Marhaba Tenders
	2) Mustafa	Motivative
	3) Amjad Ali	Khan & Sons.
	<del>_____</del>	<del>_____</del>
	<del>_____</del>	<del>_____</del>
	<del>_____</del>	<del>_____</del>
TOTAL BIDS ACCEPTED FOR EVALUATION	<del># 3</del>	
TOTAL BIDS REJECTED	<u>—</u>	
REMARKS	_____	

**SIGNATURE MEMBERS PC-ADMIN**  
Head - Fin Div. [Signature]  
Head - Admin Div. [Signature]  
Member-IDBL. [Signature]  
Date: \_\_\_\_\_



**ATTENDANCE SHEET  
 BID OPENING -**

FOR SELECTION OF Provision of Sanitorial Services & Cleaning of sign etc  
 Date: 27/11/15

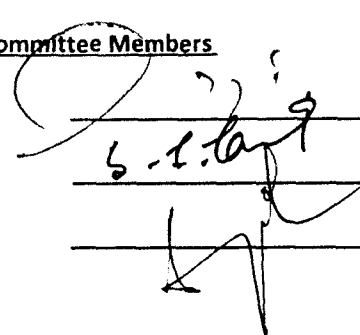
S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1	Motivated Consultancy Sanitorial Ser.	G. Mustafa	0302205771	Zakira Square H.No. 420	 27/11/15
2	Mudde dar	A. Sattar	03009229623		
3	M/S Khan & Sons	Amjad Ali	0311-8074128	Zangama comm D.H.A. Korachi	

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)



**SIGNATURE MEMBERS PG ADMIN**

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: [Signature]

**4 FINANCIAL PROPOSAL**

**PRICE SCHEDULE**

(Applicable for the year 2015-2016)

Name of Bidder M/S Al-Habiba Traders.

S. No.	Description	Cost
1	Monthly Pay of Individual Supervisor (For Head Office, Karachi)	17,460-
2	Monthly Pay of Individual Uniformed Janitorial Staff	16,273-
3	Monthly cost of material required to be supplied at Head Office as per the list attached as mentioned in Scope of Work	34,410-
4	Monthly cost of material required to be supplied at Branch as per the list attached as mentioned in Scope of Work	4,440-
5	Service Charges per Janitorial Staff	1,665-
6	<b>Signboard Cleaning Charges:</b> As per given scope of work.	777-
7	<b>Applicable Government Taxes</b>	7,502-
	a. Sindh Government Sales Tax	
	b. Punjab Government Sales Tax	
	c. Any Other Taxes, if applicable	
*Total Amount		82,527-

This \* Total Amount will be taken as the financial bid offered by the vendor.

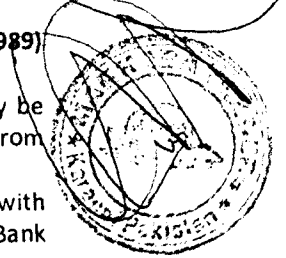
**NOTE:**

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- If the item is not provided/installed on due date (date given on supply order) a fine of Rs.500/-per day will be deducted from the bill.
- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, material & labour charges.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of the \*[(Total Amount) x 250] will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.

~~82527~~  
25471 + 250 = 6367750

57056

642486



Note:- Payorder No. 00818159 dated 26-11-15 Amounting Rs. 3,600,000/-  
Bank Al-Habib Etal for Bid Security in favour of  
Sindh Bank Ltd is enclosed with financial proposal.

**SIGNATURE MEMBERS PO-ADMIN**

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: [Signature]

**4 FINANCIAL PROPOSAL**

**PRICE SCHEDULE**

(Applicable for the year 2015-2016)

Name of Bidder M/S KHAN & SONS

S. No.	Description	Cost
1	Monthly Pay of Individual Supervisor (For Head Office, Karachi)	(Rs. 21000/-)
2	Monthly Pay of Individual Uniformed Janitorial Staff	Rs. 12000/-
3	Monthly cost of material required to be supplied at Head Office as per the list attached as mentioned in Scope of Work	(Rs. 18000/-)
4	Monthly cost of material required to be supplied at Branch as per the list attached as mentioned in Scope of Work	Rs. 15000/-
5	Service Charges per Janitorial Staff	Rs. 2228/-
6	<b>Signboard Cleaning Charges:</b> As per given scope of work. (Per Branch)	Rs. 1000/-
7	<b>Applicable Government Taxes</b>	
	a. Sindh Government Sales Tax	Rs. 2091/-
	b. Punjab Government Sales Tax $Rs. 3345.60 = NPKR. 3345.60 @ 10\%$	
	c. Any Other Taxes, if applicable	Rs. 2091/-
	<b>*Total Amount</b>	Rs. 20910/-

This \* Total Amount will be taken as the financial bid offered by the vendor.  $Rs. 20910 \times 250 = Rs. 5227500/-$

**NOTE:**

Head office supervisor & Material  
G. TOTAL  
Rs. 5227500/-  
Rs. 39000/-  
Rs. 5266500/-  
Per month

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- If the item is not provided/installed on due date (date given on supply order) a fine of Rs.500/-per day will be deducted from the bill.
- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, material & labour charges.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of the \*[(Total Amount) x 250] will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.

57910

[Signature]  
Khan & Sons



**SIGNATURE MEMBERS PC-ADMIN**

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

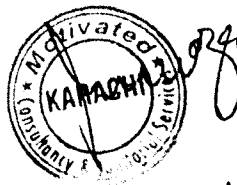
Member-IDBL. [Signature]

**PRICE SCHEDULE** Date: [Signature]

**(Applicable for the year 2015-2016)**

Name of Bidder: **Motivated Office Cleaners/ Maintenance & Consultancy**

S. #	Description	Cost in Rs.
1.	Monthly Pay of Individual Supervisor (For Head Office, Karachi) X	13000/-
2.	Monthly Pay of individual Uniformed Janitorial Staff	10500/-
3.	Monthly Cost of material required to be supplied at Head office as per the list attached as mentioned in Scope of Work. X	5000/-
4.	Monthly cost of material required to be supplied per Branch as per the list attached as mentioned in Scope of Work	1600/-
5.	Service Charges per Janitorial Staff	3560/-
6.	<u>Signboard Cleaning Charges</u> As per given scope of work	900/-
7.	<u>Applicable Government Taxes</u> a. Sindh Government Sales Tax 10% b. Punjab Government Sales Tax 16% c. Any Other Taxes, if applicable EOBI 6% & 6% SESSI	1050/- 1680/- 1440/-
<b>Total Amount</b>		<b>38730/-</b> ✓



19680 x 81      1594080  
 19050 x 161      3067050  
 18000 x 8      144000  
 -----  
 4805130  
 19050

Office No. 420, Zahra Square, M.A. Jinnah Road, Near Memon Masjid, Karachi.

Ph: 021-36082549 Email: motivatedconsultancy@yahoo.com

[Signature]

4824180

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LIMITED/ADMINISTRATION
- 2) PROVINCIAL / LOCAL GOVT./ OTHER SCHEDULED BANK
- 3) TITLE OF CONTRACT Supply of Printed Stationary
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/642/2015
- 5) BRIEF DESCRIPTION OF CONTRACT Same as Above
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Rs. 19,200,000/-
- 8) ENGINEER'S ESTIMATE  
(For civil works only) -
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) One Year
- 10) TENDER OPENED ON (DATE & TIME) 27/11/2015 At 1130 Hours
- 11) NUMBER OF TENDER DOCUMENTS SOLD 04  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT  
(Enclose a copy) 14/12/2015 Attached
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Print Link, N.S. A-2, Block-18,  
Federal B Area, Karachi.
- 16) CONTRACT AWARD PRICE Rs. 15,591,072/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). 1) M/s. Print Link

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE   Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT COMPETENT AUTHORITY ✓

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S. No:25793/2015
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express & Daily tbrat. (12th November 2015 )
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No

39) Date of Award of Contract: 15/01/16

Signature & Official Stamp of  
Authorized Officer

*Lt Col (R) Shahzad Begg*  
EVP/Head of Administration  
SINDH BANK LIMITED

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- SINDH BANK LIMITED/ADMINISTRATION
- 1) NAME OF THE ORGANIZATION / DEPTT. \_\_\_\_\_
  - 2) PROVINCIAL / LOCAL GOVT./ OTHER \_\_\_\_\_ SCHEDULED BANK
  - 3) TITLE OF CONTRACT \_\_\_\_\_ Supply of Printed Stationary
  - 4) TENDER NUMBER \_\_\_\_\_ SNDB/COK/ADMIN/TD/642/2015
  - 5) BRIEF DESCRIPTION OF CONTRACT \_\_\_\_\_ Same as Above
  - 6) FORUM THAT APPROVED THE SCHEME \_\_\_\_\_ Competent Authority
  - 7) TENDER ESTIMATED VALUE \_\_\_\_\_ Rs. 19,200,000/-
  - 8) ENGINEER'S ESTIMATE  
(For civil works only) \_\_\_\_\_
  - 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) \_\_\_\_\_ One Year
  - 10) TENDER OPENED ON (DATE & TIME) \_\_\_\_\_ 27/11/2015 At 1130 Hours
  - 11) NUMBER OF TENDER DOCUMENTS SOLD 04  
(Attach list of buyers)
  - 12) NUMBER OF BIDS RECEIVED \_\_\_\_\_ 01
  - 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
  - 14) BID EVALUATION REPORT \_\_\_\_\_ 14/12/2015 Attached  
(Enclose a copy) M/s. Print Link, M.S. A-2, Block-18, Federal B Area, Karachi.
  - 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER \_\_\_\_\_
  - 16) CONTRACT AWARD PRICE \_\_\_\_\_ Rs. 15,591,072/-
  - 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). \_\_\_\_\_ 1) M/s. Print Link

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE  Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:



19) APPROVING AUTHORITY FOR AWARD OF CONTRACT COMPETENT AUTHORITY ✓

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S. No:25793/2015
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express & Daily Ibrat. (12th November 2015)
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
--------------------	-------------------------------------	------	--------------------------

23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No

39) Date of Award of Contract: 15/01/16

Signature & Official Stamp of  
Authorized Officer

*Lt Col (R) Shahzad Begg*  
EVP/Head of Administration  
SINDH BANK LIMITED

**FOR OFFICE USE ONLY**

***SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi***  
***Tele: 021-9205356; 021-9205369 & Fax: 021-9206291***

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



SNDB/COK/ADMIN/TD/642/2016

**Dated: 15/01/2016**

M/s. Print Link,  
WS. A-2, Block 18  
F.B Area.  
Karachi.

**Subject: Contract Award-Supply & Printing of Printed Stationery**

*Dear Sir,*

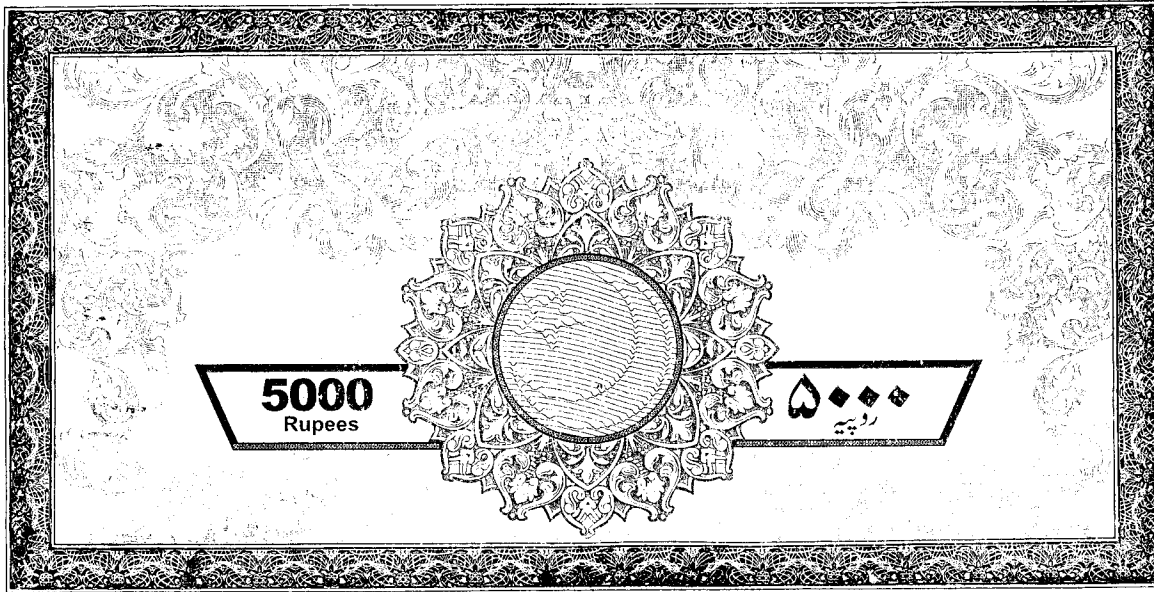
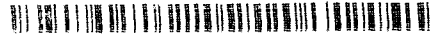
*The management of Sindh Bank Limited is pleased to award the subject contract to M/s. Print Link.*

*Please acknowledge.*

*Sincerely,*

*For & behalf of Sindh Bank Limited,*

*Lt. Col. (R) Shahzad Begg  
Head of Administration Division*



STAMP OFFICE CITY COURT KARACHI

Issued to M. Manzil Chohan H/O  
N. Company Crd No 807  
V. G.O. No 49 21-12-15  
On behalf of S.D. 18-12-15  
for the purpose of 21-12-15  
E. No: 9



**CONTRACT AGREEMENT FOR SUPPLY OF PRINTED STATIONARY**

THIS AGREEMENT is entered into at Karachi on this the 15 day of JANUARY, 2015/16

BETWEEN

M/S. Print Link, a sole proprietorship, having its principal place of business at W.S. A-2, Block-18, Federal "B" Area, Karachi (hereinafter referred to as "Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3<sup>rd</sup> Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan (hereinafter referred to as "THE BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

**WHEREAS:**

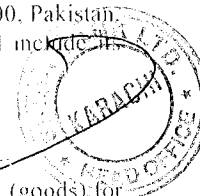
"THE BANK" intends to acquire the services of "Supplier" for Supply of Printed Stationery (goods) for its Head Office and countrywide branches and Supplier agrees to provide the following services to the bank, as per tender opening date 27-11-2015, along with Price Schedule mentioned in Financial Proposal which is attached herewith and marked as Annexure-A:

The terms and conditions are as follows:

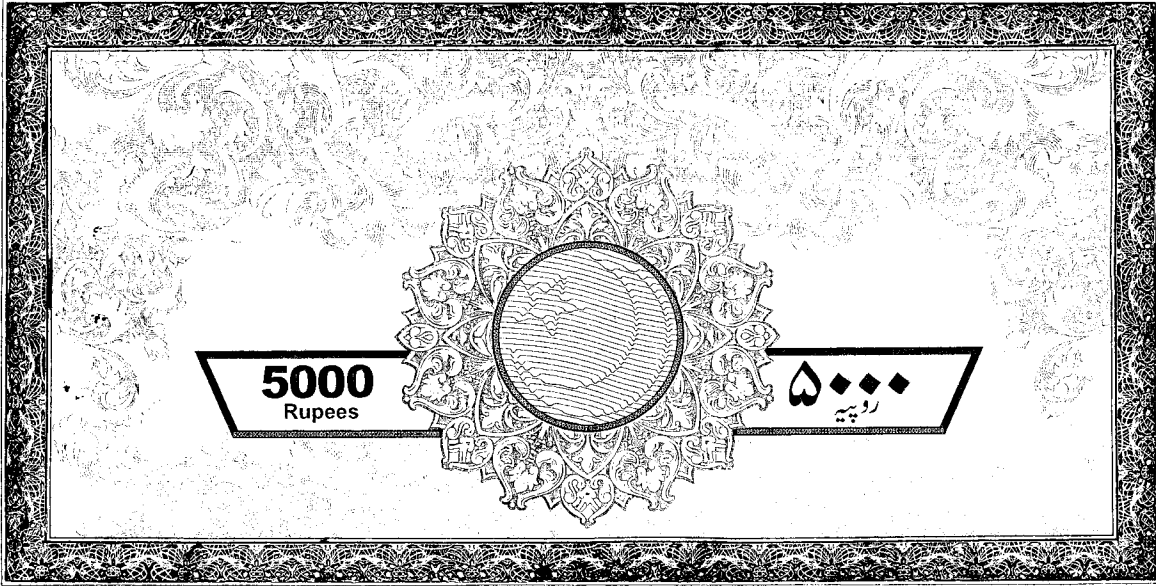
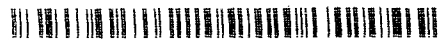
**Terms & Conditions:**

- All terms and conditions of the tender document will remain part of this agreement.
- A prior notice of 10 days will be given for the supply of requisite supplies and it will be expected within 05 days of issue of the purchase order, the said supplies will be made available at the site.
- A fine of Rs 1,000/- per day will be charged, if the demanded items has not been supplied after 5 days of issuance of purchase order.

*Shahid Ali*



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Rupees

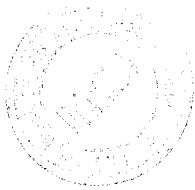
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CAMP OFFICE CITY COURT, KARACHI

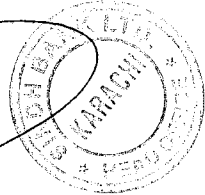
(RUPEES FIVE THOUSAND ONLY)

Issued to Tahir Qureshi  
NIC, Company Card No. 1422  
Vide D.S.R. No. 12 dated 12-1-16  
On behalf of challan No. 217 Dt. 12-1-16  
for the purpose of SD  
C. No. 12 Dated 12-1-16

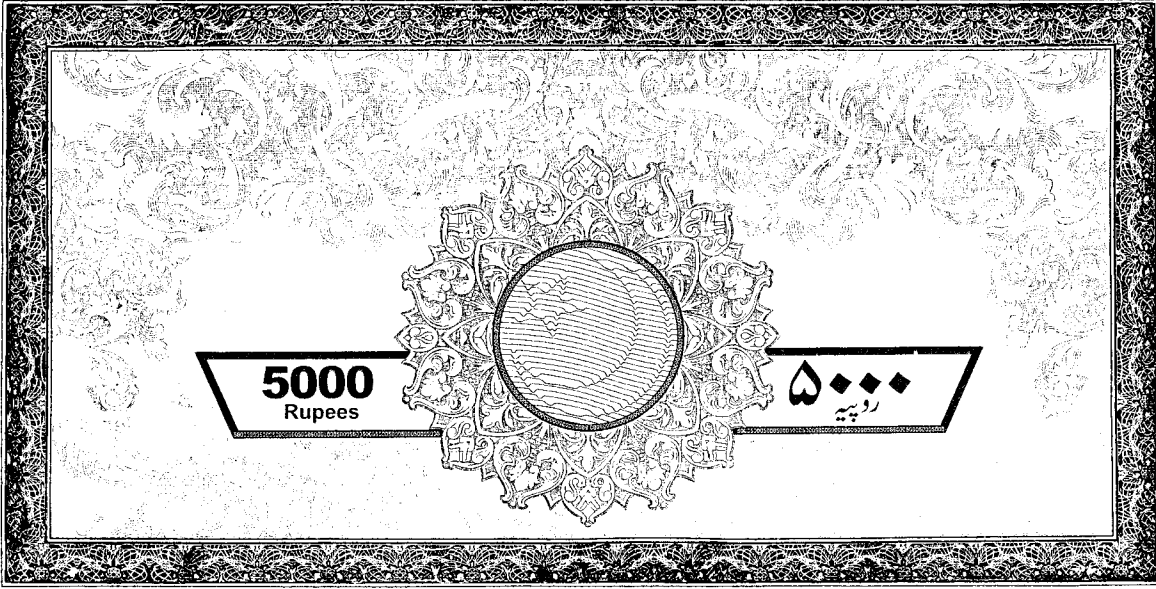
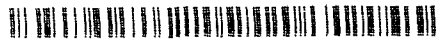
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Offr.



*[Signature]*



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Rupees

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**STAMP OFFICE CITY COURT, KARACHI,**

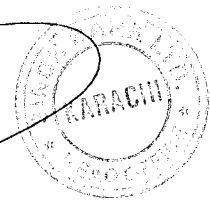
(RUPEES FIVE THOUSAND ONLY)

Issued to: Fahim Shalwan ADV  
 No. 10128  
 No. 17 dated 12-1-16  
 No. 217 Dt. 12-1-16  
 for the payee 17 Dated 12-1-16

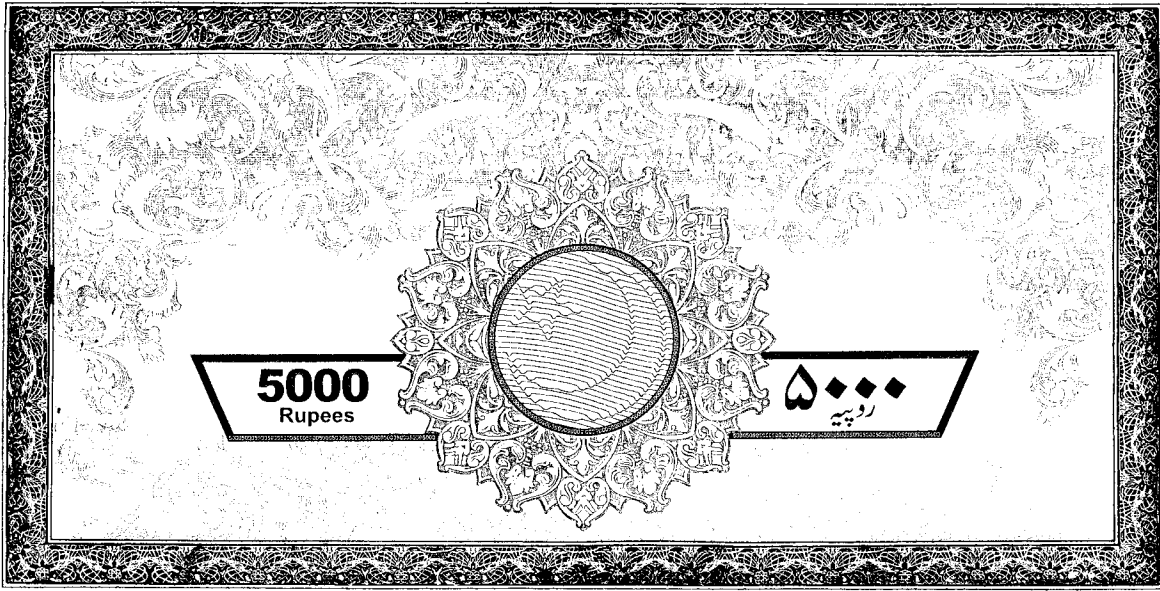
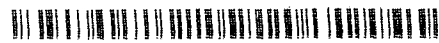
*Be Office Stamp*



*Fahim Sh.*



*[Handwritten signature]*



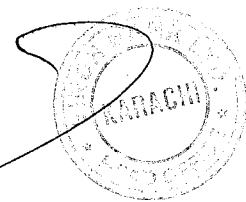
(RUPEES FIVE THOUSAND ONLY)

**STAMP OFFICE CITY COURT, KARACHI**

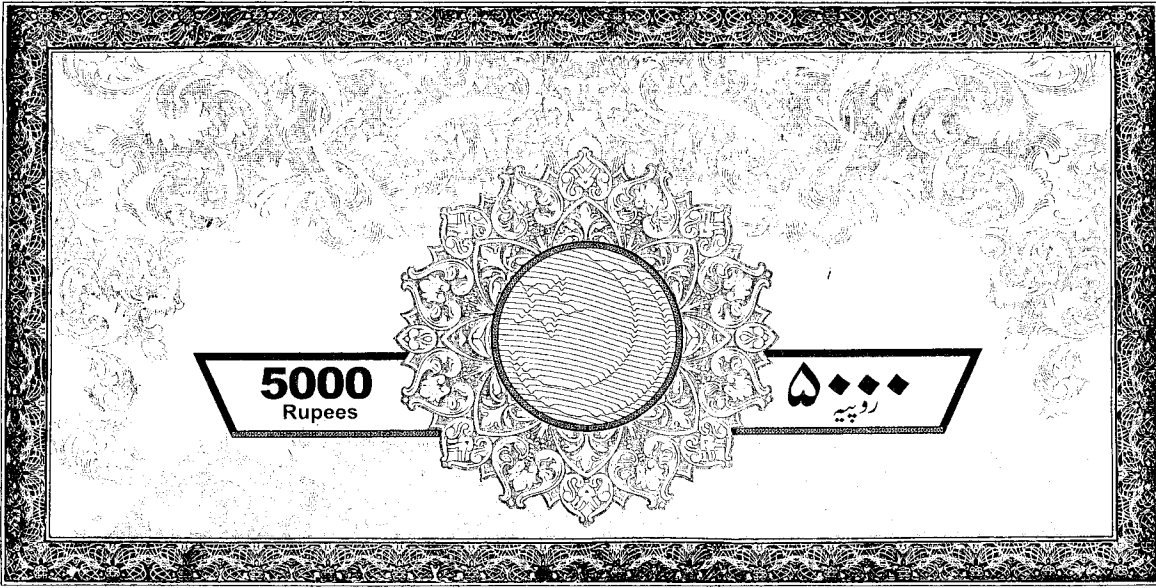
Issued to Tahir Ghilani ADY  
 N.I., Company Card No. 11724  
 Vide O.S.R. No. 17 dated 12-1-76  
 On behalf of challan No: 247 Dt. 12-1-76  
 For law purpose of CP  
 S. No: 12 Dated 12-1-76

*By Office Stamp*

*Tahir Ghilani*



*[Signature]*



STAMP OFFICE CITY COURT, KARACHI

(RUPEES FIVE THOUSAND ONLY)

Issued to Robt Gulshan Pvt  
 NI Company Card No. 18124  
 Vide D.S.R. No. 17 dated 12-1-16  
 On behalf of challan No. 217 Dt. 12-1-16  
 for the purpose of SD  
 E. No. 17 Dated 12-1-16

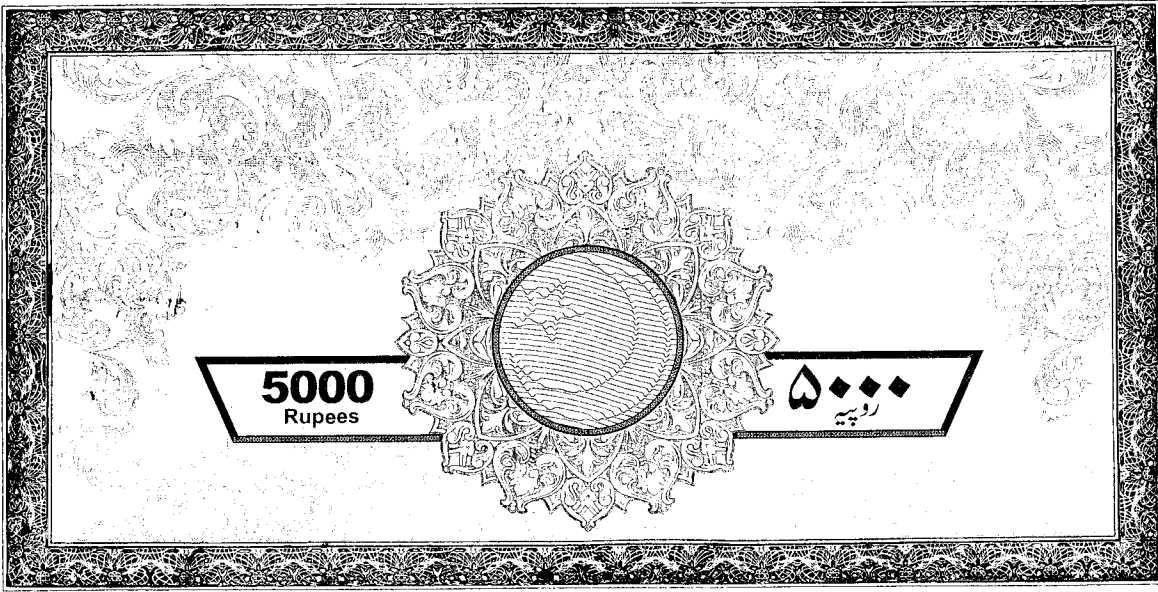
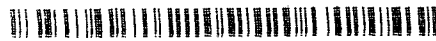
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Rupees

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CAMP OFFICE CITY COURT, KARACHI

SSI to 7ahb G. Khan ADP  
NIC/Company Card No. 11726  
vide D.S.R. No. 17 dated 12-1-16  
In behalf of challan No: 217 dt 12-1-16  
for the purpose of SD  
No: 17 Dated 12-1-16

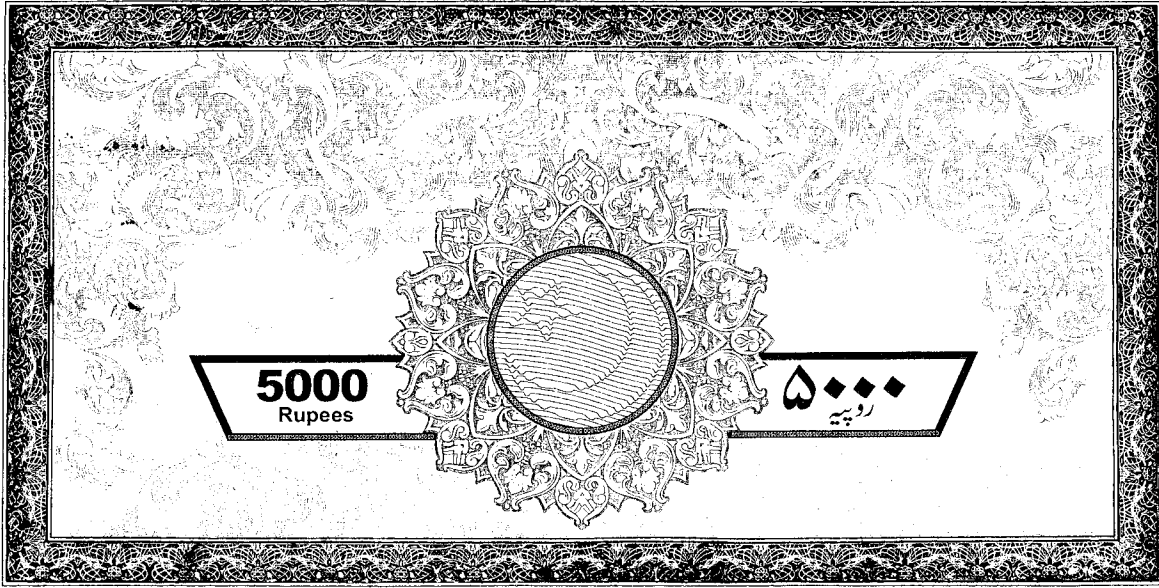
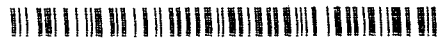
(RUPEES FIVE THOUSAND ONLY)

By Office Vendor

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*Handwritten mark*



**STAMP OFFICE CITY COURT, KARACHI**

(RUPEES FIVE THOUSAND ONLY)

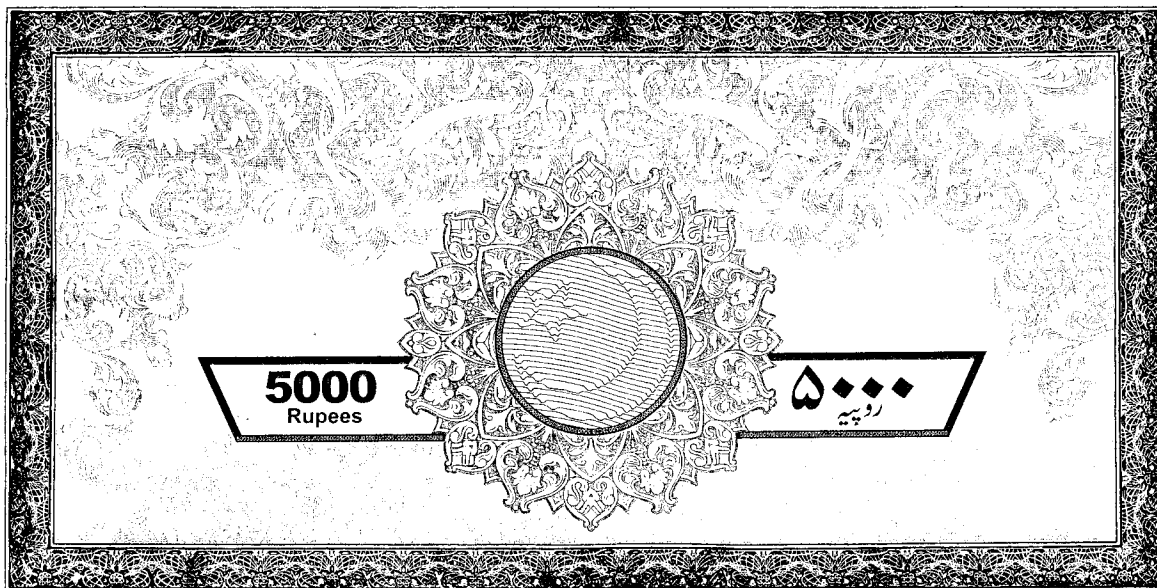
Issued to Jahid Sadiq ADI  
 NI. Company Card No. 1026  
 Vide D.S.R. No. 17 dated 12-1-16  
 On behalf of Challan No. 212 dt. 12-1-16  
 for the purpose of SP  
 E. No. 17 Dated 12-1-16

*Ex. Office Stamp*

*Jahid Sadiq*

*[Signature]*

*[Small mark]*



STAMP OF JUDICIAL COURT, KARACHI.

Pay to Tahira Githley A/S  
Company Card no. 15726  
No. 17 dated 12-1-16  
for the sum of ₹ 5000 on 12-1-16  
K. No. 17 dated 12-1-16

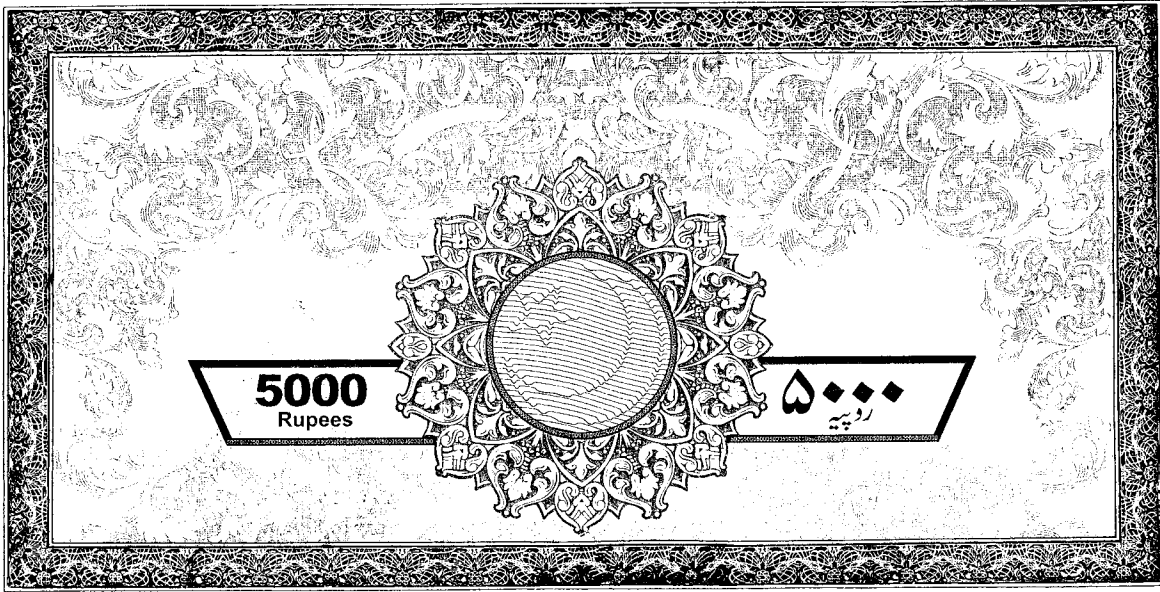
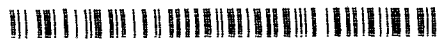
(RUPEES FIVE THOUSAND ONLY)

By Office Stamp

*Tahira Githley*  
Tahira Githley

*[Signature]*  
[Faint circular stamp]

*[Signature]*



5000 Rupees

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STAMP OFFICE CITY COURT, KARACHI

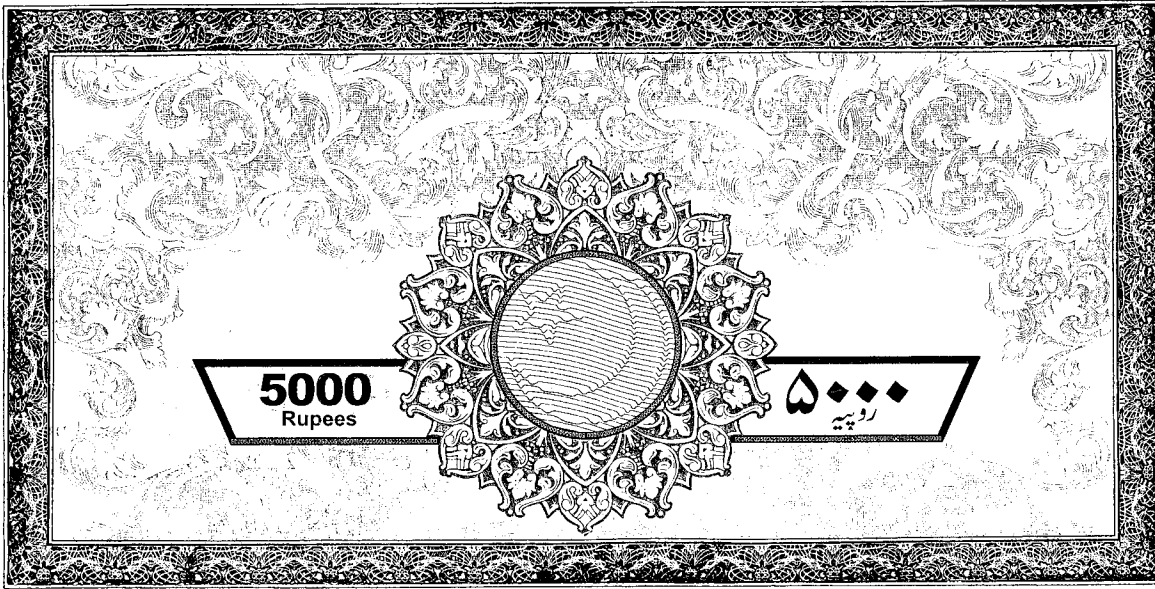
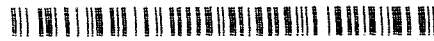
(RUPEES FIVE THOUSAND ONLY)

Issued to Taha Siddiqui  
 NID Company Card No. 15726  
 Via D.S.R. No. A dated 6/11/16  
 On behalf of challan No: 198 Dt. 6/11/16  
 for the purpose of S  
 S. No. 8 Dated 6/11/16  
 By Officer [Signature]

[Circular stamp with signature]

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5000 Rupees

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STAMP OFFICE CITY COURT, KARACHI

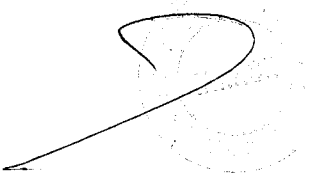
Issued to Taha Siddiqui  
Company Card No. 15128  
Vide D.S.R. No. 8 dated 6/11/16  
On behalf of challan No. 198 Dt. 6/11/16  
for the purpose of Sn  
No. 8 Dated 6/11/16

(RUPEES FIVE THOUSAND ONLY)

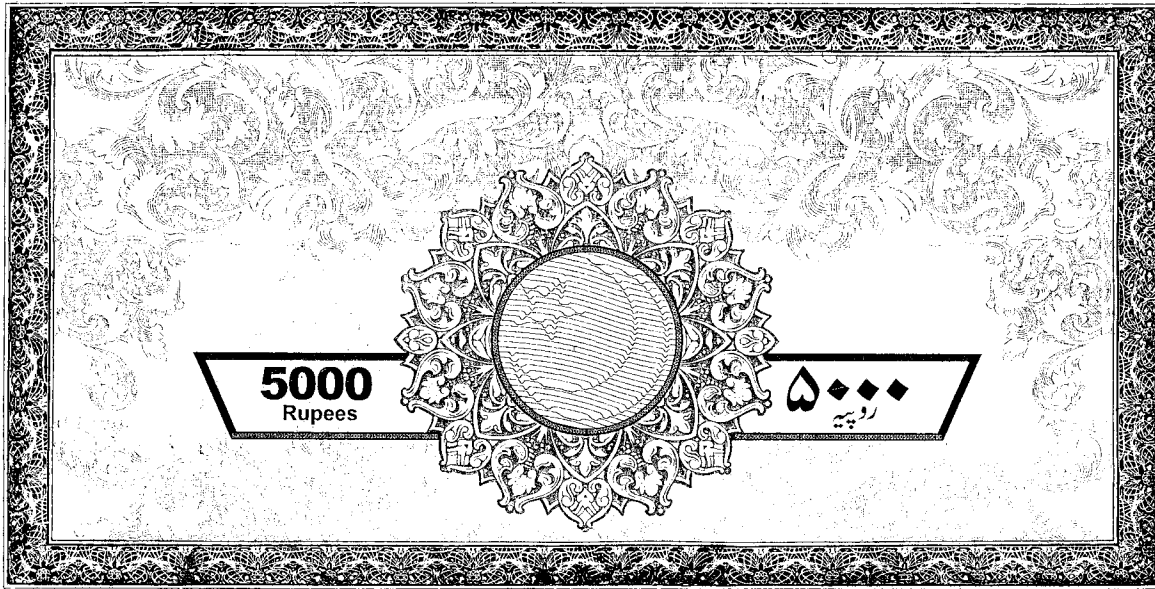
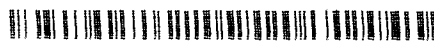
[Signature]  
Ex. Officer Karachi



[Signature]



[Signature]

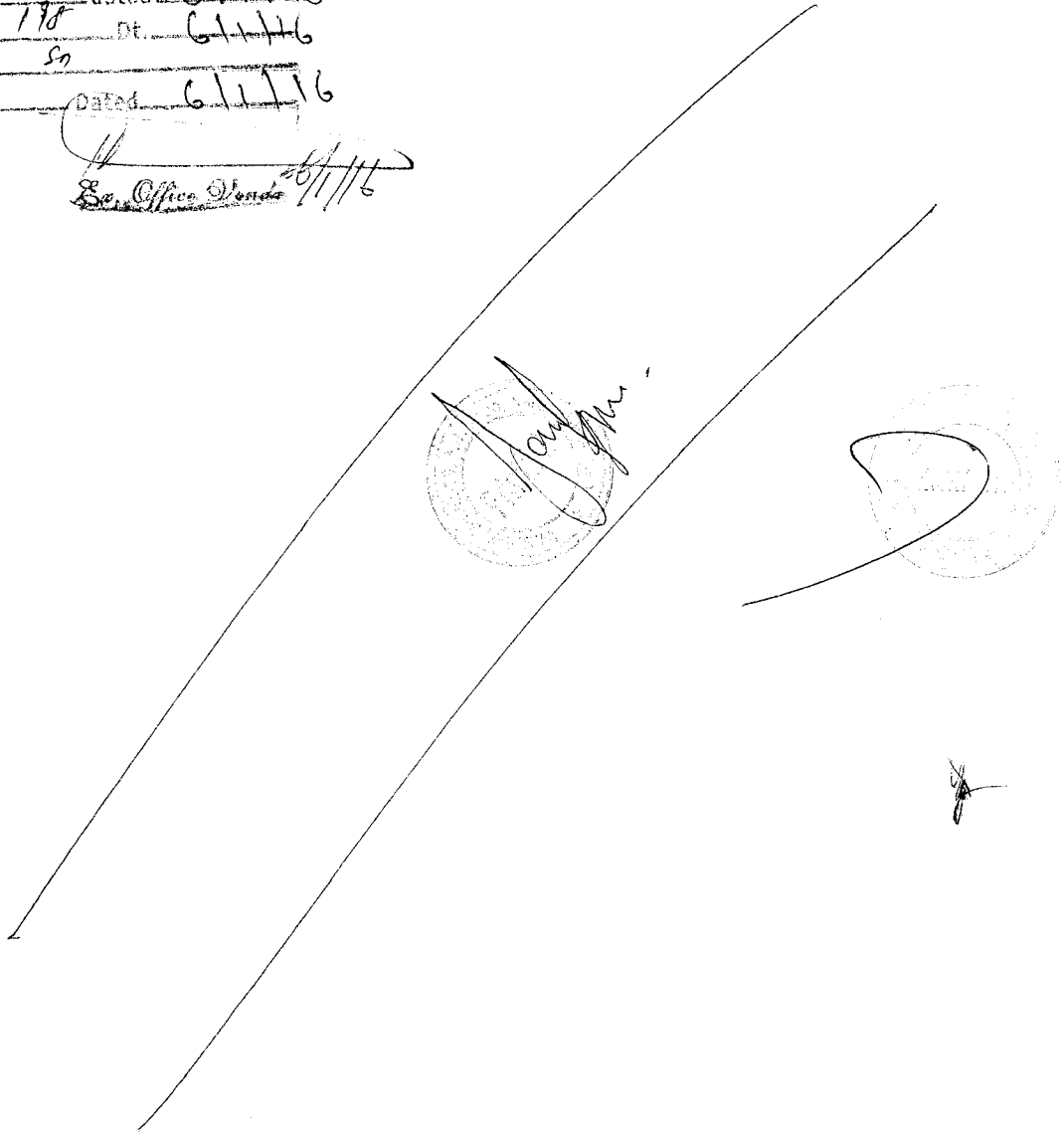


STAMP OFFICE CITY COURT, KARACHI.

(RUPEES FIVE THOUSAND ONLY)

Issued to Taha Siddiqui  
 NIC Company Card No. 15126  
 Vide C.S.R. No. 178 dated 6/1/16  
 On behalf of Challan No. 61116  
 for the purpose of Sn  
 No. 6 dated 6/1/16

[Signature]  
 Sec. Office District 6/1/16



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- In the event of the default on the part of the Supplier, in the performance of any condition of the contract/tender or delay in supply of the items even after a lapse of 15 days of the issuance of the purchase order, it shall be lawful for the Bank to forfeit the performance security and cancel the whole part of the supply order or cancel the contract. Decision of the Bank will be final and will be legal binding on the Supplier.
- Supplier agrees to maintain adequate inventory of the goods so that the replacement is available within 24 hours, if any fault arises in the goods supplied during the warranty period. In case the effected part is not available, then the Supplier will provide the backup of the same item or better till the resolution of the fault is met, without any extra cost to the Bank.
- The Supplier also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice. Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.
- The Bank reserves the right to test/check the goods to ensure that it is provided as per specification in the tender document. For any discrepancies, at the time of supply or later, the Bank reserve the right to forfeit full performance security and cancel the tender and initiate the process for blacklisting of the Supplier. The decision of the Bank shall be final and binding upon the Supplier.
- Delivery will be made by the Supplier as prescribed by the Bank.
- Supplier binds/undertakes that in case of any observation arising in respect of quality/performance of the goods within the warranty period, the supplier will be liable to address it at his own cost within 24 hours. Non-compliance of the same will result into initiation of a case against the company for non-commitment and forfeiting of performance security or any other action as deemed necessary.
- Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- A party may change its address for notice by giving a notice to the other Party in writing of such change.

Payment Schedule:

100 % of the total amount for the Supply of Printed Stationery will be paid within one month of invoice submission by the supplier.

if the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier

Performance Guarantee:

5% of the total tender amount of will be retained by the Bank as "Performance Security" and will be returned to the supplier after 90 days of supply of complete tender items, including satisfactory confirmation by the branch managers, where the items have been supplied.

Before release of performance security a technical team of the Bank will check to confirm the specifications of the supplied items as provided in offered items by the supplier. Any variation if found will disqualify the supplier along with forfeiting of the performance security and will ultimate recommendations to SPPRA authority for blacklisting of the firm.

Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the Supplier may be taken or executed by the officials.

*[Handwritten signature]*



*[Handwritten signature]*

Termination of Agreement by the Bank:

- If the Supplier, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
- If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If two (2) unsatisfactory letters/emails are issued by the Bank for unsatisfactory performance to the supplier.

Goods Faith:

- The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

Conflict of Interest:

- The Supplier shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

Support Escalation Matrix:

For timely addressing of complaints given support escalation matrix will be utilized/followed:-

<b>LEVEL-1</b>	Name/Designation (support staff)	<b>Mr. Muhammad Aleem</b>
First complain if the call is not resolved <b>"within specified response time"</b> (12 hours)	Landline Phone	<b>021-36829497-36829643-36829513</b>
	Email	<a href="mailto:Printlink1960@hotmail.com">Printlink1960@hotmail.com</a>
	Cell	0345-2044573
<b>LEVEL-2</b>	Name/Designation (Regional Head/Manager/GM)	<b>Mr. Liaquat Ali Khan</b>
Second complain, if the call is attended within <b>"Specified Response Time" and not attended</b> / or the problem still unresolved even after complaining at Level-1 (24 hours)	Landline Phone	<b>021-36829497-36829643-36829513</b>
	Email	<a href="mailto:Printlink1960@hotmail.com">Printlink1960@hotmail.com</a>
	Cell	0321-2778815
<b>LEVEL-3</b>	Name/Designation (CEO of the firm)	<b>Mr. Muhammad Shoaib Ishaq</b>
Third complain, if the call is attended within <b>"Specified Response Time" and not attended</b> / or the problem still unresolved even after complaining at Level-2	Landline Phone	<b>021-36829497-36829643-36829513</b>
	Email	<a href="mailto:ceo@printlink.org">ceo@printlink.org</a>
	Cell	0345-2114949

**Note: Ensure that no column above is left blank**



*Shurish*

*g*



In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Supplier Signature [Signature]  
Name Muhammad Shoaib Ishaq  
Designation CEO  
Company Name Printlink  
Address W-S-A-2 Block 18 F.B Area  
Karachi – Sindh Pakistan

Witness:  
Signature [Signature]  
Name Liaquat Ali Khan  
Designation General Manager  
Address W-S-A-2 Block 18 F.B Area  
Karachi – Sindh Pakistan

Stamp [Stamp]  
Customer Signature [Signature]

Stamp [Stamp]  
Signature [Signature]

Name LT. COL(R) SHAHEED BCG  
Designation VP / HEAD OF ADMINISTRATION  
Company Name Sindh Bank Limited  
Address Federation House, Sindh Bank  
Ltd. Head Office Karachi

Name '  
Designation  
Company Name Sindh Bank Limited  
Address Federation House, Sindh Bank  
Ltd. Head Office, Karachi

Stamp [Stamp]

Witness:  
Signature [Signature]  
Name JAMAL R ZUBERI  
Designation VP ADMIN  
Address SINDH BANK LTD  
STATIONERY DEPT.

[Stamp]

### **3 SCOPE OF WORK**

Sindh Bank Limited (SNDB) requires Printed Stationary for its Head Office & Branches i.e. 225 branches already in operation and 25 upcoming branches as per the given detail on need basis: (Same as financial proposal)

### **3 SCOPE OF WORK**

Sindh Bank Limited (SNDB) requires Printed Stationary for its Head Office & Branches i.e. 225 branches already in operation and 25 upcoming branches as per the given detail on need basis: (Same as financial proposal)

**farhan.amir@sindhbankltd.com**

---

**From:** <farhan.amir@sindhbankltd.com>  
**Date:** Wednesday, January 20, 2016 2:19 PM  
**To:** "SPPRA" <tenders@pprasindh.gov.pk>; <junaid.shaikh@sindhbankltd.com>  
**Cc:** "Saleem Sb" <mohammad.saleem@sindhbankltd.com>; "mohiuddin" <mohiuddin@sindhbankltd.com>  
**Attach:** 01202016141546.pdf  
**Subject:** Rule 50 - Compliance - Supply & Printing of Printed Stationery

Dear Concern,

Please refer the attached mentioned documents of captioned subject tender needs to be hoist on SNDB and SPPRA websites as per SPPRA Rule # 50.

1. Contract Evaluation Report
2. Form of Contract/Agreement
3. Letter of Award
4. Scope of work/Requirement

Kindly confirm once it is get hoisted on your respective websites and subsequently release all respective ID related to tender.

Regards,

Farhan A Siddiqui

# SINDH BANK

07/12/2015

<b>Supply of Printed Stationery Bid Evaluation Report</b>		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/642/2015
3	Tender Description	Supply of Printed Stationery
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPRA S.No.	S.No: 25793. Express Tribune, Daily Express, Daily Ibrat (12/11/2015)
6	Total Bid Documents Sold	05
7	Total Bids Received	01
8	Technical & Financial Bid Opening Date & Time	27/11/2015 at 1130 Hrs.
9	No. of bid qualified	01
10	Bid(s) Rejected	-

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Eligibility/Technical Criteria	Total Bid Offered (per month) (per year)	Ranking in terms of Cost	Comparison with Estimated Cost (Rs.19,200,000)	Reasons for acceptance/rejection	Remarks
0	1	2	4	5	6	7	8
1.	M/s. Print Link	Qualified	Rs.15,591,072/-	Lowest Bidder	Rs.3,608,928/- below the estimated cost	Accepted – Only Qualified Bidder	Rule-48 has been complied with

Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. M/s. Print Link stands as only Qualified Evaluated Bidder for Supply of Printed Stationery.

**Members - Procurement Committee**

Head of Administration  
(Lt. Col (R). Shahzad Begg)

Chief Financial Officer  
(Mr. Saeed Jamal)

Chief Manager, IDBL  
(Mr. Syed Muhammad Aqeel)

Handwritten signatures of the Procurement Committee members, including the Head of Administration, Chief Financial Officer, and Chief Manager, IDBL.



ATTENDANCE SHEET  
BID OPENING -

FOR SELECTION OF Supply of Printed Stationary  
Date: 26/11/2015

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1	Punjabli Shoaibly		0341 2114947	W.S.A - 2 Block - 18 F.B.M. on	

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

**MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)**

TYPE OF PROCUREMENT  ADMIN / IT / CONSULTANT / MEDIA  
TENDER NAME Supply of Rental Stationery  
TYPE OF TENDER SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE  
OPENING DATE 22/11/15  
OPENING TIME 1130 Hours

ATTENDANCE (MEMBER PC)  
Head of Administration  
Chief Financial Officer  
Chief Manager IDBL, Karachi

ATTENDANCE (REPS. OF BIDDERS)	NAME	FIRM
	<u>Shoaib</u>	<u>M/s. Print Link</u>
TOTAL BIDS ACCEPTED FOR EVALUATION	<u># 1</u>	
TOTAL BIDS REJECTED	<u>-</u>	
REMARKS		

**PROCUREMENT COMMITTEE SIGNATURE**

Head of Administration: \_\_\_\_\_  
Chief Finance Officer: S. S. Khan  
Chief Manager, IDBL: \_\_\_\_\_

### Inspection/Assessment Checklist

S#	Checklist	Yes	No
	Capability of 4 Colour Printing	✓	
	Requisite Qualified Staff	✓	
	Capability of Emergency Printing	✓	
	Does the vendor owns the printing facility premises or the rental agreement of the Premises is in the name of vendor.	✓	

Note: Acquiring of 'Yes' status in all serials of the checklist above is must for qualification.

Vendor Name: M/S. PRINTLINK  
 Site Address: WS-A-2, Block 18, F.B AREA  
 Date & Time of Inspection: 15/07/12  
 Result-Inspection Report: QUALIFIED AS PER TENDER

Overall Report: Qualified / Disqualified

Names & Signatures- Procurement Committee:

1 LT. Col (R) SHAHZAD BEG  
 (Name) HIA

[Signature]  
 (Signature)

2 SAEED JAMAL  
 (Name) CFO

[Signature]  
 (Signature)

3 SYED MOHAMMAD AZEEL  
 (Name) CHIEF MANAGER  
 IDRL


[Signature]  
 (Signature)

- YHS
- x Design Room
  - x Security Room
  - x MCR
  - x SINGLE COLOR
  - x 250 STAFF
  - x ACCT DEPT






Dated: 4/12/15  
 Printed Stationery


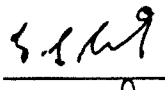
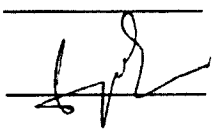
Serial No: 01  
 Bidder PRINT LINK

S. No.	Requisite	Vendor Action	Sufficient Evidence Produced	
			Yes	No
1	Minimum 4 x Banks Currently on Cliental List on Tendered Related Experience	Letters to be attached duly issued from each concerned Bank verifying that the company is currently printing stationary for them.	✓ Yes	No
2	Minimum 5 year experience in the relevant field	NTN Certificate / Letter of Incorporation / Company Registration Letter is required to be enclosed	✓ Yes	No
3	Minimum an average of 15 million turnover in last 3 years	Audit Report or Tax Return of Last 3 Years	✓ Yes	No
4	Own Printing Premises	Attach Relevant Evidence including title document	✓ Yes	No
5	Multi Color Printing Facility	Attach evidence (will be confirmed at the time of Warehouse inspection) as per Annexure "J"	✓ Yes	No
6	Attach Minimum 4 certification of cliental satisfaction in the relevant field	Attach Relevant Letters from Clients	✓ Yes	No
 <b>Qualified / Disqualified</b>				

Members Signatures- Evaluation Committee

 Farhan A Siddiqui Administration Division	 Tehawar Raza Operations Division	 Dilshad Hussain Khan Finance Division
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Members - Procurement Committee

1 HEAD OF ADMIN	 _____ Signature
2 CHIEF FINANCIAL OFFICER	 _____ Signature
3 CHIEF MANAGER, IDBL	 _____ Signature

**SIGNATURE MEMBERS PC-ADMIN**

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: [Signature]

**4 FINANCIAL PROPOSAL**

**PRICE SCHEDULE**

(Applicable for the year 2015-16)

Name of Bidder PRINTLINK

S. No.	Items	Tentative Monthly Quantity	Color	Size	Unit Rate Per Item	Amount (Unit Rate x Quantity)
1	Voucher Register-100 Pages (Offset Paper of 70 gram)	50 Registers	1+1	8.25x13.25	Rs. 75/2	23,750/2
2	Security Stationery Register-100 Pages (Offset Paper of 70 gram)	50 Registers	1+1	8.25x13.25	Rs. 75/2	23,750/2
3	Account Opening Forms (Individual A/c. & Company A/c.) (Art Paper of 120 gram)	10,000 Forms	3+3	8.25 x 11.5	Rs. 55/2	255,000/2
4	Terms & Conditions for Account Opening (Art Paper of 120 gram with 03 fold) in urdu	10,000 Forms	3+3	24.5 x 12	Rs. 10/2	2100,000/2
5	Cash Book Register-100 Pages (Offset Paper of 70 gram)	100 Register	1+1	8.25 x 9	Rs. 75/2	27,500/2
6	Credit Vouchers (Offset Paper of 70 gram)	100 Pad of 100 sheets	1	4.25 x 8	Rs. 40	24,000/2
7	Debit Vouchers (Offset Paper of 70 gram)	100 Pad of 100 sheets	1	4.25 x 8	Rs. 40/2	24,000/2
8	Key Register-100 Pages (Offset Paper of 70 gram)	50 Registers	1+1	8.25x13.25	Rs. 75/2	3,750/2
9	A/c Opening Register-100 Pages (Offset Paper of 70 gram)	50 Registers	1+1	8.25x13.25	Rs. 75/2	23,750/2
10	A/c Closing Register-100 Pages (Offset Paper of 70 gram)	50 Registers	1+1	8.25x13.25	Rs. 75/2	23,750/2
11	Cheque Return Memo (Offset Paper of 70 gram)	200 Pad of 100 sheets	1	8.25 x 11.5	Rs. 38/2	27,600/2
12	Pay Order/DD/TT Request Forms (Offset Paper of 70 gram)	200 Pad of 100 sheets	1	8.25 x 11.5	Rs. 75/2	215,000/2
13	Deposit Slips NCR Sheet (1+1) -White & Blue	5000 Pad of 25 sets	1+1	5.5 x 7.75	Rs. 30/2	2150,000/2
14	Locker Application Form	1000 Leaves	3+1	16.5 x 11.5	Rs. 4.75/2	24,750/2
15	Specimen Signature Card for A/c (Cards of 310 gram)	20,000 nos	3	5 x 7.25	Rs. 4.75/2	29,2500/2

[Signature]

376,100/-

# SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. S. I. [Signature]

Head - Admin Div. [Signature]


Member-IDBL. [Signature]

Sindh Bank Limited

Tender Document- Supply of Printed Stationary

S. No.	Item	Quantity	Color	Size	Unit Rate Per Item	Amount (Unit Rate x Quantity)
16	Specimen Signature Card for Locker Operation (Cards of 310 gram)	1000 nos	3	5 x 7.25	Rs. 4/2	24,000/2
17	Cash Debit Vouchers (Mandyall Paper of 55 gram)	100 Pad of 100 sheets	1	4.25 x 7	Rs. 42/2	24,200/2
18	Voucher Covers	5000 Leaves	1	6.5 x 17	Rs. 1.85/2	29,250/2
19	Misplaced Cheque Book Requisition Form (Offset Paper of 68 gram)	50 Pad of 100 sheets	1 + 1	8.25 x 11.5	Rs. 70/2	23,500/2
20	Sindh Bank Files - 360 gram	1000 Files	1	13.25 x 22	Rs. 15/2	215,000/2
21	Locker Visit Register-100 Pages (Offset Paper of 70 gram)	25 Registers	1+1	8.25x13.25	Rs. 75/2	21,875/2
22	Sindh Bank Personal Files - 700 gram	500 Files	3	13.25 x 22	Rs. 55/2	27,500/2
23	Visiting Cards	10,000 Cards	3	Standard size	Rs. 2.8/2	28,000/2
24	Envelopes A-4 (Offset Paper of 75 gram)	2,500 nos	3	10 x 12	Rs. 6.5/2	16,250/2
25	Envelopes Legal (Offset Paper of 75 gram)	1000 nos	3	11 x 15	Rs. 8.5/2	8,500/2
26	Envelopes Small (Offset Paper of 75 gram)	2500 nos	3	9 x 4	Rs. 4.7/2	11,750/2
27	Letter Head-A4 (Offset Paper of 100 gram)	2500 nos	3	8.25 x 11.75	Rs. 4.3/2	10,750/2
28	ATM Application Register-100 Pages (Offset Paper of 70 gram)	100 Registers	1 + 1	8.25 x 13.25	Rs. 75/2	7,500/2
29	Zakat Exemption Register-100 Pages (Offset Paper of 70 gram)	100 Registers	1 + 1	8.25 x 13.25	Rs. 75/2	7,500/2
30	Prize Bond Register-100 Pages (Offset Paper of 70 gram)	100 Registers	1 + 1	8.25x13.25	Rs. 75/2	7,500/2
31	TDR/ CDR Application Form (Offset Paper of 70 gram)	100 Pad of 100 sheets	1 + 1	8.25x 11.25	Rs. 78/2	7,800/2
32	Inward/Outward Mail Register-100 Pages (Offset Paper of 70 gram)	100 Register	1 + 1	8.25x13.25	Rs. 75/2	7,500/2
33	Attendance Register (Offset Paper of 70 gram)	100 Register	1 + 1	8.25x13.25	Rs. 75/2	7,500/2
34	Envelopes A-4 (Security Thread Envelop)	500 nos	3	10 x 12	Rs. 2/2	1,000/2

[Signature]



186,875/2

*Sindh Bank Limited*  
Tender Document- Supply of Printed Stationary

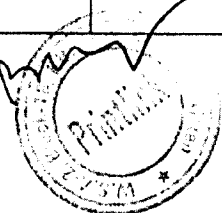
S. No.	Items	Tentative Monthly	Color	Size	Unit Rate Per Item	Amount (Unit Rate x Quantity)
35	Envelopes Legal (Security Thread Envelop)	✓ 500 nos	3	11 x15	Rs. 2/2	2,000/2
36	Small Window Envelopes	✓ 5000 nos	3	9 x 4	Rs. 4.7/2	223,500/2
37	E-Forms – 1+3 copies with machine numbering	✓ 100 Pad of 25 sets	1 + 1	8.25x13.25	Rs. 155/2	215,500/2
38	M- Forms – 1+1 copy with machine numbering (Local Paper of 68 gram)	✓ 50 Pad of 50 sets	1 + 1	8.25x13.25	Rs. 115/2	25,750/2
39	I-Forms - 1+3 copy with machine numbering (Local Paper of 68 gram)	✓ 100 Pad of 50 sets	1 + 1	8.25x13.25	Rs. 115/2	215,500/2
40	LC Application & Agreement Form with numbering (Offset Paper of 70 gram)	✓ 500 Leaves	3 + 1	16.5 x 13.25	Rs. 4.5/2	2,250/2
41	LC Opening Register with numbering (Offset Paper of 70 gram)	✓ 50 Registers	1 + 1	8.25x13.25	Rs. 75/2	23,750/2
42	E-FORM Stock / Issue Register with numbering (Offset Paper of 70 gram)	✓ 50 Registers	1 + 1	8.25x13.25	Rs. 75/2	23,750/2
43	FD/BC/FBP Register with numbering (Offset Paper of 70 gram)	✓ 50 Registers	1 + 1	8.25x13.25	Rs. 75/2	23,750/2
44	Inward Foreign Bills Register with numbering (Offset Paper of 70 gram)	✓ 50 Registers	1 + 1	8.25x13.25	Rs. 75/2	23,750/2
45	Leave Record Book (Offset Paper of 70 gram)	✓ 50 Registers	1 + 1	8.25x13.25	Rs. 75/2	23,750/2
46	Locker Account Ledger (Offset Paper of 70 gram)	✓ 50 Registers	1 + 1	8.25x13.25	Rs. 75/2	23,750/2
47	Atm window envelope ( 100 gram offset paper)	✓ 5000 nos	3	9 x 4	Rs. 3.5/2	217,500/2
48	Atm brochure ( 115 gram matt paper )	✓ 5000 nos	6+ 3	8.25 x 12	Rs. 3.5/2	217,500/2
49	Atm welcome letter	✓ 5000 nos	3	8.25 x 11.5	Rs. 4.75/2	223,750/2
50	Voucher envelope ( craft paper 125 gm) without Branch address	✓ 5000 nos	1	11 x15	Rs. 6.8/2	234,000/2
51	Cad file (700 gm imported blue board)	✓ 200 Files	1	13.25 x 22	Rs. 55/2	211,000/2
52	Cheque Book Issue Register (Offset Paper of 70 gram)	✓ 100 Registers	1 + 1	8.25x13.25	Rs. 75/2	27,500/2
53	Safe in Safe Out Register (Offset Paper of 70gram)	✓ 100 Registers	1 + 1	8.25x13.25	Rs. 75/2	27,500/2
54	Stock Register for Security Stationary (Offset Paper of 70 gram) <b>SIGNATURE MEMBERS PC-ADMIN</b>	✓ 100 Registers	1 + 1	8.25x13.25	Rs. 75/2	27,500/2

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_



212,250/-

**Sindh Bank Limited**  
Tender Document- Supply of Printed Stationary

S. No.	Items	Tentative Monthly	Color	Size	Unit Rate Per Item	Amount (Unit Rate x Quantity)
55	Inward / Outward Clearing/Cash Cheque Return Register (Offset Paper of 70 gram)	100 Registers	1 + 1	8.25x13.25	Rs. 75/-	27,500/-
56	Envelope (Half of A-4 size & Offset Paper of 75 gram)	2000 nos	3	8.4x5.9	Rs. 4.5/-	29,000/-
57	Voucher Envelope Draft Paper(120gm CRAFT paper)	5000 nos	1	11x15	Rs. 6.8/-	234,000/-
58	ENVELOPES WINDOW (BROWN CRAFT PAPER 70 GRAM)	2,500 nos	3	10 x 12	Rs. 1.6/-	24,000/-
59	ENVELOPES SMALL (BROWN CRAFT PAPER 70 GRAM)	1,000 nos	3	11 x 15	Rs. 2/-	22,000/-
60	ENVELOPES A-4 HALF (BROWN CRAFT PAPER 70 GRAM)	5,000 nos	3	9 x 4	Rs. 1.25/-	26,250/-
61	ENVELOPES A-4 (BROWN CRAFT PAPER 70 GRAM)	2,500 nos	1	-	Rs. 3.9/-	29,750/-
62	ENVELOPES LEGAL (BROWN CRAFT PAPER 70 GRAM)	2,500 nos	1	-	Rs. 4.5/-	21,250/-
63	Sindh Tender File (700 gm. Imported)	200 Files	1	13.25 x 22	Rs. 55/-	21,000/-
64	Account Opening Forms (Art Paper of 120 gram)	10,000 Forms	3 + 3	8.25 x 11.5	Rs. 5.5/-	255,000/-
65	Terms & Conditions for Account Opening (Art Paper of 120 gram with 03 fold) English	10,000 Forms	3 + 3	24.5 x 12	Rs. 10/-	2,00,000/-
<b>TOTAL AMOUNT</b>						21,110,475/-
<b>Add GST</b>						2188,781/-
<b>*GRAND TOTAL = [Total Amount X 12 Month]</b>						25,591,079/-

\*This Grand Total will be taken as final financial bid offered by the bidder  
Note:

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- If the item is not provided/installed on due date (date given on supply order) a fine of Rs. 1, 000/-per day will be deducted from the bill.
- The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, transportation and labour charges.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of the \*(Grand Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial work.

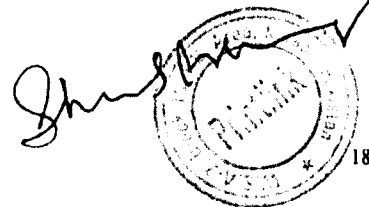
**SIGNATURE MEMBERS DC ADMIN**

Head - Fin Div. S.T. [Signature]

Head - Admin Div. [Signature]

Member-IDB. [Signature]

Date: [Signature]



IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



Dated: 07/12/2015

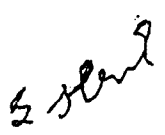
TENDER No: SNDB/ADMIN/TD/643/2014

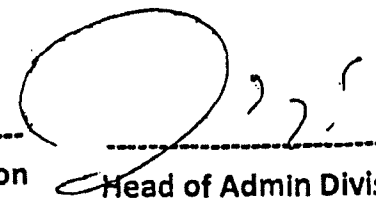
**Supply of Printed Stationery Tender;**  
**Certificate in Compliance of rule 48 of SPPRA**

This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows:

S.No	Last tender Unit Price.	Unit Market Price	Current tender Price
01	19,200,000/-		Rs.15,591,072/-

**Member Procurement Committee**

  
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Head of Finance Division

  
-----  
Head of Admin Division

  
-----  
Member of IDBL

**Supply of Printed Stationary**

S.NO	COMPANY NAME	AMOUNT	PO NO	BANK NAME
1	Print Link	300	1007099	Al-Baraka
2	MS Enterprises	300	00591456	Al-Habib
3	Koncept Ennterprises	300	12536805	Allied Bank
4	Heaven Impex	300	12536806	Allied Bank
<b>Total</b>			<b>1,200/-</b>	

Supply of Printed Stationary

S.NO	COMPANY NAME	AMOUNT	PO NO	BANK NAME
1	Print Link	300	1007099	Al-Baraka
2	MS Enterprises	300	00591456	Al-Habib
3	Koncept Ennterprises	300	12536805	Allied Bank
4	Heaven Impex	300	12536806	Allied Bank
<b>Total</b>			<b>1,200/-</b>	