

# SINDH BANK

<b>Photocopier Machines on Rental Basis Bid Evaluation Report</b>		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/616/2015
3	Tender Description	Photocopier Machines on Rental Basis
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	SPPRA S.No: 25301. Express Tribune, Daily Express & Ibrat (17/09/2015)
6	Total Bid Documents Sold	03
7	Total Bids Received	03
8	Technical/Financial Bid Opening Date & Time	06/10/2015 at 1215 Hrs.
9	No. of bid qualified	03
10	Bid(s) Rejected	-

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Technical/ Eligibility Inspection	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.15,000,000/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
1.	M/s. Trade Link	Qualified – as per Eligibility criteria	Rs.13,560,000/-	1 <sup>st</sup> Lowest Bidder	Rs. 1,440,000 /- below the estimated cost	Accepted- 1 <sup>st</sup> Lowest Qualified Bidder	Recommended - Award of Contract
2.	M/s. Asia Traders	Qualified – as per Eligibility criteria	Rs.15,270,000/-	2 <sup>nd</sup> Lowest Bidder	Rs. 270,000/- above the estimated cost	2 <sup>nd</sup> Qualified Bidder	
3.	M/s. DWP Technologies	Qualified – as per Eligibility criteria	Rs.24,960,000/-	3 <sup>rd</sup> Lowest Bidder	Rs. 9,960,000 /- above the estimated cost	3 <sup>rd</sup> Qualified Bidder	

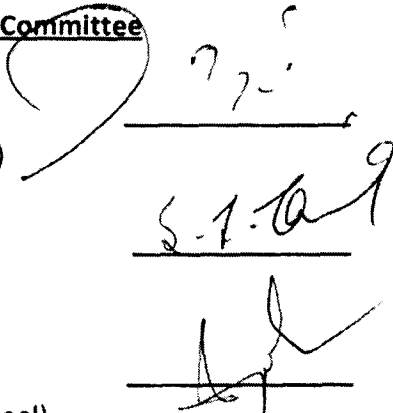
Accordingly going by the Technical/Financial Evaluation offered in the tender document, **M/s. Trade Link** stands as 1<sup>st</sup> lowest qualified bidder for Provision of Photocopier Machines on Rental Basis to Sindh Bank Limited.

**Members - Procurement Committee**

**Head of Administration**  
(Lt. Col (R). Shahzad Begg)

**Chief Financial Officer**  
(Mr. Saeed Jamal)

**Chief Manager, IDBL**  
(Mr. Sved Muhammad Aneel)



**MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)**

TYPE OF PROCUREMENT ADMIN / IT / CONSULTANT / MEDIA  
TENDER NAME PHOTO COPIER ON RENTAL  
TYPE OF TENDER SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE  
OPENING DATE 6/10/15  
OPENING TIME 12:15 Hrs

ATTENDANCE (MEMBER PC)  
HBA  
CFD  
CHIEF MANAGER, IDDL

	<u>NAME</u>	<u>FIRM</u>
ATTENDANCE (REPS. OF BIDDERS)	<u>1- Shahzad</u>	<u>Asia Traders</u>
	<u>2- Hyder</u>	<u>Trade Link</u>
	<u>3- AlOqar Ahmed</u>	<u>DWP Technologies</u>
	<u>_____</u>	<u>_____</u>
	<u>_____</u>	<u>_____</u>
	<u>_____</u>	<u>_____</u>

TOTAL BIDS ACCEPTED FOR EVALUATION # 03  
TOTAL BIDS REJECTED -

REMARKS \_\_\_\_\_

PROCUREMENT COMMITTEE  
\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURE MEMBERS PC-ADMIN**  
Head - Fin Div. \_\_\_\_\_  
Head - Admin Div. \_\_\_\_\_  
Member-IDBL \_\_\_\_\_  
Date: \_\_\_\_\_

Dated: 12/10/2015


**PHOTOCOPIER MACHINE ON RENTAL BASIS**

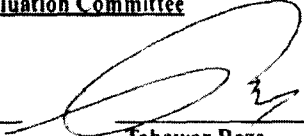
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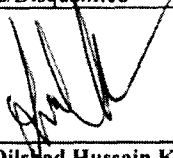
Bidder ASIA TRADER

S. No.	Descriptions	Total Points	Points Obtained	Remarks	Remarks (Attachment of relevant evidence in each case is mandatory)	Attach evidence as Annexure
1	Years in business in relevant field <i>NTN 2005</i>	30	30	5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "A"
		20		3 years and above		
		10		2 years		
2	Number of Offices in cities including Capital Territory & Federal Administration Territories	25	25	4	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "B"
		10		3		
		5		2		
3	Banks presently on Cliental List (For counting of each bank services to at least 10 branches are mandatory) for supply of relevant items	30		5 and above	Award letters to be attached duly issued from each concerned Bank for the Year 2015.	Annexure "C"
		20	20	3 and above		
		10		2		
4	Average yearly turnover in last 3 years	25	25	12 Million and above	Audit Report/Tax Returns	Annexure "D"
		10		6 Million and above		
		5		3 Million and above		
Total Marks		100	100	Qualified/Disqualified		

**Members Signatures- Evaluation Committee**

  
 Farhan A Siddiqui  
 Administration Division


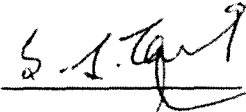

  
 Tahawar Raza  
 Operations Division

  
 Dilshad Hussain Khan  
 Finance Division

**Members - Procurement Committee**

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

**Signature**

<b>Photocopier Machines on Rental Basis Bid Evaluation Report</b>		
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3.	M/s. DWP Technologies	Qualified – as per Eligibility criteria	Rs.24,960,000/-	3 <sup>rd</sup> Lowest Bidder	Rs. 9,960,000 /- above the estimated cost	3 <sup>rd</sup> Qualified Bidder	

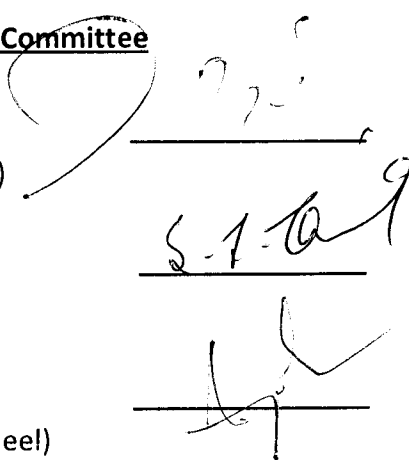
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**Members - Procurement Committee**

**Head of Administration**  
(Lt. Col (R). Shahzad Begg)

**Chief Financial Officer**  
(Mr. Saeed Jamal)

**Chief Manager, IDBL**  
(Mr. Syed Muhammad Aqeel)



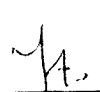
Dated: 12/10/2015

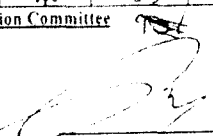
**PHOTOCOPIER MACHINE ON RENTAL BASIS**

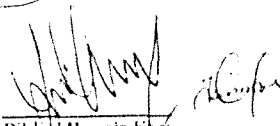
Serial No. 01  
 Bidder TRACELINK

S. No.	Descriptions	Total Points	Points Obtained	Remarks	Remarks (Attachment of relevant evidence in each case is mandatory)	Attach evidence as Annexure
1	Years in business in relevant field <u>NIN</u> <u>2011</u>	30	30	5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "A"
		20		3 years and above		
		10		2 years		
2	Number of Offices in cities including Capital Territory & Federal Administration Territories <u>SATE</u>	25	25	4	Attach Company Profile with mention of complete addresses and P.I.C.L. landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "B"
		10		3		
		5		2		
3	Banks presently on Cliental List (For counting of each bank services to at least 10 branches are mandatory) for supply of relevant items	30		5 and above	Award letters to be attached duly issued from each concerned Bank for the Year 2015	Annexure "C"
		20	20	3 and above		
		10		2		
4	Average yearly turnover in last 3 years	25	25	12 Million and above	Audit Report/Tax Returns	Annexure "D"
		10		6 Million and above		
		5		3 Million and above		
Total Marks		100	100	Qualified/Disqualified		

Members Signatures- Evaluation Committee

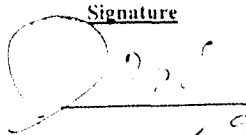
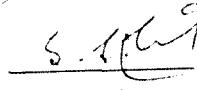
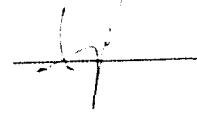
  
 Farhan A Siddiqui  
 Administration Division

  
 Tahawar Raza  
 Operations Division

  
 Dilshad Hussain Khan  
 Finance Division

Members - Procurement Committee

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

Signature  
  
  


Dated: 12/10/2015


**PHOTOCOPIER MACHINE ON RENTAL BASIS**

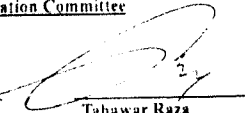
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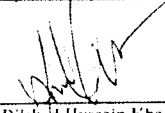
Bidder DWP

S. No.	Descriptions	Total Points	Points Obtained	Remarks	Remarks (Attachment of relevant evidence in each case is mandatory)	Attach evidence as Annexure
1	Years in business in relevant field <u>2003</u>	30	30	5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter of Declaration of Commencement of Business is required to be enclosed	Annexure "A"
		20		3 years and above		
		10		2 years		
2	Number of Offices in cities including Capital Territory & Federal Administration Territories	25	25	4	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "B"
		10		3		
		5		2		
3	Banks presently on Cliental List (For counting of each bank services to at least 10 branches are mandatory) for supply of relevant items	30		5 and above	Award letters to be attached duly issued from each concerned Bank for the Year 2015.	Annexure "C"
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4	Average yearly turnover in last 3 years	25	25	12 Million and above	Audit Report/Tax Returns	Annexure "D"
		10		6 Million and above		
		5		3 Million and above		
Total Marks		100	90	Qualified/Disqualified		

**Members Signatures- Evaluation Committee**

  
 Farhan A Siddiqui  
 Administration Division

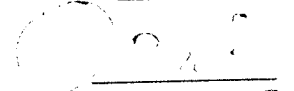
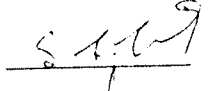
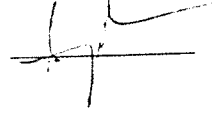
  
 Tahawar Raza  
 Operations Division

  
 Dilshad Hussain Khan  
 Finance Division

**Members - Procurement Committee**

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

**Signature**

## 4 FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2015-2016)

Name of Bidder TRADELINK

### PART-1

For Head Office-Clifton, Karachi.

S.No	Description	Per Copy Charges (a)	Estimated Monthly Quantity (b)	Amount in Rs. (a x b)
01	<p><b>Monthly Rental with</b></p> <p>a. 4 X Photocopier Machines (1 X Machine along with Photocopier &amp; Scanner Facility)</p> <p>b. Paper as per specification given</p> <p>*(Inclusive of Maintenance, Supply of backup machine &amp; spares consumable parts)</p>	1.20	10,000 copies	12,000/-
02	<p>Photo Copier Machine Operator Charges (Office Hours from 0900 to 1800 Hours) (wages per month)</p>			13,000/-
<b>Total Amount in Rs. = (Amount (S.No 1 + 2))</b>				25,000/-

SIGNATURE MEMBERS PD ADMIN

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_

**PART-2**

**For Karachi City Branches**

**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (a)
01	<p><b>*Per Branch Monthly Rental with</b></p> <p>a. 1 X Photocopier Machine</p> <p>b. 1 X Scanner Machine</p> <p>*(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	2100 500	35	91,000/-

**1. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (b)
01	<p><b>*Per Branch Monthly Rental with</b></p> <p>a. 1 X Photocopier Machine</p> <p>*(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	2100	35	73,500/-

<b>Total Amount(Part 2) = (a) + (b)</b>	164,500/-
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Note: The given rates are for unlimited No. of copies.

SIGNATURE MEMBERS PC-ADMIN

Head - Finance

Head - Admin. Div.

Member-TORL

Date:



*(Handwritten signatures and initials)*



**PART-3**

**For Interior Sindh Branches**

**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (c)
01	<p><b>*Per Branch Monthly Rental with</b></p> <p>a. 1 X Photocopier Machine</p> <p>b. 1 X Scanner Machine</p> <p>*(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	4900 900	20	116,000/-

**2. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (d)
01	<p><b>*Per Branch Monthly Rental with</b></p> <p>a. 1 X Photocopier Machine</p> <p>*(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	4900	55	269,500/-

<b>Total Amount(Part 3) = (c) + (d)</b>	385,500/-
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NOTE: The given rates are for Unlimited No. of Copies.

SIGNATURE MEMBERS PO-ADMIN

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDRL \_\_\_\_\_

Date: \_\_\_\_\_

**SIGNATURE MEMBERS PC-AD-11 Limited**  
Tender Document – Photocopier Machines on Rental Basis

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL \_\_\_\_\_

Date: \_\_\_\_\_

**PART-4**

**For Northern Region (Including KPK, Punjab & AJK) & Balochistan Region Branches**

**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (e)
01	<p><b>*Per Branch Monthly Rental with</b> a. 1 X Photocopier Machine b. 1 X Scanner Machine  *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	4900 900	45	261000/-

**2. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (f)
01	<p><b>*Per Branch Monthly Rental with</b> a. 1 X Photocopier Machine  *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	4900	60	294000/-

Total Amount(Part 4) = (e) + (f)	555,000/-
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**Note:** ~~The given rates are for unlimited No. of copies~~

\*Grand Total amount in Rs. = [Total Amount (Part 1 + Part 2+Part 3 + Part 4)] x [12 (Months)]

Rs. 13,56,000/-

\*This Grand Total amount will be taken as the financial bid offered by the vendor.

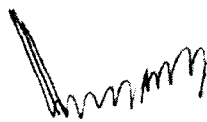
Note:

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, maintenance & transportation charges upto Sindh Bank Ltd Branches.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of the \*(Grand Total) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.

6. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
7. The Tender will stand cancelled if the item are not supply within 1 month of issue of supply order.
8. In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
9. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
10. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
11. All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
12. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
13. It will sole responsibility of the bidder to ensure that the machines remain in operation at all time.
14. **No additional charges will be paid for repair/maintenance of all supplied items.**
15. Standby operator must report to Head Office, Sindh Bank Limited within one hour in case the regular operator is found absent. A fine of Rs.100 per hour will be charged in case the replacement report late than one hour as mentioned above.
16. The operator wages will be as per Sindh Labour Law.
17. Bidder shall arrange for sound packing and marking at his own cost during transit to avoid any loss.
18. All preventive and corrective maintenance of the machines inclusive of supply of spares and consumables parts shall be the responsibility of the bidder.
19. In case, the performance of a machine is found to be unsatisfactory or is found to be in state of beyond repair, the bidder will be responsible for providing suitable replacement of the machine within span of 48 hours of lodging the complaint.

**We, hereby accept all the terms and conditions as given above.**

MOHAMMAD AKRAM  
PARTNER



(Signature of bidder with name, Designation and Company Seal)

Dated: 05/10/2015

## 4 FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2015-2016)

Name of Bidder

ASIA TRADERS

### PART-I

For Head Office-Clifton, Karachi.

S.No	Description	Per Copy Charges (a)	Estimated Monthly Quantity (b)	Amount in Rs. (a x b)
01	<p><b>Monthly Rental with</b></p> <p>a. 4 X Photocopier Machines (1 X Machine along with Photocopier &amp; Scanner Facility)</p> <p>b. Paper as per specification given</p> <p>*(Inclusive of Maintenance. Supply of backup machine &amp; spares consumable parts)</p>	0/95	10,000 copies	PKR=9,500/-
02	<p>Photo Copier Machine Operator Charges (Office Hours from 0900 to 1800 Hours) (wages per month)</p>			PKR=13,000/-
<p><b>Total Amount in Rs. = (Amount (S.No 1 + 2))</b></p>				PKR=22,500/-



SIGNATURE MEMBERS PC ADMIN

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_

**PART-2**

**For Karachi City Branches**

**I. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (a)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      b. 1 X Scanner Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	PKR 5,000/-	35	PKR 175,000/-

**I. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (b)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	PKR 5,000/-	35	PKR 175,000/-

<b>Total Amount(Part 2) = (a) + (b)</b>	PKR = 350,000/-
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**SIGNATURE MEMBERS PC-ADMIN**  
 Head - Fin Div. \_\_\_\_\_  
 Head - Admin Div. \_\_\_\_\_  
 Member-IDBL. \_\_\_\_\_  
 Date: \_\_\_\_\_

**PART-3**

**For Interior Sindh Branches**

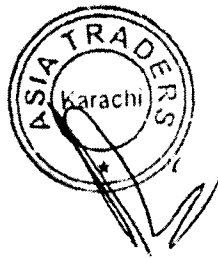
**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (c)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      b. 1 X Scanner Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	PKR 5000/-	20	PKR 100,000/-

**2. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (d)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	PKR 5000/-	55	PKR 275,000/-

Total Amount(Part 3) = (c) + (d)	PKR = 375,000/-
----------------------------------	-----------------



SIGNATURE MEMBERS PC-ADMIN  
 Head - Fin Div. \_\_\_\_\_  
 Head - Admin Div. \_\_\_\_\_  
 Member-IDBL. \_\_\_\_\_  
 Date: \_\_\_\_\_

**PART-4**

**For Northern Region (Including KPK, Punjab & AJK) & Balochistan Region Branches**

**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (e)
01	<b>*Per Branch Monthly Rental with</b> a. 1 X Photocopier Machine b. 1 X Scanner Machine  <i>*(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</i>	PKR 5,000/-	45	PKR 225,000/-

**2. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (f)
01	<b>*Per Branch Monthly Rental with</b> a. 1 X Photocopier Machine  <i>*(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</i>	PKR 5,000/-	60	PKR 300,000/-

<b>Total Amount(Part 4) = (e) + (f)</b>	<b>PKR = 525,000/-</b>
---	------------------------

**\*Grand Total amount in Rs. = [Total Amount (Part 1 + Part 2+Part 3 + Part 4)] x [12 (Months)]**

$$\text{Rs. } 225,000 + 350,000 + 375,000 + 525,000 \times 12 = 1,52,70,000/-$$

*\*This Grand Total amount will be taken as the financial bid offered by the vendor.*

Note:

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, maintenance & transportation charges upto Sindh Bank Ltd Branches.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security, 5% of the \*(Grand Total) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.

\*5. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for awarding work.

**SIGNATURE MEMBERS PC ADMIN**

Fin Div. \_\_\_\_\_

Admin Div. \_\_\_\_\_

er-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_



## 4 FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2015-2016)

Name of Bidder DWP

### PART-1

For Head Office-Clifton, Karachi.

S.No	Description	Per Copy Charges (a)	Estimated Monthly Quantity (b)	Amount in Rs. (a x b)
01	<u>Monthly Rental with</u> a. 4 X Photocopier Machines (1 X Machine along with Photocopier & Scanner Facility) b. Paper as per specification given *(Inclusive of Maintenance, Supply of backup machine & spares consumable parts)	Rs. 1.80	10,000 copies	18,000/-
02	Photo Copier Machine Operator Charges (Office Hours from 0900 to 1800 Hours) (wages per month)			Rs 12,000/-
<b>Total Amount in Rs. = (Amount (S.No 1 + 2))</b>				<b>30,000/-</b>

SIGNATURE MEMBERS PC-ADMIN  
 Head - Fin Div. \_\_\_\_\_  
 Head - Admin Div. \_\_\_\_\_  
 Member-IDBL \_\_\_\_\_  
 Date: \_\_\_\_\_



**PART-2**

**For Karachi City Branches**

**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (a)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      b. 1 X Scanner Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	10,000	35	350,000

**1. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (b)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	10,000	35	350,000

<b>Total Amount(Part 2) = (a) + (b)</b>	Rs. 700,000/-
---	---------------

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_

**PART-3**

**For Interior Sindh Branches**

**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (c)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      b. 1 X Scanner Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	7,500	20	150,000

**2. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (d)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	7,500	55	412,500

<b>Total Amount(Part 3) = (c) + (d)</b>	<b>Rs 562,500/-</b>
---	---------------------

SIGNATURE MEMBERS PC ADMIN

Head - Fin Div

Head - Admin Div

Member-IDBL

Date: \_\_\_\_\_

**PART-4**

**For Northern Region (Including KPK, Punjab & AJK) & Balochistan Region Branches**

**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (e)
01	<b>*Per Branch Monthly Rental with</b> a. 1 X Photocopier Machine b. 1 X Scanner Machine *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)	7,500	45	337,500

**2. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (f)
01	<b>*Per Branch Monthly Rental with</b> a. 1 X Photocopier Machine *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)	7,500	60	450,000

<b>Total Amount(Part 4) = (e) + (f)</b>	Rs. 787,500/-
---	---------------

**\*Grand Total amount in Rs. = [Total Amount (Part 1 + Part 2+Part 3 + Part 4)] x [12 (Months)]**

Rs. 24,960,000/-

*\*This Grand Total amount will be taken as the financial bid offered by the vendor.*

**Note:**

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
2. The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, maintenance & transportation charges upto Sindh Bank Ltd Branches.
3. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
4. Calculation of bid security. 5% of the \*(Grand Total) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
5. The successful bidder will be the one whose total sum of cost is the lowest. As it is per lowest tender, so no partial lowest cost will be considered for award of any work.

**SIGNATURE MEMBERS PC-ADMIN**

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_

Dated: 12/10/2015


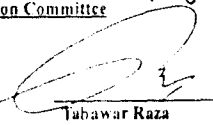
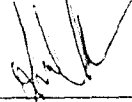
**PHOTOCOPIER MACHINE ON RENTAL BASIS**

Serial No:     

Bidder: ASIA TRADER

S. No.	Descriptions	Total Points	Points Obtained	Remarks	Remarks (Attachment of relevant evidence in each case is mandatory)	Attach evidence as Annexure
1	Years in business in relevant field NTN 2005	30	30	5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "A"
		20		3 years and above		
		10		2 years		
2	Number of Offices in cities including Capital Territory & Federal Administration Territories	25	25	4	Attach Company Profile with mention of complete addresses and PTCI, landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "B"
		10		3		
		5		2		
3	Banks presently on Cliental List (For counting of each bank services to at least 10 branches are mandatory) for supply of relevant items	30		5 and above	Award letters to be attached duly issued from each concerned Bank for the Year 2015.	Annexure "C"
		20	20	3 and above		
		10		2		
4	Average yearly turnover in last 3 years	25	25	12 Million and above	Audit Report/Tax Returns	Annexure "D"
		10		6 Million and above		
		5		3 Million and above		
Total Marks		100	100		Qualified/Disqualified	

Members Signatures- Evaluation Committee

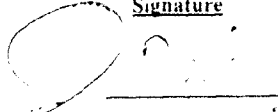
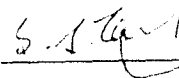





Farhan A Siddiqui      Tabawar Raza      Dilshad Hussain Khan  
 Administration Division      Operations Division      Finance Division

Members - Procurement Committee

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL


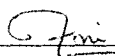

Signature

**ATTENDANCE SHEET  
 BID OPENING -**

FOR SELECTION OF POSTMASTER

Date: 6/10/15

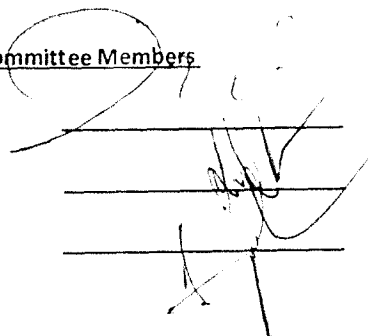
S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01.	ASIA TRADERS	SHAHZAD JAVED	0345 2476072	SADDAR	
02	TRADE LINK	MUJIB WAGAR	0333 3200992	SADDAR	
03	DNP Technologies	MUMED	0302 5545790	MANDIWALA Chambers, Jigji Road, Karachi	

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)



<b>Supply &amp; Installation of UPS Batteries Bid Evaluation Report</b>		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/614/2014
3	Tender Description	Supply & Installation of UPS Batteries
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No: 25301. Express Tribune, Daily Express, Daily Ibrat (17/09/2015)
6	Total Bid Documents Sold	02
7	Total Bids Received	02
8	Technical & Financial Bid Opening Date & Time	06/10/2015 at 1145 Hrs.
9	No. of bid qualified	01
10	Bid(s) Rejected	-

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Eligibility Criteria	Qualified / Disqualified in Technical Criteria	Total Bid Offered	Ranking in terms of Cost	Comparison with Estimated Cost (Rs. 4,500,000)	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6	7	8
1.	M/s. Gemco	Qualified	Disqualified	Rs.3,420,000/-	1st Lowest	Rs1,080,000/- below the estimated cost	Disqualified due to non-compliance of the tender	-
2	M/s. Makkays	Qualified	Qualified	Rs.4,185,000/-	2nd Lowest	Rs. 315,000 /- below the estimated cost	Qualified	-

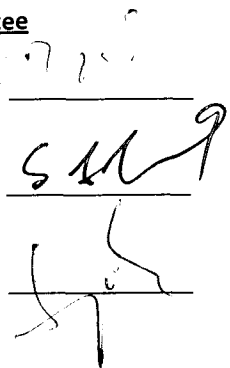
Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. Makkays stands as only Qualified Bidder for Supply & Installation of UPS Batteries to Sindh Bank Limited.

**Members - Procurement Committee**

Head of Administration  
(Lt. Col (R). Shahzad Begg)

Chief Financial Officer  
(Mr. Saeed Jamal)

Chief Manager, IDBL  
(Mr. Syed Muhammad Aqeel)



<b>Supply &amp; Installation of UPS Batteries Bid Evaluation Report</b>		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/614/2014
3	Tender Description	Supply & Installation of UPS Batteries
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5	Tender Published & SPPRA S.No.	S.No: 25301. Express Tribune, Daily Express, Daily Ibrat (17/09/2015)
6	Total Bid Documents Sold	02
7	Total Bids Received	02
8	Technical & Financial Bid Opening Date & Time	06/10/2015 at 1145 Hrs.
9	No. of bid qualified	01
10	Bid(s) Rejected	-

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Eligibility Criteria	Qualified / Disqualified in Technical Criteria	Total Bid Offered	Ranking in terms of Cost	Comparison with Estimated Cost (Rs. 4,500,000)	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6	7	8
1.	M/s. Gemco	Qualified	Disqualified	Rs.3,420,000/-	1st Lowest	Rs1,080,000/- below the estimated cost	Disqualified due to non-compliance of the tender	-
2	M/s. Makkays	Qualified	Qualified	Rs.4,185,000/-	2nd Lowest	Rs. 315,000 /- below the estimated cost	Qualified	-

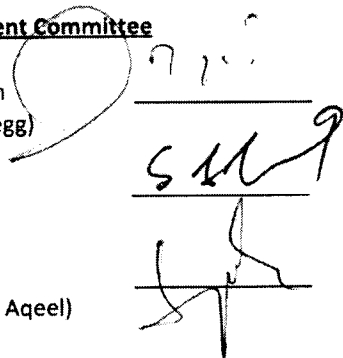
Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. Makkays stands as only Qualified Bidder for Supply & Installation of UPS Batteries to Sindh Bank Limited.

**Members - Procurement Committee**

Head of Administration  
(Lt. Col (R). Shahzad Begg)

Chief Financial Officer  
(Mr. Saeed Jamal)

Chief Manager, IDBL  
(Mr. Syed Muhammad Aqeel)



Dated: 12/10/2015

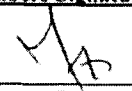
**UPS BATTERIES**

Serial No: 02

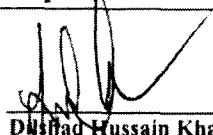
Bidder MAKKAYS

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Banks presently on Cliental List (For counting of each bank services to at least 10 branches are mandatory) for supply of relevant items	30		5 and above	Award letters to be attached duly issued from each concerned Bank for the Year 2015.	Annexure "A"
		20	20	3 and above		
		10		1 and above		
2	Years in Business in relevant field NTN 2001	10	10	3 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "B"
		5		2 years and above		
		3		1 years and above		
3	Average Yearly Turnover in Last 3 Years	10	10	25 Million and above	Audit Report / Tax Return	Annexure "C"
		5		8 Million and above		
		3		1 Million & above		
4	Number of Offices in cities including Capital Territory & Federal Administration Territories	10	10	4 and above	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "D"
		5		3 and above		
		3		2 and above		
5	Company Proof of Import	20	20	Yes	Attach Previous Certificate/ Bill of Entry	Annexure "E"
		0		No		
6	Firm's Status	20		Public/Private Ltd	NTN Certificate/GST Registration/ Letter of Incorporation	Annexure "F"
		10		Partnership		
		5		Proprietorship		
<b>Total Marks</b>		<b>100</b>		<b>Qualified / Disqualified</b>		

Members Signatures- Evaluation Committee

  
Farhan A Siddiqui  
Administration Division

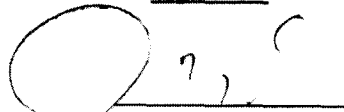
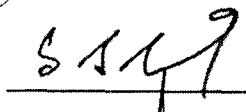

  
Tahawar Raza  
Operations Division

  
Dilshad Hussain Khan  
Finance Division

**Members - Procurement Committee**

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

Signature



.


Dated: 12/10/2015

**UPS BATTERIES**

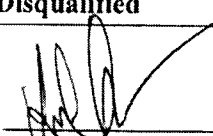
Serial No: 01  
Bidder GEMCO

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Banks presently on Cliental List (For counting of each bank services to at least 10 branches are mandatory) for supply of relevant items	30		5 and above	Award letters to be attached duly issued from each concerned Bank for the Year 2015.	Annexure "A"
		20	30	3 and above		
		10		1 and above		
2	Years in Business in relevant field <del>NTN 2000</del> 98	10	10	3 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "B"
		5		2 years and above		
		3		1 years and above		
3	Average Yearly Turnover in Last 3 Years	10	10	25 Million and above	Audit Report / Tax Return	Annexure "C"
		5		8 Million and above		
		3		1 Million & above		
4	Number of Offices in cities including Capital Territory & Federal Administration Territories	10		4 and above	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "D"
		5	5	3 and above		
		3		2 and above		
5	Company Proof of Import	20	20	Yes	Attach Previous Certificate/ Bill of Entry	Annexure "E"
		0		No		
6	Firm's Status	20		Public/Private Ltd	NTN Certificate/GST Registration/ Letter of Incorporation	Annexure "F"
		10	10	Partnership		
		5		Proprietorship		
<b>Total Marks</b>		<b>100</b>		<b>Qualified / Disqualified</b>		

Members Signatures- Evaluation Committee

  
Farhan A Siddiqui  
Administration Division

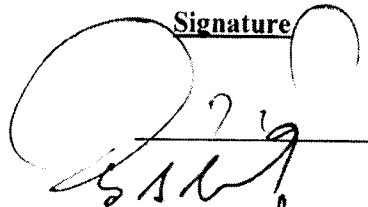
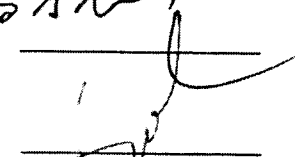

  
Tahawar Raza  
Operations Division

  
Dilshad Hussain Khan  
Finance Division

**Members - Procurement Committee**

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

Signature

**MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)**

TYPE OF PROCUREMENT

✓  
ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

UPS BATTERIES

TYPE OF TENDER

✓  
SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

6/10/15

OPENING TIME

1145

ATTENDANCE (MEMBER PC)

HHA  
CFO  
CHIEF MANAGER, IDBL

ATTENDANCE (REPS. OF BIDDERS)

NAME	FIRM
1- Imran Hashmi	GEMCO
2- Noman	MAKKAYS
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL BIDS ACCEPTED FOR EVALUATION

# 02

TOTAL BIDS REJECTED

-

REMARKS

\_\_\_\_\_

PROCUREMENT COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURE MEMBERS PC-ADMIN**

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_

## 4 FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2015-16)

Name of Bidder M/S GEMCO


S.No	Types	Unit Cost	Tentative Quantity	*Total Amount
01	12 Volt 40 AH	Rs 9,500/-	360	Rs. 3420,000/-

\*This Total Amount will be taken as the financial bid offered by the vendor.

#### Note

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
2. If the item is not provided/installed on due date (date given on supply order) a fine of Rs. 500/-per day will be deducted from the bill.
3. The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labor charges.
4. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
5. Calculation of bid security. 5% of the \*(Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favor of Sindh Bank Ltd.
6. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
7. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
8. The Tender will stand cancelled if the item are not supply/installed within 10 days of issue of supply order.
9. In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the eligibility/technical evaluation.
10. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
11. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
12. All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
13. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
14. Warranty of 1 year unconditional for UPS batteries.


We, hereby accept all the terms and conditions as given above.

IMRAN HASANI, BDM 

(Signature of bidder with name, Designation and Company Seal)

Dated: 05/10/15  SIGNATURE MEMBERS PO ADMIN

Head - Fin Div. 

Head - Admin Div. 

Member-IDBL. 

Date: \_\_\_\_\_

## 4 FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2015-16)

Name of Bidder MAKKAYS

S.No	Types	Unit Cost	Tentative Quantity	*Total Amount
01	12 Volt 40 AH	PKR =116,25/=	360	PKR 41,85,000/=

\*This Total Amount will be taken as the financial bid offered by the vendor.

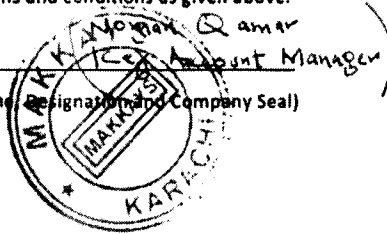
#### Note

- In case of over writing/cutting/use of Bianco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- If the item is not provided/installed on due date (date given on supply order) a fine of Rs. 500/-per day will be deducted from the bill.
- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labor charges.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of the \*(Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favor of Sindh Bank Ltd.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
- The Tender will stand cancelled if the item are not supply/installed within 10 days of issue of supply order.
- In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the eligibility/technical evaluation.
- If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
- Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
- All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
- The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
- Warranty of 1 year unconditional for UPS batteries.

We, hereby accept all the terms and conditions as given above.

(Signature of bidder with name, Designation and Company Seal)

Dated: 5-10-15



15

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_

**40 AH, Gel Batteries, evaluation sheet ( Offered by GEMCO )**

No	Descriptions	Requirement	Available	Remarks
1	Volt	12	12	
2	AH	40	40	
3	Type		Gel	
4	Weight	13.5 KG	13.5	
5	Electrolyte	H2SO4, = Sl o2	Semi Gel	
6	Brand	Vision	Vision	
7	Manufacturing place	China	China	
8	Charging time from 0 volt	up to 4 hours	6 hours	
9	Effects over 50 C tepm		Reduce up to 20%	
10	Design life	10 years	10 years	
11	Operating Temperature	up to 50 C	50 C	
12	Geid alloy	Zinc	Zinc	
13	Plate		Zinc	
14	Seperator	AGM	AGM	
15	Life charge/discharge	600	App 200	
16	Operating life	2 years	6 to 8 months	
17	Contractor past experience		Very poor	
18				

**Not Recommended**

*The offered VISION China batteries had already been given by the same contractor and a lot of batteries have been exhausted even after 6 to 8 manths . The material and electrolyte are not far pure gel batteries. Further in previous order, the same supplier is also not fufilling warranty clause and reluctant to replace the defective batteries , which were in under warranty. Beside it the price of offered batteries is about 30% less than market price of GEL batteries.Thus we can nat accept these Gel batteries fram some manufacturer, and same supplier .*

Chief Engineer

SIGNATURE MEMBERS FC-ADMIN  
 Head - Fin Div \_\_\_\_\_  
 Head - Admin Div \_\_\_\_\_  
 Member-IDB \_\_\_\_\_  
 Date: \_\_\_\_\_

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



شہید محترمہ بینظیر بھٹو کی یاد میں

# SINDH BANK

سندھ بینک  
POWER TO THE PEOPLE  
بااختیار عوام

Dated: 16/12/15

<b>TO</b>	Mr., Ayub Ali Khan, Deputy Director. SPPRA
<b>FROM</b>	ADMINISTRATION DIVISION, SINDH BANK LTD

**SUB: SUBMISSION – Rule 50 COMPLIANCE**

SPPRA'S INSTALLATION OF UPS BATTERIES

Dear Sir,

Enclosed please find following documents & CD for submission to SPPRA for Rule 50 Compliance.

S.No	Documents Attached	SPPRA S.No
01	1. Contract Evaluation Report ✓ 2. Agreement ✓ 3. Letter of Award ✓ 4. Scope of work/Requirement ✓ 5. Financial Proposal ✓ 6. Minutes of the Tender ✓ 7. Attendance Sheet ✓ 8. Integrity Pact (NOT REQUIRED)	25301

6160  
18-12-15

Kindly confirm once it is get hoisted on your respective websites and subsequently please release their respective IDs for completion of tender process.

Regards,

Farhan A Siddiqui  
AIP- Administration Division

**farhan.amir@sindhbankltd.com**

---

**From:** <farhan.amir@sindhbankltd.com>  
**Date:** Wednesday, December 16, 2015 5:10 PM  
**To:** "SPPRA" <tenders@pprasindh.gov.pk>; <junaid.shaikh@sindhbankltd.com>  
**Cc:** "Saleem Sb" <mohammad.saleem@sindhbankltd.com>; <shouzab.soomro@sindhbankltd.com>; "Shahzad Begg" <shahzad.begg@sindhbankltd.com>  
**Attach:** 12162015165115.pdf  
**Subject:** Rule 50 Compliance - Supply & Installation of UPS Batteries

**Dear Concern,**

Please refer the attached mentioned documents of captioned subject tender needs to be hoist on SNDB and SPPRA websites as per SPPRA Rule # 50.

1. Contract Evaluation Report
2. Form of Contract/Agreement
3. Letter of Award
4. Scope of work/Requirement

Kindly confirm once it is get hoisted on your respective websites and subsequently release all respective ID related to tender.

Regards,

Farhan A Siddiqui



# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LIMITED/ADMINISTRATION
- 2) PROVINCIAL / LOCAL GOVT./ OTHER SCHEDULED BANK
- 3) TITLE OF CONTRACT Supply & Installation of UPS Batteries
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/614/2015
- 5) BRIEF DESCRIPTION OF CONTRACT Same as Above
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Rs. 4,500,000/-
- 8) ENGINEER'S ESTIMATE  
(For civil works only) -
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 06 Months
- 10) TENDER OPENED ON (DATE & TIME) 06/10/2015 At 1145 Hours
- 11) NUMBER OF TENDER DOCUMENTS SOLD 02  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 02
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 02
- 14) BID EVALUATION REPORT  
(Enclose a copy) 18/11/2015 Attached
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Makkays, B-26, Block 15,  
Civil Chan-e-Jyad, Karachi.
- 16) CONTRACT AWARD PRICE Rs. 4,185,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).  
1) M/s. Makkays  
2) M/s. Gemco

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE  Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_ COMPETENT AUTHORITY

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S. No: 25301/2015
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express & Ibrat 17th September 2015
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
--------------------	-------------------------------------	------	--------------------------

23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	no

Signature & Official Stamp of  
Authorized Officer

14/12/15

**FOR OFFICE USE ONLY**

Lt Col (R) Shaukat Raad  
EVP/Head of Administration  
SINDH BANK LIMITED

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

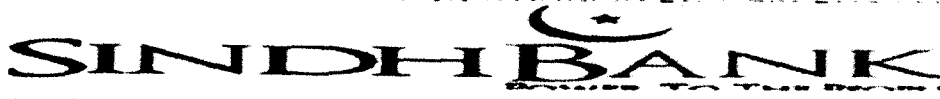
Print

Save

Reset

**Supply and Installation of UPS Batteries**

S.NO	COMPANY NAME	AMOUNT	PO NO	BANK NAME
1	Gemco	300	01372545	Soneri Bank
2	Makkays	300	5027944	Faisal Bank
<b>Total</b>			<b>600/-</b>	



06/11/2015

Supply & Installation of UPS Batteries Bid Evaluation Report		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/614/2014
3	Tender Description	Supply & Installation of UPS Batteries
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No: 25301. Express Tribune, Daily Express, Daily Ibrat (17/09/2015)
6	Total Bid Documents Sold	02
7	Total Bids Received	02
8	Technical & Financial Bid Opening Date & Time	06/10/2015 at 1145 Hrs.
9	No. of bid qualified	01
10	Bid(s) Rejected	-

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Eligibility Criteria	Qualified / Disqualified In Technical Criteria	Total Bid Offered	Ranking in terms of Cost	Comparison with Estimated Cost (Rs. 4,500,000)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7	8
1.	M/s. Gemco	Qualified	Disqualified	Rs.3,420,000/-	1st Lowest	Rs1,080,000/- below the estimated cost	Disqualified due to non-compliance of the tender	-
2	M/s. Makkays	Qualified	Qualified	Rs.4,185,000/-	2nd Lowest	Rs. 315,000 /- below the estimated cost	Qualified	-

Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. Makkays stands as only Qualified Bidder for Supply & Installation of UPS Batteries to Sindh Bank Limited.

**Members - Procurement Committee**

Head of Administration  
(Lt. Col (R). Shahzad Begg)

Chief Financial Officer  
(Mr. Saeed Jamal)

Chief Manager, IDBL  
(Mr. Syed Muhammad Aqeel)

## 4 FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2015-16)

Name of Bidder

M/S GENCO

S.No	Types	Unit Cost	Tentative Quantity	*Total Amount
01	12 Volt 40 AH	Rs 9,500/-	360	Rs. 3420,000/-

\*This Total Amount will be taken as the financial bid offered by the vendor.

#### Note

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
2. If the item is not provided/installed on due date (date given on supply order) a fine of Rs. 500/-per day will be deducted from the bill.
3. The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labor charges.
4. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
5. Calculation of bid security. 5% of the \*(Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favor of Sindh Bank Ltd.
6. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
7. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
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9. In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the eligibility/technical evaluation.
10. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
11. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
12. All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
13. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
14. Warranty of 1 year unconditional for UPS batteries.

We, hereby accept all the terms and conditions as given above.

IMRAN HASANI, BDM

(Signature of bidder with name, Designation and Company Seal)

Dated: 05/10/15

SIGNATURE MEMBERS PC ADMIN

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_



## 4 FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2015-16)

Name of Bidder MAKKAYS

S.No	Types	Unit Cost	Tentative Quantity	*Total Amount
		PKR		PKR
01	12 Volt 40 AH	=11,625/=	360	4,185,000/=

\*This Total Amount will be taken as the financial bid offered by the vendor.

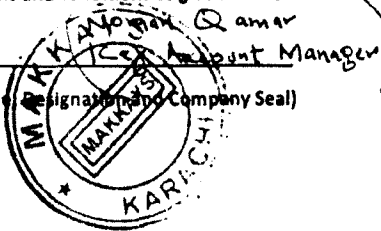
#### Note

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- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labor charges.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of the \*(Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favor of Sindh Bank Ltd.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPRA website.
- The Tender will stand cancelled if the item are not supply/installed within 10 days of issue of supply order.
- In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the eligibility/technical evaluation.
- If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
- Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
- All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
- The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
- Warranty of 1 year unconditional for UPS batteries.

We, hereby accept all the terms and conditions as given above.

(Signature of bidder with name, Designation and Company Seal)

Dated: 5-10-15



15

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_



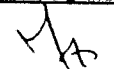
Dated: 12/10/2015

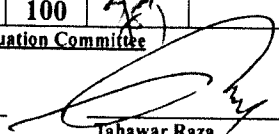
**UPS BATTERIES**

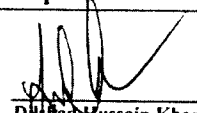
Serial No: 02  
Bidder MAKKEYS

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Banks presently on Cliental List (For counting of each bank services to at least 10 branches are mandatory) for supply of relevant items	30		5 and above	Award letters to be attached duly issued from each concerned Bank for the Year 2015.	Annexure "A"
		20	20	3 and above		
		10		1 and above		
2	Years in Business in relevant field NTN 2001	10	10	3 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "B"
		5		2 years and above		
		3		1 years and above		
3	Average Yearly Turnover in Last 3 Years	10	10	25 Million and above	Audit Report / Tax Return	Annexure "C"
		5		8 Million and above		
		3		1 Million & above		
4	Number of Offices in cities including Capital Territory & Federal Administration Territories	10	10	4 and above	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "D"
		5		3 and above		
		3		2 and above		
5	Company Proof of Import	20	20	Yes	Attach Previous Certificate/ Bill of Entry	Annexure "E"
		0		No		
6	Firm's Status	20		Public/Private Ltd	NTN Certificate/GST Registration/ Letter of Incorporation	Annexure "F"
		10		Partnership		
		5		Proprietorship		
<b>Total Marks</b>		<b>100</b>			<b>Qualified / Disqualified</b>	

Members Signatures- Evaluation Committee

  
Farhan A Siddiqui  
Administration Division

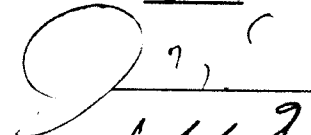
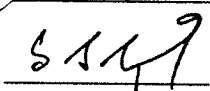
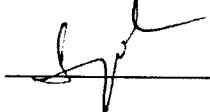
  
Tahawar Raza  
Operations Division

  
Dilshad Hussain Khan  
Finance Division

Members - Procurement Committee

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

Signature

Dated: 12/10/2015


**UPS BATTERIES**

Serial No: 01

Bidder Cremco

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Banks presently on Cliental List (For counting of each bank services to at least 10 branches are mandatory) for supply of relevant items	30		5 and above	Award letters to be attached duly issued from each concerned Bank for the Year 2015.	Annexure "A"
		20		3 and above		
		10		1 and above		
2	Years in Business in relevant field <del>NTN 201</del> 98	10	10	3 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "B"
		5		2 years and above		
		3		1 years and above		
3	Average Yearly Turnover in Last 3 Years	10		25 Million and above	Audit Report / Tax Return	Annexure "C"
		5		8 Million and above		
		3		1 Million & above		
4	Number of Offices in cities including Capital Territory & Federal Administration Territories	10		4 and above	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "D"
		5		3 and above		
		3		2 and above		
5	Company Proof of Import	20		Yes	Attach Previous Certificate/ Bill of Entry	Annexure "E"
		0		No		
6	Firm's Status	20		Public/Private Ltd	NTN Certificate/GST Registration/ Letter of Incorporation	Annexure "F"
		10		Partnership		
		5		Proprietorship		
<b>Total Marks</b>		<b>100</b>		<b>Qualified / Disqualified</b>		

Members Signatures- Evaluation Committee

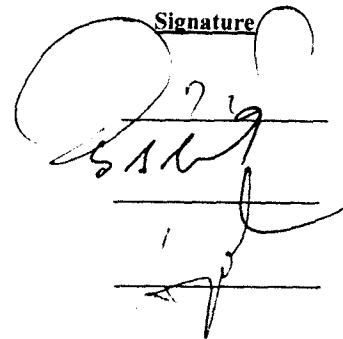
  
Farhan A Siddiqui  
Administration Division

  
Tahawar Raza  
Operations Division

  
Dilshad Hussain Khan  
Finance Division

Members - Procurement Committee

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

Signature  


40 AH, Gel Batteries, evaluation sheet ( Offered by GEMCO )

No	Descriptions	Requirement	Available	Remarks
1	Volt	12	12	
2	AH	40	40	
3	Type		Gel	
4	Weight	13.5 KG	13.5	
5	Electrolyte	H2SO4, = SI o2	Semi Gel	
6	Brand	Vision	Vision	
7	Manufacturing place	China	China	
8	Charging time from 0 volt	up to 4 hours	6 hours	
9	Effects over 50 C tepm	9	Reduce up to 20%	
10	Design life	10 years	10 years	
11	Operating Temperature	up to 50 C	50 C	
12	Geid alloy	Zinc	Zinc	
13	Plate		Zinc	
14	Seperator	AGM	AGM	
15	Life charge/discharge	600	App 200	
16	Operating life	2 years	6 to 8 months	
17	Contractor past experience		Very poor	
18				

**Not Recommended**

*The offered VISION China batteries had already been given by the same contractor and a lot of batteries have been exhausted even after 6 to 8 months . The material and electrolyte are not for pure gel batteries. Further in previous order, the same supplier is also not fufilling warranty clause and reluctant to replace the defective batteries , which were in under warranty. Beside it the price of offered batteries is about 30% less than market price of GEL batteries. Thus we can not accept these Gel batteries from same manufacturer, and same supplier .*

Chief Engineer

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDWI. \_\_\_\_\_

Date: \_\_\_\_\_

**MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)**

TYPE OF PROCUREMENT ✓ ADMIN / IT / CONSULTANT / MEDIA  
TENDER NAME UPS BATTERIES  
TYPE OF TENDER ✓ SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE /TWO STAGE-TWO ENVELOPE  
OPENING DATE 6/10/15  
OPENING TIME 1145

ATTENDANCE (MEMBER PC)  
HQA  
CFD  
CHIEF MANAGER, IDBL

	<u>NAME</u>	<u>FIRM</u>
ATTENDANCE (REPS. OF BIDDERS)	<u>1- Imran Hashmi</u>	<u>GEMCO</u>
	<u>2- Noman</u>	<u>MAKKAYS</u>
	_____	_____
	_____	_____
	_____	_____
	_____	_____

✓ BIDS ACCEPTED FOR EVALUATION # 02  
TOTAL BIDS REJECTED -  
REMARKS \_\_\_\_\_

PROCUREMENT COMMITTEE  
\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURE MEMBERS PC-ADMIN**  
Head - Fin Div. \_\_\_\_\_  
Head - Admin Div. [Signature]  
Member-IDBL. [Signature]  
Date: [Signature]

### 3 SCOPE OF WORK / TECHNICAL SPECIFICATION

Sindh Bank Limited (SNDB) requires Supply & Installation of UPS Batteries in its Branches for countrywide regions on need basis.

#### Approximate Quantity Required per Branch

S.No	Type of Quantity of UPS Batteries	Tentative Quantity required per UPS	Total UPS	Tentative Total Quantity
01	12 V 40 AH	6 Batteries	60	360

Specification of UPS Batteries		
S.No	Description	Specification
1	Technology	Gel Type
2	Type	Dry, Maintenance free
3	Volt	12
4	Capacity	40 AH
5	Use	UPS
6	Charging time	4 to 6 hours
7	Technology	Europe / USA/ Japan or equivalent
8	Principal	Europe / USA/ Japan or equivalent
9	Manufacturing	China with the supervision of principal
10	Useful life	Two years
11	Replacement warranty	One year unconditional
12	Operating Temperature	Up to 40 Degree C

#### Note

- This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first and the bidder must provide a demo unit immediately (within two working days) for necessary inspection/verification of the above specifications. If the 1st lowest bidder is disqualified in inspection/verification phase, then next lowest bid will be called upon for evaluation/technical inspection demo..
- Similarly if 2<sup>nd</sup> bidder is disqualified, then 3rd lowest bidder will be evaluated and so on.
- On qualification of a bidder during this process no further evaluation will be done.

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



SNDB/COK/ADMIN/TD/614/2014

14/12/2015

M/s. MAKKAYS.  
B-26, Block – 15.  
Gulshan-e-Iqbal,  
Karachi.


**Subject: Contract Award – Supply & Installation of UPS Batteries.**

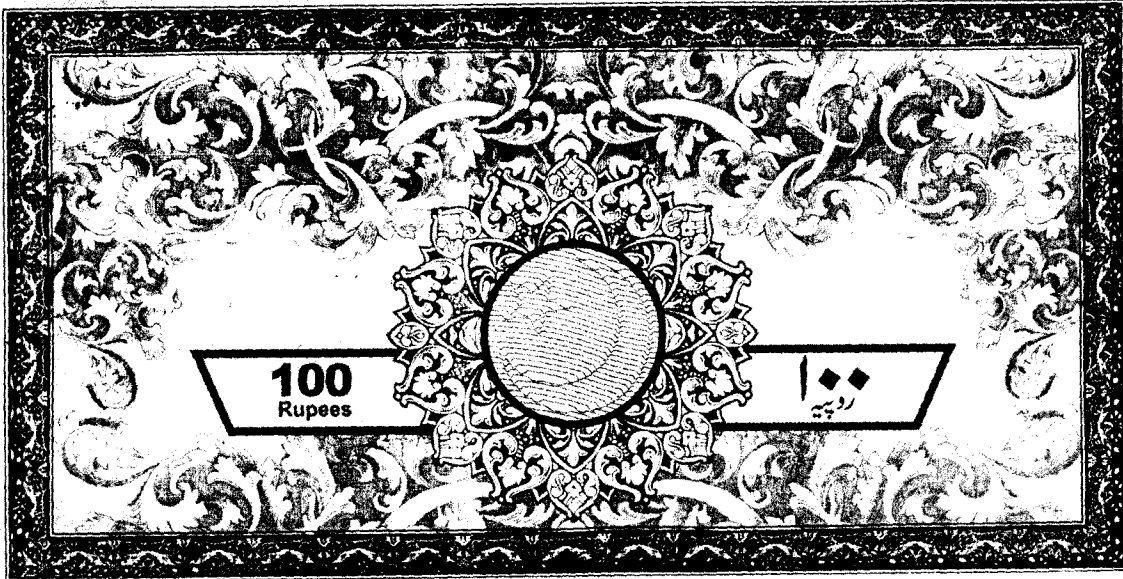
The management of Sindh Bank Limited is pleased to award the subject contract to M/s. MAKKAYS.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,

  
\_\_\_\_\_  
Lt. Col. (R) Shahzad Begg  
Head of Administration Division



TAHA SIDDIQUI STAMP VENDOR

Licence # 116, Seat # 17, Site # 10318, City Court, Karachi.

14 DEC 2015

JEHANGIR KHAN  
ADVOCATE

5055-HC-Khi

SR. NO. 10318  
ISSUE TO WITH SERIAL NO. \_\_\_\_\_  
THROUGH WITH FLORETS NO. \_\_\_\_\_  
PURPOSE \_\_\_\_\_  
VALUE RS. \_\_\_\_\_ ATTACHED \_\_\_\_\_  
STAMP VENDOR SIGNATURE \_\_\_\_\_

### CONTRACT AGREEMENT

#### CONTRACT AGREEMENT

This Agreement is made on this 14-Dec-2015 day of Makkays, Between Sindh Bank Limited having its head office at B-2, Federation House, Clifton, Karachi (hereinafter called the Purchaser)

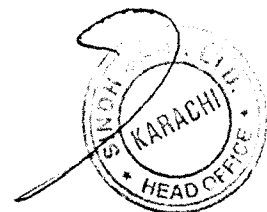
And

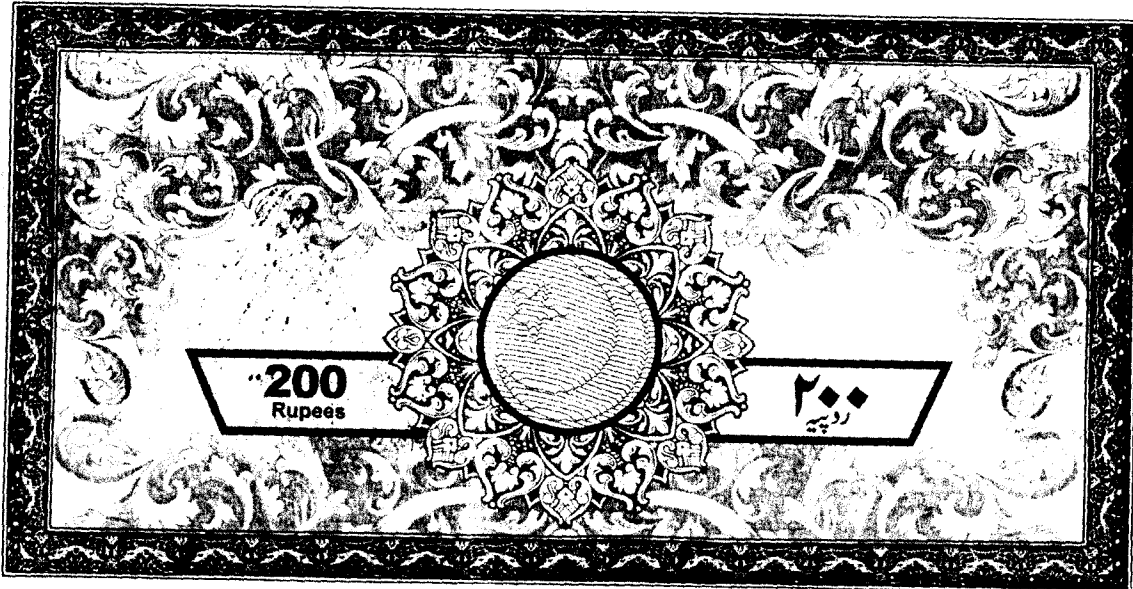
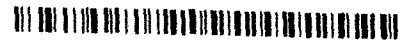
M/S. Makkays having its registered office at B-26, Block 15. Gulshan-e-Iqbal. Karachi (Hereinafter called the Vendor).

WHEREAS the Vendor is the dealer/supplier/manufacturer of 12v/40AH (Batteries).

AND WHEREAS the Bank is inclined to purchase the Goods as detailed below on the terms and conditions laid down hereinafter for the supply of Equipment's for the BANK of total sum Amounting Rs. 4,185,000/- .

Detail of Equipment is as follows.





**TAHA SIDDIQUI STAMP VENDOR**

License # 115, Sector # 17, Shed "A"

Branch

*Shama Farooq*

Advocate Ldg No. 2110/MBA

10244

08 DEC 2015

ATTACHED

UPS, Dry Charged, maintenance free, 12V, 40 AH

Terms & Conditions:

1. The vendor will provide the performance security in the form acceptable to the Bank, for the 10% of the order value for the period of 90 days from the date of Submission of performance security. In case Vendor does not full fill its commitments the bank reserves the right to enforce the performance security.

2. The vendor shall supply batteries as per specifications and upon the recommendations of the Technical / Standardized Committee

3. The bank will have the option to enforce the performance bond on happening of any one or all the following events.

- If the vendor fails to deliver the Goods as per agreed Schedule.
- If the vendor fails to get the Goods inspected by the Technical Committee.
- If the Goods supplied by the vendor fails to perform as per Banks requirement.

In addition the Bank will have the option to cancel the order and offer the same to the next lowest bidder.

4. The Vendor is obliged and bound to replace any or all batteries broken or damaged in transit at his own cost and risk and shall deliver all the equipment's in good and sound condition.

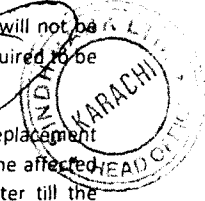
5. The warranty of the equipment is One year comprehensive replacement onsite from the date of delivery.

6. The warranty will be effective while the Goods remain in the premises of the Bank and the Bank will not be responsible to send the equipment to the vendor site. In case however if any portion of equipment required to be shifted to vendor's site, vendor will provide equivalent backup during the warranty period.

7. Vendor agrees to maintain adequate inventory of the required 12V, 40AH and batteries so that the replacement is available within 24 hours, if any fault arises in the equipment during the warranty period. In case the affected part is not available, then the vendor will provide backup equipment of the same product or better till the resolution of the fault, without any extra cost to the Bank. The vendor will provide 12 Month Principal Back Warranty to cover Advance Hardware Replacement, 24x7 Technical Assistance,

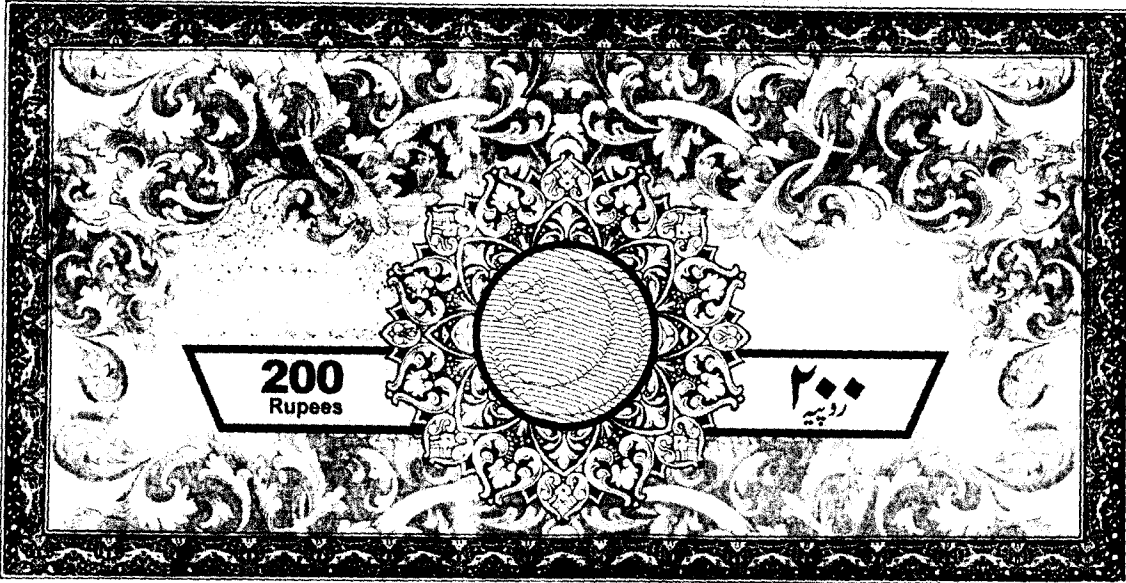
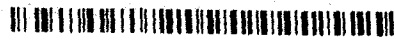
8. The vendor also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.

*Shama Farooq*









ANA BIDDIQUI STAMP VENDOR

10246  
Shama Farooq  
Advocate Ldg No. 2110KBA

04 DEC 2015

Payment Schedule:

Bill will only be processed on the basis of following conditions:-

1. Certificate of satisfaction from the concerned officer/department.
2. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.

Performance Guarantee:

10% of the total tender amount of will be retained by the Bank as "Performance Security" and will be returned to the supplier after 90 days of supply of complete tender items, including satisfactory confirmation by the branch managers, where the items have been supplied.

Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the Supplier may be taken or executed by the officials.

Termination of Agreement by the Bank:

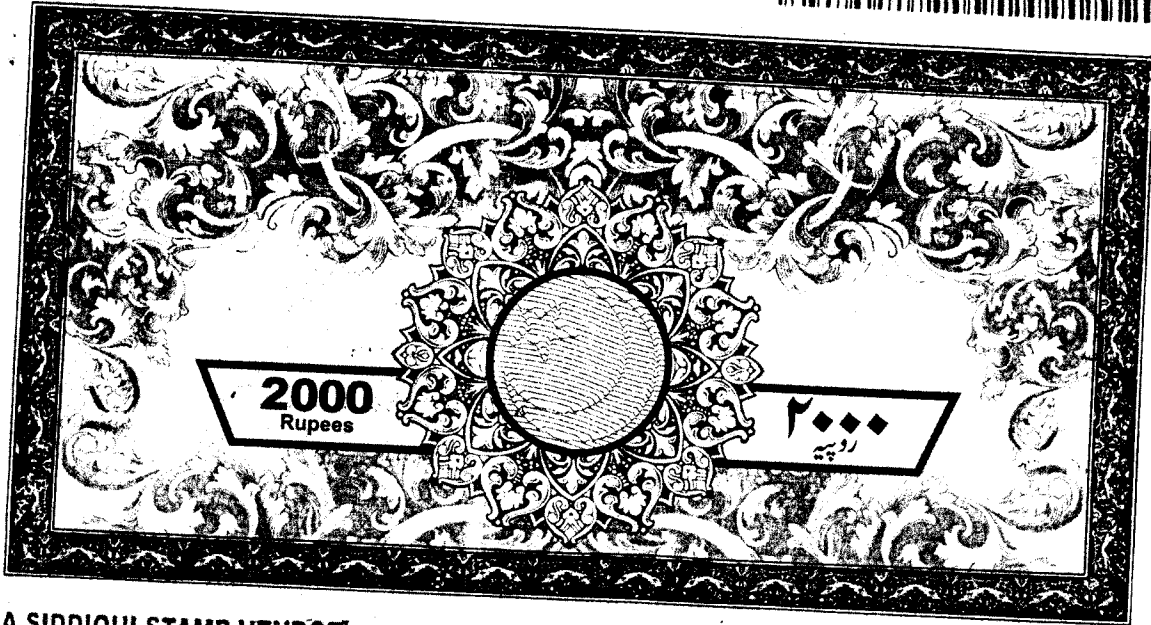
- If the Supplier, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
- If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If two (2) warning letters/emails are issued by the Bank for unsatisfactory current performance to the bidder.



The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.



Signature



**TAHA SIDDIQUI STAMP VENDOR**  
Licence # 115 Seal # 17 Shed "A"

04 DEC 2015

10337

**M. SHAHID GURESHI**  
ADVOCATE

IND-15129/SBC/KHI

ATTAG  
STAMP VENDOR SIGNATURE

Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

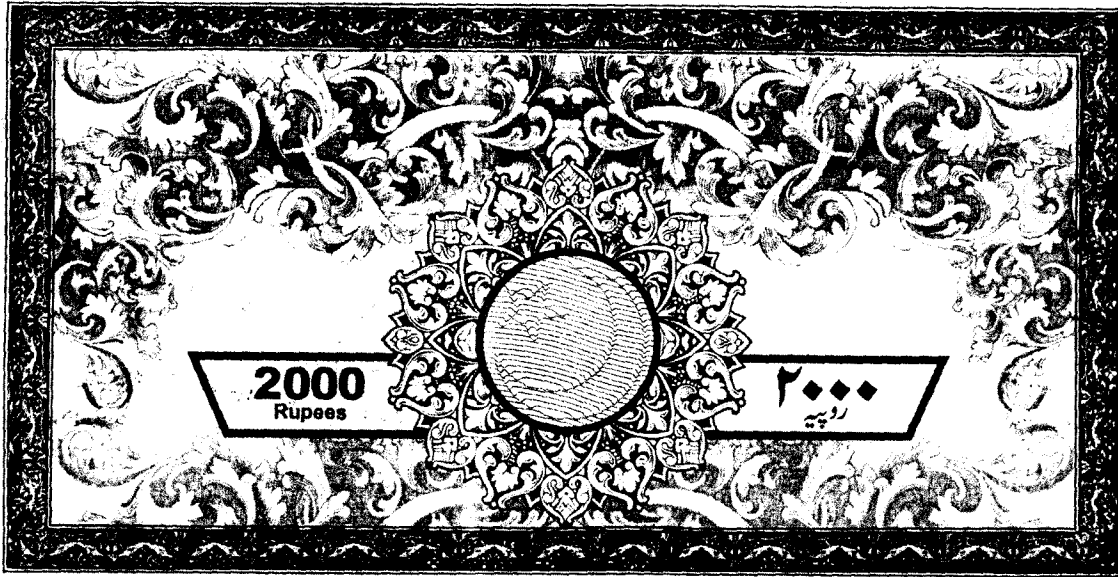
Conflict of Interest:

- The Supplier shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.



*Signature*





**TAHA SIDDIQUI STAMP VENDOR**  
Licence # 115, Seat # 17, Shed "A"

SR. NO. **9378**

23 NOV 2015

ISSUED TO WH. NO. ....  
T. NO. WITH ADDRESS ... **M. SHAMID QURESHI**  
FOR ... **ADVOCATE**  
VALUES RS. ... ATTACH ... **IN: 15129/6BC/KHI**  
STAMP VENDOR SIGNATURE ... *[Signature]*

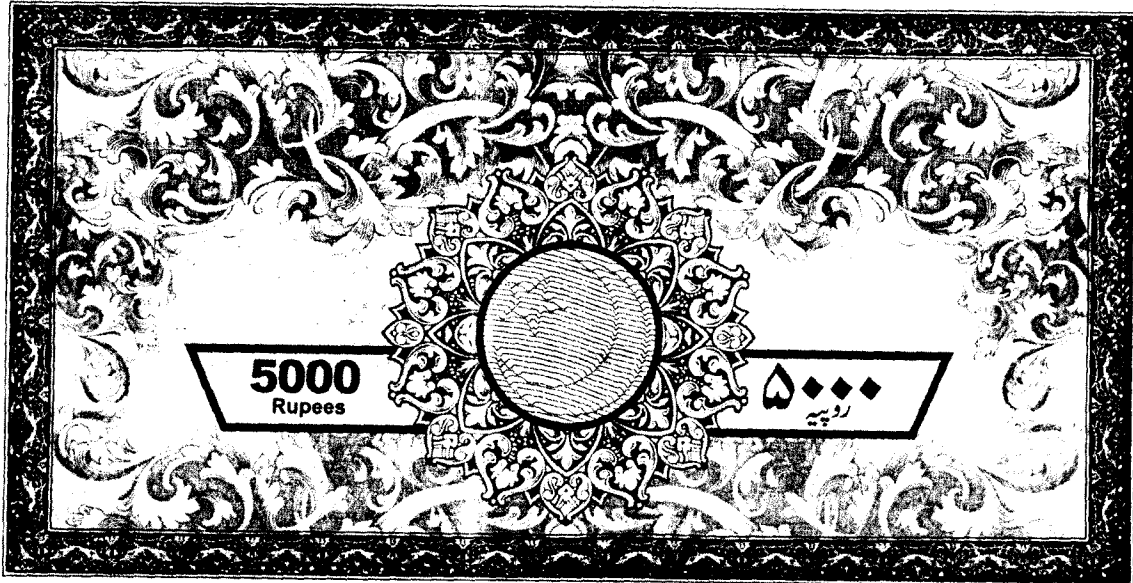
**Support Escalation Matrix:**

For timely addressing of complaints given support escalation matrix will be utilized/ followed:-

LEVEL-1	Name/Designation (support staff)	Waqar Abbasi Service Engineer
First complain if the call is not resolved "within specified response time" (24 hours)	Landline Phone	051-111-100-800
	Email	Waqar_abbasi@makkays.com
	Cell	0301-5146125
LEVEL-2	Name/Designation (Regional Head/Manager/GM)	Kashif Saleem Asstt. Manager Technical
Second complain, if the call is attended within "Specified Response Time" and not attended / or the problem still unresolved even after complaining at Level-1 (48 hours)	Landline Phone	042-111-100-800
	Email	Kashif.saleem@makkays.com
	Cell	0300-4942934
LEVEL-3	Name/Designation (CEO of the firm)	Asif Hussain Asstt. Product Manager
Third complain, if the call is attended within "Specified Response Time" and not attended /or the problem still unresolved even after complaining at Level-2	Landline Phone	042-111-100-800
	Email	asif.hussain@makkays.com
	Cell	0301-8426822



086216



**STAMP OFFICE CITY COURT, KARACHI**  
 Issued to Taha Goldsign Bank.  
 Card No. 15126  
 V. No. 14 dated 9.12.14  
 S. No. 152 of 2.14  
 for use of 14 dated 19.12.14  
 E. No. 10  
*[Signature]*

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Supplier Signature *[Signature]*

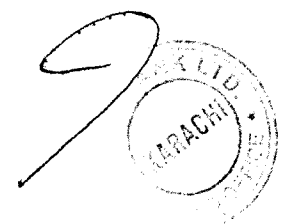
Name: Saad Iqbal  
 Designation: Senior Manager  
 Company Name: Makkays  
 Address: B-26, Block-15, G. Iqbal  
 Karachi

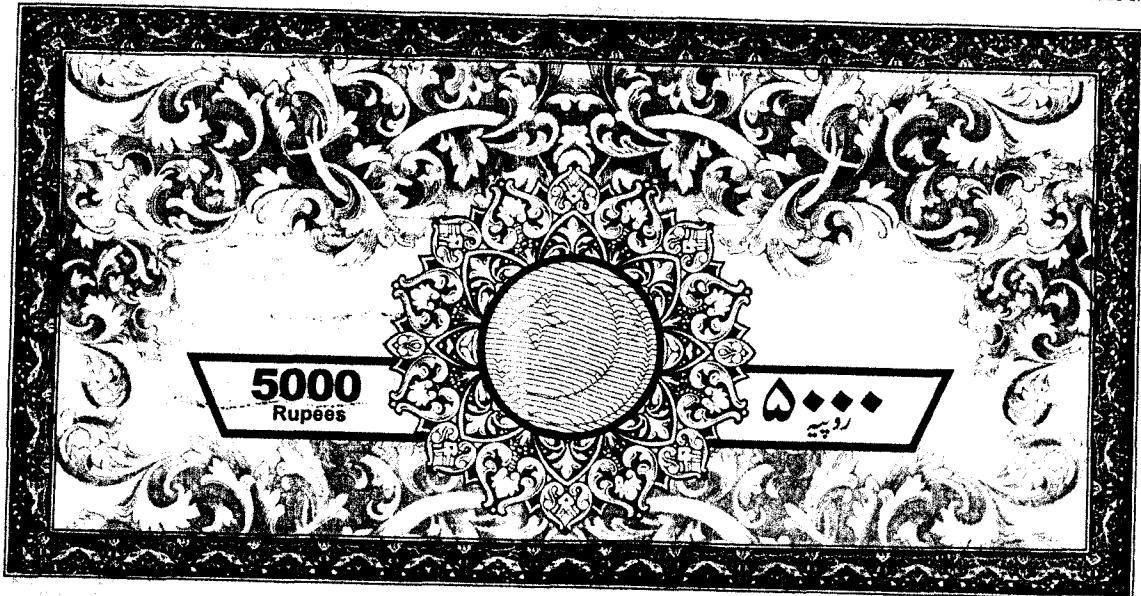


Witness:

Signature *[Signature]*  
 Name: M. WAQAR KHAN  
 Designation: ASSISTANT MANAGER ADMINISTRATION  
 Address: B, 26, Block-15, GULSHAN-E-IGBAL

Stamp





**COMP OFFICE CITY COURT, KARACHI**  
 sued to Taka Siddiqui Free  
 Company Card No 15176  
 dated 9.12.11  
 No: 150 Dt. 9.12.11  
 the payee 117  
 No: 117 dated 9.12.11  
 E. Office Deput

Signature

Name Lt. Col. (R) Shahzad Begg  
 Designation Head of Administration  
 Company Name Sindh Bank Limited  
 Address Federation House, Sindh Bank  
Ltd. Head Office, Karachi

Signature

Name Akhtar Ali Khan  
 Designation Executive Vice President  
 Company Name Sindh Bank Limited  
 Address Federation House, Sindh Bank  
Ltd. Head Office Karachi

Stamp:

Witness:  
 Name Muhammed Saleem  
 Designation VP-ADMIN  
 Company Name Sindh Bank Limited  
 Address Federation House, Sindh Bank

Dated: 15/12/15

<b>TO</b>	Mr., Ayub Ali Khan, Deputy Director. SPPRA
<b>FROM</b>	ADMINISTRATION DIVISION, SINDH BANK LTD

**SUB: SUBMISSION - Rule 50 COMPLIANCE**

RENTAL MACHINE ON RENTAL BASIS


Dear Sir,

Enclosed please find following documents & CD for submission to SPPRA for Rule 50 Compliance.

S.No	Documents Attached	SPPRA S.No
01	1. Contract Evaluation Report ✓ 2. Agreement ✓ 3. Letter of Award ✓ 4. Scope of work/Requirement ✓ 5. Financial Proposal ✓ 6. Minutes of the Tender ✓ 7. Attendance Sheet ✓ 8. Integrity Pact ✓	25301

Kindly confirm once it is get hoisted on your respective websites and subsequently please release their respective IDs for completion of tender process.

Regards,

  
 Farhan A Siddiqui  
 AIP- Administration Division

SPPRA  
 15-12-15

**farhan.amir@sindhbankltd.com**

---

**From:** <farhan.amir@sindhbankltd.com>  
**Date:** Monday, December 14, 2015 5:40 PM  
**To:** "SPPRA" <tenders@pprasindh.gov.pk>; <junaid.shaikh@sindhbankltd.com>  
**Cc:** <muhhammad.naseem@sindhbankltd.com>; <mohiuddin@sndb.com>; <shouzab.soomro@sindhbankltd.com>  
**Attach:** 12142015173448.pdf  
**Subject:** Rule 50 - Compliance Provision of Photocopier Machine on Rental Basis

**Dear Concern,**

Please refer the attached mentioned documents of captioned subject tender needs to be hoist on SNDB and SPPRA websites as per SPPRA Rule # 50.

1. Contract Evaluation Report
2. Form of Contract/Agreement
3. Letter of Award
4. Scope of work/Requirement

Kindly confirm once it is get hoisted on your respective websites and subsequently release all respective ID related to tender.

Regards,

Farhan A Siddiqui



**SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY**

**CONTRACT EVALUATION FORM**

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF  
WORKS, SERVICES & GOODS**

- SINDH BANK LIMITED/ADMINISTRATION
- 1) NAME OF THE ORGANIZATION / DEPTT. \_\_\_\_\_
- 2) PROVINCIAL / LOCAL GOVT./ OTHER \_\_\_\_\_ SCHEDULED BANK
- 3) TITLE OF CONTRACT \_\_\_\_\_ Supply of Photocopier MACHIN on Rental Basis
- 4) TENDER NUMBER \_\_\_\_\_ SNDB/COK/ADMIN/TD/616/2015
- 5) BRIEF DESCRIPTION OF CONTRACT \_\_\_\_\_ Same as Above
- 6) FORUM THAT APPROVED THE SCHEME \_\_\_\_\_ Competent Authority
- 7) TENDER ESTIMATED VALUE \_\_\_\_\_ Rs. 15,000,000/-
- 8) ENGINEER'S ESTIMATE \_\_\_\_\_  
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) \_\_\_\_\_ One Year
- 10) TENDER OPENED ON (DATE & TIME) \_\_\_\_\_ 06/10/2015 At 1215 Hours
- 11) NUMBER OF TENDER DOCUMENTS SOLD \_\_\_\_\_ 03  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED \_\_\_\_\_
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS \_\_\_\_\_ 03
- 14) BID EVALUATION REPORT \_\_\_\_\_ 16/11/2015 Attached  
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER \_\_\_\_\_  
*M/s. Trade Link, 251, Sind Bank, P.O. Sind Bank, P.O. Sind Bank, P.O. Sind Bank, P.O. Sind Bank*
- 16) CONTRACT AWARD PRICE \_\_\_\_\_ Rs. Rs.13,000,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT \_\_\_\_\_  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).  
1) M/s. Trade Link  
2) M/s. Asia Traders.  
3) M/s. DWP Technologies

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE \_\_\_\_\_  Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE \_\_\_\_\_
- c) TWO STAGE BIDDING PROCEDURE \_\_\_\_\_
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE \_\_\_\_\_

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_ COMPETENT AUTHORITY

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S. No:25301/2015
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express & Daily tbrat. (17th September 2015)
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
--------------------	-------------------------------------	------	--------------------------

23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF A ROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No

39) Date of Award of Contract: 14/12/15

Signature & Official Stamp of  
Authorized Officer

Lt Col (R) Shahzad Begg  
EVP/Head of Administration  
SINDH BANK LIMITED

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

**Buyer List Photocopier**

S.NO	COMPANY NAME	AMOUNT
01	Trade Link	300
02	Asia Traders	300
03	DWP Technologies	300
<b>Total</b>		<b>600/-</b>

<b>Photocopier Machines on Rental Basis Bid Evaluation Report</b>		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/616/2015
3	Tender Description	Photocopier Machines on Rental Basis
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	SPPRA S.No: 25301. Express Tribune, Daily Express & Ibrat (17/09/2015)
6	Total Bid Documents Sold	03
7	Total Bids Received	03
8	Technical/Financial Bid Opening Date & Time	06/10/2015 at 1215 Hrs.
9	No. of bid qualified	03
10	Bid(s) Rejected	-

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified In Technical/ Eligibility Inspection	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.15,000,000/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
1.	M/s. Trade Link	Qualified – as per Eligibility criteria	Rs.13,560,000/-	1 <sup>st</sup> Lowest Bidder	Rs. 1,440,000 /- below the estimated cost	Accepted- 1 <sup>st</sup> Lowest Qualified Bidder	Recommended - Award of Contract
2.	M/s. Asia Traders	Qualified – as per Eligibility criteria	Rs.15,270,000/-	2 <sup>nd</sup> Lowest Bidder	Rs. 270,000/- above the estimated cost	2 <sup>nd</sup> Qualified Bidder	
3.	M/s. DWP Technologies	Qualified – as per Eligibility criteria	Rs.24,960,000/-	3 <sup>rd</sup> Lowest Bidder	Rs. 9,960,000 /- above the estimated cost	3 <sup>rd</sup> Qualified Bidder	

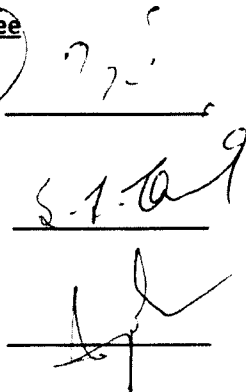
Accordingly going by the Technical/Financial Evaluation offered in the tender document, **M/s. Trade Link** stands as 1<sup>st</sup> lowest qualified bidder for Provision of Photocopier Machines on Rental Basis to Sindh Bank Limited.

**Members - Procurement Committee**

Head of Administration  
(Lt. Col (R). Shahzad Begg)

Chief Financial Officer  
(Mr. Saeed Jamal)

Chief Manager, IDBL  
(Mr. Syed Muhammad Aqeel)



**MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)**

TYPE OF PROCUREMENT ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME DASIS COPIER ON RENTAL

TYPE OF TENDER SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE 6/10/15

OPENING TIME 12:15 HRS

ATTENDANCE (MEMBER PC)  
HBA  
CFD  
CHIEF MANAGER, IDBL

	<u>NAME</u>	<u>FIRM</u>
ATTENDANCE (REPS. OF BIDDERS)	<u>1- Shahzad</u>	<u>Asia Traders</u>
	<u>2- Hyder</u>	<u>Trade Link</u>
	<u>3- Muzqar Ahmed</u>	<u>DWP Technologies</u>
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>

TOTAL BIDS ACCEPTED FOR EVALUATION # 03

TOTAL BIDS REJECTED -

REMARKS \_\_\_\_\_

PROCUREMENT COMMITTEE  
\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURE MEMBERS PC-ADMIN**  
Head - Fin Div. \_\_\_\_\_  
Head - Admin Div. \_\_\_\_\_  
Member-IDBL. \_\_\_\_\_  
Date: \_\_\_\_\_

Dated: 12/10/2015


**PHOTOCOPIER MACHINE ON RENTAL BASIS**

Serial No: 55

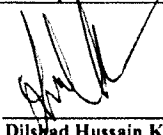
Bidder ASIA TRADER

S. No.	Descriptions	Total Points	Points Obtained	Remarks	Remarks (Attachment of relevant evidence in each case is mandatory)	Attach evidence as Annexure
1	Years in business in relevant field <i>NTN 2-2005</i>	30 ✓	30	5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "A"
		20		3 years and above		
		10		2 years		
2	Number of Offices in cities including Capital Territory & Federal Administration Territories ✓	25	25	4	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "B"
		10		3		
		5		2		
3	Banks presently on Cliental List (For counting of each bank services to at least 10 branches are mandatory) for supply of relevant items ✓	30		5 and above	Award letters to be attached duly issued from each concerned Bank for the Year 2015.	Annexure "C"
		20	20	3 and above		
		10		2		
4	Average yearly turnover in last 3 years ✓	25	25	12 Million and above	Audit Report/Tax Returns	Annexure "D"
		10		6 Million and above		
		5		3 Million and above		
Total Marks		100	95/100	Qualified/Disqualified		

**Members Signatures- Evaluation Committee**

  
Farhan A Siddiqui  
Administration Division

  
Tahawar Raza  
Operations Division


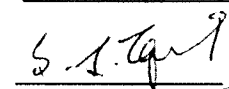
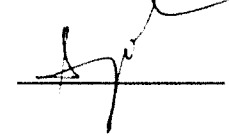
  
Dilshad Hussain Khan  
Finance Division

**Members - Procurement Committee**

1 HEAD OF ADMIN

2 CHIEF FINANCIAL OFFICER

3 CHIEF MANAGER, IDBL

**Signature**  
  
  


Dated: 12/10/2015


**PHOTOCOPIER MACHINE ON RENTAL BASIS**


Serial No: 01


Bidder TRADELINK

S. No.	Descriptions	Total Points	Points Obtained	Remarks	Remarks (Attachment of relevant evidence in each case is mandatory)	Attach evidence as Annexure
1	Years in business in relevant field <u>WIN 2001</u>	30	<u>30</u>	5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "A"
		20		3 years and above		
		10		2 years		
2	Number of Offices in cities including Capital Territory & Federal Administration Territories <u>5 cities</u>	25	<u>25</u>	4	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "B"
		10		3		
		5		2		
3	Banks presently on Cliental List (For counting of each bank services to at least 10 branches are mandatory) for supply of relevant items	30		5 and above	Award letters to be attached duly issued from each concerned Bank for the Year 2015.	Annexure "C"
		20	<u>20</u>	3 and above		
		10		2		
4	Average yearly turnover in last 3 years	25	<u>25</u>	12 Million and above	Audit Report/Tax Returns	Annexure "D"
		10		6 Million and above		
		5		3 Million and above		
Total Marks		100	<u>100</u>		Qualified/Disqualified	

**Members Signatures- Evaluation Committee**

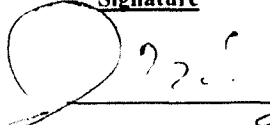
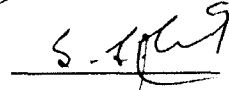
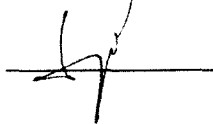
  
Farhan A Siddiqui  
Administration Division

  
Tahawar Raza  
Operations Division

  
Dilshad Hussain Khan  
Finance Division

**Members - Procurement Committee**

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

**Signature**  
  
  




Dated: 12/10/2015

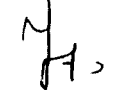
**PHOTOCOPIER MACHINE ON RENTAL BASIS**


Serial No: 01


Bidder DWP

S. No.	Descriptions	Total Points	Points Obtained	Remarks	Remarks (Attachment of relevant evidence in each case is mandatory)	Attach evidence as Annexure
1	Years in business in relevant field <i>2003</i>	30	30	5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "A"
		20		3 years and above		
		10		2 years		
2	Number of Offices in cities including Capital Territory & Federal Administration Territories	25	25	4	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "B"
		10		3		
		5		2		
3	Banks presently on Cliental List (For counting of each bank services to at least 10 branches are mandatory) for supply of relevant items	30		5 and above	Award letters to be attached duly issued from each concerned Bank for the Year 2015.	Annexure "C"
		20	0	3 and above		
		10		2		
4	Average yearly turnover in last 3 years	25	25	12 Million and above	Audit Report/Tax Returns	Annexure "D"
		10		6 Million and above		
		5		3 Million and above		
Total Marks		100	80	Qualified/Disqualified		

**Members Signatures- Evaluation Committee**

  
Farhan A Siddiqui  
Administration Division


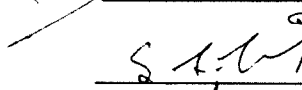
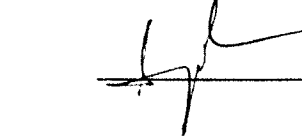
  
Tahawar Raza  
Operations Division

  
Dilshad Hussain Khan  
Finance Division

**Members - Procurement Committee**

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

**Signature**

## 4 FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2015-2016)

Name of Bidder TRADELINK

### PART-1

For Head Office-Clifton, Karachi.

S.No	Description	Per Copy Charges (a)	Estimated Monthly Quantity (b)	Amount in Rs. (a x b)
01	<u>Monthly Rental with</u> a. 4 X Photocopier Machines (1 X Machine along with Photocopier & Scanner Facility) b. Paper as per specification given  *(Inclusive of Maintenance, Supply of backup machine & spares consumable parts)	1.20	10,000 copies	12,000/-
02	Photo Copier Machine Operator Charges (Office Hours from 0900 to 1800 Hours) (wages per month)			13,000/-
<b>Total Amount in Rs. = (Amount (S.No 1 + 2))</b>				25,000/-

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-IDBL [Signature]

Date: [Signature]

**PART-2**

**For Karachi City Branches**

**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (a)
01	<p><b>*Per Branch Monthly Rental with</b></p> <p>a. 1 X Photocopier Machine</p> <p>b. 1 X Scanner Machine</p> <p>*(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	2100 500	35	91,000/-

**1. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (b)
01	<p><b>*Per Branch Monthly Rental with</b></p> <p>a. 1 X Photocopier Machine</p> <p>*(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	2100	35	73,500/-

<b>Total Amount(Part 2) = (a) + (b)</b>	164,500/-
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Note: The given rates are for unlimited No. of copies.

SIGNATURE MEMBERS BOARD:


Head - Finance

Head - Administration

Member - FOBI

Date:

*[Handwritten Signature]*



**PART-3**

**For Interior Sindh Branches**

**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (c)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      b. 1 X Scanner Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	4900 900	20	116,000/-

**2. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (d)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	4900	55	269,500/-

<b>Total Amount(Part 3) = (c) + (d)</b>	385,500/-
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NOTE: The given rates are for unlimited No. of Copies.

SIGNATURE MEMBERS FOR ADMIN

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-DR \_\_\_\_\_

Date: \_\_\_\_\_

SIGNATURE MEMBERS PC-ADMIN Limited  
Tender Document - Photocopier Machines on Rental Basis

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_

**PART-4**

**For Northern Region (Including KPK, Punjab & AJK) & Balochistan Region Branches**

**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (e)
01	<p><b>*Per Branch Monthly Rental with</b></p> <p>a. 1 X Photocopier Machine</p> <p>b. 1 X Scanner Machine</p> <p>*(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	4900 900	45	261000/-

**2. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (f)
01	<p><b>*Per Branch Monthly Rental with</b></p> <p>a. 1 X Photocopier Machine</p> <p>*(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	4900	60	294000/-

Total Amount(Part 4) = (e) + (f)	555000/-
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*Note: The given rates are for unlimited No. of copies*

\*Grand Total amount in Rs. = [Total Amount (Part 1 + Part 2+Part 3 + Part 4)] x [12 (Months)]

Rs. 13,56,000/-

\*This Grand Total amount will be taken as the financial bid offered by the vendor.



Note:

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, maintenance & transportation charges upto Sindh Bank Ltd Branches.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of the \*(Grand Total) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.

6. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
7. The Tender will stand cancelled if the item are not supply within 1 month of issue of supply order.
8. In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
9. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
10. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
11. All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
12. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
13. It will sole responsibility of the bidder to ensure that the machines remain in operation at all time.
14. **No additional charges will be paid for repair/maintenance of all supplied items.**
15. Standby operator must report to Head Office, Sindh Bank Limited within one hour in case the regular operator is found absent. A fine of Rs.100 per hour will be charged in case the replacement report late than one hour as mentioned above.
16. The operator wages will be as per Sindh Labour Law.
17. Bidder shall arrange for sound packing and marking at his own cost during transit to avoid any loss.
18. All preventive and corrective maintenance of the machines inclusive of supply of spares and consumables parts shall be the responsibility of the bidder.
19. In case, the performance of a machine is found to be unsatisfactory or is found to be in state of beyond repair, the bidder will be responsible for providing suitable replacement of the machine within span of 48 hours of lodging the complaint.

**We, hereby accept all the terms and conditions as given above.**

MOHAMMAD AKRAM  
PARTNER

(Signature of bidder with name, Designation and Company Seal)

Dated: 05/10/2015

#### 4 FINANCIAL PROPOSAL

##### PRICE SCHEDULE

(Applicable for the year 2015-2016)

Name of Bidder ASIA TRADERS

##### PART-1

For Head Office-Clifton, Karachi.

S.No	Description	Per Copy Charges (a)	Estimated Monthly Quantity (b)	Amount in Rs. (a x b)
01	<p><u>Monthly Rental with</u></p> <p>a. 4 X Photocopier Machines (1 X Machine along with Photocopier &amp; Scanner Facility)</p> <p>b. Paper as per specification given</p> <p>*(Inclusive of Maintenance. Supply of backup machine &amp; spares consumable parts)</p>	0/95	10,000 copies	PKR 95,000/-

02	Photo Copier Machine Operator Charges (Office Hours from 0900 to 1800 Hours) (wages per month)			PKR=13,000/-
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Total Amount in Rs. = (Amount (S.No 1 + 2))				PKR=22,500/-
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SIGNATURE MEMBERS PC-ADMTX

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_

**PART-2**

**For Karachi City Branches**

**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (a)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      b. 1 X Scanner Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	PKR 5,000/-	35	PKR 175,000/-

**1. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (b)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	PKR 5,000/-	35	PKR 175,000/-

<b>Total Amount(Part 2) = (a) + (b)</b>	PKR = 350,000/-
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**SIGNATURE MEMBERS PC-ADMTM**

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_



**PART-3**

**For Interior Sindh Branches**

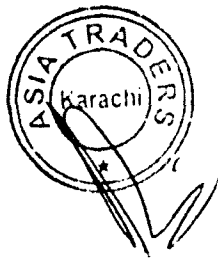
**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (c)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      b. 1 X Scanner Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	PKR 5000/-	20	PKR 100,000/-

**2. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (d)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	PKR 5000/-	55	PKR 275,000/-

<b>Total Amount(Part 3) = (c) + (d)</b>	<b>PKR = 375,000/-</b>
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**SIGNATURE MEMBERS PC-ADMIN**  
 Head - Fin Div. \_\_\_\_\_  
 Head - Admin Div. \_\_\_\_\_  
 Member-IDBL. \_\_\_\_\_  
 Date: \_\_\_\_\_

**PART-4**

**For Northern Region (Including KPK, Punjab & AJK) & Balochistan Region Branches**

**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (e)
01	<b>*Per Branch Monthly Rental with</b> a. 1 X Photocopier Machine b. 1 X Scanner Machine <small>*(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</small>	PKR 5,000/-	45	PKR 225,000/-

**2. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (f)
01	<b>*Per Branch Monthly Rental with</b> a. 1 X Photocopier Machine <small>*(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</small>	PKR 5,000/-	60	PKR 300,000/-

<b>Total Amount(Part 4) = (e) + (f)</b>	<b>PKR = 525,000/-</b>
---	------------------------

**\*Grand Total amount in Rs. = [Total Amount (Part 1 + Part 2+Part 3 + Part 4)] x [12 (Months)]**

$$\text{Rs. } 225,000 + 350,000 + 375,000 + 525,000 \times 12 = 1,52,70,000/-$$

*\*This Grand Total amount will be taken as the financial bid offered by the vendor.*

*Note:*

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, maintenance & transportation charges upto Sindh Bank Ltd Branches.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security, 5% of the \*(Grand Total) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.

The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for awarding any work.

**SIGNATURE MEMBERS PC/ADMIN**

\_\_\_\_\_ Fin Div.  
\_\_\_\_\_ Admin Div.  
\_\_\_\_\_ Sr-IDBL.  
Date: \_\_\_\_\_



## 4 FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2015-2016)

Name of Bidder DWF

### PART-1

For Head Office-Clifton, Karachi.

S.No	Description	Per Copy Charges (a)	Estimated Monthly Quantity (b)	Amount in Rs. (a x b)
01	<u>Monthly Rental with</u> a. 4 X Photocopier Machines (1 X Machine along with Photocopier & Scanner Facility) b. Paper as per specification given *(Inclusive of Maintenance, Supply of backup machine & spares consumable parts)	Rs: 1.80	10,000 copies	18,000/-
02	Photo Copier Machine Operator Charges (Office Hours from 0900 to 1800 Hours) (wages per month)			Rs 12,000/-
<b>Total Amount in Rs. = (Amount (S.No 1 + 2))</b>				<b>30,000/-</b>

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL \_\_\_\_\_

Date: \_\_\_\_\_

**PART-2**

**For Karachi City Branches**

**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (a)
01	<p><b>*Per Branch Monthly Rental with</b></p> <p>a. 1 X Photocopier Machine</p> <p>b. 1 X Scanner Machine</p> <p>*(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	10,000	35	350,000

**1. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (b)
01	<p><b>*Per Branch Monthly Rental with</b></p> <p>a. 1 X Photocopier Machine</p> <p>*(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	10,000	35	350,000

<b>Total Amount(Part 2) = (a) + (b)</b>	Rs. 700,000/=
---	---------------

SIGNATURE MEMBERS: IC-ADMIN

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL \_\_\_\_\_

Date: \_\_\_\_\_

**PART-3**

**For Interior Sindh Branches**

**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (c)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      b. 1 X Scanner Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	7,500	20	150,000

**2. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (d)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	7,500	55	412,500

<b>Total Amount(Part 3) = (c) + (d)</b>	<b>Rs 562,500/-</b>
---	---------------------

SIGNATURE MEMBERS PC ADMIN

Head - Fin Div

Head - Admin Div

Member-IDBL

Date

**PART-4**

**For Northern Region (Including KPK, Punjab & AJK) & Balochistan Region Branches**

**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (e)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      b. 1 X Scanner Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	7,500	45	337,500

**2. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (f)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	7,500	60	450,000

<b>Total Amount(Part 4) = (e) + (f)</b>	Rs. 787,500/-
---	---------------

**\*Grand Total amount in Rs. = [Total Amount (Part 1 + Part 2+Part 3 + Part 4)] x [12 (Months)]**

Rs. 24,960,000/-

*\*This Grand Total amount will be taken as the financial bid offered by the vendor.*

**Note:**

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, maintenance & transportation charges upto Sindh Bank Ltd Branches.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of the \*(Grand Total) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is a pack tender, so no partial lowest cost will be considered for award of any work.

**SIGNATURE MEMBERS PC-ADMIN**

Head - Fin Div. \_\_\_\_\_  
 Head - Admin Div. \_\_\_\_\_  
 Member-IDBL \_\_\_\_\_  
 Date: \_\_\_\_\_

### **3 SCOPE OF WORK**

Sindh Bank Limited (SNDB) requires photocopier services along with machines, papers and operator on rental basis for its Head Office Karachi, 225 branches in operation and 25 upcoming branches to be opened in country wide regions.

The photocopier machine & scanner machine (for selected branches region wise only) are required to be placed within one month of award of contract in 225 branches in country wide regions (List of Branches are attached as Annexure “J”). If the complete assignment will not be delivered at the designated branches with the above mentioned given period, the vendor will be fined Rs.1,000/- per branch.



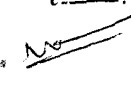
The tender will stand cancelled, if the 80% of the machines are not delivered & made operational after 45 days of issue of work order.

Deployment of photocopier machine & scanner machine (for selected branches region wise only) in upcoming 25 branches will be intimated 10 days prior to the opening of branches & the vendor will be required to place the machine 3 days prior to the opening of branches. A fine of Rs.1,000/- per day will be levied for failure to supply after the date of opening of the branches.

ATTENDANCE SHEET  
 BID OPENING -

FOR SELECTION OF FASFCATER

Date: 6/10/15

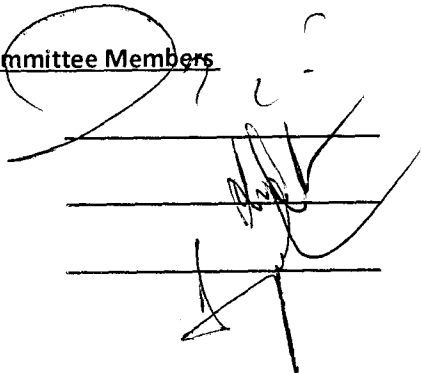
S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01.	ASIA TRADERS	SHAHZAD JAWED	0345 2476072	SADDAR	
02	TRADE Link	Hyder	0333 3200992	SADDAR	
03	DWP Technologies	WAQAR AHMED	0302-8545790	MANDIWIWALA Chambers, Iqbal Road, Karachi	

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)





## INTEGRITY PACT

## Annexure "D"

### Declaration of Fees, Commissions and Brokerage etc Payable by the Suppliers of Services Pursuant To Rule 89 Sindh Public Procurement Rules Act, 2010

M/s. Trade Link hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

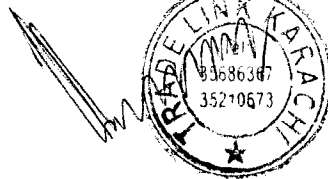
Without limiting the generality of the foregoing, M/s. Trade Link represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

M/s. Trade Link certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty. M/s. Trade Link accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, M/s. Trade Link agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by M/s. Trade Link as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

For and On Behalf Of

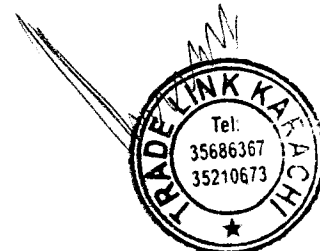
TRADE LINK



Signature: \_\_\_\_\_

Name: MOHAMMAD AKRAM

CNIC No: 4761-2742716-7



IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



SNDB/COK/ADMIN/TD/616/2015

**Dated: 14/12/2015**

M/s. Trade Link  
254, 2<sup>nd</sup> Floor,  
Panorama Centre.  
Fatima Jinnah Road.  
Saddar. Karachi.

**Subject: Contract Award-Provision of Photocopier Machine on Rental Basis**

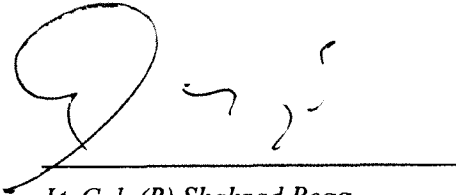
*Dear Sir,*

*The management of Sindh Bank Limited is pleased to award the subject contract to M/s. Trade Link.*

*Please acknowledge.*

*Sincerely,*

*For & behalf of Sindh Bank Limited,*



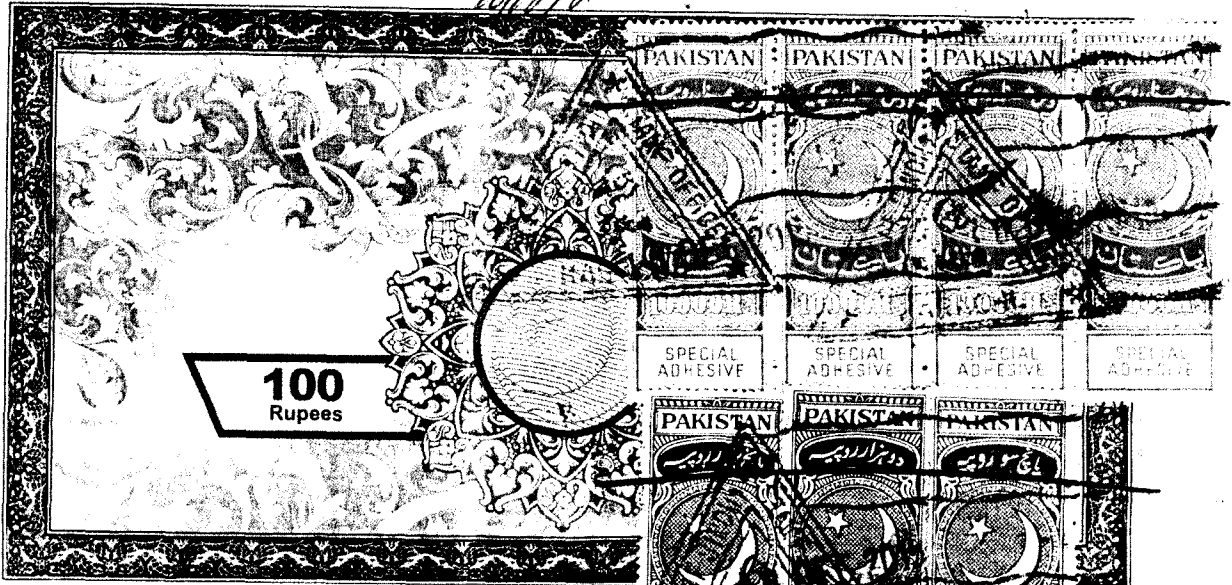
*Lt. Col. (R) Shahzad Begg  
Head of Administration Division*



47501

106

10/12/15



**MUHAMMAD SHOAB ARAIN Stamp Vendor**  
 L/No. 11-4, Flat No. 103 Zuhair Nadeem Plaza  
 Chaudhri Road, Nanak Avenue, DHA Phase 1, Karachi  
 S. No. 28365 25 NOV 2015  
 Issued With Address: \_\_\_\_\_  
 Through WEA Office: \_\_\_\_\_  
 Purpose: WT **ZAFAR ALAM**  
 Value Rs. \_\_\_\_\_ **Advocate**  
 Stamp Vendor's Signature: \_\_\_\_\_  
 Counter No. 7512/H C

25 NOV 2015

**STAMP SUPERINTENDENT**  
 Stamp Office, City Court  
 Karachi  
 10-12-15  
 10 DEC 2015

### Contract Agreement

THIS AGREEMENT is entered into at Karachi

On this the 14<sup>th</sup> day of Dec, 2015

BETWEEN

M/S. Trade Link, having its principal place of business at 254,2<sup>nd</sup> Floor, Panorama Centre, Fatima Jinnah Road, Saddar, Karachi, (hereinafter referred to as "Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3<sup>rd</sup> Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (Hereinafter referred to as "THE BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

#### WHEREAS:

"THE BANK" intends to acquire the services of "Supplier" for Provision of Photocopier on Rental Basis(goods) for its Branches and Supplier agrees to provide the services to the bank, as per tender opening date 06/10/2015, along with detail of descriptions and Price Schedule mentioned in Financial Proposal which is attached herewith and marked as Annexure-A:

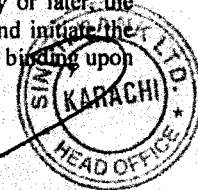
The terms and conditions are as follows:

*[Handwritten signature]*

Continued.....

**Terms & Conditions:**

- All terms and conditions of the tender document will remain part of this agreement.
- A prior notice of 10 days will be given for the supply and installation of requisite supplies and it will be expected within 04 days, the said supplies will be made available at the site.
- The Supplier shall supply the said goods as per specifications of the tender within 04 days from the date of issue of Purchase Order by the Bank.
- Subject Tender Agreement will be valid for a period of upto Three (3) years (the "Term") from the Effective Date of the Agreement (hereinafter referred to as the "Term Commencement Date") subject to termination in accordance with the provisions of this Agreement, the term may be renewed for such further period(s) and on such term and conditions as may be mutually agreed between the Parties
- A fine of Rs 1000/- per day will be charged, if even after 1 month of issuance of Purchase order, the supplies are not provided, installed and made operational till the requisite is completed.
- In the event of the default on the part of the Supplier, in the performance of any condition of the contract/tender or delay in supply of the items even after a lapse of 10 days of the issuance of the purchase order, it shall be lawful for the Bank to forfeit the performance security and cancel the whole part of the supply order or cancel the contract. Decision of the Bank will be final and will be legal binding on the Supplier.
- Supplier agrees to maintain adequate inventory of the goods so that the replacement is available within 24 hours, if any fault arises in the goods supplied during the warranty period. In case the effected part is not available, then the Supplier will provide the backup of the same product/item or better till the resolution of the fault is met, without any extra cost to the Bank.
- The Supplier also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.
- The Bank reserves the right to test/check the goods to ensure that it is provided as per specification in the tender document. For any discrepancies, at the time of supply or later, the Bank reserve the right to forfeit full performance security and cancel the tender and initiate the process for blacklisting of the Supplier. The decision of the Bank shall be final and binding upon the Supplier.
- Delivery will be made by the Supplier at different locations prescribed by the Bank.
- The cost must include all taxes, stamp duty installation, labor including delivery charges upto the branches of the Bank on countrywide locations.
- Supplier binds/undertakes that in case of any observation arising in respect of quality/performance of the goods within the warranty period, the supplier will be liable to address it at his own cost within 24 hours. Non-compliance of the same will result into initiation of a case against the company for non-commitment and forfeiting of performance security or any other action as deemed necessary.
- Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- A party may change its address for notice by giving a notice to the other Party in writing of such change, at the time of said occasion.



Payment Schedule:

Bill will only be processed on the basis of following conditions:-

- a. Certificate of satisfaction from the concerned Branch Manager.
- c. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier, Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.

Performance Guarantee:

5% of the total tender amount of will be retained by the Bank as "Performance Security" and will be returned to the supplier after 90 days of supply of complete tender items, including satisfactory confirmation by the branch managers, where the items have been supplied.

Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the Supplier may be taken or executed by the officials.

Termination of Agreement by the Bank:

- If the Supplier, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
- If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If two (2) warning letters/emails are issued by the Bank for unsatisfactory current performance to the bidder

Goods Faith:

- The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for the smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

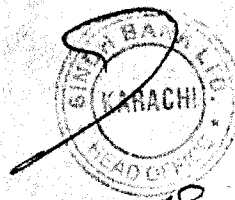
Conflict of Interest:

- The Supplier shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

**Support Escalation Matrix:**

For timely addressing of complaints given support escalation matrix will be utilized/followed:-

<b>LEVEL-1</b> First complain if the call is not resolved "within specified response time" (24 hours)	Name/Designation (support staff)	Naveed Ahmed Technical In charge
	Landline Phone	021-35686367
	Email	trade.link@hotmail.com
	Cell	0311-2020411
<b>LEVEL-2</b> Second complain, if the call is attended within "Specified Response Time" and not attended / or the problem still unresolved even after complaining at Level-1 (48 hours)	Name/Designation (Regional Head/Manager/GM)	Ameer Hyder Marketing In charge
	Landline Phone	021-5210673
	Email	trade.link@hotmail.com
	Cell	0333-3200992
<b>LEVEL-3</b> Third complain, if the call is attended within "Specified Response Time" and not attended /or the problem still unresolved even after complaining at Level-2	Name/Designation (CEO of the firm)	M. Akram Ansari Partner
	Landline Phone	021-35672530
	Email	trade.link@hotmail.com
	Cell	0333-2278118
<b>Note: Ensure that no column above is left blank</b>		



Handwritten signature or initials.



In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Supplier Signature 

Name M. Akram Ansari  
Designation Partner

Company Name Trade Link

Address 254, 2<sup>nd</sup> Floor, Panorama Centre,  
Road, Saddar, Karachi

Stamp



Signature 

Name Lt. Col. (R) Shahzad Begg

Designation Head of Administration

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank  
Ltd. Head Office, Karachi

Stamp



Customer Signature

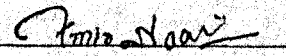
Name Muhammad NASEEM

Designation AVP-II Admin

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank  
Ltd. Head Office Karachi

Witness:

Signature 

Name Ameer Hyder

Designation Marketing In charge

Address 254, 2<sup>nd</sup> Floor, Panorama Centre,  
Saddar, Karachi

Customer Signature 

Name Akhtar Ali Khan

Designation Executive Vice President

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank  
Ltd. Head Office Karachi



#### 4 FINANCIAL PROPOSAL

ANN-1

#### PRICE SCHEDULE

(Applicable for the year 2015-2016)

Name of Bidder TRADELINK

#### PART-1

For Head Office-Clifton, Karachi.

S.No	Description	Per Copy Charges (a)	Estimated Monthly Quantity (b)	Amount in Rs. (a x b)
01	<u>Monthly Rental with</u> a. 4 X Photocopier Machines (1 X Machine along with Photocopier & Scanner Facility) b. Paper as per specification given  *(Inclusive of Maintenance, Supply of backup machine & spares consumable parts)	1.20	10,000 copies	12,000/-
02	Photo Copier Machine Operator Charges (Office Hours from 0900 to 1800 Hours) (wages per month)			13,000/-
Total Amount in Rs. = (Amount (S.No 1 + 2))				25,000/-

SIGNATURE MEMBERS PC ADMIN

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_



**PART-2**

**For Karachi City Branches**

**I. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (a)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      b. 1 X Scanner Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	2100 500	35	9,100/- ✓

**I. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (b)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	2100	35	73500/- ✓

<b>Total Amount(Part 2) = (a) + (b)</b>	164,500/- ✓
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Note: The given rates are for Unlimited No. of copies.

SIGNATURE MEMBERS PC-ADMIN:

Head - Finance

Head - Admin. Div.

Member-TO:

Date



**PART-3**

**For Interior Sindh Branches**

**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (c)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      b. 1 X Scanner Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	4900 900	20	116,000/-

**2. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (d)
01	<p><b>*Per Branch Monthly Rental with</b>                      a. 1 X Photocopier Machine                      *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	4900	55	269,500/-

<b>Total Amount(Part 3) = (c) + (d)</b>	385,500/-
---	-----------

NOTE: The given rates are for Unlimited No. of Copies.

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IDRL

Date:

**SIGNATURE MEMBERS** *Sindh Bank Limited*  
 Tender Document – Photocopier Machines on Rental Basis  
 Head - Fin Div. \_\_\_\_\_  
 Head - Admin Div. \_\_\_\_\_  
 Member-IDB. \_\_\_\_\_  
 Date: \_\_\_\_\_

**PART-4**

**For Northern Region (Including KPK, Punjab & AJK) & Balochistan Region Branches**

**1. With Scanners & Photocopier Machines**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (e)
01	<p><b>*Per Branch Monthly Rental with</b>            a. 1 X Photocopier Machine            b. 1 X Scanner Machine            *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	4900 900	45	261000/-

**2. With Photocopier Machine**

S.No	Description	Amount in Rs.	No. of Branches	Total Amount in Rs. (f)
01	<p><b>*Per Branch Monthly Rental with</b>            a. 1 X Photocopier Machine            *(Inclusive of Maintenance, Supply of backup machine, spares and consumable parts)</p>	4900	60	294000/-

Total Amount(Part 4) = (e) + (f)	555000/-
----------------------------------	----------

*Note: The given rates are for unlimited No. of copies*

\*Grand Total amount in Rs. = [Total Amount (Part 1 + Part 2+Part 3 + Part 4)] x [12 (Months)]

Rs. 13560000/-

\*This Grand Total amount will be taken as the financial bid offered by the vendor.

**Note:**

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, maintenance & transportation charges upto Sindh Bank Ltd Branches.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of the \*(Grand Total) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LIMITED/ADMINISTRATION
- 2) PROVINCIAL / LOCAL GOVT./ OTHER SCHEDULED BANK
- 3) TITLE OF CONTRACT Supply & Installation of 03 KVA UPS
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/613/2015
- 5) BRIEF DESCRIPTION OF CONTRACT Same as Above
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Rs. 8,000,000/-
- 8) ENGINEER'S ESTIMATE  
(For civil works only) -
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 06 Months
- 10) TENDER OPENED ON (DATE & TIME) 06/10/2015 At 1130 Hours
- 11) NUMBER OF TENDER DOCUMENTS SOLD 08  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 03
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 03
- 14) BID EVALUATION REPORT  
(Enclose a copy) 08/12/2015 Attached
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Gemco, 43, 4/A, Block 6,  
Pechis, KARACHI
- 16) CONTRACT AWARD PRICE Rs. 4,485,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).
- 1) M/s. Gemco
- 2) M/s. Makkays
- 3) M/s. Inovative
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE  Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_ COMPETENT AUTHORITY \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S. No: 25301/2015
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express & Ibrat 17th Sep 2015
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
--------------------	-------------------------------------	------	--------------------------

23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No

39) Date of Award of Contract: 12/11/2016

Signature & Official Stamp of  
Authorized Officer

**FOR OFFICE USE ONLY**

**Lt Col (R) Shaluzad Begg**  
EVP/Head of Administration  
SINDH BANK LIMITED

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



SNDB/COK/ADMIN/TD/613/2015

Dated: 12/01/2016

M/s. Gemco,  
43-4/A, Block-6  
PECHS,  
Karachi

**Subject: Contract Award-Supply & Installation of 3 KVA UPS**

Dear Sir,

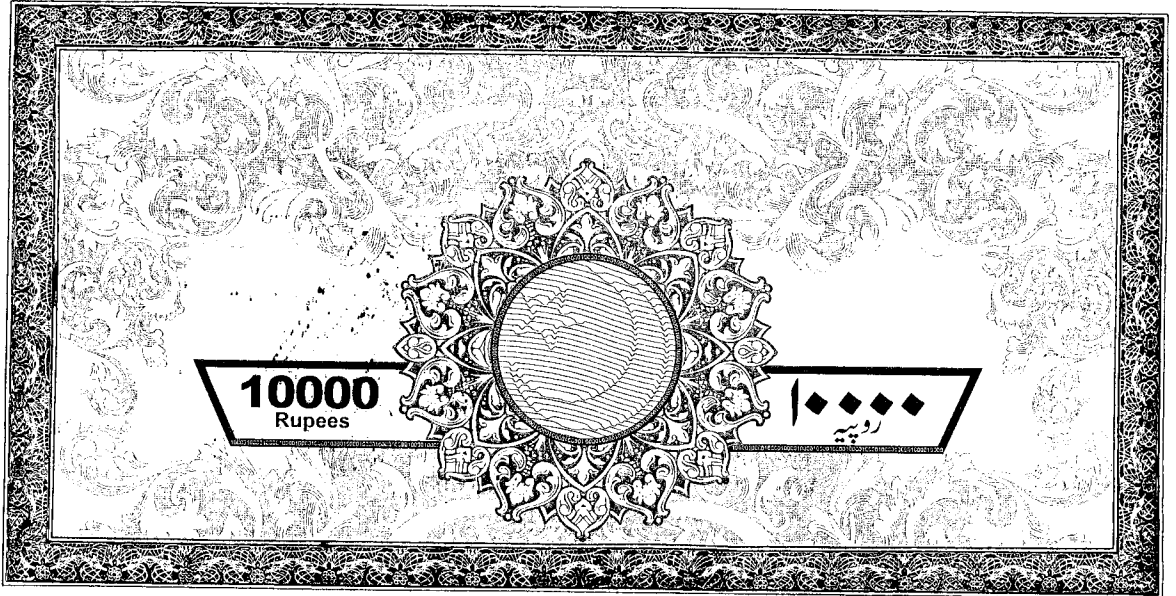
The management of Sindh Bank Limited is pleased to award the subject contract to M/s. Gemco.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,

Lt. Col. (R) Shahzad Begg  
Head of Administration Division



(RUPEES TEN THOUSAND ONLY)

*Zahid Mahmood*

8 7.1.16  
178 7.1.16  
SID 8 7.1.16

*[Signature]*

**CONTRACT AGREEMENT FOR SUPPLY & INSTALLATION OF 3KVA UPS**

THIS AGREEMENT is entered into at Karachi on this the 12 day of JANUARY, 2016

BETWEEN

M/S. Gemco, a sole proprietorship, having its principal place of business at 43/4/A, Block-6, PECHS, Karachi (hereinafter referred to as "Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3<sup>rd</sup> Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (Hereinafter referred to as "THE BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

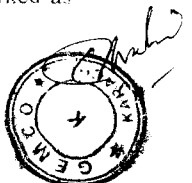
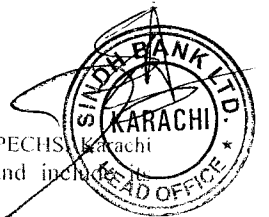
**WHEREAS:**

"THE BANK" intends to acquire the services of "Supplier" for Supply & Installation of 3KVA UPS and Supplier agrees to provide the following services to the bank, as per tender opening date 06-10-2015, along with Price Schedule mentioned in Financial Proposal which is attached herewith and marked as Annexure-A:

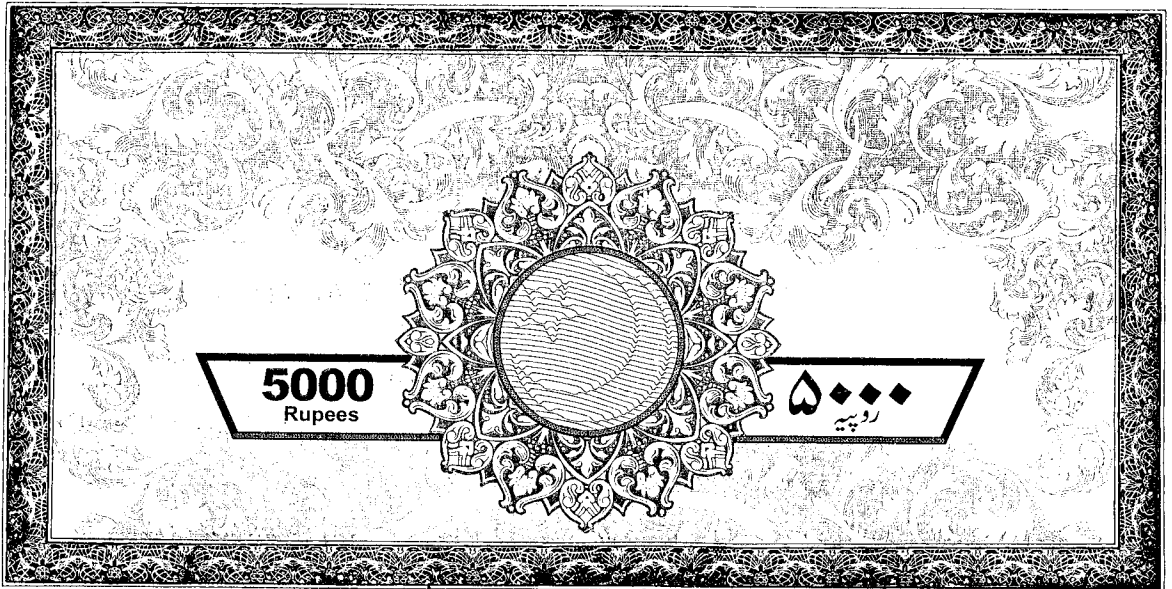
The terms and conditions are as follows:

**Terms & Conditions:**

- All terms and conditions of the tender document will remain part of this agreement.

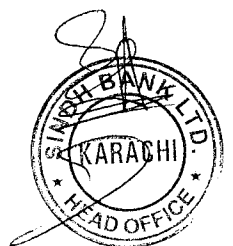


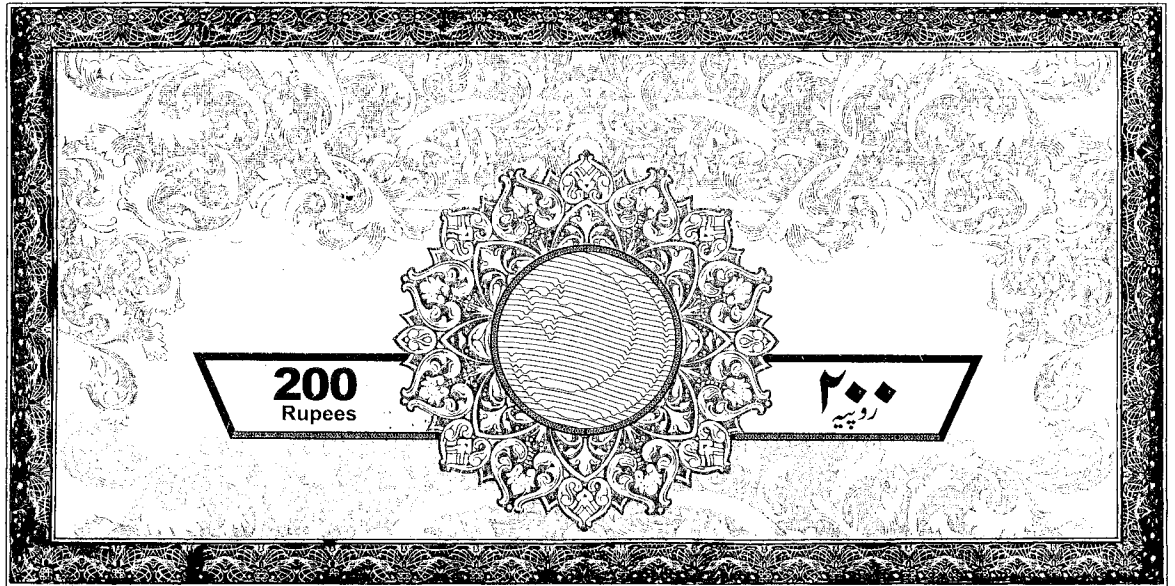




**BYAMP OFFICE CITY COURT, KARACHI**  
Issued to Salim Hameed  
NIC/Company Card No. 1045  
Te D.R. No. 3 dated 23/11/16  
On behalf of Salim Hameed Di. 23/11/16  
for the purpose of cash  
S. No. 3 Dated 23/11/16

(RUPEES FIVE THOUSAND ONLY)





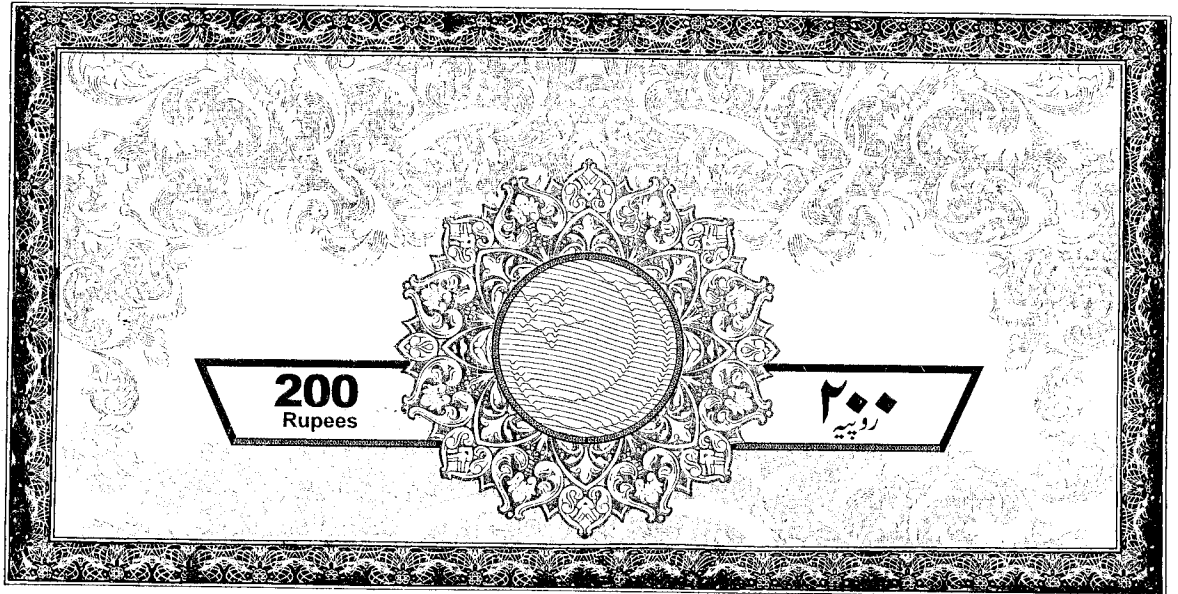
**M. ILYAS STAMP VENDOR**

Lic No.112, Liaquatabad, Karachi.  
S.No.

07 JAN 2016

DATE: **30664**  
SHE TO WITH ADDRESS .....  
PURPOSE .....  
VALUE RS. (ATTESTED) .....  
STAMP VENDOR'S SIGNATURE ..... **C**





M. ILYAS STAMP VENDOR

Lic No.112, Liaquatabad, Karachi.

S.No.

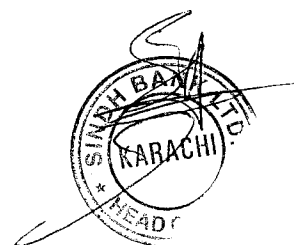
30663

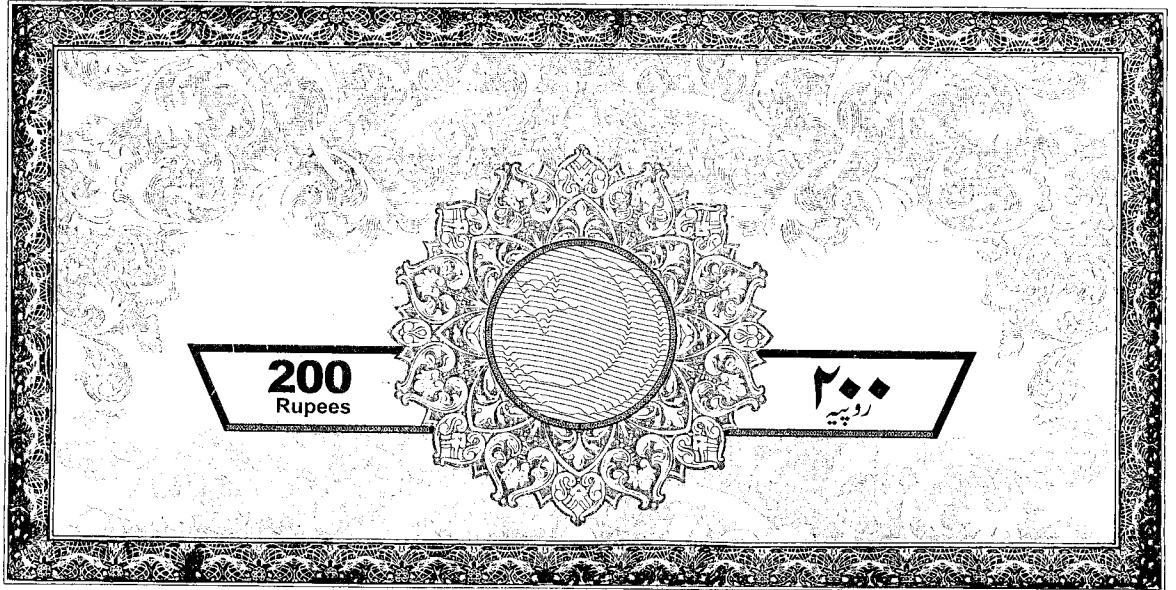
DATE:

MEHBOOB LAHHANI  
Karachi

07 JAN 2016

ISSUE TO WITH ADDRESS .....  
THROUGH WITH ADDRESS .....  
PURPOSE .....  
VALUE RS. (ATTESTED) .....  
STAMP VENDOR'S SIGNATURE .....





**M. ILYAS STAMP VENDOR**

Lic No.112, Liaquatabad, Karachi.

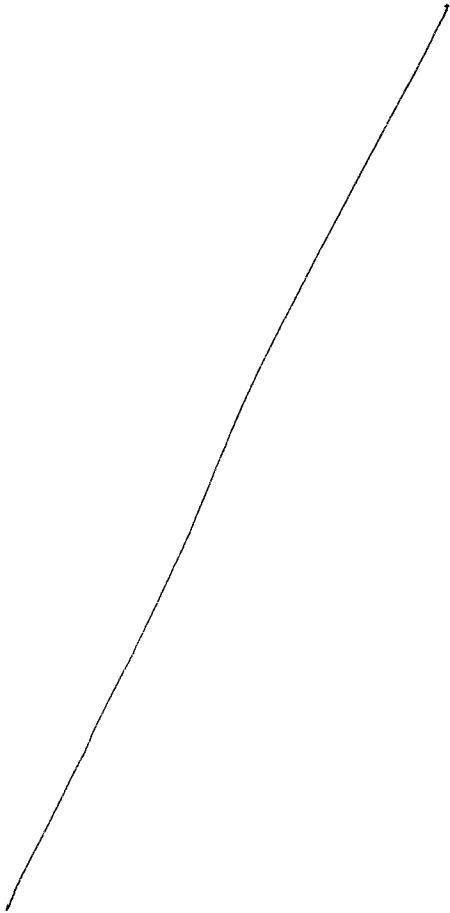
S.No.

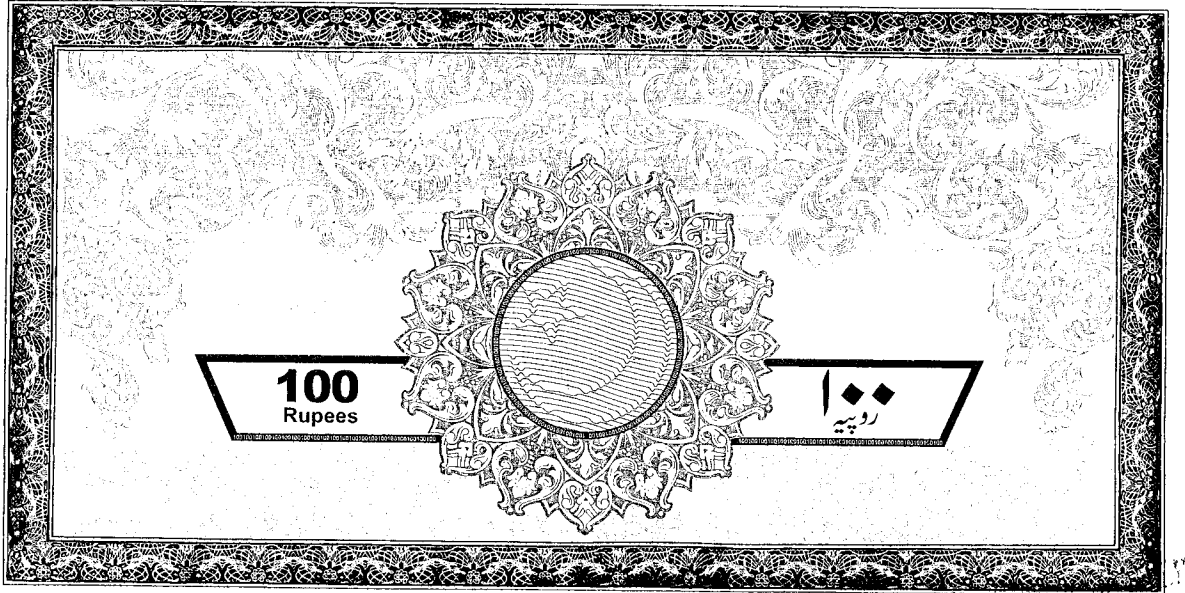
DATE: **30662**

07 JAN 2016

(RUPEES TWO HUNDRED ONLY)

.....  
PURPOSE .....  
VALUE RS. (ATTESTED) .....  
STAMP VENDOR'S SIGNATURE .....





RUPEES ONE HUNDRED

**M. ILYAS STAMP VENDOR**

Lic No.112, Liaquatabad, Karachi.

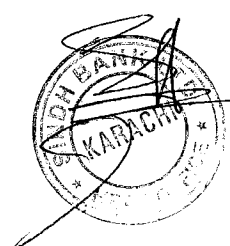
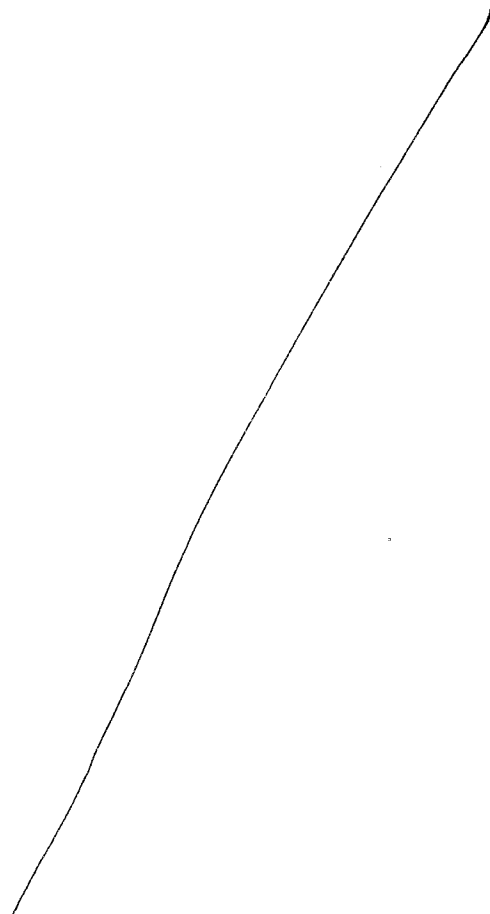
S.No.

ATE: 30709

ISSUE TO WITH ADDRESS .....  
THROUGH WITH ADDRESS .....  
VALUE Rs. (APPLICABLE) .....  
STAMP VENDOR'S SIGNATURE .....

**AMRUL SATTAR**  
ADVOCATE  
NO. 800 KAR

08 JAN 2016



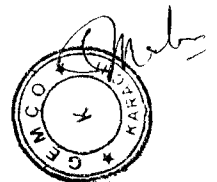
- All terms and conditions of the tender document will remain part of this agreement.
- A prior notice of 10 days will be given for the supply and installation of requisite supplies and it will be expected after 07 days of issue of the purchase order, the said supplies will be made available at the site.
- A fine of Rs 500/- per day will be charged, if after expiry of 10 days' notice, the supplies are not provided, installed and made operational, till the requisite is completed.
- In the event of the default on the part of the Supplier, in the performance of any condition of the contract/tender or delay in supply of the items even after a lapse of 15 days of the issuance of the purchase order, it shall be lawful for the Bank to forfeit the performance security and cancel the whole part of the supply order or cancel the contract. Decision of the Bank will be final and will be legal binding on the Supplier.

Supplier agrees to maintain adequate inventory of the parts so that the replacement is available within 24 hours, if any fault arises in the goods supplied during the warranty period. In case the effected part is not available, then the Supplier will provide the backup of the same product/item or better till the resolution of the fault is met, without any extra cost to the Bank.

- The Supplier also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.
- The Bank reserves the right to test/check the goods to ensure that it is provided as per specification in the tender document. For any discrepancies, at the time of supply or later, the Bank reserve the right to forfeit full performance security and cancel the tender and initiate the process for blacklisting of the Supplier. The decision of the Bank shall be final and binding upon the Supplier.
- Delivery will be made by the Supplier as prescribed by the Bank.
- The cost must include all taxes, installation, and labor including delivery charges upto Sindh Bank Ltd Branches.
- Supplier binds/undertakes that in case of any observation arising in respect of quality/performance of the goods within the warranty period, the supplier will be liable to address it at his own cost within 24 hours. Non-compliance of the same will result into initiation of a case against the company for non-commitment and forfeiting of performance security or any other action as deemed necessary.
- Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- A party may change its address for notice by giving a notice to the other Party in writing of such change.

#### Warranty

- The warranty of the goods is 2 year comprehensive onsite from the date of delivery.
- In following cases, 2 year warranty will not be implemented:
  1. If more than 3 KVA load is connected UPS.
  2. If there is a clear short circuit in outgoing/100 of UPS.
  3. If there is proven high voltage at UPS incoming Power Supply.
  4. In case of Fire, Earth Quake or any other natural Disaster.
  5. If operating temperature is more than 40 °C.
  6. If repaired/touch by any other vendor/un authorized firm other than Gemco
  7. If use over 1400 charge/discharge cycles.



Payment Schedule:

As per agreed schedule between SNDB and Supplier

If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier

Performance Guarantee:

5% of the total tender amount of will be retained by the Bank as "Performance Security" and will be returned to the supplier after 90 days of supply of complete tender items, including satisfactory confirmation by the branch managers, where the items have been supplied.

Before release of performance security a technical team of the Bank will visit all branches to confirm the specifications of the supplied items as provided in offered product by the supplier. Any variation if found will disqualify the supplier along with forfeiting of the performance security and will ultimate recommendations to SPPRA authority for blacklisting of the firm.

If defective unit is not replaced in a period of 48 Hours in Big Cities and within 72 hours in small, the security already deposited will be forfeited or adjusted in next bill.

Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the Supplier may be taken or executed by the officials.

Termination of Agreement by the Bank:

- If the Supplier, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
- If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If two (2) unsatisfactory letters/emails are issued by the Bank for unsatisfactory performance to the supplier

Goods Faith:

- The Parties undertake to act in goods faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

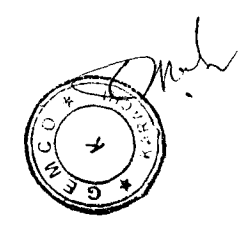
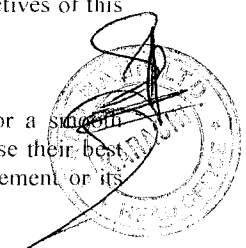
Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.

- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

Conflict of Interest:

- The Supplier shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.



**Support Escalation Matrix:**

For timely addressing of complaints given support escalation matrix will be utilized/ followed:-

<b>LEVEL-1</b> First complain if the call is not resolved "within specified response time" (24 hours)	Name/Designation (support staff)	Mr. Maan
	Landline Phone	021-34389581/113
	Email	ops.Support@gemco-pakistan.com
<b>LEVEL-2</b> Second complain, if the call is attended within "Specified Response Time" and not attended / or the problem still unresolved even after complaining at Level-1 (48 hours)	Name/Designation (Regional Head/Manager/GM)	Azif Sultan Tech. Head
	Landline Phone	021-34385212
	Email	azif.sultan@gemco-pakistan.com
<b>LEVEL-3</b> Third complain, if the call is attended within "Specified Response Time" and not attended / or the problem still unresolved even after complaining at Level-2	Name/Designation (CEO of the firm)	M. K. Merchant
	Landline Phone	021-34389589-117
	Email	info@gemco-pakistan.com
Note: Ensure that no column above is left blank		



In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Supplier Signature [Signature]

Witness:

Name Imran Hasim

Signature [Signature]

Designation Business Devel. Mgr

Name Azif Sultan  
Designation TECHNICAL Manager

Company Name M/S GEMCO

Address 43/4/A, BECHS, Block-6 KARACHI.

Address 43/4/A, BECHS, Block-6

KARACHI.

Stamp

Customer Signature [Signature]

Signature [Signature]

Name Mohammad Saleem

Name Lt. Col (R) Shahzad Begy

Designation VP-ADMIN

Designation Head of Administration

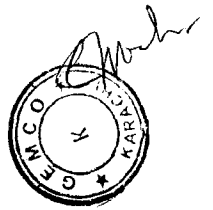
Company Name Sindh Bank Limited

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank Ltd. Head Office Karachi

Address Federation House, Sindh Bank Ltd. Head Office, Karachi

Stamp





### 3 SCOPE OF WORK / TECHNICAL PROPOSAL

Sindh Bank Limited (SNDB) requires Supply & Installation of UPS (3 KVA) in its Branches for ATM in countrywide regions on need basis.

**In said 3KVA UPS, the isolation Transformer will be installed at output of UPS**

<b><u>TECHNICAL SPECIFICATION OF 3 KVA UPS</u></b>		Qty
Make	UK/USA/ Europe/Eaton/APC/Emerson or Equivalent	<b>30</b>
Capacity	3 KVA	
Mode	True Online Double Conversion	
Phase	Single Phase in & Single Phase Out	
Input Voltage Range	180V-270V	
Input Frequency Range	47 Hz to 50 Hz (Support Generator) Automatically Adjustable	
Output Voltages	220V	
Output Frequency Range	50 Hz	
Output Wave form	Pure Sine Wave	
Output Power Factor	0.8 OR BETTER	
Backup Time	2 Hour OR More on Full Load (3 KVA)	
By Pass	Built in manual by pass	
Battery Type	Gel Type, Maintenance Free of at least 600 charges/discharges cycles	
Batteries Recharge Time	Full Charge of all batteries not more than 5 hours when all batteries are completely drained.	
Isolation Transformer	Galvanic Isolation Transformer at the OUTPUT	
Warranty	Two year unconditional replacement with new batteries/ UPS	
Delivery	4- weeks after issuing Purchase Order. UPS will be delivered and installed in all Over Pakistan at Sindh Bank Branch Premises without any additional cost to bank.	

This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first and the bidder must provide a demo unit immediately (within two working days) for necessary inspection/verification of the above specifications. If the 1st lowest bidder is disqualified in inspection/verification phase, then next lowest bid will be evaluated.

Similarly if 2<sup>nd</sup> bidder is disqualified, then 3rd lowest bidder will be evaluated and so on.

On qualification of a bidder during this process no further evaluation will be done.

**farhan.amir@sindhbankltd.com**

---

**From:** <farhan.amir@sindhbankltd.com>  
**Date:** Tuesday, January 12, 2016 7:03 PM  
**To:** "SPPRA" <tenders@pprasindh.gov.pk>; <junaid.shaikh@sindhbankltd.com>  
**Cc:** "mohiuddin" <mohiuddin@sindhbankltd.com>; "Shahzad Begg" <shahzad.begg@sindhbankltd.com>;  
"Saleem Sb" <mohammad.saleem@sindhbankltd.com>; <shouzab.soomro@sindhbankltd.com>  
**Attach:** 01122016184040.pdf  
**Subject:** Rule 50 - Compliance Supply & Installation of 3 KVA UPS

**Dear Concern,**

Please refer the attached mentioned documents of captioned subject tender needs to be hoist on SNDB and SPPRA websites as per SPPRA Rule # 50.

1. Contract Evaluation Report
2. Form of Contract/Agreement
3. Letter of Award
4. Scope of work/Requirement

Kindly confirm once it is get hoisted on your respective websites and subsequently release all respective ID related to tender.

Regards,

Farhan A Siddiqui

<b>Supply &amp; Installation of 3 KVA UPS Bid Evaluation Report</b>		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/613/2015
3	Tender Description	Supply & Installation of 3 KVA UPS
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No: 25301. Express Tribune, Daily Express, Daily Ibrat (17/09/2015)
6	Total Bid Documents Sold	02
7	Total Bids Received	02
8	Technical & Financial Bid Opening Date & Time	06/10/2015 at 1130 Hrs.
9	No. of bid qualified	01
10	Bid(s) Rejected	-

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Eligibility Criteria	Total Bid Offered (Total Quantity =30)	Ranking in terms of Cost	Comparison with Estimated Cost (Rs. B,000,000)	Reasons for acceptance/ rejection	Remarks
0	1	2	4	5	6	7	8
1.	M/s. Gemco	Qualified	Rs.149,500/- each Rs.4,485,000/-	1 <sup>st</sup> Lowest	Rs. 3,515,000/- below the estimated cost	Accepted as being 1 <sup>st</sup> Lowest Qualified Bidder	-
2.	M/s. Makkays	Qualified	Rs.194,328/- each Rs.5,829,840/-	2 <sup>nd</sup> Lowest	Rs.2,170,160/- below the estimated cost	2 <sup>nd</sup> Lowest Qualified Bidder	-
3.	M/s. Innovative	Qualified	Rs.370,000/- each Rs.11,100,000/-	3 <sup>rd</sup> Lowest	Rs. 3,100,000/- above the estimated cost	3 <sup>rd</sup> Lowest Qualified Bidder	-

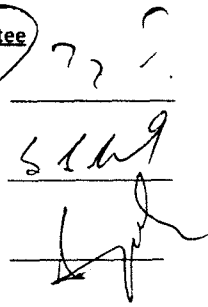
Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. Gemco stands as 1<sup>st</sup> Lowest Evaluated Qualified Bidder for Supply & Installation of 3KVA UPS to Sindh Bank Limited.

**Members - Procurement Committee**

Head of Administration  
(Lt. Col (R). Shahzad Begg)

Chief Financial Officer  
(Mr. Saeed Jamal)

Chief Manager, IDBL  
(Mr. Syed Muhammad Aqeel)

  
 [Signature of Lt. Col (R). Shahzad Begg]  
 [Signature of Mr. Saeed Jamal]  
 [Signature of Mr. Syed Muhammad Aqeel]



ATTENDANCE SHEET  
 BID OPENING -

FOR SELECTION OF 3KVA UPS

Date: 6/10/15

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	Makky's	Noman	0300 8281674	B-26, Block 15 G. Label. KHI.	
02	INNOVATIVE	ARJALAN	0345 3955525		
03	GEMCO	Imran	0300 - 2426116	43/41A, PEEKS G, KHI	

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

Dated: 12/10/2015

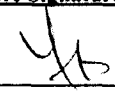
**3KVA UPS**

Serial No: \_\_\_\_\_

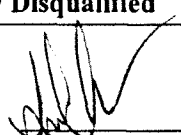
Bidder **INNOVATIVE**

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Banks presently on Cliental List (For counting of each bank services to at least 10 branches are mandatory) for supply of relevant items	30		5 and above	Award letters to be attached duly issued from each concerned Bank for the Year 2015.	Annexure "A"
		20		3 and above		
		10	10	1 and above		
2	Years in Business in relevant field	10	10	3 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "B"
		5		2 years and above		
		3		1 years and below		
3	Average Yearly Turn Over in Last 3 Years	10	10	40 Million and above	Audit Report / Tax Return	Annexure "C"
		5		20 Million and above		
		3		10 Million & above		
4	Number of Offices in cities including Capital Territory & Federal Administration Territories	10		4 and above	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "D"
		5	5	3 and above		
		3		2 and above		
5	Company Proof of Import	20	20	Yes	Attach Previous Certificate/ Bill of Entry	Annexure "E"
		0		No		
6	Firm's Status	20	20	Public/Private Ltd	NTN Certificate/GST Registration/ Letter of Incorporation	Annexure "F"
		10		Partnership		
		5		Proprietorship		
<b>Total Marks</b>		<b>100</b>	<b>75</b>	<b>Qualified / Disqualified</b>		

Members Signatures- Evaluation Committee

  
Farhan A Siddiqui  
Administration Division

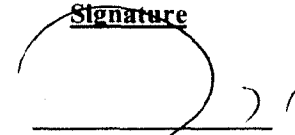
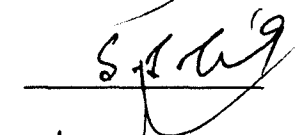
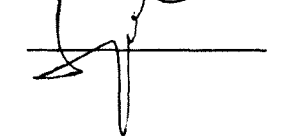
  
Tahawar Raza  
Operations Division

  
Dilshad Hussain Khan  
Finance Division

Members - Procurement Committee

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

Signature

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

Meelan

Dated: 12/10/2015


**3KVA UPS**

Serial No: 02

Bidder MAKKAYS

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Banks presently on Cliental List (For counting of each bank services to at least 10 branches are mandatory) for supply of relevant items	30		5 and above	Award letters to be attached duly issued from each concerned Bank for the Year 2015.	Annexure "A"
		20	20	3 and above		
		10		1 and above		
2	Years in Business in relevant field	10		3 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "B"
		5		2 years and above		
		3		1 years and below		
3	Average Yearly Turn Over in Last 3 Years	10	10	40 Million and above	Audit Report / Tax Return	Annexure "C"
		5		20 Million and above		
		3		10 Million & above		
4	Number of Offices in cities including Capital Territory & Federal Administration Territories	10	10	4 and above	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "D"
		5		3 and above		
		3		2 and above		
5	Company Proof of Import	20	20	Yes	Attach Previous Certificate/ Bill of Entry	Annexure "E"
		0		No		
6	Firm's Status	20		Public/Private Ltd	NTN Certificate/GST Registration/ Letter of Incorporation	Annexure "F"
		10		Partnership		
		5		Proprietorship		
<b>Total Marks</b>		<b>100</b>	<b>75</b>	<b>Qualified / Disqualified</b>		

**Members Signatures- Evaluation Committee**

  
Farhan A Siddiqui  
Administration Division

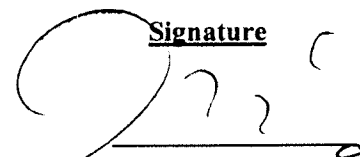
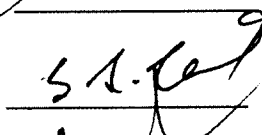

  
Tahawar Raza  
Operations Division

  
Dilshad Hussain Khan  
Finance Division

**Members - Procurement Committee**

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

**Signature**

Sauha  
S.B  
M...  
S...

Dated: 12/10/2015

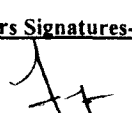
**3KVA UPS**

Serial No: 01

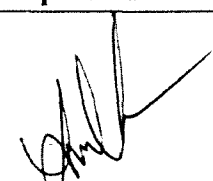
Bidder M/S Gaeonlo

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Banks presently on Cliental List (For counting of each bank services to at least 10 branches are mandatory) for supply of relevant items	30		5 and above	Award letters to be attached duly issued from each concerned Bank for the Year 2015.	Annexure "A"
		20	20	3 and above		
		10		1 and above		
2	Years in Business in relevant field	10	10	3 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "B"
		5		2 years and above		
		3		1 years and below		
3	Average Yearly Turn Over in Last 3 Years	10	10	40 Million and above	Audit Report / Tax Return	Annexure "C"
		5		20 Million and above		
		3		10 Million & above		
4	Number of Offices in cities including Capital Territory & Federal Administration Territories	10		4 and above	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "D"
		5	5	3 and above		
		3		2 and above		
5	Company Proof of Import	20	20	Yes	Attach Previous Certificate/ Bill of Entry	Annexure "E"
		0		No		
6	Firm's Status	20		Public/Private Ltd	NTN Certificate/GST Registration/ Letter of Incorporation	Annexure "F"
		10	10	Partnership		
		5		Proprietorship		
<b>Total Marks</b>		<b>100</b>	<b>75</b>	<b>Qualified / Disqualified</b>		

**Members Signatures- Evaluation Committee**

  
Farhan A Siddiqui  
Administration Division

  
Tahawar Raza  
Operations Division

  
Dilshad Hussain Khan  
Finance Division


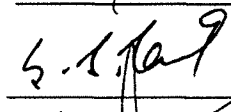
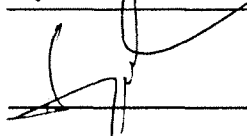
**Members - Procurement Committee**

1 HEAD OF ADMIN

2 CHIEF FINANCIAL OFFICER

3 CHIEF MANAGER, IDBL

**Signature**



Dated: 20/11/2015

**3 KVA UPS Evaluation Performa**

Serial No: 01  
Bidder GEMCO

In said 3KVA UPS, the isolation Transformer will be installed at output of UPS

<b><u>TECHNICAL SPECIFICATION OF 3 KVA UPS</u></b>	
Make	UK/USA/ Europe/Eaton/APC/Emerson or Equivalent
Capacity	3 KVA
Mode	True Online Double Conversion
Phase	Single Phase in & Single Phase Out
Input Voltage Range	180V-270V
Input Frequency Range	47 Hz to 50 Hz (Support Generator) Automatically Adjustable
Output Voltages	220V
Output Frequency Range	50 Hz
Output Wave form	Pure Sine Wave
Output Power Factor	0.8 OR BETTER
Backup Time	2 Hour OR More on Full Load (3 KVA)
By Pass	Built in manual by pass
Battery Type	Gel Type, Maintenance Free of at least 600 charges/discharges cycles
Batteries Recharge Time	Full Charge of all batteries not more than 5 hours when all batteries are completely drained.
Isolation Transformer	Galvanic Isolation Transformer at the OUTPUT
Warranty	Two year unconditional replacement with new batteries/ UPS
Delivery	4- weeks after issuing Purchase Order. UPS will be delivered and installed in all Over Pakistan at Sindh Bank Branch Premises without any additional cost to bank.

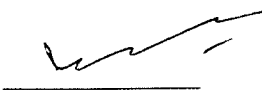
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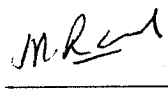
**REMARKS**

*R. J. J. J.*

**Members Signatures- Specification Confirmation Committee**


  
Mohammed Saleem  
Administration Division

  
Rehan Khan  
Operations Division

  
Rashid Memon  
I.T. Division

**Members - Procurement Committee**

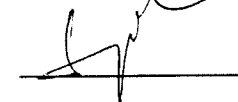
1 HEAD OF ADMIN

  
Signature

2 CHIEF FINANCIAL OFFICER



3 CHIEF MANAGER, IDBL



## 4 FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2015-2016)

Name of Bidder Maklaxs.

Description	Unit Rate	Quantity	*Total Amount
Supply & Installation of UPS- 3 KVA	194327.13	30	5829813.90

\*This total amount will be taken as the financial bid offered by the vendor.

#### Note

- In case of over writing/cutting/use of Bianco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- If the item is not provided/installed on due date (date given on supply order) a fine of Rs. 500/-per day will be deducted from the bill.
- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of the \*(Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
- The Tender will stand cancelled if the item are not supply/installed within 10 days of issue of supply order.
- In case financial bids are the same, the successful bidder will be the one who has acqulred more marks in the technical evaluation.
- If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
- Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at its own cost, non-compliance of the same will result into Initiation of a case against the company for non-commitment.
- All terms & conditlons of the Contract Agreement (Annexure "G") are part of tender document.
- The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
- Warranty of 2 year is mandatory.

(All taxes inclusive)

We, hereby accept all the terms and conditions given above.

Noman  
ICE Account  
(Signature of bidder with name, Designation and Company Seal)

Dated: 3/10/15



**SIGNATURE MEMBERS PC-ADMIN**

Head - Fin Div. S. I. Khan  
Head - Admin Div. [Signature]  
Member-IDBL. [Signature]  
Date: \_\_\_\_\_

## 4 FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2015-2016)

Name of Bidder ARSALAN MANZOOK

Description	Unit Rate	Quantity	*Total Amount
Supply & Installation of UPS- 3 KVA	<del>370,000/-</del>	40	11,100,000/=

\*This total amount will be taken as the financial bid offered by the vendor.

#### Note

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
2. If the item is not provide/installed on due date (date given on supply order) a fine of Rs. 500/-per day will be deducted from the bill.
3. The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
4. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
5. Calculation of bid security. 5% of the \*(Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
6. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
7. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
8. The Tender will stand cancelled if the item are not supply/installed within 10 days of issue of supply order.
9. In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
10. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
11. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
12. All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
13. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
14. Warranty of 2 year is mandatory.

We, hereby accept all the terms and conditions as given above.

(Signature of bidder with name, Designation and Company Seal)

Dated: 06-10-15.

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. S. I. Khan

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: \_\_\_\_\_

**Supply and Installation of 03 KVA UPS**

S.NO	COMPANY NAME	AMOUNT	PO NO	BANK NAME
1	Javedan	300	00422705	Al-Habib
2	Gemco	300	01372544	Soneri Bank
3	Bios	300	50610820	Summit Bank
4	Computer Marketing	300	13359779	HBL
5	Makkays	300	5027945	Faisal Bank
6	Systemek	300	00031477	Al-Falah
7	Greaves	300	101266319	MCB
8	Innovative	300	02673225	NIB
<b>Total</b>				<b>2,400/-</b>

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



SNDB/COK/ADMIN/TD/613/2015

Dated: December 31, 2015

**OFFICE ORDER**

SUBJECT: **EXTENSION FOR BID VALIDITY PERIOD FOR SUPPLY & INSTALLATION OF 3 KVA UPS**

As per SPPRA Rule 38 (2), approval is solicited for further Ninety(90) days Extension of Bid Validity Period for the tender of Supply & Installation of 3 KVA UPS. The reason for extension is delay in presenting the required documentation of equipment from the vendor's end. The bidders request in this context are also enclosed, please.

Members - Procurement Committee

Signature

Head of Administration Division

Chief Financial Officer

Chief Manager, IDBL Karachi

**Recommended for Approval, please**

President/CEO 4/12/15

**From:** [Imran Hashmi](#)  
**Sent:** Wednesday, December 30, 2015 5:52 PM  
**To:** [farhan.amir@sindhbankltd.com](mailto:farhan.amir@sindhbankltd.com)  
**Cc:** [mohiuddin@sndb.com](mailto:mohiuddin@sndb.com) ; 'Saleem Sb'  
**Subject:** RE: Extension of Bid Validity for 3KVA UPS

Dear Mr. Amir  
Ref: extension of bid validity for 3 KVA UPS

We at Gemco agreed the validity period for 90 Days due to our good business relationship.

Thanks

Imran hashmi  
Business development Manager  
Gemco

**From:** [farhan.amir@sindhbankltd.com](mailto:farhan.amir@sindhbankltd.com) [<mailto:farhan.amir@sindhbankltd.com>]  
**Sent:** Wednesday, December 30, 2015 12:25 PM  
**To:** [ihashmi@global-pk.com](mailto:ihashmi@global-pk.com)  
**Cc:** [mohiuddin@sndb.com](mailto:mohiuddin@sndb.com); Saleem Sb  
**Subject:** Re: Extension of Bid Validity for 3KVA UPS

Reminder

**From:** [farhan.amir@sindhbankltd.com](mailto:farhan.amir@sindhbankltd.com)  
**Sent:** Monday, December 28, 2015 4:18 PM  
**To:** [ihashmi@global-pk.com](mailto:ihashmi@global-pk.com)  
**Cc:** [mohiuddin@sndb.com](mailto:mohiuddin@sndb.com) ; Saleem Sb  
**Subject:** Extension of Bid Validity for 3KVA UPS

Dear Mr. Hashmi,  
Please give your consent regarding extension of bid validity for 3 KVA UPS at the earliest.

Regards,  
Farhan

**farhan.amir@sindhbankltd.com**

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
**From:** <farhan.amir@sindhbankltd.com>  
**Date:** Tuesday, January 12, 2016 7:23 PM  
**Attach:** ATT00268.jpg; ATT00269.jpg  
**Subject:** Fw: \*\*\*SPAM\*\*\* Re: Extension of Bid Validity for Supply & Installation of 3KVA UPS

**From:** Noman Qamar  
**Sent:** Wednesday, December 30, 2015 3:34 PM  
**To:** farhan.amir@sindhbankltd.com  
**Cc:** jackson.dean@makkays.com ; Saleem Sb ; mohiuddin@sndb.com ; noman.qamar@makkays.com  
**Subject:** \*\*\*SPAM\*\*\* Re: Extension of Bid Validity for Supply & Installation of 3KVA UPS

OK consider it valid after expiration.

Regards,

Noman Qamar  
Key Account Manager

 **Address:** B-26, Block-15, Gulshan-e-Iqbal, Karachi, Pakistan  
**Phone:** +92-(0)21-111 100 800 EXT: 108  
**Mobile:** +92-(0)300-8281674  
**Fax:** +92-(0)21-34803330  
**Email:** noman@makkays.com  
**Website:** www.makkays.com



**From:** <farhan.amir@sindhbankltd.com>  
**To:** <noman.qamar@makkays.com>, <jackson.dean@makkays.com>,  
**Cc:** <mohiuddin@sndb.com>, "Saleem Sb" <mohammad.saleem@sindhbankltd.com>  
**Date:** 30-12-2015 03:24 PM  
**Subject:** Re: Extension of Bid Validity for Supply & Installation of 3KVA UPS

---

Please give your consent on urgent basis

**From:** farhan.amir@sindhbankltd.com  
**Sent:** Monday, December 28, 2015 3:33 PM  
**To:** noman.qamar@makkays.com ; jackson.dean@makkays.com  
**Cc:** mohiuddin@sndb.com ; Saleem Sb  
**Subject:** Extension of Bid Validity for Supply & Installation of 3KVA UPS

Dear Mr. Noman,  
Please give your consent regarding extension of bid validity for 3 KVA UPS at the earliest.

Regards,  
Farhan

ANNA

## 4 FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2015-2016)

Name of Bidder M/S GEMCO

Description	Unit Rate	Quantity	*Total Amount
Supply & Installation of UPS- 3 KVA	Rs 149,500/-	30	Rs. 4485,000/-

\*This total amount will be taken as the financial bid offered by the vendor.

#### Note

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
2. If the item is not provided/installed on due date (date given on supply order) a fine of Rs. 500/-per day will be deducted from the bill.
3. The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
4. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
5. Calculation of bid security. 5% of the \*(Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
6. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
7. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
8. The Tender will stand cancelled if the item are not supply/installed within 10 days of issue of supply order.
9. In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
10. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
11. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
12. All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
13. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
14. Warranty of 2 year is mandatory.

We, hereby accept all the terms and conditions as given above.

M RAN HAKIMI  
BDM - GEMCO  
(Signature of bidder with name, Designation and Company Seal)



Dated: 05/10/2015

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: \_\_\_\_\_



**From:** [sfiz@innovativepk.com](mailto:sfiz@innovativepk.com)  
**Sent:** Wednesday, December 28, 2015 5:02 PM  
**To:** [farhan.amir@sindhbankltd.com](mailto:farhan.amir@sindhbankltd.com)  
**Cc:** [mohiuddin@sndb.com](mailto:mohiuddin@sndb.com) ; 'Saleem Sb'  
**Subject:** RE: Extension of Bid Validity for 3KVA UPS

Mr. Farhan

Agreed for extension.

Thanks

**Sana | Power Division** F-27/4 Block-9, Clifton, Karachi PAKISTAN T: +92 21 111 000 911 x 3012 +92  
213 586 6502 W: [www.innovative-pk.com](http://www.innovative-pk.com)

**From:** [farhan.amir@sindhbankltd.com](mailto:farhan.amir@sindhbankltd.com)  
**Sent:** Monday, December 28, 2015 4:18 PM  
**To:** [sfaiz@innovative-pk.com](mailto:sfaiz@innovative-pk.com)  
**Cc:** [mohiuddin@sndb.com](mailto:mohiuddin@sndb.com) ; Saleem Sb  
**Subject:** Extension of Bid Validity for 3KVA UPS

Dear Madam,

Please give your consent regarding extension of bid validity for 3 KVA UPS at the earliest.

Regards,  
Farhan