



No. DD(A)DG-SFA/(2-09)/2018
DIRECTORATE GENERAL
SINDH FOOD AUTHORITY
FOOD DEPARTMENT
GOVERNMENT OF SINDH

Karachi dated 22nd May, 2018

To,

The Managing Director,
SPPRA,
Government of Sindh.

SUBJECT:- **SUBMISSION OF BID EVALUATION REPORT**

I am directed to enclose herewith the following documents in respect of procurement of office premises on rental basis for Sindh Food Authority Karachi:

1. Tender Notices.
2. Minutes of meeting of opening Technical bid.
3. Physical Verification Report.
4. Minutes of the Meeting of opening of Financial bid.
5. Bid Evaluation Report.


(RAHAM ALI BUGTI)
Deputy Director (A/F) 22/5/2018

CC:

1. The P.S to DG, Sindh Food Authority, Karachi
2. Office File

SPPRA INWARD DIARY
NO : 9309
DATED : 26/5/2018

Minutes of The Meeting

Subject: **Meeting of the procurement committee for hiring of office Premises for Sindh Food Authority**

A meeting of the procurement Committee notified vide Food Department letter No DD(A)/DG-SFA/2-09/2018 dated 11th May 2018 held under the chairmanship of Director (OPS) Sindh Food Authority on 16-05-2018 in the committee room of Food Department.

(The list of the participants is attached)

After welcoming the participants, the Chair informed the members that SFA was established as a consequence of the Sindh Food Authority Act 2016 and since its creation SFA does not have any office premises. The chair further informed that previously an advertisement was also published in the leading Newspapers vide no INF / KRY -472/18 dated on 29-01-2018 for the said purpose which remained unresponded. He further informed that the notice for hiring of office premises had been re-tendered in leading newspapers vide no INF / KRY -2216/18 dated on 1-05-2018. The committee in the presence of the bidders opened the tender box and only one bid was found, which was opened in the presence of the bidder and committee members.

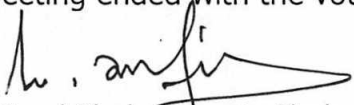
It was agreed by the Procurement Committee that a sub-committee based on the following officers shall be constituted to visit the office premises and submit its findings in the light of eligibility criteria.

1. Deputy Director (Admin/Finance) SFA
2. XEN, Works & Services Department.
3. Accountant, SFA

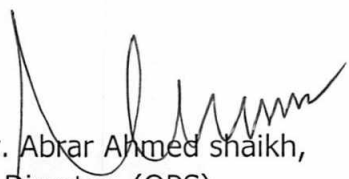
Decision:

The committee unanimously approved the bidding documents and constitute a sub-committee which shall visit the site and inform the Procurement committee about the office premises as per the submitted bid documents by 17th May, 2018.

The meeting ended with the vote of thanks to and from the chair.


Syed Shah Hussain Shah,
Director, Finance, SFA,
Member


Mr. Abdul Qadir, Executive Engineer,
Provincial Buildings Division –II
Member


Mr. Abrar Ahmed Shaikh,
Director, (OPS),
Chairman, Procurement Committee



Karachi dated 17th May, 2018

PHYSICAL VERIFICATION REPORT

Pursuant to the decision of the Procurement Committee for hiring of office premises taken in its meeting held on 16.05.2018 at 2:00 PM, a sub-committee has thoroughly visited the site of property as per address given by the Bidder/owner namely Mr. Muhammad Suleman Tareen and observed as under:

1. The property is located at Clifton Block-I, Karachi bearing "Bungalow No.D-47" having covered area of 1000 Sq: Yds and construction position is ground+1 having more than 8 rooms and a vast hall. However, no thickly population or congested sites were seen in the vicinity of the said property.
2. It is located on main wide road having easy approach to the general public and is a suitable location for the office premises.
3. Sufficient space is available for a conference hall.
4. There are many other Government Offices also existed in the vicinity like HEC etc.
5. Building is in good condition, having parking space for 3-4 vehicles inside the building.
6. Sufficient car parking area (more than 10 vehicles) is available outside the building.

2. The marking position as described para 3.5.4 of bid documents are as under:

Sr. #	Requisite	Max Marks	Marks obtained as per documentary evidence	Marks obtained after due visit by the premises committee	Marking criteria	Documents/ information to be enclosed
1	Location	20	9	8	Preferably located in the central hub of PECHS, Muhammad Ali Housing Society, Sindhi Muslim Housing Society, Bahadurabad, Sharafabad, Main Shahrah-e-Faisal, Shaheed-e-Millat Road, Karsaz Road, Kashmir Road and Clifton.	Site plan

		10	-	-	Within the vicinity of above areas, thickly populated/ congested (at any corner sites of the above mentioned areas)	
2.	No. of Rooms	20	9	10	Rental space having atleast 10 rooms and a conference hall minimum measurement 20 X 30 feet	
3.	Approach to the building	20	-	19	Easy approach/ availability of appropriate parking space up to 10 vehicles or above outside area of the rental space	Evidence
		10	-	-	Crowded area with outside parking space less than 10 vehicles	
4.	Area	20	-	18	1000 sq. yards to 1000 sq. yards	Title document of property
		10	-	-	Less than 400 sq. yards	
<i>If any rental area is based on multiple story building then sum of all (floors) will be taken into consideration.</i>						
5.	Parking space (Dedicated to the)	20	-	18	With Parking more than 4 vehicle inside the building	Number
		10	-	-	With Parking between 2-4 vehicles	
	Total marks	100	18	73	Qualified	

(SAEED AHMED SOOMRO)
ACCOUNTANT
SINDH FOOD AUTHORITY

(R. A BUGTI)
DEPUTY DIRECTOR (ADMN/FINANCE)
SINDH FOOD AUTHORITY

(ABDUL QADIR)
EXECUTIVE ENGINEER
BUILDINGS DIVISION-II
KARACHI

Minutes of The Meeting held on 17-05-2018

Subject:

Meeting of the procurement committee for hiring of office Premises for Sindh Food Authority

A meeting of the procurement Committee notified vide food department letter no DD(A)/DG-SFA/2-09/2018 dated 11th May 2018 held under the chairmanship of Director OPS Sindh food authority on 17-05-2018 in the committee room of food department.

(The list of the participants is attached)

The committee was apprised that a sub-committee which was constituted to visit the office premises had thoroughly visited the office premises and informed the committee that it was well established, having all the utility facilities, having an easy access to public transport and in a ready to move condition for the office of SFA. The sub-committee concluded that the said premises meets the eligibility criteria therefore, its financial bid may be opened. (Report of the sub-committee is annexed)


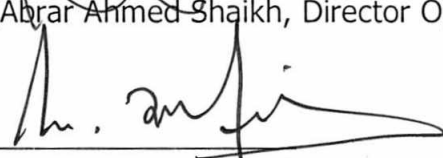

Decision:

The Procurement committee unanimously approved the report of sub-committee and opened the financial bid. The detail of the bid is as under:

Muhammad Suleman Tareen, Bungalow No: D-47, Clifton Block-1 Karachi, measuring 1000 yards, monthly rent 550000/= including all taxes.

The Procurement committee recommends that the said premises may be hired for the establishment of the office of SFA from Mr. Muhammad Suleman Tareen at the monthly rent of Rs 550000/= including all taxes and tenancy agreement may be signed with the owner. Moreover, Deputy Director (Admin/ Finance) may be authorized to sign the tenancy agreement on behalf of SFA.

The meeting ended with the vote of thanks to and from the chair.

1. 
(Abrar Ahmed Shaikh, Director Operations, SFA)
2. 
(Syed Shah Hussain Shah, Director Finance, SFA)
3. 
(Abdul Qadir, Executive Engineer Buildings Div-II Khi)



No. DD(A)/DG-SFA/ (2-09)/2018
DIRECTORATE GENERAL
SINDH FOOD AUTHORITY
FOOD DEPARTMENT
GOVERNMENT OF SINDH

Karachi dated 21st May, 2018

Bid Evaluation Report

1. Name of Procuring Agency: **SINDH FOOD AUTHORITY, FOOD DEPARTMENT**
2. Tender Reference No: **DD(A)/DG-SFA/2-08/2018 INFKRY/2216/18**
3. Tender Description/Name of work/item: **HIRINIG OF OFFICE PREMISES**
4. Method of Procurement: **SINGLE STAGE TWO ENVELOPE**
5. Tender Published: **DAILY UMMAT TUESDAY 1ST MAY 2018, AWAMI FORUM
WEDNESDAY 2ND MAY 2018, T00789-17-0001**
6. Total Bid Documents Sold: **01**
7. Total Bids Received: **01**
8. Technical Bid Opening date: (if applicable) **16-05-2018**
9. No. of Bid technically qualified (if applicable): **01**
10. Bid(s) Rejected: **Nil**
11. Financial Bid Opening date: **17-05-2018**

12. Bid Evaluation Report:

<i>S No</i>	<i>Name of Firm or Bidder</i>	<i>Cost offered by the Bidder</i>	<i>Ranking in terms of cost</i>	<i>Comparison with Estimated cost</i>	<i>Reasons for acceptance/ rejection</i>	<i>Remarks</i>
0	1	2	3	4	5	6
1.	A MUHAMMAD SULEMAN TAREEN	5.5 LAC	1	LOW	LOWEST TO ESTIMATED COST	Given Below
2.	B					

[Handwritten signatures]

3.	C					
4.	D					

REMARKS

The 1st Advertisement published firstly in three leading newspapers on 29-01-2018 vide INF/KRY-472/18 but no bid was received. However, the notice has been re-tendered on 1st May 2018 in three leading newspapers where only 1 bid was sold and also received.

Signatures of the Members of the Committee



Syed Shah Hussain Shah
Director Finance SFA



Abdul Qadir
Executive Engineer
Buildings Div-II Khi



Abrar Ahmed Shaikh
Director Operations, SFA



No. DD(A)/DG-SFA/(2-10)/2018

DIRECTORATE GENERAL
SINDH FOOD AUTHORITY
FOOD DEPARTMENT
GOVERNMENT OF SINDH

Karachi dated 18th May, 2018

COMPARATIVE STATEMENT

Name of Tender: HIRING OF OFFICE PREMISES FOR SFA

Opening date of Technical bids: 16th May, 2018

Opening date of Financial bids: 17th May, 2018

S.No	Description	Total Cost Per month (Million)	Name of Owner/ Bidder	Amount offered by bidder (Million)	Remarks
1	2	3	4	5	6
01	Hiring of Office (Rental basis)	6.25	Muhammad Suleman Tareen	5.5	Approved (per month) due to lowest from total cost

REMARKS

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Syed Shah Hussain Shah
Director Finance SFA