

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LIMITED/ADMINISTRATION
- 2) PROVINCIAL / LOCAL GOVT./ OTHER SCHEDULED BANK
- 3) TITLE OF CONTRACT Supply & Installation of 30 KVA.Voltage Stabilizer
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/719/2016
- 5) BRIEF DESCRIPTION OF CONTRACT Same as Above
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Rs. 225,000/-
- 8) ENGINEER'S ESTIMATE  
(For civil works only) -
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 01 Year
- 10) TENDER OPENED ON (DATE & TIME) 02/09/2016 At 1130 Hours
- 11) NUMBER OF TENDER DOCUMENTS SOLD 01  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT  
(Enclose a copy) 04/10/2016 Attached
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/S. Systek Pvt. Ltd. 92 A-1, Block-6, PECHS, Karachi
- 16) CONTRACT AWARD PRICE Rs. 171,990/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). 1) M/s. Systek Pvt. Ltd.
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE  Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_ COMPETENT AUTHORITY \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S. No: 29734/2016
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express & Ibrat 17th August 2016
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No

39) Date of Award of Contract: 25/10/16

Signature & Official Stamp of  
Authorized Officer FCO (R) Shahzad Begg  
EVP/Head of Administration  
**SINDH BANK LIMITED**

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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**Supply & Installation of 30 KVA Voltage Stabilizer  
 Bid Evaluation Report**

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/719/2016
3	Tender Description	Supply & Installation of 30 KVA Voltage Stabilizer
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No: 29734 Express Tribune, Daily Express, Sindh Express (17/08/2016)
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical/Financial Bid Opening Date & Time	02/09/2016 at 1130 Hrs.
9	No. of bids qualified	01
10	Bid(s) Rejected	-

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Technical/ Eligibility Inspection	Cost offered by the Bidder (Total Quantity = 01)	Ranking in terms of cost	Comparison with Estimated cost (Rs.225,000/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
1.	M/s. Systek Pvt. Ltd	Qualified – Obtained 70% in Evaluation Process	Rs.171,990/-	Lowest Bidder	Rs. 53,010/- below the estimated cost	Lowest Evaluated Qualified Bidder	Rule 48 has been complied with

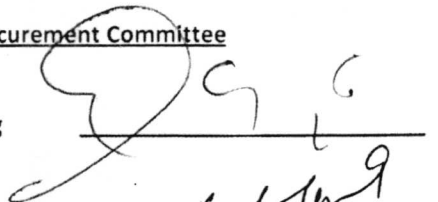
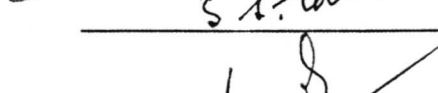

Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. Systek Pvt. Ltd stands as only lowest evaluated qualified bidder for Supply & Installation of 30 KVA Voltage Stabilizer to Sindh Bank Limited.

Members Signature- Procurement Committee

Lt. Col. (R) Shahzad Begg  
 Head of Administration

Mr. Saeed Jamal  
 Chief Financial Officer

Mr. Syed Muhammad Aqeel  
 Chief Manager, IDBL Karachi

Sindh Bank Limited  
Tender Document – Supply & Installation of 30 KVA Voltage Stabilizer

## 4 FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2016)

Name of Bidder Systek Pvt. Ltd.

S.No	Types	Unit Cost	Tentative Quantity	*Total Amount
01	30 KVA Stabilizer	171,990/-	1	171,990/-

\*This Total Amount will be taken as the financial bid offered by the vendor.

#### Note

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- If the item is not provided/installed on due date (date given on supply order) a fine of Rs. 500/-per day will be deducted from the bill.
- The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labor charges.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of the \*(Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favor of Sindh Bank Ltd.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
- The Tender will stand cancelled if the item are not supply/installed within 10 days of issue of supply order.
- In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the eligibility/technical evaluation.
- If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
- Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
- All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
- The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
- Warranty of 1 year unconditional for 30 KVA Voltage Stabilizer.

We, hereby accept all the terms and conditions as given above.

Engr. Yasir Ali  
(Asst. Manager. Corporate Accounts)

(Signature of bidder with name, Designation and Company Seal)

Dated: 30-08-16



**SIGNATURE MEMBERS PC-ADMIN**

Head - Fin Div. S. I. Tanzeem

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: [Signature]

Dated: 7/9/16

**Line Conditioner 30 KVA**

Serial No: 01

Bidder SYSTEM

**2.6.5 Eligibility Criteria**

SNDB shall evaluate Eligibility/Technical Proposals using the following criteria.

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Banks presently on Cliental List for supply of relevant items	30		5 and above	Award letters to be attached duly issued from each concerned Bank for the Year 2016.	Annexure "A"
		20		3 and above		
		10		1 and above		
2	Years in Business in relevant field	20	20	3 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter of Declaration of Commencement of Business is required to be enclosed	Annexure "B"
		10		2 years and above		
		5		1 years and above		
3	Average Yearly Turnover in Last 3 Years	20	20	On an average of 2 Million & above per year	Audit Report / Tax Return	Annexure "C"
		10		On an average of 0.6 Million & above per year		
		5		On an average of 0.2 Million & above per year		
6	Firm's Status	30	30	Public/Private Ltd	NTN Certificate/GST Registration/ Letter of Incorporation	Annexure "D"
		10		Partnership		
		5		Proprietorship		
Total Marks		100	70	Qualified / Disqualified		

**Members Signatures- Evaluation Committee**

Muhammad Ather Iqbal  
Administration Division

Tahawar Raza  
Operations Division

Dilshad Hussain Khan  
Finance Division

**Members - Procurement Committee**

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

Signature  
S. T. Khan

TENDER No: SNDB/ADMIN/TD/718/2016

**Supply & Installation of 30 KVA Voltage Stabilizer**  
**Certificate in Compliance of Rule 48 of SPPRA**

This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows:

S.No	Market Unit Price.	Estimated Price	Current tender Price
01	Rs.180,180/-	?	Rs.171,990/-

**Member Procurement Committee**

*S.S. Loh*

Head of Finance Division

*[Signature]*

Head of Admin Division

*[Signature]*

Member of IDBL

Mr. Zulqarnain  
Sindh Bank Limited  
Karachi.

Subject: Quotation for PWM, Quick Response 30KVA Line Conditioner

Dear Sir:

Thank you so much for taking interest in our product, we are very glad to quote you best prices of our state of the art 30 kVA Line Conditioner are as Follows:

S.NO	DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE WITH 17% GST
1.	30KVA, Line Conditioner. Input Voltage Range 270 - 480 VAC (Adjustable) Output Voltage 220± 2% VAC (on ± 50 VAC input) Response Time 0.02 Sec Surge Suppression 1000 Joules (LC Filter)	01	Rs. 154,000/-	Rs. 180,180/-
			Total	Rs. 180,180/-

Address: Plot # 6/4 Sector 24, Korangi Industrial Area, Karachi.  
Telephone: +92-21-35115007; Fax: +92-21-35115023.  
Web: [www.deltatechnologies.com.pk](http://www.deltatechnologies.com.pk) | E-mail: [info@deltatechnologies.com.pk](mailto:info@deltatechnologies.com.pk)



### 3 SCOPE OF WORK / TECHNICAL SPECIFICATION

Sindh Bank Limited (SNDB) requires Supply & Installation of 30 KVA Voltage Stabilizer for countrywide regions on need basis.

#### **SPECIFICATIONS OF 30 KVA AUTO LINE CONDITIONER FOR WEST WHARF BRANCH**

<b>Specification</b>	
Models	
Power Ranking (KVA)	30 KVA
Output Voltage Range	380 V AC $\pm$ 2% (on Nominal $\pm$ 50 V AC input)
Frequency	45-60 Hz (Same as input)
Capacity Factor	0.65
Response Time	0.02 Sec
<b>Input</b>	
Input Supply	Three Phase
Input Voltage Range	265-485 V AC (Adj.)
Max. Withstand Voltage	460 V AC Per Phase
Frequency	45-60 Hz
<b>General</b>	
Topology	Solid State PWM
Efficiency	$\approx$ 98% (@80% load in Non- Isolated unit)
Mains Delay Time	5 Sec (Adjustable)
Surge Suppression	1000 Joules (LC Filter & MOV)
Noise Filtering	LC Filters, RFI Filters* (100 KHz- 10 MHz)
Line Isolation	1000 v
Status Indications	Alpha Numeric LCD, ON LED, Warning LED
Parameters Displayed	Input/ Output Voltage, Load %, Frequency, Temperature, Shut-down Reason
Audible Indications	ON/OFF, Over-load, Over Temperature, Error
Control	Two Navigation Buttons, Selting Link*
Other Protections	Mains Over/Under-voltage & Frequency, Over load, Over Heat, Internal Failure
<b>Environmental Specifications</b>	
Ambeint Temperature	0- 40 C
Cooling	Forced (Intelligent)
Audible Noise	<35 dBA @ 1 m <45 dBA @ 1 m
Relative Humidity	95% non-condensing (Max)
<b>Additional Specifications</b>	
Computer Interface	RS-232 (DB-9 Connector)
Remote	Dry Contact

Physical Specifications			
			810x540 x610
Weight (Kg) (Isolated Unit)			up to 250 KG
Size (H x W x D mm) (Non-Isolated Unit)	2		
Weight (Kg) (Non-Isolated)			100 kg
Connectors (Isolated Unit)	Screw Terminal 6 mm		
Connectors (Non-Isolated)	Screw Terminal 6 mm		

**Note**

- This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first and the bidder must provide a demo unit immediately (within two working days) for necessary inspection/verification of the above specifications. If the 1st lowest bidder is disqualified in inspection/verification phase, then next lowest bid will be called upon for evaluation/technical inspection demo.
- Similarly if 2<sup>nd</sup> bidder is disqualified, then 3rd lowest bidder will be evaluated and so on.
- On qualification of a bidder during this process no further evaluation will be done.

ATTENDANCE SHEET  
 BID OPENING -

FOR SELECTION OF 30 KVA Voltage Stabilizers

Date: 06/06/2016

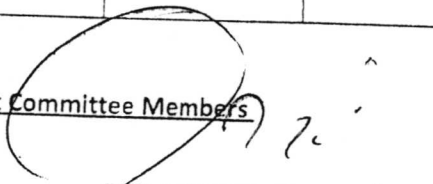
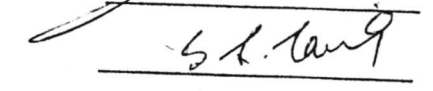
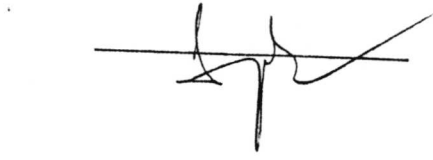
S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	System Pvt Ltd	<del>_____</del>			By Drop Box
		<del>_____</del>			
		<del>_____</del>			
		<del>_____</del>			
		<del>_____</del>			
		<del>_____</del>			
		<del>_____</del>			
		<del>_____</del>			
		<del>_____</del>			

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

  
 \_\_\_\_\_  
  
 \_\_\_\_\_  
  
 \_\_\_\_\_

**Supply & Installation of 30 KVA Voltage Stabilizer**

S.No.	COMPANY NAME	AMOUNT	PO NO	BANK NAME
1	System Pvt. Ltd.	300	00036331	Al-Falah
<b>Total</b>		<b>300/-</b>		

SNDB/COK/ADMIN/TD/719/2016  
25/10/2016

**M/s. Systek Pvt. Ltd.**  
92-A-1, Block – 6,  
P.E.C.H.S,  
Karachi

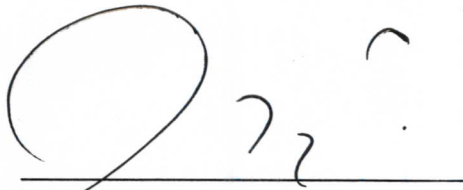
**Subject: Contract Award – Supply & Installation of 30 KVA Voltage Stabilizer.**

The management of Sindh Bank Limited is pleased to award the subject contract to  
M/s. Systek Pvt. Ltd.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,



Lt. Col. (R) Shahzad Begg  
Head of Administration Division

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)

TYPE OF PROCUREMENT

✓  
ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

30 KVA Voltage Stabilizers.

TYPE OF TENDER

✓  
SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

06/09/2011

OPENING TIME

1300 hours

ATTENDANCE (MEMBER PC)

ATTENDANCE (REPS. OF BIDDERS)

NAME

FIRM

01 - System Pvt. Ltd.

TOTAL BIDS ACCEPTED FOR EVALUATION

# 1

TOTAL BIDS REJECTED

REMARKS

PROCUREMENT COMMITTEE

92  
S. S. Singh  
S. S. Singh



AZAM ALAM STAMP VENDER License No. 599 Advocate 17 OCT 2016  
 G-7 Spanish Homes Phase 1 H-7 Karachi  
 S.No. 2750 Date 17 OCT 2016  
 Issued To With.....  
 Through With Address.....  
 Purpose.....  
 Value Rs. Attached.....  
 Stamp Vendor's Signature.....  
 THIS AGREEMENT is entered into at Karachi  
 on this the 25 day of October, 2016

(RUPEES TWO HUNDRED ONLY)

BETWEEN

M/S.SYSTEK (PVT) LIMITED, having its principal place of business at 92 A-1, Block -6, P.E.C.H.S Karachi – 75400 (hereinafter referred to as "Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3<sup>rd</sup> Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (Hereinafter referred to as "THE BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

WHEREAS:

"THE BANK" intends to acquire the services of "Supplier" for Supply & Installation of 30 KVA Voltage Stabilizer (goods) for its Branch and Supplier agrees to provide the following services to the bank, as per tender opening dated 06-09-2016, along with Price Schedule mentioned in Financial Proposal which is attached herewith and marked as Annexure-A:

The terms and conditions are as follows:

1. The vendor will provide the performance security in the form acceptable to the Bank for the 5 % of the order value for the period of 90 days from the date of Submission of performance security. In case Vendor does not fulfill its commitments the bank reserves the right to enforce the performance security.
2. The vendor shall supply Voltage Stabilizer as per specifications and upon the recommendations of the Technical / Standardized Committee
3. The bank will have the option to enforce the performance bond on happening of any one or all the following events.
  - a. If the vendor fails to deliver the Goods as per agreed Schedule.
  - b. If the vendor fails to get the Goods inspected by the Technical Committee.
  - c. If the Goods supplied by the vendor fails to perform as per Banks requirement.

In addition the Bank will have the option to cancel the order and offer the same to the next lowest bidder.



B261336

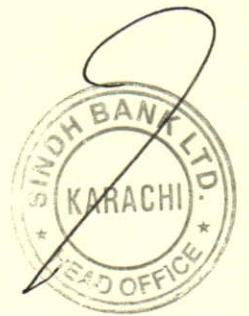


MUHAMMAD JUNAID Stamp Vendor  
Licence No.77, Shop No.147, Mashro Centre  
Gulshan-e-Iqbal Block-14 Karachi

S. NO. **39737** DATE **1.9.OCT.2016**

Issued To With Address  
Through With Address **SYED ZAHID ALI**  
Purpose **ADVOCATE** L. No: 4397  
Value Rs. Attested  
Stamp Vendor's Signature  
Not For Use: Free Will & Divorce Deed  
Vendor Not Responsible Any Fake Documentation

(RUPEES TWO HUNDRED ONLY)





B261335



200 Rupees

۲۰۰ روپیہ

MUHAMMAD JUNAID Stamp Vendor  
Licence No: 77, Shop No: 147, Mashq Centre  
Gulistan Block-14, Karachi

39736

19 OCT 2016

(RUPEES TWO HUNDRED ONLY)

S. NO. ....  
Issued To: **SYED ZAHID ALI**  
Through With: **ADVOCATE, L. No: 4397**  
Purpose .....  
Value Rs. ....  
Stamp Vendor's Signature: *[Signature]*  
Not For Use: Free Will & Divorce Deed  
Vendor Not Responsible Any False Documentation



B274716

200/



**SYED NASIM JAWED IQBAL Stamp Vendor** 21 OCT 2016  
 Licence No: 72, Office in City Court  
 Shed (A) Stall No: 14, Karachi-Pakistan

SR. NO. 16527 DATE \_\_\_\_\_  
 ISSUED TO WITH ADDRESS MR. \_\_\_\_\_  
 THROUGH WITH ADDRESS MR. **MIRZA ASIE BAIG**  
 PURPOSE **ADVOCATE**  
 VALUE RS. \_\_\_\_\_ ATTACHED **4515 H.C**  
 STAMP VENDOR SIGNATURE \_\_\_\_\_

TWO HUNDRED ON



4. The Vendor is obliged and bound to replace any or all Voltage Stabilizer broken or damaged in transit at his own cost and risk and shall deliver all the equipment's in good and sound condition.

5. The warranty of the equipment is One year comprehensive replacement onsite from the date of delivery.

6. The warranty will be effective while the Goods remain in the premises of the Bank and the Bank will not be responsible to send the equipment to the vendor site. In case however if any portion of equipment required to be shifted to vendor's site, vendor will provide equivalent backup during the warranty period.

7. Vendor agrees to maintain adequate inventory of Voltage Stabilizer so that the replacement is available within 24 hours, if any fault arises in the equipment during the warranty period. In case the affected part is not available, then the vendor will provide backup equipment of the same product or better till the resolution of the fault, without any extra cost to the Bank. The vendor will provide 12 Month Principal Back Warranty to cover Advance Hardware Replacement, 24x7 Technical Assistance,

8. The vendor also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.

9. The Bank reserves the right to Test/Check the equipment to ensure that it is provided as per specification in the tender document. For any discrepancies, the Bank reserve the right to forfeit full security deposit/ cancel the order for the supply and bring the vendor on black list of the Bank forever. The decision of the Bank shall be final and binding upon the vendor.

10. In the event of the default on the part of the vendor, in the performance of any condition of the contract and if such default is not remedied within 3 days it shall be lawful for the Bank to enforces full or part of the Earnest money / Performance Security and or cancel the whole part of the supply order with vendor and the decision of the Bank will be the final and legally binding on the vendor.

11. Proportionate payments against supply of equipment will be made within Thirty days from the equipment delivery date.

12. In case of any dispute at any point the matter will be settled amicably.

13. Delivery will be made by the vendor at Bank's Branch / location, prescribed by the Bank.

14. A notice of 10 days will be given prior to the opening of the branch and it will be expected that the requisite will be provided and installed within 10 days

15. In case of delay in supply and installation of Voltage Stabilizer at required location, 1% of total cost, for each day of delay will be deducted from the final bill of said supply and installation works.

16. Penalty of Rs.500/- per day will be fined in case of failure to supply / Install demanded Voltage Stabilizer on due date/time.

17. All terms and condition of tender document are part of agreement.

18. Supplier will depute their representative at our Head Office to pursue the repair & maintenance issue/complaint of fire alarm system/smoke detectors on daily basis with proper logging system within specified response time.

Payment Schedule:

Bill will only be processed on the basis of following conditions:-

1. Certificate of satisfaction from the concerned officer/department.
2. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.



Performance Security:

5% of the total tender amount of will be retained by the Bank as "Performance Security" and will be returned to the supplier after 90 days of supply of complete tender items, including satisfactory confirmation by the branch managers, where the items have been supplied.

Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the Supplier may be taken or executed by the officials.

Termination of Agreement by the Bank:

- If the Supplier, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
- If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If two (2) warning letters/emails are issued by the Bank for unsatisfactory current performance to the bidder.

Goods Faith:

- The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

Conflict of Interest:

- The Supplier shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

**Support Escalation Matrix:**


For timely addressing of complaints given support escalation matrix will be utilized/followed:-

<b>LEVEL-1</b>	Name/Designation (support staff)	Kashif/T. Supervisor
First complain if the call is not resolved "within specified response time" (24 hours)	Landline Phone	021-34314648
	Email	support1khi@systemtek.com.pk
	Cell	0337-9783524
<b>LEVEL-2</b>	Name/Designation (Regional Head/Manager/GM)	A. Baseer Inchay CSD
Second complain, if the call is attended within "Specified Response Time" and not attended / or the problem still unresolved even after complaining at Level-1 (48 hours)	Landline Phone	021-34314648
	Email	support1.khi@systemtek.com.pk
	Cell	0337-9783517
<b>LEVEL-3</b>	Name/Designation (CEO of the firm)	Mr. Ovais Khalil
Third complain, if the call is attended within "Specified Response Time" and not attended /or the problem still unresolved even after complaining at Level-2	Landline Phone	021-34314648
	Email	inch.support.khi@systemtek.com.pk
	Cell	0337-9783504

Note: Ensure that no column above is left blank



In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Supplier Signature 

Name Muhammad Ahmer Alam

Designation Regional Manager Sales

Company Name Systek Private Limited

Address 92-A/1, Block-6, PECHS, Karachi.

Stamp



Signature

Name Lt. Col. (R) Shahzad Begg

Designation Head of Administration

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank  
Ltd. Head Office, Karachi

Stamp

Customer Signature



Name Riaz Ahmed Soomro

Designation OGM

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank  
Ltd. Head Office Karachi

Witness:

Signature

Name Asif Hasnain

Designation Marketing Manager

Company Name Systek Private Limited

Address 92-A/1, Block-6, PECHS, Karachi.

Customer Signature

Name Mohammed Saleem

Designation VP - Admin

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank  
Ltd. Head Office Karachi

**Supply & Installation of 30 KVA Voltage Stabilizer  
Bid Evaluation Report**

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/719/2016
3	Tender Description	Supply & Installation of 30 KVA Voltage Stabilizer
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No: 29734 Express Tribune, Daily Express, Sindh Express (17/08/2016)
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical/Financial Bid Opening Date & Time	02/09/2016 at 1130 Hrs.
9	No. of bids qualified	01
10	Bid(s) Rejected	-

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Technical/ Eligibility Inspection	Cost offered by the Bidder (Total Quantity = 01)	Ranking in terms of cost	Comparison with Estimated cost (Rs.225,000/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
1.	M/s. Systek Pvt. Ltd	Qualified – Obtained 70% in Evaluation Process	Rs.171,990/-	Lowest Bidder	Rs. 53,010/- below the estimated cost	Lowest Evaluated Qualified Bidder	Rule 48 has been complied with

Accordingly going by the Technical/Financial Evaluation offered in the tender document, **M/s. Systek Pvt. Ltd** stands as only lowest evaluated qualified bidder for Supply & Installation of 30 KVA Voltage Stabilizer to Sindh Bank Limited.

**Members Signature- Procurement Committee**

Lt. Col. (R) Shahzad Begg  
Head of Administration

Mr. Saeed Jamal  
Chief Financial Officer

Mr. Syed Muhammad Aqeel  
Chief Manager, IDBL Karachi

Dated: 7/9/16

**Line Conditioner 30 KVA**

Serial No: 01

Bidder SYSTEM

**2.6.5 Eligibility Criteria**

SNDB shall evaluate Eligibility/Technical Proposals using the following criteria.

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Banks presently on Cliental List for supply of relevant items	30		5 and above	Award letters to be attached duly issued from each concerned Bank for the Year 2016.	Annexure "A"
		20		3 and above		
		10		1 and above		
2	Years in Business in relevant field <u>2000</u>	20	20	3 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "B"
		10		2 years and above		
		5		1 years and above		
3	Average Yearly Turnover in Last 3 Years	20	20	On an average of 2 Million & above per year	Audit Report / Tax Return	Annexure "C"
		10		On an average of 0.6 Million & above per year		
		5		On an average of 0.2 Million & above per year		
6	Firm's Status	30	30	Public/Private Ltd	NTN Certificate/GST Registration/ Letter of Incorporation	Annexure "D"
		10		Partnership		
		5		Proprietorship		
Total Marks		100	70	Qualified / Disqualified		

**Members Signatures- Evaluation Committee**

Muhammad Ather Iqbal  
Administration Division

Tahawar Raza  
Operations Division

Dilshad Hussain Khan  
Finance Division

**Members - Procurement Committee**

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

Signature  
S. T. Khan

*Sindh Bank Limited*  
Tender Document – Supply & Installation of 30 KVA Voltage Stabilizer

## 4 FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2016)

Name of Bidder System Pvt. Ltd.

S.No	Types	Unit Cost	Tentative Quantity	*Total Amount
01	30 KVA Stabilizer	171,990/-	1	171,990/-

\*This Total Amount will be taken as the financial bid offered by the vendor.

#### Note

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- If the item is not provided/installed on due date (date given on supply order) a fine of Rs. 500/-per day will be deduced from the bill.
- The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labor charges.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of the \*(Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favor of Sindh Bank Ltd.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
- The Tender will stand cancelled if the item are not supply/installed within 10 days of issue of supply order.
- In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the eligibility/technical evaluation.
- If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
- Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
- All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
- The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
- Warranty of 1 year unconditional for 30 KVA Voltage Stabilizer.

We, hereby accept all the terms and conditions as given above.

Engr. Yasir Ali  
(Asst. Manager - Corporate Accounts)

(Signature of bidder with name, Designation and Company Seal)

Dated: 30-08-16



**SIGNATURE MEMBERS PC-ADMIN**

Head - Fin Div. S. I. Tan 9

Head - Admin Div. [Signature]

Member-IDBL. [Signature]


Date: [Signature]



ATTENDANCE SHEET  
 BID OPENING -

FOR SELECTION OF 30 KVA Voltage Stabilizers

Date: 06/06/2016

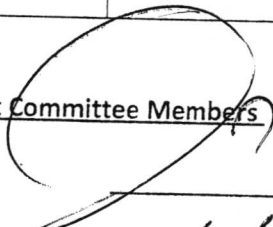
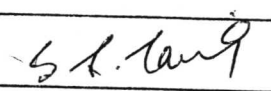
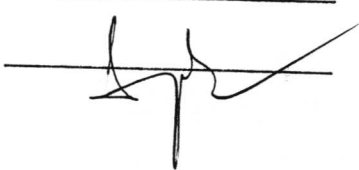
S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	System Pak Ltd				By Drop Box

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

TENDER No: SNDB/ADMIN/TD/718/2016

**Supply & Installation of 30 KVA Voltage Stabilizer**  
**Certificate in Compliance of Rule 48 of SPPRA**

This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows:

S.No	Market Unit Price.	Estimated Price	Current tender Price
01	Rs.180,180/-	?	Rs.171,990/-

**Member Procurement Committee**

*S-S-Lub*

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Head of Finance Division

*[Signature]*

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Head of Admin Division

*[Signature]*

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Member of IDBL

August 26, 2016

Mr. Zulqarnain  
Sindh Bank Limited  
Karachi.

Subject: Quotation for PWM, Quick Response 30KVA Line Conditioner

Dear Sir:

Thank you so much for taking interest in our product, we are very glad to quote you best prices of our state of the art 30 kVA Line Conditioner are as Follows:

S.NO	DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE WITH 17% GST
1.	<p>30KVA, Line Conditioner.</p> <p>Input Voltage Range 270 - 480 VAC (Adjustable)</p> <p>Output Voltage 220± 2% VAC (on ± 50 VAC input)</p> <p>Response Time 0.02 Sec</p> <p>Surge Suppression 1000 Joules (LC Filter)</p>	01	Rs. 154,000/-	Rs. 180,180/-
			Total	Rs. 180,180/-

Address: Plot # 6/4 Sector 24, Korangi Industrial Area, Karachi.  
 Telephone: +92-21-35115007; Fax: +92-21-35115023.  
 Web: [www.deltatechnologies.com.pk](http://www.deltatechnologies.com.pk) | E-mail: [info@deltatechnologies.com.pk](mailto:info@deltatechnologies.com.pk)