

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Sindh Modaraba Management Limited
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Other
- 3) TITLE OF CONTRACT Microsoft server license for Sindh Modaraba
- 4) TENDER NUMBER SMML/ADMIN/TD/2016/0001
- 5) BRIEF DESCRIPTION OF CONTRACT Microsoft server license for Sindh Modaraba
- 6) FORUM THAT APPROVED THE SCHEME Chief Executive Officer
- 7) TENDER ESTIMATED VALUE Rs. 720,000/-
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 02 to 03 weeks
- 10) TENDER OPENED ON (DATE & TIME) 01-09-2016 10:00 AM
- 11) NUMBER OF TENDER DOCUMENTS SOLD 01
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT Copy Enclosed
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Kontinental Establishment
- 16) CONTRACT AWARD PRICE Rs. 515,903/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). 1st Lowest

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE yes Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE _____
- c) TWO STAGE BIDDING PROCEDURE _____
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:



Chief Executive Officer

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	S. No. 29706 dated: 01-09-2016
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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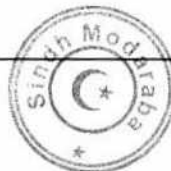
29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)



Yes	
No	No

Signature & Official Stamp of
Authorized Officer

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO


SINDH MODARABA

SM/2016/10/01266

October 21, 2016

M/s Kontinental Establishment
Suite no. 112, 1st floor, Europa Centre
Hasrat Mohani Road, Karachi-74200

Dear Sir,
Assalam o Alaikum

Subject : Letter of Acceptance – Supply of Microsoft license for Server Machines for Sindh Modaraba

The Management of Sindh Modaraba is pleased to accept M/s Kontinental Establishment as the successful bidder of the subject tender reference no SMML/ADMIN/TD/2016/0001. You are requested to kindly visit our head office and sign the agreement within 14 days of the issuance of this letter.

Kindly acknowledge.

Sincerely Yours




Zulfiqar Ali
CFO & Company Secretary

Sindh Modaraba

1st Floor, Imperial Court , Dr. Ziauddin Ahmed Road, Karachi-75530, Pakistan.
Tel: +92-21-3564 0708 - 09, Fax: +92-21-3564 0711, Web: www.sindhmodarabaltd.com

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO


SINDH MODARABA

SM/2016/10/01267

October 27, 2016

M/s Kontinental Establishment
Suite no. 112, 1st floor, Europa Centre
Hasrat Mohani Road, Karachi-74200

Dear Sir



Subject : Contract Award – Supply of Microsoft license for Server Machines for Sindh Modaraba

The Management of Sindh Modaraba is pleased to award the subject contract to **M/s Kontinental Establishment**.

Kindly acknowledge.

Sincerely Yours

For & behalf of Sindh Modaraba.

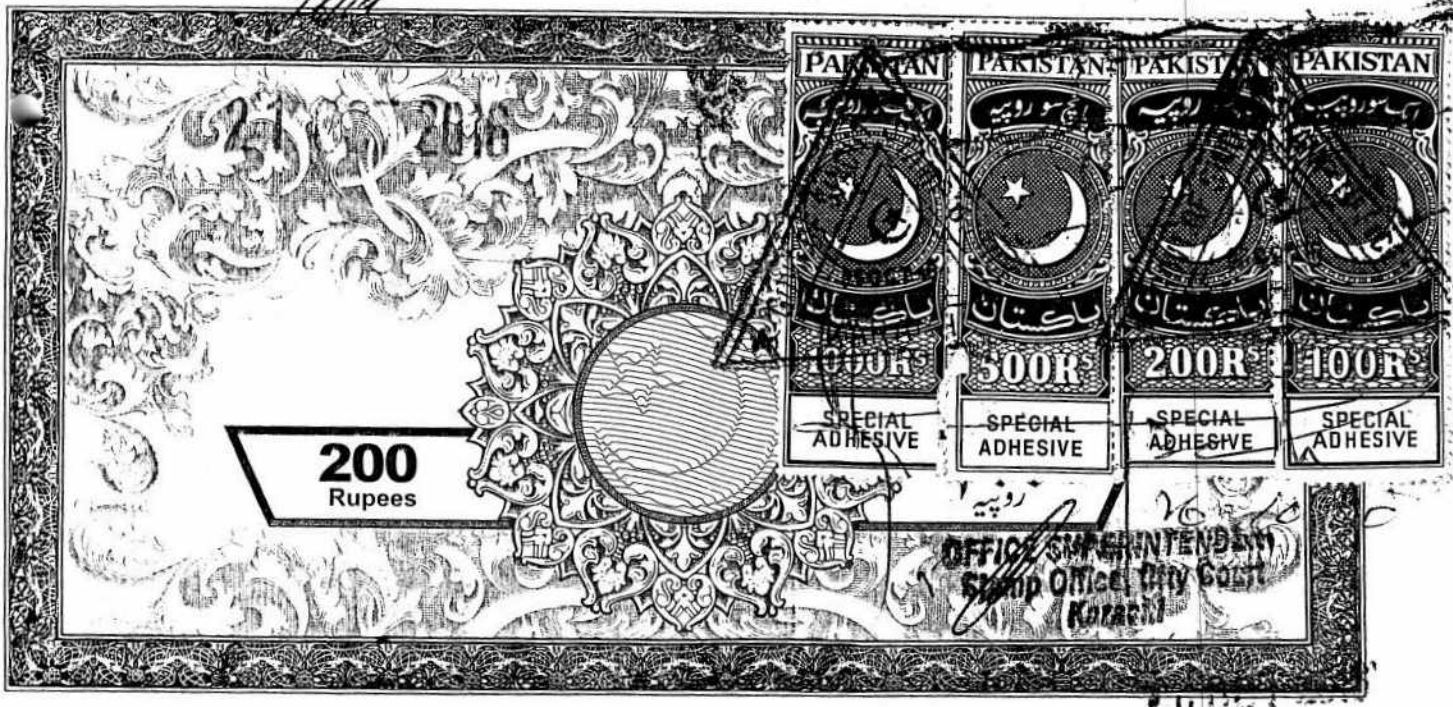
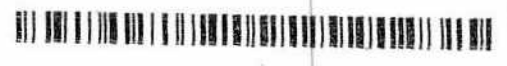
Zulfiqar Ali
CFO & Company Secretary

Sindh Modaraba

1st Floor, Imperial Court , Dr. Ziauddin Ahmed Road, Karachi-75530, Pakistan.
Tel: +92-21-3564 0708 - 09, Fax: +92-21-3564 0711, Web: www.sindhmodarabalttd.com

B279492

21 OCT 2016



OFFICE SUPERINTENDENT
STAMP OFFICE CITY COURT
KARACHI

MUHAMMAD ISHRAQ Stamp Vendor
Licence. No.44, Seat No. 29, City Court Karachi
S. NO. 009711
ISSUED TO WITH ADDRESS
THROUGH WITH ADDRESS.
PURPOSE
VALUE RS.
STAMP VENDOR SIGNATURE

21 OCT 2016

(RUPEES TWO HUNDRED ONLY)

Muhammad Warris Khan Ajmeri
Advocate Ledger No. 3539 KBA
City Courts Karachi

CONTRACT AGREEMENT

THIS AGREEMENT is entered into at Karachi
on this the ____ day of _____, 2016

BETWEEN

M/S. Kontinental Establishment, having its principal place of business at Suite no. 112, 1st floor, Europa Centre, Hasrat Mohani Road, Karachi-74200, (hereinafter referred to as "Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH MODARABA a Modaraba incorporated under the laws of Pakistan and having its Head office at 1st Floor, Imperial Court, Dr. Ziauddin Ahmed Road, Karachi-75530, Pakistan. (Hereinafter referred to as "THE MODARABA", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

WHEREAS:

"THE MODARABA" intends to acquire the services of "Supplier" for Supply of Microsoft License ("License") as per details provided below for its head office and Supplier agrees to provide the License to the Modaraba, as per tender opening date September 01, 2016, at a total sum of Rs. 515,903/-



Detail of Licenses is as follows.

S. NO	Item	Unit Price (Rupees)	Quantity	Total unit price (Rupees)	GST @17%	Total Amount (Rupees)
1	Microsoft® Windows Server Standard Edition 2012 Sngl OLP	70,299/-	2	140,598/-	23,902/-	164,500/-
2	Microsoft® Windows Server CAL 2012 Sngl OLP	3,013/-	8	24,104/-	4,098/-	28,202/-
3	Microsoft® SQL Server Standard Edition 2014 Sngl OLP	71,496/-	2	142,992/-	24,309/-	167,301/-
4	Microsoft® SQL CAL 2014 Sngl OLP	16,656/-	8	133,248/-	22,652/-	155,900/-
TOTAL						515,903/-

The terms and conditions are as follows:

Terms & Conditions:

1. All terms and conditions of the tender document will remain part of this agreement.
2. The vendor will provide the performance security in the form acceptable to SM for the 10% of the order value for the period of 90 days from the date of Submission of performance security. In case Vendor does not fulfil its commitments, SM reserves the right to enforce the performance security.
3. The vendor shall supply License as per specifications and upon the recommendations of the IT department of the Modaraba within 02 to 03 weeks from the date of receipt of Purchase Order.
4. Modaraba will have the option to enforce the performance security on happening of any one or all the following events.
 - If the vendor fails to deliver the License as per agreed Schedule.
 - If the vendor fails to get the License checked by the IT department of Modaraba.
 - If the License supplied by the vendor fails to perform as per Modaraba requirements.

In addition Modaraba will have the option to cancel the order and arrange new tender process.

5. The vendor also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the office of the Modaraba.
6. Modaraba reserves the right to Test/Check the License to ensure that it is provided as per specification in the tender document. For any discrepancies, Modaraba reserves the right to forfeit full security deposit/ cancel the order for the supply and bring the vendor on black list of Modaraba forever. The decision of Modaraba shall be final and binding upon the vendor.
7. In the event of the default on the part of the vendor, in the performance of any condition of the implied contract and if such default is not remedied within 3 days it shall be lawful for Modaraba to enforce full or part of the Earnest money / Performance Security and or cancel the whole part of the supply order with vendor and the decision of Modaraba will be final and legally binding on the vendor.
8. Payment against supply of Licenses will be made within Thirty days from the delivery date.
9. In case of any dispute at any point the matter will be settled amicably. If the parties do not reach to a settlement, the dispute will be referred to the Karachi Centre for Dispute Resolution (KCDR) the decision of KCDR will be final and binding on the vendor and Modaraba.



10. Delivery will be made by the vendor at the locations prescribed by Modaraba.

11. In case of failure to supply the requisite License within 7 working days after the delivery time as described in clause 3 of this agreement, Rs. 1,000/- per day may be charged.

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

For and on Behalf of
KONTINENTAL ESTABLISHMENT



Name: Syed Munawar Ali
Designation: Account Manager
Date:

Witnesses:

Name: A. G. HAFIZ
S/o: JAMIL AHMED
Address: 103, First floor,
Europa Centre, Hebat Mohin Road,
Korachi
CNIC #: 42301-8466565-3

For and on Behalf of
SINDH MODARABA



Name: ZULFIKAR ALI / M. NAIMUDDIN PAROO
Designation: CFO
Date:

Name: M. Adnan Shakeel
S/o: Shakeel Akhter
Address: K-860/A, K-Area,
Korangi, Karachi. Office: 1st
Floor, Imperial Court, Dr. Ziauddin Road, Karachi
CNIC #: 42201-4646190-9.



SINDH MODARABA

Supply of Microsoft License Products Bid Evaluation Report		
1	Name of Procuring Agency	Sindh Modaraba
2	Tender Reference No.	SMML/ADMIN/TD/2016/0001
3	Tender Description	Supply of Microsoft License Products
4	Method of Procurement	Single stage one envelop bidding procedure
5	Tender Published & SPPRA S.No.	S.No: 29706. Notification (12/08/2016)
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical/Financial Bid Opening Date & Time	01/09/2016 at 10:30 AM
9	No. of bid qualified	01
10	Bid(s) Rejected	Nil

Details on the above as given below:

S N o	Name of Firm or Bidder	Qualified / Disqualified in Technical/ Eligibility Inspection	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs. 720,000/-)	Reasons for acceptance / rejection	Remarks
0	1	2	3	4	5	6	7
1.	Kontinental Establishment	Qualified	Rs. 515,903/-	N/A	Rs. 204,097/- below the estimated cost	Accepted 1 st lowest qualified bidder	—

Accordingly going by the eligibility criteria in the tender document, M/s Kontinental Establishment stands as Qualified Bidder.

Members - Procurement Committee

Chief Financial Officer (S.M)
(Zulfiqar Ali)

Head of I.T (SLCL)
(Syed Farrukh Hussain)

Manager Compliance (S.M)
(Faraz-uz-Zafar)






SINDH MODARABA

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL)

TYPE OF PROCUREMENT: ADMIN/IT/GOODS

TENDER NAME: Supply of Microsoft license products

TYPE OF TENDER: SINGLE STAGE - ONE ENVELOPE

OPENING DATE: September 01, 2016

OPENING TIME: 10:30 AM

ATTENDENCE
(MEMBER Procurement Committee)

1. Chief Financial Officer (S.M)
2. Vice President (SLCL)
3. Manager Compliance & Risk Management (SM)

	<u>NAME</u>	<u>FIRM</u>
ATTENDANCE (REPS. OF BIDDERS) Establishment	Mr. Yasir	Kontinental



TOTAL BIDS ACCEPTED FOR EVALUATION One

TOTAL BIDS REJECTED NIL

REMARKS: M/s Kontinental Establishment the only Technically Evaluated Qualified Bidder for supply of Microsoft license product to Sindh Modaraba.

CHARMIN PROCUREMENT COMMITTEE

SIGNATURE

DATE

Eligibility Criteria

SMML shall evaluate Technical Proposals using the following scoring criteria.

Sr. #	Description	Marks	Marks Obtained	Remarks
1	Company must be in possession of Microsoft Authorized reseller /Authorize distribution dealership for Pakistan. (Attach documentary proof as Annexure-1)	20	20	Yes
		0		No
2	The Company must be in Business for Preferably 05 Years in Pakistan. (Attach documentary proof as Annexure-2)	16	16	For 05 and Above Years
		12		For 2 to 4 Years
		0		Less Than 2 Years
3	The Company should have Verifiable Presence/Support/Branch offices in Preferably 2 major cities (Karachi, Lahore) of Pakistan and One technical staff with 3-years practical experience, should be available for support at each location. (Attach Name, Qualification and relevant certificates of support staff at each location as Annexure-3)	10	10	Two or more major Cities
		05		In One Major City
		0		Non Responsive
4	The Company must provide list of clients for supply of Microsoft Licensed Software in Pakistan. (Attach Documentary proof as Annexure-4)	16		10 and Above Clients
		12	12	5 to 9 Clients
		8		1 to 4 Clients
		0		Non Responsive
5	Company must provide turnover for Last 3-Years (2013-2014-2015) in Pakistan. (Attach audited financial statement for last 3 years as Annexure-5)	24	24	10 Million and above
		16		5 Million to 10 Million
		8		3 Million to 5 Million
		0		Less Than 3 Million
6	Company must have preferably 10 or more permanent employees. (Attach documentary proof as Annexure-6)	14	14	10 and above
		12		For 5 to 9 Employees
		8		For 2 to 4 Employees
		0		Below 02 Employee
Total Marks		100	96	

Members - Procurement Committee



Chief Financial Officer (S.M)
(Zulfiqar Ali)



6/1/09/2016

Head of I.T (SLCL)
(Syed Farrukh Hussain)



Manager Compliance (S.M)
(Faraz-uz-Zafar)



4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2016)

Name of Bidder Kontinental Establishment

S.NO	Item	Unit Cost	Quantity	*Total Amount
1	Microsoft® Windows Server Standard Edition 2012 Sngl OLP	82250	2	164500/-
2	Microsoft® Windows Server CAL 2012 Sngl OLP	352525	8	2820200/-
3	Microsoft® SQL Server Standard Edition 2014 Sngl OLP	83650-5	2	167301
4	Microsoft® SQL CAL 2014 Sngl OLP	19487.5	8	1559000/-

*This total amount will be taken as lowest submitted price offered by the vendor.

Rs 5159000/-

Notes :

1. The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
2. No advance payment for the supply of product will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
3. Calculation of bid security. 5% of the *Total Amount will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Modaraba.
4. In case it is revealed at any stage that the asked specification of the tender have not been met, the amount of the total price of that specific product will be fined to the vendor with appropriate action as deemed necessary by the procurement committee
5. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
6. All conditions in the contract agreement are part of this tender document.
7. The tender will be considered cancelled if the contract agreement/performance security after due signature is not submitted with SMML after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
8. The tender will stand cancelled if any of the given condition of the tender in not met in strictly as per the requisite of the tender document.
9. In case the financial bids are the same, the successful bidder will be the one who has the highest turnover of the two bidders.

Note. There can be subsequent modification or amendment to this specific tender for which it is advised to keep yourself abreast with the notification being hoisted on Sindh Modaraba & SPPRA website regularly.

Signature & Stamp of Bidder





SCOPE OF WORK / TECHNICAL SPECIFICATION

Sindh Modaraba Management Limited (SMML) requires Supply of Licensed software as per following specifications.

Sr.	Product Description	Quantity	Delivery Time
1	Microsoft® Windows Server Standard Edition 2012 Sngl. OLP	2	2 to 3 weeks
2	Microsoft® Windows Server CAL 2012 Sngl. OLP	8	2 to 3 weeks
3	Microsoft® SQL Server Standard Edition 2014 Sngl. OLP	2	2 to 3 weeks
4	Microsoft® SQL CAL 2014 Sngl. OLP	8	2 to 3 weeks

Note

- I. The tender will be dealt as per single stage one envelope method i.e. the financial and technical bids will be opened at one time and after announcing of financial bids, the contract will be awarded to a bidder who qualifies the eligibility criteria & Offered lowest evaluated financial bid.
- II. This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first. If the 1st lowest bidder is disqualified evaluation criteria, then next lowest bid will be evaluated. Similarly if 2nd bidder is disqualified, then 3rd lowest bidder will be evaluated and so on. .



SINDH MODARABA

Supply of Microsoft License Products Bid Evaluation Report		
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(Faraz-uz-Zafar)



