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NO.LG/Dir/PM&EC/AD(MIS)(1-AAP)/2018/3419

GOVERNMENT OF SINDH  
LOCAL GOVERNMENT DEPARTMENT

Karachi, dated the 24.05.2018

To,

✓  
The Assistant Director (Assessment),  
Sindh Public Procurement Regulatory Authority,  
Government of Sindh,  
Karachi.

**SUBJECT: TENDER SR. # 36533 – HIRING THE SERVICES OF NGO FOR SOCIAL MOBILIZATION TO ACHIEVE THE ODF VILLAGES FOR DISTRICT SUKKUR**

Kindly find enclosed herewith the following documents (in original) with reference to subject tender (in hard and soft copies) for uploading on SPPRA website.

1. Minutes of Meeting for Opening of Technical Bids
  2. Technical Bids Marks Evaluation Sheet.
  3. Technical Proposals Evaluation Report
  4. Minutes of Meeting for Opening of Financial Bids
  5. List of Participants attended Financial Bid Opening
  6. Financial Bids Opening Sheet
  7. Financial Bids Evaluation Report. (Comparative Statement)
  8. Bid Evaluation Report on Standard Format.
  9. Consent of lowest bidder (HANDS) for Extension in Bid Validity Period.
2. The withheld ID for subject tender may kindly be released.

24/5/2018  
Director (PM&EC)/  
Program Coordinator, AAP  
Local Government Department

A copy is forwarded for information to:

1. PS to Coordinator to Chief Minister, Sindh on Nutrition.
2. PS to Secretary Local Government Department, Karachi.

SPPRA INWARD DIARY  
NO : 9344  
DATED : 25-05-2018

## BID EVALUATION REPORT

1. **Name of Procuring Agency:** Local Government Department
2. **Tender Reference No:** DG/M&E/LG/AD (MIS) 625 (1-AAP)/2017/2316
3. **Tender Description/Name of work:** Hiring the Services of NGO for Social Mobilization to Achieve the ODF Villages for District SUKKUR
4. **Method of Procurement:** Least Cost Method
5. **Tender Published:** SPPRA ID No. 2147483647  
"Dawn Karachi" dated: 23.01.2018, "Jang Karachi" dated: 24.01.2018 and "Kawish" dated: 24.01.2018
6. **Total Bid Documents Sold:** Fourteen (14) Numbers
7. **Total Bids Received:** Five (05) Numbers
8. **Technical Bid Opening Date:** 15.02.2018
9. **No. of Bids Technically Qualified:** Two (02) Numbers
10. **Bids Rejected:** Nil
11. **Financial Bid Opening Date:** 13.04.2018
12. **Bid Evaluation Report:**

S #	Name of Firm or Bidder	Cost Offered by the Bidder	Ranking in Terms of Cost	Comparison with Estimated Cost	Reason for Acceptance / Rejection	Remarks
1	Health and Nutrition Development Society (HANDS)	Rs. 80,000,000/-	1 <sup>st</sup> Lowest	Within Estimated Provisions	Accepted Being lowest Bidder	Recommended for award of Contract
2	Rural Support Program Network (RSPN)	Rs. 104,244,262/-	2 <sup>nd</sup> Lowest	Within Estimated Provisions	Rejected being higher cost	Not recommended

  
(Latif Khan)

Assistant Director-II (PM&EC)  
Local Govt. Department

  
(Ghulam Muhammad Shaikh)


Assistant Chief (PP&H)  
P & D Department

  
(Ali Gul Sanjrani)

Deputy Secretary (Gen:)  
Local Govt. Department

  
(Athar Hussain Mirani)

Addl. Finance Secretary (LF)  
Finance Department

  
(Faheem Junejo)

Program Coordinator (AAP)  
Local Govt. Department

# MINUTES OF MEETING FOR OPENING OF TECHNICAL PROPOSALS

Subject: **Hiring the Services of NGO for Social Mobilization to Achieve the ODF Villages for District SUKKUR**

A meeting of Consultant Selection Committee was held on 15.2.2018 at Local Government Department for opening of the Technical Proposals submitted by different NGOs for subject contract. At the outset the Committee was informed that following Fourteen (14) firms/NGOs purchased the copy of RFP from Local Government Department.

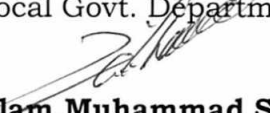
S.No.	Name of Firm / NGO	S.No.	Name of Firm / NGO
1.	Rural Support Program Network (RSPN)	2.	HANDS
3.	Shifa Foundation	4.	Server 4 Sale
5.	Women Empowerment Pakistan	6.	Shah Abdul Latif Bhitai Welfare Society
7.	Management and Development Foundation	8.	Poverty Eradication Network @ Karachi
9.	Bridge Consultants	10.	HDF
11.	Paher Plastics	12.	Goth Seengar Foundation
13.	Waseela Rural Development Organization	14.	Bhitai Social Watch & Advocacy


2. The Bids were then opened and it was found that following Five (05) NGOs participated in bidding process and submitted their Technical and Financial Proposals in sealed envelopes as per SPP Rules, 2010 (Amended 2017).

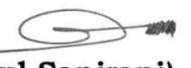
S.No.	Name of Firm / NGO	S.No.	Name of Firm / NGO
1.	Shifa Foundation	2.	HANDS
3.	Management and Development Foundation	4.	Rural Support Program Network (RSPN)
5.	Women Empowerment Pakistan		

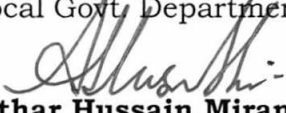
3. Technical Proposals were opened by the Committee as per procedure on 15.02.2018 and their financial proposals were kept in safe custody. Copy of attendance sheet is at **Annexure-I**

  
**(Latif Khan)**  
Assistant Director-II (PM&EC)  
Local Govt. Department

  
**(Ghulam Muhammad Shaikh)**  
Assistant Chief (PP&H)  
P & D Department

  
**(Faheem Junejo)**  
Program Coordinator (AAP)  
Local Govt. Department

  
**(Ali Gul Sanjrani)**  
Deputy Secretary (Gen:)  
Local Govt. Department

  
**(Athar Hussain Mirani)**  
Addl. Finance Secretary (LF)  
Finance Department

## TECHNICAL BID EVALUATION SHEET

NAME OF PROCURING AGENCY: Local Government Department

NAME OF ASSIGNMENT: Hiring the Services of NGO for Social Mobilization to achieve the ODF villages for District SUKKUR

METHOD OF PROCUREMENT: Single Stage Two Envelope Procedure

TENDER PUBLISHED: "Dawn Karachi" dated: 23.01.2018, "Jang Karachi" dated: 24.01.2018 and "Kawish" dated: 24.01.2018

TOTAL BIDS SOLD: 14 Nos.

TOTAL BIDS RECEIVED: 05 Nos.

TECHNICAL BID OPENING DATE: 15.02.2018

S.No.	NGOs / Firms who Submitted their Bids	Numbers Secured as per Evaluation Criteria										Total	Remarks
		Specific Experience of NGO (30 marks)		Adequacy of Proposed Methodology and Work Plan (40 marks)				Key Professional Staff Qualifications and Experience (30 marks)					
		05 Similar nature of projects in last ten years (20 marks)	Presence in District within last five years (10 marks)	Technical Approach and Methodology (20 marks)	Work Plan with time lines (15 marks)	Organization and Staffing (05 marks)	District Coordinator (10 marks)	WASH/Social Mobilization Specialist (5 marks)	Environment and Social Management Specialist (5 marks)	Communication and Behavior Change Specialist (5 marks)	Deployment of Experienced Field Staff (5 marks)		
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1	Shifa Foundation	8	0	13	12	5	7	3	3	4	3	58	Not qualified
2	Management and Development Foundation	16	0	13	12	3	7	3	5	4	3	66	Not qualified
3	HANDS	20	10	12	12	4	7	3	4	3	3	78	Qualified
4	Rural Support Program Network (RSPN)	20	10	12	12	4	10	5	5	5	0	83	Qualified
5	Women Empowerment Pakistan	12	10	12	12	5	0	4	4	0	0	59	Not qualified

(Latif Khan)  
Assistant Director-II (PM&EC)  
Local Govt. Department

(Ali Gul Sanjani)  
Deputy Secretary (Gen.)  
Local Govt. Department

(Ghulam Muhammad Shaikh)  
Assistant Chief (PP&H)  
P & D Department

(Ather Hussain Mirani)  
Addl. Finance Secretary (LF)  
Finance Department

(Fahem Juneid)  
Program Coordinator (AAP)  
Local Govt. Department

15/2/2018

# TECHNICAL PROPOSALS EVALUATION REPORT

(Submitted By: Consultant Selection Committee)

Subject: **Hiring the Services of NGO for Social Mobilization to Achieve the ODF Villages for District SUKKUR**

Government of Sindh has initiated a multi-sector and multi-year programme "Accelerated Action Plan (AAP) for reduction of stunting and malnutrition in Sindh. Local Government Department has to carryout Water, Sanitation & Hygiene (WASH) component under AAP.

2. To implement the program, Local Government Department intended to hire the services of Non-Governmental Organizations (NGOs) for social mobilization in Districts Mirpurkhas and Sukkur in F.Y. 2017-18 through competitive bidding process and therefore the Secretary to Govt. of Sindh, Local Government Department constituted the "Consultants Selection Committee" vide No. LG/Dir/PM&EC/LG/SSS /625 dated: 03.01.2018 (**Annexure-I**)

3. The advertisement for "Request for Proposal for Hiring NGO" for Sukkur district was published in "Dawn Karachi" dated: 23.01.2018, "Jang Karachi" dated: 24.01.2018 and "Kawish" dated: 24.01.2018 (**Annexure-II**).

4. The documents viz: Advertisement for RFP, Notification of Consultant Selection Committee and Complaint Redressal Committee, Annual Procurement Plan (2017-18) and the Request for Proposal (soft & hard copies) were sent to the Managing Director, SPPRA vide Program Coordinator (AAP) letter dated: 26.01.2018 (**Annexure-III**)

5. Following Fourteen (14) firms/NGOs purchased the copy of RFP from Local Government Department.

S.No.	Name of Firm / NGO	S.No.	Name of Firm / NGO
1.	Rural Support Program Network (RSPN)	2.	HANDS
3.	Shifa Foundation	4.	Server 4 Sale
5.	Women Empowerment Pakistan	6.	Shah Abdul Latif Bhitai Welfare Society
7.	Management and Development Foundation	8.	Poverty Eradication Network @ Karachi
9.	Bridge Consultants	10.	HDF
11.	Paher Plastics	12.	Goth Seengar Foundation
13.	Waseela Rural Development Organization	14.	Bhitai Social Watch & Advocacy

6. Out of the above Fourteen (14) firms/NGOs, following Five (05) NGOs participated in bidding process and submitted their Technical and Financial Proposals in sealed envelopes as per SPP Rules, 2010 (Amended 2017).

S.No.	Name of Firm / NGO	S.No.	Name of Firm / NGO
1.	Shifa Foundation	2.	HANDS
3.	Management and Development Foundation	4.	Rural Support Program Network (RSPN)
5.	Women Empowerment Pakistan		

7. Technical Proposals were opened by the Committee on 15.02.2018 as per schedule. Copy of attendance sheet is at **Annexure-IV**

8. To evaluate Technical Proposals, the Committee held its meetings on 02.03.2018, 09.03.2018 and 21.03.2018. Meeting Notices and Attendance Sheets are at **Annexure-V**. During these meetings, the Technical Proposals of all the Five (05) participating firms/NGOs were evaluated in accordance to the Evaluation Criteria given in the RFP.

9. The Bid Evaluation Sheet is at **Annexure-VI** which reflects that following Two (02) firms/NGOs have secured marks equal to or more than the minimum qualifying marks i.e. 75 out of 100 and therefore, these firms are recommended as "Technically Qualified".

S.No.	Name of Firm / NGO	S.No.	Name of Firm / NGO
1.	Rural Support Program Network (RSPN)	2.	HANDS

10. The Consultant Selection Committee recommend to communicate the technical evaluation results among respective firms accordingly and schedule the next meeting for opening of financial bids of technically qualified firms.

**(Latif Khan)**

Assistant Director-II (PM&EC)  
Local Govt. Department

**(Ghulam Muhammad Shaikh)**

Assistant Chief (PP&H)  
P & D Department

**(Ali Gul Sanjrani)**

Deputy Secretary (Gen:)  
Local Govt. Department

**(Athar Hussain Mirani)**

Addl. Finance Secretary (LF)  
Finance Department

**(Faheem Junejo)**

Program Coordinator (AAP)  
Local Govt. Department

SECRETARY, LGD

Please proceed<sup>2</sup> as per SPP Rules.

SST/Div (PM&EC).

9/4



# MINUTES OF MEETING FOR OPENING THE FINANCIAL PROPOSALS

Subject: **Hiring the Services of NGO for Social Mobilization to Achieve the ODF Villages for District SUKKUR**

A meeting of the Consultants Selection Committee was held on 13.04.2018 to open the Financial Proposals of following two technically qualified Bidders for the subject assignment in the Local Government Department, wherein representatives of both the NGOs were present.

S.No.	Name of Firm / NGO	S.No.	Name of Firm / NGO
1.	Rural Support Program Network (RSPN)	2.	Health and Nutrition Development Society (HANDS)

2. The attendance sheet of the Committee members and the representatives of RSPN and HANDS is at **Annexure-A** and Financial Bid opening sheet is at **Annexure-B**.


3. The Total cost of Financial Proposal quoted by RSPN and HANDS are as follows:

Name of Firm / NGO	Total Cost of Financial Proposal
Rural Support Program Network (RSPN)	Rs. 104,244,262/-
Health and Nutrition Development Society (HANDS)	Rs. 80,000,000/-

4. There was "No Cutting" in both the above Financial Proposals. The names of bidders and their respective bids were read publically before the bidders and signed by all the Consultants Selection Committee members.

  
**(Latif Khan)**

Assistant Director-II (PM&EC)  
Local Govt. Department

  
**(Ghulam Muhammad Shaikh)**

Assistant Chief (PP&H)  
P & D Department

  
**(Ali Gul Sanjrani)**

Deputy Secretary (Gen:)  
Local Govt. Department

  
**(Athar Hussain Mirani)**

Addl. Finance Secretary (LF)  
Finance Department

  
**(Faheem Junejo)**








Program Coordinator (AAP)  
Local Govt. Department

# LOCAL GOVERNMENT DEPARTMENT

## ATTENDANCE SHEET

MEETING FOR OPENING OF FINANCIAL BIDS FOR HIRING OF NGO FOR SUKKUR DISTRICT



DATED 13.04.2018

S. #	Name	Designation	Organization / Department	Contract No.	Email	Signature
MEMBERS OF CONSULTANT SELECTION COMMITTEE						
1	Falveem Akhtar Jangejo	Director (PME&E)	LGD	0300-5118111	falveem.jangejo@gnid.gov.pk	
2	AD-2 (PME&E)	AD-2 (PME&E)	LGD	0304.2102390	kenzaty.258@gmail.com	
3	Asst. Commr. Sialkot	Asst. Commr. (PWH)	FGD	0333-2280520	gm.kazim@gnid.gov.pk	
4	Ather Hussain Mirani	AS	FD	03332225255	-	
5	Ais Gul Farooq	AS	Local Govt	03102222185	-	
PARTICIPANTS FROM TECHNICALLY QUALIFIED BIDDERS						
1	Dileep Kumar	Pe	R&PN	0335-3538738	dileep.kumar@rpn.gov.pk	
2	Muhammad Bux Daryo	DM	HANDS	0333-3165697	muhammadbux@hands.gov.pk	
3						
4						
5						



FINANCIAL BID OPENING SHEET

NAME OF ASSIGNMENT: Hiring the Services of NGO for Social Mobilization to Achieve the ODF Villages for District SUKKUR

S. No.	Name of the NGO / Firm	Total Amount Quoted		Security Deposit Bank Guarantee / Pay Order			Signatures of Representative	
		(Rs. in Figures)	(Rs. in Words)	Name of Bank	No.	date		Amount
1	Health and Nutrition Development Society (HANDS)	Rs. 80,000,000/-	Ruppes Eighty Million	ABL	18457367	14.2.2018	Rs. 1,500,000/-	
2	Rural Support Program Network (RSPN)	Rs. 104,244,267/-	One Hundred Four Million Two Hundred Forty Four Thousand Two Hundred Sixty Seven Only.	Payoral Bank	9788935	14.2.2018	Rs. 2084885/-	

  
 13/09/2018  
  
  




# FINANCIAL PROPOSALS EVALUATION REPORT

(Submitted By: Consultant Selection Committee)

Subject: **Hiring the Services of NGO for Social Mobilization to Achieve the ODF Villages for District SUKKUR**

1. The Financial Proposals of following two technically qualified Bidders for the subject assignment were opened by the Consultants Selection Committee on 13.04.2018 in the Local Government Department, wherein representatives of both the NGOs were present.

S.No.	Name of Firm / NGO	S.No.	Name of Firm / NGO
1.	Rural Support Program Network (RSPN)	2.	Health and Nutrition Development Society (HANDS)


2. The attendance sheet of the Committee members and the representatives of RSPN and HANDS is at **Annexure-A** and Financial Bid opening sheet is at **Annexure-B**.

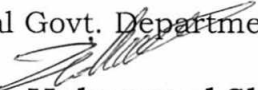
3. The Total cost of Financial Proposal quoted by RSPN and HANDS are as follows:


Name of Firm / NGO	Total Cost of Financial Proposal
Rural Support Program Network (RSPN)	Rs. 104,244,262/-
Health and Nutrition Development Society (HANDS)	Rs. 80,000,000/-


4. As the "Least Cost Selection Method" for selection of Consultant/NGO as provided under Rule 72(1) of SPP Rules, 2010 (Amended 2017) is adopted in the instant case, therefore the **Selection Committee recommend the award of Contract to Health and Nutrition Development Society (HANDS) at the total cost of Rs.80,000,000/- while observing all codal formalities as per law.**

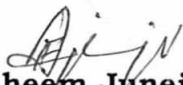
5. Secretary Local Govt. Department may kindly approve Para- 4 above

  
**(Latif Khan)**  
Assistant Director-II (PM&EC)  
Local Govt. Department

  
**(Ghulam Muhammad Shaikh)**  
Assistant Chief (PP&H)  
P & D Department

  
**(Ali Gul Sanjrani)**  
Deputy Secretary (Gen:)  
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Addl. Finance Secretary (LF)  
Finance Department

  
**(Faheem Junejo)**  
Program Coordinator (AAP)  
Local Govt. Department

SECRETARY, LGD



# HANDS

**HANDS Pakistan Head Office:** Plot # 158, Off M-9 (Karachi-Hyderabad) Motorway,, Gadap Road, adjacent Baqai University, Deh Tore, Konkar, Karachi.  
Tel: (0092-21) 34389180, 34532804, 34527698, UAN: (0092-21) 111-666-333, Fax: (0092-21) 34559252  
Email: info@hands.org.pk, info@handsinternational.org.uk Web: www.hands.org.pk, www.handsinternational.org.uk

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Dated: May 10, 2018

To,

Mr. Faheem Akhter Junejo,  
Director (PM&EC) /  
Program Coordinator AAP,  
Local Government Department.

**SUBJECT: CONSENT LETTER FOR EXTENSION IN BID VALIDITY PERIOD.**

Dear Mr. FaheemJunejo,


With reference to your letter No. LG / Dir / PM&EC / LG / 625(1) APP / 3359 dated 09.05.2018. We hereby agreed to extend the Bid Validity Period upto 30.06.2018.

While, Bid Security submitted with the financial proposal is valid till 12.08.2018 so the Bid Security Validity period is already extended upto 30.06.2018.

Thanking you in advance for your cooperation.

Sincerely,



  
Dr. Shaikh Tanyeer Ahmed  
Chief Executive  
Health And Nutrition Development Society (HANDS)

*10/5/2018*  
*AD(MIS)*



Islamabad: Tel: +92-51-2325560 Email: sumera.javeed@hands.org.pk	Jamshoro: Tel: 025-4620007 Email: jamshoro@hands.org.pk	Thatta: Tel: 0298-772435 Email: thatta@hands.org.pk
Khanewal: Mobile: 0346-8209597	Karachi Urban: Tel: 021-34992699 Email: khi.urban@hands.org.pk	Umerkot: Mobile: 0332-2654388 Email: umerkot@hands.org.pk
Lahore: Mobile: 0333-6562664 Email: punjab@hands.org.pk	Karachi Rural: Tel: 021-34100501 Email: karachirural@hands.org.pk	Quetta: Tel: 081-2839258 Email: balochistan@hands.org.pk
Layyah: Mobile: 0346-3209401 Email: amir.naseem@hands.org.pk	Kashmore: Tel: 0722-570360 Email: kashmore@hands.org.pk	Gwadar: Mobile: 0346-8209511 Email: gwader@hands.org.pk
Muzaffargarh: Mobile: 0346-8209597 Email: multan@hands.org.pk	Larkana: Tel: 074-4752258 Email: larkana@hands.org.pk	Killah Saifullah: Mobile: 0336-9006145
Badin: Mobile: 0346-8209512 Email: badin@hands.org.pk	Matiari: Tel: 022-331110 Email: hala@hands.org.pk	Lasbela: Mobile: 0333-2948483
Dadu: Tel: 025-4610011 Email: dadu@hands.org.pk	Mirpurkhas: Mobile: 0300-3355804 Email: mirpurkhas@hands.org.pk	Zhob: Mobile: 0333-2255997
Ghotki: Tel: 072-3652125 Email: ghotki@hands.org.pk	Sanghar: Mobile: 0346-8209545 Email: sanghar@hands.org.pk	Peshawar: Mobile: 0332-8935360 Email: kpk@hands.org.pk
Hyderabad: Mobile: 0346-8209539 Email: hyderabad@hands.org.pk	Sukkur: Tel: 071-5804685 Email: sukkur@hands.org.pk	Mansehra: Tel: 0997-3037974
Jacobabad: Tel: 0722-652101 Email: jacobabad@hands.org.pk	Tharparkar: Mobile: 0346-8225621 Email: tharparkar@hands.org.pk	Shangla: Mobile: 0343-9558212 Email: haider.shangla@gmail.com

**HANDS Suggestions And Complaint System / HANDS Disaster Communication Cell:**

Tel: (0092-21) 34389180, 34532804, 34527698 UAN: (0092-21) 111-666-333 Mobile: 0345-8227501 Email: info@hands.org.pk, Web: www.hands.org.pk