

13/06/2017

Supply & Installation of Bank Note Processing & Authentication Machines
Bid Evaluation Report

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/777/2017
3	Tender Description	Supply & Installation of Bank Note Processing & Authentication Machines
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No: 33486. Express Tribune, Daily Express, Sindhi Express (18/05/2017)
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical/Financial Bid Opening Date & Time	02/06/2017 at 1100 Hrs.
9	No. of bids qualified	01
10	Bid(s) Rejected	-

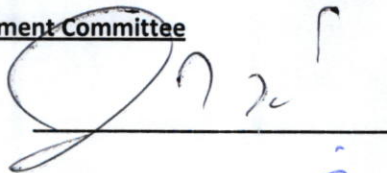
Details on the above as given below:

S. No.	Name of Firm or Bidder	Qualified / Disqualified in Technical/ Eligibility Inspection	Cost offered by the Bidder (Total Quantity = 02)	Ranking in terms of cost	Comparison with Estimated cost (Rs.1,100,000/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
1.	M/s. SeeSam Solutions Pvt. Ltd	Qualified- Obtained 100% in Evaluation Process	Rs. 1,090,000/- (Rs.545,000/- each)	Only Qualified Bidder	Rs.10,000/- below the estimated cost	Only Evaluated Qualified Bidder	Rule 48 has been complied with

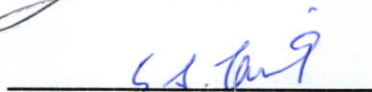
Accordingly going by the Technical/Financial Evaluation offered in the tender document, **M/s. SeeSam Solution Pvt. Ltd** stands as only evaluated qualified bidder for Supply & Installation of Bank Note Processing & Authentication Machines to Sindh Bank Limited.

Members Signature- Procurement Committee

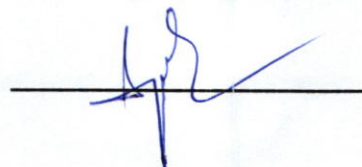
Lt. Col. (R) Shahzad Begg
 Head of Administration



Mr. Saeed Jamal
 Chief Financial Officer



Mr. Syed Muhammad Aqeel
 Chief Manager, IDBL Karachi



TENDER No: SNDB/COK/ADMIN/TD/777/2017


Date: 13/06/2017

**Supply & Installation of Bank Note Processing &
Authentication Machine**
Certificate in Compliance of Rule 48 of SPPRA

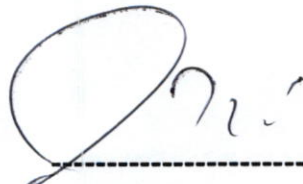
This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows:

S.No	Market Price.	Estimated Price	Current tender Price
01	Rs. 1,190,000/-	Rs. 1,100,000/-	Rs. 1,090,000/-

Member Procurement Committee



Head of Finance Division



Head of Admin Division



Member of IDBL



International Business Systems

Civil Hospital Road Sukkur.Ph: 071-5615476, Email: ibs_suk@yahoo.com

Ref. No. KHI/0217/27-1

Dated: 07-06-2017

Sindh Bank Limited
Procurement Department
Karachi - Pakistan

Dear Sir/ Madam,

We at International Business System on your query quoting you response of our best competitive rates for supply of Bank Note Sorting Machines to your Bank with commissioning & installation in all aspects.

GRG CM 200V Sorting Machine	Rs. 508,547.00
Adding GST 17%	<u>Rs. 86,452.99</u>
Total	<u>Rs. 595,000.00</u>

Description	Required Specifications	Suggested Model
Pocket Stackers	2+1	Yes
Fitness Sorting	Rs.500/-, Rs. 1000/- & Rs.5000/-	Yes
Counting	500 notes	Yes
Stacker	2 X 200 notes	Yes
Options	Serial Numbers Detection & Comparison via OCR	Yes

Terms & Conditions

- Delivery within 60 working days after issuance of Purchase Order.
- Validity of quoted price are valid for 15 working days from date of Quotation.
- Payment 70% in Advance with order, 30% at the time of delivery.

Waiting for your valued order.

For & on Behalf of
International Business System

Encl: NTN Certificate, GST Certificate, Specification Sheet.

4 FINANCIAL PROPOSAL**PRICE SCHEDULE**

(Applicable for the year 2017-18)

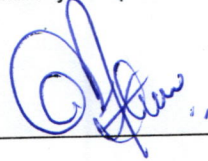
Name of Bidder Seesam Solutions Private Limited

S. No.	Item Description	Rate/Unit	Approximate quantity required	Amount
1	Supply & Installation of Bank Note Processing & Authentication Machines	545,000/-	02	1,090,000/-
*Total Amount				1,090,000/-

This total amount will be taken as lowest submitted price offered by the vendor.*Note:**

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- If the item is not provided/installed after 10 days of issuance of Purchase Order, a fine of Rs.500/-per day will be deducted from the bill.
- The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of the *(Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
- The Tender will stand cancelled if the item are not supply/installed within 10 working days of issue of supply order.
- In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
- If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
- Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
- All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
- The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
- Warranty 1 year mandatory.
- No additional charges will be paid for repair/maintenance of all supplied items.
- Supply & Installation can be in any region of Pakistan

We, hereby accept all the terms and conditions as given above.




(Signature of bidder with name, Designation and Company Seal)

Dated: June 02ND, 2017**SIGNATURE MEMBERS PC-ADMIN**Head - Fin Div. S. I. KhanHead - Admin Div. [Signature]Member-IDBL. [Signature]

Date: _____

Dated: 12/06/2017

SPECIFICATION TESTING OF SUPPLY & INSTALLATION OF BANK NOTE PROCESSING & AUTHENTICATION MACHINES

Serial No: 1

Bidder: Seesam Solution (Pvt) Ltd.

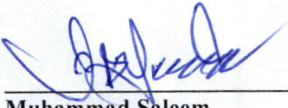
Model No: CM-200Y


TECHNICAL SPECIFICATION


S #	Description- Bank Note Processing and Authentication Machines
1	<p>Machine Make/Brand : SBP (State Bank of Pakistan) Approved Model Only</p> <p>Pocket Stackers 2+1</p> <p>Denomination Processed: Rs.500/-, Rs.1000/- & Rs.5000/-</p> <p>Counting: 500 notes</p> <p>Stacker: Capacity 2 X 200 notes</p> <p>Reject Capacity: 100 notes</p> <p>Number of Pockets 3 Pockets</p> <p>Counterfeit Detector: 9 Detections: UV/MG/IR/ 2 CIS/ Fluorescent/Thickness/Security Thread & Optically Variable Ink etc.</p> <p>Display: Modern Design Touch Screen 5" TFT Color LCD</p> <p>Operation Modes: Mix/Single/Face/Orient/Count/Fitness</p> <p>Options: Serial Numbers Detection & Comparison via OCR</p> <p>Fitness Sorting: ATM, Re-issue, Tape, Dog-ear, Soil, Tear, Hole, Miss Corner, Inked, Graffiti.</p> <p>Ability to Detect Pen / Pencil marking on the face of Quaid-e-Azam</p>

Result:

Members Signatures- Specification Committee


Muhammad Saleem
Administration Division


Rashid Memon
IT Division


Noman Hashmi
Operation Division


Qazi Asif Ahmed
VP-1, Branch Manager
Sindh Bank Limited
Clifton Branch Karachi
P.A. # 17 IBS # A-282

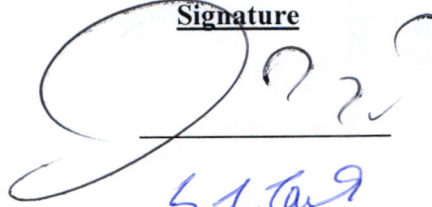
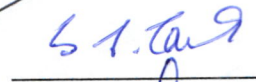
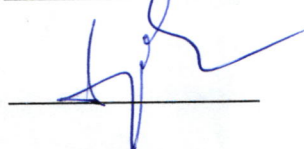
Members - Procurement Committee

1 HEAD OF ADMIN

2 CHIEF FINANCIAL OFFICER

3 CHIEF MANAGER, IDBL

Signature

Date: 06/06/2017

Supply & Installation of Bank Note Processing & Authentication Machines Performa

Serial No. ①

Bidder: Seesam Solution (Pvt) Ltd.

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Attach evidence as
1	Banks presently on Cliental List <u>SBP, BOP, SNDB</u>	10	10	3 and above	Award letters to be attached duly issued from each concerned Bank	Annexure "A"
		05		2 and above		
2	Years in Business in relevant field <u>2006</u>	20	20	3 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "B"
		10		1 years and above		
3	Average Yearly Turn Over in Last 3 Years	40	40	On an average of 5 M and above per year	Audit Report / Tax Return	Annexure "C"
		20		On an average of 2 M and above per year		
4	Number of Offices in cities including Capital Territory & Federal Administration Territories	30	30	4 and above	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "D"
		10		3 and above		
Total Marks		100	100	Qualified / Disqualified		

Members Signature- Evaluation Committee

Muhammad Ather Iqbal
Admin Division

Tahawar Raza
Operation Division

Dilshad Hussain Khan
Finance Division

Members Signature- Procurement Committee

Lt. Col. (R) Shahzad Begg
Head of Administration

Mr. Saeed Jamal
Chief Financial Officer

Mr. Syed Muhammad Aqeel
Chief Manager, IDBL Karachi

**ATTENDANCE SHEET
 BID OPENING -**

FOR SELECTION OF BANK NOTE PROCESSING

Date: 02/06/17

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	M/S. Seedar	MR. MIRAN	0333 324982		

Signature –Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

[Signature]
S.A. Khan
[Signature]

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)

TYPE OF PROCUREMENT

ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Bank Note Processing Machine

TYPE OF TENDER

SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

02/06/2017

OPENING TIME

11:00 hours

ATTENDANCE (MEMBER PC)

Head of Administration

Chief Financial Officer

Chief Manager IDBL, Karachi

ATTENDANCE (REPS. OF BIDDERS)

NAME

IMRAN

FIRM

M/S. Seesam

TOTAL BIDS ACCEPTED FOR EVALUATION

01

TOTAL BIDS REJECTED

—

REMARKS

PROCUREMENT COMMITTEE SIGNATURE

Head of Administration:

Chief Finance Officer:

Chief Manager, IDBL:

(Handwritten signatures and initials)

HUMAN RESOURCE SERVICES FOR PROVIDING SUBORDINATE STAFF BID EVALUATION REPORT		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/774/2017
3	Tender Description	Human Resource Services for Providing Subordinate Staff
4	Method of Procurement	Single Stage Two Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No: 33486. Express Tribune, Daily Express, Daily Express Sindhi (18/05/2017)
6	Total Bid Documents Sold	02
7	Total Bids Received	02
8	Technical Bid Opening Date & Time	02/06/2017 at 1130 Hrs
9	Financial Bid Opening Date & Time	06/06/2017 at 1100 Hrs
10	No. of bid qualified	01
11	Bid(s) Rejected	-

Details on the above as given below:

S N o	Name of Firm or Bidder	Qualified / Disqualified in Eligibility Criteria (Passing Marks = 70%)	Total Bid Offered	Ranking in terms of Cost	Comparison with Estimated Cost (Rs.6,000,000)	Reasons for acceptanc e/ rejection	Remarks
0	1	2	3	4	5	6	7
1	M/s. Prime Human Resources Services Ltd.	Qualified- Obtained 90% marks in Evaluation	Rs.5,689,600/-	1 st Lowest	Rs. 310,400 /- below the estimated cost	1 st Lowest Qualified Evaluated Bidder	Accepted for Award of Contract
2.	M/s. Icon Consultant Pvt. Ltd	Qualified- Obtained 100% marks in Evaluation	Rs.5,695,200/-	2 nd Lowest	Rs.304,800 /- below the estimated cost	2 nd Lowest Qualified Evaluated Bidder	

Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. Prime Human Resources Services Ltd stands as 1st Lowest Qualified Evaluated Bidder for Human Resource Services for Providing Subordinate Staff.

Members - Procurement Committee

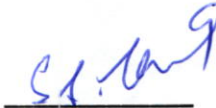
Head of Human Resource Division

(Mr. KH. Tajammul Hussain)



Chief Financial Officer

(Mr. Saeed Jamal)



Chief Manager, IDBL

(Mr. Syed Muhammad Aqeel)



HR Services for Providing of Subordinate Staff

Comparative Statement

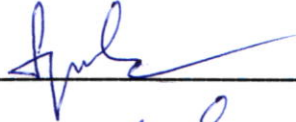
S.No.	Name of Company	Rate
1	Prime Human Resources Services (Pvt) Ltd.	Rs. 5,689,600/-
2	Icon Consultant (Pvt) Ltd.	Rs. 5,695,200/-

Member Procurement Committee:

Kh. Tajammul Hussain
Head of HR Division



Saeed Jamal Tariq
Chief Financial Officer



Syed Mohammad Aqeel
Chief Manager, IDBL



FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2017-2018)

Name of Bidder : PRIME HUMAN RESOURCE SERVICES (PRIVATE) LIMITED

S.No	Tentative @ Staff Salary/Month	Tentative Total Staff	Projected Total Amount
01	Rs.14,000/-	400	Rs.5,600,000/-
02	Please quote your charges / commission in addition to the salaries, EOBI contribution, Social Security (where applicable) etc., which will be paid on actual by the Bank on per person basis as per Government policy		1.6% (Service Charges in %)
03	*GRAND TOTAL		Rs.5,689,600/-

*The Grand Total amount will be taken as the financial bid offered by the bidder.

NOTE:

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
2. The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement.
3. **Calculation of bid security.** 5% of the *(Grand Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
4. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
5. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 working days) on SPPRA website.
6. In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
7. All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
8. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.

We, hereby accept all the terms and conditions as given

(Signature of bidder with name, Designation and Company Seal)
Dated: June 01, 2017



4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2017-2018)

Name of Bidder ICON Consultants (Private) Limited

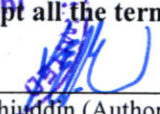
S.No	Tentative @ Staff Salary/Month	Tentative Total Staff	Projected Total Amount
01	Rs.14,000/-	400	Rs.5,600,000/-
02	Please quote your charges / commission in addition to the salaries, EOBI contribution, Social Security (where applicable) etc., which will be paid on actual by the Bank on per person basis as per Government policy		<u>1.70</u> % (Service Charges in %)
03	*GRAND TOTAL		Rs.5,695,200/-

*The Grand Total amount will be taken as the financial bid offered by the bidder.

NOTE:

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
2. The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement.
3. **Calculation of bid security.** 5% of the *(Grand Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
4. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
5. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 working days) on SPPRA website.
6. In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
7. All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
8. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.

We, hereby accept all the terms and conditions as given above.


Younis Mohiuddin (Authorized Representative/ Director)
(Signature of bidder with name, Designation and Company Seal)

Dated: June 01, 2017





15

Dated: 2/6/17**Provision of HR Services for Providing Sub Ordinate Staff**Serial No: 02Bidder Prime Hz**2.6.5 Eligibility Criteria**

SNDB shall evaluate proposals using the following eligibility criteria.

Sr. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Attach evidence as
1	Firm's Status	20	20	10 years and above	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "A"
		10		7 years and above		
		5		5 years and above		
2	Banks on Clientele List for providing the same service	20	20	5 and above	List to be attached duly signed & stamped	Annexure "B"
		10		3 and above		
		5		1 and above		
3	Renowned Companies other than Banks on clientele list for providing the same service	20	20	25 and above	List to be attached duly signed & stamped	Annexure "C"
		10		15 and above		
		5		10 and above		
4	Number of outsourced staff on the payroll of the Company	20	20	5,000 and above	Attach relevant details	Annexure "D"
		10		3,000 and above		
		5		2,000 and above		
5	Average Yearly Turn Over in Last 3 Years	20		500 Million and above	Attach Audit Report / Tax Return	Annexure "E"
		10	10	300 Million and above		
		5		200 Million and above		
TOTAL MARKS		100	90	QUALIFIED / DISQUALIFIED		

Members - Procurement Committee

HEAD OF HR

CHIEF FINANCIAL OFFICER

CHIEF MANAGER, IDBL

Signature

Dated: 2/6/17**Provision of HR Services for Providing Sub Ordinate Staff**Serial No: 01Bidder ICON CONSULTANT**2.6.5 Eligibility Criteria**

SNDB shall evaluate proposals using the following eligibility criteria.

Sr. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Attach evidence as
1	Firm's Status	✓ 20	20	10 years and above	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "A"
		10		7 years and above		
		5		5 years and above		
2	Banks on Clientele List for providing the same service	✓ 20	20	5 and above	List to be attached duly signed & stamped	Annexure "B"
		10		3 and above		
		5		1 and above		
3	Renowned Companies other than Banks on clientele list for providing the same service	✓ 20	20	25 and above	List to be attached duly signed & stamped	Annexure "C"
		10		15 and above		
		5		10 and above		
4	Number of outsourced staff on the payroll of the Company	✓ 20	20	5,000 and above	Attach relevant details	Annexure "D"
		10		3,000 and above		
		5		2,000 and above		
5	Average Yearly Turn Over in Last 3 Years	✓ 20	20	500 Million and above	Attach Audit Report / Tax Return	Annexure "E"
		10		300 Million and above		
		5		200 Million and above		
TOTAL MARKS		100	100	QUALIFIED / DISQUALIFIED		

Members - Procurement Committee**Signature**

HEAD OF HR

CHIEF FINANCIAL OFFICER

CHIEF MANAGER, IDBL



ATTENDANCE SHEET
BID OPENING -

FOR SELECTION OF Provision of HR Services. (Financial Opening)

Date: 06/06/2017

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	Deon Consultant	_____			By Drop ROZ
02	Prime HR	Navaid/Kashan	0314 2318011	Office No. 111 Level 3, Park Towers, Karachi	

Signature – Procurement Committee Members

Head of HR

Chief Financial Officer

Chief Manager (IDBL)

✓

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)

TYPE OF PROCUREMENT ADMIN / IT / CONSULTANT / MEDIA/HR

TENDER NAME Provision of HR Services.

TYPE OF TENDER SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE 06/06/2017

OPENING TIME 11:00 Hrs.

ATTENDANCE (MEMBER PC) Head of HR
Chief Financial Officer
Chief Manager IDBL, Karachi

	FIRM	NAME
ATTENDANCE (REPS. OF BIDDERS)	<u>1- Deon Consultant</u>	_____
	<u>2- Prime HR</u>	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
TOTAL BIDS ACCEPTED FOR EVALUATION	<u># 02</u>	_____
TOTAL BIDS REJECTED	_____	_____

REMARKS _____

PROCUREMENT COMMITTEE SIGNATURE



Head of HR: [Signature]
Chief Finance Officer: [Signature]
Chief Manager, IDBL: [Signature]

[Signature]

ATTENDANCE SHEET
 BID OPENING -

FOR SELECTION OF PROVISION of HR Services

Date: 02-06-2017


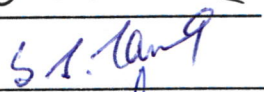
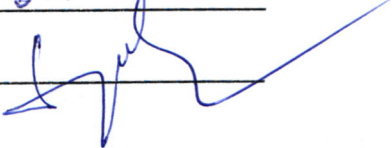
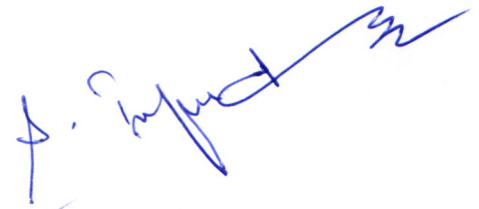
S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1	ICON CONSULTANT	M. Shaib	0321-2598992	173 W, Block 2, PECHS	
2	Prime hr	Navaid/Sadiq	0314 2318011	office No. 14 Park Towers	

Signature – Procurement Committee Members

Head of HR

Chief Financial Officer

Chief Manager (IDBL)

✓

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)

TYPE OF PROCUREMENT ADMIN / IT / CONSULTANT / MEDIA ✓

TENDER NAME PROVISION OF HR SERVICES

TYPE OF TENDER SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE ✓

OPENING DATE 02/06/17

OPENING TIME 1130 HRS

ATTENDANCE (MEMBER PC)

Head of HR
CFO
CHIEF MANAGER, IDBL

	NAME	FIRM
ATTENDANCE (REPS. OF BIDDERS)	<u>M. SHOAIB</u>	<u>ICON CONSULTANT</u>
	<u>NAVAID.</u>	<u>PRIME HR</u>

TOTAL BIDS ACCEPTED FOR EVALUATION 02

TOTAL BIDS REJECTED -

REMARKS _____

PROCUREMENT COMMITTEE

Head of HR Chaudhary
CFO S.I. Khan
Chief Manager - IDBL Imran

HUMAN RESOURCE SERVICES FOR PROVIDING SUBORDINATE STAFF BID EVALUATION REPORT		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/774/2017
3	Tender Description	Human Resource Services for Providing Subordinate Staff
4	Method of Procurement	Single Stage Two Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No: 33486. Express Tribune, Daily Express, Daily Express Sindhi (18/05/2017)
6	Total Bid Documents Sold	02
7	Total Bids Received	02
8	Technical Bid Opening Date & Time	02/06/2017 at 1130 Hrs
9	Financial Bid Opening Date & Time	06/06/2017 at 1100 Hrs
10	No. of bid qualified	01
11	Bid(s) Rejected	-

Details on the above as given below:

S N o	Name of Firm or Bidder	Qualified / Disqualified in Eligibility Criteria (Passing Marks = 70%)	Total Bid Offered	Ranking in terms of Cost	Comparison with Estimated Cost (Rs.6,000,000)	Reasons for acceptanc e/ rejection	Remarks
0	1	2	3	4	5	6	7
1	M/s. Prime Human Resources Services Ltd.	Qualified- Obtained 90% marks in Evaluation	Rs.5,689,600/-	1 st Lowest	Rs. 310,400 /- below the estimated cost	1 st Lowest Qualified Evaluated Bidder	Accepted for Award of Contract
2.	M/s. Icon Consultant Pvt. Ltd	Qualified- Obtained 100% marks in Evaluation	Rs.5,695,200/-	2 nd Lowest	Rs.304,800 /- below the estimated cost	2 nd Lowest Qualified Evaluated Bidder	

Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. Prime Human Resources Services Ltd stands as 1st Lowest Qualified Evaluated Bidder for Human Resource Services for Providing Subordinate Staff.

Members - Procurement Committee

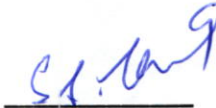
Head of Human Resource Division

(Mr. KH. Tajammul Hussain)



Chief Financial Officer

(Mr. Saeed Jamal)



Chief Manager, IDBL

(Mr. Syed Muhammad Aqeel)



HR Services for Providing of Subordinate Staff

Comparative Statement

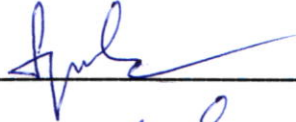
S.No.	Name of Company	Rate
1	Prime Human Resources Services (Pvt) Ltd.	Rs. 5,689,600/-
2	Icon Consultant (Pvt) Ltd.	Rs. 5,695,200/-

Member Procurement Committee:

Kh. Tajammul Hussain
Head of HR Division

Saeed Jamal Tariq
Chief Financial Officer

Syed Mohammad Aqeel
Chief Manager, IDBL



FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2017-2018)

Name of Bidder : PRIME HUMAN RESOURCE SERVICES (PRIVATE) LIMITED

S.No	Tentative @ Staff Salary/Month	Tentative Total Staff	Projected Total Amount
01	Rs.14,000/-	400	Rs.5,600,000/-
02	Please quote your charges / commission in addition to the salaries, EOBI contribution, Social Security (where applicable) etc., which will be paid on actual by the Bank on per person basis as per Government policy		1.6% (Service Charges in %)
03	*GRAND TOTAL		Rs.5,689,600/-

*The Grand Total amount will be taken as the financial bid offered by the bidder.

NOTE:

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
2. The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement.
3. **Calculation of bid security.** 5% of the *(Grand Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
4. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
5. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 working days) on SPPRA website.
6. In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
7. All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
8. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.

We, hereby accept all the terms and conditions as given

(Signature of bidder with name, Designation and Company Seal)
Dated: June 01, 2017



4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2017-2018)

Name of Bidder ICON Consultants (Private) Limited

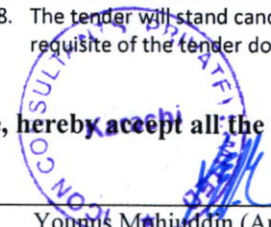
S.No	Tentative @ Staff Salary/Month	Tentative Total Staff	Projected Total Amount
01	Rs.14,000/-	400	Rs.5,600,000/-
02	Please quote your charges / commission in addition to the salaries, EOBI contribution, Social Security (where applicable) etc., which will be paid on actual by the Bank on per person basis as per Government policy		<u>1.70</u> % (Service Charges in %)
03	*GRAND TOTAL		Rs.5,695,200/-

*The Grand Total amount will be taken as the financial bid offered by the bidder.

NOTE:

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
2. The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement.
3. **Calculation of bid security.** 5% of the *(Grand Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
4. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
5. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 working days) on SPPRA website.
6. In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
7. All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
8. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.

We, hereby accept all the terms and conditions as given above.


Younis Mohiuddin (Authorized Representative/ Director)
(Signature of bidder with name, Designation and Company Seal)

Dated: June 01, 2017



15


Dated: 2/6/17**Provision of HR Services for Providing Sub Ordinate Staff**Serial No: 02Bidder Prime Hz**2.6.5 Eligibility Criteria**

SNDB shall evaluate proposals using the following eligibility criteria.

Sr. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Attach evidence as
1	Firm's Status	20	20	10 years and above	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "A"
		10		7 years and above		
		5		5 years and above		
2	Banks on Clientele List for providing the same service	20	20	5 and above	List to be attached duly signed & stamped	Annexure "B"
		10		3 and above		
		5		1 and above		
3	Renowned Companies other than Banks on clientele list for providing the same service	20	20	25 and above	List to be attached duly signed & stamped	Annexure "C"
		10		15 and above		
		5		10 and above		
4	Number of outsourced staff on the payroll of the Company	20	20	5,000 and above	Attach relevant details	Annexure "D"
		10		3,000 and above		
		5		2,000 and above		
5	Average Yearly Turn Over in Last 3 Years	20		500 Million and above	Attach Audit Report / Tax Return	Annexure "E"
		10	10	300 Million and above		
		5		200 Million and above		
TOTAL MARKS		100	90	QUALIFIED / DISQUALIFIED		

Members - Procurement Committee

HEAD OF HR

CHIEF FINANCIAL OFFICER

CHIEF MANAGER, IDBL

Signature

Dated: 2/6/17**Provision of HR Services for Providing Sub Ordinate Staff**Serial No: 01Bidder ICON CONSULTANT**2.6.5 Eligibility Criteria**

SNDB shall evaluate proposals using the following eligibility criteria.

Sr. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Attach evidence as
1	Firm's Status	✓ 20	20	10 years and above	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "A"
		10		7 years and above		
		5		5 years and above		
2	Banks on Clientele List for providing the same service	✓ 20	20	5 and above	List to be attached duly signed & stamped	Annexure "B"
		10		3 and above		
		5		1 and above		
3	Renowned Companies other than Banks on clientele list for providing the same service	✓ 20	20	25 and above	List to be attached duly signed & stamped	Annexure "C"
		10		15 and above		
		5		10 and above		
4	Number of outsourced staff on the payroll of the Company	✓ 20	20	5,000 and above	Attach relevant details	Annexure "D"
		10		3,000 and above		
		5		2,000 and above		
5	Average Yearly Turn Over in Last 3 Years	✓ 20	20	500 Million and above	Attach Audit Report / Tax Return	Annexure "E"
		10		300 Million and above		
		5		200 Million and above		
TOTAL MARKS		100	100	QUALIFIED / DISQUALIFIED		

Members - Procurement Committee**Signature**

HEAD OF HR

CHIEF FINANCIAL OFFICER

CHIEF MANAGER, IDBL



ATTENDANCE SHEET
BID OPENING -

FOR SELECTION OF Provision of HR Services. (Financial Opening)

Date: 06/06/2019

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	Deon Consultant	_____			By Drop ROL
02	Prime HR	Navaid/Kashan	0314 2318011	Office No. 111 Level 3, Park Towers, Karachi	

Signature – Procurement Committee Members

Head of HR

Chief Financial Officer

Chief Manager (IDBL)

✓

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)

TYPE OF PROCUREMENT ADMIN / IT / CONSULTANT / MEDIA/HR

TENDER NAME Provision of HR Services.

TYPE OF TENDER SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE 06/06/2017

OPENING TIME 11:00 Hrs.

ATTENDANCE (MEMBER PC) Head of HR
Chief Financial Officer
Chief Manager IDBL, Karachi

	FIRM	NAME
ATTENDANCE (REPS. OF BIDDERS)	<u>1- Deon Consultant</u>	_____
	<u>2- Prime HR</u>	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
TOTAL BIDS ACCEPTED FOR EVALUATION	<u># 02</u>	_____
TOTAL BIDS REJECTED	_____	_____

REMARKS _____

PROCUREMENT COMMITTEE SIGNATURE



Head of HR: [Signature]
Chief Finance Officer: [Signature]
Chief Manager, IDBL: [Signature]

[Signature]

ATTENDANCE SHEET
 BID OPENING -

FOR SELECTION OF PROVISION of HR Services

Date: 02-06-2017

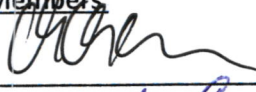
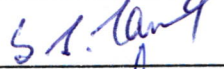
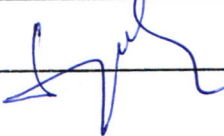
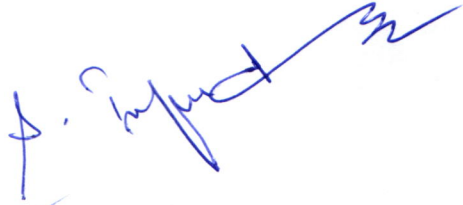
S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1	ICON CONSULTANT	M. Shaib	0321-2598992	173 W, Block 2, PECHS	
2	Prime hr	Navaid/Sadiq	0314 2318011	office No. 14 Park Towers	

Signature – Procurement Committee Members

Head of HR

Chief Financial Officer

Chief Manager (IDBL)

✓

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)

TYPE OF PROCUREMENT ADMIN / IT / CONSULTANT / MEDIA ✓

TENDER NAME PROVISION OF HR SERVICES

TYPE OF TENDER SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE ✓

OPENING DATE 02/06/17

OPENING TIME 1130 HRS

ATTENDANCE (MEMBER PC)

Head of HR
CFO
CHIEF MANAGER, IDBL

	NAME	FIRM
ATTENDANCE (REPS. OF BIDDERS)	<u>M. SHOAIB</u>	<u>ICON CONSULTANT</u>
	<u>NAVAID.</u>	<u>PRIME HR</u>

TOTAL BIDS ACCEPTED FOR EVALUATION 02

TOTAL BIDS REJECTED -

REMARKS _____

PROCUREMENT COMMITTEE

Head of HR Chaudhary
CFO S.I. Khan
Chief Manager - IDBL Iqbal