

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## **CONTRACT EVALUATION FORM**

### **TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. CIVIL HOSPITAL KARACH
- 2) PROVINCIAL / LOCAL GOVT./ OTHER PROVINCIAL
- 3) TITLE OF CONTRACT CLEANLINESS / JANITORIAL SERVICES
- 4) TENDER NUMBER NO. MS(CHK)2016-2017/10759
- 5) BRIEF DESCRIPTION OF CONTRACT CLEANLINESS / JANITORIAL SERVICES FOR ONE YEAR
- 6) FORUM THAT APPROVED THE SCHEME REGULAR BUDGET GRANT 2016-2017
- 7) TENDER ESTIMATED VALUE Rs. 23.535 Million
- 8) ENGINEER'S ESTIMATE NOT APPLICABLE  
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) One Year
- 10) TENDER OPENED ON (DATE & TIME) 19-09-2016 at 12.00 Noon
- 11) NUMBER OF TENDER DOCUMENTS SOLD (03) THREE  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED (03) THREE
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS (03) THREE
- 14) BID EVALUATION REPORT COPY ENCLOSED  
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Master Multi - Tech
- 16) CONTRACT AWARD PRICE Rs. 23.535 Million
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).
- 1st Lowest: M/s. Master Multi - Tech
- 2nd Lowest: M/s. House Keepers
- 3rd Lowest: M/s. Al - Basit Enterprises

18) METHOD OF PROCUREMENT USED :- (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE \_\_\_\_\_  Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE YES
- c) TWO STAGE BIDDING PROCEDURE N/A
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE N/A

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA Sr. # 29880
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	The Daily: DAWN, JANG, KAWISH 05-09-2016 & Other newspapers
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	Not Received

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No.

Signature & Official Stamp of  
Authorized Officer



**FOR OFFICE USE ONLY**

Adm. Medical Superintendent  
(Procurement)  
Civil Hospital Karachi

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset



Ph: 99215740  
Fax: 99215733

**LETTER OF ACCEPTANCE**

No. MS(CHK)/2016-17/ 11792  
Baba e Urdu Road  
Civil Hospital Karachi  
Dated: 31/10/2016

**M/s. Master Multi – Tech**  
Karachi

**SUBJECT: LETTER OF INTENT FOR CLEANLINESS / JANITORIAL SERVICES  
@ CIVIL HOSPITAL KARACHI**

- Notice Inviting Tender issued in respect of "Cleanliness / Janitorial Services @ Civil Hospital Karachi" initially for a period of Six Month with effect from 16<sup>th</sup> October, 2016 extendable as per N.I.T. or till the finalization of the next tender.
- The said Bid (Single Stage - Two Envelope procedure basis) submitted on 19<sup>th</sup> September, 2016 by your firm.
- The meeting of Procurement Committee of Civil Hospital, Karachi held on 19<sup>th</sup> November, 2016 to open Tender for " Cleanliness / Janitorial Services @ Civil Hospital Karachi " as per the details given below:

(i)

S #	Particular of Post(s)	S.O.R	Per Staff	Per Month
1	Head Supervisor	1	Rs. 25,000/-	Rs. 25,000/-
2	Supervisors	4	Rs. 25,000/-	Rs. 100,000/-
3	Janitorial Workers	106	Rs. 13,296/-	Rs. 1,409,376/-
4	Helpers	7	Rs. 13,296/-	Rs. 93,072/-
5	Mali	1	Rs. 13,296/-	Rs. 13,296/-
6	Plumber	2	Rs. 13,296/-	Rs. 26,592/-
7	Electrician	1	Rs. 13,296/-	Rs. 13,296/-
	<b>TOTAL</b>	<b>122</b>		<b>Rs. 1,680,632/-</b>

(ii)

S #	Particular of Post(s)	Required	Per Month
1	Mini Truck 7/24 basis along with Driver for Disposal of the Hospital wastage from Hospital to KMC / Local Government approved dumping yard.	1 No.	Rs. 55,000/-

*M. K. Kildy*

(iii)

S #	Description	Per Month
1	Hospital Infected Garbage as per EPA rules through K.M.C on alternate days basis. (Polythene Bags will be arranged by the Contractor.)	Rs. 103,000/-

**GROSS TOTAL**

1	Amount – i	Rs. 1,680,632/-
2	Amount – ii	Rs. 55,000/-
3	Amount – iii	Rs. 103,000/-
<b>GROSS TOTAL</b>		<b>Rs. 1,838,632/-</b>

1. The Hospital Procurement Committee has evaluated the bids submitted by participants in details and is pleased to inform you that you have been selected as the "Preferred Bidder" for "Cleanliness /Janitorial Services @ Civil Hospital Karachi". The Civil Hospital Karachi now wishes to offer you for this Service on the terms & conditions as per the bid documents of the said NIT.
2. That this Letter of Intent does not form a contractual or legal relationship under the relevant laws of Pakistan between Civil Hospital Karachi and the addressee of this "Letter of Intent"
3. You are therefore requested to confirm within seven (07) days from the date of receipt of this Letter of Intent regarding your willingness to accept this offer for "Cleanliness / Janitorial Services @ Civil Hospital Karachi" so that proper Award of Contract (A.O.C) may be issued for this job.
4. If agreed form of Contract on Non-Judicial stamp paper along with Pay Order of Performance Security Bond of 2% of the contract value may be submitted to this Hospital within stipulated time.

**Medical Superintendent**  
Civil Hospital Karachi

**Copy to the:**

1. Accountant General Sindh Karachi
2. Director (A&F) SPPRA @ Sr. No. 29880 & Evaluation Report I.D No. 1997/2016
3. Accounts Officer, Civil Hospital Karachi



**Medical Superintendent**



Ph: 99215740  
Fax: 99215733

**AWARD OF CONTRACT**

No. MS(CHK)/2016-17/ 11849  
Baba e Urdu Road  
Civil Hospital Karachi  
Dated: 13/10, 2016

**M/s. Master Multi – Tech**  
Karachi

**SUBJECT: AWARD OF CONTRACT FOR JANITORIAL SERVICES**  
**@ CIVIL HOSPITAL KARACHI**

We are pleased to award you the job of “Cleanliness / Janitorial Services” with effect from 16<sup>th</sup> October, 2016, initially for six months extendable a further six months or till the finalization of the next tender.

The terms & conditions for award of this job are subject to the agreement and condition as laid out in the following correspondence.

S #	Reference correspondence
01	Letter of Intent No.11792 dated 08-10-2016.
02	Tender Enquiry No. MS(CHK)2016-2017/10759 dated 02-09-2016
03	Your Bid dated: 19 <sup>th</sup> September, 2016 in response to our above reference Tender Enquiry

The job is being awarded to you for arranging the following staff on S.O.R basis. However, the payment will be made to you on satisfactory Janitorial Services performance basis done by your firm during the above said period.

(i)

S #	Particular of Post(s)	S.O.R	Per Staff	Per Month
1	Head Supervisor	1	Rs. 25,000/-	Rs. 25,000/-
2	Supervisors	4	Rs. 25,000/-	Rs. 100,000/-
3	Janitors	106	Rs. 13,296/-	Rs. 1,409,376/-
4	Helpers	7	Rs. 13,296/-	Rs. 93,072/-
5	Mali	1	Rs. 13,296/-	Rs. 13,296/-
6	Plumber	2	Rs. 13,296/-	Rs. 26,592/-
7	Electrician	1	Rs. 13,296/-	Rs. 13,296/-
	<b>TOTAL</b>	<b>122</b>		<b>Rs. 1,680,632/-</b>

*M. K. J.*

(ii)

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(iii)

S #	Description	Per Month
1	Hospital Infected Garbage as per EPA rules through K.M.C on alternate days basis. (Polythene Bags will be arranged by the Contractor.)	Rs. 103,000/-

**GROSS TOTAL**

1	Amount – i	Rs. 1,680,632/-
2	Amount – ii	Rs. 55,000/-
3	Amount – iii	Rs. 103,000/-
<b>GROSS TOTAL</b>		<b>Rs. 1,838,632/-</b>

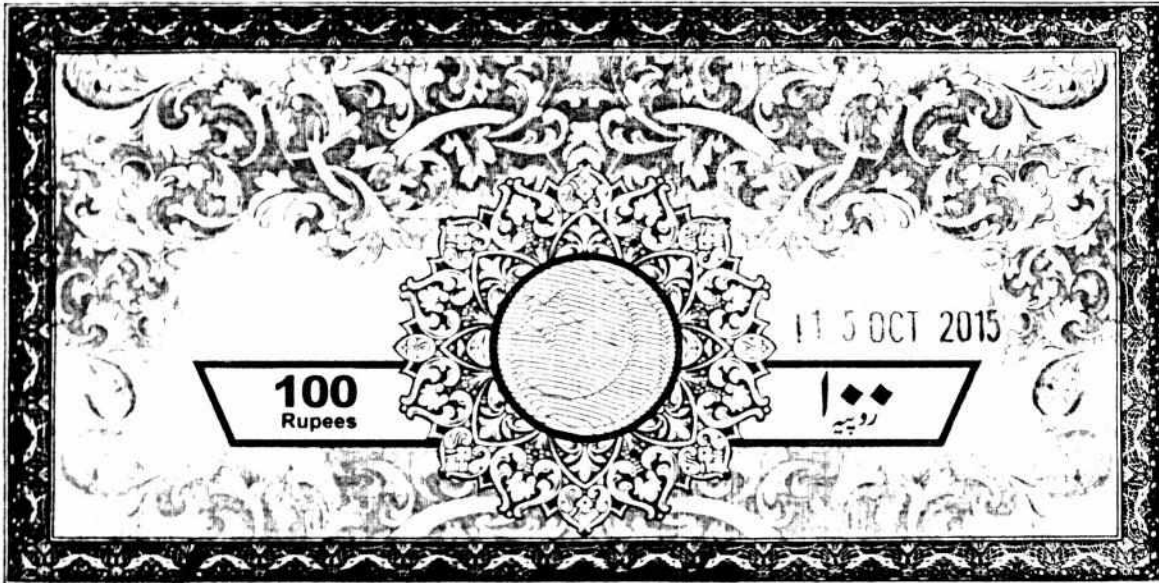
1. Please mobilize your resource and take over the job from existing contractor with effect from **16<sup>th</sup> October, 2016**.

**Medical Superintendent**  
Civil Hospital Karachi

**Copy to the:**

1. Accountant General Sindh Karachi
2. Director (A&F) SPPRA @ Sr. No. 29880 & Evaluation Report I.D No. 1997/2016
3. AMS (Admin) Civil Hospital Karachi
4. AMS (General), Civil Hospital Karachi
5. AMS (Security), Civil Hospital Karachi
6. AMS (HWMS), Civil Hospital Karachi
7. Accounts Officer, Civil Hospital Karachi
8. **M/s. Al - Basit Enterprises**, Please hand over the Cleanliness / Janitorial job to **M/s. Master Multi - Tech** on 16<sup>th</sup> October, 2016.

  
**Medical Superintendent**



JAMIL AKHTAR SHAIKH STAMP VENDOR  
LICENCE # 12 GHAZIABAD BLOCK M,  
SECTOR 11, GRANGE LAYOUT, KARACHI.

SP NO: 7095 DATE: 15 OCT 2015  
ISSUED TO WITH ADDRESS MR. Muzaffaruddin A. Siddiqui,  
THROUGH WITH ADDRESS MR. Advocate High Court  
PURPOSE: Attached Ledger No: 643  
VALUE: 100/-  
STAMP VENDOR'S SIGNATURE: [Signature]  
NOT ISSUED FOR Divorce And Free Will

**BETWEEN**

**M/s. Master Multi-Tech**

A Contractor, having its office at Dascon Plaza, E-10, 5<sup>th</sup> Floor, Block 6, P.E.C.H.S., Karachi (hereinafter mentioned as Contractor), which expression shall be deemed to mean and include its successors-in-interest and permitted assigns);

AND

**Civil Hospital Karachi**

A department under Government of Sindh, having its office at Civil Hospital, Baba-e-Urdu Road, Karachi Sindh, Pakistan (Hereinafter mentioned as "the Client"), which expression shall be deemed to mean and include its successors-in-interest and permitted assigns);

WHEREAS the Contractor renders Janitorial Services and has necessary know how and staff in the respect.

AND

WHEREAS the Client is desirous of availing the services offered by the Contractor for maintaining proper hygienic conditions and general cleanliness of its premises.

NOW THIS AGREEMENT WITNESSETH and it is hereby agreed by and between the parties hereto as follows:-

**1. SCOPE OF WORK**

The company shall provide following services:

- a. Sweeping and Cleaning of bituminous and R.C.C. Road in the premises of Civil Hospital Karachi
- b. Cleaning of Sewerage Systems including Septic Tank
- c. Sweeping and Cleaning of all Units / Wards / C.O.D. / OPDs / Operation Theaters / Admin Block / Nursing Hostel etc.
- d. Cleaning of open arcsos / area.

Removal and disposal of garbage Infected and Non-Infected waste as per E.P.A recommendation.

Janitor will provide along with usual services timed framed as and when required to the Hospital Administration.

**2. OBLIGATIONS OF CONTRACTOR, CLIENT AND WORKERS**

Contractor shall render sanitation and janitorial services and all matters relevant / incidental thereto ("Services") in accordance with the specification / instructions given by the Client from time to time to Contractor. Client's premises for janitorial services.

*M. Akhtar*  
**DR. JAMIL AHMED SIDDIQUI**  
Medical Superintendent  
Civil Hospital, Karachi





Contractor further agrees to abide by all the terms and conditions stipulated and notified quoted in the NIT / Bid Document.

Contractor, throughout the time of this Agreement shall make Services available to the Client under this Agreement of professional quality. Conforming to generally standards and practices shall make its best efforts to ensure utmost satisfaction to the Client.

Contractor shall also ensure provision of total numbers of janitors and supervisors everyday according to the following distribution:

- i) Services of the sanitary workers of the Client (Civil Hospital Karachi) will assist for Cleanliness services to the Contractor. In case of complaints or absences reported, necessary action will be taken against them by the Client's Administration, as per Government Rules. The Contractor shall provide strength as per Schedule of Requirement (S.O.R) and will responsible to maintain 90% strength of the approved manpower everyday even on holiday.
  - ii) Hospital's authorized officer / official shall declare sensitive areas and list of janitors required for that area and the same will be provided to the Contractor. These janitors will neither be transferred nor terminated by the Contractor without asking written permission from the Client.
  - iii) The sanctioned strength can be increased / decreased as per SPP Rule 2010 (Amended 2013/14) on budget availability basis.
- The Contractor is operating on and from 16<sup>th</sup> October, 2016 to maintain Janitorial Services initially for a period of Six Months (Extendable as per N.I.T or till the finalization of the next tender).
  - Bill of the Janitorial Services will be submitted by the contractor on 1<sup>st</sup> of each and every succeeding month. Additional Medical Superintendent or Authorized Officer / Official will verify the bills within three days and submit the same to the Accounts Branch on 5<sup>th</sup> of the same month for further processing and arranging the payment from the office of the Accountant General Sindh and in case of any reasonable for and late payment surcharge of whatsoever nature or any penalty to the Contractor and the bill for the month of June will be submitted before date of closing fix by the Accountant General Sindh Karachi.
  - In case of any dispute between janitorial workers and the Contractor, the matter shall be referred to the client's administration for arbitration whose decision shall be final and binding upon the concerned janitorial workers and the Contractor.
  - Contractor shall provide duty roster of the supervisor accordingly to the client's administration.
  - Contractor shall not be bound to immediately change the Janitorial Workers who will be unwanted by the Hospital administration.
  - Janitorial workers shall work according to time table issued by the Client's Additional Medical Superintendent / Deputy Medical Superintendent / Authorized Official / Officer.
  - Contractor undertakes that it shall not violate the Child Labour Rules and Basic Human Rights while performing services under this Agreement.
  - Contractor shall be bound to maintain the sanctioned strength (S.O.R) of janitorial workers round the clock at all times even months on the holidays 90% of the approved strength (S.O.R).
  - Contractor shall provide the following materials to his staff as per requirements:

Hard Broom, Soft Broom, Mops (3 Lair) Steel rods for Mops, Wiper, Duster (Fine), Brushes, Hard Brush, Corner Brush, Plastic Bags, Uniform of Contractor's Janitors and the quality of these articles would be approved by the client's authorized Official / Officer.

Contractor shall also be responsible to incur an amount of Rs.10,000/- (Rupees Ten thousand Only) Per month on un-foreseen expenditure on minor nature compulsory goods / articles for maintaining the required standard of cleanliness. However, Phenyl, Acid, Bleach, Oil Spray, Vim Powder etc. will be arranged by the Hospital Administration.

In case of any complaint or observation conveyed to the Contractor or its supervisor by the Client's authorities / Additional Medical Superintendent, the Contractor shall report in writing within stipulated time to the Client about the steps taken in order to rectify those observations.

- Contractor shall be fully responsible to keep the whole covered area including walls and roofs neat and clean and also disinfecting operation theaters etc. of Client's premises fully in accordance with the satisfaction of Client's administration. Similarly all the open areas like roofs, terrace, lawns, patios, ducts etc. shall also be kept neat and clean all the time by the Contractor and the Contractor shall be responsible for round the clock cleanliness of the areas under this Agreement.



- Contractor shall not participate in any policies / immoral / illegal activities in the Client's premises.
- Contractor shall have its own equipment and tools required for cleanliness etc. and the said equipment must be get approved by the Client's authorized official / Officer.
- Neither the Contractor nor its supervisor shall allow any janitor / worker to violate the rules of Environmental Protection Agency and the Contractor shall be responsible for personal hygiene of the janitors / workers.
- Contractor shall ensure that the janitors / workers shall work according to 08 (Eight) hourly shift and they will be bound to wear neat and clean uniform and badges approved by the Client. In case of violation fine could be imposed by the Client's Additional Medical Superintendent which will be at least Rs. 50/- per janitor / worker per day.
- Contractor shall made available a vehicle for lifting of remains of non-infected garbage for disposal at the approved dumping yard of the KMC and infected Hospital wastage through KMC as offered by the contractor in his offer.

### 3. CONSIDERATION

- The infected Garbage of Civil Hospital Karachi will be disposed off through KMC on alternate day basis, as offered by the Contractor. For this service an amount of Rs. 103,000/- will be claimed.
- The client pay to the Contractor a sum of **Rs. 1,838,632/- (Rupees One Million Eight Hundred Thirty Eight Thousand Six Hundred Thirty Two Only)** per month. Contractor after completion of the month, and in consideration thereof the Contractor undertakes and promises to render Services as offered.
- All payments to the Contractor shall be paid through Cross Cheque issued by the O/o the A.G Sindh Karachi in favour of "M/s. Master Multi – Tech" and subject to deduction of Withholding Income Tax, Sindh Sales Tax and Stamp Duty will be recovered from Monthly Bill, as per rules.

### 4. TERM AND TERMINATION OF AGREEMENT

- The Agreement shall be deemed to have commenced with effect from 16<sup>th</sup> October, 2016 to 15<sup>th</sup> October, 2017, till the finalization of the next tender and may be terminated at any time by either party without assigning any reason to Thirty (30) days advance written notice.
- In the event of termination of the Agreement under ante clause 4(a), the Contractor shall not be entitled to claim any losses or damages from the Client arising out of such termination. Either party shall not be entitled to transfer its rights or duties under this agreement to anyone.

### 5) LIABILITY

- The contractor shall exclusively be responsible for proper disposal of Garbage infected wastes of the Client's Hospital as per E.P.A recommendation from the Hospital Premises, through KMC on alternate day basis under supervision of Incharge (HWMS) Civil Hospital Karachi.
- The Client shall not in any case of whatsoever nature be liable for any reuse of garbage infected wastes material of its hospital including but not limited to disposal syringes, nozzle etc. In case any claim against the Client in this respect arises by any agency, the contractor shall indemnify the Client against all claims, damages, liabilities, losses, and expenses of the Client.

### 6. ASSIGNMENT

Either party shall not be entitled to transfer its right or duties under this agreement to anyone.

### 7. LAW

This agreement shall be governed by and construed in accordance with existing rules of Government of Pakistan.

### VARIATIONS

- No addition, amendment, variation or modification to any of the terms of this agreement shall be valid and binding unless made in writing signed by and on behalf of both the parties itself or by their duly authorized representative.
- Both parties are bound to omit / add any clause of agreement as per SPP Rules 2010 (Amended 2013/14)
- The contract is being awarded on services basis.

*M. Khalid*  
DR. JAMIL AHMED SIDDIQI  
Medical Superintendent  
Civil Hospital, Karachi



9. **ENTIRE UNDERSTANDING**

This agreement constitutes the entire agreement between the parties and supersedes all other representations or prior agreements (if any), all proposals, whether oral or written, relating to the provisions of this agreement between the parties.

10. **NOTICES**

All notices required to be given or information supplied by either of the parties to other pursuant to provisions of this agreement must be in writing and shall be sent by registered post / courier service or personally served or by telefax with a copy sent by registered post / courier service to the parties' addresses specified at the front of this agreement or to such other address or telefax number as my from time to time be notified in writing by either of the parties to other, and any notice delivered by registered mail to have been served on the third (3rd) day after the date of which it is posted and any notice sent by telefax on the date on which such telefax is transmitted. Notice is effective upon confirmed receipt.

11. **HEADING**

The heading of the clauses of this agreement being for convenience only shall not affect the construction thereof.

12. **RELATIONSHIP OF PARTIES**

This agreement does not create a joint venture or partnership between the parties and each will act independently of the other. Neither party is empowered to bind or commit the other to any agreement or other obligation.

13. **TEXT**

This agreement is written in English version with two copies, one for each party, doth copies have the same effect.

14. **CONFIDENTIALITY**

That the Contractor including its employees shall be bound not to disclose or divulge to other or any third party or use either during after termination of this agreement, any business, technical or other information or whatsoever nature ("information"), which is obtained or acquired either form Client or its members in terms of this agreement. None of the information will be given to any third party without the prior written consent of the Client.

15. **FORCE MAJEURE**

Neither party shall be liable to the other for any failure or delay in the performance of its obligations under this agreement due to circumstances which constitute force majeure events beyond their control.

16. **ARBITRATION**

In the event that there shall be any dispute or difference between the parties as to this agreement or any matter relating hereto the Contractor shall first approach the Client's Additional Medical Superintendent (Gen) for attempting to resolve the dispute or difference amicable and in the event this shall not prove possible such dispute or difference shall be referred to Client's Medical Superintendent for arbitration who shall be sole arbitrator and his decision shall be final and binding on the parties hereto.

17. **PENAL CLAUSE**

In case of violation of any tem of this Agreement the Contractor may be fined up to Rs. 5,000/- (Rupees Five Thousand Only) at one time and legal action can be initiated against it by the Client.

No addition, amendment, variation or modification to any of the terms of this agreement shall be valid and binding unless made in writing signed by and on behalf of both the parties itself or by their duly authorized representative(s).

18. **GENERAL**

160 Sanitary Workers of this hospital will assist to the Contractor for janitorial service @ Civil Hospital Karachi. In case of complaint reported by the janitorial contractor with Hospital staff necessary action will be taken against them by the Hospital Administration as per Government Rules.

- b) The failure on the part of either party to exercise any right referred upon him or it by this agreement shall be deemed to be a waiver of any such right or operate so as to bar the exercise or enforcement thereof at any time thereafter.



*M. K. Siddiqui*  
DR. JAMIL AHMED SIDDIQUI  
Medical Superintendent  
Civil Hospital, Karachi

- c) This agreement shall not confer any right of suit or action whatsoever to and on any third party.
- d) The language for the purpose of administering and interpreting this agreement including any Proceedings hereunder shall be English.
- e) Further commitments in addition or in further detail to the above may be the subject of an additional agreement between the parties in the future.
- f) Any condition / clause of the Contractor can be included / amended if required in the interest of the Client with the mutual understanding of both parties.
- g) In case of breach of the agreement by the Contractor, its security shall be forfeited partly or fully as decided by Client's Medical Superintendent.
- h) Call deposit of the successful bidder will be transferable to security account.
- i) Helpers will work under Hospital Administration.
- j) The contract is awarded to provide Janitorial Services, as offered by the Contractor as well as Terms & Conditions of the N.I.T / Bid Documents of Janitorial Services.

IN WITNESS whereof the parties hereto have signed this agreement on the date, month and year first above written.

**SERVICE PROVIDER**

SIGNATURE & SEAL \_\_\_\_\_

NAME: Mohammed Naei

Designation: Genral Manager

Address: E-10-5th Floor Darsana Plaza Pech 56/Karachi

WITNESS (Service Provider)

SIGNATURE & SEAL \_\_\_\_\_

NAME: Muhammad Arshad Qureshi

Designation: 422061-40676142-9.

Address: \_\_\_\_\_



**CLIENT**

SIGNATURE & SEAL \_\_\_\_\_

NAME: DR. JAMIL AHMED SIDDIQUI

Designation: Medical Superintendent

Address: Civil Hospital, Karachi

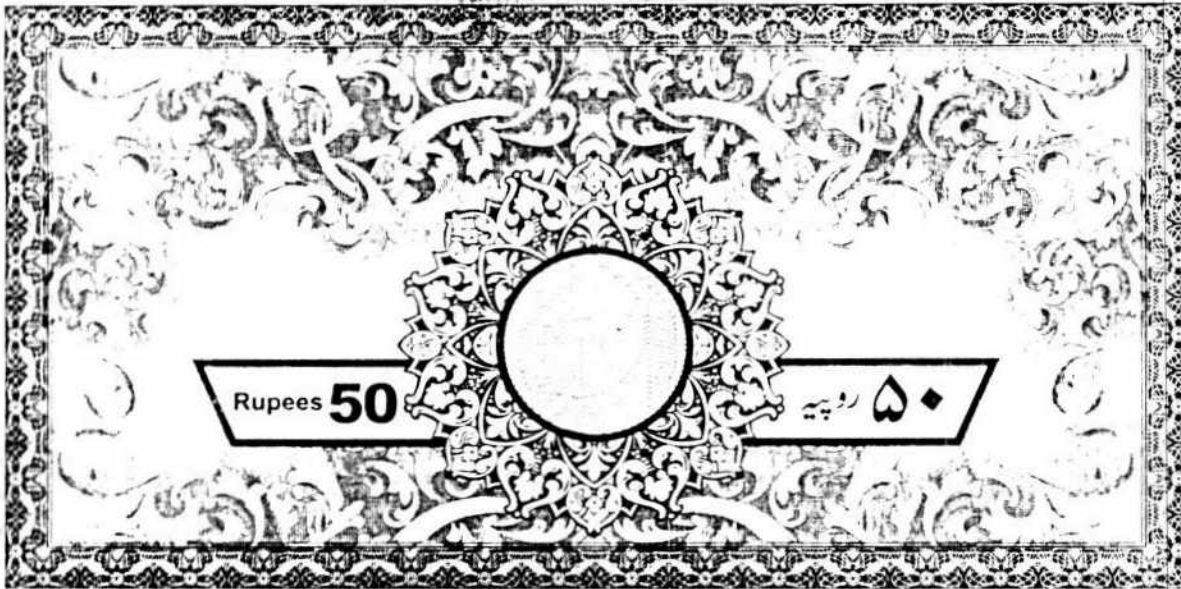
WITNESS (Client)

SIGNATURE & SEAL \_\_\_\_\_

NAME: Dr. Sohail Mir Memon

Designation: Add. Medical Superintendent (Procurement)

Address: Civil Hospital, Karachi



M. KALFEM M. ALI KHAN STAMP VENDOR

Block No. 102/71, Baby Centre,  
Karachi

30 SEP 2016

### INTEGRITY PACT

#### DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS

Contract Number: NO. MS(CHK)2016-2017/10759 Dated: 02/09/2016  
Contract Value: Rs. 1,838,632/- Per Month Rs. 22.063 (M) Per Year  
Contract Title: Cleanliness / Janitorial Services at Civil Hospital Karachi

M/s. Master Multi – Tech hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, M/s. Master Multi – Tech represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Civil Hospital Karachi (PA), except that which has been expressly declared pursuant hereto.

M/s. Master Multi – Tech certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s. Master Multi – Tech accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, M/s. Master Multi – Tech agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by M/s. Master Multi – Tech as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

M/s. Master Multi



*M. Kaddi*

Medical Superintendent

DR. JAMIL AHMED SIDDIQUI  
Medical Superintendent  
Civil Hospital, Karachi

"B"  
FINANCIAL OFFER

S. No.	Particular	Required	Per Month	Total Amount For 12 Month
01	Head Supervisor	01	25,000	300,000
02	Supervisor	04	100,000	1,200,000
03	Janitorial Workers	115	152,904	1,834,848
04	Helpers	06	79,776	957,312
05	Mali	01	132,960	1,595,520
06	Plumber	02	265,920	3,191,040
07	Electrician	01	132,960	1,595,520
Total =		130	1,767,116	21,444,000

**Note:**

- i) The Strength / Nomenclature of the said staff can be increased / decreased on fund basis.
- ii) Helpers will work under supervision of the Hospital Administration.

(ii)

S.No.	Particular	Required	Model	Per Month	Total Amount For 12 Month
01	Mini Truck 24/7 basis along with Driver for Disposal of day to day Hospital wastage from Hospital to KMC / Local Government approved dumping yard.	01	2013	55,000	660,000

**Note:**

Polythene Bags will be provided by the Contractors / Suppliers

(iii)

S.No.	Particulars	Total Per Month	Total Amount For 12 Month
01	Hospital Infected Garbage as per EPA rules through M.C. on alternate days basis. (Polythene bags will be arranged Contractors)	103,000/-	1236,000

Five Crore Thirty Three Lac

Grand Total (i) + (ii) + (iii) = Rs. 23,340,000

(In Words: Forty Three Lacs Per Year)

A copy of Challan will be provided by the contractor that the Hospital infected garbage payment has been made to KMC.

Signature:-

Designation:-

Address:-

Stamp

Name:-

CNIC No:-



**"B"**  
**FINANCIAL OFFER**

(i)

S. No.	Particular	Required	Per Month	Total Amount For 12 Month
01	Head Supervisor	01	30,000	360,000
02	Supervisors	04	80,000	960,000
03	Janitorial Workers	115	2070,000	24840,000
04	Helpers	06	108,000	1296,000
05	Mali	01	18,000	216,000
06	Plumber	02	36,000	432,000
07	Electrician	01	18,000	216,000
<b>Total =</b>		<b>130</b>	<b>2360,000</b>	<b>28320,000</b>

**Note:**

- i) The Strength / Nomenclature of the said staff can be increased / decreased on fund basis.
- ii) Helpers will work under supervision of the Hospital Administration.

(ii)

S.No.	Particular	Required	Model	Per Month	Total Amount For 12 Month
01	Mini Truck 24/7 basis along with Driver for Disposal of day to day Hospital wastage from Hospital to KMC / Local Government approved dumping yard.	01	2015	100,000	1,200,000

**Note:**

Polythene Bags will be provided by the Contractors / Suppliers

(iii)

S.No.	Particulars	Total Per Month	Total Amount For 12 Month
01	Hospital Infected Garbage as per EPA rules through K.M.C on alternate days basis.(Polythene bags will be arranged Contractors	150,000	1,800,000

THREE LORE THIRTEEN LAC AND TWENTY THOUSAND RUPEES ONLY PER YEAR  
(In Words:

Grand Total (i) + (ii) + (iii) = Rs. 31320,000

A copy of Challan will be provided by the contractor that the Hospital infected garbage payment has been made to KMC.

Signature:- [Signature]

Designation:- OPERATION

Address:- 2 AMBAR PRIDE SHAHR-E-FAISAL KARACHI.

Stamp

Name:- MOHAMMAD AMIR

CNIC No:- 42701-3147763-1

CLEANLINESS/JANITORIAL SERVICES & CHK



"B"  
**FINANCIAL OFFER**

S. No.	Particular	Required	Per Month	Total Amount For 12 Month
01	Head Supervisor	01	30000	360000
02	Supervisors	04	100000	1200000
03	Janitorial Workers	115	2351290	28215480
04	Helpers	06	122676	1472112
05	Mali	01	20446	245352
06	Plumber	02	40892	490704
07	Electrician	01	20446	245352
Total =		130	2685750	32229000

**Note:**

- i) The Strength / Nomenclature of the said staff can be increased / decreased on fund basis.
- ii) Helpers will work under supervision of the Hospital Administration.

(ii)

S.No.	Particular	Required	Model	Per Month	Total Amount For 12 Month
01	Mini Truck 24/7 basis along with Driver for Disposal of day to day Hospital wastage from Hospital to KMC / Local Government approved dumping yard.	01		70000	840000

**Note:**

Polythene Bags will be provided by the Contractors / Suppliers

(iii)

S.No.	Particulars	Total Per Month	Total Amount For 12 Month
01	Hospital Infected Garbage as per EPA rules through K.M.C on alternate days basis. (Polythene bags will be arranged Contractors	103000	1236000

Three crore forty five lac

Grand Total (i) + (ii) + (iii) = Rs. 34305000/-

(In Words: Five thousand per Ann)

A copy of Challan will be provided by the contractor that the Hospital infected garbage payment has been made to KMC.

Signature:-

Name:-

Amir Khan

Designation:-

G. Manager

CNIC No:-

41304-2307907-7

Address:-

E-10 16/A Doseben Plaza PE CHS Block 6

Stamp



2/.

Reporter NO. 02639374

Dated 16/9/2016 Meeran Bank

*Handwritten notes:*  
Zamy-wahid  
Khan



(TECHNICAL)

Dated: 19<sup>th</sup> September, 2016

**MINUTES OF BID OPENING MEETING**

NIT No.	MS(CHK)/2016-17/10759 dated 02-09-2016
SPPRA ID	29880
Method and procedure of procurement	Single Stage – Two Envelope Procedure SPP Rules – 46(2)

**CLEANLINESS / JANITORIAL SERVICES AT CIVIL HOSPITAL KARACHI**

Meeting of the Hospital Procurement Committee (HPC) was held for opening of **Technical Bid** on **19<sup>th</sup> September, 2016** in respect of subject NIT. Meeting was attended by all / following members of the HPC and the representative of bidders. (**Attendance sheets are enclosed**).

The following bidders submitted their bids till the deadline of submission:

1. M/s. Al – Basit Enterprises
2. M/s. Master Multi – Tech
3. M/s. House Keeper

The Hospital Procurement Committee shall examine all the bids as per Qualification / Eligibility Criteria provided in the bidding documents and verify the documents / bid security submitted by the bidders.

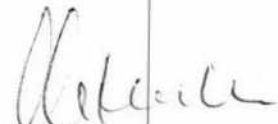
The meeting ended with the vote of thanks.



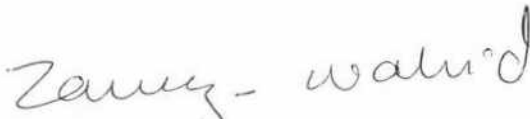
**Mr. Shahid Ali Khan**  
Accounts Officer  
Civil Hospital – Karachi



**Dr. Khalil A. Pathan**  
Addl. Medical Superintendent  
(HWMS)  
Civil Hospital – Karachi



**Dr. Nazia Hakeem**  
Assistant Professor of Gynae & Obs.  
Dow University of Health Sciences –  
Karachi



**Prof. Zarnaz Wahid**  
Professor of Dermatology  
Dow University of Health Sciences Karachi



**Dr. Abdul Qadir Siddiqui**  
Addl. Medical Superintendent (General)  
Civil Hospital – Karachi

## TECHNICAL EVALUATION REPORT (T.E.R)

TECHNICAL STATEMENT FOR CLEANLINESS / JANITORIAL SERVICES AT CIVIL HOSPITAL KARACHI FOR ONE YEAR.  
 QUOTED BY VARIOUS FIRMS VIDE TENDER ENQUIRY NO. MSC/CHK/2016-17/10759 DATED 02-09-2016. PUBLISHED IN PROMINENT  
 NEWSPAPERS I.E THE DAILY DAWN, THE DAILY JANG & THE DAILY KAWISH DATED 05-09-2016 AND OTHER NEWSPAPERS AND  
 HOISTED ON SPRA WEBSITE AT SR. # 29880. TECHNICAL BIDS OPENED ON 19-09-2016.

(i)

S. No.	Particular of Post(s)	Required	M/s. Al - Basit Enterprises		M/s. Master Multi-Tech		M/s. House Keepers	
			Age (Yrs)	Experience	Age (Yrs)	Experience	Age (Yrs)	Experience
1	Head Supervisor	1	20-30	10 Years	30	10 Years	30	10 Years
2	Supervisors	4	20-25	5 Years	25-28	6 - 8 Years	25-30	5 Years
3	Janitorial Workers	115	20-35	5 -10 Years	18-30	5 -10 Years	20-35	10 Years
4	Helpers	6	20-30	5 -10 Years	18-30	5 -10 Years	20-25	5 Years
5	Mali	1	20-30	5 -10 Years	20-30	5 -10 Years	25	5 Years
6	Plumber	2	25	5 -10 Years	20-30	5 -10 Years	25	8 Years
7	Electrician	1	30	5 -10 Years	25-30	5 -10 Years	30	10 Years
	<b>TOTAL</b>	<b>130</b>						

  
 Zameer- Zahid Khan


  


(ii)


S. No.	Particular of Post(s)	Required	M/s. Al - Basit Enterprises		M/s. Master Multi-Tech		M/s. House Keepers	
			Make / Model	Model 2015	Make / Model	Model 2014	Make / Model	Model 2011
1	Mini Truck 7/24 basis along with Driver for Disposal of the Hospital wastage from Hospital to KMC / Local Government approved dumping yard.	1						


(iii)

S. No.	Particular of Post(s)	M/s. Al - Basit Enterprises				M/s. Master Multi-Tech		M/s. House Keepers	
		Agreed	Not Agreed	Agreed	Not Agreed	Agreed	Not Agreed	Agreed	Not Agreed
1	Hospital Infected Garbage as per EPA rules through K.M.C on alternate days basis. (Polythene Bags will be arranged by the Contractor.)	Agreed		Agreed		Agreed		Agreed	

  
**Mr. Shahid Aft Khan**  
Accounts Officer  
Civil Hospital – Karachi

  
**Dr. Khalil A. Pathan**  
Addl. Medical Superintendent (HWWMS)  
Civil Hospital – Karachi

  
**Dr. Nazia Hakeem**  
Assistant Professor of Gynae & Obs. Dow  
University of Health Sciences – Karachi

  
**Prof. Zamaz Wahid**  
Professor of Dermatology, Dow University  
of Health Sciences – Karachi

  
**Dr. Abdul Qadir Siddiqui**  
Addl. Medical Superintendent (General)  
Civil Hospital – Karachi


**ELIGIBILITY CRITERIA / TECHNICAL EVALUATION CRITERIA FOR CLEANLINESS / JANITORIAL SERVICES  
AT CIVIL HOSPITAL KARACHI FOR ONE YEAR**


N.I.T. NO. MS(CHK)/2016-17/10759 DATED 02-09-2016. PUBLISHED IN PROMINENT NEWSPAPERS i.e THE DAILY DAWN, THE DAILY JANG & THE DAILY KAWISH DATED 05-09-2016  
AND OTHER NEWSPAPERS AND HOISTED ON SPRA WEBSITE AT SR. # 29880. TECHNICAL BIDS OPENED ON 19-09-2016.

S. No.	Name of Firms	Pay Order of Tender Fee Amounting to Rs. 1,000/- (Non-Refundable)	Copy of Registration National Tax Number (NTN) (Mandatory)	General Sales Tax (GST)	Bid Security for 2% of total value of the quoted items in shape of Pay Order / Bank Draft	Company Profile: i) List of Machinery / Equipment (which will be utilized by the Contractor in Hospital) ii) Client List / Relevant Experience / Previous Year's Performance	The required documents according to the Terms & Conditions mentioned in the Bid Form	Janitorial Plan for Civil Hospital Karachi	Copy of Registration Certificate with EOBI & SESSI (Mandatory)	Financial Turn-over for the last three years (Bank Certificate / Bank Statement for the last three years)	Undertaking that the firm concerned financially sound for payment of salary to his staff for three months from their source	Qualified / Disqualified
1	M/s. Al-Basit Enterprises	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Qualified
2	M/s. Master Multi Tech	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Qualified
3	M/s. House Keepers	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Qualified

  
Mr. Shahid Aft Khan  
Accounts Officer  
Civil Hospital – Karachi

  
Dr. Khalil A. Pathan  
Addl. Medical Superintendent (HWSM)  
Civil Hospital – Karachi

  
Prof. Zarnaz Wahid  
Professor of Dermatology, Dow University  
of Health Sciences – Karachi

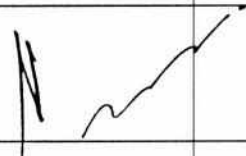

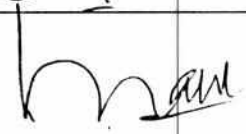
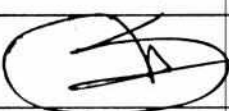
  
Dr. Abdul Qadir Siddiqui  
Addl. Medical Superintendent (General)  
Civil Hospital – Karachi

  
Dr. Nazia Hakeem  
Assistant Professor of Gynaec & Obs. Dow  
University of Health Sciences – Karachi

Dated: 19-09-2016

A Hospital Procurement Committee meeting held on 19-09-2016 at 01.00 pm. in the Committee Room of Civil Hospital, Karachi under the Chairmanship of Dr. Abdul Qadir Siddiqui, Addl. Medical Superintendent (General) Civil Hospital Karachi to open the Technical Bids for the Contract of Cleanliness / Janitorial Services at Civil Hospital Karachi.

The following Officers have attended the meeting:

S.NO	NAME OF OFFICER(S)	SIGNATURE
1	DR ABDUL QADIR SIDDIQUI Addl. Medical Superintendent (General), Civil Hospital Karachi	
2	Professor of Dermatology - V, Dow University of Health Sciences - Karachi Prof. Zamir - waheed.	(Zamir - waheed)
3	DR. NAZIA HAKEEM Assistant Professor of Gynae & Obstetric Unit-III, Dow University of Health Sciences, Karachi	
4	DR Khalid A. Pahan. Additional Medical Superintendent (HWMS), Civil Hospital Karachi	
5	Shahid Ali Accounts Officer, Civil Hospital, Karachi	 19/09-16

**Dated: - 19.09.2016**

Sealed tenders were invited as per Clause 46(2) of SPPRA Rules – 2010 (Amended 2013/2014) through the publication of Tender Notice in prominent News Papers i.e. The Daily DAWN, The Daily JANG & The Daily KAWISH dated 05-09-2016 and other News Papers and hoisted on SPPRA website vide S. No. 29880 for the **Contract of Cleanliness / Janitorial Services at Civil Hospital, Karachi.**

Technical Bids opened on 19-09-2016 at 01.00 pm. in the Committee Room, Civil Hospital Karachi before the Procurement Committee of this Hospital.

The following firms have participated in the competition, the representatives who were present at the time of opening tender their signatures were taken as a token of presence.

S. No.	NAME OF FIRMS	SIGNATURE & CELL # OF REPRESENTATIVES
1	M/S AL - Brait Enterprises.	M. N. Bhatti
2	M/S. Master Multi Tech.	Ahmed Khan
3	M/S. House Keeper	M. AMJAD
4		
5	Total 3 firms participated	

in the competition  
19/9/16

~~19/9/16~~ 19/9-16

19/9/16

Zameer Ahmad  
Director

# CONTRACT FOR CLEANLINESS / JANITORIAL SERVICES

## CHECK LIST FOR TENDER DOCUMENTS

### ELIGIBILITY CRITERIA / TECHNICAL EVALUATION CRITERIA

M/s. MASTER MULTI TECH.

S. #	TENDER DOCUMENTS	YES	NO
1	Pay order of Tender Fee amounting to Rs. 1,000/- (Non-Refundable)	✓	
2	Copy of Registration National Tax Number (NTN) (Mandatory)	✓	
3	General Sale Tax (GST)		
4	Bid Security for 2% of total value of the quoted items shape of Pay Order / Bank Draft	✓	
5	Company Profile i. List of Machinery / Equipment (which will be utilized by the Contractor in Hospital) ii. Client List / Relevant Experience / Previous year's performance	✓	
6	The required documents according to the Terms & Conditions mentioned in the Bid Form.	✓	
7	Janitorial Plan for Civil Hospital Karachi	✓	
	Copy of Registration Certificate with EOBI & SESSI (Mandatory)	✓	
8	Financial Turn-over for the last three years (Bank Certificate / Bank Statement for the last three years)	✓	
9	Undertaking that the firm concerned financially sound for payment of salary to his staff for three months from their source.	✓	

*h. n. n. 18/9*  
*Zameer waheed*  
*[Signature]*  
*N.*

# CONTRACT FOR CLEANLINES / JANITORIAL SERVICES


## CHECK LIST FOR TENDER DOCUMENTS



### ELIGIBILITY CRITERIA / TECHNICAL EVALUATION CRITERIA

M/s. House keeping.

S. #	TENDER DOCUMENTS	YES	NO
1	Pay order of Tender Fee amounting to Rs. 1,000/- (Non-Refundable)	✓	
2	Copy of Registration National Tax Number (NTN) (Mandatory)	✓	
3	General Sale Tax (GST)	✓	
4	Bid Security for 2% of total value of the quoted items shape of Pay Order / Bank Draft	✓	
5	Company Profile i. List of Machinery / Equipment (which will be utilized by the Contractor in Hospital) ii. Client List / Relevant Experience / Previous year's performance	✓	
6	The required documents according to the Terms & Conditions mentioned in the Bid Form.	✓	
7	Janitorial Plan for Civil Hospital Karachi	✓	
	Copy of Registration Certificate with EOBI & SESSI (Mandatory)	✓	
8	Financial Turn-over for the last three years (Bank Certificate / Bank Statement for the last three years)	✓	
9	Undertaking that the firm concerned financially sound for payment of salary to his staff for three months from their source.	✓	

  
29/8  


zameer-wahid  




# CONTRACT FOR CLEANLINESS / JANITORIAL SERVICES

## CHECK LIST FOR TENDER DOCUMENTS

### ELIGIBILITY CRITERIA / TECHNICAL EVALUATION CRITERIA

M/s. AL Basit. Enterprises.

S. #	TENDER DOCUMENTS	YES	NO
1	Pay order of Tender Fee amounting to Rs. 1,000/- (Non-Refundable)	✓	
2	Copy of Registration National Tax Number (NTN) (Mandatory)	✓	
3	General Sale Tax (GST)	✓	
4	Bid Security for 2% of total value of the quoted items shape of Pay Order / Bank Draft	✓	
5	Company Profile i. List of Machinery / Equipment (which will be utilized by the Contractor in Hospital) ii. Client List / Relevant Experience / Previous year's performance	✓	
6	The required documents according to the Terms & Conditions mentioned in the Bid Form.	✓	
7	Janitorial Plan for Civil Hospital Karachi	✓	
	Copy of Registration Certificate with EOBI & SESSI (Mandatory)	✓	
8	Financial Turn-over for the last three years (Bank Certificate / Bank Statement for the last three years)	✓	
9	Undertaking that the firm concerned financially sound for payment of salary to his staff for three months from their source.	✓	

*Man*

*zameer- walid*

*Debakar*

*(Signature)*

*(Signature)*

## BID EVALUATION REPORT

1. Name of Procuring Agency: **Civil Hospital, Karachi**  
 2. Tender Reference No: **MS(CHK)/2016-17/10759 dated 02-09-2016**  
 3. Tender Description/Name of item: **CLEANLINESS / JANITORIAL SERVICES**  
 4. Method of Procurement: **Single Stage Two Envelop Procedure Basis**  
**The Daily Dawn, The Daily Jang & The Daily Kawish Dated 05-09-2016 and Other News Papers and Hoisted on SPPRA Website @ S. No. 29880**  
 6. Total Bid documents Sold: **Three**  
 7. Total Bids Received: **Three**  
 8. Tender Opening date:- **19-09-2016**  
 9. Bid(s) Rejected: **One**

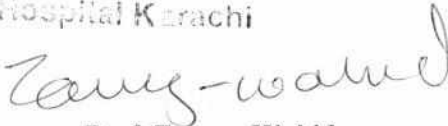
S #	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6
1	M/s. Master Multi-Tech	1,945,000/-Per Month	1 <sup>st</sup> Lowest		On lowest basis	The Committee is recommended that Financial Proposal of M/s Master Multi-Tech may be approved @ Rs. 1,945,000/- Per Month on lowest basis
2	M/s. House Keepers	2,610,000/-Per Month	2 <sup>nd</sup> Lowest		Rejected due to short of Security Deposit as well as highest offer	
3	M/s. Al - Basit Enterprises	2,858,750/- Per Month	3 <sup>rd</sup> Lowest			

- The Procurement Committee is recommended to award the contract on lowest basis. Strength of manpower may be increased / decreases as per SPP Rule 2010 (Amended 2013/14).
- Comparative Statement category-wise is attached (lowest offer is highlighted in Comparative Statement).



**Mr. Shahid Ali Khan**  
Accounts Officer  
Civil Hospital – Karachi

**SHAHID ALI K.K.**  
Accounts Officer  
Civil Hospital Karachi




**Prof. Zarnaz Wahid**  
Professor of Dermatology  
Dow University of Health Sciences Karachi

**PROF ZARNAZ WAHID**  
MBBS (Hons) D.Derm (Jama) FRCPC  
B.S. Dermatology Department  
Dow University of Health Sciences



**Dr. Khalil A. Pathan**  
Addl. Medical Superintendent  
**DR. KHALIL AHMED PATHAN**  
(M.B.S.)  
Addl. Medical Superintendent  
Civil Hospital – Karachi  
Medical & General Stores  
Civil Hospital Karachi



**Dr. Nazia Hakeem**  
Assistant Professor of Q.A. & Obs  
**DR. NAZIA HAKEEM**  
MBBS, MORS  
Dow University of Health Sciences  
Karachi  
ASSISTANT PROFESSOR  
GYNAE UNIT I  
DOW UNIVERSITY OF HEALTH  
SCIENCE, CIVIL HOSPITAL KARACHI

**Dr. Abdul Qadir Siddiqui**  
Addl. Medical Superintendent (General)  
Civil Hospital – Karachi

**DR. ABDUL QADIR SIDDIQUI**  
Addl. Medical Superintendent (General)  
Civil Hospital, Karachi.

# CIVIL HOSPITAL KARACHI

## COMPARATIVE STATEMENT (FINANCIAL)

STATEMENT SHOWING COMPARATIVE RATES FOR CLEANLINESS / JANITORIAL SERVICES AT CIVIL HOSPITAL KARACHI FOR ONE YEAR. QUOTED BY VARIOUS FIRMS VIDE TENDER ENQUIRY NO. MS/CHK/2016-17/10759 DATED 02-09-2016. PUBLISHED IN PROMINENT NEWSPAPERS. i.e THE DAILY DAWN, THE DAILY JANG & THE DAILY KAWISH DATED 05-09-2016 AND OTHER NEWSPAPERS AND HOSTED ON SPRA WEBSITE AT SR. # 29880. TECHNICAL BIDS OPENED ON 19-09-2016 & FINANCIAL BIDS OPENED ON 22-09-2016.

(i)

S. No.	Particular of Post(s)	Required	M/s. Al - Basit Enterprises		M/s. Master Multi-Tech		M/s. House Keepers	
			P/Month	12 Months	P/Month	12 Months	P/Month	12 Months
1	Head Supervisor	1	30,000	360,000	25,000	300,000	30,000	360,000
2	Supervisors	4	100,000	1,200,000	100,000	1,200,000	80,000	960,000
3	Janitorial Workers	115	2,351,290	28,215,480	1,529,040	18,348,480	2,070,000	24,840,000
4	Helpers	6	122,676	1,472,112	79,776	957,312	108,000	1,296,000
5	Mali	1	20,446	245,352	13,296	159,552	18,000	216,000
6	Plumber	2	40,892	490,704	26,592	319,104	18,000	216,000
7	Electrician	1	20,446	245,352	13,296	159,552	18,000	216,000
<b>TOTAL</b>		<b>130</b>	<b>2,685,750</b>	<b>32,229,000</b>	<b>1,787,000</b>	<b>21,444,000</b>	<b>2,360,000</b>	<b>28,320,000</b>

*[Handwritten Signature]*

**SHAHID ALI K.K.**  
Accounts Officer  
Civil Hospital Karachi

*[Handwritten Signature]*

**DR. NAZAK HAKEEM**  
MBBS, MCPS, FCPS  
ASSISTANT PROFESSOR  
GYNAE UNIT I  
DOW UNIVERSITY OF HEALTH  
SCIENCE, CIVIL HOSPITAL KARACHI

**DR. KHALIL AHMED PATHAN**  
Addl. Medical Superintendent  
Medical & General Stores  
Civil Hospital Karachi

**DR. ABDUL QADIR SIDDIQUI**  
Addl. Medical Superintendent (General)  
Civil Hospital, Karachi.

**PROF. FARNAZ WAHID**  
MBBS, MCh, FRCR (Gen) FRCR (Gynae)  
Senior Lecturer, Deputy  
Director, University of Health  
Sciences, Civil Hospital Karachi

(ii)


S. No.	Particular of Post(s)	Required	M/s. Al - Basit Enterprises		M/s. Master Multi-Tech		M/s. House Keepers	
			P/Month	12 Months	P/Month	12 Months	P/Month	12 Months
1	Mini Truck 7/24 basis along with Driver for Disposal of the Hospital wastage from Hospital to KMC / Local Government approved dumping yard.	1	70,000	840,000	55,000	660,000	100,000	1,200,000

(iii)


S. No.	Particular of Post(s)	M/s. Al - Basit Enterprises		M/s. Master Multi-Tech		M/s. House Keepers	
		P/Month	12 Months	P/Month	12 Months	P/Month	12 Months
1	Hospital Infected Garbage as per EPA rules through K.M.C on alternate days basis. (Polythene Bags will be arranged by the Contractor.)	103,000	1,236,000	103,000	1,236,000	150,000	1,800,000

**TOTAL AMOUNT RS. (i + ii + iii)**


P/Month	12 Months	P/Month	12 Months	P/Month	12 Months
2,858,750	34,305,000	1,945,000	23,340,000	2,610,000	31,320,000

  
**Mr. Shahid Ali Khan**  
Accounts Officer  
Civil Hospital Karachi

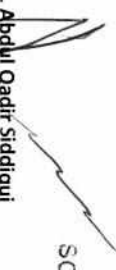
  
Accounts Officer  
Civil Hospital Karachi

  
**Dr. Khalil A. Pathan**  
Addl. Medical Superintendent (HWMS)  
Civil Hospital - Karachi


**DR. KHALIL AHMED PATHAN**  
Addl. Medical Superintendent  
Medical & General Stores  
Civil Hospital Karachi

  
**Prof. Zarnaz Wahid**  
Professor of Dermatology, Dow University  
of Health Sciences - Karachi

**PROF. ZARNAZ WAHID**  
MBBS (Dow) D.Dermatol. & Venereol.  
Fellow of International Society of  
Dermatologists & Venereologists  
Dow University of Health Sciences

  
**Dr. Abdul Qadir Siddiqui**  
Addl. Medical Superintendent (General)  
Civil Hospital - Karachi

**DR. ABDUL QADIR SIDDIQUI**  
Addl. Medical Superintendent (General)  
Civil Hospital, Karachi.

  
**Dr. Nazia Hakeem**  
Assistant Professor of Gynaec & Obs. Dow  
University of Health Sciences, Karachi  
**ASSISTANT PROFESSOR**  
GYNAE UNIT I  
DOW UNIVERSITY OF HEALTH  
SCIENCE, CIVIL HOSPITAL KARACHI

Dated: 22<sup>nd</sup> September, 2016

## MINUTES OF FINANCIAL PROPOSALS OPENING MEETING

NIT No.	MS(CHK)/2016-17/10759 dated 02-09-2016
SPPRA ID	29880
Method and procedure of procurement	Single Stage – Two Envelope Procedure SPP Rules – 46(2)

### CLEANLINESS / JANITORIAL SERVICES AT CIVIL HOSPITAL KARACHI

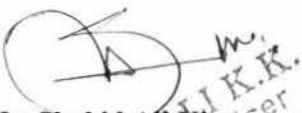
Meeting of the Hospital Procurement Committee (HPC) was held for opening of **Financial Bids** on **22<sup>nd</sup> September, 2016** in respect of subject NIT. Meeting was attended by all / following members of the HPC and the representative of bidders. (**Attendance sheets are enclosed**).


The Bids were opened @ 12:15 pm. in presence of all participants. The rates quoted by bidders were read aloud and encircled by Chairman of the HPC. All the members of the HPC signed each and every page of Financial Proposal / Bids. The bids do not contain any over-writing or cutting and the offer of M/s. House Keeper has not been considered due to shortage of Security Deposit amount submitted by the bidder as well as highest offer.

Following is the details of bids announced:

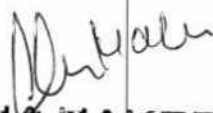
S. No.	Name of Bidder	Offered Price	Amount of Bid Security (2%)	Pay Order No./ Date
1	M/s. Al – Basit Enterprises	Rs. 34,305,500/-	Rs. 720,000/-	P.O # 02639374 Meezan Bank Dated 16-09-2016
2	M/s. Master Multi – Tech	Rs. 23,340,000/-	Rs. 500,000/-	P.O # 11981249 UBL Dated 16-09-2016
3	M/s. House Keeper	Rs. 31,320,000	Rs. 490,000/-	P.O # 12651666 UBL Dated 16-09-2016


The meeting ended with the vote of thanks.


  
**Mr. Shahid Ali Khan**  
Accounts Officer  
Civil Hospital – Karachi

  
**Dr. Khalil A. Pathan**  
Addl. Medical Superintendent  
(HWMS)

Civil Hospital – Karachi  
**DR. KHALIL AHMED PATHAN**  
Addl. Medical Superintendent  
Medical & General Stores  
Civil Hospital Karachi

  
**Dr. NAZIM HAGEEM**  
MBBS, MCPS, FCPS  
Assistant Professor of Gynae & Obs.  
Dow University of Health Sciences  
Karachi  
**ASSISTANT PROFESSOR**  
DOW UNIVERSITY OF HEALTH  
SCIENCE, CIVIL HOSPITAL KARACHI

  
**Prof. Zarnaz Wahid**  
Professor of Dermatology  
Dow University of Health Sciences Karachi

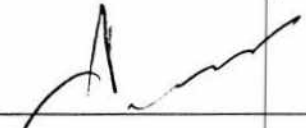
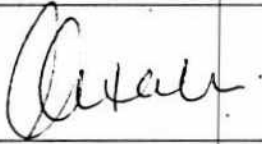

  
**Dr. Abdul Qadir Siddiqui**  
Addl. Medical Superintendent (General)  
Civil Hospital – Karachi

**DR. ABDUL QADIR SIDDIQUI**  
Addl. Medical Superintendent (General)  
Civil Hospital, Karachi.

Dated: 22-09-2016

A Hospital Procurement Committee meeting held on 22-09-2016 at 12.15 pm. in the Committee Room of Civil Hospital, Karachi under the Chairmanship of Dr. Abdul Qadir Siddiqui, Addl. Medical Superintendent (General) Civil Hospital Karachi to open the Financial Bids for the Contract of Cleanliness / Janitorial Services at Civil Hospital Karachi.

The following Officers have attended the meeting:

S.NO	NAME OF OFFICER(s)	SIGNATURE
1	<i>Dr. Abdul Qadir Siddiqui</i> Addl. Medical Superintendent (General), Civil Hospital Karachi	
2	ZARNAZ WAHID Professor of Dermatology - V, Dow University of Health Sciences - Karachi	<i>Zarnaz-wahid</i>
3	<i>DR. NAZIA HAKEEM</i> Assistant Professor of Gynae & Obstetric Unit-III, Dow University of Health Sciences, Karachi	
4	Additional Medical Superintendent (HWMS), Civil Hospital Karachi	
5	<i>Shahid Ali</i> Accounts Officer, Civil Hospital, Karachi	

**Dated: - 22.09.2016**

Sealed tenders were invited as per Clause 46(2) of SPPRA Rules – 2010 (Amended 2013/2014) through the publication of Tender Notice in prominent News Papers i.e. The Daily DAWN, The Daily JANG & The Daily KAWISH dated 05-09-2016 and other News Papers and hoisted on SPPRA website vide S. No. 29880 for the **Contract of Cleanliness / Janitorial Services at Civil Hospital, Karachi.**

Financial Bids opened on 22-09-2016 at 12.15 pm. in the Committee Room, Civil Hospital Karachi before the Procurement Committee of this Hospital.

The following firms have participated in the competition, the representatives who were present at the time of opening tender their signatures were taken as a token of presence.

S. No.	NAME OF FIRMS	SIGNATURE & CELL # OF REPRESENTATIVES
1	M/s. Al – Basit Enterprises	M. N. Rehmani Lu, 0333-8483702
2	M/s. Master Multi – Tech	Amir Khan 0340-7380714
3	M/s. House Keeper	M. AMJAD @mjad 0312-2284839

 M/s.  
M/s. 

Zameer-wahid

