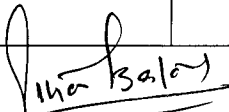



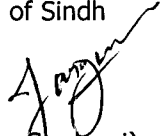
Bid Evaluation Report

01.	Name of Procuring Agency:	Reforms Wing & Special Cell, Board of Revenue, Sindh
02.	Tender Reference No:	INF-KRY-2534/15, Dated: 05-07-2015
03.	Tender Description/Name of work/ item:	"Consultancy Services for Supervision and Third Party Audit of Specialized Assignment of Conversion of Archival Data of Registered Deeds Stored in Microfilming Rolls into Multipage Indexed Pdf Files for Document Management" for the Project of Automation of Stamps & Registration, 21 Districts Extension to All Districts In Sindh
04.	Method of Procurement:	Quality and Cost Based Selection Method (QCBS)
05.	Tender Published:	Daily Dawn, Jang dated 5 th July 2015 SPPRA Website at Sr. No. 24733
06.	Total Bid documents Sold;	02 (Two)
07.	Total Bids Received:	02 (Two)
08.	Technical Bid Opening date:	13-08-2015
09.	No. of Bid technically qualified:	02 (Two)
10.	Bid(s) Rejected:	None
11.	Financial Bid Opening date:	09-09-2015
12.	Bid Evaluation Report:	


S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6
1.	M/s. Commtel, Software Channel, AA Tabab & Weblink JV	Rs. 113,466,132/-	1 st	Higher	The Committee found the bid of the firm as best evaluated bid under QCBS Method of SPP Rules.	The Committee recommended the bid for award of work, and further agreed that the availability/allocation of sufficient funds to meet the cost of above assignment would be ensured by Procuring Agency by taking up the matter with the competent forum.
2	M/s. ITBS & JS JV	Rs. 119,512,600 /-	2 nd	Higher	Although technically qualified, the consolidated score of the firm evaluated under the QCBS method was below M/s. Commtel, Software Channel, AA Tabab & Weblink JV due to low technical score and higher financial bid.	Declared unsuccessful.


(Athar Hussain Baloch)
Deputy Director IT,
IS&T Department,
Govt. of Sindh


(Moazzam Murree)
Deputy Secretary (Dev-I),
Finance Deptt. Govt. of Sindh/Member


(Farzana Shahani)
Chief (S&T),
P&D Department,
Government of Sindh /Member


(Zulfiqar Ali Nizamani)
Project Director - ASR,
Reforms Wing & Special Cell,
Board of Revenue, Sindh/Member


(Zulfiqar Ali Shah)
Member (R&S)
Board of Revenue, Sindh/
Chairman Procurement Committee

REFORMS WING & SPECIAL CELL, BOARD OF REVENUE SINDH
EXTRACT OF REVISED PROCUREMENT PLAN

ADP SCHEME NAMEDLY "AUTOMATION OF STAMPS & REGISTRATION"
 FOR THE FINANCIAL YEAR 2015-2016

S. No.	Description of Procurement	Quantity (Where applicable)	Estimated Unit Cost (Where applicable) (Millions)	Funds allocated (Million)	Source of Funds (ADPs Non ADPs)	Proposed Procurement Method	Timing of Procurements				Remarks
							1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
01	"CONSULTANCY SERVICES FOR SUPERVISION AND THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT"	-			ADP	Quality and Cost Based Method for Selection of Consultancy Services				2015-16	Rule 72

-/Sd
 Member R&S
 Board of Revenue, Sindh

CC:-

- The Sindh Public Procurement Regulatory Authority, Govt. of Sindh, Karachi



PROJECT MANAGEMENT UNIT
BOARD OF REVENUE SINDH

SUBJECT: MINUTES OF MEETING OF THE CONSULTANT SELECTION COMMITTEE HELD ON 09-09-2015 FOR PROCUREMENT OF "CONSULTANCY SERVICES FOR SUPERVISION AND THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT" FOR THE PROJECT OF AUTOMATION OF STAMPS & REGISTRATION, 21 DISTRICTS EXTENSION TO ALL DISTRICTS IN SINDH

A meeting of the Consultant Selection Committee constituted for procurement of the subject Consultancy Services under SPP Rules 2010 was held in Committee Room of the Project Management Unit established under the Reforms Wing & Special Cell, Board of Revenue Sindh at 3.00 p.m on 09-09-2015. The Member R&S chaired the meeting which was attended by other members of the Committee and representatives of the participating firms as per list attached as **Annexure-"A"**

Following agenda items were discussed in detail and decisions thereupon were taken as under:

AGENDA ITEM NO. I: OPENING OF FINANCIAL BIDS AND EVALUATION OF PROPOSALS UNDER THE QCBS METHOD

As per decision of the Consultant Selection Committee taken in its last meeting held on 02-09-2015, intimation of the technical qualification and schedule of opening of financial proposals was made to the bidders through office letter No.PMU/BOR/2015/3366, dated: 04-09-2015. The sealed financial proposals of the technically qualified firms were accordingly placed before the Committee for opening in alphabetical order by the Committee in presence of their representatives of firms.

The financial bids as well as the bid securities furnished by the respective bidders were read out aloud. Compliance of financial proposals was assessed and comparison of bid securities to verify the bid validity thereof was made. The same are listed here under:

Name of firm	Price Quoted	Amount of Bid Security deposited
M/s. Commtel, Software Channel, AA Tabab & Weblink JV	Rs. 113,466,132/-	Rs.2,300,000/-
M/s. ITBS & JS JV	Rs.119,512,600 /-	Rs. 2,500,000/-

The Committee thereafter evaluated the combined scores of technical and financial bids of each bidder for assessment of respective bids under the QCBS method prescribed under the RFP by assigning the predefined weightage and formula of evaluation as shown here under:

$$Score_i = \left(\frac{Cost_{lowest}}{Cost_i} \right) \times 20\% + \left(\frac{Technical_Score_i}{Technical_Score_{highest}} \right) \times 80\%$$

$$Score_i = \left(\frac{113,466,132_{lowest}}{113,466,132} \right) \times 20\% + \left(\frac{800}{800_{highest}} \right) \times 80\%$$
$$= 20 + 80 = 100\%$$

**Evaluation of proposals of
M/s. ITBS & JS JV**

$$Score_i = \left(\frac{113,466,132_{lowest}}{119,512,600} \right) \times 20\% + \left(\frac{715_i}{800_{highest}} \right) \times 80\%$$
$$= 18.98 + 71.5 = 90.48\%$$

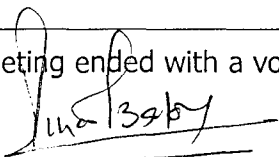
On basis of evaluation as above the bid of M/S **M/s. Commtel, Software Channel, AA Tabab & Weblink JV** secured 100% marks and was declared best evaluated bid as compared to the bid of **M/S ITBS** which could secure 90.48% marks under the QCBS method.


Decision

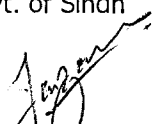
The Committee decided to recommend the award of contract for the Tender for "Consultancy Services For Supervision And Third Party Audit Of Specialized Assignment Of Conversion Of Archival Data Of Registered Deeds Stored In Microfilming Rolls Into Multipage Indexed Pdf Files For Document Management" in favour of **M/s. Commtel, Software Channel, AA Tabab & Weblink JV** against its bid at price of Rs.113,466,132 /- (Rupees One Hundred and Thirteen Million, Four Hundred and Sixty Six Thousand, One Hundred and Thirty Two Only) for the whole package as mentioned in schedule of Requirements of RFP under QCBS method of SPP Rules 2010.


The Committee further agreed that the availability/allocation of sufficient funds to meet the cost of above assignment would be ensured by Procuring Agency by taking up the matter with the competent forum.

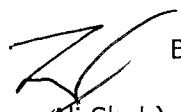
Meeting ended with a vote of thanks to and from the chair.


(Athar Hussain Baloch)
Deputy Director IT,
IS&T Department,
Govt. of Sindh


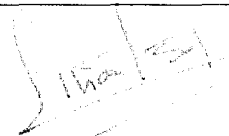


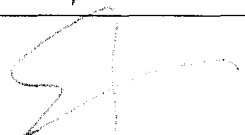
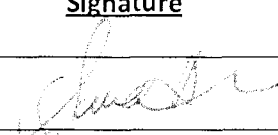


(Moazzam Murree)
Deputy Secretary (Dev-I),
Finance Deptt. Govt. of Sindh/Member


(Farzana) Shahani
Chief (S&T),
P&D Department,
Government of Sindh /Member


(Zulfiqar Ali Nizamani)
Project Director - ASR,
Reforms Wing & Special Cell,
Board of Revenue, Sindh/Member


(Zulfiqar Ali Shah)
Member (R&S)
Board of Revenue, Sindh/
Chairman Procurement Committee

MEETING OF CONSULTANT SELECTION COMMITTEE
 FOR OPENING OF FINANCIAL PROPOSALS OF TECHNICALLY QUALIFIED FIRMS FOR THE TENDER NAMELY
 "CONSULTANCY SERVICES FOR SUPERVISION AND THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF
 CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO
 MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT" FOR THE PROJECT OF AUTOMATION
 OF STAMPS & REGISTRATION, 21 DISTRICTS EXTENSION TO ALL DISTRICTS IN SINDH
HELD ON 09-09-2015 @ 03:00 PM

<u>S.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Signature</u>
PROCUREMENT COMMITTEE			
1	Zulfiqar Ali Shah	Member R&S, BOR	<u>In-Chair</u>
2	Zulfiqar Ali Nizamani	Project Director ASR, BOR	
3	Athar Hussain Baloch	Deputy Director IT, IS&T Department, Govt. of Sindh	
4	Farzana Shahani	Chief S&T, Planning & Development Department, Govt. of Sindh	
5	Ejaz Ahmed Memon	Section Officer (Dev-VI) P&D Department, Govt. of Sindh	
6	<u>Moazzam Murree</u>	Deputy Secretary (Dev-II), Finance Department, Govt. of Sindh	
<u>S.No.</u>	<u>Name of Representative</u>	<u>Name of Firm</u>	<u>Signature</u>
	Saad Aram	COMTEC	
	Noman	ITBS	



PROJECT MANAGEMENT UNIT
BOARD OF REVENUE SINDH

SUBJECT: MINUTES OF MEETING OF THE CONSULTANT SELECTION COMMITTEE HELD ON 02-09-2015 FOR PROCUREMENT OF "CONSULTANCY SERVICES FOR SUPERVISION AND THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT" FOR THE PROJECT OF AUTOMATION OF STAMPS & REGISTRATION, EXTENSION TO ALL DISTRICTS OF SINDH PROVINCE"

A meeting of the Consultant Selection Committee constituted for procurement of the subject Consultancy Services under SPP Rules 2010 was held in Committee Room of the Project Management Unit established under the Reforms Wing & Special Cell, Board of Revenue Sindh at 02.30 p.m on 02-09-2015. The Member R&S chaired the meeting which was attended by other members of the Committee and representatives of the participating firms as per list attached as **Annexure-"A"**

Following agenda items were discussed in detail and decisions thereupon were taken as under:

AGENDA ITEM NO. 01: CONFIRMATION OF MINUTES OF MEETING DATED: 13-08-2015

The Committee members confirmed and unanimously approved the minutes and decisions of the meeting held on 13-08-2015.

AGENDA ITEM NO. 02: FINALIZATION OF EVALUATION OF TECHNICAL PROPOSALS

Pursuant upon decision of the Consultant Selection Committee taken in its meeting held on 13-08-2015, a detailed evaluation of the technical proposals was carried out by members of the Technical Sub-Committee notified vide dated: 1st April 2015. A consolidated evaluation sheet furnished by the Technical Sub-Committee was placed before the Consultant Selection Committee to facilitate all members in individual assessment of the technical proposals. The same is attached as "**Annexure-B**".

The participating firms were thereafter invited for power point presentations on their proposals to demonstrate their methodology for evaluation of its soundness and innovativeness and also to demonstrate their understanding of the assignment for assessment of their technical capability in the respective areas. The Committee Members as well as the Chairman of the Committee thereafter finalized their individual evaluation sheets on technical proposals of the bidders and signed the same as at "**Annexure-C**". The consolidated sheet of Technical Evaluation by all Members and the Chairman of the Consultant Selection Committee is placed as under:

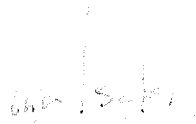
Sr. No.	Name of the bidder	Technical Marks
01	M/s. Commtel, Software Channel, AA Tabab & Weblink JV	800
02	M/s. ITBS & JS JV	715


Decision over findings of Technical Assessment of the Bids


The Consultant Selection Committee declared technical proposals of both the bidders as responsive and technically compliant. Furthermore on basis of consolidated assessment of marks, both the firms secured higher marks as compared to the qualifying marks and were therefore declared successful for participation in the bidding process and evaluation of their financial proposals.


The Committee further decided to open the financial proposals of firms in its next meeting at 3:00 PM on Wednesday 9th September 2015 for further decision of award of work.


Meeting ended with a vote of thanks to and from the chair.


(Athar Hussain Baloch)
Deputy Director IT,
IS&T Department,
Govt. of Sindh


(Zulfiqar Ali Nizamani)
Project Director PMU
Board of Revenue, Sindh


(Moazzam Murree)
Deputy Secretary (Dev-II), Finance Department
Government of Sindh


(Farzana Shahani)
Chief S&T,
P&D Department,
Government of Sindh



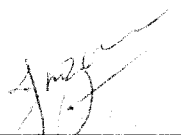


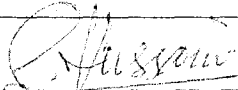
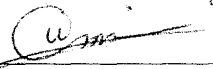

(Zulfiqar Ali Shah)
Member R&S
Board of Revenue, Sindh

MEETING OF CONSULTANT SELECTION COMMITTEE

FOR FINALIZATION OF EVALUATION OF TECHNICAL PROPOSALS AND OPENING OF FINANCIAL PROPOSALS OF TECHNICALLY QUALIFIED FIRMS FOR THE TENDER NAMEDLY

"CONSULTANCY SERVICES FOR SUPERVISION AND THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT" FOR THE PROJECT OF AUTOMATION OF STAMPS & REGISTRATION, 21 DISTRICTS EXTENSION TO ALL DISTRICTS IN SINDH

HELD ON 02-09-2015 @ 02:30 PM

<u>S.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Signature</u>
PROCUREMENT COMMITTEE			
1	Zulfiqar Ali Shah	Member R&S, BOR	<u>In-Chair</u>
2	Zulfiqar Ali Nizamani	Project Director ASR, BOR	
3	Athar Hussain Baloch	Deputy Director IT, IS&T Department, Govt. of Sindh	
4	Farzana Shahani	Chief S&T, Planning & Development Department, Govt. of Sindh	
5	Ejaz Ahmed Memon	Section Officer (Dev-VI) Procurement Department, Govt. of Sindh	
6	<u>Moazzam Murree</u>	Deputy Secretary (Dev-II), Finance Department, Govt. of Sindh	
<u>S.No.</u>	<u>Name of Representative</u>	<u>Name of Firm</u>	<u>Signature</u>
	Sabakat	Com Tel	
	Syed Umair Anwar	Infotek Business Solution	

**ULTANCY SERVICES FOR SUPERVISION AND THE PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF
CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT
MANAGEMENT" FOR THE PROJECT OF AUTOMATION OF STAMPS & REGISTRATION, 21 DISTRICTS EXTENSION TO ALL DISTRICTS IN SINDH "**

Technical Bids which score at least 70% marks overall would be considered as responsive bid.

S#	Points	Criteria	M/s. Commtel, Software Channel, AA * Tabab & Weblink JV	M/s. ITBS & JBS JV
A1	50	ORGANIZATIONAL CAPABILITY (200) YEARS IN IT BUSINESS Number of years in IT / IT audit Business (5 point for each year, no marks will be awarded for less than 5 years, max. marks 50)	50	
A2	100	FULL TIME TECHNICAL STAFF Bidder having following number of full time technical staff on it payroll for at least 1 year holding following qualifications: a) Project Management Professional: 1 = 20 marks b) CISA certified: 1 = 20 marks c) Certified Database Manager: 2 = 20 marks d) Certified Software Engineer: 2 = 20 marks e) Certified Conversion Experts: 2 = 20 marks (Marks will be awarded proportionately to the max. of marks mentioned against each category)	80	
A3	50	ANNUAL TURNOVER IN IT / IT AUDIT PROJECTS DURING LAST 3 YEARS Bidder having average annual turnover in IT Projects during last 3 years (a) Rs. 100 Million or more - 50 Marks (b) Rs. 50 Million or more - 25 Marks (No marks will be awarded for less than 50 Million, max. marks 50)	50	
B1	150	RELEVANT EXPERIENCE (300) EXPERIENCE OF THE BIDDERS IN LARGE SCALE INDEXING / DATA ENTRY Experience of the bidder in scale indexing / data entry [each project should not be less than 50,000 records] (50 marks for each project to the max. of 150)	150	150
B2	150	EXPERIENCE OF THE BIDDER IN SOFTWARE DEVELOPMENT (50 marks for each project to the max. of 150)	150	150

			M/s.	M. JB
C1	200	<p>Specialization (200) Professionals / Technical team Project Management (PMP): 1 = 20 marks CISA certified: 1 = 20 CASQ / CSQA / CMSQ or equivalent: 2 : 30 Experienced Professionals for QA: 5 = 50 marks Experienced Professionals for conversion of documents: 2 = 20 marks Certified Professionals for database: 2 = 20 marks Domain expert of Registration of Deeds: 2 = 40 marks (Marks will be awarded proportionately to the max. of marks mentioned against each category)</p>	80	
D1	50	<p>PROPOSED METHODOLOGY (100) Innovativeness Methodology for review and audit through written material in bidding document</p>	50	50
D2	50	<p>Soundness Bidder should demonstrate its proficiency in IT related audits through written material in bidding document and at the time of presentation</p>	25	25
E1	50	<p>Quality Management (100) ISO 9001:2008 or equivalent Bidders shall attach relevant certification(s)</p>	100	100
F1	100	<p>Understanding of Assignment (100) Bidder should demonstrate its understanding related to this assignment through written material in bidding document and at the time of presentation</p>	50	50
	1000	Total Marks Obtained		
	700	Passing Marks	785	745
			700	700

Asif
 System Manager
 LARMIS, PMU

[Signature]
 Network Administrator, PMU
 LARMIS, PMU

[Signature]
 Assistant Director (P/CM)
 LARMIS, PMU

[Signature]
 Deputy-Director (F&A),
 ASR, PMU

Deputy Director IT,
 LARMIS, PMU

**TECHNICAL EVALUATION REPORT BY INDIVIDUAL MEMBERS OF CONSULTANT SELECTION COMMITTEE IN ITS MEETING HELD ON 31-08-2015
IN RESPECT OF TENDER NO. 15/2015 FOR "ELY" CONSULTANCY SERVICES FOR SUPERVISION OF THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF
CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT
MANAGEMENT" FOR THE PROJECT OF AUTOMATION OF STAMPS & REGISTRATION, 21 DISTRICTS EXTENSION TO ALL DISTRICTS IN SINDH "**

Technical Bids which score at least 70% marks overall would be considered as responsive bid.

S#	Points	Criteria	M/s. Commtel, Software Channel, AA Tabab & Weblink JV	M/s. ITBS & JBS JV
A1	50	ORGANIZATIONAL CAPABILITY (200) YEARS IN IT BUSINESS Number of years in IT / IT audit Business (5 point for each year, no marks will be awarded for less than 5 years, max. marks 50)	50	50
A2	100	FULL TIME TECHNICAL STAFF Bidder having following number of full time technical staff on it payroll for at least 1 year holding following qualifications: a) Project Management Professional: 1 = 20 marks b) CISA certified: 1 = 20 marks c) Certified Database Manager: 2 = 20 marks d) Certified Software Engineer: 2 = 20 marks e) Certified Conversion Experts: 2 = 20 marks (Marks will be awarded proportionately to the max. of marks mentioned against each category)	80	60
A3	50	ANNUAL TURNOVER IN IT / IT AUDIT PROJECTS DURING LAST 3 YEARS Bidder having average annual turnover in IT Projects during last 3 years (a) Rs. 100 Million or more - 50 Marks (b) Rs. 50 Million or more - 25 Marks (No marks will be awarded for less than 50 Million, max. marks 50)	50	50
B1	150	RELEVANT EXPERIENCE (300) EXPERIENCE OF THE BIDDERS IN LARGE SCALE INDEXING / DATA ENTRY Experience of the bidder in scale indexing / data entry [each project should not be less than 50,000 records] (50 marks for each project to the max. of 150)	150	150
B2	150	EXPERIENCE OF THE BIDDER IN SOFTWARE DEVELOPMENT (50 marks for each project to the max. of 150)	150	150

IN RESPECT OF TENDER FOR "INDIVIDUAL MEMBERS OF CONSULTANT SELECTION COMMITTEE IN ITS MEETING HELD ON 31-08-2015
CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT
MANAGEMENT" FOR THE PROJECT OF AUTOMATION OF STAMPS & REGISTRATION, 21 DISTRICTS EXTENSION TO ALL DISTRICTS IN SINDH "

Technical bids which score at least 70% marks overall would be considered as responsive bid.

S#	Points	Criteria	M/s.	M/s. ITBS & JBS JV
A1	50	<u>ORGANIZATIONAL CAPABILITY (200)</u> <u>YEARS IN IT BUSINESS</u> Number of years in IT / IT audit Business (5 point for each year, no marks will be awarded for less than 5 years, max. marks 50)	Commstel, Software Channel, AA Tabab & Weblink JV	50
A2	100	<u>FULL TIME TECHNICAL STAFF</u> Bidder having following number of full time technical staff on it payroll for at least 1 year holding following qualifications: a) Project Management Professional: 1 = 20 marks b) CISA certified: 1 = 20 marks c) Certified Database Manager: 2 = 20 marks d) Certified Software Engineer: 2 = 20 marks e) Certified Conversion Experts: 2 = 20 marks (Marks will be awarded proportionately to the max. of marks mentioned against each category)	80	60
A3	50	<u>ANNUAL TURNOVER IN IT / IT AUDIT PROJECTS DURING LAST 3 YEARS</u> Bidder having average annual turnover in IT Projects during last 3 years (a) Rs. 100 Million or more - 50 Marks (b) Rs. 50 Million or more - 25 Marks (No marks will be awarded for less than 50 Million, max. marks 50)	50	50
B1	150	<u>RELEVANT EXPERIENCE (300)</u> <u>EXPERIENCE OF THE BIDDERS IN LARGE SCALE INDEXING / DATA ENTRY</u> Experience of the bidder in scale indexing / data entry [each project should not be less than 50,000 records] (50 marks for each project to the max. of 150)	150	150
B2	150	<u>EXPERIENCE OF THE BIDDER IN SOFTWARE DEVELOPMENT</u> (50 marks for each project to the max. of 150)	150	150

BY INDIVIDUAL MEMBERS OF CONSULTANT SELECTION COMMITTEE IN ITS MEETING HELD ON 02-06-2015
IN RESPECT OF TENDER NO. "ELY "CONSULTANCY SERVICES FOR SUPERVISION" THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF
CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING "JILLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT
MANAGEMENT" FOR THE PROJECT OF AUTOMATION OF STAMPS & REGISTRATION, 21 DISTRICTS EXTENSION TO ALL DISTRICTS IN SINDH "

Technical Bids which score at least 70% marks overall would be considered as responsive bid.

S#	Points	Criteria	M/s. Commtel, Software Channel, AA Tabab & Weblink JV	M/s. ITBS & JBS JV
A1	50	ORGANIZATIONAL CAPABILITY (200) YEARS IN IT BUSINESS Number of years in IT / IT audit Business (5 point for each year, no marks will be awarded for less than 5 years, max. marks 50)	50	50
A2	100	FULL TIME TECHNICAL STAFF Bidder having following number of full time technical staff on it payroll for at least 1 year holding following qualifications: a) Project Management Professional: 1 = 20 marks b) CISA certified: 1 = 20 marks c) Certified Database Manager: 2 = 20 marks d) Certified Software Engineer: 2 = 20 marks e) Certified Conversion Experts: 2 = 20 marks (Marks will be awarded proportionately to the max. of marks mentioned against each category)	80	60
A3	50	ANNUAL TURNOVER IN IT / IT AUDIT PROJECTS DURING LAST 3 YEARS Bidder having average annual turnover in IT Projects during last 3 years (a) Rs. 100 Million or more - 50 Marks (b) Rs. 50 Million or more - 25 Marks (No marks will be awarded for less than 50 Million, max. marks 50)	50	50
B1	150	RELEVANT EXPERIENCE (300) EXPERIENCE OF THE BIDDERS IN LARGE SCALE INDEXING / DATA ENTRY Experience of the bidder in scale indexing / data entry [each project should not be less than 50,000 records] (50 marks for each project to the max. of 150)	150	150
B2	150	EXPERIENCE OF THE BIDDER IN SOFTWARE DEVELOPMENT (50 marks for each project to the max. of 150)	150	150

TECHNICAL EVALUATION REPORT BY INDIVIDUAL MEMBERS OF CONSULTANT SELECTION COMMITTEE IN ITS MEETING HELD ON 31-08-2015
IN RESPECT OF TENDER NO. 11/2015 "CONSULTANCY SERVICES FOR SUPERVISION * THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF
CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT
MANAGEMENT" FOR THE PROJECT OF AUTOMATION OF STAMPS & REGISTRATION, 21 DISTRICTS EXTENSION TO ALL DISTRICTS IN SINDH "

Technical Bids which score at least 70% marks overall would be considered as responsive bid.

S#	Points	Criteria	M/s. CommteI, Software Channel, AA Tabab & Weblink JV	M/s. ITBS & JBS JV
A1	50	<u>ORGANIZATIONAL CAPABILITY (200)</u> <u>YEARS IN IT BUSINESS</u> Number of years in IT / IT audit Business (5 point for each year, no marks will be awarded for less than 5 years, max. marks 50)	50	50
A2	100	<u>FULL TIME TECHNICAL STAFF</u> Bidder having following number of full time technical staff on it payroll for at least 1 year holding following qualifications: a) Project Management Professional: 1 = 20 marks b) CISA certified: 1 = 20 marks c) Certified Database Manager: 2 = 20 marks d) Certified Software Engineer: 2 = 20 marks e) Certified Conversion Experts: 2 = 20 marks (Marks will be awarded proportionately to the max. of marks mentioned against each category)	80	60
A3	50	<u>ANNUAL TURNOVER IN IT / IT AUDIT PROJECTS DURING LAST 3 YEARS</u> Bidder having average annual turnover in IT Projects during last 3 years (a) Rs. 100 Million or more - 50 Marks (b) Rs. 50 Million or more - 25 Marks (No marks will be awarded for less than 50 Million, max. marks 50)	50	50
B1	150	<u>RELEVANT EXPERIENCE (300)</u> <u>EXPERIENCE OF THE BIDDERS IN LARGE SCALE INDEXING / DATA ENTRY</u> Experience of the bidder in scale indexing / data entry [each project should not be less than 50,000 records] (50 marks for each project to the max. of 150)	150	150
B2	150	<u>EXPERIENCE OF THE BIDDER IN SOFTWARE DEVELOPMENT</u> (50 marks for each project to the max. of 150)	150	150

TECHNICAL EVALUATION REPORT BY INDIVIDUAL MEMBERS OF CONSULTANT SELECTION COMMITTEE IN ITS MEETING HELD ON 31-08-2015 IN RESPECT OF TENDER NO. "ELY "CONSULTANCY SERVICES FOR SUPERVISION," THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT" FOR THE PROJECT OF AUTOMATION OF STAMPS & REGISTRATION, 21 DISTRICTS EXTENSION TO ALL DISTRICTS IN SINDH "

Technical Bids which score at least 70% marks overall would be considered as responsive bid.

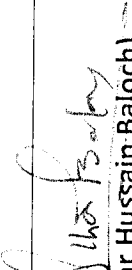
S#	Points	Criteria	M/s. Commtel, Software Channel, AA Tabab & Weblink JV	M/s. ITBS & JBS JV
A1	50	ORGANIZATIONAL CAPABILITY (200) YEARS IN IT BUSINESS Number of years in IT / IT audit Business (5 point for each year, no marks will be awarded for less than 5 years, max. marks 50)	50	50
A2	100	FULL TIME TECHNICAL STAFF Bidder having following number of full time technical staff on it payroll for at least 1 year holding following qualifications: a) Project Management Professional: 1 = 20 marks b) CISA certified: 1 = 20 marks c) Certified Database Manager: 2 = 20 marks d) Certified Software Engineer: 2 = 20 marks e) Certified Conversion Experts: 2 = 20 marks (Marks will be awarded proportionately to the max. of marks mentioned against each category)	80	60
A3	50	ANNUAL TURNOVER IN IT / IT AUDIT PROJECTS DURING LAST 3 YEARS Bidder having average annual turnover in IT Projects during last 3 years (a) Rs. 100 Million or more - 50 Marks (b) Rs. 50 Million or more - 25 Marks (No marks will be awarded for less than 50 Million, max. marks 50)	50	50
B1	150	RELEVANT EXPERIENCE (300) EXPERIENCE OF THE BIDDERS IN LARGE SCALE INDEXING / DATA ENTRY Experience of the bidder in scale indexing / data entry [each project should not be less than 50,000 records] (50 marks for each project to the max. of 150)	150	150
B2	150	EXPERIENCE OF THE BIDDER IN SOFTWARE DEVELOPMENT (50 marks for each project to the max. of 150)	150	150

IN ITS MEETING HELD ON 02-09-2015

IN RESPECT OF TENDER NAMEDLY "CONSULTANCY SERVICES FOR SUPERVISION AND THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT" FOR THE PROJECT OF AUTOMATION OF STAMPS & REGISTRATION, 21 DISTRICTS EXTENSION TO ALL DISTRICTS IN SINDH "

Technical Bids which score at least 70% marks overall would be considered as responsive bid.

S#	MEMBERS OF CONSULTANT SELECTION COMMITTEE	M/s. Commtel, Software Channel, AA Tabab & Weblink JV	M/s. ITBS & JBS JV
01	Mr. Zulfiqar Ali Shah, Chairman CSC	810	735
02	Mr. Zulfiqar Ali Nizamani, Member/Secretary CSC	805	700
03	Mr. Athar Hussain Baloch, Deputy Director IT, IS&T Department, Govt. of Sindh	805	710
04	Mrs. Farzana Shahani, Chief S&T, P&D Department, Govt. of Sindh	780	700
05	Mr. Moazzam Murree Deputy Secretary (DEV-I), Finance Department, Govt. of Sindh	800	730
	<u>Total Marks Obtained</u>	4000	3575
	<u>AVERAGE CONSOLIDATED MARKS OBTAINED</u>	800	715


(Athar Hussain Baloch)


Deputy Director IT
IS&T Department,
Govt. of Sindh


(Moazzam Marri)

DS-Dev-I, Finance Department
Government of Sindh


(Zulfiqar Ali Shah)

Member R&S
Board of Revenue, Sindh/Chairman


(Zulfiqar Ali Nizamani)

Project Director ASR
Board of Revenue, Sindh

(Farzana Shahani)

Chief Science & Technology,
P&D Department, Government of Sindh



SUBJECT: MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON 13-08-2015 FOR "CONSULTANCY SERVICES FOR SUPERVISION AND THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT" FOR THE PROJECT OF AUTOMATION OF STAMPS & REGISTRATION IN ALL DISTRICTS OF SINDH PROVINCE

A meeting of Consultant Selection Committee was held in the Committee Room of PMU under the Chairmanship of Member R&S at 02:30 PM on 13-08-2015 for procurement of the subject Consultancy Services under SPP Rules 2010. List of participants is attached at **Annexure-"A"**

Following agenda items were discussed in detail and decisions thereupon were taken as under:

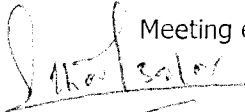
AGENDA ITEM NO. 01: OPENING OF TECHNICAL PROPOSALS

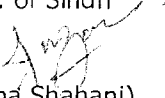
The NIT was published in leading newspapers on 5TH July 2015 vide INF KRY No. 2534/15 through which bids were invited under Quality and Cost Based Method of SPP Rules 2010. The last date for submission of bids was specified as 13th August 2015 till 2:00 PM and bidding document and NIT was published on the website of SPPRA & Procuring Agency. Upto the submission time, only two firms purchased the bidding documents and submitted their bids in the prescribed format upto the closing date & time. The technical proposals were placed before the Consultant Selection Committee for opening today in presence of bidders.


Decision: The Committee opened the technical proposals of the participating bidders namely (1) M/s. Commtel, Software Channel, AA Tabab & Weblink JV and (2) M/s. ITBS & JBS JV in presence of bidders and assigned detailed evaluation of the same to the technical sub-committee of PMU to facilitate the CSC in individual assessment of the technical proposals.

The Committee further decided to conduct presentation on the technical proposal at 02:30 PM on 2nd September 2015 to be followed by finalization of technical evaluation of proposals and opening of financial bids of qualified bidders. Representatives of bidding firms present in the meeting were also informed accordingly.

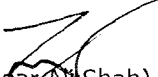
Meeting ended with a vote of thanks to and from the chair.


(Athar Hussain-Baloch)
Project Director, IT Department,
Govt. of Sindh


(Farzana Shahani)
Chief (S&T),
P&D Department,
Government of Sindh /Member

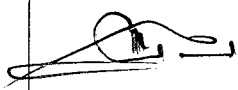
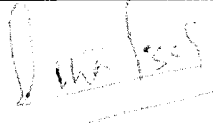
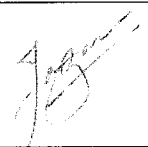


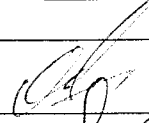


(Moazzam Murree)
Deputy Secretary (DEV-I),
Finance Deptt. Govt. of Sindh/Member


(Zulfiqar Ali Nizamani)
Project Director - ASR,
Reforms Wing & Special Cell,
Board of Revenue, Sindh/Member


(Zulfiqar Ali Shah)
Member (R&S)
Board of Revenue, Sindh/Chairman Procurement Committee

LIST OF PARTICIPANTS

MEETING OF CONSULTANT SELECTION COMMITTEE
 FOR OPENING OF TECHNICAL PROPOSALS OF FIRMS FOR THE TENDER NAMEDLY
 "CONSULTANCY SERVICES FOR SUPERVISION AND THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF
 CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO
 MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT" FOR THE PROJECT OF AUTOMATION
 OF STAMPS & REGISTRATION, 21 DISTRICTS EXTENSION TO ALL DISTRICTS IN SINDH
 HELD ON 13-08-2015 @ 02:30 PM

<u>S.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Signature</u>
PROCUREMENT COMMITTEE			
1	Zulfiqar Ali Shah	Member R&S, BOR	<u>In-Chair</u>
2	Zulfiqar Ali Nizamani	Project Director ASR, BOR	
3	Athar Hussain Baloch	Deputy Director IT, IS&T Department, Govt. of Sindh	
4	Farzana Shahani	Chief S&T, Planning & Development Department, Govt. of Sindh	
5	Ejaz Ahmed Memon	Section Officer (Dev-VI) P&D Department, Govt. of Sindh	
6	<u>Moazzam Murree</u>	Deputy Secretary (Dev-II), Finance Department, Govt. of Sindh	
<u>S.No.</u>	<u>Name of Representative</u>	<u>Name of Firm</u>	<u>Signature</u>
1	Timour	Infotek	
2	Saad Ali	AAA TARIQ	



NOTIFICATION

Karachi, dated the 29 December, 2011

No.01-15-10-BOR/46 : In supersession of earlier notification of the Board of Revenue Sindh issued vide No: 05/10/BOR/219/2010 dated: 13-05-2010 **Complaint Redressal Committee** with the following composition is hereby constituted under **Rule 31 of the Sindh Public Procurement Rules, 2010** to address complaints, if any, in respect of procurement processes under the Schemes of Land Administration and Revenue Management Information System (LARMIS), Geo-database Information System (GIS) and Preservation of Land Records & Revamping of Survey & Settlement Directorate projects being executed by the PMU, R&S Wing Board of Revenue Sindh:

- | | |
|--|----------|
| 1. Senior Member, Board of Revenue Sindh | Chairman |
| 2. Representative of Accountant General, Sindh | Member |
| 3. An independent Professional from relevant field
i.e. IT/ Law/ Industries | Member |

TERMS OF REFERENCES

1. To determine whether there exists any inconsistency in the procurement process with SPPR Rules, 2010 and regulations;
2. To determine whether any unauthorized act or decision made by the Consultant Selection Committee;
3. To reverse any decision of the Consultant Selection Committee or substitute its own decision for such a decision;
4. The Complaint Redressal Committee shall announce its decision within seven (07) days w.e.f. date of reference to the Committee.

SECRETARY TO GOVERNMENT OF SINDH **REVENUE DEPARTMENT**

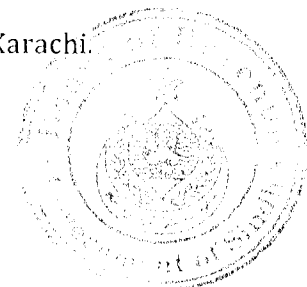
C.C. to:-

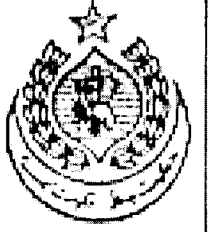
- The Accountant General Sindh, with a request to nominate a representative for the Committee;
- The Member R&S, Board of Revenue, Sindh;
- ✓ The Secretary, Board of Revenue, Sindh;
- _____ (Independent professional from relevant field).

MEMBER (R&S)
BOARD OF REVENUE SINDH

Copy for information to:

- PS to Honourable Minister for Revenue & Relief, Sindh, Karachi.
- PS to Senior Member, Board of Revenue Sindh, Karachi





بورڈ آف ریونیو سندھ پروجیکٹ مینجمنٹ یونٹ

نمبر 10-PMU/BOR/2015-16

تصیحیح

ملاحظہ کیجئے: NIT نمبر INF-KRY.No.2534/15 بتاریخ 05-07-2015

بشمول NIT نمبر INF-KRY.No.2534/15 مورخہ 05-07-2015 بعنوان "کنسلٹنسی سروسز برائے سپرویزن باجٹ مائیکرو فلنگ رولز کی صورت میں ذخیرہ ملہورڈ سٹریڈ ڈیزز کی ملٹی پیج انڈیکس پی ڈی ایف فائز میں منتقلی برائے ڈاکیومنٹ مینجمنٹ" برائے پروجیکٹ باجٹ صوبہ سندھ کے تمام اضلاع میں اسٹاپس اور رجسٹریشن کی آنومیشن، شائع شدہ روزنامہ ڈان کے حوالے سے پیشکشیں منی ڈان کی تاریخ میں ایس پی پی رولز 2010 کے رول (1) 22 کے تحت 13 اگست 2015 سے پہر 2:00 بجے تک جمع کرنا جاتی ہے۔ جمع کرائی گئی پیشکشوں کی ٹیکنیکل پروپوزلز کنسلٹنٹ سلیکشن کمیٹی اسی روز سے پہر 2:30 بجے PMU کے چینی روم میں کھولے گی۔ دیگر شرائط و ضوابط میں کوئی تبدیلی نہیں کی گئی ہے۔

منسلط... پروجیکٹ ڈائریکٹر ASR

بورڈ آف ریونیو سندھ

INF-KRY-2725/15

Say No to Corruption

مذہب کے لبادے میں نفرت کا پرچار کرنے والوں کو پھیلانو

دفتری پتہ PMU-ST-4 (ریونیو ہاؤس) متصل ڈاکٹر ضیاء الدین اسپتال، گلشن کراچی،

فون 021-99251368-7 فیکس 021-99251373 ویب سائٹ www.sindharmis.gos.pk

Home Public Tenders SPPRA Notifications SPPRA Board SPP Act 2009 SPP Rules 2010 Amendments SPPRA Team Contact Us

Tenders

Committee

Sample Documents

Policy Instructions

Review Panel

Black Listed Firms

Capacity Building

Complaints

Contract Evaluation Form

Departments

Download Statistics

Downloads

Evaluation Reports

FAQ's

Feed Back

Gallery

News Archives

Notifications

Procurement Plans

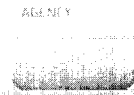
Site Statistics

Useful Links

20 Users Online

16-Sep-15 Update

Default List



Important Notice

SPPRA's existing website will be discontinued from 30-11-2015. To Register on the new website click here.

Search Tenders Archive By City Names click here

Serial No. _____
 City (e.g sukkur) _____
 SPPRA ID _____
 Tender Title _____ submit
 Advertise Date _____
 Closing Date _____
 Month/Year _____

S. No .	SPPRA Tender ID	Tender Title	Download	Upload On	Advertise Date	Closing Date	Compendum /SBD/ Notices	Remar
		Reform Wing & Special Cell Board of Revenue					SBD 09 July 2015	SPPRA
24733	1575220344SPPRA ID VAFRHELD	Consultancy Services Required for Third Pary Audit		06 July 2015	06 Jul 2015	13 Aug 2015	30 JULY 2015	PER AR Request

Home SPPRA Notification SPPRA Board Sindh Public Procurement Act 2009 Sindh Public Procurement Rules 2010 Contact Us Web Mail

Transparency International Pakistan

©2008-2014 Sindh Public Procurement Regulatory Authority . All right reserved.

WEDNESDAY JULY 29, 2015



No: - -10-PMU/BOR/2015/0061

**BOARD OF REVENUE SINDH
PROJECT MANAGEMENT UNIT**

Read NIT No. INF-KRY No. 2534/15
Dated: 05-07-2015

CORRIGENDUM

The last date for submission of bids in respect of NIT vide No. INF-KRY 2534/15 dated 05.07.2015 namely "CONSULTANCY SERVICES FOR SUPERVISION OF CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT" FOR THE PROJECT OF AUTOATION OF STAMPS & REGISTRATION IN ALL DISTRICTS OF SINDH PROVINCE published in the Daily Dawn newspaper is hereby extended to August 13, 2015 till 02:00 PM under Rule 22(1) of SPP Rules 2010. The technical proposals against the submitted bids will be opened by the Consultant Selection Committee at 02:30 PM on the same day in the Committee Room of PMU. **DAWN**

Other terms and conditions shall remain unchanged.

29-7-15

Project Director ASR
Board of Revenue Sindh

مذہب کے لہارے میں نفرت کا پورا کرنے والوں کو پہچانلو۔

Office Address:- ST-4, PMU (Revenue House),
Adjacent Dr. Ziauddin Hospital Clifton Karachi.

Say No to Corruption

Ph: 021-99251368-7, Fax: 021-99251373,

INF-KRY No. 2725/15

www.sindharmis.gos.pk

24859

ریٹائرمنٹ اینڈ اسپیشل سلی

بورڈ آف ریویو، گورنمنٹ آف سندھ



التماس برائے پروویوزل

ریٹائرمنٹ اینڈ اسپیشل سلی، بورڈ آف ریویو، گورنمنٹ آف سندھ اسائنمنٹ بعنوان "کنٹریبل" کے لئے سروس برائے سپرویزر اور ہڈی پارٹی آؤٹ ہائے خصوصی اسائنمنٹ ہائے مائیکرو لیک رولز میں محفوظ رجسٹرڈ ڈیز کے آرکائیوڈ ڈیٹا کی مٹی بیج اینڈ ایکسپلڈی ڈی ایف فائلز میں منتقلی برائے انتظام دستاویزات" تحت اسکے منظور شدہ پروجیکٹ بعنوان "پروجیکٹ ہائے آٹومیشن ہائے اسٹاکس اور رجسٹریشن، 121 اطلاع، توسیع در سندھ کے تمام اضلاع" برائے کوائٹی اینڈ کوسٹ میٹریٹ (QCBS) ہائے سندھ پبلک پروویوزنٹ رولز 2010 کے حصول کا خواہاں ہے۔

ہدایات:

1- متعلقہ ٹیم پیشگی تجربے مع مماثل اسائنمنٹس کرنے کے ثابت شدہ ریکارڈ اور مقرر کردہ قابلیت کی حامل فرمز/کنسورٹیا آف فرمز درکار خدمات کی تفصیلی تعریحات پر مشتمل RFP دستاویزات درج ذیل پتے پر واقع دفتر پروجیکٹ ڈائریکٹر، آٹومیشن آف اسٹاکس اینڈ رجسٹریشن، بورڈ آف ریویو، گورنمنٹ آف سندھ سے دوران دفتر می او قات صبح 9 بجے تا شام 5 بجے ایام کار کے دوران مطلع - 2000 روپے (2000 روپے) (2000 روپے) کی ادائیگی بشکل پے آرڈر/ ڈیمانڈ ڈرافٹ بحق پروجیکٹ ڈائریکٹر، آٹومیشن آف اسٹاکس اینڈ رجسٹریشن، بورڈ آف ریویو، گورنمنٹ آف سندھ سے نمبر 6 جولائی 2015 تا بدھ 22 جولائی 2015 دن 11:00 بجے تک حاصل کر سکتی ہیں۔

2- بڈنگ دستاویزات SPRA کی ویب سائٹ www.pprasindh.gov.pk یا بورڈ آف ریویو کی PMU کی ویب سائٹ یعنی www.borsindh.gov.pk سے بھی ڈاؤن لوڈ کی جاسکتی ہیں البتہ اس صورت میں دستاویزات فیس پیشکش کے ہمراہ جمع کرانی جائیگی۔ صرف دستاویزات فیس کے ہمراہ ہی کرائی گئی پیشکشیں ہی بڈنگ پروسیجر میں شرکت کی اہلی ہوں گی۔

3- درکار معلومات پر مشتمل ٹینڈر کی پیشکشیں سربراہ لگانے میں جمع کرانی جائیں۔ پیشکش کیلئے درکار دستاویزات دینے والی دلچسپی کی حامل فرمز/کنسورٹیا آف فرمز اپنی پروپوزلز SPP رولز کے QCBS میٹھ کے تحت جس میں ٹیکنیکل اور فنانس پر پروپوزل شامل ہوں ہمراہ پیشکش کی ہائیت کی 2% بڈ سکورٹی پیشکش پے آرڈر/ ڈیمانڈ ڈرافٹ دفتر پروجیکٹ ڈائریکٹر، ASR، ریٹائرمنٹ اینڈ اسپیشل سلی، بورڈ آف ریویو، گورنمنٹ آف سندھ متصل ڈاکٹر ضیا الدین اسپتال کلیننگ کراچی فون +92-21-99251367-68 ٹیکس +92-21-35305586 پر روز بدھ 22 جولائی 2015 سے پھر 02:00 بجے تک یا قبل جمع کر سکتے ہیں۔ مزید معلومات/وضاحتیں بھی اسی دفتر سے حاصل کی جاسکتی ہیں۔

4- موضوع بالا RFP کیلئے جمع کردہ پروپوزلز بڈریو کنسلٹنٹ سلیکشن کمیٹی اسی روز یعنی بدھ 22 جولائی 2015 سے پھر 02:30 بجے پروجیکٹ مینجمنٹ یونٹ، ریٹائرمنٹ اینڈ اسپیشل سلی، بورڈ آف ریویو، گورنمنٹ آف سندھ کے کمیٹی روم واقع متصل ڈاکٹر ضیا الدین اسپتال کلیننگ کراچی فون +92-21-99251367-68 ٹیکس +92-21-35305586 میں موقع پر حاضر رہنے کے خواہاں پیشکش دہندگان یا ان کے مجاز نمائندوں کی موجودگی میں کھولی جائیگی۔

5- موصول شدہ تمام پیشکشیں بڈنگ دستاویزات میں مقرر کردہ معیار کے مطابق تعینات کی اور کھولی جائیگی۔

6- صرف RFP دستاویزات میں فراہم کردہ ٹینڈر فارم پر پیش کردہ پیشکشیں قبول کی جائیگی البتہ ضرورت پڑنے پر اضافی ٹینڈر استعمال کی جاسکتی ہیں۔

7- مشروط ٹینڈر پروپوزل پروویوزنٹ دی جائیگی۔

8- ریٹائرمنٹ اینڈ اسپیشل سلی، بورڈ آف ریویو، گورنمنٹ آف سندھ SPP رولز 2010 کے رول (1) 25 کے تحت پیشکش یا پروپوزل کی قبولیت سے قبل کسی بھی وقت بڈنگ پروویوزنٹ منسوخ کر سکتا ہے۔

9- پروویوزنٹ ایجنسی پیشکشوں کی تعینات کے نتائج کا اعلان SPRA رولز 2010 کے متعلقہ مندرجات کے مطابق ایک رپورٹ کی شکل میں کرے گی جس میں کسی پیشکش یا پروپوزل کی قبولیت کی توجیحات بیان کی جائیگی۔

10- نوٹس پرا PPRRA کی ویب سائٹ یعنی www.pprasindh.gov.pk کے علاوہ PMU کی ویب سائٹ یعنی www.borsindh.gov.pk پر بھی ملاحظہ کیا جاسکتا ہے۔

11- براہ کرم نوٹ فرمائیں کہ قدرتی حادثے کے سبب پیدا ہونے والی ایمرجنسی صورتحال پیدا ہو جانے یا حکومت سندھ کی جانب سے تعطیل کا اعلان ہو جانے کی صورت میں پیشکشوں کے جمع کرانے اور کھولنے

کی نام لائسنز آئندہ یوم کار تک بڑھادی جائیگی۔
 ASR پر وجیکٹ ڈائریکٹوریٹ
 بورڈ آف ریونیو، حکومت سندھ INF-KRY-2534/15
 دفتر کی پتہ: پروجیکٹ ڈائریکٹوریٹ ماؤنٹین آف اسٹیٹس اینڈ رجسٹریشن، BOR، گورنمنٹ آف سندھ
 واقع ریونیو ہاؤس، ST-04 بلاک 6 کلفٹن متصل ڈاکٹر ضیاء الدین اسپتال کلفٹن کراچی
 فون 021-99251372، 021-35824065 ویب سائٹ www.borsindh.gov.pk

اللہ کے رسول کا شرف کرنے والے ہمارے ادارے ختم کیے جاسکتے ہیں



BOARD OF REVENUE SINDH
REFORMS WING & SPECIAL CELL

NOTIFICATION

Karachi, dated the 25th June, 2015

No.P.S/MBR (R&S)/BOR/612 /2015. In partial modification of this office notification No. PS/MBR/R&S/BOR/2015/604, dated: 01-06-2015, the Consultant Selection Committee notified under Rule 7 & 8 of SPP Rules 2010 for the tender namely "E-GOVERNANCE CONSULTANCY SERVICES FOR BUSINESS PROCESS RE-ENGINEERING STUDY AND IMPLEMENTATION SUPPORT FOR THE PROJECT OF AUTOMATION OF STAMPS & REGISTRATION IN ALL DISTRICTS OF SINDH" shall also carry out assigned business for the tender namely "CONSULTANCY SERVICES FOR SUPERVISION AND THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT" under the revised PC-1 of scheme namely "THE PROJECT OF AUTOMATION OF STAMPS & REGISTRATION, 21 DISTRICTS EXTENSION TO ALL DISTRICTS IN SINDH" being executed by Project Director Automation of Stamps & Registration under R&S Wing, Board of Revenue, Sindh. The composition and Terms of References of the Committee are given here as under:

a. Member R&S, Board of Revenue, Sindh	Chairman
b. Project Director (ASR), R&S Wing, BOR	Member/Secretary
c. Representative of P&D Department, Govt. of Sindh	Member
d. Representative of Finance Deptt., Govt. of Sindh	Member
e. Representative of IS&T Deptt., Govt. of Sindh	Member
f. Deputy Director (F&A), PMU, BOR	Co-Op Member

TERMS OF REFERENCES

Procurement Committee shall be responsible for;

- (1) Preparing bidding documents;
- (2) Carrying out technical as well as financial evaluation of the bids as per bidding document;
- (3) Preparing evaluation report as provided in Rule 45;
- (4) Making recommendations for the award of contract to the competent authority;
- (5) Perform any other function ancillary and incidental to the above.

MEMBER R&S
BOARD OF REVENUE SINDH

C.C. to:-

1. The Chief Secretary, Government of Sindh, Karachi.
2. The Additional Chief Secretary (Dev), P & D Department, Govt. of Sindh, Karachi.
3. The Secretary IS&T Department, Government of Sindh, Karachi.
4. The Secretary Finance, Government of Sindh, Karachi.
5. The Project Director ASR, Board of Revenue, Sindh
6. The Deputy Director F&A, PMU, Board of Revenue, Sindh
7. The P.S to SMBR. Board of Revenue, Sindh, Karachi.
8. The P.S to Member R&S, Board of Revenue Sindh, Karachi.

MEMBER R&S
BOARD OF REVENUE SINDH



No. 13-04-10-PMU-BOR/2016/
BOARD OF REVENUE SINDH
PROJECT MANAGEMENT UNIT

Karachi Dated: 01-01-2016

To,

The Director CB,
Sindh Public Procurement Regulatory Authority,
Government of Sindh
Karachi

SUBJECT: CONTRACT EVALUATION REPORT IN RESPECT OF CONTRACT FOR "CONSULTANCY SERVICES FOR SUPERVISION AND THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT" FOR THE PROJECT OF AUTOMATION OF STAMPS & REGISTRATION, EXTENSION TO ALL DISTRICTS OF SINDH PROVINCE" INF-KRY-2534/15, Dated: 05-07-2015 UNDER RULE 50 OF SPP RULES 2010

In compliance of Rule 50 of SPP Rules 2010, I am directed to submit herewith contract evaluation report in respect of subject contract agreement which has been signed on 4th January 2016 alongwith the following documents for information and uploading at SPPRA website and release of withheld SPPRA ID in conformity with policy instruction of the Authority issued vide letter No. Dir(A&F)/SPPRA/1-3(GEN)/14-15/4342 dated: 31-10-2014 at the earliest, please.

- (a) Letter of Award/Work Order
- (b) Form of Contract (Agreement) duly stamped at the Govt. applicable rates which includes Bill of Quantities/Schedule of Requirement
- (c) Contract Evaluation Form (on the format of SPPRA downloaded from www.pprasindh.gov.pk) alongwith relevant annexures
- (d) Integrity Pact as per Rule 89
- (e) Extension in bid validity under Rule 32 of SPP Rules 2010.

Receipt of the documents may kindly be acknowledged and SPPRA ID for the above procurement process may kindly be released at the earliest, please.

ASSISTANT DIRECTOR (P/CM)
LARMIS, PMU
BOARD OF REVENUE, SINDH

C.C. To:-

- The Member R&S, Board of Revenue, Sindh
- The Project Director ASR, Board of Revenue, Sindh
- The Deputy Director F&A, LARMIS, PMU, BOR
- The Network Administrator LARMIS, with a request to public contract evaluation report on the website of Board of Revenue Sindh, i.e. www.borsindh.gov.pk
- Office Record

ASSISTANT DIRECTOR (P/CM)
LARMIS, PMU

6700

06-01-16



No. 13-04-10-PMU-BOR/2016/345
BOARD OF REVENUE SINDH
PROJECT MANAGEMENT UNIT

Karachi Dated: 4-01-2016

To,

The Director General,
Awareness & Prevention Division,
National Accountability Bureau,
Atta Turk Avenue, G-5/2,
Islamabad

SUBJECT: PROVISIONING OF DOCUMENTS TO NAB UNDER SECTION 33-B OF NAO 1999

I am directed to refer to Section 33-B of National Accountability Bureau Ordinance, 1999 and further instructions received through letter of the bureau vide No. 19(14)A&P/NAB/2008, dated: 13th February 2012, and to submit required information in respect of the contract namely **"CONSULTANCY SERVICES FOR SUPERVISION AND THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT" FOR THE PROJECT OF AUTOMATION OF STAMPS & REGISTRATION, EXTENSION TO ALL DISTRICTS OF SINDH PROVINCE" INF-KRY-2534/15, Dated: 05-07-2015 UNDER RULE 50 OF SPP RULES 2010** which has been finalized and executed between PMU and the successful bidder namely M/s.Commtel, Software Channel, AAA Tabab & Weblink JV, dated: 4th January 2016 under the ADP scheme namely **"AUTOMATION OF STAMPS & REGISTRATION, EXTENSION TO ALL DISTRICTS OF SINDH PROVINCE"** of Board of Revenue, Sindh.

This is for your kind information, please.

ASSISTANT DIRECTOR (P/CM)
LARMIS, PMU
BOARD OF REVENUE, SINDH

C.C. To:-

- The Member R&S, Board of Revenue, Sindh
- The Additional Director (Staff), for Director General, National Accountability Bureau, PRCS Building 197/5, Dr. Daudpota Road, Karachi Cantonment
- The Director (CB), SPPRA, Government of Sindh
- The Project Director ASR, Board of Revenue, Sindh
- The Deputy Director F&A, LARMIS, PMU, BOR
- Office Record

ASSISTANT DIRECTOR (P/CM)
LARMIS, PMU
BOARD OF REVENUE, SINDH

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT Project Management Unit, ASR, Board of Revenue, Sindh
- 2) PROVINCIAL/ LOCAL GOVT. / OTHER Provincial Government
- 3) TITLE OF CONTRACT "Consultancy Services for Supervision and Third Party Audit of Specialized Assignment of Conversion of Archival Data of Registered Deeds Stored In Microfilming Rolls Into Multipage Indexed Pdf Files For Document Management" For The Project Of Automation Of Stamps & Registration, 21 Districts Extension To All Districts In Sindh
- 4) TENDER NUMBER INF-KRY-2534/15, Dated: 05-07-2015
- 5) BRIEF DESCRIPTION OF CONTRACT "Consultancy Services for Supervision and Third Party Audit of Specialized Assignment of Conversion of Archival Data of Registered Deeds Stored In Microfilming Rolls Into Multipage Indexed Pdf Files For Document Management" For The Project Of Automation Of Stamps & Registration, 21 Districts Extension To All Districts In Sindh
- 6) FORUM THAT APPROVED THE SCHEME Provincial Development Working Party (PDWP)
- 7) TENDER ESTIMATED VALUE Rs. 120 MILLION
- 8) ENGINEER'S ESTIMATE N/A
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 12 Months
- 10) TENDER OPENED ON (DATE & TIME) 13-08-2015 at 02:30 PM
- 11) NUMBER OF TENDER DOCUMENTS SOLD Two (02)
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED Two (02)
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS Two (02)
- 14) BID EVALUATION REPORT 30th October 2015
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. CommTel, Software Channel, AA Tabab & Weblink JV
- 16) CONTRACT AWARD PRICE Rs. 113,466,132/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID). 1st
- 18) METHOD OF PROCUREMENT USED :- (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE _____
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE _____
- c) TWO STAGE BIDDING PROCEDURE _____
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____
- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING / NEGOTIATION ETC. WITH BRIEF REASONS:

QUALITY AND COST BASED METHOD

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT **GOVERNOR OF SINDH DULY
AUTHORIZED BY MEMBER R&S BOARD OF REVENUE SINDH**

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	✓	No	
-----	---	----	--

21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	✓. The advertisement was hoisted on SPPRA Website at Sr. No. 24733
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Daily Dawn, Jang dated 5 th July '15 Daily Kawish (05-07-2015)
-----	--

22) NATURE OF CONTRACT

Local	✓	Int.	
-------	---	------	--

23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	✓	No	
-----	---	----	--

24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	✓	No	
-----	---	----	--

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes		No		N/A	✓
-----	--	----	--	-----	---

26) WAS BID SECURITY OBTAINED FROM ALL
THE BIDDERS?

Yes	✓	No	
-----	---	----	--

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID/BEST EVALUATED BID (In Case Of Consultancies)?

Yes	✓	No	
-----	---	----	--

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	✓	No	
-----	---	----	--

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE
TIME OF OPENING OF BIDS?

Yes	✓	No	
-----	---	----	--

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	✓	No	
-----	---	----	--

31) ANY COMPLAINTS RECEIVED
(If yes, give details)

Yes	
No	√

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	√

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	√. No bids were received and date was extended under Rule 22(1) of SPP Rules 2010.
No	

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons)

Yes	
No	√

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	√	No	
-----	---	----	--

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes		No	√
-----	--	----	---

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	√	No		N/A	
-----	---	----	--	-----	--

38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	√

Signature & Official Stamp of
Authorized Officer



Project Director

FOR OFFICE USE ONLY

Automation Stamps & Registration
Board of Revenue Sindh

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291



No. PD/ASR/BOR/2015/

**PROJECT MANAGEMENT UNIT
BOARD OF REVENUE SINDH**

Dated: 15-12-2015

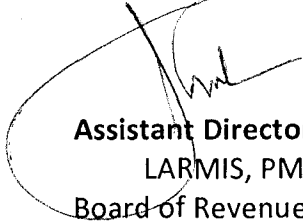
To,

M/s. Commtel, Software Channel, AAA Tabab & Weblink JV,
Islamabad

SUBJECT: **LETTER OF ACCEPTANCE**

I am directed to notify that your bid dated 09-09-2015 for "**CONSULTANCY SERVICES FOR SUPERVISION AND THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT**" being the best evaluated bid at total cost of Rs. **113,466,132/- (Rupees One Hundred and Thirteen Million, Four Hundred and Sixty Six Thousand, One Hundred and Thirty Two Only)** as per schedule of requirement specified in the RFP/bid document, has been accepted by the competent authority under Rule 48 of SPP Rules 2010 with the extended bid validity period of 90 days as per your consent dated: 27-10-2015.

You may accordingly come forward to submit performance guarantee @ 5% of contract price and sign formal agreement under Rule 45 of SPP Rules 2010.


**Assistant Director P/CM
LARMIS, PMU
Board of Revenue, Sindh**



No. 01-15-10-PMU-BOR/2015/
BOARD OF REVENUE SINDH
PROJECT MANAGEMENT UNIT
Karachi Dated : 28 -10 - 2015

EXTENSION IN THE PERIOD OF BID VALIDITY

No.PS/MBR(R&S)/BOR/2015/ With consent of the participating bidders namely (1) M/s. Commtel, Software Channel, AAA Tabab & Weblink JV and (2) M/s. ITBS & JS JV, the period of bid validity in respect of tender published in leading newspaper vide INF-KRY-2534/15, dated: **05-07-2015** namely “**Consultancy Services For Supervision And Third Party Audit Of Specialized Assignment Of Conversion Of Archival Data Of Registered Deeds Stored In Microfilming Rolls Into Multipage Indexed Pdf Files For Document Management**” for the project of Automation of Stamps & Registration, 21 Districts Extension to All Districts in Sindh expiring on **13-11-2015** is hereby extended for a period of ninety (90) days in accordance with Rule 38 of SPP Rules 2010.

MEMBER R&S
BOARD OF REVENUE SINDH

C.C To:-

- ✓• The Managing Director (SPPRA), Govt. of Sindh
- The P.S to Senior Member, Board of Revenue, Sindh
- The P.S to Member R&S, Board of Revenue, Sindh
- The Deputy Director F&A, ASR, Board of Revenue, Sindh
- The Participating firms (All)
- Office Record

PROJECT DIRECTOR (ASR)
BOARD OF REVENUE SINDH



No. 10-PMU/BOR/2016/

**PROJECT MANAGEMENT UNIT
BOARD OF REVENUE SINDH**

Dated: 11-01-2016

To,

M/s.Commtel, Software Channel, AAA Tabab & Weblink JV,
Karachi

SUBJECT: **LETTER OF AWARD**

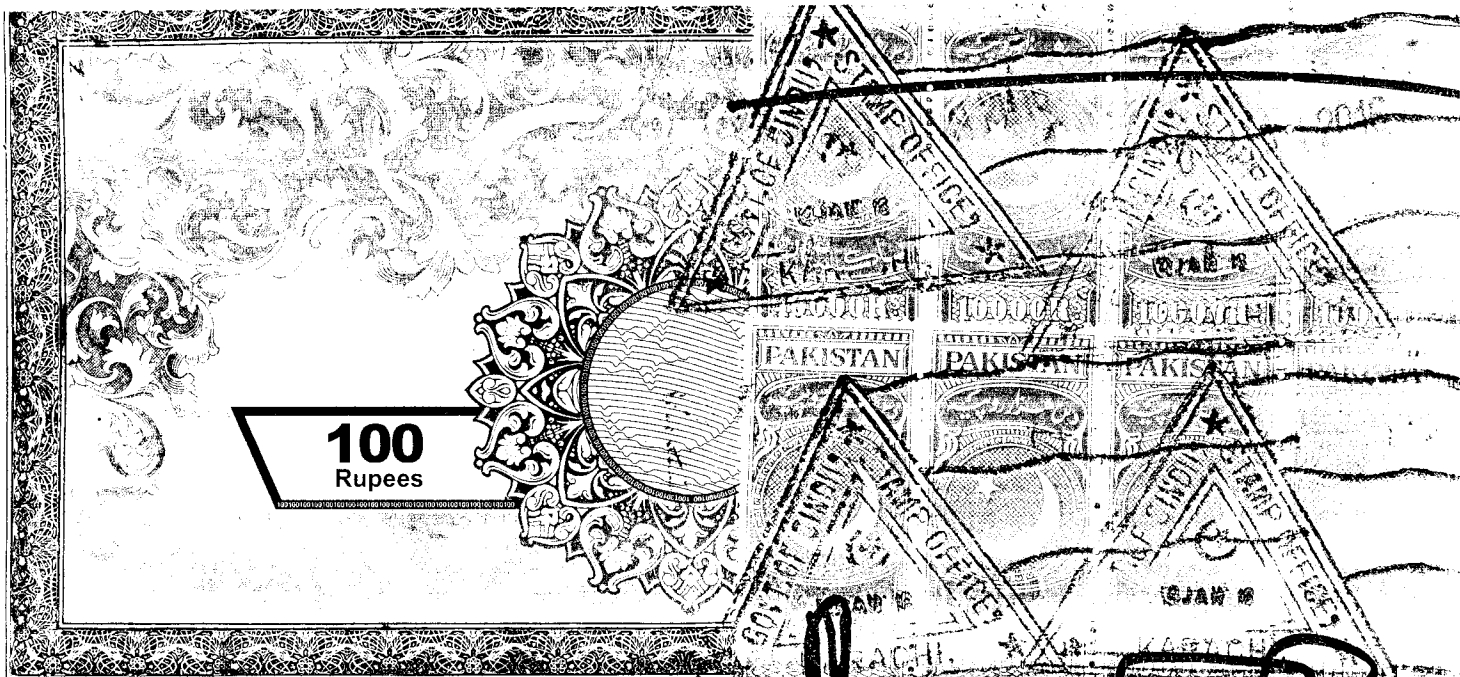
This is to notify that your bid dated 09-09-2015 for the tender namely "**CONSULTANCY SERVICES FOR SUPERVISION AND THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT**" at the bid amount Rs. 113,466,132/- (Rupees One Hundred and Thirteen Million, Four Hundred and Sixty Six Thousand, One Hundred and Thirty Two Only) as per BOQ items specified in the RFP/bid document, list of which is given below, is hereby awarded to your firm.

S. No.	Items	Unit	Unit Cost	Total Cost
1	Audit & Validation of Customized software & Database (for conversion and indexing)	1 solution	5,326,132	5,326,132
2	Quality & Quantity Assurance of converted images [approx. 75 million images]	Per image	1.00	75,000,000
3	Quality & Quantity Assurance of Multipage PDF files/deeds to validate (with respect to each deed separately) [approx. 4.5 million PDF files/deeds]	Per PDF	2.96	13,320,000
4	Quality & Quantity Assurance Indexing of Multipage PDF files/deeds (with respect to indexing of required fields) [approx. 4.5 million PDF files/deeds]	Per PDF	3.96	17,820,000
5	Validation of transfer of 100% data to PMU	1 solution	2,000,000	2,000,000
	Total			113,466,132

You are accordingly requested to carry out the assignment as per agreed terms of contract.

Project Director (ASR)
Board of Revenue, Sindh

Office Address: ST-04, Revenue House, Adjacent Dr. Ziauddin Hospital Clifton, Karachi
Ph: 021-99251368-7, Fax: 021-35824065, www.borsindh.gov.pk



ILYAS STAMP VENDOR

Plot No.112, Liaquatabad, Karachi

No.

DATE: **26115**

DEPT. WITH ADDRESS

PHONE WITH ADDRESS

POST

DEPT. (ATTENDED)

STAMP VENDOR'S SIGNATURE

14 DEC 2015

4-1-16

AGREEMENT OF CONTRACT

This Agreement for "Supervision and Third Party Audit of Specialized Services Required for Conversion of Archival Data of Registered Deeds Stored in Microfilming Rolls into Multipage Indexed Pdf Files for Document Management" for the Project of Automation of Stamps & Registration, 21 Districts Extension to All Districts in Sindh is entered into at Karachi on this 04 Day of December 2015 -16
January

By and Between

Governor of Sindh through the Project Director, Automation of Stamps & Registration, Board of Revenue Sindh, duly authorized by Member R&S Wing, Board of Revenue, Sindh, having its premises at C-73, Block 2, Kehkashan Clifton, Karachi hereinafter referred to as the "Purchaser" of the One Part;

And

M/s. A/ATabab Constructive Technology, through its duly authorized representative, **Syed Muhammad Faisal**, holding CNIC No. **42301-0399179-1** having office at 1/6, Q-6, PECHS, Block 6, Karachi, hereinafter referred to as the "Consultant" of the Other Part.



WHEREAS The Reforms Wing & Special Cell Wing of the Board of Revenue Sindh for its approved ADP project of Automation of Stamps & Registration, conducted bidding process for "Supervision and Third Party Audit of Specialized Services Required for Conversion of Archival Data of Registered Deeds Stored in Microfilming Rolls into Multipage Indexed Pdf Files for Document Management" for the Project of Automation of Stamps & Registration, 21 Districts Extension to All Districts in Sindh through National competitive bidding, under Sindh Public Procurement Rules, 2010.

AND WHEREAS the above named Consultant submitted its best evaluated lowest bid at cost of **Rs. 113,466,132/-** which has been accepted by the Consultant Selection Committee and so also approved by the Member R&S Wing, Board of Revenue, Sindh who has agreed to award the contract to the CONSULTANT upon terms and conditions contained hereunder:

NOW THEREFORE THIS AGREEMENT WITNESSETH and it is hereby agreed by and between the parties as follows:-



Cont'd. P/2

1. The Schedule of Services /Bill of Quantities agreed under the contract are given here as under:

S. No.	Items	Unit	Unit Cost	Total Cost
1	Audit & Validation of Customized software & Database (for conversion and indexing)	1 solution	5,326,132	5,326,132
2	Quality & Quantity Assurance of converted images [approx. 75 million images]	Per image	1.00	75,000,000
3	Quality & Quantity Assurance of Multipage PDF files/deeds to validate (with respect to each deed separately) [approx. 4.5 million PDF files/deeds]	Per PDF	2.96	13,320,000
4	Quality & Quantity Assurance Indexing of Multipage PDF files/deeds (with respect to indexing of required fields) [approx. 4.5 million PDF files/deeds]	Per PDF	3.96	17,820,000
5	Validation of transfer of 100% data to PMU	1 solution	2,000,000	2,000,000
	Total			113,466,132

1.1 The detailed description/scope of above services is given here as under:

1.1.1 Objectives and Scope of the assignment

1.1.1.1 General

Government of Sindh is pursuing wide ranging e-governance reforms to bring about efficiency and transparency in governance. As a part of its multi-pronged reforms approach, the Board of Revenue Sindh has initiated the project for automation of Registration and Stamps in Sindh to ease out the processes of Registration of deeds and issuance of Stamps for improving service delivery to common man and to prevent fraudulent practices as well as leakage of government Revenues.

In the present system the process of registration of properties, deeds and documents was carried out manually while the record was being stored through microfilming technology at seven geographically diverse locations in six Divisional Headquarters. The technology had become obsolete and time consuming and hence its replacement with cutting-edge digital technology of scanning/scanners for preservation of official copy of record duly indexed for easy and quick retrieval was underway.

1.1.1.2 Conversion of Archival Data planned by BOR with desired outcome

Reforms Wing and Special Cell, Board of Revenue, Sindh, under the project "Automation of Stamps & Registration" has hired consultancy services of a firm, through National competitive bidding, under Sindh Public Procurement Rules, 2010, for development of an automated dataset management system of archival record of registered deeds stored in microfilmed rolls. The consultancy services include conversion & Indexing Mechanism for archival data of registered deeds stored in microfilming rolls, provision of Database Management, development of customized Indexing Software, and Integration with internal & external ecosystem of BOR, Sindh. The Consultant will be responsible for development and implementation of the deliverables.

Under the project Board of Revenue intends to convert archival data of registered deeds of about 22,000 micro filming rolls for registered deeds and 3,000 microfilming rolls for Revenue Record total comprising 75 Million negatives approximately. Contents of the Microfilmed Registered Deeds is mostly available in English language while 10% – 15% of transaction may be available in vernacular Sindhi and Urdu language while the Revenue Record available in microfilms is in vernacular Sindhi language.

The PMU under its Project of Automation of Stamps and Registration in Sindh Province now intends to supervise the conversion of microfilmed rolls in order to ensure secure and easy

access for retrieval of specific documents through the latest technology of conversion of digital images and indexing along with its centralized storage and secure back up to support its growing role in online access.

It is also intended that supervision should be made to for development of indexing (and searching) software which should be integrated with other databases being created under LARMIS, GIS and Automation of Stamps and Registration in all districts of Sindh Province with capability to integrate with other systems inside and outside the Board of Revenue ecosystem.

Supervision Consultant will look after the whole activities of conversion and software development under this assignment.

1.1.2 Proposed System Functional Requirements

Final product of indexed multipage PDF through high-quality digital images that reproduce the microfilm frames shall be created. Successful and efficient capture of these images shall require careful analysis of the microfilm and may require sophisticated special equipment or customization of the types of equipment most frequently used for microfilm scanning.

The delivered sets of PDFs shall also be coherently and logically named and/or numbered, placed in delivery directories with prescribed characteristics, and accompanied by a carefully maintained conversion log. After the PDFs are loaded into the retrieval system, the named images and directories can be called in other systems too.

1.1.3 Scope of Work of Conversion of Archival Data:

The Project Management Unit, Board of Revenue Sindh acquired the services to digitize retrospective microfilm collection. The PMU notes that one key purpose for conversion is to create an archival copy with a careful determination of its copyright status with distinct features. The tasks covered under the scope of work of conversion consultant are the quantity assessment and quality validation against following deliverables:

1.1.3.1 Database

Conversion Consultant would design reliable, scalable and secure database. Database should consolidate and centralize the management of this sensitive data in a manner to manage security and privacy than those with such data spread across multiple operational or data mart systems. To that end, vendor should develop an end-to-end capability for designing and implementing secure, privacy-aware data warehouses.

The database should maintain a rich set of security controls for managing, protecting, and auditing access to stored data. These capabilities include extensive password controls, support for multiple authentication methods, access controls, high-performance database views, network traffic encryption, access logging, and audit reporting.

1.1.3.2 Indexing Software

Indexing software would be a powerful, all-in-one, easy-to-use, batch-oriented document indexing application capable of high-speed OCR with real-time image display, indexing, and bar code assignment. It should be designed for as less complex application and makes it easy for anyone to quickly convert, index and export documents for fast and easy retrieval. Technology should be built into the application to ensure optimal image quality, reduce errors and exceptions, and improve system effectiveness. The application should be capable to export captured images and data to a wide variety of backend systems.

Document Management System Repository or Library should be used to centrally manage a pre-defined vocabulary ensuring that documents are indexes (tagged / classified) in a meaningful way when added or checked into the software. Building and managing this controlled vocabulary is essential in the process.

Metadata fields may be created and associated with different types of documents using Document Classes. It is these metadata fields that users will use when indexing a document they are adding or checking into the system.

- User Management / Access Control
- Entity Recognition
- Expert Search
- Document Previews in Search Results
- Dynamic Navigation Enhancements
- Logs & Audits
- Deprecated Features
- Version Control Management
- Markup and Annotation attachment
- Powerful Information Capture
- Intuitive and User Friendly Interface
- Optimized for High Performance
- Scalable and Extendable
- Integration with other Systems

1.1.3.3 Searching Module

The search module would be designed a powerful, less complex application which makes it easy for anyone to quickly search documents for fast and easy retrieval. Technology should be built into the application to ensure optimal software needs with effectiveness. Building and managing this controlled vocabulary is essential in the process on the basis of a synchronicity which means as you type letter the search begin and dialog box fill rapidly. Search mechanism should handle sounder search (such as for "Ahmd" / "Ahmed" and "Ahmad").

1.1.3.4 Search Query Types

Search queries can be done in a variety of ways. Module should allow the user create a very powerful search by adding a few key words.

1.1.3.5 AND Searches

To get results that match from all multiple words.

1.1.3.6 OR Searches

To get results that match from any of multiple words.

1.1.3.7 Exclusionary Searches

To get results that match from none of any given words.

1.1.3.8 Integration

Software would be designed as it should be integrated with internal and external ecosystem/e-Government System of Board of Revenue Sindh viz LARMIS, GIS and other Government, Semi-Government, e-Stamps & e-Registration System, and Non-Government Financial institutions / organizations. The software should be free of all major integration risks and should transform workflow so that it is as automated as possible. This means reducing or eliminating entirely the need for anyone to hand key information. Spending any time manually searching/relating data is a waste of time and is counterproductive to the purpose of seamless technology integrations.

1.1.3.9 Conversion and Indexing

1. The conversion would be conducted at the labs to be established by the conversion consultant at each of the five district viz Karachi, Hyderabad, Mirpurkhas, Larkana & Sukkur in near proximity of the already established Microfilming Units.
2. Conversion Consultant shall be responsible for safe & secure transportation & conversion of Microfilming Rolls. Transportation & conversion will be carried out under supervision of authorized representative / focal person of Registration Wing of the Board of Revenue.
3. Indexing for registered deeds will be carried out in English language with following fields:

- a) SR Office
 - b) Type of Registered Deed
 - c) Registered Deed Number
 - d) Registration Date
 - e) Microfilming Number
 - f) Microfilming Date
 - g) Type of Land
 - h) Description of Property
 - i) Address of Property (with territory wise breakup such as Distt, Taluka/Town, Deh/Quarter/Ward/Block, Survey/Plot Number(s) etc. as the case may be)
 - j) Area of Property
 - k) Complete Name of 1st Party/Transferor [with check box for "others", if any]
 - l) NIC/CNIC/SNIC # of 1st Party/Transferor
 - m) Complete Name of 2nd Party/Transferee [with check box for "others", if any]
 - n) NIC/CNIC/SNIC # of 2nd Party / Transferee
4. Indexing for Revenue Record will be carried out in English language with following fields:
 - a) Territory (breakup such as District, Taluka, Deh)
 - b) Deh Register Identification
 5. Indexing would be carried out at the lab of Consultant, which must be located in Karachi.
 6. Development of customized software for conversion and indexing, storage and should be integration ready.
 7. The negatives / images to be converted on a min. 200 DPI resolution, color.
 8. All the images would be in one standard size and format.
 9. The converted registered deeds shall be converted into Multipage "PDF" format. All the pages of a single deed file have to be created into a multipage PDF document.
 10. The converted Revenue Record shall be converted into Multipage "PDF" format as Territory and Register's Volume wise. Converted Jpeg/Gif/Tiff would be handed over to Procuring Agency.
 11. Indexing of converted PDF files would be conducted as mentioned above.
 12. Quality of converted negatives / images are enhanced up to the optimum level and required image enhancement activities like De-skew (to make the images straight), contrast ratio setting etc. has been done on the documents.
 13. Cropping and cleaning of images like removing black noises around the text, and providing the equal margins all around the text.
 14. In case the content of the documents are not visible then document conversion shall be done in Gray Scale.
 15. The successful bidder will use its own site & infrastructure. This shall include, but is not limited to, Computers, Conversion Machines, UPS, backup generators, devices for conversion of negatives / images tools for indexing etc.
 16. No negatives / images shall be converted/digitized or indexed more than once. The negatives / images and converted files will be checked by the conversion vendor before and after conversion and if there is any discrepancy, it would be sorted out with the in charge / focal person nominated by Board of Revenue before proceeding.
 17. A quality control program adapted to this contract in accordance with the requirements and standards shall be initiated, documented, and maintained throughout the life of this contract. The quality control plan shall be implemented for each phase of contract performance beginning with capture of the microfilm through delivery and acceptance by the Board of Revenue of all deliverables.
 18. The Consultant shall be responsible for performing all inspections or evaluations of the quality of images and accuracy of filenames and directories for all digital images produced under this contract.
 19. Inspection equipment shall be of appropriate quality, accuracy, and quantity and appropriate dedicated staffing shall be utilized to ensure that all requirements of this contract are met.
 20. The Consultant shall document all quality control procedures and any actions taken including collection of problems, etc. and submit a quality review report along with (or as a part of) the conversion and indexing log with each delivery to the Board of Revenue.

21. The Conversion Consultant would maintain a conversion log. At a minimum, this log shall indicate the date and general description of the number of converted images as well as the PDF files/documents formed, noting exceptions, problems, irregularities, and anomalies. The conversion log would be in computerized format; it shall be in commonly used software (e.g. MS Word, MS Excel and etc.) and/or delivered as a delimited ASCII or a generic word processing file.
22. The Board of Revenue will actively consult this log as it carries out its quality review of the materials delivered by the Consultant. The accuracy of the logs will be especially important in tracking the movement of batches/lots within a larger task order. The Board of Revenue will also use the log to guide the modification of its cataloging or finding aids by incorporating the log's reports of missing documents, impossible-to-convert negative / rolls, and other anomalies.
23. The conversion vendor would deploy its own human resource for all the aforementioned activities. The vendor shall deploy adequately skilled manpower resources to complete the job within the specified time.
24. After conversion, the physical roll would have to be marked properly and returned in the same form as it was given for conversion.
25. When performing reworks, the Consultant shall follow all contract specifications and specific task specifications as agreed to for the original conversion and for the filename/directory structure, unless otherwise directed by the Board of Revenue. These are referred to as rework, meaning that they contain reworked versions of images that failed in the first delivery.

1.2 Statistics of Microfilming Rolls included within Scope of work:

Size of Microfilming Rolls	16 mm
Average Number of Negative per Roll	3,000 (approx.)
Total Number of Rolls for Registered Deed	22,000 (approx.)
Total Number of Registered Deeds	4.5 million (approx.)
Total Number of Rolls for Revenue Record	3,000 (approx.)

2. SCOPE OF THE SUPERVISION & THIRD PARTY AUDIT CONSULTANT

Supervision & Audit Consultant would be responsible to audit the software and database and all the above mentioned activities. Software audit could be done using static analysis tools that analyze application code and score its conformance with standards, guidelines, best practices. From the List of tools for static code analysis some are covering a complete spectrum from code to architecture review, and could be used for benchmarking.

2.1 The major deliverables for Board of Revenue Sindh is looking for are, as under:

- Software & Database audit
- After finalization of UAT of Software & Database Development
- As per running invoices of Quality & Quantity Assurance of converted images
- As per running invoices of Quality & Quantity Assurance of Multipage PDF files/deeds
- As per running invoices of Quality & Quantity Assurance Indexing of Multipage PDF files/deeds
- Validation of transfer of 100% data to PMU

2.1.1 Report on SRS & ERD

Database auditing should involve observing a database so as to be aware of the actions of database users. Audit for Database should check proper industry standards for normalization, security parameters.

The purpose of a software audit is to provide an independent evaluation of conformance of software products and processes to applicable regulations, standards, guidelines, plans, and procedures.

2.1.2 Quality & Quantity Assurance of converted images

Supervision consultant should ensure the quality of images converted from Microfilmed rolls and also responsible for the providing report on claims of conversion consultant.

2.1.3 Quality & Quantity Assurance of Multipage PDF files/deeds

Supervision consultant should ensure the quality of Multipage PDF files/deeds, as the file/deed is completed in all respects; no part/page is left in creation of PDF files/deeds and also responsible for the providing report on claims of conversion consultant.

2.1.4 Quality & Quantity Assurance Indexing of Multipage PDF files/deeds

Supervision consultant should ensure the quality of Multipage PDF files/deeds, as the file/deed is completed in all respects; no information is missing in indexing of PDF files/deeds (as defined in Contract Agreement between PMU & Conversion Consultant) and also responsible for the providing report on claims of conversion consultant.

2.1.5 Validation of transfer of 100% data to PMU

Supervision Consultant is also responsible to validate safe transfer of complete data to PMU from conversion consultant. Supervision Consultant has to ensure the reliability of transfer of data to PMU.

3 Project Team

Consultant has engaged the Project team with well-defined responsibilities as at Annexure-A. The team shall be responsible to carry out deliverables and shall be stationed in Karachi. Change in core project team would be made without consent of the Purchaser.

4 Implementation Schedule

S. No.	Milestone	Timeline
1	Report on SRS & ERD for customized software for conversion and indexing	5 days from the SRS delivery
2	Assistance in UAT of customized software for conversion and indexing	As and when asked for
3	Assistance in finalizing Logs formats	5 days after preliminary assessment
4	Quality & Quantity Assurance of converted images	5 days after submission of invoice
5	Quality & Quantity Assurance of Multipage "PDF" format (with respect to each deed separately)	5 days after submission of invoice
6	Quality & Quantity Assurance Indexing fields of Multipage "PDF" files (with respect to each deed separately)	5 days after submission of invoice

Note: The supervision and audit consultant shall be required for supervision, quality assurance and validation of the required assessments through comprehensive 3rd party audit while meeting the timelines of Conversion Consultant.

5. The following price schedule has been quoted and accepted between the party of the First and Other Part:

S. No.	Items	Unit	Unit Cost	Total Cost
1	Audit & Validation of Customized software & Database (for conversion and indexing)	1 solution	5,326,132	5,326,132
2	Quality & Quantity Assurance of converted images [approx. 75 million images]	Per image	1.00	75,000,000
3	Quality & Quantity Assurance of Multipage PDF files/deeds to validate (with respect to each deed separately) [approx. 4.5 million PDF files/deeds]	Per PDF	2.96	13,320,000

4	Quality & Quantity Assurance Indexing of Multipage PDF files/deeds (with respect to indexing of required fields) [approx. 4.5 million PDF files/deeds]	Per PDF	3.96	17,820,000
5	Validation of transfer of 100% data to PMU	1 solution	2,000,000	2,000,000
Total				113,466,132

6.1 Payment Terms

- I. The Advance Payment may be allowed to the maximum of 20% of the Contract Value subject to deposit of bank guarantee of the equal amount valid till expiry of the contract duly issued from Schedule Bank of Pakistan.
- II. As per clause II-C of Section 220 of the Financial Rules, the advance payment will be recovered from first 5 payments with the interest rate at the rate of 10% per annum on reducing balance of advance.
- III. The Advance Payment Guarantee shall become null and void and shall be surrendered by Purchaser to the Consultant upon issuance of Acceptance Certificate.
- IV. All invoices shall be subject to deduction of all applicable taxes as per rules and Government policy.

6.2 Payment Schedule:

S. No.	Milestone	Payment
1	After review & validation of SRS & ERD	40% of Software & Database Development cost
2	After finalization of UAT of Software	60% of Software & Database Development cost
3	As per running invoices of Quality & Quantity Assurance of converted images	As per work done on per image conversion basis (at least 1 million images should be invoiced)
4	As per running invoices of Quality & Quantity Assurance of Multipage PDF files/deeds	As per work done on per indexed deed (100,000 PDF files/deeds should be invoiced)
5	As per running invoices of Quality & Quantity Assurance of Indexing fields of Multipage PDF files/deeds	As per work done on per indexed deed (100,000 PDF files/deeds should be invoiced)
6	Validation of transfer of 100% data to PMU	As per work done

Note:

All payment will be made after verification of the work done. Quantity of S. No. 2 & 3 may vary but payment will be made on verification of actual work done as per certification of compliance of standards and validation.

6.3 The payments shall be processed upon presentation of the following documents by the Bidder/Consultant:

- a) Commercial invoice issued by the Bidder/Consultant
- b) Verification of actual work done as per certification of compliance of standards and validation

6.4 Payments shall be made promptly by Purchaser within thirty (30) days of submission of an invoice/claim by the Consultant supported with necessary documents subject to release of funds from Finance Department.

6.5 All payment will be made in Pakistan Rupees.

6.6 The Consultant's request's for payment shall be made to Purchaser in writing, accompanied by an invoice describing, as appropriate, the goods delivered and services performed, duly verified by the Project Director/ Purchaser or his designated representative(s) and fulfillment of other obligations stipulated in the Contract. Purchaser shall pay the invoice after fulfillment of prescribed obligations and verifications.

6.7 The total amount to be paid to the Consultant shall be the Contract price adjusted to give effect to such additions there to and deductions there from as are provided under the conditions of Contract.

6.8 Payments shall be made promptly by Purchaser within thirty (30) days of submission of an invoice/claim by the Consultant supported with necessary documents subject to release of funds from Finance Department.

7. Ownership

The ownership of all products, services and Intellectual Property rendered under any Contract arising as a result of this contract will be the property of the Purchaser.

8. Governing Law

This Contract shall be governed by and construed in accordance with the laws of Pakistan. The Purchase and Consultants shall submit to the exclusive jurisdiction of the Pakistani Courts.

9. Consultant's Negligence

The Consultant shall indemnify Purchaser in respect of all injury or damage to any person or to any property and against all actions, suits, claims, demands, charges and expenses arising in connection herewith which shall be occasioned by the negligence or breach of statutory duty of the Consultant, any sub-Consultant before whole of the project has been finally accepted.

10.1 Delays in Performance

10.1.1 Implementation of the assignments shall be made by the Consultant as per implementation schedule given in the contract agreement as per RFP document after receipt of confirmation order.

10.1.2 Delay by the Consultant in performance of its delivery/project completion obligations shall render the Consultant liable to any or all of the penalties including but not limited to liquidate damages, the Consultant shall promptly notify Purchaser in writing of the fact of the delay, its likely duration and its causes(s). As soon as practicable after receipt of the Consultant's notice, Purchaser shall evaluate the situation and may at its discretion extend the Consultant's time for performance in which case the extension shall be ratified by the parties by amendment of the contract.

10.1.3 Contract Timelines shall be 12 months, extendable with mutual consent.

10.1.4 The Consultant responsible for the conversion of Microfilming Rolls into multipage indexed PDF files under "Consultancy Services for Conversion of Archival Data of Registered Deeds Stored in Microfilming Rolls into Multipage Indexed PDF files for Document Management" for the Project of Automation of Stamps & Registration, 21 Districts Extension to All Districts in Sindh" hereinafter referred as "Conversion Consultant".

As the Supervision Consultant's performance and timely work acquisition is dependent on deliverables from Conversion Consultant with respect to the timeline mentioned at its RFP's clause 1.1.6. But, if the Conversion Consultant fails to perform as per the said timeline and contract timeline passes away, beyond 18 months then the Consultant is eligible to claim the Purchaser additional 0.5% per week of the total contract value against the expenditures.

11. Consultant's Default

11.1. If the Consultant neglects to perform the Contract with due diligence and expedition or refuses or neglects to comply with any reasonable orders given to him in writing by

Purchaser or any of his authorized representative in connection with the performance of the Contract or contravenes the provision of the Contract, Purchaser may give notice in writing to the Consultant to make good the failure, neglect or contravention complained of.

11.2. Should the Consultant fail to comply with the said notice, within a reasonable time from the date of service thereof, it shall be lawful for Purchaser by notice in writing to the Consultant.

11.3. If the Consultant fails to complete any of his obligations within the time granted by Purchaser under "FORCE MAJEURE" and Purchaser shall have suffered any loss from such failure, Purchaser may be entitled to deduct from the Contract price at the rate of (0.5%) of that portion of functionality which cannot in consequence of the said failure be put to the use intended for such work for each week between the time fixed in the Agreement (except as aforesaid) and the actual date of completion, subject to a maximum deduction of 5% of the value of the Contract.

12. Termination of Contract

12.1. Termination of Contract for Default

12.1.1 Purchaser may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Consultant terminate this Contract in whole or in part;

12.1.2. If the Consultant fails to deliver any or all of the assignments and services within the time period's specified in the schedule to the Contract or any extension thereof granted by Purchaser;

12.1.3. If the Consultant fails to perform any other obligation under the Contract; or

12.1.4. If the Consultant, in either of the above circumstances, does not cure its failure within a period of 60 days (or such long period as Purchaser may authorize in writing) after receipt of the default notice from Purchaser.

12.1.5. In the event Purchaser terminates the Contract in whole or in part, Purchaser may procure, upon such terms and in such manner as it deems appropriate, assignments and services similar to those un-delivered, and the Consultant shall be liable to Purchaser for any excess costs for such similar goods and services. However, the Consultant shall continue performance of the Contract to the extent not terminated.

13. Termination for Insolvency

Without prejudice or affecting of any right action or remedy which has accrued or will accrue there-after to Purchaser, Purchaser may at any time terminate the Contract by Giving written notice to the Consultant, without compensation to the Consultant if the Consultant becomes bankrupt or otherwise insolvent.

14. Liquidated Damages

If Consultant fails to deliver any or all of the goods or perform the services within the time period (s) specified in the Contract, Purchaser shall without prejudice to its other remedies under the Contract, shall have the right to claim liquidated damages and Consultant shall pay to Purchaser as liquidated damages with respect to those delayed assignments an amount equal to 0.5% of the value of the services delayed for each week of delay or part thereof until actual delivery or performance up to a maximum deduction of 5% of the Contract price. Once the maximum is reached, Purchaser may consider Termination of Contract keeping in view the legal rights of the Consultant under the Law of Pakistan.

15. Amicable Settlement

15.1 Purchaser and the Consultant shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with Contract.

15.2. The Contract will be construed under and governed by THE LAWS OF THE ISLAMIC REPUBLIC OF PAKISTAN.

- 15.3. Except as otherwise provided in the Contract, any difference, dispute or question arising out of or with reference to the Contract which cannot be settled amicably shall within (30) thirty days from the date of either party informs the other in writing that such difference, dispute or question exists be referred to arbitration.
- 15.4. The arbitration shall be conducted in accordance with the rules of procedure set forth in the Pakistan Arbitration Act 1940 subsequently amended.
- 15.5. The arbitration of the majority of the arbitrators shall be final and binding on both parties.

16. Force Majeure

- 16.1. If either party is temporarily rendered unable, wholly or in part by Force Majeure to perform its duties or accept performance by the other party under the Contract it is agreed that on such party, giving notice with full particulars in writing of such Force Majeure to the other party within 14 (fourteen) days after the occurrence of the cause relied on, then the duties, of such party as far as they are affected by such Force Majeure shall be suspended during the continuance of any inability so caused but for no longer period and such cause shall as far as possible be removed with all reasonable speed. Neither party shall be responsible for delay caused by Force Majeure. The terms "Force Majeure" as used herein shall mean Acts of God, strikes, lockouts or other industrial disturbance, act of public enemy, war, blockages, insurrections, riots, epidemics, landslides, earthquakes, fires, storms, lightning, flood, washouts, civil disturbances, explosion, Governmental Export/Import Restrictions (to be supported by a letter from the relevant Authority and verified by the Diplomatic Mission in Pakistan), Government actions/restrictions due to economic and financial hardships, change of priorities and any other causes similar to the kind herein enumerated or of equivalent effect, not within the control of either party and which by the exercise of due care and diligence either party is unable to overcome. The terms of this Contract shall be extended for such period of time as may be necessary to complete the work which might have been accomplished but for such suspension. If either party is permanently prevented wholly or in part by Force Majeure for period exceeding 4 (four) months from performing or accepting performance, the party concerned shall have the right to terminate this Contract immediately giving notice with full particulars for such Force Majeure in writing to the other party, and in such event, the other party shall be entitled to compensation for an amount to be fixed by negotiations and mutual agreement.
- 16.2. If a Force Majeure situation arises, the Consultant shall promptly notify Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by Purchaser in writing, the Consultant shall continue to perform its obligations under the Contract as far as is reasonably practicable, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

17. Applicable Laws

The Contract shall be interpreted in accordance with the laws of Pakistan. The Consultant shall respect the provisions contained in applicable statutory notifications.

18. Stamp Duty

The Consultant would be responsible for paying the Stamp Duty in the amount of 0.35% of the Total Value of the Contract at the time of signing the Contract.

19. Contract Language

The Contract shall be written in the English language. All literature, correspondence and other documents pertaining to the Contract, which are exchanged by the parties, shall be written in the same language.

20. Notices

- 20.1. Any notice given by one party to the other pursuant to this Contract shall be sent in writing or by fax (copy by email) and confirmed in writing to the address specified for the purpose in the conditions of Contract.

20.2. A notice shall be effective when delivered or on the notice's effective date, whichever is later.

21. Correspondence

The Consultant shall not indulge into correspondence with unconcerned offices and organizations within or outside Purchaser prior to the award of the Contract or later.

22. Patent Rights

The Consultant Shall indemnify Purchaser against all third-party claims of infringement of patent, trade mark industrial design rights arising from use of the goods or any part thereof in Pakistan.

23. Officials not to Benefit

No official or employee of Purchaser shall be admitted to any share or part of this Contract or to any benefit that may arise there from. The Contract shall be liable for cancellation during any time of execution if such default is reported, detected and noticed.

24. Modifications/Amendment to Contract

This contract may be modified/ amended to include fresh clause(s) to the mutual agreement by the Supplier and the Purchaser. Such modification shall form an integral part of the Contract.

25. Standards

The goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications given in the Tender Document, and when no applicable standards is mentioned, to the authoritative standard appropriate to the good's country or origin and such standards shall be the latest issued by the concerned institution. In case of conflicting specifications appearing in the documents, decision of Purchaser will be final and will hold good.

26. Confidentiality of Information

26.1. The Consultant shall not, without Purchaser's prior written consent, disclose the Contract, or any provision thereof, or any specifications, plan, drawing, pattern, sample or information furnished by or on behalf of Purchaser in connection therewith, to any person other than a person employed by the Consultant in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far, as may be necessary for purposes of such performance.

26.2. The Consultant shall not, without Purchaser' prior written consent, make use of any documents or information except for purposes of performing the Contract.

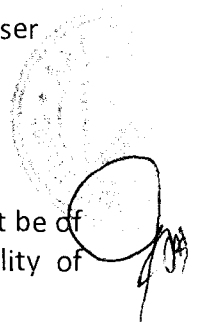
26.3. Any documents other than the Contract itself, shall remain the property of Purchaser And shall be returned (in copies) to Purchaser on completion of the Consultant's Performance under the Contract if so required by Purchaser.

27. Quality

The materials and workmanship of the supplies provided under the Contract must be of the highest quality and free from any defects, which remains the responsibility of vendor/supplier.

28. Obligations of the Consultant

28.1 The Consultant shall conform in all respects with the provisions of all Federal Provincial and Local Laws, Regulations and any other Laws for the time being in force in Pakistan including all regulations or by-laws of any local or other duly constituted authority within Pakistan which may be applicable to the performance of the Contract and the rules and regulations of public bodies and companies whose property or rights are affected or may be affected in any way by the works (hereinafter referred to as "state laws") and shall give all notices and pay all fines required to be given or paid thereby and shall keep Purchaser indemnified against all penalties of every kind for breach of any of the same. For the term of the Contract, as far as reasonably practicable and



without liability on its part, Purchaser shall provide such information as may be required by the Consultant.

28.2 M/s. AAA Tabab Constructive Technologies., nominated as lead bidder shall be responsible for satisfactory performance of contractual liabilities and the payment will be released to the lead bidder accordingly.

29. Assignment

The Consultant shall NOT assign, in whole or in part, its obligations to perform under this Contract, except with Purchaser's prior written consent.

30. Change of Order

30.1. Purchaser may at any time, by a written order given to the Consultant with mutual consent, make change within the general scope of the Contract in the following:-

31 Addition or Deletion or Change in Scope of Work.

If any such change causes an increase or decrease in the cost of, or the time required for the Consultant's performance of any part of the work under the Contract, whether changed or not changed by the order, an equitable adjustment shall be made in the Contract price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Consultant for adjustment under this paragraph must be asserted within fifteen days from the date of Consultant's receipt of Purchaser's changed order.

32. Contract Amendments

Any variation in or modification of the terms of the Contract shall not be made except by written amendment signed by the parties.

33. Execution of Contract

Execution of the Contract shall be made by the Consultant in accordance with the terms specified by Purchaser in its schedule of requirements and the conditions of Contract, and the goods/material shall remain at the risk of the Consultant until the job/services completed.

IN WITNESS WHEREOF the parties hereto have put their respective signatures hereunder on the day, month and year first abovementioned.

For and on behalf of
M/s BOARD OF REVENUE SINDH



Project Director

Zulfiqar Ali Nizamani
Project Director
Automation of Stamps & Registration, Board of Revenue, Sindh

For and on behalf of
M/s AAA Tabab

AAA Tabab Constructive Technologies



Proprietor

Syed Muhammad Laisal

1. Witnesses: (on behalf of M/s AAA Tabab)

Name: MUHAMMAD NADEEM

Address: C-1/29, RABIA CITY

GULISTAN-E-JOHAR, BLOCK-18

N.I.C. No. 42201-4927510-1

2. Witnesses: (on behalf of M/s. AAA Tabab)

Name: WAMEED IQBAL

Address: H.NO # B-419,

HABIB RESIDENCY, CIVIL LINES, KARACHI

N.I.C. No. 45504-8613289-9

PROJECT TEAM ORGANIZATION ROLES AND RESPONSIBILITIES

Title	Role (Project Manager)	Name
Project Manager	Responsible for leading a project from concept to close out. This includes conceptualization, initiation, planning, executing-controlling-monitoring and closing out the project, while managing risks, timelines, resources and the scope of the project. Works with the project sponsor to define the project and reports on risks, issues and the progress. The project manager's goals are focused on delivering the project on time, within budget and to the required quality standard.	Khurram Aman
Responsibilities		
<ul style="list-style-type: none"> • Actively manages and communicates project risks and issues. • Manages sponsor, stakeholder and team expectations • Provides detailed project planning. • Develops and maintains a detailed project plan. • Manages project deliverables in line with the project plan. • Manages and leads the project team. • Organizes work groups and team meetings. 		

Title	Role (Project Coordinator)	Name
Project Coordinator	The primary responsibility of the Scanning Coordinator is day to day administration & infrastructure. A typical job description for the Retail Scanning Coordinator role may include: Provides reports to management as needed. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision.	Muhammad Bashiruddin BS-KU-Pakistan /MS (IT Management -Sweden)
Responsibilities		
<ul style="list-style-type: none"> • Records and manages project issues and escalates where necessary. • Monitors project progress and performance. • Acts as a liaison to the project sponsor. • Provides status reports to the project sponsor. • <i>*Resolves cross-functional issues at project level.</i> • <i>*Manages project training within the defined budget.</i> • <i>*Manages project scope and change control and escalates issues where necessary.</i> • <i>*Works closely with users to ensure the project meets business needs.</i> • <i>*Recruits project staff and consultants.</i> 		

Title	Role (Auditor)	Name
Auditor	To Assure the quality and process	Waqas Ahmed
Responsibilities		

Title	Role (Team Lead)	Name
Team Lead	To plan, prepare and conduct project, system and vendor qualification audits and report findings to the auditees. This may include project audits, system audits and vendor qualification audits. The Senior QA Auditor may also assist with training, mentoring and supervision of QA Auditors and QA Audit.	Aftab Ahmed BS computer science

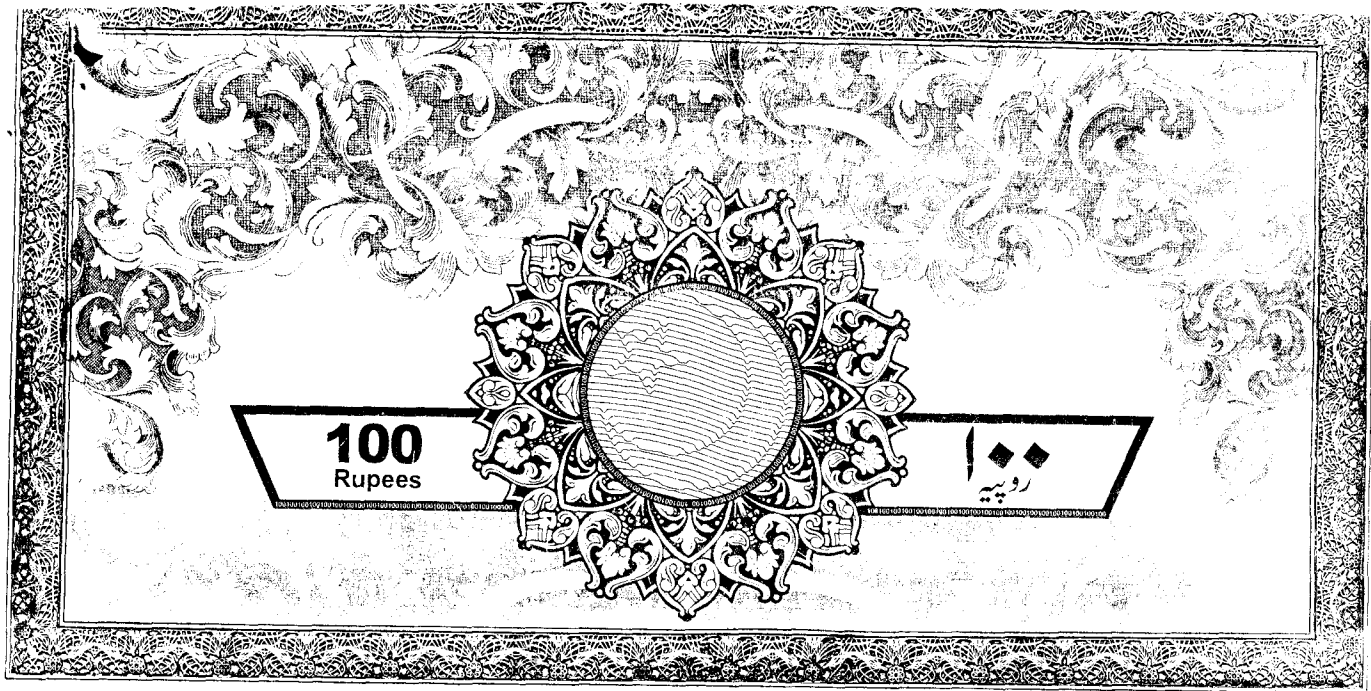
Responsibilities
<ul style="list-style-type: none"> • . Approve all application consultants to be placed on the project team • Provide overall and daily management and support to all application consultants assigned to the project • Review and verify each time and expense report for accuracy • Define roles and responsibilities for each application consultant • Work with the Project Coordinator and Project Manager to learn and manage the implementation to meet the agreed upon project objectives • Work with the users and other software publisher resources as required, and resolve queries and issues on an ad hoc basis • Notify management of requirements for resources in order to provide sufficient lead times for resources to be made available • Make timely decisions regarding the project priorities in order to minimize disruption on the project • Overall responsibility for assuring the quality of work conducted by their representative consultants • Attend all Implementation Project Status meetings

Title	Role (Data Validators)	Name
Data Validators Lead	To Manage the data validators teams There will be 3 team with 20 resource each	Sibtain Shareef

Responsibilities
<p>Conducts monthly reviews/audits of randomly selected enrolled team member's records.</p> <p>Compares data records with encounter data submissions in order to justify accurate coding of services provided.</p> <p>Provides verbal and written technical assistance to behavioral BOR staff in order to resolve identified errors.</p> <p>Works with funding source's data validation team and Pasadena Claims Department to validate encounter acceptance within funding source's claims system and Pasadena's internal claims system.</p> <p>Prepares periodic and ad hoc reports.</p> <p>Documents workflow operating procedures.</p> <p>Identifies, coordinates and implements process improvement initiatives.</p> <p>Provides support and/or assistance to other departments to ensure accuracy of data sheet.</p>

Title	Role (Data Validators)	Name
KOFEX Certified Developer	To Manage the system automation processes.	Mohtashim Jangda

Responsibilities
<p>Troubleshoots and develops technical solutions related to Kofax software and document imaging systems.</p> <p>Creates workaround procedures when standard procedures have failed and ensures issues are resolved in a timely fashion.</p> <p>Escalates urgent problems requiring more in-depth knowledge to appropriate internal resources.</p> <p>Familiar with a variety of the field's concepts, practices, and procedures.</p> <p>Relies on extensive experience and judgment to plan and accomplish goals.</p> <p>Performs a variety of tasks.</p> <p>Works under general supervision.</p> <p>A certain degree of creativity and latitude is required.</p> <p>Provides technical assistance and direction regarding the scanning, imaging, and management of electronic documents.</p> <p>Key Activities:</p> <ul style="list-style-type: none"> • Support the document scanning and imaging process by applying technical knowledge and expertise • Provide recommendations for improving scanning and imaging operations • Create and update documentation related to imaging process -



ILYAS STAMP VENDOR

Plot No.112, Liaquatabad, Karachi.

No.

DATE: **26580**

FOR TO WITH ADDRESS

FOR WITH ADDRESS

FOR

FOR AS (ATTESTED)

FOR VENDOR'S SIGNATURE

SHAIKH RAFIQ
(1278) Advocate

16 DEC 2015

Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: INF KRY NO. 2534 /15

Dated: 05-07-2015

Contract Value: Rs.113,466,132/- (Rupees One Hundred Thirteen Million, Four Hundred Sixty Six Thousand and One Thirty Two Only)

Contract Title: "Supervision and Third Party Audit of Specialized Services Required for Conversion of Archival Data of Registered Deeds Stored in Microfilming Rolls into Multipage Indexed Pdf Files for Document Management" for the Project of Automation of Stamps & Registration, 21 Districts Extension to All Districts in Sindh

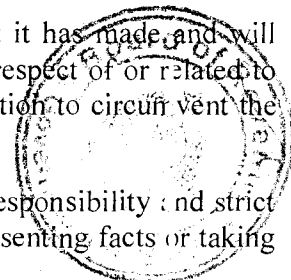


M/s. AAA Tabab Constructive Technologies., Karachi hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, M/s. AAA Tabab Constructive Technologies., Karachi represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

M/s. AAA Tabab Constructive Technologies., Karachi certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty


M/s. AAA Tabab Constructive Technologies., Karachi accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking

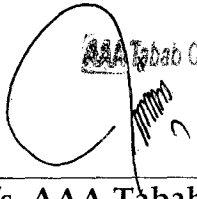


any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid

Shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, **M/s. AAA Tabab Constructive Technologies., Karachi** agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by **M/s. AAA Tabab Constructive Technologies., Karachi** as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.


Project Management Director
Board of Revenue, Sindh Registration
Board of Revenue Sindh


M/s. AAA Tabab Constructive Technologies
Proprietor
M/s. AAA Tabab Constructive Technologies, Karachi.

