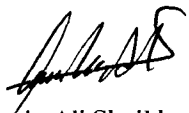



Bid Evaluation Report

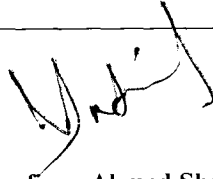
1. Name of Procuring Agency: **Benazir Bhutto Shaheed Human Resource Research & Development Board**
2. Tender Reference No: INF/KRY/3011/15
3. Tender Description/Name of work/item: Preparation of Mechanism for Internal Audit and Conduct Quarterly Internal Audit
4. Method of Procurement: Least Cost Selection Method Rule-72(1)
5. Tender Published: Dawn (24-08-15), Kawish (23-08-15) and Jang (23-08-15)
SPPRA I.D# 25050
6. Total Bid documents Sold; 03 (Three)
7. Total Bids Received: 03 (Three)
8. Technical Bid Opening date: (if applicable) 08-09-15 (*Provide details in separate form*)
9. No. of Bid technically qualified (if applicable): 02 (Two)
10. Bid(s) Rejected: 01(One)
11. Financial Bid Opening date: 01-10-2015

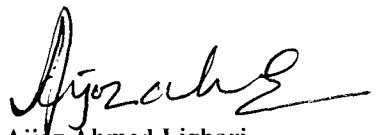
12. Bid Evaluation Report:

| S No | Name of Firm or Bidder | Cost offered by the Bidder | Ranking in terms of cost | Comparison with Estimated cost | Reasons for acceptance/rejection | Remarks |
|------|------------------------|----------------------------|--------------------------|------------------------------------|----------------------------------|-----------------|
| 0 | 1 | 2 | 3 | 4 | 5 | 6 |
| 1. | EY | 2,678,452/- | 1st | Within Estimated-cost(Rs.3Million) | Accepted: being lowest bid | Recommended |
| 2. | Deloitte | 6,200,000/- | 2nd | Above | Rejected: Higher bid | Not Recommended |



Tariq Ali Shaikh
Deputy Director(Proc)
Member/Secretary


Dilmurad (DD-A&F)
Technical Expert
Member


Toufique Ahmed Shaikh
Representative (P&D)
Member


Aijaz Ahmed Lighari
Representative (Finance)
Member


Mohammad Issa Memon
Director (E&BD)
Chairman


Madam Sarwat Sultana
Chief (Edu) P&D
Member


Moazzam Ali Marri
Deputy Secretary (Finance)
Member




NOTIFICATION

No. BBSHRRDB/Admn (Proc-C)/ /2015: In Supersession of this office notification of even number dated 15-4-2015 and in accordance with Rule-67 of Sindh Public Procurement Rules-2010; the *Consultant Selection Committee*, for the Benazir Bhutto Shaheed Human Resource, Research & Development Board (BBSHRRDB) is hereby revised with following composition and Terms of Reference.

- | | | |
|------|--|------------------|
| 1. | Director – BBSHRRDB | Chairman |
| 2. | Representative from Finance Department (Not below the rank BS-18) | Member |
| 3. | Representative from P&D Department (Not below the rank BS-18) | Member |
| ✓ 4. | Deputy Director (Procurement). | Member/Secretary |
| 5. | Technical Expert of Department. (Not below the rank BS-18) | Member |
- Committee may co-opt up to two members if required to facilitate the process provided that co-opted members shall have no conflict of interest in the procurement process.

Functions and Responsibilities of Consultant Selection Committee

- 1) Approval of Request for Proposal before issuance;
- 2) Short listing of consultants, responding to the Request for Expression of Interest, where applicable, in accordance with the criteria mentioned in Request for Expression of Interest;
- 3) Evaluation of technical and financial proposals, according to the selection method and evaluation criteria, mentioned in the Request for Proposal
- 4) Finalization of recommendation based on evaluation as mentioned at sub-rule (3) of the SPPRA-2010.
- 5) The quorum shall be as provided in Rule-68 of SPPR-2010.


-KARIM BAKHSID SIDDIQUI-
SECRETARY, BBSHRRDB

No. BBSHRRDB/Admn (Proc-C)/ /2015 Karachi, dated the 10th August, 2015.

A copy is forwarded for information and necessary action to:

- 1) The Principal Secretary to the Chief Minister, Sindh, Karachi.
- 2) The Secretary Finance Department, Govt. of Sindh, Karachi.
- 3) The Secretary P & D Department, Govt. of Sindh, Karachi.
- 4) The Chairman, BBSHRRDB, Karachi.
- 5) The Managing Director, SPPRA, Karachi.
- 6) The Managing Director, STEVTA, Karachi.
- 7) The Chairman / Members of the Committee
- 8) Master File


PROGRAM OFFICER (Admin.) 10/8/2015



**Government of Sindh
Chief Minister's Secretariat, Sindh
Benazir Bhutto Shaheed Human Resource
Research and Development Board**



**MINUTES OF THE MEETING OF THE CONSULTANT SELECTION COMMITTEE FOR
OPENING OF THE PROPOSALS SUBMITTED BY FIRMS TO PREPARE MECHANISM FOR
INTERNAL AUDIT AND CONDUCT QUARTERLY INTERNAL AUDIT FOR FY 2015-16 OF
BBSHRRDB HELD ON 8TH SEPTEMBER, 2015 AT 3:30 P.M.**

(List of Participants & Members is attached at Annexure-1)

The meeting of consultant selection committee was held on Tuesday September 08, 2015 at 3:30 pm at office of the BBSHRRDB, 5th floor, State life building-3, Dr. Ziauddin Ahmed Khan road, Karachi. Chairman of the Committee presided the meeting and welcomed the participants.

2. At the outset, the forum was briefed about the procedure for opening of bids as per criteria given in RFP document and in accordance with SPP Rules. The Bids were opened in the presence of the representatives and bidders at 3:30pm within one hour of the deadline of submission of bids. The names of the bidders/firms were read aloud. Each member of the Consultant Selection Committee signed on the page(s) of technical proposals and envelopes of the each proposal of firms as per SPP Rules. The Financial Proposals of firms were retained in the custody without opening.


3. The following firms submitted the bids:


- i. BDO Ebrahim & Co.
- ii. Deloitte
- iii. Earnest & Young (E&Y)

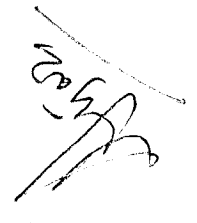
The meeting ended with a vote of thanks to and from the Chair.

Technical Evaluation Summary Report of Chartered Accountant Firm to Prepare Mechanism for Internal Audit and Conduct Quarterly Internal Audit for FY 2015-16

| Adequacy of the proposed technical approach, methodology and work plan in responding to the Terms of Reference: Total points for criterion: [40] | | | | | | | | | | | | | | | | |
|---|-----------|-------------|----|----|----|----|-------------|----|----|----|----|-------------|----|----|----|----|
| Evaluation Criteria | Points | FIRMS | | | | | | | | | | | | | | |
| | | BDO | | | | | DELOITTE | | | | | EY | | | | |
| | | A | B | C | D | E | A | B | C | D | E | A | B | C | D | E |
| Experience of the Consultant (as a firm) in handling accounting and financial mgt. services and conducting similar internal audit assignments in Public Sector during last 5 years [Documentary proof with proposals/ work orders/client certificates/ completion certificates to be submitted] | 25 | 10 | 11 | 10 | 12 | 12 | 15 | 14 | 15 | 12 | 13 | 15 | 15 | 14 | 13 | 12 |
| | 15 | | | | | | | | | | | | | | | |
| (03 points for each completed assignment) | | | | | | | | | | | | | | | | |
| Experience of 5 years in related field with any organization [Documentary proof with proposals/ work orders/client certificates/ completion certificates to be submitted] | 10 | 5 | 5 | 6 | 9 | 9 | 10 | 10 | 9 | 8 | 9 | 2 | 6 | 6 | 9 | 8 |
| | | | | | | | | | | | | | | | | |
| (02 points for each completed assignment) | | | | | | | | | | | | | | | | |
| Approach & Methodology for each of the major task assigned | 15 | 3 | 4 | 4 | 4 | 4 | 4 | 4 | 3 | 3 | 4 | 4 | 4 | 4 | 4 | 3 |
| | 5 | | | | | | | | | | | | | | | |
| understanding of the objectives | | | | | | | | | | | | | | | | |
| Strategy for executing work (Methodology & work plan) | 10 | 6 | 7 | 7 | 8 | 8 | 10 | 10 | 9 | 9 | 9 | 8 | 8 | 9 | 9 | 9 |
| Sub-Total | 40 | 24 | 27 | 27 | 33 | 33 | 39 | 37 | 36 | 32 | 35 | 29 | 33 | 33 | 35 | 32 |
| Average | | 28.8 | | | | | 35.8 | | | | | 32.4 | | | | |




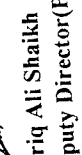





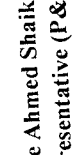
Key professional staff qualifications and competence for the assignment: Total points for criterion: [60]


| Team Composition | Required No. & Qualification | Total Points | BDO | | | | | DELOITTE | | | | | EY | | | | |
|--|------------------------------|--|-------------|----|----|----|----|-------------|----|----|----|----|-------------|----|----|----|----|
| | | | BDO | | | | | DELOITTE | | | | | EY | | | | |
| | | | A | B | C | D | E | A | B | C | D | E | A | B | C | D | E |
| Senior Executive (Supervisory Role) Internal Audit (Experience in Accounting, Financial Management, Taxation and loan appraisal in similar nature of organizations more specifically work experience of at least 5 years) | 1 (CA) | Gen. Qualifications (30%) | 6 | 5 | 6 | 5 | 5 | 6 | 5 | 6 | 5 | 5 | 6 | 6 | 5 | 5 | 5 |
| | | 5 years exp. & 5 assign (60%) | 12 | 8 | 5 | 5 | 5 | 10 | 12 | 10 | 10 | 12 | 10 | 12 | 10 | 12 | 10 |
| | | Experiences in Region & Language (10%) | 2 | 2 | 2 | 1 | 1 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| Executive (Internal Audit) (At least 3 years postqualification experience of internal audit) | 2 (Semi qualified CA/ACCA) | Gen. Qualifications (30%) | 12 | 10 | 9 | 9 | 10 | 10 | 10 | 10 | 10 | 10 | 12 | 11 | 10 | 11 | 10 |
| | | 3 years exp. & 3 assign (60%) | 24 | 14 | 12 | 14 | 10 | 14 | 18 | 16 | 20 | 22 | 20 | 22 | 22 | 22 | 20 |
| | | Knowledge of Region & Language (10%) | 4 | 4 | 3 | 3 | 3 | 4 | 3 | 4 | 3 | 4 | 4 | 4 | 4 | 4 | 4 |
| Sub-Total | | | 37.4 | | | | | 49.8 | | | | | 54.6 | | | | |
| Average | | | 66.2 | | | | | 85.6 | | | | | 87 | | | | |
| Grand Total | | | 66.2 | | | | | 85.6 | | | | | 87 | | | | |


Mohammad Issa Memon
 Director (E&BD)
 Chairman


Tariq Ali Shaikh
 Deputy Director(Proc)
 Member/Secretary


Dilmurad (DD-A&F)
 Technical Expert
 Member


Toufique Ahmed Shaikh
 Representative (P&D)
 Member


Aijaz Ahmed Lighari
 Representative (Finance)
 Member

A denotes Director -E&BD (Chairman of CSC BBSHRADB)
 B denotes Deputy Director -Procurement (Member/Secretary of CSC BBSHRADB)
 C denotes Technical Expert (Member of CSC BBSHRADB)
 D denotes Representative of P&D (Member of CSC BBSHRADB)
 E denotes Representative of Finance Deptt. (Member of CSC BBSHRADB)
 * Total weight/points of criteria is 100. (Minimum Passing Points are 70 as per RFP)

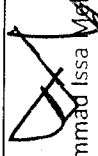
MANDATORY ELIGIBILITY CRITERIA CHECKLIST


a) To be considered for technical evaluation, the proponent firm must comply with all eligibility requirements as set out in the call for RFP.


| S# | Eligibility Criteria as published in News Paper | FIRMS | | | | | |
|----|---|-------|----|----------|----|-----|----|
| | | BDO | | DELOITTE | | EY | |
| | | Yes | No | Yes | No | Yes | No |
| 1 | CA firm should be on state Bank of Pakistan(SBP) panel of approved auditors for atleast five years in category (A) | ✓ | | ✓ | | ✓ | |
| 2 | CA firm should be registered with Sindh Revenue Board. | ✓ | | ✓ | | ✓ | |
| 3 | CA firm should have atleast five years of relevant professional experience in providing audit services to listed corporations/multinationals/public sector entities in Pakistan with dedicated resources/functions. | ✓ | | ✓ | | ✓ | |
| 4 | CA firm should have provided recurring internal audit services during last three years to atleast five clients | ✓ | | ✓ | | ✓ | |


b) The proponent firm must have attached required documents as part of the RFP response.


| S# | Attachments/Enclosures as Required in RFP | FIRMS | | | | | |
|----|--|-------|----|----------|----|-----|----|
| | | BDO | | DELOITTE | | EY | |
| | | Yes | No | Yes | No | Yes | No |
| 1 | Firm's experience in handling accounting and financial management services and conducting similar assignments in Public Sector [Documentary proof/ work orders/client certificates/ completion certificates to be submitted] | ✓ | | ✓ | | ✓ | |
| 2 | Firm's experience in handling accounting and financial management services and conducting similar assignments with any Organization/Firm. [Documentary proof/ work orders/client certificates/ completion certificates to be submitted] | ✓ | | ✓ | | ✓ | |


Mohammad Ishaq
 Director (E&BD)
 Chairman


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 Member/Secretary


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