

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LIMITED/ADMINISTRATION
- 2) PROVINCIAL / LOCAL GOVT./ OTHER SCHEDULED BANK
- 3) TITLE OF CONTRACT Acquiring of Branch Premises Ghouspur Branch
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/604/2015
- 5) BRIEF DESCRIPTION OF CONTRACT Same as Above
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Rs. 50/- Per Sq.ft
- 8) ENGINEER'S ESTIMATE
(For civil works only) -
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) within 1 Month
- 10) TENDER OPENED ON (DATE & TIME) 08/09/2015 At 1600 Hours
- 11) NUMBER OF TENDER DOCUMENTS SOLD 01
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED _____
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT 07/10/2015 Attached
(Enclose a copy) Mr. Bashir Ahmed Shah, Muhallah Shah, Tehsil Khandhokot, Dist. Jacobabad.
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Jacobabad.
- 16) CONTRACT AWARD PRICE Rs. 50,000 i.e. Rs. 42/- Per Sq.ft
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). 1) Bashir Ahmed Shah

18) METHOD OF PROCUREMENT USED :- (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____ COMPETENT AUTHORITY _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?
Yes No

21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)
Yes SPPRA S. No:25055
No

ii) News Papers
(If yes, give names of newspapers and dates)
Yes Express Tribune, Daily Express & Ibrat
20th August, 2015
No

22) NATURE OF CONTRACT Domestic/Local Int.

23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)
Yes No

24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)
Yes No

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?
Yes No

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?
Yes No

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)
Yes No

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?
Yes No

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?
Yes No

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?
(Attach copy of the bid evaluation report)
Yes No

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	No

39) Date of Award of Contract: 4/11/15

Signature & Official Stamp of
Authorized Officer

FOR OFFICE USE ONLY

Lt Col (R) Shahzad Begg
EVP/Head of Administration
SINDH BANK LIMITED

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

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IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



SNDB/ADMIN/ESTATE/. 020
4 November 2015

Mr. Bashir Ahmed Shah
Muhallah Syed Ghospur,
Tehsil Kandhkot,
District Jacobabad

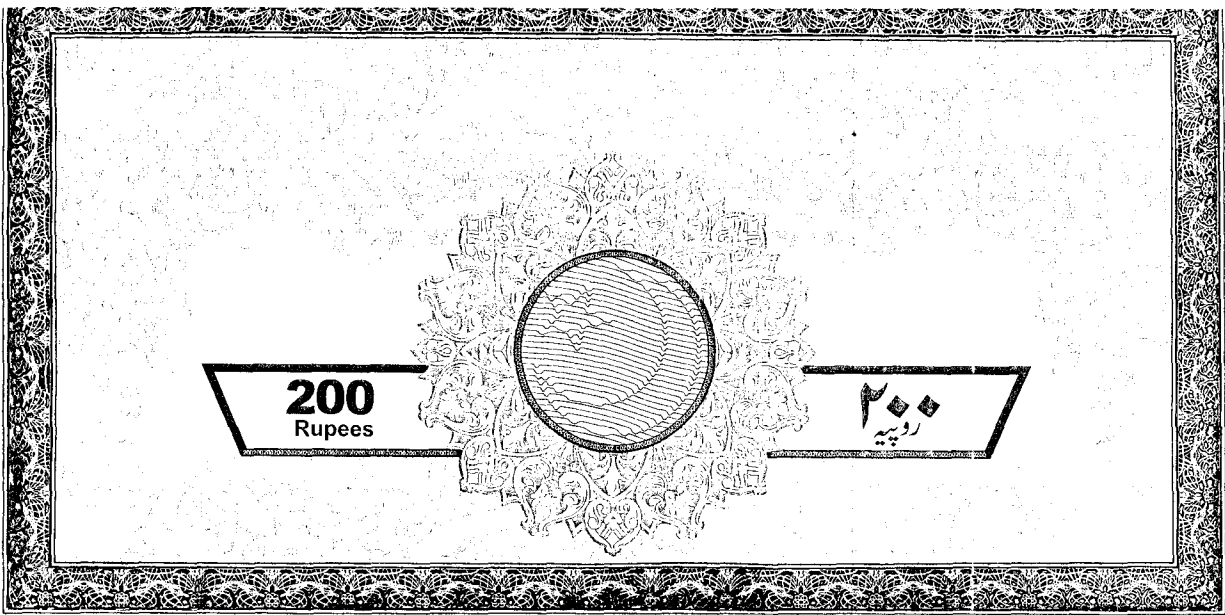
Subject: Letter of Award – Ghospur

Bid against Location offered on subject NIT dated 20/08/2015, has been accepted.
Lease agreement is enclosed for necessary signature & early return, please.

Sincerely,

For & behalf of Sindh Bank Limited,

Muhammad Shahid Saleem
AVP-1
Sindh Bank Limited



SHAKEEL A. SHAIKH STAMP VENDOR

Licence No. 44, Shop # 30

Clifton Centre Block-5 Clifton Karachi

16 FEB 2015

S. No. Date
Issued To With Address
Through With Address
Purpose
Value Rs. Attachad
Stamp Vendor's Signature

LEASE AGREEMENT
GHOUSPUR BRANCH

This Lease Agreement is made at Karachi on this 5th day of November 2015.

BETWEEN

Mr. Bashir Ahmed Shah S/o Allah Jivayo Shah, Muslim adult holding CNIC No.43103-9952709-3, R/o Muhalla Syed Ghouspur, Tehsil Kandhkot, District Jacobabad. (hereinafter referred to as the "**Lessor**") which expression shall, where the context so permits, means and includes its successors, administrators, executors and assigns) of the **ONE PART**;

AND

SINDH BANK LIMITED, a banking company incorporated under the Companies Ordinance, 1984, having its registered office at 3rd Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi, hereinafter referred to as the "**Lessee**" which expression shall, where the context so permits, means and includes its successors, administrators, executors and assigns) of the **OTHER PART**.

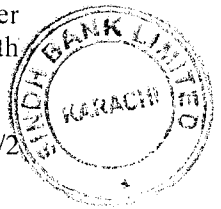
WHEREAS the Lessor is fully seized and possessed of and entitled to all that piece and parcel of Property measuring 1336-6 sq.ft. for shops, situated at Syed Mohallah, Deh & Tappo Ghouspure, Taluka Kandhkot, District Jacobabad.

AND WHEREAS the Lessor have agreed to let and the Lessee has agreed to take on lease the premises measuring 1204 sq.ft. for opening of Ghouspur Branch. (hereinafter referred to as the "**Demised Premises**") on the terms and conditions as set forth hereunder:

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NOW, THEREFORE, THIS AGREEMENT WITNESSETH AS UNDER:

In consideration of the Lessee paying the rent herein after reserved in the manner hereinafter mentioned and the covenants hereinafter written to be observed by the Lessor and the Lessee, the Lessor doth hereby demise upon the Lessee the Demised Premises for a term of Eleven (11) months commencing from **26-10-2015** and ending on **25-9-2016**.

SECTION – I
(GENERAL TERMS)

Term

1. The Lessor hereby demises unto the Lessee the Demised Premises for a period of Eleven (11) months commencing from **26-10-2015** and ending on **25-9-2016** (both days inclusive).

Rent

2. The monthly rent of the Demised Premises will be Rs.50,000/- (Rupees Fifty Thousand only).

Advance Rent

3. The Lessee has paid a sum of Rs.550,000/- (Rupees Five Hundred Fifty Thousand only) to the Lessor towards 11 months Advance Rent in respect of the Demised Premises for a period between 26-10-2015 to 25-9-2016 in addition to a sum of Rs.-1,250,000/-(Rupees One Million Two Hundred Fifty Thousand only) as Security Deposit for further adjustment/refund. The Lessee shall deduct income tax from all amounts payable to the Lessor towards rent of the Demised Premises. An amount of Rs. 500,000/- (Rupees Five Hundred Thousand only) shall be released after satisfaction / completion of terms and conditions herein-below.

Renewal of Lease

4. On expiry of the term of Lease hereunder, the Lease shall be extended at the option of the Lessee on the terms and conditions to be mutually agreed upon by the parties hereto provided the Lessee has served upon the Lessor a notice of its intention to renew the Lease at least 90 days prior to the expiry of the tenure of the Lease as aforesaid.

Termination

5. The Lessee shall have a right to terminate this Agreement upon giving to the Lessor 90 days' notice in writing.

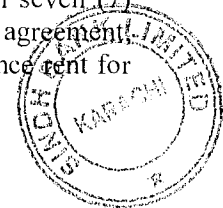
Ejectment

6. The Lessor hereby expressly waives all its statutory and other rights of ejecting the Lessee from the Demised Premises except in the event Lessee fails to fulfill its commitments as appearing in Section II hereafter.

Indemnity

7. The Lessor hereby declares that the Demised Premises are free from all encumbrances, charges, claims and demands and that the Lessor have not done or omitted to do any act, deed or thing whatsoever whereby the Demises Premises may be subject to any charge, lien or attachment by any Bank, Court of Law, authority or person whosoever. The copies of title documents provided to the lessee are genuine and valid. If any discrepancy is found at a later stage affecting the lessee's rights, the Lessor undertakes to rectify the same with in seven (7) days, failing which the lessee reserves the right to terminate the agreement, whereupon the Lessor shall be bound to immediately refund the advance rent for the unexpired period.





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SECTION - II
(LESSEE'S COVENANTS)

The Lessee hereby covenants with the Lessors that it shall:

- i) Not assign or sub let the Demised Premises or any part thereof to any other party;
 - ii) Use the Demised Premises for exclusive purpose of its office or its branch office only;
 - iii) Pay on or before the due date all water, sewerage, electricity, gas and telephone bills and any incidental charges or amounts claimed in respect thereof pertaining to the term of lease hereunder and handover copies of bills to the Lessors;
 - iv) Handover vacant and peaceful possession of the Demised Premises to the Lessors on expiry of the lease term as aforesaid or extended lease term as the case may be
- OR
- v) On earlier termination of the lease as provided herein above in the same condition in which it was handed over to Lessee; except normal wear and tear;
 - vi) Carry out at its cost civil and/or electrical repair work as may be necessary for restoration and rehabilitation of the Demised Premises to the same condition when it was taken over by the Lessee if the same are damaged by fire or other mishap during the term of lease;
 - vii) Not carry out any structural alterations to the Demised Premises without the permission of the Lessors save those expressly authorized hereunder.

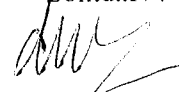
SECTION - III
(LESSOR'S COVENANTS)

The Lessors hereby covenants with the Lessee that he shall:

- i) Hand over the possession of the Demised Premises to the Lessee at the time of signing of this MOU;
- ii) To provide place for Emergency Exit. for any emergency situation in branch;
- iii) To provide NOCs/Permissions for establishment of Bank's Branch at the Demised Premises from all concerned local/ town/ city administration departments and onward submission to the concerned departments for power, telephone, DXX and ISDN lines, etc., at their cost and risk; In case the branch premises are sealed during construction by any govt. dept. or stay order is issued by court, the rent will not be paid of the period the premises remained closed.
- iv) To provide proper place for Earth Bore/Earth Pits.
- v) Be responsible to resolve any issue, if arises regarding ownership of cited property, in case of failure to do so , Lessors will be liable to return the advance rent of remaining period along with all expenses incurred by the bank for renovation of its branch at the demised premises.
- vi) Allow the Lessee to enjoy peaceful possession of the Demised Premises without any let or hindrance;



Contd..P/4



- vii) Allow the Lessee to construct RCC lockers room/ vaults, toilet(s) and one kitchen in the Demised Premises as per its requirement;
- viii) Allow installation of radio/TV/PTCL/DISH antenna and Network Tower (100 feet approximately) on the roof top of the Demised Premises;
- ix) Provide suitable space in Demised Premises for the installation of generator 60 KVA OR below and also provide Tax Certificate for permission of concerned departments for installation of generator.
- x) Pay all municipal, government, non-government and other rates, taxes and assessments which may be levied in respect of the Demised Premises;
- xi) Not do or cause to be done by himself or his agent, workman or employee anything which may be or may become a nuisance value for the Lessee and/or its customers;
- xii) Ensure that the Demised Premises are and continue to remain structurally sound and undertake at his cost such major structural repairs as may be deemed necessary by the Lessee;
- xiii) Allow installation of outer of the ACs at a technically suitable place without any extra charges;
- xiv) Allow the placement of Lessee's neon signs on the roof top and front of the Demised Premises without any monetary claim.
- xv) Keep the Lessee indemnified from any loss(es) sustained on account of any defect in the Lessor's title to the Demised Premises or any misrepresentation and concealment of fact at the time of entering into this Lease Agreement;
- xvi) Allow installation of any machinery, equipment, apparatuses, communication system etc. as may be required by the Lessee to carry out its normal business and operational activities;
- xvii) Allow Lessee to paint, display, affix or exhibit signs and insignia as may be appropriate and necessary for its various activities at its own cost;
- xviii) Allow Lessee to make partitions in the hall and convert the Demised Premises into workable condition as per its requirement. Any approval or permission required in this respect from any official authority, the Lessor will obtain such approval / permission at his own cost.
- xix) Provide electricity connection at the Demised Premises with 25 KVA Transformer OR 15 Kilo Watt load with 90 Ampere 3 (three) phase meter and in case of any objection or dispute with WAPDA/KESC, Lessor will resolve the matter at his cost and responsibility; If the required load is not arranged by the Lessor within 90 days from the date of the possession of demised premises the Lessee will have right to deduct the amount of Rs.1500 per day OR Additional fuel charges whichever is higher for the period the said fuel charges shall be adjusted from future rent payable to the Lessor.

B. S. Khan

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- xx) Provide at his expense running sweet water connection;
- xxi) Provide at his expense sewerage line (outer point) and also arrange repairing/shifting of drainage lines of upper floor, from demised premises, if any.

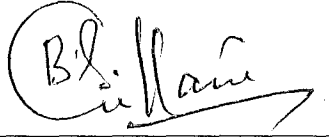
IN WITNESS WHEREOF the parties have signed these presents on the day, month and year first above mentioned.

LESSORS

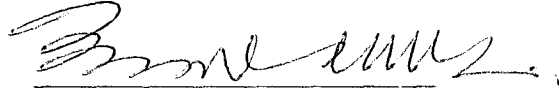
LESSEE

Sindh Bank Limited

For & behalf of Sindh Bank Limited



Name : Mr. Bashir Ahmed Shah
S/o : Allah Jivayo Shah
CNIC : 43103-9952709-3



Syed Assad Ali
AEVP & Regional Head
CNIC. 42000-0503790-5

Shahzad Begg
AEVP & Head of Administration
CNIC. 37405-9733476-7

WITNESSES

Full Name:

Muhammad Ali

Signature:



NIC No.:

43103 2723190.7

Address :

New Anaj Mandi
KANISHKOT

Full Name:

Phero

Signature:



NIC No.:

4310313916181

Address :

Syed Mehla
Chowpar

Bid Evaluation Report	
Evaluation Report- Acquiring of Branch Premises on Rental Basis GHOUSPUR, TALUKA KANDHKOT	
1	Name of Procuring Agency Sindh Bank Ltd. <i>6/11</i>
2	Tender Reference No. SNDB/COK/ADMIN/TD/593/2015
3	Tender Description Evaluation Report- Acquiring of Branch Premises on Rental Basis GHOUSPUR, TALUKA KANDHKOT
4	Method of Procurement Single Stage One Envelop Bidding Procedure
5	Tender Published / SPPRA S.No SPPRA S.No: 24623 7-56-55 Express Tribune, Daily Express & Daily Ibrat (17 th June 2015) <i>20/07/2015</i>
6	Total Bid Documents Sold 01
	Total Bids Received 01
8	Bid Opening Date & Time <i>02/07/2015 at 1100 Hrs</i> <i>11:00 Hrs</i>
9	No. Of Bid qualified 01
10	Bid(s) Rejected -

Detail on the above is as follows:

S No	Name of Firm or Bidder	Area	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Estimated Cost = Rs.50/- per sq.ft)	Reasons for acceptance/ Rejection (Qualifying Marks = 70%)	Remarks
0	1	2.a	2.b	3	4	5	6
2.	Bashir Ahmed Shah	120 sq.ft	Rs. 50,000/- i.e. Rs. 42/- per sq.ft.	1st Lowest	Rs.8/- per sq.ft below the estimated cost	Qualified- Obtained 71% in the Evaluation Process	Recommended - Award of Contract

Accordingly going by the eligibility criteria offered in the tender document, Serial No.1 stands as only qualified bidder & it is also below the estimated cost.

Members Signature- Procurement Committee

Lt. Col. (R) Shahzad Begg
Head of Administration

[Signature]
27-7/10

Mr. Saeed Jamal
Chief Financial Officer

[Signature]
S.A.J

Mr. Syed Muhammad Aqeel
Chief Manager, IDBL Karachi

[Signature]

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)

TYPE OF PROCUREMENT

✓
ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

ACQUIRING OF BRANCH PREMISES (GHOORAK)

TYPE OF TENDER

✓
SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

27/7/15

OPENING TIME

11:00hrs

ATTENDANCE (MEMBER PC)

CFO
HQA
CHIEF MANAGER, IDBL

ATTENDANCE (REPS. OF BIDDERS)

NAME	FIRM
<u>BASHIR AHMED</u>	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL BIDS ACCEPTED FOR EVALUATION

01

TOTAL BIDS REJECTED

-

REMARKS

PROCUREMENT COMMITTEE

M. H.
27/7/15

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: _____

Dated: 8/9/15

Premises Evaluation Performa

Location Cishousha

Serial No: 06

Bidder Bashir Ahmed

Pay Order No. 130052

Provision of Emergency Exit Door (Yes/*No)

S. No.	Requisite	Max Marks	Marks Obtained as per Documentary Evidence (70% Qualifying Marks)	Marks Obtained After Due Visit by the Premises Committee	Marking Criteria		Documents/Information to be enclosed
					For Branches in Main Clúes	For Branches in Rural / Interior Areas	
1	Location	40	40	33	On main location (Bank's business point of view)		Site Plan
		5			Away / Stride the main location		
2	Area	15	15	15	3000 sq.ft. to 5000 sq.ft.	1000 sq.ft. to 2500 sq.ft.	Title document of the property
		10			Above 5000 sq.ft.	Above 2500 sq.ft.	
		5			Below 3000 sq.ft.	Below 1000 sq.ft.	
3	Other Banks in Close Proximity	15	5	5	5 Banks, within 1 km		Name of the Banks with exact distances from the premises offered
		10			3 Banks, within 1 km		
		5			2 Banks, within 1 km		
4	Advance Rent Required	10	3	3	1 Year		Details
		7			2 Years		
		3			3 Years		
5	Parking Space (Dedicated to the premises)	10	5	5	Above 4 Vehicles	3 Vehicles	Numbers
		5			3-4 Vehicles	2 Vehicles	
		3			1-2 Vehicles	1 Vehicle	
6	Condition of Property	10	10	10	Constructed	Constructed	Map of the premises
		5			Plot	Plot	
Total Marks		100	78	78	Qualified / Disqualified		

Members Signatures- Pre-Evaluation Committee

Muhammad Shahid Saleem
Administration Division

M. Farooq
Operations Division

Dilshad Hussain Khan
Finance Division

Signature Post-Premises Committee

Group Head (Snodhi)

Member

Member

SIGNATURE MEMBERS PC-ADMIN:

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-DR. [Signature]

DATE: _____

FINANCIAL PROPOSAL

PRICE SCHEDULE

Name & Contact Details of the Bidder Balbir Ahmad

Monthly Rent (Lump Sum) 50,000/2 per month

Monthly Rent (Per Square Feet) _____

NOTE

1. Owner will be liable to pay all municipal, government, non-government and other rates, taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement and assessment which may be levied in respect of the Demised Premises.
2. It will be desirable that the property is offered directly by the owners of the premises.
3. For each property separate pay order has to be enclosed as per the amount mentioned in the advertisement given in the newspaper.
4. Rent will commence after one month of signing of agreement.
5. During process of renovation if any NOC is required from the government agencies the lessor is liable to get its approval. 25% amount of the total rent will be withheld till the needful is met.
6. Tenders may be submitted directly by the owners of the premises. No tenders will be entertained if submitted by or through brokers/ agents.
7. If the financial evaluation are the same, then then successful bidder will be the one who has Acquired maximum marks in evaluation phase.

Signature & Stamp of the Bidder

B. Balbir Ahmad

Date _____

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: _____

3 SCOPE OF WORK

Hiring of premises by Sindh Bank Limited as per the locations given in the advertisement.

Acquiring of Branch Premises (Ghouspur Branch)

S.NO	BIDDER NAME	LOCATION	AMOUNT	PO NO	BANK NAME
6	Bashir Ahmed	Ghouspur	300	15095212	Sindh Bank
Total				300/-	

S
X

Bid Evaluation Report		
Evaluation Report- Acquiring of Branch Premises on Rental Basis GHOUSPUR, TALUKA KANDHKOT		
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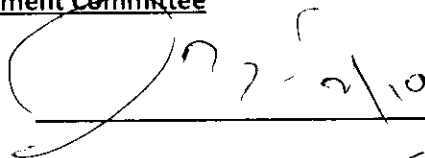
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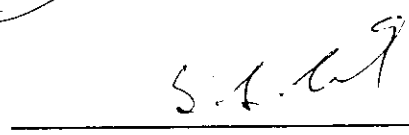
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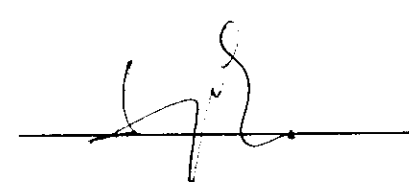
Lt. Col. (R) Shahzad Begg
Head of Administration



Mr. Saeed Jamal
Chief Financial Officer



Mr. Syed Muhammad Aqeel
Chief Manager, IDBL Karachi



Bid Evaluation Report

Evaluation Report- Acquiring of Branch Premises on Rental Basis
GHOUSPUR, TALUKA KANDHKOT

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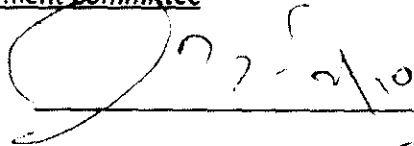
Detail on the above is as follows:

S No	Name of Firm or Bidder	Area	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Estimated Cost = Rs.50/- per sq.ft)	Reasons for acceptance/ Rejection (Qualifying Marks = 70%)	Remarks
0	1	2.a	2.b	3	4	5	6
2.	Bashir Ahmed Shah	120 sq.ft	Rs. 50,000/- i.e. Rs. 42/- per sq.ft.	1st Lowest	Rs.8/- per sq.ft below the estimated cost	Qualified- Obtained 71% in the Evaluation Process	Recommended - Award of Contract

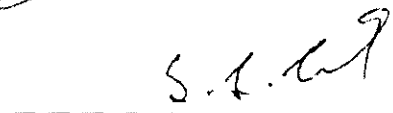
Accordingly going by the eligibility criteria offered in the tender document, Serial No. 1 stands as only qualified bidder & it is also below the estimated cost.

Members Signature- Procurement Committee

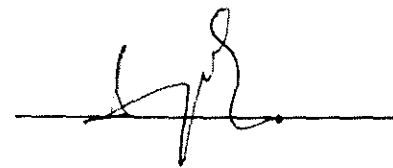
Lt. Col. (R) Shahzad Begg
Head of Administration



Mr. Saeed Jamal
Chief Financial Officer



Mr. Syed Muhammad Aqeel
Chief Manager, IDBL Karachi



MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)

TYPE OF PROCUREMENT ADMIN / IT / CONSULTANT / MEDIA
TENDER NAME ACQUIRING OF BRANCH PREMISES (GHOORHUR)
TYPE OF TENDER SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE
OPENING DATE 27/7/15
OPENING TIME 11:00hrs

ATTENDANCE (MEMBER PC)
CFU
HSA
CHIEF MANAGER, IDBL

ATTENDANCE (REPS. OF BIDDERS)	NAME	FIRM
	<u>BASHIR AHMED</u>	

TOTAL BIDS ACCEPTED FOR EVALUATION 01
TOTAL BIDS REJECTED -

REMARKS _____

PROCUREMENT COMMITTEE
M. H.
27/7/15

SIGNATURE MEMBERS PC-ADMIN
Head - Fin Div. [Signature]
Head - Admin Div. [Signature]
Member-IDBL. [Signature]
Date: _____

Dated: 8/9/15

Premises Evaluation Performa

Location Cshahar

Serial No: 06

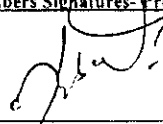
Bidder Bashir Ahmed


Pay Order No. 130052

Provision of Emergency Exit Door (Yes/*No)

S. No.	Requisite	Max Marks	Marks Obtained as per Documentary Evidence (70% Qualifying Marks)	Marks Obtained After Due Visit by the Premises Committee	Marking Criteria		Documents/Information to be enclosed
					For Branches in Main Cities	For Branches in Rural / Interior Areas	
1	Location	40	40	33	On main location (Bank's business point of view)		Site Plan
		5			Away / Stride the main location		
2	Area	15	15	15	3000 sq.ft. to 5000 sq.ft.	1000 sq.ft. to 2500 sq.ft.	Title document of the property
		10			Above 5000 sq.ft.	Above 2500 sq.ft.	
		5			Below 3000 sq.ft.	Below 1000 sq.ft.	
3	Other Banks in Close Proximity	15			5 Banks, within 1 km		None of the Banks with exact distances from the premises offered
		10			3 Banks, within 1 km		
		5	5	5	2 Banks, within 1 km		
4	Advance Rent Required	10			1 Year		Details
		7			2 Years		
		3	3	3	3 Years		
5	Parking Space (Dedicated to the premises)	10			Above 4 Vehicles	3 Vehicles	Numbers
		5	5	5	3-4 Vehicles	2 Vehicles	
		3			1-2 Vehicles	1 Vehicle	
6	Condition of Property	10	10	10	Constructed Plot	Constructed Plot	Map of the premises
		5					
Total Marks		100	78	78	Qualified / Disqualified		

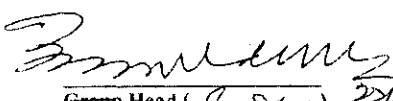
Members Signatures- Pre-Evaluation Committee

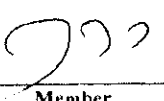

 Muhammad Shahid Saleem
 Administration Division



 M. Farooq
 Operations Division

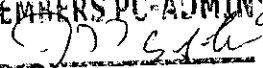

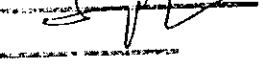

 Dilshad Hussain Khan
 Finance Division

Signature Post-Premises Committee


 Group Head (Snow)
 Ref: 278


 Member


 Member

SIGNATURE MEMBERS PC-ADMIN:
 Head - Fin Div. 
 Head - Admin Div. 
 Member-DBL 
 Date: _____

FINANCIAL PROPOSAL

PRICE SCHEDULE

Name & Contact Details of the Bidder Balhi Ahmad

Monthly Rent (Lump Sum) 50,000/2 per month

Monthly Rent (Per Square Feet) _____

NOTE

1. Owner will be liable to pay all municipal, government, non-government and other rates, taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement and assessment which may be levied in respect of the Demised Premises.
2. It will be desirable that the property is offered directly by the owners of the premises.
3. For each property separate pay order has to be enclosed as per the amount mentioned in the advertisement given in the newspaper.
4. Rent will commence after one month of signing of agreement.
5. During process of renovation if any NOC is required from the government agencies the lessor is liable to get its approval. 25% amount of the total rent will be withheld till the needful is met.
6. Tenders may be submitted directly by the owners of the premises. No tenders will be entertained if submitted by or through brokers/ agents.
7. If the financial evaluation are the same, then then successful bidder will be the one who has Acquired maximum marks in evaluation phase.

Signature & Stamp of the Bidder

B. Balhi Ahmad

Date _____

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: _____