



SPPRA

FORM "B"

BID EVALUATION REPORTS SUBMISSION

PROCURING AGENCY: Supply and Installation of A LP Phone Hand sets

TENDER REF: SNID&KOR/ADMEN/ID/661/2016

Documents required with Bid Evaluation Reports: (Rule-45)	IC	AM
a. Original ✓	<input type="checkbox"/>	<input type="checkbox"/>
b. On standard format ✓	<input type="checkbox"/>	<input type="checkbox"/>
c. Signed by all the members of Procurement Committee. ✓	<input type="checkbox"/>	<input type="checkbox"/>
d. Names and designation of all the members of procurement committee. ✓	<input type="checkbox"/>	<input type="checkbox"/>
e. Original comparative statement (if there are large number of items)	<input type="checkbox"/>	<input type="checkbox"/>
f. Minutes of Bid opening meeting signed by all PC Members. ✓	<input type="checkbox"/>	<input type="checkbox"/>
g. Bidder's qualification / Technical Evaluation Report / Prequalification Report signed by all PC Members. ✓	<input type="checkbox"/>	<input type="checkbox"/>
h. Attendance Sheet ✓	<input type="checkbox"/>	<input type="checkbox"/>
i. Method of Receiving ✓	<input type="checkbox"/> Hand <input type="checkbox"/> Courier	
Initial		

Name: _____

Signature: _____

Date: _____

Date: 09-02-2016

Technical & Financial Proposals Evaluation Report		
(Supply & Installation of IP Phones Handsets)		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/661/2015
3	Tender Description	Supply & Installation of IP Phones Handsets
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published	SPPRA S. No.25897
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical Bid Opening Date	14/01/2016
9	Financial Bid Opening Date	14/01/2016
10	No of Bid Technically Qualified	01
11	Bid(s) Rejected	0

Evaluation Report – Supply & Installation of IP Phones Handsets

S. No.	Name of Company	Cost Offered by Bidder	Ranking in Terms of Cost	Comparison with Estimated Cost (Rs. 450,000/-)	Reason for Acceptance/ Rejection	Remarks
0	1	2	3	4	5	6
1	M/s Universal Network Systems (Pvt) Ltd.	Rs.349,950/- @ 6,999/- for 50 Handsets	Qualified Bidder	100,050/- Below with the estimated cost	Accepted Being the Qualified Bidder	Rule 48 has been complied

Note M/s Universal Network Systems (Pvt) Ltd. is selected for the Supply & Installation of IP Phones Handsets to Sindh Bank Limited being the only qualified Bidder.


Members – Procurement Committee

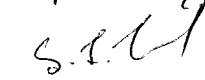
(Anis Iqbal)
Head of I. T. Division

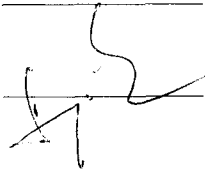
(Saeed Jamal Tariq)
Chief Financial Officer

(Syed Muhammad Aqeel)
Chief Manager (IDBL) Karachi

Signature







MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)

TYPE OF PROCUREMENT

ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Supply and Installation of IP Phone Handset

TYPE OF TENDER

SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

14-01-2016

OPENING TIME

1200 Hours

ATTENDANCE (MEMBER PC)

HEAD OF I.T. Division

CFO

Chief Manager, IDBL

ATTENDANCE (REPS. OF BIDDERS)

NAME

FIRM

Mr. Ali Raza

M/S ~~Blue Ex~~ Universal Network System (Pvt) Ltd.

TOTAL BIDS ACCEPTED FOR EVALUATION

①

TOTAL BIDS REJECTED

Nil

REMARKS

SIGNATURE

MR Raza
14/1/2016

DATE

Members – Procurement Committee Signature

Head of I.T

AC.

Chief Financial Office

S.M.S

Chief Manager, IDBL

[Signature]

Eligibility Criteria

S. No.	Requisite	*Evidence required to be attached	Compliance / Proof	
1	Minimum 03 Years in business in the relevant field	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business / NTN. (attached as Annexure "A")	Yes	No
2	Turn Over in last 3 Years should be at least 01 million	Audit Report / Tax Return (attached as Annexure "B")	Yes	No
3	Registration with Income Tax and Sales Tax	NTN & GST Certificates (attached as Annexure "C")	Yes	No
4	Offices in minimum 3 major cities. Office in Karachi is mandatory	Complete address along with PTCL landline numbers (attached as Annexure "D")	Yes	No
5	The offered product must have been supplied / installed by the manufacturer in 03 countries including Pakistan	Certificates from Manufacturer (attached as Annexure "E")	Yes	No
6	Company must provide a valid Manufacturer Authorization Certificate for Sale/Deal in Pakistan	Manufacturer Authorization Certificate (Attached as Annexure "F")	Yes	No
7	The Product Quoted in the bid must be currently used by at least one Bank in Pakistan other than Sindh Bank.	Attached Purchase Order (Attached as Annexure "G")	Yes	No
<i>Qualified / Disqualified</i>				

ELIGIBILITY CRITERIA NOTE

1. There can be subsequent clarification to this specific tender for which it is advised to keep yourself abreast with the notification being hoisted on Sindh Bank Ltd & SPPRA websites regularly.
2. Attachment of relevant evidence in eligibility criteria is mandatory. In case of non-provision of evidence in any of the requisite, bidder will be disqualified

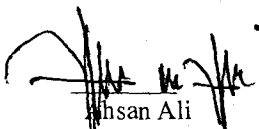
MANDATORY

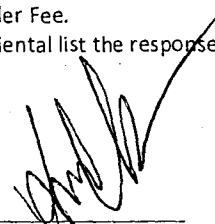
1. Attachment of Affidavit (specimen attached as Annexure "H") on stamp paper from the owner of the company.
2. Writing of tender reference as given in the NIT on the Envelop, carrying tender document is must or the bank will not be responsible if the documents are not received by the Procurement Committee on time

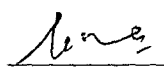
DISQUALIFICATION

The bidder will be considered disqualified during technical/financial evaluation process or after award contract if:

1. On black list of SPPRA & Sindh Bank Ltd.
2. Issued with two (2) warning letters/emails by the Sindh Bank Ltd in the past to the bidder for unsatisfactory performances.
3. Alternate bid is offered.
4. Non - Attachment of Annexure "A" (With Financial Proposal) & Annexure "B" (With Financial Proposal if Bank Guarantee is going to be submitted as Bid Security).
5. The qualified bidder sublets the contract in any form/stage to any other agency.
6. The tender is deposited without Tender Fee.
7. If during verification process of the client list the response by any of the bank is un satisfactory on account of previous performance


Ihsan Ali
AVP/Operations Div.


Dilshad Husain Khan
SVP/Finance Division

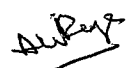

M. Saeed Khan
SVP/I.T. Division

ATTENDANCE SHEET


BID OPENING -


FOR SELECTION OF Supply and Installation of IP Phone Hand sets

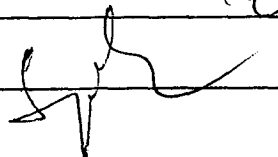
Date: 14-01-2016

S. No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	M/S Universal Network Blue-Ex	M. Ali Raza	0301-2161893	A-48 Block G.P.E.C.H.S	

Signature – Procurement Committee Members for IT Infrastructure

Head of IT 

Chief Financial Officer 

Chief Manager (IDBL) 

farhan.amir@sndb.com

From: <farhan.amir@sndb.com>
Date: Tuesday, February 23, 2016 2:37 PM
To: "SPPRA" <tenders@pprasindh.gov.pk>; <junaid.shaikh@sindhbankltd.com>
Cc: "mohiuddin" <mohiuddin@sindhbankltd.com>; "Rashid Memon" <rashid.memon@sindhbankltd.com>
Attach: 02232016143133.pdf
Subject: BER - Supply & Installation IP Phone Handset

Dear Sir,

Attached is the BER for hoisting at Sindh Bank Ltd & SPPRA.

Regards,
Farhan



Allied Computer Services



Manufacturers Plain & Pre-Printed Computer Stationery,
Importer, Wholesaler & Supplier Printers, Photocopiers, Fax & Computer
Peripherals, Complete Range of Ribbons, Toners, Ink Cartridges, Drums,
Data Cartridges, Networking Items & Office Supplies.

Address : RB - 3/19/1, D.M. Wafai Road,
Near H.O. Akhbar Daily "Aman"
Pakistan Chowk, Karachi.
Phone : 92-21 32217436, 32210412, 32626606
Fax : 92-21 32621687
E-mail : allied.computer123@gmail.com

NTN : 15-06-0901089-7 GST : 12-00-8500-690-28



**SINDH BANK LIMITED,
HEAD OFFICE BASEMENT
FEDRATION HOUSE,
ABDULLAH SHAH GHAZI ROAD, CLIFTON,
KARACHI.**

SUBJECT: QUOTATION FOR IP PHONE .

Dear Sir ,

With reference to your enquiry regarding supply of following items , we
are pleased to quote our lowest prices as under : -

<u>ITEMS</u>	<u>VALUE INCLUSIVE TAX</u>
01. ATCOM AT SERIES PS-756	@Rs 8,280/- Each. x 50 = 414,000/-

Delivery : 10 Days
Prices are inclusive of GST.

Thanking you and assuring you for our best services at all times .

Truly Yours ,
For ~~ALLIED~~ ALLIED COMPUTER SERVICES ,

M. UZAIR BAIG





Universal Network Systems (Pvt) Limited

Express Logistics Travels Technology



SIGNATURE MEMBERS PC-IT

Head - Fin Div. [Signature]

Head - IT Div. [Signature]

Member-IDBL. [Signature]

Date: _____

FINANCIAL PROPOSAL

PRICE SCHEDULE
(Applicable for the year 2015-2016)

Name of Bidder Universal Network Systems (Private) Limited

Table with 5 columns: S.No, Item, Unit Cost, Quantity, Total Amount in Pak PKR. Row 1: 1, IP Phones Handsets PS-756 ATCOM AT Series, 6,999, 50, 349,950/-

*This total amount will be taken as the financial bid offered by the vendor

[Handwritten signatures]

Head Office: 48-B, Block-6, P.E.C.H.S. Shahrah-e-Faisal, Karachi. Tel: +92 21-34327911-6 Fax: +92 21-34327920

Lahore Office: Universal Network System (Pvt) Ltd. Adjacent Pakistan Customs AFU, Cargo Complex, Allama Iqbal International Airport, Lahore - Pakistan. Tel: +92-42-36628591-5 Fax: +92-42-36628594

Islamabad Office: Universal Network System (Pvt) Ltd. Gerry's Dnata Shed, Near Shaheen Cargo Complex, Benazir International Airport, Rawalpindi. Tel: +92-51-5593679 Fax: +92-51-5593680

UAE Office: UNS LOGISTICS LLC DUBAI Room 20626 Dubai Cargo Village, Airport Road, P.O.Box 22816 Dubai - UAE. Cell: +971-50-5341082

Networks:

Hyderabad - Quetta - Sialkot - Faisalabad - Multan - Gujranwala - Sargodha - Peshawar



9-02-2016

Subject: Certificate
Compliance of SPPRA Rule 48
TENDER REF NO. SNDB/ADMIN/TD/661/2015

This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows.

Current Market Price	Current tender Price
Rs.414,000/- @ 8,280/- for 50 IP Phones	Rs.349,950/- @ 6,999/- for 50 IP Phones

M. Rashid Memon
VP/I.T. Division

Signature –Procurement Committee Members

Head of IT

Chief Financial Officer

Chief Manager (IDBL)



SNDB/ADMIN/HO/10/2013

January 11, 2013

OFFICE ORDER

RE CONSTITUTION OF PROCUREMENT COMMITTEES

It is notified for information of all concerned that with immediate effect, the following **Procurement Committees** have been re-constituted as per SPPRA Rule No.7 as under.

A. Procurement Committee for Goods, Works and General Services

- | | |
|---|----------|
| 1. Head of Administration - Sindh Bank Ltd | Convener |
| 2. Chief Financial Officer - Sindh Bank Ltd | Member |
| 3. Chief Manager - Industrial Development Bank Ltd, Karachi | Member |

B. Procurement Committee for HR Related Services

- | | |
|---|----------|
| 1. Head of Human Resource - Sindh Bank Ltd | Convener |
| 2. Chief Financial Officer - Sindh Bank Ltd | Member |
| 3. Chief Manager - Industrial Development Bank Ltd, Karachi | Member |

C. Procurement Committee of Information Technology Infrastructure

- | | |
|---|----------|
| 1. Head of IT - Sindh Bank Ltd | Convener |
| 2. Chief Financial Officer - Sindh Bank Ltd | Member |
| 3. Chief Manager - Industrial Development Bank Ltd, Karachi | Member |

Functions and responsibilities of the Committees will be as per SPPRA Rule No.8.

This supersedes previous Office Order # SNDB/AMDR/HO/05/2012 dated November 27, 2012 on the subject.

Chief Operating Officer

President & CEO

CC: Members-Procurement Committees

RECEIVED
NO. 188
DATED: 06/01/13

④

FORM 100



CONTRACT EVALUATION REPORTS SUBMISSION

PROCURING AGENCY: Sindh Bank Ltd. TENDER REF: 669/2015
Supply & Installation of IP Phones Handsets

Documents required with Contract Evaluation Reports: (Rule-50)

- | | |
|--|-------------------------------------|
| <input checked="" type="checkbox"/> a. Contract Evaluation Form duly Signed & Stamped | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> b. Letter of Award/ work order | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> c. Form of Contract/ Agreement | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> d. Bill of quantities/ schedule of requirements / <u>scope of work</u> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> e. Integrity pact (<u>NOT</u> where applicable.) | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> f. Method of Receiving Courier | <input checked="" type="checkbox"/> |

Initial

Name: _____

Signature: _____

Date: _____

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LTD
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Scheduled Bank
- 3) TITLE OF CONTRACT Supply & Installation of IP Phones Handsets
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/661/2015
- 5) BRIEF DESCRIPTION OF CONTRACT Supply & Installation of IP Phones Handsets
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee/ Competent Authority
- 7) TENDER ESTIMATED VALUE Rs. 450,000/-
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) One year
- 10) TENDER OPENED ON (DATE & TIME) Technical(14/01/2016at 1200)Financial(14/01/2016 1200pm)
- 11) NUMBER OF TENDER DOCUMENTS SOLD 01
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT
(Enclose a copy) 23 February, 2016 (Sindh Bank Website)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s Universal Network System (Pvt) Ltd.
- 16) CONTRACT AWARD PRICE Rs.349,950/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). M/s Universal Network System (Pvt) Ltd.
- 18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE _____ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE _____
- c) TWO STAGE BIDDING PROCEDURE _____
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

Competent Authority

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S.NO.25897
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	<input checked="" type="checkbox"/>

39) Date of Award of Contract: 6-04-2016

Signature & Official Stamp of
Authorized Officer

 **M. RASHID MEMON**
Acting Vice President
I.T. Division
SINDH BANK LTD.
Head Office, Karachi.

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi

Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

Date: 09-02-2016

Technical & Financial Proposals Evaluation Report		
(Supply & Installation of IP Phones Handsets)		
1	Name of Procuring Agency	Sindh Bank Ltd.
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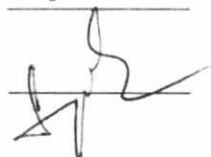
Members – Procurement Committee

(Anis Iqbal)
Head of I. T. Division

(Saeed Jamal Tariq)
Chief Financial Officer

(Syed Muhammad Aqeel)
Chief Manager (IDBL) Karachi

Signature

AC. 14/1/16
S.I.T. 9


IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



9-02-2016

Subject: Certificate
Compliance of SPPRA Rule 48
TENDER REF NO. SNDB/ADMIN/TD/661/2015

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M. Rashid Memon
VP/I.T. Division

Signature –Procurement Committee Members

Head of IT

Chief Financial Officer

Chief Manager (IDBL)



Allied Computer Services

Home of Trust



Manufacturers Plain & Pre-Printed Computer Stationery,
 Importer, Wholesaler & Supplier Printers, Photocopiers, Fax & Computer
 Peripherals, Complete Range of Ribbons, Toners, Ink Cartridges, Drums,
 Data Cartridges, Networking Items & Office Supplies.
 NTN : 15-06-0901089-7 GST : 12-00-8500-690-28

Address : RB - 3/19/1, D.M. Wafai Road,
 Near H.O. Akhbar Daily "Aman"
 Pakistan Chowk, Karachi.
 Phone : 92-21 32217436, 32210412, 32626806
 Fax : 92-21 32621687
 E-mail : allied.computer123@gmail.com



SINDH BANK LIMITED,
 HEAD OFFICE BASEMENT
 FEDRATION HOUSE,
 ABDULLAH SHAH GHAZI ROAD, CLIFTON,
KARACHI.

SUBJECT: QUOTATION FOR IP PHONE.

Dear Sir,

With reference to your enquiry regarding supply of following items, we are pleased to quote our lowest prices as under :-

<u>ITEMS</u>	<u>VALUE INCLUSIVE TAX</u>
01. ATCOM AT SERIES PS-756	@Rs 8,280/- Each. x 50 = 414,000/-

Delivery : 10 Days
 Prices are inclusive of GST.

Thanking you and assuring you for our best services at all times.

Truly Yours,
 For ALLIED COMPUTER SERVICES,


 M. UZAIR BAIG



M/S Universal Network System (Pvt) Ltd.

Eligibility Criteria

S. No.	Requisite	*Evidence required to be attached	Compliance / Proof	
			Yes	No
1	Minimum 03 Years in business in the relevant field	Letter of Incorporation / Company Registration Letter / Letter of Declaration of Commencement of Business / NTN. (attached as Annexure "A")	Yes	No
2	Turn Over in last 3 Years should be at least 01 million	Audit Report / Tax Return (attached as Annexure "B")	Yes	No
3	Registration with Income Tax and Sales Tax	NTN & GST Certificates (attached as Annexure "C")	Yes	No
4	Offices in minimum 3 major cities. Office in Karachi is mandatory	Complete address along with PTCL landline numbers (attached as Annexure "D")	Yes	No
5	The offered product must have been supplied / installed by the manufacturer in 03 countries including Pakistan	Certificates from Manufacturer (attached as Annexure "E")	Yes	No
6	Company must provide a valid Manufacturer Authorization Certificate for Sale/Deal in Pakistan	Manufacturer Authorization Certificate (Attached as Annexure "F")	Yes	No
7	The Product Quoted in the bid must be currently used by at least one Bank in Pakistan other than Sindh Bank.	Attached Purchase Order (Attached as Annexure "G")	Yes	No
Qualified / Disqualified				

ELIGIBILITY CRITERIA NOTE

- There can be subsequent clarification to this specific tender for which it is advised to keep yourself abreast with the notification being hoisted on Sindh Bank Ltd & SPPRA websites regularly.
- Attachment of relevant evidence in eligibility criteria is mandatory. In case of non-provision of evidence in any of the requisite, bidder will be disqualified


MANDATORY

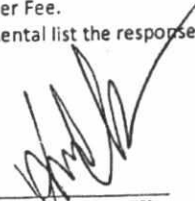
- Attachment of Affidavit (specimen attached as Annexure "H") on stamp paper from the owner of the company.
- Writing of tender reference as given in the NIT on the Envelop, carrying tender document is must or the bank will not be responsible if the documents are not received by the Procurement Committee on time


DISQUALIFICATION

The bidder will be considered disqualified during technical/financial evaluation process or after award contract if:

- On black list of SPPRA & Sindh Bank Ltd.
- Issued with two (2) warning letters/emails by the Sindh Bank Ltd in the past to the bidder for unsatisfactory performances.
- Alternate bid is offered.
- Non - Attachment of Annexure "A" (With Financial Proposal) & Annexure "B" (With Financial Proposal if Bank Guarantee is going to be submitted as Bid Security).
- The qualified bidder sublets the contract in any form/stage to any other agency.
- The tender is deposited without Tender Fee.
- If during verification process of the client list the response by any of the bank is unsatisfactory on account of previous performance


Ihsan Ali
AVP/Operations Div.


Dilshad Husain Khan
SVP/Finance Division


M. Saeed Khan
SVP/I.T. Division

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)

TYPE OF PROCUREMENT: ADMIN / [✓]IT / CONSULTANT / MEDIA

TENDER NAME: Supply and Installation of IP Phone Handset

TYPE OF TENDER: SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE: 14-07-2016

OPENING TIME: 1200 Hours

ATTENDANCE (MEMBER PC): HEAD OF I.T. Division

CFO

Chief Manager, IDBL

ATTENDANCE (REPS. OF BIDDERS)	NAME	FIRM
	<u>Mr. Ali Raza</u>	<u>M/S Blue Ex Universal Network System (Pvt) Ltd.</u>

TOTAL BIDS ACCEPTED FOR EVALUATION: ①

TOTAL BIDS REJECTED: Nil

REMARKS: _____

SIGNATURE: *M Raza*

DATE: 14/7/2016


Members - Procurement Committee Signature	
Head of I.T	<u><i>AC</i></u>
Chief Financial Office	<u><i>S M G</i></u>
Chief Manager, IDBL	<u><i>[Signature]</i></u>

ATTENDANCE SHEET

BID OPENING

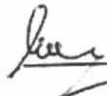
FOR SELECTION OF Supply and Installation of IP Phone Hand sets

Date: 14-01-2016

S. No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	M/S Universal Network Spt. (Pvt) Ltd Blue-En	Mrs Ali Raza	0301-2161893	A-48 Block G.P.E.C.H.S	

Signature - Procurement Committee Members for IT Infrastructure

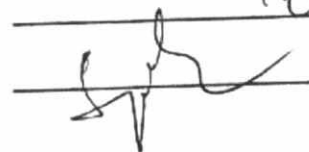
Head of IT



Chief Financial Officer



Chief Manager (IDBL)





Universal Network Systems (Pvt) Limited

Express Logistics Travels Technology



SIGNATURE MEMBERS PC-IT

Head - Fin Div. [Signature]

Head - IT Div. [Signature]

Member-IDBL. [Signature]

Date: _____

FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2015-2016)

Name of Bidder Universal Network Systems (Private) Limited

S.No	Item	Unit Cost	Quantity	Total Amount in Pak PKR
1	IP Phones Handsets PS-756 ATCOM AT Series	6,999	50	349,950/-

*This total amount will be taken as the financial bid offered by the vendor

[Handwritten signatures]

Head Office : 48-B, Block-6, P.E.C.H.S. Shahrh-e-Faisal, Karachi. Tel : +92 21-34327911-6 Fax : +92 21-34327920

Lahore Office: Universal Network System (Pvt) Ltd. Adjacent Pakistan Customs AFU, Cargo Complex, Allama Iqbal International Airport, Lahore - Pakistan. Tel : +92-42-36628591-5 Fax : +92-42-36628594

Islamabad Office: Universal Network System (Pvt) Ltd. Gerry's Dnata Shed, Near Shaheen Cargo Complex, Benazir International Airport, Rawalpindi. Tel: +92-51-5593679 Fax: +92-51-5593680

UAE Office: UNS LOGISTICS LLC DUBAI Room 20626 Dubai Cargo Village, Airport Road, P.O.Box 22816 Dubai - UAE. Cell: +971-50-5341082

Networks:

Hyderabad - Quetta - Sialkot - Faisalabad - Multan - Gujranwala - Sargodha - Peshawar

3 SCOPE OF WORK

Sindh Bank Limited requires 35 IP Phone handsets to be installed and configured with Asterisks IP PABX System. The IP Phones must have following specifications / features.

- 1) SIP Protocol support
- 2) 2 switched 10/100 Mbps Ethernet ports
- 3) Power over Ethernet (PoE)
- 4) VLAN Support
- 5) External Power port and Power adaptor
- 6) LCD with backlight for CLIP (Display the call number or name from caller)
- 7) Full duplex speaker with high voice quality
- 8) Multiple line keys
- 9) Volume control
- 10) Integrated headset jack
- 11) Contact directory
- 12) Must have its own memory to save the configuration and does not reset the configuration on restart
- 13) Support network management
- 14) Wall mountable structure
- 15) The IP phone must have following features:
 - a) Consultation (Set the call on hold, phone must go into dial state)
 - b) Call Transfer (Call transfer attended, semi-attended and blind)
 - c) Call Forwarding - Call Forwarding Unconditional (CFU), Call Forwarding on Busy (CFB) and Call Forwarding on No Response (CFNR)
 - d) Call Conferencing
 - e) Call waiting (A second call is signaled)
 - f) Distinctive ringing (Different ringtones for internal, external and recall)

Delivery : Within 04 weeks after the issue of Purchase Order

Note

This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first. If the 1st lowest bidder is disqualified evaluation criteria, then next lowest bid will be evaluated.

Similarly if 2nd bidder is disqualified, then 3rd lowest bidder will be evaluated and so on.

On qualification of a bidder during this process no further evaluation will be done. Selected bidder must provide a demo/sample unit immediately (within two working days) for necessary inspection/verification of the specifications.

TENTATIVE I.T.EQUIPMENT PROCUREMENT PLAN OF SINDH BANK FOR THE YEAR 2015

DATE: 25-03-2015

S.NO	DESCRIPTION	Total (Branches & HO)	Method of Procurement	Estimated Unit Cost	ESTIMATED COST	DISTRIBUTION BY QUARTERLY				
						1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	
HARDWARE										
1	PC's/Laptops/Computers with OS	400	Single Stage One Envelope	65,000	26,000,000		400			
2	Printers	200	Single Stage One Envelope	40,000	8,000,000		200			
3	Scanners	80	Single Stage One Envelope	10,000	800,000		80			
4	Scanners (HEAVY DUTY)	100	Single Stage One Envelope	100,000	10,000,000		100			
5	Core Routers	2	Single Stage One Envelope	1,500,000	3,000,000		2			
6	ROUTERS	50	Single Stage One Envelope	125,000	6,250,000		50			
7	SWITCHES	50	Single Stage One Envelope	55,000	2,750,000		50			
8	COMMUNICATION LINKS	50	Single Stage One Envelope	300,000	15,000,000		50			
9	SERVERS (ENTRY LEVEL)	20	Single Stage One Envelope	300,000	6,000,000		20			
10	SERVERS (Mid Range)	6	Single Stage One Envelope	600,000	3,600,000		6			
11	SERVERS (High End)	80	Single Stage One Envelope	1,000,000	80,000,000		80			
12	ATMS	65000	Single Stage One Envelope	10	650,000		65000			
13	PIN MAILERS	65000	Single Stage One Envelope	100	6,500,000		65000			
14	DEBIT Cards	6000	Single Stage One Envelope	750	4,500,000		6000			
15	ATM Receipt Roll	11500	Single Stage One Envelope	140	1,610,000		11500			
16	ATM Journal Printer Roll									
17	Hardware Antivirus box for gateway (spam and web content filtering)	1	Single Stage One Envelope	2,000,000	2,000,000		1			
18	DATA CENTRE	1	Single Stage One Envelope		15,000,000		1			
19	PRINTER TONERS (COMPATIBLE)	1200	Single Stage One Envelope	5,000	6,000,000		1200			
20	PRINTER TONERS (RECYCLE)	2400	Single Stage One Envelope	2,500	6,000,000		2400			
21	ATM CARD PRINTERS	2	Single Stage One Envelope	1,000,000	2,000,000		2			
22	ZAKAT CARD & PIN MAILERS	100000	Single Stage One Envelope	100	10,000,000		100000			
23	MISCELLANEOUS HARDWARE	AS REQUIRED			2,000,000					
	Total				215,660,000					
SOFTWARES										
1	OFFICE AUTOMATION SOFTWARES (MS-OFFICE)	100		50,000	5,000,000		100			
2	DATABASE (SQL SERVERS)	4		600,000	2,400,000		4			
3	MISCELLANEOUS SOFTWARE APPLICATIONS/PACKAGES	AS REQUIRED			2,000,000					
	TOTAL				9,400,000					
	Grand Total				225,060,000					

Note: This is tentative Procurement Plan for the Year-2015. The quantity, time and method of procurement may be changed depends on actual circumstances.

Prepared By		Members for Procurement Committee	
Signature	Date	Signature	Date
Danish Shaukat (Officer /I.T.Division)	8/4/2015	Head of I.T.Division (Anis Iqbal)	8/4/15
Athar Nabi (Officer /I.T.Division)	8/4/2015	Chief Financial Officer (Saeed Jamal Tariq)	
M.Faraz Khan (Officer /I.T.Division)	8/4/2015	Chief Manager IDBL Karachi (Syed Muhammad Aqeel)	
M.Rashid Memon (Act-VP/ I.T.Division)	8/4/2015		
M.Saeed Khan (SVP/I.T.Division)	8/4/2015		
Naeem Muhammad (SVP/I.T.Division)	8/4/2015		

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



SNDB/COK/ADMIN/TD/661/2015
06/04/2016

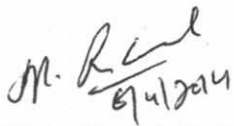
M/s Universal Network System (Pvt) Ltd,
48-B, Shahrah-e-Faisal,
Karachi.

Subject: **Contract Award- Supply and Installation of IP PHONE HANDSETS**

The management of Sindh Bank Ltd is pleased to award the subject contract to M/s Universal Network System (Pvt) Ltd.

Please acknowledge.

Sincerely,



M. Rashid Memon
VP/I.T. Division



ZA. R ULLAHA KHAN Stamp Vendor

Licence No. 99 Shop No. 412

4th Floor Tahir Plaza, Near City Court Karachi

SNO. 14356 DATE 04 APR 2016

ISSUED TO WITH ADDRESS

THROUGH WITH ADDRESS Muhammad Ahmed

PURPOSE ADVOCATE

VALUE RS. 1000

STAMP VENDOR SIGNATURE

NOT USE FOR FREE WILL & DIVORCE PURPOSE

(RUPEES ONE THOUSAND ONLY)

AGREEMENT

This Agreement is made on this 6th day of April, 2016
Between Sindh Bank Limited having its head office at 3rd Floor, Federation House, Clifton,
Karachi (hereinafter called the bank)

And

M/S. Universal Network System (Pvt) Ltd having its registered office at 48B Shahrah-e-Faisal Service Rd N,
Karachi 74200
(Here in after called the Vendor).

WHEREAS the Vendor is the dealer/supplier/manufacturer of AtCom (Goods).

AND WHEREAS the Bank is inclined to purchase the Goods as detailed below on
the terms and conditions laid down hereinafter for the supply of Equipments for the BANK of total
sum Amounting Rs.349,950.

Detail of Equipment is as follows.

S.No	Product	Quantity	Unit Price PKR	Total Price (PKR)
1	ATCOM AT810 VoIP phone	50	6999/-	349,950-

Terms & Conditions:

1. That the vendor will provide the performance security in the form acceptable to the Bank, for the 10% of the order value for the period of one year from the date of Submission of performance security. In case Vendor does not fulfil its commitments the bank reserves the right to enforce the performance security. All terms & condition of the tender documents are part of this agreement
2. That the vendor shall supply Goods as per specifications and upon the recommendations of the Technical / Standardized Committee appointed by the Bank within 8 weeks from the date of receipt of Purchase Order.
3. That the bank will have the option to enforce the performance bond on happening of any one or all the following events.



11. That proportionate payments against supply of equipment will be made within Thirty days from the equipment delivery date.

12. That in case of any dispute at any point the matter will be settled amicably. If the parties do not reach a settlement the dispute will be referred to the Complaint Redressal Committee for Dispute Resolution.

13. That the delivery will be made by the vendor at different locations prescribed by the Bank.

14. That in case of failure to supply the requisite within 7 working days after the delivery time, as described under clause no 2 of this agreement, Rs.1,000/- per day may be charged.

15. That the term of this agreement shall be for a period of one year, commencing from the date of signing of this agreement.

Termination of Agreement by the Bank:

- If the Supplier, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
- If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If issued two (2) warning letter/emails by Sindh Bank Ltd for its unsatisfactory current performance by the Sindh Bank Ltd to the bidder.

Support Escalation Matrix:

For timely addressing of complaints given support escalation matrix will be utilized/followed:-

LEVEL-1 First complain if the call is not resolved "within specified response time" (24 hours)	Name/Designation (support staff)	Ali Raza /IT Support
	Landline Phone	0313-2152583-114
	Email	muhammad.aliraza@blue-ex.com
	Cell	03012161883
LEVEL-2 Second complain, if the call is attended within "Specified Response Time" and not attended / or the problem still unresolved even after complaining at Level-1 (48 hours)	Name/Designation (Regional Head/Manager/GM)	Waqas Anees/Incharge Support
	Landline Phone	0313-2152583-114
	Email	waqas.anees@blue-ex.com
	Cell	03018280188
LEVEL-3 Third complain, if the call is attended within "Specified Response Time" and not attended /or the problem still unresolved even after complaining at Level-2	Name/Designation (CEO of the firm)	Asif Hanif/ Head of IT
	Landline Phone	0313-2152583-114
	Email	asif.hanif@blue-ex.com
	Cell	03332259447
Note: Ensure that no column above is left blank		



Handwritten signature

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Sindh Bank Limited

A.I.
ANIS IQBAL

Registered Address: **EVP/Head of Information Technology**
HOUSE ABDULLAH
CLIFTON. **SINDH BANK LIMITED**
Head Office, Karachi.

Company Name: UNIVERSAL NETWORK SYSTEMS (PVT) LTD

Registered Address: 48-D, Block-6, P.E.C.H.S. Jamshed Town, Karachi

Name: *A.I.*
Head Office, Karachi
Signature: **SINDH BANK LIMITED**
Title: **EVP/Head of Information Technology**
Date: **ANIS IQBAL**

Name: Murarij Mandhan
Signature: *[Signature]*
Title: Director Sales
Date: 5th April 2016

Witness:
Name: M. SAEED KHAN
Signature: *[Signature]*
Title: SVP (IT) Sindh Bank
Date: _____

Witness:
Name: Najib Ullah Khan
Signature: *[Signature]*
Title: Head of HR & Admin
Date: _____



L



is.com.pk

Universal Network Systems (Pvt) Limited

▪ Express ▪ Logistics ▪ Travels ▪ Technology ▪

blue 

Dated: April 5, 2016

To Whom It May Concern

We confirm that the following are the permanent employees of Universal Network Systems (Pvt.) Ltd:

- 1) Murarji Mandhan – Director Sales (CNIC# 42301-7831563-5)
- 2) Najib Ullah Khan – Head of HR & Administration (CNIC# 42201-2406332-7)

This letter is issued on request for Sindh Bank Ltd.

For Universal Network Systems,




Sabeen Jawaid
Senior HR Executive

Head Office :
48-B, Block-6, P.E.C.H.S.
Shahrah-e-Faisal,
Karachi.
Direct : +92-313-2752583

Lahore Branch:
103, Allama Iqbal Road,
Chari Shaho,
Lahore - Pakistan.
Direct : +92-42-36301581-5

Islamabad Branch:
Office # 7-A, Main Street,
Fazal Town, Phase II,
Airport Road, Rawalpindi.
Direct : +92-51-5161252

UAE Office:
UNS LOGISTICS LLC DUBAI
Room 20626 Dubai Cargo Village,
Airport Road, P.O.Box 22816
Dubai - UAE.

Supply & Installation of IP Phone

S.NO	COMPANY NAME	AMOUNT	PO NO	BANK NAME
1	Universal Network	300	331446	Sindh Bank
Total			2,700/-	