

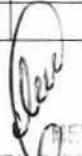
## Bid Evaluation Report

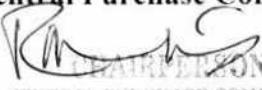
1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: Tender # MISC/1/16-17
3. Tender Description/Name of work/item: Provide & Supply of General & Maintenance Items
4. Method of Procurement: Single Stage One Envelope
5. Tender Published: July 19, 2016 on IBA website & SPPRA web site Serial # 29542  
*Print & Electronic Media (SPPRA ID No. & News papers names with dates)*
6. Total Bid documents Sold; 05 Companies have collected Tender Documents
7. Total Bids Received: 04
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: August 8, 2016


### 12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Al-Waqad Enterprises	Rs.179,202.58	Lowest only in SEVEN items	500,000.00	Accepted, due to lowest in seven items. Comparative Sheet Attached.	
2.	M/s S.I. Enterprises	Rs.50,312.34	Lowest only in FIVE items		Accepted, due to lowest in five items.	
3.	M/s M. F. Brothers	Rs.159,567.41	Lowest only in FIVE items		Accepted, due to lowest in five items	
4.	M/s K&B Enterprises	Rs.86,594.51	Lowest only in FIVE items		Accepted, due to lowest in five items	
5.						

#### Signatures of the Central Purchase Committee, Members

  
 MEMBER  
 CENTRAL PURCHASE COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Syed Jehanzeb  
 Assistant Manager  
 IBA

  
 CHAIRPERSON  
 CENTRAL PURCHASE COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Dr. Rameez Khalid  
 Assistant Professor  
 IBA

  
 MEMBER (EXTERNAL)  
 CENTRAL PURCHASE COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Harris Qureshi  
 PRA Adviser  
 HES


**Comparative Statement  
Provide & Supply of General & Maintenance Items**

Tender # MISC/1/2016-17

S.#	Specification	Qty	Unit	M/s Al-Waqad Enterprises		M/s S. I. Enterprises		M/s M. F. Brothers		M/s K&B Enterprises	
				Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount
1	Room Air Freshener Spray Volume 300 ml Assorted Fragrances. Brand: Lotion Perfect or Equivalent	408	Pieces	175.00	71,400.00	280.00	114,240.00	172.80	70,502.40	173.00	70,584.00
2	Toilet Air Freshener Brand: Roomi or equivalent	1572	Pieces	17.90	28,138.80	18.40	28,924.80	15.40	24,208.80	16.00	25,152.00
3	Soft Broom (Phool Jharoo) As per sample	180	Pieces	101.00	18,180.00	60.00	10,800.00	95.60	17,208.00	96.00	17,280.00
4	PVC Dustbin Size # 3, Color Light Grey / Off White Brand: Al-Khalid or equivalent	72	Pieces	120.00	8,640.00	105.00	7,560.00	114.15	8,218.80	115.00	8,280.00
5	Dusting Cloth 36" x 30" Plain Fabric ("A" Quality) As per sample	888	Pieces	40.00	35,520.00	NQ		38.40	34,099.20	39.00	34,632.00
6	Dispenser for liquid soap Plastic Dust Pan Best Quality As per sample	18	Pieces	405.00	7,290.00	750.00	13,500.00	399.00	7,182.00	400.00	7,200.00
7	Plastic Dust Pan Best Quality As per sample	6	Pieces	70.00	420.00	NQ		65.00	390.00	66.00	396.00
8	Plastic Lota With Handle, Best Quality	12	Pieces	95.00	1,140.00	41.00	492.00	77.00	924.00	78.00	936.00
9	Mop Complete with Iron Rod 450gm / 160z Maximum weight & Size With Strong Iron Stick and Clip As per sample	84	Pieces	462.00	38,808.00	285.00	23,940.00	NQ		465.00	39,060.00
10	Mop Pad 450gm / 160z Maximum weight & Size As per sample	144	Pieces	96.00	13,824.00	115.00	16,560.00	NQ		96.50	13,896.00
11	Mortien Spray Mosquito & Fly Killer 400ml Mortien Naturgard or Equivalent	200	Pieces	371.50	74,300.00	NQ		NQ		381.00	76,200.00
12	Naphthalene Balls (200gm / 450z)	116	Packets	42.00	4,872.00	140.00	16,240.00	48.00	5,568.00	43.00	4,988.00
13	Soap (Toilet) 100-g Brand Toilet or equivalent	6	Pieces	45.00	270.00	35.00	210.00	NQ		46.00	276.00

  
 Horia Qureshi  
 PPR Administrator  
 HES

  
 CHAIRPERSON  
 CENTRAL PURCHASE COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Dr. Rameez Khair  
 Assistant Professor - IBA

  
 MEMBER  
 CENTRAL PURCHASE COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Syed Sehaan  
 Assistant Manager - IBA

14	Washing Powder Packing: 95 g Brand: Surf Excel or Equivalent	540	Pieces	22.41	12,101.40	23.00	12,420.00	24.00	12,960.00	23.00	12,420.00
15	Glass Cleaner Spray Packing: 10 litre can Brand: Glint or Equivalent	12	Cans	2,250.00	27,000.00	NO	NO	NO	NO	2,265.00	27,180.00
16	Scotch Brite Regular Brand: 3M or Equivalent	288	Pieces	19.30	5,558.40	NO	NO	20.00	5,760.00	20.00	5,760.00
17	Dishwashing Powder Packing: 450 g bag Brand: Vim / Max or Equivalent	240	Pieces	64.62	15,508.80	NO	NO	65.00	15,600.00	65.00	15,600.00

**Maintenance Items**

1	Brasso Polish Packing: 200 ml Brand: Brasso or Equivalent	18	Bottles	220.00	3,960.00	NO	NO	215.00	3,870.00	213.00	3,834.00
2	Drinking Tumblers 300 ml Medium Size, Broad Neck Model # 19, Brand: Tovo Nastic or Equivalent	240	Pieces	35.00	8,400.00	299.00	71,760.00	NO	NO	33.00	7,920.00
3	Water Filter Thread PP Yarn Cartridge Filtration: 5 micron, Size: 10" Brand: So-Safe or Equivalent	150	Pieces	215.00	32,250.00	213.00	31,950.00	220.00	33,000.00	207.00	31,050.00
4	Tape PVC (Electric tape) Colour: Red & Black Brand: Osaka or equivalent	180	Pieces	23.00	8,280.00	21.50	7,740.00	25.00	9,000.00	21.19	7,628.40
5	Battery Cell Type: AA Brand: Energizer or Equivalent	600	Pieces	40.00	24,000.00	41.00	24,600.00	41.00	24,600.00	39.30	23,580.00
<b>Total</b>				Rs. 439,861.40		Rs. 380,936.80		Rs. 275,091.20		Rs. 433,852.40	
<b>17% GST</b>				Rs. 74,776.44		Rs. 64,759.26		Rs. 46,425.80		Rs. 73,754.91	
<b>Total Amount</b>				Rs. 514,637.84		Rs. 445,696.06		Rs. 319,516.70		Rs. 507,607.31	

M/s. Al-Waqaf Enterprises	M/s. S. I. Enterprises	M/s. M. F. Brothers	M/s. K&B Enterprises
153,164.60	43,002.00	136,382.40	74,012.40
26,037.98	7,310.34	23,185.01	12,582.11
179,202.58	50,312.34	159,567.41	86,594.51

Itemized Total	406,561.40
GST	69,115.44
Itemized Grand Total Amount (Inclusive of GST)	475,676.84

CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

Syed Saqib  
Assistant Manager  
IBA

Dr. Rameez Khalid  
Assistant Professor  
IBA

Head Quarter  
PRA Adviser  
IBS

## Muhammad Hanif / Executive I (Purchase) @ Main Campus

**To:** Syed Jehanzeb / Asst.Manager Finance (Projects) @ Main Campus  
**Subject:** SPPRA - PC Minutes of Bid Opening Meeting

**From:** Syed Jehanzeb / Asst.Manager Finance (Projects) @ Main Campus

**Sent:** Thursday, August 11, 2016 2:54 PM

**To:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA; Muhammad Amir Zain / Purchase Executive @ Main Campus

**Cc:** Procurement Committee; Ahmed Zaheer / Registrar @ IBA; Syed Fahad Jawed / Manager (Finance) @ Main Campus; Moeid Sultan / Director Finance @ Main Campus; Dr.Sayeed Ghani / Associate Dean @ IBA

**Subject:** Item # 3: Approval for Provide & Supply of General & Maintenance Items

Item # 3: Approval for Provide & Supply of General & Maintenance Items

Decision: The committee discussed the tender proceeding and found it satisfactory

Decision: The committee approved the award of the tender to M/s Al-Waqad Enterprises, M/s S. I. Enterprise, M/s M.F. Brothers and M/s K&B Enterprises on itemized lowest evaluated basis at total value of Rs.475,677.84.

Action: Manager Purchase and Stores is to implement the decision as per SPPRA and IBA PP&P.

M/s Al-Waqad Enterprises	M/s S. I. Enterprises	M/s M. F. Brothers	M/s K&B Enterprises
153,164.60	43,002.00	136,382.40	74,012.40
26,037.98	7,310.34	23,185.01	12,582.11
179,202.58	50,312.34	159,567.41	86,594.51

Attendance:

1. Dr. Rameez Khalid
2. Rizwan Rizvi
3. Ahmed Ali Khan
4. Syed Jehanzeb
5. Haris Quershi
6. Mushtaque Ahmed
7. Amir Zain





**BIDDERS QUALIFICATION REPORT**


NIT No: Tender # MISC/1/16-17  
Description of Work: Provide & Supply of General & Maintenance Items

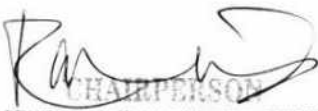
Method & Procedure of procurement: Open Competitive Bidding  
Single Stage One Envelope


S. No	Eligibility Criteria	M/s Al-Waqad Enterprises	M/s S. I. Enterprises	M/s M. F. Brothers	M/s K&B Enterprises
1	Is envelop sealed	Yes	Yes	Yes	Yes
2	Required Bid Security in enclosed	Yes	Yes	Yes	Yes
3	Form of Tender Signed or not	Yes	Yes	Yes	Yes
4	Registration in GST / SBR & I. Tax	Yes	Yes	Yes	Yes
5	Turnover in terms of Financial Statement of last three years	Yes	Yes	Yes	Yes
6	Tender Fee Received	Yes	Yes	Yes	Yes
7	5 plus years experience	Yes	Yes	Yes	Yes
8	Qualified / Disqualified	Qualified	Qualified	Qualified	Qualified
9	Any overwriting tender dropped received	No	No	No	No
10	Cliental list provided	Yes	Yes	Yes	Yes
11	Affidavit regarding any litigation or blacklisting	No	No	No	No

**Recommendations:**

- 1 Participated firm is declared as substantially qualified bidders by the Tender opening committee as meet with minimum qualification / eligiblity criteria.
- 2 The lowest evaluated and qualified bidder are M/s Al-Waqad Enterprises Rs. 179,202.58  
(2) M/s S.I. Enterprises at Rs. 50,312.34 (3) M/s M.F.Brothers at Rs. 159,567.41  
(4) M/s K&B Enterprises at Rs. 86,594.51
- 3 Recommended to award the Purchase Order to the all qualified bidders i.e.  
(1) M/s Al-Waqad Enterprises (2) M/s S.I. Enterprises (3) M/s M.F. Brothers  
(4) M/s K&B Enterprises

  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Syed Jehanzeb  
Assistant-Manager  
IBA

  
CHAIRPERSON  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Dr. Kameez Khalid  
Assistant Professor  
IBA

  
MEMBER (EXTERNAL)  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Hameed Qureshi  
PPRA Adviser  
HES

Tender Opening  
 August 8, 2016  
 at 3:30 pm

Tender #: MISC/1/16-17

Statement of Tender for: Provide & Supply of General & Maintenance Items

S. #	Company Name	Tender Amount in Figures / in Words	Conditions, if any	Bid Security Pay Order No. / Amount & Date	Contractors / Representative Signature	Remarks
1-	M/F Brothers	Rs. 319,516.00		04074150 Brij Bank Rs 17,000/- Aug 08, 2016	JK	
2-	M/S K & B Enterprises	Rs. 427,345.30		10065348 Habib Bank Rs 30,000/- Aug 08, 2016	QB	
3-	M/S Al Waqaf Enterprises	Rs. 514,637.00		1181005008 Al Bank Rs. 27000/- Aug 08, 2016	ABSENT	
4-	M/S I-Enterprises	Rs. 445,697.00		91632019 Bank Al Habib Rs 22,300/- Aug 08, 2016	ABSENT.	

*Handwritten signature*  
 Present  
 Present

*Handwritten signature*  
 Present  
 Present

**M. SOHAIL KHAN**  
 Manager Purchase & Stores  
 Institute of Business Administration  
 Karachi-Pakistan



MUHAMMAD JUNAID Stamp Vendor  
Licence No.77, Shop No.147, Mashtiq Centre  
Gulistan-e-Iqbal Block 14, Karachi

(RUPEES ONE HUNDRED ONLY)

S. NO. 24995 ..... 26 AUG 2016

Stamp Vendor: MUHAMMAD YAQOOB  
Not For Sale: MUHAMMAD YAQOOB  
Stamp Vendor: MUHAMMAD YAQOOB  
Not For Sale: MUHAMMAD YAQOOB

## AGREEMENT

THIS AGREEMENT is executed at KARACHI, on this day 5th Sep, 2016.

BETWEEN

M/s Institute of Business Administration, through its Registrar, located at Main Campus, University Road, Karachi, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

AND

M/s Al-Waqad Enterprises, having its office at # R-86, Shaz Banglows, Sector 16 A/5, Gulzar-e-Hijri, Sector 33 Karachi, hereinafter referred to as "SUPPLIER" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its proprietor Mr. Khalid Mehmood, holding CNIC No. 42501-0899319-1 on the SECOND PART.

WHEREAS "IBA" intends to obtain General & Maintenance Items vide tender # MISC/1/16-17 to Provide & Supply of General & Maintenance Items (IBA requirement) discussions in respect of the same before the determination of scope of work will be held with "IBA" as "General & Maintenance Items" and "THE SUPPLIER" have offered to provide & supply of General & Maintenance Items as per IBA standards & handing over the material(s) to the "IBA" having accepted the offer in finished form complete in all respect.



SHAHID SALEEM Stamp Vendor  
Licence No. 10, Shop No. 10, Gulshan-e-Sohab, Karachi

25114  
S.No. 25114  
Issued To Wajahat Ali

Through Wajahat Ali  
Purpose: Wajahat Ali  
Value Rs. 1000/-  
Stamp Vendor's Signature: Wajahat Ali  
Not For Use Free Will & ...  
Not Responsible Any Fake Documentation

**Article I:**

**DUTIES & SCOPE OF SUPPLIES & AGREEMENT**

1.1 This Agreement includes, the "General & Maintenance Items", as per "IBA" requirement mentioned in Tender BoQ.

S.#	Specification	Qty	Unit	Rate	Amount
<b>General Items</b>					
1	<b>Mop Pad</b> 450gm / 160z Maximum weight & Size As per Sample	144	Pieces	96.00	13,824.00
2	<b>Mortien Spray</b> Mosquito & Fly Killer 400ml Mortein Naturgard	200	Pieces	371.50	74,300.00
3	<b>Naphthalene Balls 200gm (ASP)</b>	116	Packets	42.00	4,872.00
4	<b>Washing Powder</b> Packing: 95 g Brand: Surf Excel	540	Pieces	22.41	12,101.40
5	<b>Glass Cleaner Spray</b> Packing: 10 litre can Brand: Glint	12	Cans	2,250.00	27,000.00
6	<b>Scotch Brite</b> Regular, Brand: 3M	288	Pieces	19.30	5,558.40
7	<b>Dishwashing Powder</b> Packing: 450 g bag Brand: Vim / Max	240	Pieces	64.62	15,508.80

W



100  
Rupees

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1.2 "SUPPLIER" agrees to provide item to "IBA" whenever and wherever form is required as per the terms & conditions of this Agreement.

will assist "SUPPLIER" in supervision of proposed supply.

(RUPEES ONE HUNDRED ONLY)

SHAHID SALEEM Stamp Vendor  
Licence No.66, Shop No.1, Karim Plaza  
Gulshan-e-Iqbal, Block-14, Karachi

S.NO. 25115

DATE 26 AUG 2016

Article II

SCOPE OF PROFESSIONAL SERVICES:

- 2.1 "SUPPLIER" hereby agreed and acknowledge for the periodic supervision of the supply and to check the delivery of Supplies in accordance with the Description & Specification.
- 2.2 "SUPPLIER" hereby agreed and acknowledge the acceptance of attending the meetings with the Manager Purchase & Stores "IBA" as & when required.
- 2.3 "THE SUPPLIER" hereby agrees to accept variation, if occurred, in scope of professional services and supplies with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 2.4 Ten (10) days from the date of Purchase Order will be required to deliver the General & Maintenance Items at the SUPPLIER'S expense.
- 2.5 All staff must have CNIC and clearly mentioned to discourage work through child labor.
- 2.6 "THE SUPPLIER", will provide all required / necessary labor(s) / transportation(s) / cartage(s) what so ever required to complete the delivery of General & Maintenance Items at the cost/charges amount offered in the tender vide # MISC/1/16-17.

Article III  
REMUNERATION

- 3.1 The cost-offered by the Supplier is Rs. 179,202.58 (inclusive of all taxes) Provide & Supply of General & Maintenance Items but limited to in tender vide # MISC/1/16-17 variation may occurred. The cost is inclusive of labor/transportation/supplier/etc.
- 3.2 Liquidity damages @ 2% per month, of the total agreed payment as per Purchase Order, of the total cost will be imposed in case of delayed delivery. Liquidity damages will be imposed after 30 days subject to Purchase Order handed over by supplier to IBA before the starting date mentioned on the Purchase Order, Supplies will be deemed completed in finished form.

- 3.3 Payment will be made after delivery and submission of invoice. Advance Payment subject to Bank Guarantee.
- 3.4 Performance Security 5% of total amount of Purchase Order will be provided by the party.
- 3.5 Stamp Duty @ 0.35% of the cost of transaction / purchase order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 3.6 Tax(es)/Challan(s)/Levy(ies), if any or additional will be paid/borne by SUPPLIER as per SRO/Notification.

**Article IV:**  
**ARBITRATION**

- 4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

**Article V:**  
**TERMINATION**

- 5.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at anytime after issuing a 15 day's notice.

**Article VI:**  
**INDEMNITY**

- 6.1 "THE SUPPLIER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SUPPLIER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

**Article VII:**  
**NOTICE**

- 7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

**Article VIII:**  
**INTEGRITY PACT**



- 8.2 Without limiting the generality of the forgoing the M/s Al-Waqad Enterprises, represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- 8.3 M/s Al-Waqad Enterprises, accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.
- 8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, M/s Al-Waqad Enterprises, agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s Al-Waqad Enterprises, as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

**Article IX:**  
**MISCELLANEOUS**

- 9.1 Any addition & alteration(s) made in the contents as required by the contractor on offered sample or in course of the supplies in progress which entail extra time & labor and material on part of the fabrication, shall not be charged separately/extra on 'Quantum Merit' basis before & on final material handed over to the "IBA". After FINALIZATION OF SAMPLE(S) if any alteration(s), arise charges will be paid on mutually agreed upon.
- 9.2 Material(s) will be handed over by the "IBA" or vet the cost with authentic stamp and signature.
- 9.3 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
- 9.4 The validity of the contract will be effective from the date of issue of Purchase Order.
- 9.5 All terms and conditions of tender vide # MISC/1/16-17 will be the integral part of this agreement and can't be revoked.



*Jami Moiz*  
"IBA"

**JAMI MOIZ  
REGISTRAR**  
Institute of Business Administration  
Karachi, Pakistan

NAME: Jami Moiz

CNIC # \_\_\_\_\_

Address:

Registrar, Institute of Business  
Administration Main Campus

University Road, Karachi

WITNESS:

1. *M. Sohail Khan*

**M. SOHAIL KHAN**

Manager Purchase & Stores

CNIC # \_\_\_\_\_  
Institute of Business Administration  
Karachi-Pakistan

Address: \_\_\_\_\_

*Khalid Mehmood*  


M/S AL-WAQAD ENTERPRISES

NAME: KHALID MEHMOOD

CNIC # 42501-0899319-1

Address: R-86, Shaz Banglows,

Gulzar-e-Hijri, Sector 16/A 5, Karachi

2. *Abdul Qader*  
*for Abdul Razzaq*

House No - 21 - Calina II.

Mohala G.B. Landhi - Karachi

CNIC # 42201-5293729-5

Address: \_\_\_\_\_



AMIR KHAN QADRI  
N-31C, UK Square Bl-16 FB, Area, Karachi

6896 Date  
With Address  
M. Pirzada Advocate  
Karachi Leg 767  
Attached  
Notary's Signature  
Used Bank Guaranty/will/advise  
Not Responsible Any Fake Documentation

31 AUG 2016

RUPEES ONE HUNDRED ONLY



**AGREEMENT**

THIS AGREEMENT is executed at KARACHI, on this day Sept 05, 2016.

**BETWEEN**

M/s Institute of Business Administration, through its Registrar, located at Main Campus, University Road, Karachi, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

**AND**

M/s M. F. Brothers, having its office at # 430-431, Hoor Center North Napier Road Karachi, hereinafter referred to as "SUPPLIER" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its proprietor Mr. M. Fahim, holding CNIC No. 42501-9944451-5 on the SECOND PART.

WHEREAS "IBA" intends to obtain General & Maintenance Items vide tender # MISC/1/16-17 to Provide & Supply of General & Maintenance Items (IBA requirement) discussions in respect of the same before the determination of scope of work will be held with "IBA" as "General & Maintenance Items" and "THE SUPPLIER" have offered to supply of General & Maintenance Items as per IBA standards & handing over finished form complete in all



100  
Rupees



**AMIR KHAN QADRI**  
No. 16, N-1/C, UK Square BI-16 F.B. Area, Karachi

31 AUG 2016



6897  
Date  
With Address  
With Address  
Attached  
Vendor's Signature  
Used Bank Guaranty/will/divorce  
Not Responsible Any Fake Documentation

**WITNESSETH**

"IBA" hereby offer to appoint "THE SUPPLIER" as their official supplier for the specific purpose of "General & Maintenance Items" discussions in respect of the same with "IBA" before the determination of Scope of General & Maintenance Items. "THE SUPPLIER" hereby agree to the offer of the "IBA" in acceptance of the terms & conditions here in below forth.

**Article I:  
DUTIES & SCOPE OF SUPPLIES & AGREEMENT**

1.1 This Agreement includes, the "General & Maintenance Items", as per "IBA" requirement mentioned in Tender BoQ.

S.#	Specification	Qty	Unit	Rate	Amount
<b>General Items</b>					
1	<b>Room Air Freshener Spray</b> Volume: 300 ml Assorted Fragrances Brand: Lotion Perfect	408	Pieces	172.80	70,502.40
2	<b>Toilet Air Freshener</b> Brand: Roomi	1572	Pieces	15.40	24,208.80
3	<b>Dusting Cloth</b> 36" x 30" Plain Fabric ("A" Quality) As per Sample	888	Pieces	38.40	34,099.20
4	<b>Dispenser for liquid soap</b>	18	Pieces	399.00	7,182.00
				65.00	390.00





RUPEES TWO HUNDRED ONLY

**FARHAN RAZA**  
Stamp Vendor Licence No.05  
5, G. Floor Plot # 1647/3, F.B. Area, Karach  
28527  
Date: \_\_\_\_\_  
to with Address Mr. M. Chahid Ch.  
with Address Mr. Adf.  
Vendor's Signature \_\_\_\_\_

28 JUN 2016



2.6 "THE SUPPLIER", will provide all required / necessary labor(s) / transportation(s) / cartage(s) what so ever required to complete the delivery of General & Maintenance Items at the cost/charges amount offered in the tender vide # MISC/1/16-17.

**Article III**  
**REMUNERATION**

- 3.1 The cost offered by the Supplier is Rs. 159,567.41 (inclusive of all taxes) Provide & Supply of General & Maintenance Items but limited to in tender vide # MISC/1/16-17 variation may occurred. The cost is inclusive of labor/transportation/supplier/etc.
- 3.2 Liquidity damages @ 2% per month, of the total agreed payment as per Purchase Order, of the total cost will be imposed in case of delayed delivery. Liquidity damages will be imposed after 30 days subject to Purchase Order handed over by supplier to IBA before the starting date mentioned on the Purchase Order, Supplies will be deemed completed in finished form as per specification and "THE SUPPLIER" have to deliver the required number of General & Maintenance Items to IBA.
- 3.3 Payment will be made after delivery and submission of invoice. Advance Payment subject to Bank Guarantee.
- 3.4 Performance Security 5% of total amount of Purchase Order will be provided by the



- 3.6 Tax(es)/Challan(s)/Levy(ies), if any or additional will be paid/borne by SUPPLIER as per SRO/Notification.

**Article IV:**  
**ARBITRATION**

- 4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi



**Article V:**  
**TERMINATION**

- 5.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at anytime after issuing a 15 day's notice.

**Article VI:**  
**INDEMNITY**

- 6.1 "THE SUPPLIER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SUPPLIER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

**Article VII:**  
**NOTICE**

- 7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

**Article VIII:**  
**INTEGRITY PACT**

- 8.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- 8.2 Without limiting the generality of the forgoing the M/s M. F. Brothers, represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any

8.3 M/s M. F. Brothers, accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty.

It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.

8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, M/s M. F. Brothers, agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s M. F. Brothers, as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

**Article IX:  
MISCELLANEOUS**

9.1 Any addition & alteration(s) made in the contents as required by the contractor on offered sample or in course of the supplies in progress which entail extra time & labor and material on part of the fabrication, shall not be charged separately/extra on 'Quantum Merit' basis before & on final material handed over to the "IBA". After FINALIZATION OF SAMPLE(S) if any alteration(s), arise charges will be paid on mutually agreed upon.

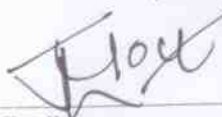
9.2 Material(s) will be handed over by the "IBA" or vet the cost with authentic stamp and signature.

9.3 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.


9.4 The validity of the contract will be effective from the date of issue of Purchase Order.

9.5 All terms and conditions of tender vide # MISC/1/16-17 will be the integral part of this agreement and can't be revoked.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.

  
"IBA"  
NAME: Jami Moiz  
CNIC # \_\_\_\_\_  
Address:  
Registrar, Institute of Business  
Administration Main Campus  
University Road, Karachi

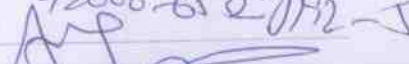
**JAMI MOIZ  
REGISTRAR**  
Institute of Business Administration  
Karachi, Pakistan

  
M/s M. F. BROTHERS  
NAME: M. FAHIM  
CNIC # 42501-9944451-5  
Address: 430-431, 11oor-Center,  
North Napier Road, Karachi

WITNESS:

1. 

2. 

NIC 42000-6532792-5  


# BoQ / Schedule of Requirement

Tender # MISC 11647

3.

## TENDER FORM

Provide & Supply of General & Maintenance Item

S.#	Specification	Qty	Unit	Rate	Amount
<b>General Items</b>					
1	<b>Room Air Freshener Spray</b> Volume: 300 ml Assorted Fragrances Brand: Lotion Perfect or Equivalent	408	Pieces	175/-	71400/-
2	<b>Toilet Air Freshener</b> Brand: Roomi or equivalent	1572	Pieces	17/90	25138/-
3	<b>Soft Broom (Phool Jharoo)</b> As per sample	180	Pieces	101/-	18180/-
4	<b>PVC Dustbin</b> Size # 3, Color: Light Grey / Off White Brand: Al-Khalid or equivalent	72	Pieces	120/-	8640/-
5	<b>Dusting Cloth</b> 36" x 30" Plain Fabric ("A" Quality) As per Sample	888	Pieces	40/-	35520/-
6	<b>Dispenser for liquid soap</b>	18	Pieces	4057/-	7290/-
7	<b>Plastic Dust Pan Best Quality</b> As per sample	6	Pieces	70/-	420/-
8	<b>Plastic Lota</b> With Handle, Best Quality	12	Pieces	957/-	1140/-
9	<b>Mop Complete with Iron Rod</b> 450gm / 160z Maximum weight & Size With Strong Iron Stick and Clip As per Sample	84	Pieces	462/-	38808/-
10	<b>Mop Pad</b> 450gm / 160z Maximum weight & Size As per Sample	144	Pieces	96/-	13824/-
11	<b>Mortien Spray</b> Mosquito & Fly Killer 400ml Mortein Naturgard or Equivalent	200	Pieces	371/50	74300/-
12	<b>Naphthalene Balls 200gm (ASP)</b>	116	Packets	42/-	4872/-
13	<b>Soap (Toilet)</b> 100 g, Brand: Tibet or equivalent	6	Pieces	457/-	270/-

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Stamp & Signature  
Shazib  
11/11/20

14	<b>Washing Powder</b> Packing: 95 g Brand: Surf Excel or Equivalent	540	Pieces	27/41	12101/-
15	<b>Glass Cleaner Spray</b> Packing: 10 litre can Brand: Glint or Equivalent	12	Cans	2750/-	27000/-
16	<b>Scotch Brite</b> Regular, Brand: 3M or Equivalent	288	Pieces	19/30	5558/-
17	<b>Dishwashing Powder</b> Packing: 450 g bag Brand: Vim / Max or Equivalent	240	Pieces	64/62	15509/-

Maintenance Items					
1	<b>Brasso Polish</b> Brasso Metal Polish Original (200ml) Brasso or equivalent	18	Bottles	220/-	3960/-
2	<b>Drinking Tumblers</b> 300 ml Medium Size, Broad Neck Model # 19, Brand: Toyo Nasie or Equivalent	240	Pieces	35/-	8400/-
3	<b>Water Filter Thread</b> PP Yarn Cartridge Filtration: 5 micron, Size: 10" Brand: So-Safe or Equivalent	150	Pieces	215/-	32250/-
4	<b>Tape PVC (Electric tape)</b> Colour: Red & Black Brand: Osaka or equivalent	180 black 180 red	Pieces	23/-	5750/-
5	<b>Battery Cell</b> Type: AA Brand: Energizer or Equivalent	600	Pieces	40/-	24000/-
<b>Total</b>					139561/-
17% GST					74776/-
<b>Total Amount</b>					514637/-

Grand Total Rupees (in words) Five Lacs Fourteen Thousand Six Hundred and thirty seven only

Anded Mithy from all

2/4

Stamp & Signature  
  
**Al-Waqad Enterprises**  
 R-86, Shaz Bungalows  
 Sector 16-A/5, Gulzar-e-Ghazal  
 Scheme No. 33, Karachi

3.

**TENDER FORM**

**Provide & Supply of General & Maintenance Item**

S.#	Specification	Qty	Unit	Rate	Amount
<b>General Items</b>					
1	<b>Room Air Freshener Spray</b> Volume: 300 ml Assorted Fragrances Brand: Lotion Perfect or Equivalent	408	Pieces	173/-	70584-
2	<b>Toilet Air Freshener</b> Brand: Roomi or equivalent	1572	Pieces	16/-	25152-
3	<b>Soft Broom (Phool Jharoo)</b> As per sample	180	Pieces	96/-	17280-
4	<b>PVC Dustbin</b> Size # 3, Color: Light Grey / Off White Brand: Al-Khalid or equivalent	72	Pieces	115/-	8280-
5	<b>Dusting Cloth</b> 36" x 30" Plain Fabric ("A" Quality) As per Sample	888	Pieces	39/-	34632-
6	<b>Dispenser for liquid soap</b>	18	Pieces	400/-	7200-
7	<b>Plastic Dust Pan Best Quality</b> As per sample	6	Pieces	66/-	396-
8	<b>Plastic Lota</b> With Handle, Best Quality	12	Pieces	78/-	936-
9	<b>Mop Complete with Iron Rod</b> 450gm / 160z Maximum weight & Size With Strong Iron Stick and Clip As per Sample	84	Pieces	465/-	39060-
10	<b>Mop Pad</b> 450gm / 160z Maximum weight & Size As per Sample	144	Pieces	96/-	13896-
11	<b>Mortien Spray</b> Mosquito & Fly Killer 400ml Mortein Naturgard or Equivalent	200	Pieces	381/-	76200-
12	<b>Naphthalene Balls 200gm (ASP)</b>	116	Packets	43/-	4988-
13	<b>Soap (Toilet)</b> 100 g, Brand: Tibet or equivalent	6	Pieces	46/-	276-

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Stamp & Signature

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230280 -

14	<b>Washing Powder</b> Packing: 95 g Brand: Surf Excel or Equivalent	540	Pieces	23/-	12420 -
15	<b>Glass Cleaner Spray</b> Packing: 10 litre can Brand: Glint or Equivalent	12	Cans	2269/-	27180 -
16	<b>Scotch Brite</b> Regular, Brand: 3M or Equivalent	288	Pieces	20/-	5760 -
17	<b>Dishwashing Powder</b> Packing: 450 g bag Brand: Vim / Max or Equivalent	240	Pieces	69/-	15600 -

**Maintenance Items**

1	<b>Brasso Polish</b> Brasso Metal Polish Original (200ml) Brasso or equivalent	18	Bottles	213/-	3834 -
2	<b>Drinking Tumblers</b> 300 ml Medium Size, Broad Neck Model # T9, Brand: Toyo Nasic or Equivalent <i>Kisa # 18</i>	240	Pieces	33/-	7920 -
3	<b>Water Filter Thread</b> PP Yarn Cartridge Filtration: 5 micron, Size: 10" Brand: So-Safe or Equivalent	150	Pieces	207/-	31050 -
4	<b>Tape PVC (Electric tape)</b> Colour: Red & Black Brand: Osaka or equivalent	180 black 180 red	Pieces "	21/19	7628-40
5	<b>Battery Cell</b> Type: AA Brand: Energizer or Equivalent	600	Pieces	39/30	23580 -
<b>Total</b>					365252-40
<b>17% GST</b>					62092-90
<b>Total Amount</b>					427345-30

Grand Total Rupees (in words) Four Lac Twenty Seven ThousandThree Hundred and fifty five only

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Stamp &amp; Signature

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3.

**TENDER FORM**

Provide &amp; Supply of General &amp; Maintenance Item

S.#	Specification	Qty	Unit	Rate	Amount
<b>General Items</b>					
1	Room Air Freshener Spray Volume: 300 ml Assorted Fragrances Brand: Lotion Perfect or Equivalent	408	Pieces	172.80	70502/-
2	Toilet Air Freshener Brand: Roomi or equivalent	1572	Pieces	15.40	24209/-
3	Soft Broom (Phool Jharoo) As per sample	180	Pieces	95.60	17208/-
4	PVC Dustbin Size # 3, Color: Light Grey / Off White Brand: Al-Khalid or equivalent	72	Pieces	114.5	8219/-
5	Dusting Cloth 36" x 30" Plain Fabric ("A" Quality) As per Sample	888	Pieces	38.40	34099/-
6	Dispenser for liquid soap	18	Pieces	399/-	7182/-
7	Plastic Dust Pan Best Quality As per sample	6	Pieces	65/-	390/-
8	Plastic Lota With Handle, Best Quality	12	Pieces	77/-	924/-
9	Mop Complete with Iron Rod 450gm / 160z Maximum weight & Size With Strong Iron Stick and Clip As per Sample	84	Pieces		N/O
10	Mop Pad 450gm / 160z Maximum weight & Size As per Sample	144	Pieces		N/O
11	Mortien Spray Mosquito & Fly Killer 400ml Mortein Naturgard or Equivalent	200	Pieces		N/O
12	Naphthalene Balls 200gm (ASP)	116	Packets	48/-	5568/-
13	Soap (Toilet) 100 g, Brand: Tibet or equivalent	6	Pieces		N/O

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Stamp & Signature  
M.F BROTHERS

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Proprietor

*[Handwritten Signature]*

14	<b>Washing Powder</b> Packing: 95 g Brand: Surf Excel or Equivalent	540	Pieces	24/-	12960/-
15	<b>Glass Cleaner Spray</b> Packing: 10 litre can Brand: Glint or Equivalent	12	Cans	N/A	N/A
16	<b>Scotch Brite</b> Regular, Brand: 3M or Equivalent	288	Pieces	20/-	5760/-
17	<b>Dishwashing Powder</b> Packing: 450 g bag Brand: Vim / Max or Equivalent	240	Pieces	65/-	15600/-

**Maintenance Items**

1	<b>Brasso Polish</b> Brasso Metal Polish Original (200ml) Brasso or equivalent	18	Bottles	215/-	3870/-
2	<b>Drinking Tumblers 300 ml</b> Medium Size, Broad Neck Model # 19, Brand: Toyo Nasic or Equivalent	240	Pieces		N/A
3	<b>Water Filter Thread</b> PP Yarn Cartridge Filtration: 5 micron, Size: 10" Brand: So-Safe or Equivalent	150	Pieces	220/-	33000/-
4	<b>Tape PVC (Electric tape)</b> Colour: Red & Black Brand: Osaka or equivalent	180 black 180 red	Pieces "	25/-	9000/-
5	<b>Battery Cell</b> Type: AA Brand: Energizer or Equivalent	600	Pieces	41/-	24600/-
<b>Total</b>					273091/-
<b>17% GST</b>					46425/-
<b>Total Amount</b>					319516/-

Grand Total Rupees (in words)

Three Lakh Niner Thousand

Five Hundred Sixty

Stamp &amp; Signature

M.F BROTHERS &amp; CO.

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Proprietor



3.

**TENDER FORM**

**Provide & Supply of General & Maintenance Item**

S.#	Specification	Qty	Unit	Rate (Rs)	Amount
<b>General Items</b>					
1	<b>Room Air Freshener Spray</b> Volume: 300 ml Assorted Fragrances Brand: Lotion Perfect or Equivalent	408	Pieces	280/=	114240/=
2	<b>Toilet Air Freshener</b> Brand: Roomi or equivalent	1572	Pieces	18.40	28925/=
3	<b>Soft Broom (Phool Jharoo)</b> As per sample	180	Pieces	60/=	10800/=
4	<b>PVC Dustbin</b> Size # 3, Color: Light Grey / Off White Brand: Al-Khalid or equivalent	72	Pieces	<del>105</del> 105/=	7560/=
5	<b>Dusting Cloth</b> 36" x 30" Plain Fabric ("A" Quality) As per Sample	888	Pieces	N/A	
6	<b>Dispenser for liquid soap</b>	18	Pieces	750/=	13500/=
7	<b>Plastic Dust Pan Best Quality</b> As per sample	6	Pieces	N/A	
8	<b>Plastic Lota</b> With Handle, Best Quality	12	Pieces	41/=	492/=
9	<b>Mop Complete with Iron Rod</b> 450gm / 160z Maximum weight & Size With Strong Iron Stick and Clip As per Sample	84	Pieces	285/=	23940/=
10	<b>Mop Pad</b> 450gm / 160z Maximum weight & Size As per Sample	144	Pieces	115/=	16560/=
11	<b>Mortien Spray</b> Mosquito & Fly Killer 400ml Mortein Naturgard or Equivalent	200	Pieces	N/A	
12	<b>Naphthalene Balls 200gm (ASP)</b>	116	1kg Packets	140/=	16240/=
13	<b>Soap (Toilet)</b> 100 g, Brand: Tibet or equivalent	6	Pieces	35/=	210/=

7/14

Stamp & Signature  
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14	<b>Washing Powder</b> Packing: 95 g Brand: Surf Excel or Equivalent	540	Pieces	23/=	12420/=
15	<b>Glass Cleaner Spray</b> Packing: 10 litre can Brand: Glint or Equivalent	12	Cans	— N/A —	
16	<b>Scotch Brite</b> Regular, Brand: 3M or Equivalent	288	Pieces	— N/A —	
17	<b>Dishwashing Powder</b> Packing: 450 g bag Brand: Vim / Max or Equivalent	240	Pieces	— N/A —	

Maintenance Items					
1	<b>Brasso Polish</b> Brasso Metal Polish Original (200ml) Brasso or equivalent	18	Bottles	— N/A —	
2	<b>Drinking Tumblers</b> 300 ml Medium Size, Broad Neck Model # 19, Brand: Toyo Nasic or Equivalent	240	Pieces	299/=	71760/=
3	<b>Water Filter Thread</b> PP Yarn Cartridge Filtration: 5 micron, Size: 10" Brand: So-Safe or Equivalent	150	Pieces	213/=	31950/=
4	<b>Tape PVC (Electric tape)</b> Colour: Red & Black Brand: Osaka or equivalent	180 black 180 red	Pieces	21.50	7740/=
5	<b>Battery Cell</b> Type: AA Brand: Energizer or Equivalent	360 600	Pieces	41/=	24600/=
<b>Total</b>					Rs 380937/=
<b>17% GST</b>					Rs 64760/=
<b>Total Amount</b>					Rs 445697/=

Grand Total Rupees (in words) FOUR LACRs 445697/=Forty Five Thousand Six Hundred Ninety Seven ONLY -

4/4



# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPT. Institute of Business Administration, Karachi
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Local Govt
- 3) TITLE OF CONTRACT Goods
- 4) TENDER NUMBER Tender # MISC/1/16-17
- 5) BRIEF DESCRIPTION OF CONTRACT Provide & Supply of General & Maintenance Items
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee
- 7) TENDER ESTIMATED VALUE Rs 500,000/-
- 8) ENGINEER'S ESTIMATE (For civil works only) NA
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 Month
- 10) TENDER OPENED ON (DATE & TIME) August 8, 2016 (3:30 pm)
- 11) NUMBER OF TENDER DOCUMENTS SOLD FIVE  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED FOUR
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS TWO
- 14) BID EVALUATION REPORT (Enclose a copy) Copy Enclosed
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Al-Waqad Ent.S I Ent,M.F Brothers,K&B Ent
- 16) CONTRACT AWARD PRICE Rs 475,676.84
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).  
M/s Al-Waqad Enterprises  
M/s S I Enterprises  
M/s M F Brothers  
M/s K&B Enterprises
- 18) METHOD OF PROCUREMENT USED - (Tick one)
- a) SINGLE STAGE - ONE ENVELOPE PROCEDURE  Domestic/ Local
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE  Domestic
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Procurement Committee

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	August 26, 2016 and SPPRA ID # 1888/2016
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	
No	<input checked="" type="checkbox"/>

22) NATURE OF CONTRACT

Domestic	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
----------	-------------------------------------	------	--------------------------

23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	✓

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	✓

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	✓

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	✓

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	✓

Signature & Official Stamp of  
Authorized Officer

*Moiz*

**JAMI MOIZ**  
**REGISTRAR**  
Institute of Business Administration  
Karachi, Pakistan

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset




**PURCHASE ORDER**

To : M/s Al-Waqad Enterprises  
Order No : IBA-MC/PD/Misc/206/0036/2016-17  
Date of Issue : September 05, 2016  
Date of Delivery : September 09, 2016  
Place of Delivery : IBA, Main Campus  
Total Amount : **Rs.179,202.58 (Including GST)**  
**(Rupees One Hundred Seventy Nine Thousand Two Hundred Two & Paise Fifty Eight Only)**

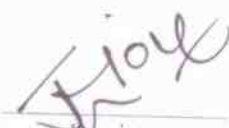
S.#	Specification	Qty	Unit	Rate	Amount
<b>General Items</b>					
1	<b>Mop Pad</b> 450gm / 160z Maximum weight & Size As per Sample	144	Pieces	96.00	13,824.00
2	<b>Mortien Spray</b> Mosquito & Fly Killer 400ml Mortein Naturgard	200	Pieces	371.50	74,300.00
3	<b>Naphthalene Balls 200gm</b> (ASP)	116	Packets	42.00	4,872.00
4	<b>Washing Powder</b> Packing: 95 g Brand: Surf Excel	540	Pieces	22.41	12,101.40
5	<b>Glass Cleaner Spray</b> Packing: 10 litre can Brand: Glint	12	Cans	2,250.00	27,000.00
6	<b>Scotch Brite</b> Regular, Brand: 3M	288	Pieces	19.30	5,558.40
7	<b>Dishwashing Powder</b> Packing: 450 g bag Brand: Vim / Max	240	Pieces	64.62	15,508.80
<b>Total</b>					<b>Rs. 153,164.60</b>
<b>17% GST</b>					<b>Rs. 26,037.98</b>
<b>Total Amount</b>					<b>Rs. 179,202.58</b>

### Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
12. Stamp duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.

  
\_\_\_\_\_  
Manager Purchase & Stores

Sept 05/16

  
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Registrar



**PURCHASE ORDER**

To : M/s K&B Enterprises  
Order No : IBA-MC/PD/Misc/206/0039/2016-17  
Date of Issue : September 05, 2016  
Date of Delivery : September 08, 2016  
Place of Delivery : IBA, Main Campus  
Total Amount : **Rs.86,594.51 (Including GST)**  
**(Rupees Eighty Six Thousand Five Hundred Ninety Four & Paisa Fifty One Only)**

S.#	Specification	Qty	Unit	Rate	Amount
<b>Maintenance Items</b>					
1	<b>Brasso Polish</b> Brasso Metal Polish Original (200ml) Brasso	18	Bottles	213.00	3,834.00
2	<b>Drinking Tumblers</b> 300 ml Medium Size, Broad Neck Model # 19, Brand: Toyo Nasic	240	Pieces	33.00	7,920.00
3	<b>Water Filter Thread</b> PP Yarn Cartridge Filtration: 5 micron, Size: 10" Brand: So-Safe	150	Pieces	207.00	31,050.00
4	<b>Tape PVC (Electric tape)</b> Colour: Red & Black Brand: Osaka	180 black 180 red	Pieces "	21.19	7,628.40
5	<b>Battery Cell</b> Type: AA Brand: Energizer	600	Pieces	39.30	23,580.00
<b>Total</b>					<b>Rs. 74,012.40</b>
<b>17% GST</b>					<b>Rs. 12,582.11</b>
<b>Total Amount</b>					<b>Rs. 86,594.51</b>

**Terms & Conditions:**

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2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.



3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
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9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
12. Stamp duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.

  
\_\_\_\_\_  
Manager Purchase & Stores  
Sept 05/16

  
\_\_\_\_\_  
Registrar



**PURCHASE ORDER**


To : M/s M. F. Brothers  
Order No : IBA-MC/PD/Misc/206/0038/2016-17  
Date of Issue : September 05, 2016  
Date of Delivery : September 09, 2016  
Place of Delivery : IBA, Main Campus  
Total Amount : **Rs.159,567.41 (Including GST)**  
**(Rupees One Hundred Fifty Nine Thousand Five Hundred Sixty Seven & Paise Forty Nine Only)**

S.#	Specification	Qty	Unit	Rate	Amount
<b>General Items</b>					
1	<b>Room Air Freshener Spray</b> Volume: 300 ml Assorted Fragrances Brand: Lotion Perfect	408	Pieces	172.80	70,502.40
2	<b>Toilet Air Freshener</b> Brand: Roomi	1572	Pieces	15.40	24,208.80
3	<b>Dusting Cloth</b> 36" x 30" Plain Fabric ("A" Quality) As per Sample	888	Pieces	38.40	34,099.20
4	<b>Dispenser for liquid soap</b>	18	Pieces	399.00	7,182.00
5	<b>Plastic Dust Pan Best Quality</b> As per sample	6	Pieces	65.00	390.00
<b>Total</b>				<b>Rs. 136,382.40</b>	
<b>17% GST</b>				<b>Rs. 23,185.01</b>	
<b>Total Amount</b>				<b>Rs. 159,567.41</b>	

**Terms & Conditions:**

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2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.

5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
12. Stamp duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.

  
\_\_\_\_\_  
Manager Purchase & Stores  
Sept 05/16

  
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Registrar



**PURCHASE ORDER**

To : M/s S. I. Enterprises  
Order No : IBA-MC/PD/Misc/206/0037/2016-17  
Date of Issue : September 05, 2016  
Date of Delivery : September 09, 2016  
Place of Delivery : IBA, Main Campus  
Total Amount : **Rs.50,312.34 (Including GST)**  
**(Rupees Fifty Thousand Three Hundred Twelve & Paisa Thirty Four Only)**

S.#	Specification	Qty	Unit	Rate	Amount
<b>General Items</b>					
1	<b>Soft Broom</b> (Phool Jharoo) As per sample	180	Pieces	60.00	10,800.00
2	<b>PVC Dustbin</b> Size # 3, Color: Light Grey / Off White Brand: Al-Khalid	72	Pieces	105.00	7,560.00
3	<b>Plastic Lota</b> With Handle, Best Quality	12	Pieces	41.00	492.00
4	<b>Mop Complete with Iron Rod</b> 450gm / 160z Maximum weight & Size With Strong Iron Stick and Clip As per Sample	84	Pieces	285.00	23,940.00
5	<b>Soap (Toilet)</b> 100 g, Brand: Tibet	6	Pieces	35.00	210.00
<b>Total</b>				<b>Rs. 43,002.00</b>	
<b>17% GST</b>				<b>Rs. 7,310.34</b>	
<b>Total Amount</b>				<b>Rs. 50,312.34</b>	

**Terms & Conditions:**

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2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.

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5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
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10. Advance Payment subject to Bank Guarantee
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Manager Purchase & Stores

Sept 05/16

  
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Registrar