


Bid Evaluation Report

1. Name of Procuring Agency: **LABOUR AND HUMAN RESOURCE DEPARTMENT. GOVT. OF SINDH, KARACHI**
2. Tender Reference No: **E&A(Lab)Acctt:20/2016-17**
3. Tender Description/
Name of work/item: **PURCHASE OF HEAVY DUTY PHOTOCOPIER MACHINE**
4. Method of Procurement: **SINGLE STAGE ONE ENVELOPE BIDDING**
5. Tender Published: **SPPRA SERIAL NO. 33013 DATED 16-05-2017**
6. Total Bid documents Sold; **02 NOS.**
7. Total Bids Received: **02 NOS.**
8. Technical Bid Opening date: (if applicable) _____
9. No. of Bid technically qualified (if applicable): _____
10. Bid(s) Rejected: **NIL**
11. Financial Bid Opening date: **MAY, 16th 2017 at 03:30 PM**


12. Bid Evaluation Report:

| S No | Name of Firm or Bidder | Cost offered by the Bidder | Ranking in terms of cost | Comparison with Estimated cost | Reasons for acceptance/rejection | Remarks |
|------|-------------------------------|----------------------------|--------------------------|--------------------------------|--|------------------------------------|
| 0 | 1 | 2 | 3 | 4 | 5 | 6 |
| 1. | M/s. OWAIS ENTERPRISES | 550,000/- | 1 st Lowest | Within Estimated Cost | According to Requirement and Specification | Recommended for place of order |
| 2. | M/s. DODECAPAK | 575,000/- | 2 nd Lowest | Higher | Rates are on higher sides. | Not Recommended for place of order |

Signatures of the Members of the Committee.


(MOLA BUX SOLANGI)
SECTION OFFICER (GENERAL)
LABOUR AND HUMAN RESOURCE
DEPARTMENT
(MEMBER)


(MUSSARAT MOKHTAR)
DEPUTY DIRECTOR
INDUSTRIES AND COMMERCE
DEPARTMENT
(MEMBER)


MR. SHAH MUHAMMAD SHAH
ADDITIONAL SECRETARY
LABOUR AND HUMAN RESOURCE DEPARTMENT
(CHAIRMAN PROCUREMENT COMMITTEE)



GOVERNMENT OF SINDH
LABOUR AND HUMAN RESOURCE
DEPARTMENT

SUBJECT: MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD ON 16-05-2017 UNDER THE CHAIRMANSHIP OF ADDITIONAL SECRETARY TO OPEN THE TENDERS FOR PURCHASE HEAVY DUTY PHOTOCOPIER MACHINE.

Venue: Labour and Human Resource Department
Dated: 16-05-2017 Time: 03:30 Noon
Agenda: Purchase of Heavy Duty Photocopier Machine for the Year 2016-2017

A meeting of the Procurement Committee for opening and evaluation of the tenders for Purchase of Hardware, Heavy Duty Photocopier Machine & Furniture Fixtures items was held on 16th May 2017 at 03:00 p.m. under the chairmanship of Mr. Shah Muhammad Shah, Additional Secretary, along with following members of the Committee and the Representatives of the bidders:-

1. Mr. Mola Bux Solangi, Section Officer (General) Member
2. Mr. Mussarat Mokhtar, Deputy Director Tech, Industries Deptt Member

At the outset, the Chair welcomed the participants and informed them about the details of items which are to be purchased for which tenders were invited through website of SPPRA. The Chair informed that in response to the uploaded at SPPRA website, the following three firms have submitted their sealed bids for the Purchase of Heavy Duty Photocopier Machine along with the pay orders of Rs. 500/- (non-refundable) as tender fee.

1. **M/s. OWAIS ENTERPRISES**
2. **3. M/s. DODECAPAK**

During the meeting the sealed tenders received from the bidders for Purchase of Heavy Duty Photocopier Machine were opened in the presence of the Chair, members of the Procurement Committee and the representatives of the bidders. After opening the tenders, the bid received from **M/S. OWAIS ENTERPRISES** found lowest for Heavy Duty Photocopier Machine also as per required specification. Hence, as per attached comparative statement, the quoted rates were approved. Moreover, all the proceedings of Procurement Committee were completed in accordance with Sindh Public Procurement Regularity Authority (SPPRA) Rules, 2010, amended 2017.

As per proceeding of the meeting **M/S. OWAIS ENTERPRISES** were entitled for award of the work order being the successful bidder for Purchase of Heavy Duty Photocopier Machine.



(MOLA BUX SOLANGI)
SECTION OFFICER (GENERAL)
LABOUR AND HUMAN RESOURCE
DEPARTMENT
(MEMBER)



(MUSSARAT MOKHTAR)
DEPUTY DIRECTOR
INDUSTRIES AND COMMERCE
DEPARTMENT
(MEMBER)



MR. SHAH MUHAMMAD SHAH
ADDITIONAL SECRETARY
LABOUR AND HUMAN RESOURCE DEPARTMENT
(CHAIRMAN PROCUREMENT COMMITTEE)






GOVERNMENT OF SINDH
LABOUR AND HUMAN RESOURCE
DEPARTMENT

Karachi, dated the 16th May, 2016

ATTENDANCE SHEET

SUBJECT:- **FOR PROCUREMENT COMMITTEE FOR THE OPENING
AND EVALUATION OF BIDS FOR TENDER FOR
PURCHASE OF HEAVY DUTY PHOTOCOPIER MACHINE**

| <u>S NO.</u> | <u>NAME AND DESIGNATION</u> | <u>DEPARTMENT</u> | <u>SIGNATURE</u> |
|------------------|-----------------------------|---------------------|---|
| 01. | Shah M. Shah | Labour & HRD |  |
| 02. | Mola Bux Solangi | Labour & HRD |  |
| 03. | Musarat Mochla | Industries & com |  |
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LABOUR AND HUMAN RESOURCE DEPARTMENT GOVERNMENT OF SINDH
"TENDER OPENING FOR PURCHASE OF HEAVY DUTY PHOTOCOPIER MACHINE"
MEETING HELD ON 16-05-2017
BID EVALUATION ELIGIBILITY CRITERIA


| S No. | Criteria | Names of Bidders M/S | |
|-------|-----------------------------------|----------------------|-----------|
| | | OWAIS ENTERPRISES | DODECAPAK |
| 01. | Company Profile | √ | √ |
| 02. | NTN & GST Certificates | √ | √ |
| 03. | Bank Statement of Last Six Months | √ | √ |
| 04. | Certificate of Blacklisting | √ | √ |
| 05. | Three (3) years' experience | √ | √ |
| 06. | Certificate of Litigation | √ | √ |
| 07. | Earnest Money | √ | X |


(MOLA BUX SOLANGI)

SECTION OFFICER (GENERAL)
LABOUR AND HUMAN RESOURCE DEPARTMENT
(MEMBER)


(MUSSARAT MOKHTAR)

DEPUTY DIRECTOR
INDUSTRIES AND COMMERCE DEPARTMENT
(MEMBER)


MR. SHAH MUHAMMAD SHAH
ADDITIONAL SECRETARY
LABOUR AND HUMAN RESOURCE DEPARTMENT
(CHAIRMAN PROCUREMENT COMMITTEE)