



PROCUREMENT REGULATIONS

PROCURING AGENCY: Directorate of Urban Policy & Strategic Planning Sindh

TENDER REF: SPPRA/0/NO.214748367

Documents required with Bid Evaluation Reports: (Rule-45)		IC	AM
<input checked="" type="checkbox"/> a. Original		<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> b. On standard format		<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> c. Signed by all the members of Procurement Committee.		<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> d. Names and designation of all the members of procurement committee.		<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> e. Original comparative statement (if there are large number of items) <i>NOT applicable (consulting services)</i>		<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> f. Minutes of Bid opening meeting.		<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> g. Bidder's qualification / Technical Evaluation Report / Prequalification Report		<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> h. Attendance Sheet (<i>Bidders</i>)		<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> i. Method of Receiving Courier		<input checked="" type="checkbox"/> Hand	<input type="checkbox"/> Courier
Initial			

Name: Nabesh Akhla

Signature:

Date: 11/8/2016

Bid Evaluation Report

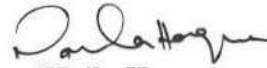
- 1. Name of Procuring Agency:** Directorate of Urban Policy & Strategic Planning, Planning & Development Department Government of Sindh
- 2. Tender Reference No:** INFO-KRY No. 2409/16 Dated 30th May, 2016
- 3. Tender Description/Name of work/item:** Environmental and Social Management Framework (ESMF) Study for Multi-Sectoral Action for Nutrition Project
- 4. Method of Procurement:** Least Cost Selection Method
- 5. Tender Published:** INFO-KRY No. 2409/16 Dated 30th May, 2016 SPPRA ID No. 2147483647 & Serial No. 29250
- 6. Total Bid documents Sold:** Request for Proposal (RFP) was published in newspapers, websites of SPPRA and PA to invite technical & financial proposals (Refer serial no. 2 & 5 above)
- 7. Total Bids Received:** Two (02) nos. of Proposals (Technical & Financial) received
- 8. Technical Bid Opening date:** 16th June, 2016 (Minutes of CSC's meeting enclosed as **Annexure-I**)
- 9. No. of Bid technically qualified:** One (01)
- 10. Bid(s) Rejected:** One (01)
- 11. Financial Bid Opening date:** 28th July, 2016
- 12. Bid Evaluation Report:**

<i>S No</i>	<i>Name of Firm or Bidder</i>	<i>Cost offered by the Bidder</i>	<i>Ranking in terms of cost</i>	<i>Comparison with Estimated cost</i>	<i>Reasons for acceptance/rejection</i>	<i>Remarks</i>
0	1	2	3	4	5	6
1.	M/s. EMC Pakistan Pvt. Ltd. in association Digby Wells Environmental	Opened Bid was 18.50 Million and Evaluated Bid was 6.62 Million (inclusive of applicable taxes)	Single Bidder (One firm out of two was technically qualified for opening of financial proposal)	Refer Minutes of CSC for evaluation of financial proposal – (Annexure II)	Same as Column 4.	

Signatures of the Members of the Committee.



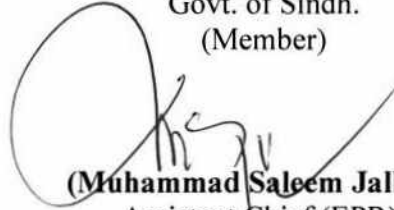
(Nabesh Akhtar)
Deputy Director (Procurement),
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Member/ Secretary)



(Naila Haque)
Deputy Director (Environment),
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Member)



(Akbar Ali Brahmani)
Deputy Secretary (Dev.II)
Finance Department,
Govt. of Sindh.
(Member)



(Muhammad Saleem Jalbani)
Assistant Chief (EPR),
P&D Department,
Govt. of Sindh.
(Member)



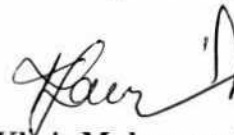
(Sheikh Shakil Ahmed)
Deputy Director, PMC,
Agriculture Department,
Govt. of Sindh.
(Member)



(Mr. Faheem Junejo)
Program Director (SSS),
Local Government Department,
Govt. of Sindh.
(Member)



(Mumtaz Ali)
Director Urban Policy & Planning,
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Co-opted Member)



(Khair Muhammad Kalwar)
Director General,
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Chairman)



Subject: **MINUTES OF THE CONSULTANT SELECTION COMMITTEE (CSC) MEETING FOR OPENING OF TECHNICAL PROPOSALS FOR ENVIRONMENTAL AND SOCIAL MANAGEMENT FRAMEWORK (ESMF) STUDY FOR MULTI-SECTORAL ACTION FOR NUTRITION PROJECT**

A meeting of Consultant Selection Committee (CSC) was held under the Chairmanship of Director General, Directorate of Urban Policy & Strategic Planning (UP&SP), Planning & Development Department, Government of Sindh on 16th June, 2016 at 12:30 PM in the committee room of the Directorate for opening of technical proposals submitted by the interested firms / consortiums for Environmental and Social Management Framework (ESMF) Study For Multi-Sectoral Action for Nutrition Project.

The Secretary, Consultant Selection Committee informed that a total of two (02) interested firms / consortiums had submitted the technical and financial proposals by the cut off time of 12:00 PM on 16th June, 2016. The list of the interested firms / consortiums that submitted the technical and financial proposals is given in the table below:

S. No.	Name of shortlisted firms
1.	M/s. EMC Pakistan Pvt. Ltd. in association with Digby Wells Environmental of South Africa
2.	M/s. Elan Partners (Pvt.) Ltd.

The technical proposals were opened in the presence of the representatives of firms / consortiums. Representatives from M/s. EMC Pakistan Pvt. Ltd. participated in the opening of the technical proposals. The Chair informed the representatives that the technical proposals would be evaluated as per criteria given in the RFP issued and based on the evaluation, the financial proposals of the technically qualified firms / consortiums would be opened publicly. The meeting ended with the vote of thanks to and from the Chair.

(Signature)
(Nabesh Akhtar)

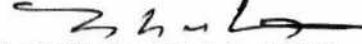
Deputy Director (Procurement),
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Member/ Secretary)

(Signature)
(Naila Haque)

Deputy Director (Environment),
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Member)



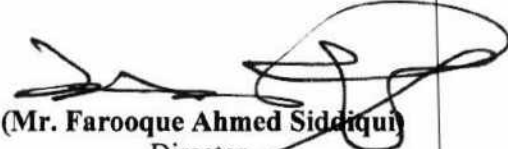
(Akbar Ali Brahmani)
Deputy Secretary (Dev.II)
Finance Department,
Govt. of Sindh.
(Member)



(Syed Ghulam Mehdy Shah)
Assistant Chief (Agriculture),
P&D Department,
Govt. of Sindh.
(Member)



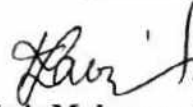
(Sheikh Shakil Ahmed)
Deputy Director, PMC,
Agriculture Department,
Govt. of Sindh.
(Member)



(Mr. Farooque Ahmed Siddiqui)
Director,
Local Government Department,
Govt. of Sindh.
(Member)



(Mumtaz Ali)
Director Urban Policy & Planning,
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Co-opted Member)



(Khair Muhammad Kalwar)
Director General,
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Chairman)



DIRECTORATE OF URBAN POLICY & STRATEGIC PLANNING
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH

URBAN POLICY &
STRATEGIC PLANNING
P.L.D. DEPARTMENT GOVT. OF SINDH

ATTENDANCE SHEET

Opening of Technical Proposals
for EGMF Nutrition Project

S #	Name	Organization	Contact #	Signature
1	Muhammad Haseeb	EMC Pakistan	0346-3291440 haseeb@emc.com.pk	
2	Abid Khan	EMC Pakistan	0333-3720538	
3				
4				
5				
6				
7				
8				
9				
10				

-37E/2, P.E.C.H.S Block-6, Karachi.

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**DIRECTORATE OF URBAN POLICY & STRATEGIC PLANNING
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**



ATTENDANCE SHEET

**CONSULTANT SELECTION COMMITTEE (CSC) MEETING FOR
OPENING OF EXPRESSIONS OF INTEREST (EOI) FOR PROCUREMENT OF
CONSULTANCY SERVICES FOR ENVIRONMENTAL AND SOCIAL MANAGEMENT
FRAMEWORK (ESMF) FOR MULTI-SECTORAL ACTION FOR NUTRITION PROJECT**

Held on 16th June, 2016 at 12:30 PM in Conference Room of the Directorate of Urban Policy & Strategic Planning, Sindh, Karachi

S. No.	Name	Designation	Department	Contact No.	Signature
1.	Khair Mehamud	DG UP&SP	UP&SP	0331-2133700	
2.	Syed Ghulam Nabi Sindi	A. Chief (Agric)	DAD Dept	0331-3452 540	
3.	SHEIKH SITACIL AHMED	DD (MC) Agriculture	Agriculture Deptt.	0300-8200 064	
4.	NAIHA HAQUE	Dep Dir ENV	DUPSP	0333 230 1086	
5.	Nabeesh Akhtar	Dy Director Proc.	UP&SP	0300305250	
6.	Munir Ali (Co-opted Member)	Dir UP&SP	UP&SP	03333190685	

7. Akbar Ali DS PD F-D 0333-3939079

8. Farooque Ahmad Director LG 0331 2266322
Siddiqui (PMK GC)



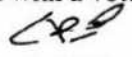
that the charge rates of remuneration for key professionals such as team leader, WASH Specialist and Agriculture Specialist were on higher side.


4. The CSC also found that the firm had quoted some additional reimbursable expenses which were not included in the RFP issued. These included Travel expenses for Reconnaissance Survey & Consultation, Consultation with Stakeholders, Equipments; instruments; materials; supplies; etc, use of Computers; software, Office rent and clerical assistance. The CSC omitted these additional items from the financial proposal and curtailed it to the items included in the RFP. Keeping in view the nature of the assignment, the Committee also reduced the numbers of per diem allowances from 67.5 days to 18 days - considering 2 numbers of per diem allowances for each staff. The CSC also observed that the charge rate for per diem allowance were also on higher side.

5. In view of the above considerations, the Committee finalized the firm's evaluated bid as mentioned below:

Evaluated Bid (PKR)		
Remuneration	Reimbursable Expenses	Total Cost
5,190,000/	1,430,000/	6,620,000/

6. The CSC noted that since the firm did not mention the taxes separately in their financial proposal, therefore, it was deemed that the applicable taxes to be paid by the consultant were included in the evaluated bid. The Committee considered the evaluated bid to be more reasonable but still slightly higher relative to the scope and time duration of the assignment. However, considering the urgency of the assignment and the fact that visit of World Bank appraisal mission is scheduled in September 2016 to formalize the nutrition project, the CSC is of the view and opinion that the authorized representative of M/s. EMC Pakistan Pvt. Ltd. in association Digby Wells Environmental of South Africa may be invited for contract agreement. The meeting ended with a vote of thanks to and from the Chair.


(Nabesh Akhtar)
Deputy Director (Procurement),
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Member/ Secretary)


(Naila Haque)
Deputy Director (Environment),
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Member)



(Signature)

(Akbar Ali Brahmani)
Deputy Secretary (Dev.II)
Finance Department,
Govt. of Sindh.
(Member)

(Signature)

(Muhammad Saleem Jalbani)
Assistant Chief (EPR),
P&D Department,
Govt. of Sindh.
(Member)

(Signature)

(Sheikh Shakil Ahmed)
Deputy Director, PMC,
Agriculture Department,
Govt. of Sindh.
(Member)

(Signature)

(Mr. Fahem Junejo)
Program Director (SSS),
Local Government Department,
Govt. of Sindh.
(Member)

(Signature)

(Mumtaz Ali)

Director Urban Policy & Planning,
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Co-opted Member)

(Signature)

(Khair Muhammad Kalwar)
Director General,
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Chairman)



DIRECTORATE OF URBAN POLICY & STRATEGIC PLANNING
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH



ATTENDANCE SHEET

CONSULTANT SELECTION COMMITTEE (CSC) MEETING FOR
EVALUATION OF FINANCIAL PROPOSAL FOR PROCUREMENT OF CONSULTANCY
SERVICES FOR ENVIRONMENTAL AND SOCIAL MANAGEMENT FRAMEWORK
(ESMF) FOR MULTI-SECTORAL ACTION FOR NUTRITION PROJECT

Held on 1st August, 2016 at 11:00 AM in Conference Room of the Directorate of Urban
Policy & Strategic Planning, Sindh, Karachi

S. No.	Name	Designation	Department	Contact No.	Signature
1.	Khair Meehanmed	DG	UP&SP	021-34300555	
2.	Faheem Junejo	DG (CSS)	LGD	0342-2277338	
3.	Sheikh Shabir Ahmed	D7 Div PMC	Agriculture	0300-820044	
4.	Muhammad Saleem Jalrani	Chief EPR	PKD Dept	0300277271	
5.	Nabesh Akhlaq	Dy Div. Proc.	UP&SP	0300 302525	
6.	Akbar Ali	DS F.D	F.D	0333- 3939079	
7.	NAIKA HANU	DUP&SP Dy Div GENU	UP&SP	0333 23010 86	
8.					

Subject: **MINUTES OF THE CONSULTANT SELECTION COMMITTEE (CSC)
MEETING FOR OPENING OF FINANCIAL PROPOSAL FOR
ENVIRONMENTAL AND SOCIAL MANAGEMENT FRAMEWORK
(ESMF) STUDY FOR MULTI-SECTORAL ACTION FOR NUTRITION
PROJECT**

A meeting of Consultant Selection Committee (CSC) was held under the Chairmanship of Director General, Directorate of Urban Policy & Strategic Planning (UP&SP), Planning & Development Department, Government of Sindh on 28th July, 2016 at 04:00 PM in the committee room of the Directorate for opening of financial proposal submitted by technically qualified firm / consortium for Environmental and Social Management Framework (ESMF) Study For Multi-Sectoral Action for Nutrition Project.

2. As a result of the evaluation of technical proposals submitted by interested firms / consortiums, the only firm / consortium i.e. M/s. EMC Pakistan Pvt. Ltd. in association with Digby Wells Environmental of South Africa that secured the minimum qualifying marks of 70 out of 100 was invited for the public opening of its financial proposal. Representative of technically qualified firm / consortium attended the meeting. The Chairman CSC welcomed the members of CSC and representative of shortlisted firm. The Secretary CSC read aloud the name and technical score of qualified firm / consortium based on evaluation of technical proposals submitted by them. The name of qualified firm / consortium and their technical score are given in below table.

S. No.	Technically Qualified Firms	Score Obtained
1.	M/s. EMC Pakistan Pvt. Ltd. in association Digby Wells Environmental of South Africa	72.1

3. The Committee was informed that due to the fact that another interested firm M/s. Elan Partners (Pvt.) Ltd. could not secure the minimum qualifying score of 70 out of 100, therefore; they had been informed about return of their unopened financial proposal.



4. The financial proposal of technically qualified firm / consortium was opened alongwith bid security of 5% of total bid received through pay order no. 03886620, Standard Chartered Bank Centenary Branch (027) of Rs. 925,000/-. The prices quoted were read aloud and recorded as given below.


S. No.	Consultant's name	Cost of Financial Proposal (PKR)		
		Remuneration	Reimbursable Expenses	Total Cost
1.	M/s. EMC Pakistan Pvt. Ltd. in association Digby Wells Environmental of South Africa	8,200,000/	10,300,000/	18,500,000/

5. The CSC explained to the representative of the shortlisted firm that the prices read aloud were quoted prices as per the financial proposal, which would be examined and evaluated by the CSC according to requirements of the Request for Proposal (RFP) issued, technical proposal submitted by the firm and SPPRA rules.


6. The CSC decided to carry out evaluation of the opened financial proposal in line with RFP issued, technical proposal and SPPRA rules. The meeting ended with the vote of thanks to and from the Chair.



(Nabesh Akhtar)

Deputy Director (Procurement),
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Member/ Secretary)


(Naila Haque)

Deputy Director (Environment),
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Member)


(Akbar Ali Brahmani)
Deputy Secretary (Dev.II)
Finance Department,
Govt. of Sindh.
(Member)


(Javed Akhtar Memon)
Assistant Chief (Health),
P&D Department,
Govt. of Sindh.
(Member)



(Sheikh Shakil Ahmed)
Deputy Director, PMC,
Agriculture Department,
Govt. of Sindh.
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Local Government Department,
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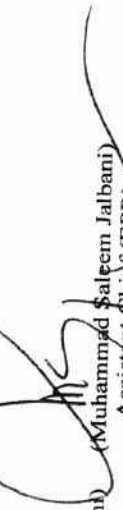


ENVIRONMENTAL AND SOCIAL MANAGEMENT FRAMEWORK (ESMF) STUDY FOR MULTI-SECTORAL ACTION FOR NUTRITION PROJECT

SUMMARY EVALUATION OF TECHNICAL PROPOSAL

S. No.	Criteria	Allocated Score	Obtained Score by Firms	
			M/s. EMC Pakistan Pvt. Ltd. in association Digby Wells Environmental	M/s. Elan Partners (Pvt.) Ltd.
i	Relevant experience	10	4.00	3.00
ii	Adequacy of Proposed Methodology & Work plan	25	21.00	19.50
iii	Staff Qualification & Competence for the Assignment (FORM TECH 5&6)	60	42.12	38.04
iv	Average annual turnover (For the last three years duly certified)	5	5.0	0.0
	TOTAL SCORE	100	72.1	60.5
	Qualified / Disqualified		Qualified	Disqualified

Note: Minimum qualifying score = 70

Evaluated by:

 (Nabesh Akhtar) Deputy Director (Procurement), Directorate of UP&SP, P&D Department, Govt. of Sindh. (Member/ Secretary)	 (Naila Haque) Deputy Director (Environment), Directorate of UP&SP, P&D Department, Govt. of Sindh. (Member)	 (Akbar Ali Brahman) Deputy Secretary (Dev.II) Finance Department, Govt. of Sindh. (Member)	 (Muhammad Saleem Jalbani) Assistant Chief (EPR), P&D Department, Govt. of Sindh. (Member)
 (Sheikh Shakil Ahmed) Deputy Director, PMC, Agriculture Department, Govt. of Sindh. (Member)	 (Mr. Falaehm Junejo) Program Director (SSS), Local Government Department, Govt. of Sindh. (Member)	 (Khair Muhammad Kalwar) Director General, Directorate of UP&SP, P&D Department, Govt. of Sindh. (Chairman)	 (Khair Muhammad Kalwar) Director General, Directorate of UP&SP, P&D Department, Govt. of Sindh. (Chairman)

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ENVIRONMENTAL AND SOCIAL MANAGEMENT FRAMEWORK (ESMF) STUDY FOR MULTI-SECTORAL ACTION FOR NUTRITION PROJECT
EVALUATION OF TECHNICAL PROPOSAL

Name of Firm: M/s. EMC Pakistan Pvt. Ltd. in association Digby Wells Environmental		Submitted / Not Submitted	Remarks
S.No.	Documents required alongwith Technical Proposal	Submitted	
i	Firm's Litigation History	Submitted	
ii	Affidavit that firm has never been black listed	Submitted	
iii	Firms' NTN, GST Registration, Incorporation Certificates and registration with relevant professional body	Submitted	

S. No.	Criteria	Allocated Score	Obtained Score
a	Experience in similar projects as main consultant in Pakistan (FORM TECH 2-B)	10.0 5.0 marks for sector relevant projects i.e. Agriculture & WASH 3.0 marks for similar nature projects i.e. preparation of EIAs, EMPs & IEE in any sector	3.0 01 mark for each relevant project 50% if sub-consultant
b	International Experience in similar projects (FORM TECH 2-B)	1.0 marks for sector relevant projects i.e. Agriculture & WASH 1.0 marks for similar nature projects i.e. preparation of EIAs, EMPs & IEE in any sector	1.0 01 mark for each relevant project 50% if sub-consultant
		Sub Total Criteria (i)	4.0

		Sub Total Criteria (ii)	21.0
i	Availability of Project Management & Work Plan	10.0	8.0
a	Technical Approach & methodology as per TOR	5.0	5.0
b	Work plan	5.0	4.0
c	Organization & staffing	5.0	4.0
d	Comments on TOR		

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**ENVIRONMENTAL AND SOCIAL MANAGEMENT FRAMEWORK (ESMF) STUDY FOR MULTI-SECTORAL ACTION FOR NUTRITION PROJECT
EVALUATION OF TECHNICAL PROPOSAL**

Name of Firm: M/s. EMC Pakistan Pvt. Ltd. in association Digby Wells Environmental

S. No.	POSITION	NAME	TOTAL ALLOCATED SCORE	A		B		C		TOTAL SCORE (A+B+C)	
				General Qualifications		Adequacy for the assignment		Experience in region and language			
				30%	70%	60%	10%	10%	10%		
Key Professional Staff											
1	Team Leader / Environmental & Social Sciences Specialist	Mr. Jeremias T Leones	24.0	7.2	7.2	14.4	4.3	2.4	0.0	11.5	
2	WASH Specialist	Engr. Gulzar Ahmed memon	12.0	3.6	0.0	7.2	5.4	1.2	1.2	6.6	
3	Agriculture Specialist	Dr. Jan Mohammad Mari	12.0	3.6	3.6	7.2	7.2	1.2	1.2	12.0	
4	Legal & Grievance Compliance Expert	Mr. Zubair Ahmed Ahero	12.0	3.6	3.6	7.2	7.2	1.2	1.2	12.0	
									Sub Total Criteria (iii)		42.1

S. No.	Criteria	Sub Total Criteria (iii)	
		Allocated Score	Obtained Score
a	Average annual turnover (For the last three years duly certified)	3.0	
b	Annual turnover upto Rs. 15 million		
b	Annual turnover above Rs. 15 and upto 30 million	4.0	
b	Annual turnover above Rs. 30 million	5.0	5.0

CONFIDENTIAL

**ENVIRONMENTAL AND SOCIAL MANAGEMENT FRAMEWORK (ESMF) STUDY FOR MULTI-SECTORAL ACTION FOR NUTRITION PROJECT
EVALUATION OF TECHNICAL PROPOSAL**

Name of Firm: M/s. Elan Partners (Pvt.) Ltd.

S. No.	Documents required along with Technical Proposal	Submitted/ Not Submitted	Remarks
i	Firm's Litigation History	Submitted	
ii	Affidavit that firm has never been black listed	Submitted	
iii	Firms' NTN, GST Registration, Incorporation Certificates and registration with relevant professional body	Submitted	

S. No.	Criteria	Allocated Score	Obtained Score
a	Experience in similar projects as main consultant in Pakistan (FORM TECH 2-B)	10.0 5.0 marks for sector relevant projects i.e. Agriculture & WASH 3.0 marks for similar nature projects i.e. preparation of EIAs, EMPs & IEE in any sector 01 mark for each relevant project 50% if sub-consultant	3.0
b	International Experience in similar projects (FORM TECH 2-B)	01 mark for each relevant project 50% if sub-consultant	0.0
Sub Total Criteria (a)			3.0

S. No.	Criteria	Allocated Score	Obtained Score
a	Technical Approach & methodology as per TOR	10.0	8.5
b	Work plan	5.0	3.0
c	Organization & staffing	5.0	4.0
d	Comments on TOR	5.0	4.0
Sub Total Criteria (b)			19.5

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**ENVIRONMENTAL AND SOCIAL MANAGEMENT FRAMEWORK (ESMF) STUDY FOR MULTI-SECTORAL ACTION FOR NUTRITION PROJECT
EVALUATION OF TECHNICAL PROPOSAL**

Name of Firm: M/s. Ekan Partners (Pvt.) Ltd.

S. No.	POSITION	NAME	TOTAL ALLOCATED SCORE	A		B		C		TOTAL SCORE (A+B+C)
				General Qualifications 30%	Allocated Score	Adequacy for the assignment 60%	Allocated Score	Experience in region and language 10%	Allocated Score	
Key Professional Staff										
1	Team Leader / Environmental & Social Sciences Specialist	Mr. Naveed ul Haq	24.0	7.2	14.4	10.1	7.4	2.4	2.4	19.7
2	WASH Specialist	Mr. Majeed Ahmad	12.0	3.6	7.2	0.0	0.0	0.0	0.0	3.6
3	Agriculture Specialist	Mr. Waaseen Haroon	12.0	3.6	7.2	7.2	7.2	1.2	0.0	10.8
4	Legal & Grievance Compliance Expert	Mr. Chaudhary Anjum Ali	12.0	3.6	7.2	2.2	1.2	0.0	0.0	4.0
									Sub Total Criteria (iii)	38.0

	Allocated Score	Obtained Score
a. Average Annual turnover (For the last three years) upto Rs. 15 million	3.0	
b. Annual turnover above Rs. 15 and upto 30 million	4.0	
b. Annual turnover above Rs. 30 million	5.0	0.0

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Subject: **MINUTES OF THE CONSULTANT SELECTION COMMITTEE (CSC) MEETING FOR EVALUATION OF TECHNICAL PROPOSALS FOR ENVIRONMENTAL AND SOCIAL MANAGEMENT FRAMEWORK (ESMF) STUDY FOR MULTI-SECTORAL ACTION FOR NUTRITION PROJECT**

A meeting of Consultant Selection Committee (CSC) was held under the Chairmanship of Director General, Directorate of Urban Policy & Strategic Planning (UP&SP), Planning & Development Department, Government of Sindh on 24th June, 2016 at 10:00 AM in the committee room of the Directorate for evaluation of technical proposals submitted by the interested firms / consortiums for Environmental and Social Management Framework (ESMF) Study for Multi-Sectoral Action for Nutrition Project.

2. The Consultant Selection Committee thoroughly examined and evaluated the technical proposals submitted by shortlisted firms / consortiums i.e. i) M/s. EMC Pakistan Pvt. Ltd. in association with Digby Wells Environmental of South Africa and ii) M/s. Elan Partners (Pvt.) Ltd. The technical proposals were evaluated as per criteria given in the RFP issued; which included 10 marks for specific experience of the consultants relevant to the assignment; 25 marks for adequacy of the proposed methodology and work plan in responding to the Terms of Reference; 60 marks for key professional staff qualifications and competence for the assignment and 5 marks for certified average annual turnover for the last three years (a total of 100 marks). The Committee decided to further divide 10 marks for specific experience in the following manner.

S. No.	Criteria	Allocated Score	
I	Relevant experience	10.0	
A	Experience in similar projects as main consultant in Pakistan (FORM TECH 2-B)	5.0 marks for sector relevant projects i.e. Agriculture & WASH	01 mark for each relevant project
		3.0 marks for similar nature projects i.e. preparation of EIAs, EMPs & IEE in any sector	50% if sub-consultant
B	International Experience in similar projects (FORM TECH 2-B)	1.0 mark for sector relevant projects i.e. Agriculture & WASH	01 mark for each relevant project
		1.0 mark for similar nature projects i.e. preparation of EIAs, EMPs & IEE in any sector	50% if sub-consultant

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3. Concerning the eligibility of the firms, the Committee also examined the firms' litigation history; affidavit that firms had never been black listed; firms' NTN, GST registration, incorporation certificates and registration with relevant professional body. Both the firms / consortiums had submitted the required documents.

4. Based on the evaluation of technical proposals submitted by the interested firms / consortiums; M/s. Elan Partners (Pvt.) Ltd. did not submit the certified average annual turnover for the last three years. Therefore, the Committee considered the technical proposal submitted by M/s. Elan Partners (Pvt.) Ltd. as partially nonresponsive and assigned score of zero for criteria (iv). Technical proposal submitted by M/s. EMC Pakistan Pvt. Ltd. in association with Digby Wells Environmental of South Africa scored more than the required 70 marks for technical qualification. The total scores of the firms / consortiums; based on the detailed evaluation of the technical proposals are given below.

S. No.	Criteria	Allocated Score	Obtained Score by Firms	
			M/s. EMC Pakistan Pvt. Ltd. in association Digby Wells Environmental of South Africa	M/s. Elan Partners (Pvt.) Ltd.
i	Relevant experience	10	4.0	3.0
ii	Adequacy of Proposed Methodology & Work plan	25	21.0	19.5
iii	Staff Qualification & Competence for the Assignment (FORM TECH 5&6)	60	42.1	38.0
iv	Average annual turnover (For the last three years duly certified)	5	5.0	0.0
	Total Score	100	72.1	60.5
	Qualified / Disqualified		Qualified	Disqualified

5. Keeping in view the scores of the evaluated technical proposals; the committee recommended M/s. EMC Pakistan Pvt. Ltd. in association with Digby Wells Environmental of South Africa technically qualified for opening of their financial proposal. The Committee also

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decided that the technically qualified firm / consortium may be informed regarding their technical qualification and opening of financial proposal. The meeting ended with the vote of thanks to and from the Chair.

(Nabesh Akhtar)
Deputy Director (Procurement),
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Member/ Secretary)

(Naila Haque)
Deputy Director (Environment),
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Member)

(Akbar Ali Brahmani)
Deputy Secretary (Dev.II)
Finance Department,
Govt. of Sindh.
(Member)

(Muhammad Saleem Jalbani)
Assistant Chief (EPR),
P&D Department,
Govt. of Sindh.
(Member)

(Sheikh Shakil Ahmed)
Deputy Director, PMC,
Agriculture Department,
Govt. of Sindh.
(Member)

(Mr. Faheem Junejo)
Program Director (SSS),
Local Government Department,
Govt. of Sindh.
(Member)

(Muntaz Ali)
Director Urban Policy & Planning,
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Co-opted Member)

(Khair Muhammad Kalwar)
Director General,
Directorate of UP&SP, P&D Department,
Govt. of Sindh.
(Chairman)



DIRECTORATE OF URBAN POLICY & STRATEGIC PLANNING
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH



ATTENDANCE SHEET

CONSULTANT SELECTION COMMITTEE (CSC) MEETING FOR
OPENING OF FINANCIAL PROPOSAL FOR PROCUREMENT OF CONSULTANCY
SERVICES FOR ENVIRONMENTAL AND SOCIAL MANAGEMENT FRAMEWORK
(ESMF) FOR MULTI-SECTORAL ACTION FOR NUTRITION PROJECT

Held on 28th July, 2016 at 04:00 PM in Conference Room of the Directorate of Urban Policy
& Strategic Planning, Sindh, Karachi

S. No.	Name	Designation	Department	Contact No.	Signature
1.	Khair Mehmood	DG	UP&SP		
2.	Sheikh Shahid Ahmed	Dy Dir Apri	Apri Pmc Sindh	0300-82 00064	
3.	Mumtaz Ali	Director (Copy Member)	UP&SP	0333-3120 687	
4.	NAILA HARVE	Dep Dir ENV	DUP&SP	0333 2301086	
5.	Javed Akhtar Memon	Assistant Chief PED	PED Sindh	0321-302 1307	
6.	Nabesh Akhtar	Dy Dir. UP&SP	UP&SP	0300302520	
7.	Fahem Junjo	P.D (SSS)	IGD	0342-2277338	
8.	Akbar Ali	DS	F.D	0333-3939079	



DIRECTORATE OF URBAN POLICY & STRATEGIC PLANNING
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH



PUBLIC ATTENDANCE SHEET

CONSULTANT SELECTION COMMITTEE (CSC) MEETING FOR
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Held on 28th July, 2016 at 04:00 PM in Conference Room of the Directorate of Urban Policy
& Strategic Planning, Sindh, Karachi

S. No.	Name	Designation	Organization/ Firm	Contact Number with e-mail	Signature
1.	SYED NADEEM ARIF	DIRECTOR	EMC PAKISTAN Pvt. Ltd.	0300-8230542 nadeem@emc. com.pk	
2.	Muhammad Hasseb	Environmental Specialist	EMC Pakistan Pvt. Ltd.	0346-3291440 hasseb@emc.com.pk	
3.					
4.					
5.					



DIRECTORATE OF URBAN POLICY & STRATEGIC PLANNING
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH



ATTENDANCE SHEET

CONSULTANT SELECTION COMMITTEE (CSC) MEETING FOR
EVALUATION OF TECHNICAL PROPOSALS FOR PROCUREMENT OF
CONSULTANCY SERVICES FOR ENVIRONMENTAL AND SOCIAL MANAGEMENT
FRAMEWORK (ESMF) FOR MULTI-SECTORAL ACTION FOR NUTRITION PROJECT

Held on 24th June, 2016 at 10:00 AM in Conference Room of the Directorate of Urban
Policy & Strategic Planning, Sindh, Karachi

S. No.	Name	Designation	Department	Contact No.	Signature
1.	Khair Muhammad	DG	UPSP	0331-2133700	
2.	Sheikh Shabir Ahmed	Dy Dir PMC	Agriculture	0300-8200 064	
3.	Muhammed (Aleen Jabbar)	Assistant Chief	RA	03002772763	
4.	Fahem Jinejo	P.D. SSS	LGD	0342-2271338	
5.	Munir Ali	DNA (G-protection)	OPSP	0393 919065	
6.	Akbar Ali	DS	F.D	0332-3939073	
7.	Nabeela Akhbar	Dy Dir Proc	UPSP	0300 3025286	
8.	NAILA HAQUE	Dy Dir ENV.	UPSP	0333 23010 86	