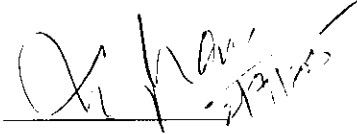


Evaluation of Technical Proposal
Pilot Project for Young Key Affected Population (YKAP)
Prevention of HIV, harm reduction and referral services among YKAP in selected areas of Karachi
Enhanced HIV/AIDS Control Program – Sindh in collaboration with UNFPA

S.No	Description	Max Points	M/s CSWO	M/s MDF	M/s SDS
1	General Screening Evaluation of Organization (a) have provided audited financial reports for the last 3 years; (b) have provided evidence of incorporation or registration as an NGO (c) at least two years of experience working with Target group applied for and evidence of working on HIV/AIDS prevention among high risk groups. (d) Income tax certificate	25	4 5 7 4	4 5 2 4	4 5 1 8
2	Experience Specific experience of the consultants related to the assignment experience of the NGO working with Target group applied for in the target area and on HIV prevention activities with additional points provided for having done both	25	18	10	9
3	Methodology Adequacy of the proposed work plan and methodology in responding to the Terms of Reference	25	14	12	11
4	Qualifications and competence of key staff of the assignment General and specific qualifications as per position required	10	4	9	9
	Experience on HIV/AIDS Prevention	5	3	1	1
	Specific Project-related Experience with Target group applied for	5	3	1	1
	Research on HIV/AIDS	5	2	0	0
Total Score		100	70	68	52

M/s Care & Support Welfare Organization (CSWO), M/s Management Development Foundation (MDF), Sindh Development Society (SDS)

Signature



Name of the Evaluator **Mr. Ihsanullah Leghari**

Designation Section Officer

Department Education

Evaluation of Technical Proposal
Pilot Project for Young Key Affected Population (YKAP)
Prevention of HIV, harm reduction and referral services among YKAP in selected areas of Karachi
Enhanced HIV/AIDS Control Program – Sindh in collaboration with UNFPA

S.No	Description	Max Points	M/s CSWO	M/s MDF	M/s SDS
1	General Screening Evaluation of Organization (a) have provided audited financial reports for the last 3 years; (b) have provided evidence of incorporation or registration as an NGO (c) at least two years of experience working with Target group applied for and evidence of working on HIV/AIDS prevention among high risk groups. (d) Income tax certificate	25	4 5 7 5	4 5 3 5	4 5 2 0
2	Experience Specific experience of the consultants related to the assignment experience of the NGO working with Target group applied for in the target area and on HIV prevention activities with additional points provided for having done both	25	19	13	11
3	Methodology Adequacy of the proposed work plan and methodology in responding to the Terms of Reference	25	20	12	10
4	Qualifications and competence of key staff of the assignment General and specific qualifications as per position required	10	8	8	8
	Experience on HIV/AIDS Prevention	5	4	1	1
	Specific Project-related Experience with Target group applied for	5	4	1	1
	Research on HIV/AIDS	5	3	0	0
Total Score		100	79	52	42

M/s Care & Support Welfare Organization (CSWO), M/s Management Development Foundation (MDF), Sindh Development Society (SDS)

Signature

Name of the Evaluator

K. Y. Chachar 2/9/2015

Dr. Muhammad Younis Chachar

Designation

Provincial Program Manager - SACP

Department

Health

Minutes of Bid Evaluation Committee:

A meeting of Procurement Committee was held in the Office of the Provincial Program Manager, Enhanced HIV/AIDS Control Program on 2nd September 2015 at 2:00pm regarding **Procurement of NGO/CBO/Institution/Organization for Young Key Affected Population** a donor funded pilot project.

Following members attended the meeting:

1. Dr. Ahmed Ali	Deputy Project Director (BBSYDP)	Chairman
2. Mr. Ihsanullah Leghari	Representative Education Department	Member
3. Dr. Muhammad Younis Chachar	Provincial Program Manager	Secretary
4. Mr. Akram Channa	Representative UNFPA	Observer

Facilitator:

6. Mr. M. Ashar Shamim	Procurement Officer
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Agenda:

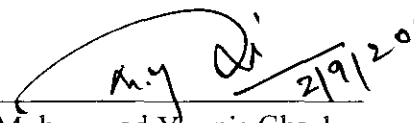
Evaluation & Finalization of Technical Proposals,

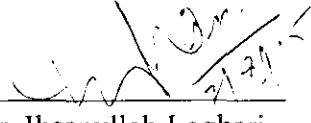
1. The meeting was started with the recitation of verse from the Holy Quran. The Deputy Project Director (BBSYDP) chaired the meeting and Provincial Program Manager sought approval to officially start the proceedings.
2. The Provincial Program Manager inquired the Chairman & members Procurement Committee that the DFA was sent to each member along with the received proposals & working paper for any rectification or observation so if any found it may be discussed before meeting proceedings begins so that the observation or rectification could be discussed & finalized.
3. During pre-qualification of NGOs it was observed that M/s Management Development Foundation & M/s Sindh Development Society were disqualified on the basis of criteria mentioned in the RFP. However the Procurement Committee in order to avoid any conflict of interest as well as to observe a healthy competition decided to include both NGOs in Technical Evaluation.
4. The evaluation was carried out strictly in compliance of evaluation criteria as mentioned in the RFP by the donor agency.
5. The Program Manager briefed the committee that minimum 60 marks are required to qualify for further proceedings & NGOs securing 60 marks or above will be considered for financial opening.
6. The technical proposals were evaluated & the Procurement Officer briefed the committee about the findings observed during evaluation & provided the evidence upon which the Procurement Committee scored the NGOs in lights of TORs & Evaluation criteria set in RFP.


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7. All the members with mutual consent & proper evaluation finalized the Technical working paper & in lights of the findings the scoring was finalized.
8. Only M/s Care & Support Welfare Organization was qualified during the Technical evaluation by securing more than 60% marks. The member Procurement Committee commented that despite of disqualification the Committee for a healthy competition included M/s Management Development Foundation & M/s Sindh Development Society for Technical evaluation but it is regretted that both NGOs did not meet the qualifying marks for further proceedings. Both the NGOs are disqualified.
9. The evaluation was finalized & the members of Procurement Committee signed all the working papers, pre-qualifying criteria and individual as well as comparative scoring sheet for hoisting on SPPRA website.
10. Meeting ended with the vote of thanks to & from the Chairman Procurement Committee.

1. 
Dr. Muhammad Younis Chachar
Provincial Program Manager/**Secretary**

2. 
Mr. Ihsanullah Leghari
Representative Education Dept/ Member

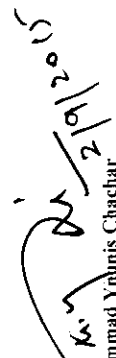
3. 
Dr. Ahmed Ali
Deputy Project Director/**Chairman**

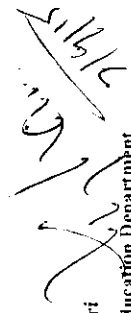
4. 
Mr. Akram Channa
Representative UNFPA/ Observer


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**Pre-Qualification requirement of Technical Proposal
Pilot Project for Young Key Affected Population (YKAP)
Prevention of HIV, harm reduction and referral services among YKAP in selected areas of Karachi
Enhanced HIV/AIDS Control Program – Sindh in collaboration with UNFPA**

S.No	Pre-Qualification Requirement	M/s Care & Support Welfare Organization	M/s Management Development Foundation	M/s Sindh Development Foundation
1	Original Tender Receipt attached	Original as well as copy of receipt attached with the proposal	Receipt not attached	Receipt not attached
2	Copy of Pay Order for Bid Security 2% with amount hidden.	Copy of pay order attached	Pay Order not attached	Pay Order not attached
3	Signatures of authorized personnel on every page of proposal	Every Page of proposal signed by the President of NGO herself.	Every Page of proposal signed by the representative of NGO authorized. However the authorization letter not valid as printed signatures on authorization letter not considerable.	Proposal not signed.
4	Existence of Office in Karachi	NGO is Karachi based.	The NGO is Hyderabad based however only Liaison office in Karachi no evidence of any field office in Karachi provided or found in proposal	The NGO is Hyderabad based no evidence of any field office in Karachi provided or found in proposal
5	Over 3 to 5 years experience of working with the target group in Karachi city	Karachi based working experience with targeted group provided with completion certificate.	No HIV/AIDS working experience of principal NGO however ventured NGO has experience of working on HIV/AIDS but in Lahore & Islamabad vicinity	Working in field of HIV/AIDS is provided but no experience of working in Karachi as well as with targeted group applied for.
Remarks		Qualified	Disqualified	Disqualified


 Muhammad Yunus Chachar
 Provincial Program Manager - SACP


 Hsanullah Leghari
 Representative Education Department


 Representative UNFPA/Coopted Member / obsew


 Deputy Project Director BBS/DP / Chairman

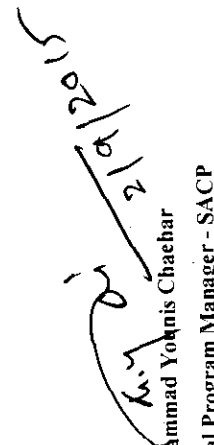
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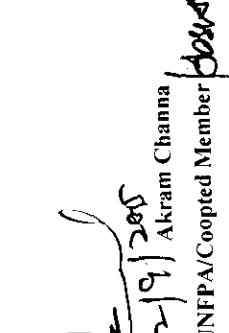
**Working Paper for Evaluation of Technical Proposal
Pilot Project for Young Key Affected Population (YKAP)
Prevention of HIV, harm reduction and referral services among YKAP in selected areas of Karachi
Enhanced HIV/AIDS Control Program – Sindh in collaboration with UNFPA**

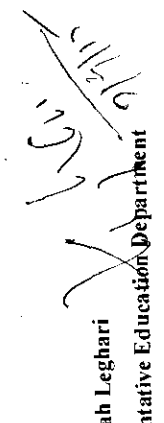
S.No	Description	M/s Care & Support Welfare Organization	M/s Management Development Foundation	M/s Sindh Development Foundation
1	<p>General Screening Evaluation of Organization</p> <p>(a) have provided audited financial reports for the last 3 years; (b) have provided evidence of incorporation or registration as an NGO (c) at least two years of experience working with Target group applied for and evidence of working on HIV/AIDS prevention among high risk groups. (d) Income tax certificate</p>	<p>(a) Three years Audit financial reports attached (b) Registration Certificate attached (c) Ample working experience in HIV/AIDS target group. Project completion certificate attached as evidence for working with HIV/AIDS high risk group (d) Income Tax Certificate provided.</p>	<p>(a) Three years Audit financial reports attached (b) Registration Certificate attached (c) No working experience of principal NGO in HIV/AIDS target group, however ventured working with target population but in Lahore. However no project completion certificate provide to ensure the NGO has worked with HIV/AIDS high risk group. (d) Income Tax Certificate provided.</p>	<p>(a) Three years Audit financial reports attached (b) Registration Certificate attached (c) Considerable working experience in HIV/AIDS target group but in interior Sindh only. Moreover no project completion certificate provided to ensure the NGO has worked with HIV/AIDS high risk group (d) Income Tax Certificate not attached.</p>
2	<p>Experience</p> <p>Specific experience of the consultants related to the assignment experience of the NGO working with Target group applied for in the target area and on HIV prevention activities with additional points provided for having done both</p>	<p>Donor funded experience of working with the target group applied for. Moreover vast exposure of working in field of HIV/AIDS different sectors i.e. FSW, IDUs, MSM, HSW/Transgender, PLHIV etc.</p>	<p>The principal NGO has no exposure of working with HIV/AIDS targeted population, however the ventured NGO has ample experience of working on HIV/AIDS but no assignment has been done on MSM, HSW/Transgender. Moreover no exposure of working in Karachi city as well as no field office in Karachi.</p>	<p>The NGO has considerable working experience on HIV/AIDS but no experience found on project related targeted group. however no project completion certificate provide to ensure the NGO has worked with HIV/AIDS high risk group. Furthermore no exposure of working in Karachi city as well as no field office in Karachi.</p>

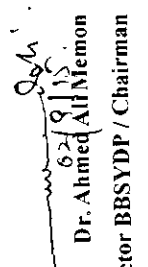
Handwritten notes and signatures:
 - A signature: *Shiraz*
 - A signature: *Amir*
 - A signature: *2/10/2015*
 - A signature: *2/10/2015*

3	Methodology	Adequacy of the proposed work plan and methodology in responding to the Terms of Reference	The methodology & Work Plan are attached as well as defined in details covering all aspects of TORs.	Adequate workplan provided. However low response in understanding of TORs.	Work Plan not provided as well as methodology is unclear is response to TORs.
4	Qualifications and competence of the key staff of the assignment	General and specific qualifications as per position required Experience on HIV/AIDS Prevention Specific Project-related Experience with Target group applied for Research on HIV/AIDS	The proposed staff has adequate qualification as per position required Detailed exposure of proposed staff on HIV/AIDS prevention & care support. Ample experienced found on working with the target group applied for as per CVs attached	The proposed staff is qualified as per position required No experience of proposed staff in field of HIV/AIDS. No experience of proposed staff in field of HIV/AIDS either on target group applied or other relevant HIV/AIDS population. No research on HIV/AIDS.	The proposed staff qualification is relevant to position required. No experience of working with HIV/AIDS targeted group on proposed CVs. No experience of proposed staff in field of HIV/AIDS as per CVs attached either on target group applied or other relevant HIV/AIDS population. No research on HIV/AIDS provided.
		Remarks	Satisfactory in response to RFP/TORs	Unsatisfactory in response to RFP/TORs	Unsatisfactory in response to RFP/TORs


 2/19/2015
 Dr. Muhammad Younis Chaebar
 Provincial Program Manager - SACP


 2/19/2015
 Akram Channa
 Representative UNFPA/Coopted Member


 2/19/2015
 Ihsanullah Leghari
 Representative Education Department


 6/2/9/15
 Dr. Ahmed Ali Memon
 Deputy Project Director BBSYDP / Chairman


**Consolidated Evaluation of Technical Proposal
Pilot Project for Young Key Affected Population (YKAP)**

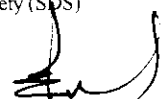
Prevention of HIV, harm reduction and referral services among YKAP in selected areas of Karachi


Enhanced HIV/AIDS Control Program – Sindh in collaboration with UNFPA

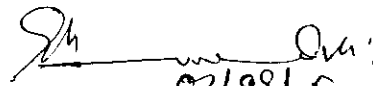
S.No	Name of the Member	Max Score	M/s CSWO	M/s MDF	M/s SDS
1	Dr. Muhammad Younis Chachar, Provincial Program Manager SACP	100	79	52	42
2	Mr. Ihsanullah Leghari, Representative Education Department	100	74	48	42
3	Mr. Akram Channa, Representative UNFPA	100	—	—	—
4	Dr. Ahmed Ali Memon, DPD, BBSYDP	100	78	49	42
Total Score		300 300	231	149	126
Percentage			77%	49.66%	42%

M/s Care & Support Welfare Organization (CSWO), M/s Management Development Foundation (MDF), Sindh Development Society (SDS)

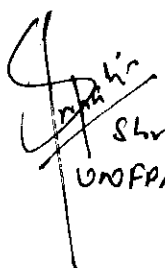

Dr. Muhammad Younis Chachar
Provincial Program Manager - SACP


2/9/2015 Akram Channa
Representative UNFPA/Coopted Member / *observer*


Ihsanullah Leghari
Representative Education Department


02/09/15
Dr. Ahmed Ali Memon
Deputy Project Director BBSYDP / Chairman

* UNFPA decided not to be part of scoring being Observer of Procurement Committee. However working paper has been endorsed for transparency.

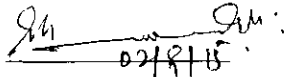

Shrutidhar Tripathi
UNFPA Head of Sindh office

Evaluation of Technical Proposal
Pilot Project for Young Key Affected Population (YKAP)
Prevention of HIV, harm reduction and referral services among YKAP in selected areas of Karachi
Enhanced HIV/AIDS Control Program – Sindh in collaboration with UNFPA

S.No	Description	Max Points	M/s CSWO	M/s MDF	M/s SDS
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2	Experience Specific experience of the consultants related to the assignment experience of the NGO working with Target group applied for in the target area and on HIV prevention activities with additional points provided for having done both	25	18	10	9
3	Methodology Adequacy of the proposed work plan and methodology in responding to the Terms of Reference	25	21	13	11
4	Qualifications and competence of key staff of the assignment General and specific qualifications as per position required	10	9	9	9
	Experience on HIV/AIDS Prevention	5	3	1	1
	Specific Project-related Experience with Target group applied for	5	3	1	1
	Research on HIV/AIDS	5	3	0	0
Total Score		100	78	49	42

M/s Care & Support Welfare Organization (CSWO), M/s Management Development Foundation (MDF), Sindh Development Society (SDS)

Signature



Name of the Evaluator

Dr. Ahmed Ali Memon

Designation

Deputy Project Director (BBSYDP)

Department

Health