

<b>Technical &amp; Financial Proposals Evaluation Report</b>		
<b>(Supply &amp; Installation of Scanner)</b>		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/700/2016
3	Tender Description	Supply & Installation of Scanner
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published	SPPRA S. No.29214
6	Total Bid Documents Sold	04
7	Total Bids Received	04
8	Technical Bid Opening Date	31/05/2016
9	Financial Bid Opening Date	31/05/2016
10	No of Bid Technically Qualified	04
11	Bid(s) Rejected	0

S. No.	Name of Company	Cost Offered by Bidder	Ranking in Terms of Cost	Comparison with Estimated Cost (Rs. 800,000/-)	Reason for Acceptance/ Rejection	Remarks
0	1	2	3	4	5	6
1	M/s. GEMCO	Rs.476,000 /- @ Rs.5,950 /- For 80 Scanners	1 <sup>st</sup> Lowest Bidder	Rs.324,000/- below with the estimated cost	<b>Accepted</b>	Being the Qualified bidder
2	M/s Allied Computers	Rs.551,920 /- @ Rs.6,899 /- For 80 Scanners	2 <sup>nd</sup> Lowest Bidder	Rs.248,080/- below with the estimated cost		2 <sup>nd</sup> Lowest Bidder
3	M/s. Rayyanco	Rs.552,000 /- @ Rs.6,900 /- For 80 Scanners	3 <sup>rd</sup> Lowest Bidder	Rs.248,000/- below with the estimated cost		3 <sup>rd</sup> Lowest Bidder
5	M/s. CMC	Rs.744,800 /- @ Rs.9,310 /- For 80 Scanners	4 <sup>th</sup> Lowest Bidder	Rs.55,200/- below with the estimated cost		4 <sup>th</sup> Lowest Bidder

**Note:** M/s. GEMCO is selected for the Supply & Installation of Scanners to Sindh Bank Limited being the 1<sup>st</sup> Lowest Bidder.

**Members – Procurement Committee**

(Anis Iqbal)  
Head of I. T. Division

(Saeed Jamal Tariq)  
Chief Financial Officer

(Syed Muhammad Aqeel)  
Chief Manager (IDBL) Karachi

**Signature**

AC.

Saeed Jamal Tariq

Syed Muhammad Aqeel

**Eligibility Criteria**

*M/s. CMC*

S. No.	Requisite	*Evidence required to be attached	Compliance / Proof	
			Yes	No
1	Minimum 03 Years in business in the relevant field	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business / NTN. (attached as Annexure "A")	✓ Yes	No
2	Turn Over in last 3 Years should be atleast 1 million	Audit Report / Tax Return (attached as Annexure "B")	✓ Yes	No
3	Registration with Income Tax and Sales Tax	NTN & GST Certificates (attached as Annexure "C")	✓ Yes	No
4	Offices in minimum 3 major cities. Office in Karachi is mandatory	Complete address along with PTCL landline numbers (attached as Annexure "D")	✓ Yes	No
5	The offered product must have been supplied / installed by the manufacturer in 03 countries including Pakistan	Certificates from Manufacturer (attached as Annexure "E")	✓ Yes	No
6	Company must provide a valid Manufacturer Authorization Certificate for Sale/Deal in Pakistan	Manufacturer Authorization Certificate (Attached as Annexure "F")	✓ Yes	No
7	The Product Quoted in the bid must be currently used by at least one Bank in Pakistan. Other than Sindh Bank	Attached Purchase Order / Letter from Manufacturer (Attached as Annexure "G")	✓ Yes	No
<b>Qualified / Disqualified</b>				

**ELIGIBILITY CRITERIA NOTE**

- There can be subsequent clarification to this specific tender for which it is advised to keep yourself abreast with the notification being hoisted on Sindh Bank Ltd & SPPRA websites regularly.
- Attachment of relevant evidence in eligibility criteria is mandatory. In case of non-provision of evidence in any of the requisite, bidder will be disqualified

**MANDATORY**

- Attachment of Affidavit (specimen attached as Annexure "H") on stamp paper from the owner of the company.
- Writing of tender reference as given in the NIT on the Envelop, carrying tender document is must or the bank will not be responsible if the documents are not received by the Procurement Committee on time

**DISQUALIFICATION**

The bidder will be considered disqualified during technical/financial evaluation process or after award contract if:

- On black list of SPPRA & Sindh Bank Ltd.
- Issued with two (2) warning letters/emails by the Sindh Bank Ltd in the past to the bidder for unsatisfactory performances.
- Alternate bid is offered.
- Non - Attachment of Annexure "A" (With Financial Proposal) & Annexure "B" (With Financial Proposal if Bank Guarantee is going to be submitted as Bid Security).
- The qualified bidder sublets the contract in any form/stage to any other agency.
- The tender is deposited without Tender Fee.
- If during verification process of the client list the response by any of the bank is un satisfactory on account of previous performance

*[Signature]*  
 Ahsan Ali  
 AVP/Operations Div.

*[Signature]*  
 Dilshad Husain Khan  
 ASVP/Finance Division

*[Signature]*  
 M. Saeed Khan  
 SPPRA Division

**SIGNATURE MEMBERS PC-IT**

Head - Fin Div. *[Signature]*

Head - IT Div. *[Signature]*

Member-IDBL. *[Signature]*

Date: \_\_\_\_\_

**Eligibility Criteria**

*M/s. Allied Computers*

S. No.	Requisite	*Evidence required to be attached	Compliance / Proof	
			Yes	No
1	Minimum 03 Years in business in the relevant field	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business / NTN. (attached as Annexure "A")	Yes	No
2	Turn Over in last 3 Years should be atleast 1 million	Audit Report / Tax Return (attached as Annexure "B")	Yes	No
3	Registration with Income Tax and Sales Tax	NTN & GST Certificates (attached as Annexure "C")	Yes	No
4	Offices in minimum 3 major cities. Office in Karachi is mandatory	Complete address along with PTCL landline numbers (attached as Annexure "D")	Yes	No
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AVP/Operations Div.

*Dilshad Husain Khan*  
Dilshad Husain Khan  
ASVP/Finance Division

*M. Saeed Khan*  
M. Saeed Khan  
S.I. Division

**SIGNATURE MEMBERS PCIT**

Head - Fin Div. *S.I. Khan* 1  
 Head - IT Div. *A.S.*  
 Member-IDBL. *[Signature]*  
 Date:

**Eligibility Criteria**

*M/S. RAXRANCO*

S. No.	Requisite	*Evidence required to be attached	Compliance / Proof	
			Yes	No
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*[Signature]*  
M. Saeed Khan  
SVP/I.T. Division

**SIGNATURE MEMBERS, PC-IT**

Head - Fin Div. *[Signature]*  
Head - IT Div. *[Signature]*  
Member-IDBL. *[Signature]*  
Date: \_\_\_\_\_

M/S. GEMCO

**Eligibility Criteria**

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AVP/Operations Div.

*[Signature]*  
Dilshad Husain Khan  
ASVP/Finance Division

*[Signature]*  
M. Saeed Khan  
SVP/IT Division

**SIGNATURE MEMBERS PC-II**

Head - Fin Div. *[Signature]*

Head - IT Div. *[Signature]*

Member-IDBL *[Signature]*

Date: \_\_\_\_\_

ATTENDANCE SHEET

FOR SELECTION OF Supply & Installation of Scanners

Date: 31-05-2016

S. No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature	
01	M/S GEM CO	Imran Hashmi	0300-2426116	43/14/A REC-13-6.WPT		
02	EMC	Naveed Aleq	0300-2348810	Canton Plaza Kalkaban C/line		
03	Rayyance Business	Wasi Alam Khan	0522-2002304	Sindhi Muslim KHI-		
04	Allied Compa	BY DROP BOX				

Signature - Procurement Committee Members for IT Infrastructure

Head of IT

Chief Financial Officer

Chief Manager (IDBL)

# MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)

TYPE OF PROCUREMENT ADMIN / IT / CONSULTANT / MEDIA  
TENDER NAME Supply & Installation of Scanners.  
TYPE OF TENDER SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE  
OPENING DATE 31-05-2016  
OPENING TIME 12:30PM

ATTENDANCE (MEMBER PC) HEAD OF I.T. Division  
CFO  
Chief Manager, IDBL

ATTENDANCE (REPS. OF BIDDERS)	NAME	FIRM
①	<u>MR. IMRAN HASHMI</u>	<u>GEMCO</u>
②	<u>MR. NAVEED AHYI</u>	<u>CMC</u>
③	<u>MR. WASI ALAM KHAN</u>	<u>LAYKAWCO BUSINESS</u>
④	<u>By Dial Box</u>	<u>Allied Computer.</u>

TOTAL BIDS ACCEPTED FOR EVALUATION 4

TOTAL BIDS REJECTED Nil

REMARKS \_\_\_\_\_

SIGNATURE M. Reza  
DATE 31-05-2016

Members – Procurement Committee Signature	
Head of I.T	<u>AL</u>
Chief Financial Office	<u>S. I. Khan</u>
Chief Manager, IDBL	<u>[Signature]</u>

## 4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2016)

Name of Bidder

M/S GEMCO

S.No	Item	Unit Cost	Quantity	Total Amount
01	Scanners	Rs. 5950/-	80	Rs 476,000/-

\*This total amount will be taken as lowest submitted price offered by the vendor.

Note

- The company will be considered disqualified from the very outset, if not GST registered.
- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security.** 5% of the \*Total Amount will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Bank Ltd.
- In case it is revealed at any stage after installation of the equipment that the asked specification of the tender have not been met, the amount of the total installation of that specific equipment will be fined to the vendor with appropriate action as deemed necessary by the procurement committee
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
- All conditions in the contract agreement attached as Annexure G are part of this tender document.
- The tender will be considered cancelled if the contract agreement after due signature is not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
- The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
- In case the financial bids are the same, the successful bidder will be the one who has the highest turnover of the two bidders.
- Pre Bid Meeting: Within one week (For Any Clarification)**

Note. There can be subsequent modification or amendment to this specific tender for which it is advised to keep yourself abreast with the notification being hoisted on Sindh Bank Ltd. & SPPRA website regularly.

Signature &amp; Stamp of Bidder

[Signature]



SIGNATURE MEMBERS PC-IT

Head - Fin Div. [Signature]Head - IT Div. [Signature]Member-IDBL. [Signature]Date: