

29/07/2015

Bid Evaluation Report		
Evaluation Report- Renovation etc. Call Centre at 2nd Floor, Tarique Road Karachi		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/598/2015
3	Tender Description	Renovation of Call Centre at 2 nd Floor Tarique Road Khi
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published / SPPRA S.No	SPPRA S.No: 22847/2015 (Prequalification Notice) Express Tribune, Daily Express & Daily Ibrat (18 th February 2015) SPPRA S.No: 24747/2015 (6 th July 2015)
6	Total Bid Documents Sold	02
7	Total Bids Received	02
8	Technical/Financial Bid Opening Date & Time	24/07/2015 at 1530 Hrs
9	No. Of Bid qualified	02
10	Bid(s) Rejected	-

Detail on the above is as follows:-

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs. 1,906,600)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6
1.	M/s. Z Hassan Enterprises	Rs.1,827,150/-	1 st Lowest	Rs.79,450/- below the estimated cost	Accepted -1 st Lowest Qualified Bidder	Recommended for award of contract
2.	M/s. Engineering Expert	Rs.2,399,250/-	2 nd Lowest	Rs. 492,650/- above the estimated cost	High in Price	-

Accordingly going by the eligibility criteria offered in the tender document, Serial No.1 stands as only 1st Lowest Qualified Bidder.

Members Signature- Procurement Committee

Lt. Col. (R) Shahzad Begg
Head of Administration



Mr. Saeed Jamal
Chief Financial Officer



Mr. Syed Muhammad Aqeel
Chief Manager, IDBL Karachi



Bid Evaluation Report		
Evaluation Report- Renovation etc. Call Centre at 2nd Floor, Tarique Road Karachi		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No	SNDB/COK/ADMIN/ID/598/2015
3	Tender Description	Renovation of Call Centre at 2 nd Floor Tarique Road Karachi
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published / SPPRA S.No	SPPRA S.No: 22847/2015 (Prequalification Notice) Express Tribune, Daily Express & Daily Ibrat (18 th February 2015) SPPRA S.No: 24747/2015 (6 th July 2015)
6	Total Bid Documents Sold	02
7	Total Bids Received	02
8	Technical/Financial Bid Opening Date & Time	24/07/2015 at 1530 Hrs
9	No. Of Bid qualified	02
10	Bid(s) Rejected	-

Detail on the above is as follows:-

S.No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs. 1,906,600)	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s. Z Hassan Enterprises	Rs.1,827,150/-	1 st Lowest	Rs.79,450/- below the estimated cost	Accepted -1 st Lowest Qualified Bidder	Recommended for award of contract
2.	M/s. Engineering Expert	Rs.2,399,250/-	2 nd Lowest	Rs. 492,650/- above the estimated cost	High in Price	-

Accordingly going by the eligibility criteria offered in the tender document, Serial No.1 stands as only 1st Lowest Qualified Bidder.

Members Signature- Procurement Committee

Lt. Col. (R) Shahzad Begg
Head of Administration

Mr. Saeed Jamal
Chief Financial Officer

Mr. Syed Muhammad Aqeel
Chief Manager, IDBL Karachi





MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)

TYPE OF PROCUREMENT

✓
ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Renouation of call Centre at Tariq Road

TYPE OF TENDER

✓
SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

24/7/2015

OPENING TIME

1530Hours

ATTENDANCE (MEMBER PC)

Head of Administration

Chief Financial Officer

Chief Manager IDBL Karachi

ATTENDANCE (REPS. OF BIDDERS)

NAME

FIRM

Engineering Expert

Z. Hassan Enterprises

TOTAL BIDS ACCEPTED FOR EVALUATION

2

TOTAL BIDS REJECTED

REMARKS

PROCUREMENT COMMITTEE SIGNATURE

Head of Administration:

Chief Finance Officer:

Chief Manager, IDBL:

[Signature]
[Signature]
[Signature]

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2015-2016)

Name of Bidder **ENGINEERING EXPERTS**



BOQ FOR ESTABLISHMENT OF CALL CENTRE AT 2nd FLOOR, TARIQ ROAD

	Description	Unit	Quantity	Rate	Amount
1	DISMANTLING: Dismantling / removing of existing , partitions, false ceiling, masonry and removing all dismantled material from the office premises with necessary precautionary measures, stacking useable at designated place, carting away surplus stuff from site including transportation etc, complete in all respect.	Job	Job	5000/-	5000/-
	MASONRY				
2	Brick Masonry 5 inches thick with 1:4 cement sand mortar , as per drawing.	Sqft	500	60/-	30,000/-
3	FINISH PLASTER: 1/2" to 3/4" thick Rough and Finish plaster with 1:4 cement sand mortar complete in all respect including curing etc, com	Sqft	1,000	55/-	55,000/-
4	FINISHED FLOORING				
5	Repairing of existing tiles and replace the broken tiles. This job is to provide finish floor ready for fixing of carpet.	Job	Job	10,000/-	10,000/-
6	FALSE CEILING: Repairing, re adjustment of existing false ceiling as per proposed lay out.	Job	Job	10,000/-	10,000/-
7	WOODEN DOOR and FRAME: Provide and fixing of 3 feet wide, 2x7 inches, beach wood wooden door frames including Lintels, beadings, at IT Room, with , supply and install solid doors consisting of Malaysian skin with approved quality of door locks, hardware and paint, complete in all respect. complete in all respect including polish.	No's	Two	17500/-	35,000/-

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. S. I. Qureshi

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: _____

8	GLASS DOOR: ENTRANCE, 4X7, Provide and install Frame less Glass Door with top and bottom natural anodized aluminum framing, 3" x 1 1/2" x 1.4mm section of approved sample (D-48A Pakistan Cables or approved or equivalent) including 12mm thick clear glass / with computerized edge polishing, complete with related hardware of approved quality, with door closer best quality machines.	Sqft	28	1100/-	30800/-
9	Glass Partition with door Providing / making / fixing of glazed partition with standard aluminum framing, 12 mm glass, as per lay out for supervisor and training room, complete in all respect.	SFT	160	420/-	67200/-
	Two 3X7 Glass door with above glass door specifications, at supervisor and meeting rooms	SFT	42	1100/-	46200/-
	Wooden Partition Providing of 4 inch thick wooden partition with partial wood framing, 1/2 inch MDF sheet pressed both sides with painting, complete in all respect in between supervisor room and training room and store and IT room.	SFT	200	425/-	85000/-
10	MATT ENAMEL PAINT: Provide and apply with Roller Matt Enamel paint (ICI/Berger) minimum three coats of approved shade over a coat of primer to internal plastered surfaces prepared smooth with carborundum, filling the depression with wall putty etc, complete in all respect.	Sqft	1,800	28/-	50,400/-
11	BLINDS: P/F Vertical blind of approved quality, complete in all respect.	Sqft	200	100/-	20,000/-
12	CARPET Providing / fixing of synthetic carpet best quality, approved colour	SFT	1,100	85/-	93,500/-
13	Chairs Providing of Easo chairs, revolving and tilting, with hydraulic adjustable height, for call centre agents.	Nos	28	9000/-	252,000/-

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. S. I. KhanHead - Admin Div. [Signature]Member-IDBL. [Signature]

Date: _____

14	CUBICAL FOR AGENTS Providing and making of call Centre agent sitting cubical . The Detail of one cubical is attached in drawing . The size of cubical will be 42" X 42" . The Size of table will be 20" X 42" . The height of table will be 30" . The height of partition will be 54" . The all three side of partitions will have length of 42" each as per dia gram . The lower 30" portion of partition will be two inches thick lamination sheet pressed over partial frame and upper 24 inch portion will be soft board with approved fabric pressed over 3/16" foam sheet. There will be three drawers at left side and Key board tray at right side . This job will be complete in all respect including polishing, beach wood beading etc.	Nos	28	26000/-	728,000/-
15	Technology Box- Providing wiring of Technology boxes at each call centre agent cubical and at Supervisors room, training room and at IT room . In each technology box, two flat pin and one round pin 13 Amps clipsal/ MK sockets will be present. Beside it one face plate with RJ-45 socket and one face plate with RJ-12 Telephone socket will be fixed. These boxes can be fixed under the table top and opening in table top with cover will be arranged.	Nos	32	5000/-	160,000/-
16	ELECTRICAL WIRING complete in all respect. Providing and laying of wiring for all technology box, from DB to each technology box in PVC duct / pipe, over false ceiling, walls and cubicals . For wiring of cubicals, three wires of AGE / PCL/ Fast / Pioneer wires , one for phase one for neutral and one for earth will be used. One circuit for three cubical with 4 MM wires will be arranged. This job include circuit from DB to 1st Box, termination at both ends, looping to other two boxes, complete in all respect.	Nos	32	7200/-	230,400/-
17	DATA CABLE and Telephone cables				

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. S. I. KhanHead - Admin Div. [Signature]Member-IDBL. [Signature]Date: [Signature]

	Providing, termination at I/o Socket and patch panels, laying of cat-6 e , clipsal or equivalent data cable in pipe / duct from each technology box to patch panel at cabinet, complete in all respect. For telephone, same Cat-6 e cable from telephone RJ-12 to Telephone patch panel with termination will be provided.	Nos	32	6500/-	176,000/-
18	Lights Re adjustment Readjustment of existing light points, including holers, energy savers, where necessary, as per requirement, in accordance with lay out plan, complete in all respect	Job	Job	10,000/-	10,000/-
19	Patch Panel Cabinet Supply, installation and termination of 28 U, best quality Cabinet with 2 X 24 ports 3M, patch panels for data and 2x24 ports patch panels for telephone wires will be fixed.	One	One	100,000/-	100,000/-
20	Distribution Board Providing / fixing / termination of three phase, 6 way DB, with 18, 20 Amps best quality breakers, one 60 Amps TP breaker, earth, neutral links, protecting sheets, volt meters, 18 swg, powdered coated box , complete in all respect	One	One	40,000/-	40,000/-
21	Incoming supply for ups / db Providing / laying in duct / pipe, 4X10 mm sq PCL/ Fast/ AGE/ Poiner wires from existing DB to UPS and UPS to new DB, complete in all respect	RFT	75	350/-	26,250/-
22	AC WIRING: Providing/Installation and wiring of remaining three split unit from D.B to respective out door unite/switch or vice versa, wired with 2x6mm+1 x 2.5mm PVC Cable in 1" dia PVC Conduit with control wiring , complete in all respect.	Nos	3	9500/-	28500/-
23	AC Works				



SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. S. I. Khan

Head - Admin Div. [Signature]

Member-IDBL [Signature]

Date:

	COPPER PIPE: Providing & Fixing Copper pipe for remaining three Acs, with shifting, jointing in pipe. Total 7 acs will be installed. Four in call centre, one in Supervisor room, one in training room and one in IT room.	Job	Job	70000/-	70000/-
24	DRAIN PIPE: Providing and fixing UPVC/PPRC pipe of required dia from AC Indoor unit to water outlet, complete in all respect.	Job	Job	15000/-	15000/-
25	Any Other Misc Work	Job	Job	25000/-	25000/-
				*TOTAL AMOUNT	Rs. 2399250/-




This *total amount will be taken as the financial bid offered by the contractor.

3.3.3

- The Data Centre has to be handed over within 45 days of issue date of award letter. In case of delay, a penalty @ 0.15% of total contract amount, for each day of delay will be imposed.
- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, labor and any other charges. The successful contractor will bear all expenses in execution of contract agreement.
- No advance payment will be made, bills will only be processed for necessary payment on receipt of certificate of satisfaction from the Project Manager.
- Calculation of bid security. 2% of the *Total Amount will be submitted with the tender document as bid security.
- In case it is reviled at any stage after the completion of work that the asked specification of the tender have not been met, the amount of that specific item will be fined to the contractor with appropriate action as deemed necessary by the procurement committee.
- In case of any observation arising in respect of quality of the item, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment or cancellation of tender as will be decided by the Procurement Committee.
- The per square ft. rate given above by the contractor will be for inside area of the premises. However for any outside premises work, its charges will be covered in premises per square ft. area. No charges for any necessary outside work will be entertained separately.
- The tender will be considered cancelled if the contract agreement/performance security after due signature is not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
- In case the financial evaluation are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation of the Prequalification process.
- All conditions in the contract agreement attached as Annexure G are part of this tender document.

Note: There can be subsequent modification or amendments to this specific tender for which it is advised to keep yourself abreast with the modification being hoisted on Sindh Bank Ltd. & SPPRA website regularly.

Signature & Stamp of Bidder

[Handwritten Signature]


SIGNATURE MEMBERS AC-ADMIN

Head - Fin Div. *[Signature]*
 Head - Adm. in Div. *[Signature]*
 Member-TDR. *[Signature]*
 Date: *[Signature]*

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2015-2016)

Name of Bidder

<u>BOQ FOR ESTABLISHMENT OF CALL CENTRE AT 2nd FLOOR, TARIQ ROAD</u>					
	Description	Unit	Quantity	Rate	Amount
1	DISMANTLING: Dismantling / removing of existing , partitions, false ceiling, masonry and removing all dismantled material from the office premises with necessary precautionary measures, stacking useable at designated place, carting away surplus stuff from site including transportation etc, complete in all respect.	Job	Job	15000/-	15000/-
	MASONRY				
2	Brick Masonry 5 inches thick with 1:4 cement sand mortar., as per drawing.	Sqft	500	75/-	37500/-
3	FINISH PLASTER: 1/2" to 3/4" thick Rough and Finish plaster with 1:4 cement sand mortar complete in all respect including curing etc, com	Sqft	1,000	45/-	45000/-
4	FINISHED FLOORING				
5	Repairing of existing tiles and replace the broken tiles. This job is to provide finish floor ready for fixing of carpet.	Job	Job	20000/-	20000/-
6	FALSE CEILING: Repairing, re adjustment of existing false ceiling as per proposed lay out.	Job	Job	2000/-	2000/-
7	WOODEN DOOR and FRAME: Provide and fixing of 3 feet wide, 2x7 inches, beach wood wooden door frames including lintels, beadings, at IT Room, with , supply and install solid doors consisting of Malaysian skin with approved quality of door locks, hardware and paint, complete in all respect complete in all respect including polish.	No's	Two	18000/-	36000/-

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. S. I. Khan

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: _____

2, HASAN ROAD, KARACHI

[Signature]

8	GLASS DOOR: ENTRANCE, 4X7, Provide and install Frame less Glass Door with top and bottom natural anodized aluminum framing, 3" x 1 1/2" x 1.4mm section of approved sample (D-48A Pakistan Cables or approved or equivalent) including 12mm thick clear glass / with computerized edge polishing, complete with related hardware of approved quality, with door closer best quality machines.	Sqft	28	1050/-	29400/-
9	Glass Partition with door Providing / making / fixing of glazed partition with standard aluminum framing, 12 mm glass, as per lay out for supervisor and training room, complete in all respect.	SFT	160	450/-	72000/-
	Two 3X7 Glass door with above glass door specifications, at supervisor and meeting rooms	SFT	42	1050/-	44100/-
	Wooden Partition Providing of 4 inch thick wooden partition with partial wood framing, 1/2 inch MDF sheet pressed both sides with painting, complete in all respect in between supervisor room and training room and store and IT room.	SFT	200	350/-	70000/-
10	MATT ENAMEL PAINT: Provide and apply with Roller Matt Enamel paint (ICI/Berger) minimum three coats of approved shade over a coat of primer to internal plastered surfaces prepared smooth with carborundum, filling the depression with wall putty etc, complete in all respect.	Sqft	1,800	35/-	63000/-
11	BLINDS: P/F Vertical blind of approved quality, complete in all respect.	Sqft	200	100/-	20000/-
12	CARPET Providing / fixing of synthetic carpet best quality, approved colour	SFT	1,100	85/-	93500/-
13	Chairs Providing of Easo chairs, revolving and tilting, with hydraulic adjustable height, for call centre agents.	Nos	28	6200/-	173600/-

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. S. I. KhanHead - Admin Div. [Signature]Member-IOBL [Signature]

Date: _____

14
[Signature]

14	CUBICAL FOR AGENTS			
	Providing and making of call Centre agent sitting cubical . The Detail of one cubical is attached in drawing . The size of cubical will be 42" X 42" . The Size of table will be 20" X 42" . The height of table will be 30" . The height of partition will be 54" . The all three side of partitions will have length of 42" each as per dia gram . The lower 30" portion of partition will be two inches thick lamination sheet pressed over partial frame and upper 24 inch portion will be soft board with approved fabric pressed over 3/16" foam sheet. There will be three drawers at left side and Key board tray at right side . This job will be complete in all respect including polishing, beach wood beading etc.	Nos	28	
15	Technology Box- Providing wiring of Technology boxes at each call centre agent cubical and at Supervisors room, training room and at IT room . In each technology box, two flat pin and one round pin 13 Amps clipsal/ MK sockets will be present. Beside it one face plate with RJ-45 socket and one face plate with RJ-12 Telephone socket will be fixed. These boxes can be fixed under the table top and opening in table top with cover will be arranged.	Nos	32	
16	ELECTRICAL WIRING complete in all respect.			
	Providing and laying of wiring for all technology box, from DB to each technology box in PVC duct / pipe, over false ceiling, walls and cubicals . For wiring of cubicals, three wires of AGE / PCL/ Fast / Pioneer wires , one for phase one for neutral and one for earth will be used. One circuit for three cubical with 4 MM wires will be arranged. This job include circuit from DB to 1st Box, termination at both ends, looping to other two boxes, complete in all respect.	Nos	32	
17	DATA CABLE and Telephone cables			

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. S. I. KhanHead - Admin Div. [Signature]Member-IDBL. [Signature]

Date: _____

[Signature]

	Providing, termination at I/o Socket and patch panels, laying of cat-6 e , clpsal or equivalent data cable in pipe / duct from each technology box to patch panel at cabinet, complete in all respect. For telephone, same Cat-6 e cable from telephone RJ-12 to Telephone patch panel with termination will be provided.	Nos	32	900/-	28800/-
18	Lights Re adjustment				
	Readjustment of existing light points, including holers, energy savers, where necessary, as per requirement, in accordance with lay out plan, complete in all respect	Job	Job	18000/-	18000/-
19	Patch Panel Cabinet				
	Supply, installation and termination of 28 U, best quality Cabinet with 2 X 24 ports 3M, patch panels for data and 2x24 ports patch panels for telephone wires will be fixed.	One	One	62000/-	62000/-
20	Distribution Board				
	Providing / fixing / termination of three phase, 6 way DB, with 18, 20 Amps best quality breakers, one 60 Amps TP breaker, earth, neutral links, protecting sheets, volt meters, 18 swg, powdered coated box , complete in all respect	One	One	45000/-	45000/-
21	incoming supply for ups / db				
	Providing / laying in duct / pipe, 4X10 mm sq PCL/ Fast/ AGE/ Poiner wires from existing DB to UPS and UPS to new DB, complete in all respect	RFT	75	250/-	18750/-
22	AC WIRING: Providing/Installation and wiring of remaining three split unit from D.B to respective out door unite/switch or vice versa, wired with 2x6mm+1 x 2.5mm PVC Cable in 1" dia PVC Conduit with control wiring , complete in all respect.	Nos	3	4500/-	13500/-
23	AC Works				

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. S. I. KhanHead - Admin Div. [Signature]Member-IDBL. [Signature]Date: 16
[Signature]

	COPPER PIPE: Providing & Fixing Copper pipe for remaining three Acs, with shifting, jointing in pipe. Total 7 acs will be installed. Four in call centre, one in Supervisor room, one in training room and one in IT room.	Job	Job	42000/-	42000/-
24	DRAIN PIPE: Providing and fixing UPVC/PPRC pipe of required dia from AC Indoor unit to water outlet, complete in all respect.	Job	Job	30000/-	30000/-
25	Any Other Misc Work	Job	Job		75000/-
				*TOTAL AMOUNT	Rs. 1827150/-

This *total amount will be taken as the financial bid offered by the contractor.

Notes

- The Data Centre has to be handed over within 45 days of issue date of award letter. In case of delay, a penalty @ 0.15% of total contract amount, for each day of delay will be imposed.
- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, labor and any other charges. The successful contractor will bear all expenses in execution of contract agreement.
- No advance payment will be made, bills will only be processed for necessary payment on receipt of certificate of satisfaction from the Project Manager.
- Calculation of bid security. 2% of the *Total Amount will be submitted with the tender document as bid security.
- In case it is reviled at any stage after the completion of work that the asked specification of the tender have not been met, the amount of that specific item will be fined to the contractor with appropriate action as deemed necessary by the procurement committee.
- In case of any observation arising in respect of quality of the item, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment or cancellation of tender as will be decided by the Procurement Committee.
- The per square ft. rate given above by the contractor will be for inside area of the premises. However for any outside premises work, its charges will be covered in premises per square ft. area. No charges for any necessary outside work will be entertained separately.
- The tender will be considered cancelled if the contract agreement/performance security after due signature is not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website
- In case the financial evaluation are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation of the Prequalification process.
- All conditions in the contract agreement attached as Annexure G are part of this tender document.

Note: There can be subsequent modification or amendment in this specific tender for which it is advised to keep yourself abreast with the notification being hoisted on Sindh Bank Ltd. & SPPRA website regularly.

Signature & Stamp of Bidder _____



SIGNATURE MEMBERS PC-ADMIN

Head - Bin Div. _____

Head - Admin Div. _____

Member-Jurat. _____

Baro. _____