



No.FM/SEDF /PC/Office Auto/2017  
Karachi, Monday, 27<sup>th</sup> March, 2017

✓ **The Managing Director**  
Sindh Public Procurement Regulatory Authority (SPPRA)  
Government of Sindh,  
Karachi

**Subject: MINUTES OF THE SEDF PROCUREMENT COMMITTEE MEETING TO OPEN BIDDING DOCUMENTS RECEIVED FOR SUPPLY & INSTALLATION OF IT, HARDWARE, SOFTWARE FOR OFFICE AUTOMATION (ERP) ALON WITH SUPPORT & MAINTENANCE SERVICES FOR SEDF ON 10<sup>TH</sup> MARCH, 2017 AT 1130 HRS (SPPRA S# 31752)**

I am directed to refer to the captioned subject.

2. Enclosed please find herewith Minutes of SEDF Procurement Committee meeting was held on 10<sup>th</sup> March, 2017 at 1130 hrs in the Committee Room of SBI to open bidding documents received for Supply & Installation of IT, Hardware, Software for Office Automation (ERP) alongwith Support & Maintenance Services for SEDF. The same may kindly be uploaded with following attached documents on SPPRA website:

- i. Attendance Sheet of Contractors
- ii. Attendance of Procurement Committee
- iii. Bid Evaluation Report
- iv. Bidder's Eligibility/Qualification Report
- v. Comparative Statement of Bidders

*Yasir Hussain*  
28/3/17

(Sardar Yasir Hussain)  
Company Secretary

Copy for information to:

1. The Chief Executive Officer, Sindh Enterprise Development Fund, Karachi
2. All Committee Members
3. Order File

SPPRA INTERNAL DIARY  
NO: 2673  
DATED: 29-03-17



No. FM/SEDF/PC/Office Auto/2017  
Karachi, Monday, March 13, 2017

**Subject: MINUTES OF THE SEDF PROCUREMENT COMMITTEE MEETING TO OPEN BIDDING DOCUMENTS RECEIVED FOR SUPPLY & INSTALLATION OF IT, HARDWARE, SOFTWARE FOR OFFICE AUTOMATION (ERP) ALON WITH SUPPORT & MAINTENANCE SERVICES FOR SEDF ON 10<sup>TH</sup> MARCH, 2017 AT 1130 HRS**

A meeting of SEDF Procurement Committee held on 10<sup>th</sup> March, 2017 at 1130 hrs in the Committee Room of Sindh Board of Investment, 1<sup>st</sup> Floor, Block-B, Shahrah-e-Faisal, Karachi to open bidding documents (Technical & Financial Proposals) submitted by interested Contractors/Suppliers for Supply & Installation of IT, Hardware, Software for Office Automation (ERP) Along with Support & Maintenance Services for SEDF.

2. The meeting started in the name of Allah. The Chairman SEDF Procurement Committee welcomes the meeting participants and briefed them about the bidding document. He give the details to Committee Members on RFP Document, Committee Members approved the RFP document.

3. Further, he informed meeting participants that the following contractors/suppliers had purchased RFP document as per the prescribed format laid down in advertisement earlier floated by this office:

- M/s Abacus Consulting
- M/s The Data Corporation (Pvt) Limited
- M/s Gizelle Communication (Pvt) Ltd
- M/s Faiz Scientific Company
- M/s Airah Engineering
- M/s Bahria Enterprises System

4. Following contractors/supplier submitted their bids as per prescribed format given in RFP document:

- M/s Airah Engineering
- M/s Bahria Enterprises System

5. The Committee evaluated the technical proposal submitted by above mentioned firms. After detailed study of technical proposals, M/s Airah Engineering could not qualify due to non-availability of experience & technical staff in the relevant field and the Committee recommended following qualified firm for opening of financial bids:

S#	Name of Company	Remarks
1.	M/s Bahria Enterprises System	Qualified



6. The Chairman SEDF Procurement Committee informed the meeting that above mentioned firm has qualified technically. The Committee decided to open the financials bid:

7. The following is the financial bids opening report:

S#	Name of Bidder	Name of Work	Cost offered by the bidder
1.	M/s Bahria Enterprises System	Supply & Installation of IT, Hardware, Software Along with Support & Maintenance Services for SEDF	Rs.4,800,000

8. The Committee unanimously approved the lowest cost quoted by M/s Bahria Enterprises System for award of contract.

9. The process of signing of agreement and issuance of award of work to M/s Bahria Enterprises System shall be completed in due course of time.

10. The meeting ended with vote of thanks to and from Chair.

**(Sardar Yasir Hussain)**  
Company Secretary  
Sindh Enterprise Dev. Fund  
(Member/Secretary Committee)

**(Shaikh Adnan Ali)**  
Section Officer (Admin)  
Sindh Board of Investment  
(Member Committee)

**(Rehmatullah Soomro)**  
Finance Manager  
Sindh Enterprise Development Fund  
(Chairman Committee)

## Bid Evaluation Report

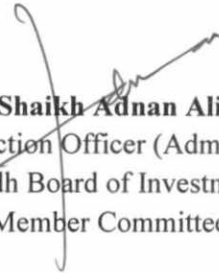
1. Name of Procuring Agency: Sindh Enterprise Development Fund, Finance Department, GoS
2. Tender Reference No: FM/SEDF/Tender/2016-17 dated 17<sup>th</sup> February, 2017
3. Tender Description/Name of work/item: **SUPPLY & INSTALLATION OF IT, HARDWARE, SOFTWARE FOR OFFICE AUTOMATION (ERP) ALONGWITH SUPPORT & MAINTENANEC SERVICES FOR SEDF**
4. Method of Procurement: Single Stage-Two Envelopes
5. Tender Published: SEDF Website dated 19/02/2017, SPPRA ID 31752 dated 21/02/2017
6. Total Bid documents Sold: 6 (Six)
7. Total Bids Received: 2 (Two)
8. Technical Bid Opening date: 10<sup>th</sup> March, 2017 at 1130 hrs
9. No. of Bid technically qualified: 1 (One)
10. Bid(s) Rejected: 1 (One)
11. Financial Bid Opening date: 10<sup>th</sup> March, 2017 at 1230 hrs

### **12. Bid Evaluation Report:**

<i>S No</i>	<i>Name of Firm or Bidder</i>	<i>Cost offered by the Bidder</i>	<i>Ranking in terms of cost</i>	<i>Comparison with Estimated cost</i>	<i>Reasons for acceptance/rejection</i>	<i>Remarks</i>
<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
1.	M/s Bahria Enterprises System	4,800,000/-	1 <sup>st</sup> Lowest	Within estimated cost	Accepted meets responsive criteria	Contract may be awarded



**(Sardar Yasir Hussain)**  
Company Secretary  
Sindh Enterprise Dev. Fund  
(Member/Secretary Committee)



**(Shaikh Adnan Ali)**  
Section Officer (Admin)  
Sindh Board of Investment  
(Member Committee)



**(Rehmatullah Soomro)**  
Finance Manager  
Sindh Enterprise Development Fund  
(Chairman Committee)

**SPRRA S#: 31752**

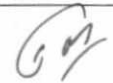
**Dated: 10<sup>th</sup> March, 2017**


Method of Procurement: **Single Stage –Two Envelopes**

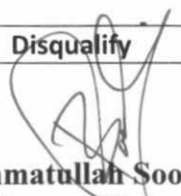
Description of Work: **SUPPLY & INSTALLATION OF IT, HARDWARE, SOFTWARE FOR OFFICE AUTOMATION (ERP) ALONG WITH SUPPORT & MAINTENANCE SERVICES FOR SEDF**

**Bidder's Eligibility/Qualification Report**

S. No.	Eligibility / Qualification Criteria	M/s Abacus Consulting	M/s The Data Corporation	M/s Gizelle Communication	M/s Faiz Scientific Comp.	M/s Airah Engineering	M/s Bahria Enterprises Sys.
1	Registration with PEC (if applicable)	Absent	Absent	Absent	Absent	N/A	N/A
2	NTN					Yes	Yes
3	Sales Tax Registration					Yes	Yes
4	Professional Tax					No	Yes
5	Registration with Sindh Revenue Board (SRB)					Yes	Yes
	<b>Qualification Criteria:</b>						
5	Minimum three years' experience of relevant field.					No	Yes
6	Turnover of at least last three years					No	Yes
7	Required Bid Security is attached.					No	Yes
8	Bid is signed, named and stamped by the authorized person of the firm along with Authorization letter.					No	Yes
9.	Any other factor deemed to be relevant by the procuring agency subject to provision of Rule-44					N/A	N/A
	<b>Qualified/ disqualified</b>	<b>Absent</b>	<b>Absent</b>	<b>Absent</b>	<b>Absent</b>	<b>Disqualify</b>	<b>Qualify</b>

  
**(Sardar Yasir Hussain)**  
Company Secretary  
Sindh Enterprise Dev. Fund  
(Member/Secretary Committee)

  
**(Shaikh Adnan Ali)**  
Section Officer  
Sindh Board of Investment  
(Member Committee)

  
**(Rehmatullah Soomro)**  
Manager Finance  
Sindh Enterprise Development Fund  
(Chairman Committee)

## Evaluation Sheet

Supply & Installation of IT, Hardware, Software For Office Automation (ERP)


Along with Support & Maintenance Services for SEDF

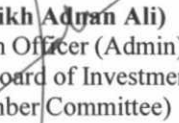
Bid Documents Opening on 10th March, 2017 at 1130 hrs in the Committee Room of SBI

S#	Criteria	Marks	M/s Abacus Consulting	M/s The Data Corp.	M/s Gizzele Communicat	M/s Faiz Scientific Com.	M/s Airah Engineering	M/s Bahria Enterprises Sys.
<b>A</b>	<b>COMPANY PROFILE</b>	<b>20</b>						
1	Years in relevant Business a. 5 Years or more = 10 Marks b. More than 2 years but less than 5 years = 5 Marks  (Attach Certificates of Incorporation)	10	Absent	Absent	Absent	Absent	Un-eligible/ Disqualified	5
2	The firm must have at least 10 IT Employees/Staff on Company's permanent payroll in relevant category for last One (01) Year a. More than 20 employees = 10 Marks b. More than 10 but less than 20 = 5 Marks c. No marks for less than 10 IT Employees/Staff (Attach Authenticated Company's Payroll, CV and Degrees of Employees)	10						10
<b>B</b>	<b>EXPERIENCE</b>	<b>40</b>						
1	<b><u>SPECIFIC EXPERIENCE</u></b> Completed at least 2 projects including supply, installation and support of IT equipments with Public Sector/Banks/Financial Institution. No marks for less than 2 projects (Attach Successful Completion Certificate)	20						10
2	<b><u>GENERAL EXPERIENCE</u></b> Completed at least 03 Projects having worth Rs.5 Million or above (5 Marks for each project to the maximum of 20 marks). No marks for less than 3 projects	20						20
<b>C</b>	<b>QUALITY</b>	<b>20</b>						
1	ISO 9001:2008 Certified or equivalent credentials (Attach Successful Completion Certificate)	10						10

2	Technical/Management credentials: a. 1 x Project Management Professional (PMP) = 4 Marks b. 1 x Network Engineer (CCNA & CCNP) = 6 Marks c. 1 x System Engineer (MCSE & MCP) = 6 Marks d. 1 x Hardware Engineer (A+ or Equivalent) = 4 Marks	10	Absent	Absent	Absent	Absent	Un-eligible/ Disqualified	4
<b>D</b>	<b>FINANCIAL CAPABILITY</b>	<b>20</b>						
1	Average turnover in relevant IT Business during last 3 Years: (No Marks will given below Rs.2 Million)  a. Rs. 5 Million or above = 20 Marks b. More than Rs.2 million but less than Rs.5 million = 10 Marks	20						20
<b>Total Marks</b>		<b>100</b>	0	0	0	0	0	79
<b>Remarks</b>			Absent	Absent	Absent	Absent	Disqualify	Qualify

Minimum score to qualify is 70

  
(Sardar Yasir Hussain)  
Company Secretary  
Sindh Enterprise Dev. Fund  
(Member/Secretary Committee)

  
(Shaikh Adnan Ali)  
Section Officer (Admin)  
Sindh Board of Investment  
(Member Committee)

  
(Rehmatullah Soomro)  
Finance Manager  
Sindh Enterprise Development Fund  
(Chairman Committee)



**SPRRA ID: 31752**

**Tender Open on 10<sup>th</sup> March, 2017**


**COMPARATIVE STATEMENT OF BIDDERS**

Description of Work: **SUPPLY & INSTALLATION OF IT, HARDWARE, SOFTWARE FOR OFFICE AUTOMATION (ERP) ALONGWITH SUPPORT & MAINTENANCE SERVICES FOR SEDF**

S#	Name of Bidders	Estimated Cost	Tender Cost	Security Deposit No. & Date	Remarks
1.	M/s Bahria Enterprises System	5,500,000.00	<b>Rs.4,800,000.00</b>	BBB 12409001 Dt. 09/03/2017	Lowest Recommend



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**SUPPLY & INSTALLATION OF IT, HARDWARE, SOFTWARE FOR OFFICE AUTOMATION (ERP)  
ALONG WITH SUPPORT & MAINTENANCE SERVICES FOR SEDF  
OPENING OF BID ON 10<sup>TH</sup> MARCH, 2017 AT 1130 HRS IN THE COMMITTEE ROOM OF SBI  
SPPRA S# 31752**

**ATTENDANCE SHEET**

S#	Bidder Name	Representative Name & Designation	Cell/Contact No	Email	Signature
1.	BAHRIA ENTERPRISE SYSTEMS & TECHNOLOGIES	MOHSIN SIDDIQUE BUTT Manager IT operations & Support	0333 9444103	mbutt@best-bf.com	
2.	AIRAH ENGINEERING	MUHAMMAD HAIDER PROJECT ENGINEER	0533-3369105	haider.airah@engineer.com	

Signature of Procurement Committee:

12/3/17  
**(Sardar Yasir Hussain)**  
Company Secretary  
Sindh Enterprise Dev. Fund  
(Member/Secretary Committee)

**(Shaikh Adnan Ali)**  
Section Officer  
Sindh Board of Investment  
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10/3/2017  
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**SUPPLY & INSTALLATION OF IT, HARDWARE, SOFTWARE FOR OFFICE AUTOMATION (ERP)  
ALONG WITH SUPPORT & MAINTENANCE SERVICES FOR SEDF  
OPENING OF BID ON 10<sup>TH</sup> MARCH, 2017 AT 1130 HRS IN THE COMMITTEE ROOM OF SBI  
SPPRA S# 31752**

**ATTENDANCE SHEET  
SEDF PROCUREMENT COMMITTEE**

S#	Member Name	Designation	Signature
1.	<b>Mr. Rehmatullah Soomro</b> Manager Finance, SEDF	Chairman	
2.	<b>Shaikh Adnan Ali</b> Section Officer, SBI	Member	
3.	<b>Sardar Yasir Hussain</b> Company Secretary, SEDF	Member/Secretary	

5-03  
10/13/17