



GOVERNMENT OF SINDH  
PLANNING & DEVELOPMENT  
DEPARTMENT

**NIT No.SO(Admn-I)/(P&D)/12(176)Furniture & Fixture/2018**  
**SPPRA I.D.No.2147483647**  
**SPPRA S.No.37383**

**MINUTES OF THE PROCUREMENT COMMITTEE CONSTITUTED**  
**FOR IMPLEMENTATION OF ADP SCHEME NO.1959 OF 2017-18**

A meeting of the Procurement Committee constituted for ADP Scheme No.1959 of 2017-18 titled "Strengthening & Restructuring of Research & Training Wing, P&D" was held on 10<sup>th</sup> April, 2018 at 3.30 p.m. in the office of the Additional Secretary (Admn) / Chairman, P.C for evaluation of Bids which were declared 'Responsive' in the meeting of Tender opening held on 05.04.2018 in respect of NIT "**Purchase of Furniture & Fixture for office of Research & Training Wing, P&D Department**".


2. Following attended the meeting (**Annexure-I**):


- |       |  |          |
|-------|--|----------|
| (i)   | Mr. Muhammad Ali Khoso, Addl. Secy (Admn), P&D           | Chairman |
| (ii)  | Mr. Saeed Nizamani, Procurement Specialist, MEC (P&D)    | Member   |
| (iii) | Mr. Mussarat Mukhtar, Dy. Director, Industries Deptt.GoS | Member   |


3. The PC went through the technical specification of the bids as per BOQ and financial proposal furnished by the four (04) responsive Bidders Firms.

4. The PC found the rates quoted by M/S. Rehman Enterprises i.e. Rs.2,239,000/- as lowest, reasonable and comparable to the Market and recommended that lowest bidder may be awarded contract. Bid Evaluation Report and Financial Comparative Statement of Responsive Bids are at **Annexure-II and III**.

5. Meeting ended with a vote of thanks to and from the chair.

  
**(Mussarat Mukhtar)**  
Dy. Director/Member P.C  
Industries Deptt.GoS/Member

  
**(Saeed Nizamani)**  
Procurement Specialist /Member P.C.  
Monitoring & Evaluation Cell (P&D)

  
**(Muhammad Ali Khoso)**  
Addl Secretary (Admn)/Member P.C.  
Planning & Development Deptt.

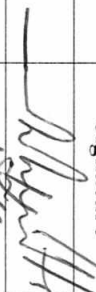
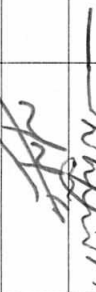

# BID EVALUATION REPORT

01. Name of Procuring Agency : Planning & Development Department, Govt. of Sindh, Karachi
02. Tender Reference No. : NIT NO.SO(Admn-I)/P&D/12(176)Furniture & Fixture/2018
03. Tender Description / Name of work / Item : Purchase of Furniture & Fixture for Office of R&T Wing, P&D Department
04. Method of Procurement : Single Stage-one envelope
05. Tender Published : 24-03-2018
- : **SPPRA ID No.** 2147483647
- : **S.No.** 37383
06. Total Bid documents sold : 06 No.
07. Total Bids Received : 04 No.
08. Technical Bid Opening date (if applicable) : —
09. No. of Bid Technically qualified (if applicable) : —
10. Bid(s) Rejected : —
11. Financial Bid Opening date : 05-04-2018

## BID EVALUATION REPORT:-

Sl. No.	Name of Firm/Person	Items	Total Cost offered by the bidder	Ranking in Terms	Comparison with estimated cost	Reasons for acceptance / rejection	Remarks
01	M/S. Rehman Enterprises	BOQs enclosed	Rs.2,239,000/-	01	Within estimated cost	Lowest	Lowest & Reasonable
02	M/S. Mehran Traders	BOQs enclosed	Rs. 2,456,890/-	02	Within estimated cost	Higher	-
03	M/s. S.D.S Brothers	BOQs enclosed	Rs. 2,722,760/-	03	Within estimated cost	Higher	-
04	M/S. Protech	BOQs enclosed	Rs. 3,591,674/-	04	Above estimated cost	Highest	-

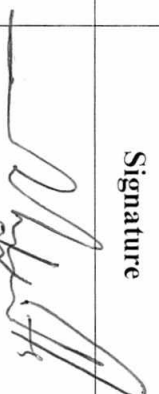


### APPROVED BY PROCUREMENT COMMITTEE

Name	Designation	Department	Signature
01. Mr. Muhammad Ali Khoso	Additional Secretary (Admn) / Member	P&D Department	
02. Mr. Musarrat Mukhtar	Deputy Director (Inspection) / Member	Industries Deptt.	
03. Saeed Nizamani	Procurement Specialist / Member	M&EC, P&D	

**FINANCIAL COMPARATIVE STATEMENT OF RESPONSIVE BIDS**

PURCHASE OF FURNITURE & FIXTURE FOR OFFICE OF RESEARCH & TRAINING WING, P&D DEPARTMENT							
Sr. #	Item Description	Qty.	M/S. Rehman Enterprises	M/S. Mehran Traders	M/S. S.D.S Brothers	M/S. Protech	Remarks
01	BOOKS enclosed	-----	Rs.2,239,000/-	Rs.2,456,890/-	Rs.2,722,760/-	Rs.3,591,674/-	M/S. Rehman Enterprises is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation.

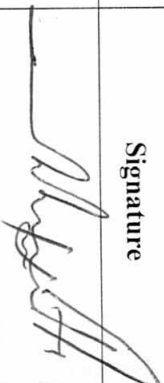


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01. Mr. Muhammad Ali Khoso	Additional Secretary (Admn) / Member	P&D Department	
02. Mr. Musarrat Mukhtar	Deputy Director (Inspection) / Member	Industries Deptt.	
03 Mr. Saeed Nizamani	Procurement Specialist / Member	M&EC, P&D	

**ELIGIBILITY CRITERIA**  
**PRE-SCREENING ON YES / NO BASIS TO DETERMINE THE SUBSTANTIAL RESPONSIVENESS OF EACH BIDDER**  
**PURCHASE OF FURNITURE & FIXTURE FOR OFFICE OF RESEARCH & TRAINING WING, P&D**  
**DEPARTMENT**

SR.	Bidder Name	REQUISITES								
		Bid is properly signed, named & stamped by the authorized person or written with lead pencil.	Bid received within the specified due date and time	Rs.100/- stamp paper affidavit declaring that the bidder has never been black listed in any Government, Semi-Government or Private institute is attached	Bidder is an Active Tax Payer.	The NTN/Sales Tax registration certificate is attached.	Validity of bid offer is clearly mentioned and as per specified period.	Bid offer is unconditional	Authorized Dealership Certificate	Bid Security of required amount and form
1	M/s. Rehman Enterprises	1	2	3	4	5	6	7	8	9
2	M/s. Mehran Traders	Yes	Yes	Yes	Yes	Yes	Yes	Yes	NA	Yes
3	M/s. Protech	Yes	Yes	Yes	Yes	Yes	Yes	Yes	NA	Yes
4	M/s. S-D-S Brothers	Yes	Yes	Yes	Yes	Yes	Yes	Yes	NA	Yes

**APPROVED BY PROCUREMENT COMMITTEE**


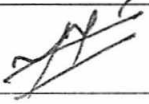
Name	Designation	Department	Signature
01. Mr. Muhammad Ali Khoso	Additional Secretary (Admn) / Member	P&D Department	
02. Mr. Musarrat Mukhtar	Deputy Director (Inspection) / Member	Industries Dept.	
03. Mr. Saeed Nizamani	Procurement Specialist / Member	M&EC, P&D	

## ATTENDANCE SHEET

TECHNICAL/FINANCIAL MEETING OF THE  
PROCUREMENT COMMITTEE  
FOR IMPLEMENTATION OF ADP SCHEME TITLED  
REVITALIZATION & RESTRUCTURING OF RESEARCH & TRAINING  
FOR P&D DEPARTMENT AND HUMAN RESOURCE DEVELOPMENT”

Thursday, 05<sup>th</sup> April, 2018 February, 2018 at 3.30 p.m.

- |       |  |                  |
|-------|--|------------------|
| (i)   | Plant & Machinery (Purchase of Photocopiers & Other Items)     | <b>Technical</b> |
| (ii)  | Plant & Machinery (Purchase of Conference System & Multimedia) | <b>Technical</b> |
| (iii) | Purchase of Furniture & Fixture                                | <b>Financial</b> |
| (iv)  | Renovation of offices  | <b>Financial</b> |
| (v)   | Purchase of Hardware (Computers etc.,)                         | <b>Technical</b> |
| (vi)  | Purchase of 50 KVA Generator with complete installation        | <b>Technical</b> |

S.No.	Name & Designation	Contact No.	Signature
1.	Saeed Nizamani Procurement Specialist (MEI)		
2.	MUSARRAT MOHTAR.	0304-4897297	
3.			
4.			
5.			

## ATTENDANCE SHEET

NIT under ADP Scheme No.1959 of 2017-18 titled  
**“Revitalization and Restructuring of Research & Training Wing,  
 Planning & Development Department”**




- I. Procurement of 50 KVA Generator with Installation.
- II. Purchase of Furniture & Fixture
- III. Purchase of Hardware
- IV. Plant & Machinery (Purchase of Photocopiers and other items)
- V. Renovation of Offices
- VI. Plant & Machinery (Purchase of “Conference System and Multimedia”)

**Technical / Financial Bid Opening on 05<sup>th</sup> April, 2018 at 3.30 p.m**

### LIST OF PARTICIPATING FIRMS

S.NO	NAME OF FIRM	CONTACT NO.	SIGNATURE
01.	TECHSYS ZCO (Imran Bhatti)	0333-2161986	
02.	Universal Business Equipment (Pvt) Ltd (Ahmed Kamal)	0311-0083818	
03.	S.D.S. Brothers	0319-1090183	
04.	M.M Corporation	0331-2452862	
05.	Shiqqi Trading	0304-2276213	
06.	O S A Business (Pvt) Ltd	03452068714	
07.	REHMAN ENTERPRISES	03002112773	
08.	Qureshi Enterprises	0333-3601773	
09.	Allied Engineering	0332-3765059	
10.	Nascombe Business Solutions	0333 2304212	
11.	M/s. Nazir Enterprises.	03002539016	
12.	M/s Usman Engineering	0345-2881261.	
13.	SHARP (ITSP) (SALIM)	0340-0376127	
14.	PROTECH (AG)	0336-0356811	
15.	AMISCO	0333-3969652	

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16.	GIEMCO # MUBARAK Y KHAN	03232310002	
17.	SHARIFE Brothers.	03332406557	
18.	OFFICE AUTOMATION Crew Sabira Rana	0301-2268562	
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**REVISED-ANNUAL PROCUREMENT PLAN FOR 2017-18  
ADP # 1959 OF 2017-18 "RESEARCH & TRAINING WING FOR P&D AND HUMAN RESOURCE DEVELOPMENT"**

Name of Procuring Agency:

Planning & Development Department, Gos

S #	Name of Procurement (Description)	Estd. Cost	Procurement Method	Tentative Date of Procurement Notice Publication	Tentative Date of Award of Contract	Tentative Date of Completion	Remarks (if any)	
1	1 Purchase of Plant & Machinery - Generator 45 KVA - Photostat Machines - LED TV 42" - Air Conditioners (2.0 Tons) - Air Conditioners (1.5 Tons) - Air Conditioners (1.0 Tons) - Air Conditioners (Floor Standing) (2.5 Tons) - Water Dispensers - Stabilizers 7000 Watts - Stabilizers 5000 Watts - Ceiling Fans - Bracket Fans (Black) - Electric Jugs / Kettle - Laser Fax Machine	2 8,000,000.00	3 Open Competitive Bidding	4 February, 2018	5 May, 2018	6 June, 2018	7 --	8 --
2	2 Purchase of Hardware - Laptop - Core i7 - Desktop Computer - Core i7 - LaserJet Printer	3 3,000,000.00	4 Open Competitive Bidding	5 February, 2018	6 May, 2018	7 June, 2018	8 --	
3	3 Furniture & Fixture	2,500,000.00	4 Open Competitive Bidding	5 February, 2018	6 May, 2018	7 June, 2018	8 --	
4	4 Printing & Publication	500,000.00	4 Open Competitive Bidding	5 February, 2018	6 May, 2018	7 June, 2018	8 --	
5	5 Stationery	1,000,000.00	4 Open Competitive Bidding	5 February, 2018	6 May, 2018	7 June, 2018	8 --	
6	6 Others	1,500,000.00	4 Open Competitive Bidding	5 February, 2018	6 May, 2018	7 June, 2018	8 --	
7	7 Conference System	3,000,000.00	4 Open Competitive Bidding	5 February, 2018	6 May, 2018	7 June, 2018	8 --	
8	8 Entertainment	500,000.00	4 On cash basis under quotation limit	5 As & When required	6 --	7 --	8 --	
9	9 Contingent Paid Staff	500,000.00	4 On cash basis under quotation limit	5 As & When required	6 --	7 --	8 --	
10	10 Hiring of Office Premises	5,000,000.00	4 On cash basis under quotation limit	5 As & When required	6 --	7 --	8 --	
11	11 Renovation of offices	3,500,000.00	4 Open Competitive Bidding	5 February, 2018	6 May, 2018	7 June, 2018	8 --	

  
**TRANSITAIN**  
 Section Officer (Admn-1)  
 Planning & Development Department  
 Government of Sindh, Karachi.





GOVERNMENT OF SINDH  
PLANNING & DEVELOPMENT  
DEPARTMENT

**NOTIFICATION**

**NO: SO(ADMN-I)(P&D)12(176)/2018:** In pursuance of Rule-31 of Sindh Public Procurement Rules 2010, amended 2017 "**Complaint Redressal Committee**" for Research & Training for P&D and Human Resource Development (ADP No.1959) 2017-18 is hereby constituted with following composition/TORs:-

i)	Secretary (Planning)	Chairperson
ii)	Representative of Office of Accountant General Sindh	Member
iii)	An Independent professional from the relevant field concerning the procurement process in question, to be nominated by the head of procuring agency	Member

**Terms of Reference (TORs):-**

- As provided under Rule-31 of SPPRA Rules 2010 amended in 2017 and to perform any other function ancillary and incidental to the above.

**-MUHAMMAD WASEEM-  
CHAIRMAN, P&D BOARD SINDH**

**NO: SO(ADMN-I)(P&D)12(176)/2018:**

**Karachi Dated 12<sup>th</sup> February, 2018**

A copy is forwarded for information & necessary action to:

1. The Director General, Research & Training Wing, P&D, Govt. of Sindh.
2. The Accountant General Sindh.
3. All Members of the Committee.
4. PS to Chairman P&D Board, Sindh, Govt. of Sindh.
5. PS to Secretary (Planning) P&D, Govt. of Sindh.
6. Master File.

**(IMRAN SIBTAIN)**  
SECTION OFFICER (ADMN-I)  
Ph: 021-99211926

13/2/18  
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12/02/2018  
12/02/2018  
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# REHMAN ENTERPRISES

PRINTERS, STATIONERS & GENERAL ORDER SUPPLIERS

Ref. \_\_\_\_\_

Dated: \_\_\_\_\_

NIT NO.SO(Admn-I)/P&D/12(176)Furniture & Fixture/2018

Dated:- 05-04-2018

To:

Section Officer (Admn),  
Planning & Development Department,  
2nd Floor, Room No. 314-A,  
Sindh Secretariat No. 2, (Tughlaq House),  
Karachi.

Purchase of Furniture & Fixture for Office of Research & Training Wing, Planning & Development  
Department, Government of Sindh, Karachi

## Part C: Bill of Quantities (BOQs) and Technical Specifications

Sr.#	Description	Warranty	Qty	Rate per Unit	Total
1.	▪ <b>Visitors Chairs</b> MS pipe with chrome, cushions in ply frame with leatheright	1 year	50	10,000	500,000/-
2.	▪ <b>Executive Tables</b> MDF lasani with OAK ply pasting with lacker polish, Oak wood edges with side racks.	1 year	6	30,000	180,000/-
3.	▪ <b>Staff Tables</b> MDF lasani with lacker polish.	1 year	10	20,000	200,000/-
4.	▪ <b>Computer Chairs</b> Revolving chairs with arm cushions in leatheright .	1 year	20	8,000	160,000/-
5.	▪ <b>Computer Table</b> 3x2 size MDF lasani with lacker polish	1 Year	20	12,000	240,000/-
6.	▪ <b>Curtains/Windows Blinds</b> Wood blinds in imported material	1 year	30	10,000	300,000/-

  
REHMAN ENTERPRISES

PROPRIETOR



# REHMAN ENTERPRISES

PRINTERS, STATIONERS & GENERAL ORDER SUPPLIERS

Ref. \_\_\_\_\_

Dated: \_\_\_\_\_

7.	▪ <b>Black Executive Leather Chairs</b> Revolving Chair high back with leatheright cushions	1 Year	06	11,500	69,000/-
8.	▪ <b>Office Recline Chairs</b> Small revolving chairs low back cushions in leatheright	1 Year	20	7,000	140,000/-
9.	▪ <b>Sofa Set</b> Partal wood structure and cushioning in foam with leatheright	1 Year	06	25,000	150,000/-
10.	▪ <b>Wooden File Cabinet</b> MDF lasani with lacker polish	1 Year	20	12,000	240,000/-
<b>Total</b>					<b>2,239,000/-</b>

REHMAN ENTERPRISES

PROPRIETOR