



GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT
DEPARTMENT

NIT No.SO(Admn-I)/(P&D)/12(176)Renovation/2018
SPPRA I.D.No.2147483647
SPPRA S.No.37382

**MINUTES OF THE PROCUREMENT COMMITTEE CONSTITUTED
FOR IMPLEMENTATION OF ADP SCHEME NO.1959 OF 2017-18**

A meeting of the Procurement Committee constituted for ADP Scheme No.1959 of 2017-18 titled "Strengthening & Restructuring of Research & Training Wing, P&D" was held on 10th April, 2018 at 3.30 p.m. in the office of the Additional Secretary (Admn) / Chairman, P.C for evaluation of Bids which were declared 'Responsive' in the meeting of Tender opening held on 05.04.2018 in respect of NIT "**Renovation of offices of Research & Training Wing, P&D Department**".


2. Following attended the meeting (**Annexure-I**):

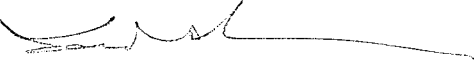
- | | | |
|-------|--|----------|
| (i) | Mr. Muhammad Ali Khoso, Addl. Secy (Admn), P&D | Chairman |
| (ii) | Mr. Saeed Nizamani, Procurement Specialist, MEC (P&D) | Member |
| (iii) | Mr. Mussarat Mukhtar, Dy. Director, Industries Deptt.GoS | Member |


3. The PC went through the technical specification of the bids as per BOQ and financial proposal furnished by the two (02) responsive Bidders Firms.

4. The PC found the rates quoted by M/S. Rehman Enterprises i.e. Rs.2,885,000/- as lowest, reasonable and comparable to the Market and recommended that lowest bidder may be awarded contract. Bid Evaluation Report and Financial Comparative Statement of Responsive Bids are at **Annexure-II and III**.

5. Meeting ended with a vote of thanks to and from the chair.


(Mussarat Mukhtar)
Dy. Director/Member P.C
Industries Deptt.GoS/Member


(Saeed Nizamani)
Procurement Specialist /Member P.C.
Monitoring & Evaluation Cell (P&D)


(Muhammad Ali Khoso)
Addl Secretary (Admn)/Member P.C.
Planning & Development Deptt.

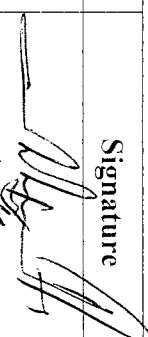
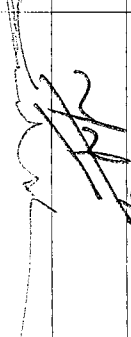
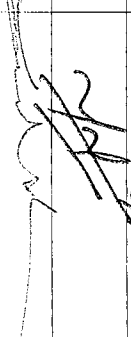
BID EVALUATION REPORT

01. Name of Procuring Agency : Planning & Development Department, Govt. of Sindh, Karachi
02. Tender Reference No. : NIT NO.SO(Admn-1)/P&D/12(176)Renovation/2018
03. Tender Description / Name of work / Item : Renovation of offices of R&T Wing, P&D Department,
04. Method of Procurement : Single Stage-one envelope
05. Tender Published : 24-03-2018
- : SPPRA ID No. 2147483647
- : SR. NO. 37382
06. Total Bid documents sold : 03 No.
07. Total Bids Received : 02 No.
08. Technical Bid Opening date (if applicable) : —
09. No. of Bid Technically qualified (if applicable) : —
10. Bid(s) Rejected : —
11. Financial Bid Opening date : 05-04-2018

BID EVALUATION REPORT

| Sl. No. | Name of Firm/Person | Items | Total Cost offered by the bidder | Ranking in Terms | Comparison with estimated cost | Reasons for acceptance / rejection | Remarks |
|---------|-------------------------|---------------|----------------------------------|------------------|--------------------------------|------------------------------------|---------------------|
| 01. | M/s. Rehman Enterprises | BOOs enclosed | Rs.2,885,000/- | 01 | Within the estimated cost | Lowest | Lowest & Reasonable |
| 02 | M/s. Sharif & Brothers | BOOs enclosed | Rs. 3,878,425/- | 02 | Over the estimated cost | Higher | - |

APPROVED BY PROCUREMENT COMMITTEE

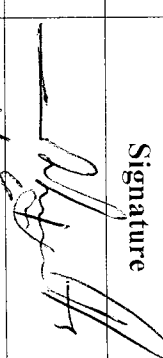

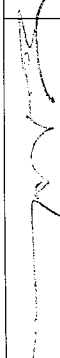
| Name | Designation | Department | Signature |
|----------------------------|---------------------------------------|-------------------|---|
| 01. Mr. Muhammad Ali Khoso | Additional Secretary (Admn) / Member | P&D Department |  |
| 02. Mr. Musarrat Mukhtar | Deputy Director (Inspection) / Member | Industries Deptt. |  |
| 03. Mr. Saeed Nizamani | Procurement Specialist / Member | M&EC, P&D |  |

FINANCIAL COMPARATIVE STATEMENT OF RESPONSIVE BIDS

RENOVATION OF OFFICES OF RESEARCH & TRAINING WING, P&D DEPARTMENT

| Sr. # | Item Description | Qty. | M/S. Rehman Enterprises | M/S. Sharif & Brothers | Remarks |
|-------|------------------|------|-------------------------|------------------------|--|
| 01 | BOOs enclosed | ---- | Rs.2,885,000/- | Rs.3,878,425/- | M/S. Rehman Enterprises is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation. |

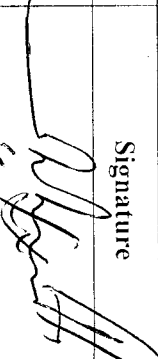
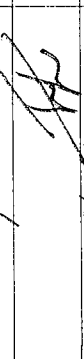

APPROVED BY PROCUREMENT COMMITTEE

| Name | Designation | Department | Signature |
|----------------------------|---------------------------------------|-------------------|---|
| 01. Mr. Muhammad Ali Khoso | Additional Secretary (Admin) / Member | P&D Department |  |
| 02. Mr. Musarrat Mukhtar | Deputy Director (Inspection) / Member | Industries Deptt. |  |
| 03. Mr. Saeed Nizamani | Procurement Specialist / Member | M&EC, P&D |  |

ELIGIBILITY CRITERIA
PRE-SCREENING ON YES / NO BASIS TO DETERMINE THE SUBSTANTIAL RESPONSIVENESS OF EACH BIDDER
RENOVATION OF OFFICES OF RESEARCH & TRAINING WING, P&D DEPARTMENT

| SR. | Bidder Name | REQUISITES | | | | | | | | |
|-----|-------------------------|---|---|---|--------------------------------|---|---|----------------------------|-----------------------------------|--|
| | | Bid is properly signed, named & stamped by the authorized person or written with lead pencil. | Bid received within the specified due date and time | Rs. 100/- stamp paper affidavit declaring that the bidder has never been black listed in any Government, Semi-Government or Private institute is attached | Bidder is an Active Tax Payer. | The NTN/Sales Tax registration certificate is attached. | Validity of bid offer is clearly mentioned and as per specified period. | Bid offer is unconditional | Authorized Dealership Certificate | Bid Security of required amount and form |
| 1 | M/s. Rehman Enterprises | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes |
| 2 | M/s. Sharif & Brothers | Yes | Yes | Yes | Yes | Yes | Yes | Yes | N/A | Yes |

APPROVED BY PROCUREMENT COMMITTEE

| Name | Designation | Department | Signature |
|----------------------------|---------------------------------------|-------------------|---|
| 01. Mr. Muhammad Ali Khoso | Additional Secretary (Admn) / Member | P&D Department |  |
| 02. Mr. Musarrat Mukhtar | Deputy Director (Inspection) / Member | Industries Deptt. |  |
| 03. Mr. Saeed Nizamani | Procurement Specialist / Member | M&EC, P&D |  |

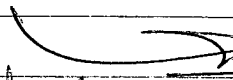


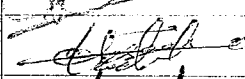
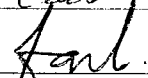
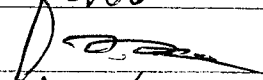
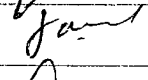
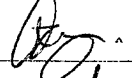
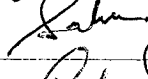
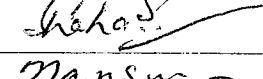
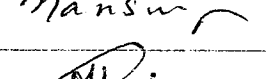
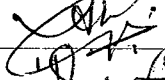
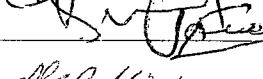
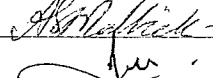
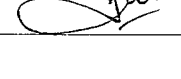
ATTENDANCE SHEET

NIT under ADP Scheme No.1959 of 2017-18 titled
**“Revitalization and Restructuring of Research & Training Wing,
 Planning & Development Department”**


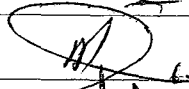
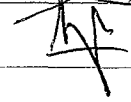
- I. Procurement of 50 KVA Generator with Installation.
- II. Purchase of Furniture & Fixture
- III. Purchase of Hardware
- IV. Plant & Machinery (Purchase of Photocopiers and other items)
- V. Renovation of Offices
- VI. Plant & Machinery (Purchase of “Conference System and Multimedia”)

Technical / Financial Bid Opening on 05th April, 2018 at 3.30 p.m

LIST OF PARTICIPATING FIRMS

| S.NO | NAME OF FIRM | CONTACT NO. | SIGNATURE |
|------|--|---------------|---|
| 01. | TECHSYS ZCO (Imran Shvri) | 0333-2161986 |  |
| 02. | Universal Business Equipment (Pvt) Ltd (Ahmed Kama) | 0811-0083818 |  |
| 03. | S.D.S. Brothers | 0319-1090182 |  |
| 04. | MM Corporation | 0331-2452862 |  |
| 05. | Shiqqi Trading | 0304-2276213 |  |
| 06. | O S A Business (Pvt) Ltd | 03452008714 |  |
| 07. | REHMAN ENTERPRISES | 03002112773 |  |
| 08. | Qureshi Enterprises | 0333-3601773 |  |
| 09. | Allied Engineering | 0332-3765059 |  |
| 10. | Nascombe Business Solutions | 0333 230 4212 |  |
| 11. | M/s. Nazir Enterprises. | 03002539016 |  |
| 12. | M/s Usman Begum | 0345-2881261. |  |
| 13. | SHARP (LSP) (SALIM) | 0340-0376121 |  |
| 14. | PROTECH (AG) | 0336-0356811 |  |
| 15. | HMISCO | 0333-3969682 |  |

5/4/18


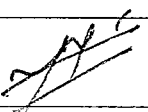
| | | | |
|-----|--|--------------|---|
| 16. | GIEMCO A MUBAERAH KEMAN | 03232310002 |  |
| 17. | SHARIFE Brothers. | 03332406557 |  |
| 18. | OFFICE Automation Crew Sabira Pando | 0301-2268562 |  |
| 19. | | | |
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ATTENDANCE SHEET

TECHNICAL/FINANCIAL MEETING OF THE
PROCUREMENT COMMITTEE
FOR IMPLEMENTATION OF ADP SCHEME TITLED
REVITALIZATION & RESTRUCTURING OF RESEARCH & TRAINING
FOR P&D DEPARTMENT AND HUMAN RESOURCE DEVELOPMENT

Thursday, 05th April, 2018 ~~February, 2018~~ at 3.30 p.m.

- | | | |
|-------|--|------------------|
| (i) | Plant & Machinery (Purchase of Photocopiers & Other Items) | Technical |
| (ii) | Plant & Machinery (Purchase of Conference System & Multimedia) | Technical |
| (iii) | Purchase of Furniture & Fixture | Financial |
| (iv) | Renovation of offices | Financial |
| (v) | Purchase of Hardware (Computers etc.,) | Technical |
| (vi) | Purchase of 50 KVA Generator with complete installation | Technical |


| S.No. | Name & Designation | Contact No. | Signature |
|-------|--|--------------|--|
| 1. | Saeed Nizamani Procurement Specialist(MB) | |  |
| 2. | M/LISARRAT MOHTAR. | 0304-4897299 |  |
| 3. | | | |
| 4. | | | |
| 5. | | | |

**REVISED-ANNUAL PROCUREMENT PLAN FOR 2017-18
ADP # 1959 OF 2017-18 "RESEARCH & TRAINING WING FOR P&D AND HUMAN RESOURCE DEVELOPMENT"**

Name of Procuring Agency:

Planning & Development Department, Gos

| S # | Name of Procurement (Description) | Estd. Cost | Procurement Method | Tentative Date of Procurement Notice Publication | Tentative Date of Award of Contract | Tentative Date of Completion | Remarks (if any) |
|-----|--|-------------------|-------------------------------------|--|-------------------------------------|------------------------------|------------------|
| 1 | 2 Purchase of Plant & Machinery - Generator 45 KVA - Photostat Machines - LED TV 42" - Air Conditioners (2.0 Tons) - Air Conditioners (1.5 Tons) - Air Conditioners (1.0 Tons) - Air Conditioners (Floor Standing) (2.5 Tons) - Water Dispensers - Stabilizers 7000 Watts - Stabilizers 5000 Watts - Ceiling Fans - Bracket Fans (Black) - Electric Jugs / Kettle - Laser Fax Machine | 3 8,000,000.00 | 4 Open Competitive Bidding | 5 February, 2018 | 6 May, 2018 | 7 June, 2018 | 8 |
| 2 | Purchase of Hardware - Laptop - Core i7 - Desktop Computer - Core i7 - Laserjet Printer | 3,000,000.00 | Open Competitive Bidding | February, 2018 | May, 2018 | June, 2018 | |
| 3 | Furniture & Fixture | 2,500,000.00 | Open Competitive Bidding | February, 2018 | May, 2018 | June, 2018 | |
| 4 | Printing & Publication | 500,000.00 | Open Competitive Bidding | February, 2018 | May, 2018 | June, 2018 | |
| 5 | Stationery | 1,000,000.00 | Open Competitive Bidding | February, 2018 | May, 2018 | June, 2018 | |
| 6 | Others | 1,500,000.00 | Open Competitive Bidding | February, 2018 | May, 2018 | June, 2018 | |
| 7 | Conference System | 3,000,000.00 | Open Competitive Bidding | February, 2018 | May, 2018 | June, 2018 | |
| 8 | Entertainment | 500,000.00 | On cash basis under quotation limit | As & When required | -- | -- | |
| 9 | Contingent Paid Staff | 500,000.00 | On cash basis under quotation limit | As & When required | -- | -- | |
| 10 | Hiring of Office Premises | 5,000,000.00 | On cash basis under quotation limit | As & When required | -- | -- | |
| 11 | Renovation of offices | 3,500,000.00 | Open Competitive Bidding | February, 2018 | May, 2018 | June, 2018 | |


 M. N. A. I. KHAN
 Director, Office (Admn. & Fin.)
 Planning & Development Department
 Government of Sindh, Karachi.



GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT
DEPARTMENT

NOTIFICATION

NO: SO(ADMN-I)(P&D)12(176)/2018: In pursuance of Rule-7 of SPPRA Rules, 2010 (Amended 2017), the Government of Sindh is pleased to constitute a ~~Govt~~ Works/ Non-Consulting Services Procurement Committee for implementation of ADP scheme titled "Research & Training for P&D and Human Resource Development (ADP No.1959) 2017-18" with the following composition/ TORs:

| | | |
|---|---|--------------------|
| 1 | Additional Secretary (Admin), P&D | Chairman |
| 2 | Procurement Specialist, (MEC), P&D Department | Member / Secretary |
| 3 | Representative of Industries Department (Not Below the rank of BS-18) | Member |

Terms of Reference:

- Preparing of Bidding Documents.
- Carrying out technical as well financial evaluation of the bids.
- Preparing evaluation report provided in Rule-45.
- Making recommendations for the award of contract to the competent authority.
- Perform any other function ancillary and incidental to the above.

**-MUHAMMAD WASEEM-
CHAIRMAN, P&D BOARD SINDH**

NO: SO(ADMN-I)(P&D)12(176)/2018:

Karachi Dated 12th February, 2018

A copy is forwarded for information & necessary action to:-

- The Chairman/all Members of Committee.
- The Secretary to Government of Sindh, Industries & Commerce Department, Karachi.
- Deputy Secretary (Staff) to Chief Secretary Sindh, Karachi.
- P.S. to Chairman P&D Board Sindh, Karachi.
- P.S. to Secretary (Planning) P&D Deptt, Govt. of Sindh, Karachi.
- Master File.

**(IMRAN SIBTAIN)
SECTION OFFICER (ADMN-I)
TEL: 021-9211926**

13/2

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13/02/18



GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT
DEPARTMENT

NOTIFICATION

NO: SO(ADMN-I)(P&D)12(176)/2018: In pursuance of Rule-31 of Sindh Public Procurement Rules 2010, amended 2017, "**Complaint Redressal Committee**" for Research & Training for P&D and Human Resource Development (ADP No.1959) 2017-18 is hereby constituted with following composition/TORs:-

| | | |
|------|---|-------------|
| i) | Secretary (Planning) | Chairperson |
| ii) | Representative of Office of Accountant General Sindh | Member |
| iii) | An Independent professional from the relevant field concerning the procurement process in question, to be nominated by the head of procuring agency | Member |

Terms of Reference (TORs):-

- As provided under Rule-31 of SPPRA Rules 2010 amended in 2017 and to perform any other function ancillary and incidental to the above.

**-MUHAMMAD WASEEM-
CHAIRMAN, P&D BOARD SINDH**

NO: SO(ADMN-I)(P&D)12(176)/2018:

Karachi Dated 12th February, 2018

A copy is forwarded for information & necessary action to:

1. The Director General, Research & Training Wing, P&D, Govt. of Sindh.
2. The Accountant General Sindh.
3. All Members of the Committee.
4. PS to Chairman P&D Board, Sindh, Govt. of Sindh.
5. PS to Secretary (Planning) P&D, Govt. of Sindh.
6. Master File.

(IMRAN SIBTAIN)
SECTION OFFICER (ADMN-I)
Ph: 021-99211926

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12/02/2018



REHMAN ENTERPRISES

PRINTERS, STATIONERS & GENERAL ORDER SUPPLIERS

Ref. _____

Dated: _____

NIT NO.SO(Admn-I)/P&D/12(176)Furniture & Fixture/2018

Dated:- 05-04-2018

To:

Section Officer (Admn),
Planning & Development Department,
2nd Floor, Room No. 314-A,
Sindh Secretariat No. 2, (Tughlaq House),
Karachi.

**Renovation of Offices of Research & Training Wing,
Planning & Development Department, Government of Sindh, Karachi**

Part C: Bill of Quantities (BOQs) and Technical Specifications

| SR # | DESCRIPTION | QTY | Rate Per Unit | Total |
|------|---|-------------------------------------|-----------------------------------|----------------------------------|
| 01 | Wooden Flooring with Skirting 8.00 mm with Foam Pasting and Laying flooring (Sample basis) | 2200 Sq Ft | 120/- P.Sft | 264,000/- |
| 02 | Gypsum Concealed Ceiling 12 mm thick board sheet with Joint Filling work trepid edge including suspension system attachment devices, hangers, each molding trim clips, trimming & extra hanger as required including making | 1200 Sq Ft | 80/- P.Sft | 96,000/- |
| 03 | Electrical Work (i) Supply & installation of 3/029 1.5 mm Core (ii) Supply & Installation of 7/029 2.5 mm Core | 500 Meter 500 Meter 200 Meter | 40/- P.M 60/- P.M 140/- P.M | 20,000/- 30,000/- 28,000/- |

REHMAN ENTERPRISES

PROPRIETOR

Page 1 of 3



REHMAN ENTERPRISES

PRINTERS, STATIONERS & GENERAL ORDER SUPPLIERS

Ref. _____

Dated: _____

| | | | | |
|-----|--|------------------|---------------------|-----------|
| | (iii) Supply & installation of 7/44 6.00mm Core (Pakistan Cable OR equivalent) | | | |
| 04 | Matt Finish/Emulsion Providing and Applying three coats of Matt Finish / Emulsion textured finish pearl glow ICI/ Burger/Gobies of approved shade brush applied internal surface. Scraping all old distemper. | 10000 Sq S.Ft | 40/- P.Sft | 400,000/- |
| 05 | Glass Partition with Aluminum frame 12 mm Glass, Aluminum with 2.00 mm | 125 Sq Ft | 600/- P.Sft | 75,000/- |
| 06 | Wooden Partition Size 6x5, framing Sheesham, Alnoor Lassani/MFD ½ | 250 Sq ft | 800/- P.Sft | 200,000/- |
| 07 | Window Blinds Providing and Fixing horizontal Wooden blinds (Imported material) approved quality complete in all respects. | 500 Sq Ft | 250/- P.Sft | 125,000/- |
| 08 | Executive Washroom WC & Commode, wash basin (Casamoda or equivalent), Sanitary fittings (Master or equivalent) | 02 Nos. | 40,000 | 80,000/- |
| 09 | Misc Works Installation of AC pipe fitting, | 400 Rft. | 450/- Rft | 180,000/- |
| 10 | Drainage pipe fitting | 1600 Rft. | 70/- Rft | 112,000/- |
| 11 | Frosted Paper | 200 Rft | 90/- Rft | 18,000/- |
| 12. | Frosted Sheet | 200Rft | 45/- Rft | 9,000/- |
| 13 | Change of Wire from Main Distribution Box to Meter Cable sized: 50 mm ² (19/0.072") Pakistan Cable or equivalent | 200 Meter | 3,000/- P. Meter | 600,000/- |
| 14 | False Ceiling Light Recessed down light fixture with 25 watt PLC lamp installed horizontal. Supply and Installation | 100 Nos | 200/- Each | 20,000/- |
| 15 | False Ceiling Saver Bulb 18 w Philips or | 100 Nos | 180/- | 18,000/- |


REHMAN ENTERPRISES

Page 2 of 3


PROPRIETOR

11-G/6/2, Nazimabad No. 2 Karachi. Cell: 03002112773

Email: danishjaved13@gmail.com



REHMAN ENTERPRISES

PRINTERS, STATIONERS & GENERAL ORDER SUPPLIERS

Ref. _____

Dated: _____

| | Equivalent | | Each | |
|-------------|---|-----------|------------------|-------------|
| 16 | False Ceiling Fan 2x2 GFC or Equivalent | 20 Nos | 5,000/- Each | 100,000/- |
| 17 | Wallpaper Fancy Wallpaper | 300 Sq Ft | 40/- P.Sft | 12,000/- |
| 18. | Deodar Wood Door Chouwkat (7"x2) including Solid Wood Shutter (1.75") with imported Locks | 4 Nos. | 12,000/- Each | 48,000/- |
| 19. | Providing & making of Lasani Wood (Both Sides laminated Almirah/File cabinet including Wooden Lipping with Hinges/Handles/Draws/Locks. | 300 Sq Ft | 1500/- P.Sft | 450,000/- |
| Grand Total | | | | 2,885,000/- |

Rehman Enterprises
Proprietor

REHMAN ENTERPRISES

PROPRIETOR