

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT: Institute of Business Administration, Karachi
- 2) PROVINCIAL / LOCAL GOVT / OTHER: Local Govt
- 3) TITLE OF CONTRACT: Printing Services
- 4) TENDER NUMBER: PS/04/14-15
- 5) BRIEF DESCRIPTION OF CONTRACT: Printing of IBA Newsletters
- 6) FORUM THAT APPROVED THE SCHEME: Procurement Committee
- 7) TENDER ESTIMATED VALUE: Rs. 130,000/-
- 8) ENGINEER'S ESTIMATE (For civil works only): NA
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT): 1 Year
- 10) TENDER OPENED ON (DATE & TIME): November 25, 2014 (3:30 pm)
- 11) NUMBER OF TENDER DOCUMENTS SOLD (Attach list of buyers): SIX
- 12) NUMBER OF BIDS RECEIVED: FOUR
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS: ONE
- 14) BID EVALUATION REPORT (Enclose a copy): Copy Enclosed
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER: M/s Hyder Printers
- 16) CONTRACT AWARD PRICE: Rs. 124,300.00
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID):
M/s Hyder Printers
M/s Benison Printer
M/s Fluent Printing & Packaging

18) METHOD OF PROCUREMENT USED :- (Tick one)

- a) SINGLE STAGE - ONE ENVELOPE PROCEDURE Domestic/Local
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE Domestic
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED (i.e. EMERGENCY, DIRECT CONTRACTING ETC) WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Procurement Committee

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	November 25, 2014 and SPPRA ID # 1591/2014
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	November 25, 2014 Dawn (English), Jang (Urdu) & Waka (Sindhi)
No	

22) NATURE OF CONTRACT

Domestic	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	<input checked="" type="checkbox"/>

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	<input checked="" type="checkbox"/>

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	<input checked="" type="checkbox"/>

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons)

Yes	
No	<input checked="" type="checkbox"/>

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD.
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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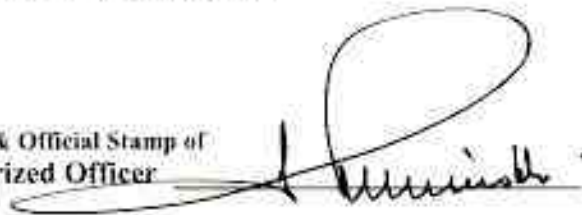
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	<input checked="" type="checkbox"/>

Signature & Official Stamp of
Authorized Officer



Capt. (Retd) Ahmed Zaheer PN
REGISTRAR
Institute of Business Administration
Karachi, Pakistan.

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: PS/04/14/17
3. Tender Description/Name of work/item: Printing of IBA Newsletters
4. Method of Procurement: Single Stage Single Envelope
5. Tender Published in: Newspaper: "Dawn", "Jang" & "Waka" on November 25, 2014 SP/BA Serial # 21929
Print & Electronic Media (NPPRA ID No. & Newspapers names with dates)
6. Total Bid documents Sold, (in numbers) base collected: Tender Documents
7. Total Bids Received: 04
8. Technical Bid Opening date: (if applicable) NA (Provide details in separate form)
9. No. of Bids technically qualified: (if applicable) NA
10. Bids Rejected: Nil
11. Financial Bid Opening date: December 11, 2014

12. Bid Evaluation Report:

S.No.	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1	M/s Hyder Printer	Rs. 124,006.82	Lowest bidder	—	Accepted	quoted lowest rate. Comparative Statement is attached
2	M/s Benisair Printer	Rs. 181,480.00	2 nd Lowest			
3	M/s Faiz Printing & Packaging	Rs. 369,977.00	3 rd Lowest			
4	M/s The Times Press	Rs. 276,000.00	4 th Lowest			

Signatures of the Central Purchase Committee Members







Syed Shariq
 Syed Ali
 Syed Ali



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Tender # PS/04/14-15
Caption: Printing of IBA Newsletters
Number of Tender Documents Sold: 06

S #	List of Buyers
01	M/s Benison Printers
02	M/s Hyder Printers
03	M/s The Times Press
04	M/s Paso (Pvt) Ltd
05	M/s Fluent Printing & Packaging
06	N/s Khwaja Printing & Publishers

Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: PS/04/14-15
3. Tender Description/Name of work/item: Printing of IBA Newsletters
4. Method of Procurement: Single Stage Single Envelope
5. Tender Published: Newspaper "Dawn", "Jang" & "Waka" on November 25, 2014 SPPRA Serial # 21929
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold: 06 Printers have collected Tender Documents
7. Total Bids Received: 04
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: No
11. Financial Bid Opening date: December 11, 2014

12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Hyder Printer	Rs.124,306.02	Lowest bidder	---	Accepted quoted lowest rate. Comparative Statement is attached.	
2.	M/s Benison Printer	Rs.161,460.00	2 nd Lowest			
3.	M/s Fluent Printing & Packaging	Rs.360,072.00	3 rd Lowest			
4.	M/s The Times Press	Rs.233,997.66	4 th Lowest			

Signatures of the Central Purchase Committee, Members


MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Signal Swagels
Admin. Manager
IBA


MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Dr. Naima Tahir
Project Mgr
IBA


MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Haris Qureshi
PPRA Advisor
HES

Printing of IBA Newsletter

Tender # PS/04/14-15

S. #	Description	Qty	Unit	M/A Hyder Printers		M/s. Benuso Printers		M/s. Fluent Printing & Packaging I/B		M/s. The Press (Pvt) Ltd	
				Rate Rs.	Amount Rs.	Rate Rs.	Amount Rs.	Rate Rs.	Amount Rs.	Rate Rs.	Amount Rs.
1	PRINTING OF IBA NEWSLETTERS Size : 11.50 x 11.50 inch Color : 05 + 05 color printing Pages : 40 pages Grammarage : 128gsm art paper Binding : Centre pin binding (two pins) Packing : 50 newsletter per packet in craft paper	600	newsletters	177.07	106,244.46	230.00	138,000.00	430.00	261,600.00	333.33	199,998.00
	Total			Rs. 106,244.46		Rs. 138,000.00		Rs. 261,600.00		Rs. 199,998.00	
	17% GST			Rs. 18,061.56		Rs. 23,460.00		Rs. 44,472.00		Rs. 33,999.66	
	Total Amount			Rs. 124,306.02		Rs. 161,460.00		Rs. 306,072.00		Rs. 233,997.66	

Rate for addition/reduction in page quantity per page
(Exclusive of Taxes)

Rs. 4.43	Rs. 3.79	Rs. 10.90	Rs. 8.30
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MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Syed Shauqat
Abdur Mannan
ISA


CHAIRPERSON
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
B. Nami Fouhad
Professor
ISA


MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Hani Qureshi
PPRA Advisor
HES

Muhammad Hanif / Executive I (Purchase) @ Main Campus

From: Muhammad Sohail Khan / Manager Purchase and Stores @ IBA
Sent: Saturday, December 20, 2014 1:12 PM
Subject: Muhammad Hanif / Executive I (Purchase) @ Main Campus
FW: Decision of 20th December 2104

Fya, pls.

From: Syed Jehanzeb / Asst. Manager Finance (Projects) @ Main Campus

Sent: Saturday, December 20, 2014 1:08 PM

To: Procurement Committee

Cc: Muhammad Sohail Khan / Manager Purchase and Stores @ IBA; Mushtaque Ahmed / Manager Operations & Maintenance @ IBA; Syed Muhammad Wajeeh Zaidi / Manager IT @ IBA; Mansoor Ali / Network Manager @ City Campus

Subject: Decision of 20th December 2104

Item # 1: Smart Card Solution

Decision: The committee approved the tender ad & Document for Smart Card Solution, though suggested to plan the implementation process in consultation with the Project staff to match the Physical completion of the Infrastructure.

Item # 2: Approval of Printing of Newsletters for 3 years

Decision: The committee approved the award of Printing Newsletters for 3 years at Rs.124,306.02 (per page R.4.43) to M/s Hyder Printers.

Item # 3: Approval for Requirement of Paints for Maintenance

Decision: The committee approved the award of Paints tender to M/s Berger Paints at Rs.122,675. Stampduty will not be paid by the manufacturer

Item # 4: Approval for Designing Composing & Printing of Graduate Directory for 3 Years

Decision: The committee approved the award of Composing and Printing for Graduate Directory for 3 years to M/s Hyder Printers at Rs.1,344,623.99 (Per page rate BBA Rs.2.37 and MBA Rs.3.60).

Item # 5: Tender Approval Request for electro Mechanical works

Decision: Item Deferred.

Item # 6: Renewal SLA for Printers with M/s Musko

Decision: The committee approved the renewal of SLA with M/s Muskho for Legacy Printers at Rs.12,500 (excluding SST, currently 15%) per printer for 17 printers.

Item # 7: Procurement of Desktops

Reporting: S M W Zaidi informed that the delivery of printers is delayed by 3 weeks as informed by HP due to installation of Logo. Product delivered by M/s Arc Point

Item # 8: Increase of Taxes on DWP UPS and Network Infrastructure

Decision: The committee noted the information.

Institute of Business Administration Karachi
Tender Opening
December 11, 2014

Statement of Tender for: Printing of IBA Newsletter

Tender # PS/04/14-15

S.#	Company Name	Tender Amount in Figures / in Words	Conditions, if any	Earnest Money Pay Order No. / Amount & Date	Contractors / Representative Signature	Remarks
1	M/s. The Zaman Press Pvt. Ltd.	Rs. 2,33,997.00		12125730 Habib bank 6516, TWP, Dec 11, 2014	ABSENT	
2	M/s. Super Printers	Rs. 2,24,366.00		12125730 Habib bank 6516, TWP, Dec 11, 2014	ABSENT	
3	M/s. Phoenix Printing & Packaging	Rs. 2,24,366.00		6935880 Habib bank 4516, TWP, Dec 11, 2014		Invitation to tender document
4	M/s. Phoenix Printers	Rs. 2,24,366.00		12125730 Habib bank 6516, TWP, Dec 11, 2014	ABSENT	







Institute of
Business Administration
Karachi

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BIDDER QUALIFICATION REPORT

Rule-46 (1)(a)

BIDDER'S NAME: M/s Hyder Printers

- (i) Relevant Experience: *copy attached*
- (ii) Turn over of atleast three years: *copy attached*
- (iii) Sales Tax Registration Certificate: *copy attached*
- (iv) Income Tax Registration Certificate: *copy attached*



HYDER PRINTERS

Company Profile:

We provide designing, printing & binding services in excellent quality, reasonable price and exact lead-time.

As a specialized manufacture, we have over 31 years experience in color printing service of paper products. We have a generator in place of short electric supply to complete the jobs.

Product Range :

We provide the following products.

- Annual Reports
- Program Announcement / Prospectus
- Books, booklets, magazines, brochures
- Convocation Certificate & Jackets
- Shade cards
- Colour Book
- Paper bags, paper boxes
- Catalogs, leaflets, posters, folders
- Greeting cards, Certificates
- Calendars & Dairies etc.
- Graduate Directories
- Cake Box

Departments:

Creative & Designing Department:

Our designing department is always ready to create new ideas with the help of your business nature and the work. We have 3 persons for completion of the job target.

Printing Department:

Printing department is the backbone of the printing services. We have fully trained staff for the printing services. 20 persons are working in our printing department.

S-C-5/22, Nazimabad, Karachi, (Pakistan).

Phones : 36619228, 336618892 Fax : 0092-21-36619245



HYDER PRINTERS

Binding Department:

6 fully trained persons are ready to complete the job in professional attitude.

Out Door Staff:

We provide our services at you door spot so that we have 4 out door staff. They know the entire infrastructure in Karachi.

Accounts Department:

We have an accounts manager who maintains our accounts in proper manners.



STATUS OF PRINTER



MCB Bank Limited

August 27, 2005

CERTIFICATE

This is to certify that Mr. Abdul Hamid Butt is the authorized signatory of the account...

Account Title: M/S. HYDER PRINTERS
Account Type: CURRENT
Account No: 38555
Account Since: 26-11-2001

This certificate is valid for...

The above information is being furnished as per request... The bank is not responsible for any loss or damage...

Respectfully,

[Signature]
MANAGER

NEFT (7207)



HYDER PRINTERS

GST REGISTRATION

GOVERNMENT OF PAKISTAN
Federal Board of Revenue
Islamabad

File No. STOR/CHEG/OL/39857/2009

CERTIFICATE OF REGISTRATION Under Sales Tax Act, 1990

This is to certify that M/S HYDER PRINTERS

address S-C/22 NAZIMABAD NORTH NAZIMABAD
KARACHI

have been registered as

Manufacturer

Importer

Exporter

Distributor

Retailer

Wholesaler

Service Provider

This means that they must

- (i) Charge sales tax on all taxable supplies made during the course of taxable activity.
- (ii) File a return in the designated bank relating to a month on or before the 15th of the following month unless otherwise prescribed.
- (iii) File a Nil-Return if no taxable activity takes place during a tax period.
- (iv) Abide by provisions of Sales Tax Act, 1990 and rules made thereunder.

Their Sales Tax Registration Number is

17-00-8442-065-37

Date of Registration is

12-FEB-2009

and National Tax Number is

1178296

(Note: The Sales Tax Registration number must be shown in the return and on all the invoices issued by them and quoted in all their correspondence with the Sales Tax Department.)

[Signature]
Secretary (Registration)
CENTRAL REGISTRATION OFFICE

S.C-5/22, Nazimabad, Karachi, (Pakistan)
Phones : 36619228, 36618892 Fax : 0092-21-36619745



NTN REGISTRATION

**GOVERNMENT OF PAKISTAN
REVENUE DIVISION
CENTRAL BOARD OF REVENUE**

NATIONAL TAX NUMBER CERTIFICATE
(Issued under section 20 of the Finance Act, 1997)

1178296-0

National Tax Number (NTN)	1178296-0		
Name	HYDER PRINTERS		
Address	S-E-8, 22-HALF STATION KARACHI		
Status/Nature	SOLE PROPRIETOR		
NIC/Firm Reg./Company Reg. Number		90-21-07-471027	

This certificate shall be prominently displayed at a conspicuous place of the premises in which business or work for gain is carried on. It is also required to be indicated on the signboard wherever it is affixed.

Date of Issue: 26/10/2000

Basim Hameed Meryat
Chairman