


Bid Evaluation Report


1. Name of Procuring Agency:	Project Management Unit, Reforms Wing & Special Cell, Board of Revenue Sindh
2. Tender Reference No:	INF-KRY No.3639/2014, Dated: 29 th November 2014
3. Tender Description/Name of work/item:	"SUPPLY & INSTALLATION OF PROFESSIONAL DOCUMENT SCANNER INCLUDING SUPPORT & MAINTENANCE SERVICES FOR PROVINCIAL RECORD CELL OF BOARD OF REVENUE SINDH AT HYDERABAD"
4. Method of Procurement:	Single Stage – One Envelope Procedure of SPP Rules 2010
5. Tender Published:	29 th November 2014
6. Total Bid documents Sold:	Two (02)
7. Total Bids Received:	Two (02)
8. Technical Bid Opening date:	December 17 th 2014 at 2:30 PM
9. No. of bid(s) technically qualified:	One (01)
10. Bid(s) rejected:	One (01)
11. Financial Bid Opening date:	December 17 th 2014 at 2:30 PM

12. Bid Evaluation Report:

5. No.	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1	M/s. Shirazi Trading	Rs. 1,478,000/-	1 st	Lowest	The bid was found financially lowest and also technically responsive/compliant.	The bid of the firm was recommended for award of contract to the competent authority.
2	M/s. Quick Marketing Services	Rs. 1,496,000/-	2 nd	Higher	The bid was financially higher.	Rejected being financially higher.


 (Athar Hussain Baloch)
 Deputy Director IT
 IS&T Deptt., Govt. of Sindh/Member


 (Shaqat Ali Soodmro)
 Section Officer DEV-VI,
 Finance Deptt. Govt. of Sindh/Member


 (Rahim Bux Bugti)
 Deputy Director (F&A) - PMU,
 Board of Revenue, Sindh/Member

(Zulfiqar Ali Nizamani)
 Project Director - PMU,
 Board of Revenue, Sindh/Member


 (Zulfiqar Ali Shah)
 Member (R&S)

Board of Revenue, Sindh/Chairman Procurement Committee



SUBJECT: MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD ON 17-12-2014 FOR THE TENDER NAEMELY "SUPPLY & INSTALLATION OF PROFESSIONAL DOCUMENT SCANNER INCLUDING SUPPORT & MAINTENANCE SERVICES FOR PROVINCIAL RECORD CELL OF BOARD OF REVENUE SINDH AT HYDERABAD" PUBLISHED IN LEADING NEWSPAPERS VIDE INF KRY NO. 3639/14 DATED: 29-11-2014

A meeting of Procurement Committee was held at 2:30 PM on 17-12-2014 in Committee room of PMU, Board of Revenue, Sindh under chairmanship of the Member (R&S), B.O.R Sindh to discuss the agenda items including opening, evaluation and decision for award of contract for the subject tender through Single Stage One Envelope Procedure under SPP Rules 2010. List of participants is attached at **Annexure-"A"**.

Following agenda items were discussed in detail and decisions thereupon were taken as under:

Agenda Item No. 01: OPENING OF BIDS

The tender was published in leading newspapers dated: 29-11-2014 & 01-12-2014 (**Annexure-"B"**) through which sealed bids were invited under single Stage-One Envelope procedure under SPP Rules 2010. The advertisement and the RFP/bidding document were also published on the website of SPPRA as well as on the website of PMU from the date of advertisement in newspapers wherein last date of submission of bids was notified as 17th December 2014 till 2:00 PM. 02 firms submitted their bids on 17th December 2014 by 2:00 PM namely (1) M/s. Quick Marketing Services and (2) M/s. Shirazi Trading which were placed before the Procurement Committee for opening in the alphabetical order.

The Committee found the bids of both the bidders submitted in accordance with the procedure predefined in RFP document and as per SPP Rules 2010. Bid price quoted by each was read aloud in presence of representatives of the participant firms which are given here as under:

Name of Firm	Bid Price Quoted Rs. In PKR
M/s. Quick Marketing Services	1,496,000/-
M/s. Shirazi Trading	1,478,000/-

Decision: The Committee declared the financial bid of M/s. Shirazi Trading as lowest and decided to forward its technical proposals to the Technical Sub-Committee of PMU for detailed evaluation to verify the level of compliance as per the predefined criteria.

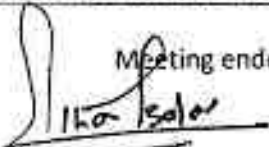
AGENDA ITEM NO. 02: EVALUATION OF TECHNICAL PROPOSAL OF THE FIRM TENDERING LOWEST FINANCIAL BID TO ARRIVE AT DECISION FOR AWARD OF CONTRACT

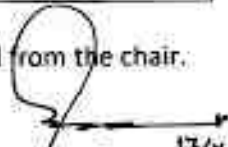
The technical Sub-committee started evaluation of the technical proposal of bidder namely M/s. Shirazi Trading as per evaluation criteria of the bidding document which was found technically compliant and placed its consolidated evaluation report before the Procurement Committee at **Annexure-C** for consideration. Individual assessment of the proposal was also carried out by the Committee members as well as its Chairman (**Annexure-D**) which was consolidated and is placed at **Annexure-E**.

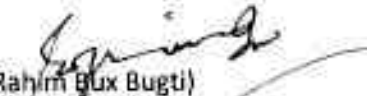
Decision: In the light of evaluation report of Sub-committee and with consensus of the Procurement Committee, the bid of lowest bidder namely M/s. Shirazi Trading was declared as responsive and technically compliant and was recommended for award of contract at total bid price of Rs. 1,478,000/- (Rupees One Million Four Hundred and Seventy Eight Thousand Only) to the competent authority.

Further, the committee also signed the Bid Evaluation Report (Annexure-F) for intimation to participant bidders and publication on the website of SPPRA and PMU accordingly.


Meeting ended with a vote of thanks to and from the chair.


(Athar Hussain Baloch)
Deputy Director IT
IS&T Department,
Govt. of Sindh/
Member


(Shafqat Ali Soomro) 17/11/14
Section Officer DEV-VI,
Finance Deptt. Govt. of Sindh/
Member


(Rahim Bux Bugti)
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Reforms Wing & Special Cell,
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Board of Revenue, Sindh/Member


(Zulfiqar Ali Shah)
Member (R&S)
Board of Revenue, Sindh/
Chairman Procurement Committee

LIST OF PARTICIPANTS



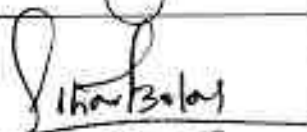

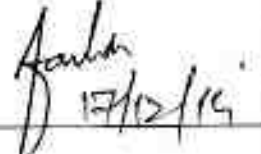
MEETING OF PROCUREMENT COMMITTEE

FOR THE TENDER PUBLISHED IN THE DAILY NEWSPAPERS FOR

"SUPPLY & INSTALLATION OF PROFESSIONAL DOCUMENT SCANNER INCLUDING SUPPORT & MAINTENANCE SERVICES FOR PROVINCIAL RECORD CELL OF BOARD OF REVENUE SINDH AT HYDERABAD" PUBLISHED IN LEADING NEWSPAPERS VIDE INF KRY NO.

3639/14 DATED: 29-11-2014

HELD ON 17-12-2014 AT 2:30 P.M, AT PMU REVENUE HOUSE, CLIFTON , KARACHI

<u>S.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Signature</u>
PROCUREMENT COMMITTEE			
1	Zulfiqar Ali Shah	Member R&S, BOR	<u>In-Chair</u>
2	Zulfiqar Ali Nizamani	Project Director PMU, BOR	
3	Rahim Bux Bugti	Deputy Director F&A LARMIS, BOR	
4	Shahzad Raza	Section Officer Finance Department, Govt. of Sindh	
5	Ahmed Hussain	Dy. Director	
6			
PARTICIPATING FIRMS			
1	Muhammed Iqbal	Creative Marketing Services	
2	Syed Farhan Ali	Shirazi Trading Co.	
3			



**PROJECT MANAGEMENT UNIT, REFORMS WING & SPECIAL CELL
BOARD OF REVENUE, GOVERNMENT OF SINDH**

Office address: ST-4, Revenue House, Adjacent Dr. Ziauddin Hospital, Clifton, Karachi.
Ph: 021-99251367-8, Fax: 021-99251373, www.sindhlarimis.gos.pk

REQUEST FOR PROPOSAL

Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, invites tender under single-stage - one-envelope bidding process, under SPPR-2010 from all qualified companies for the following tender under the scheme LARMIS.

S. No.	Items	Qt
1.	"SUPPLY & INSTALLATION OF PROFESSIONAL DOCUMENT SCANNER ALONG WITH SUPPORT & MAINTENANCE SERVICES FOR THE SUPPLIES AT PROVINCIAL RECORD CELL OF BOARD OF REVENUE SINDH, HYDERABAD.	02

NOTE:- Detailed specifications are available in the Tender Documents, which can be purchased from the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi. The bidder must bid for all of the above items collectively. Bids for individual items will be rejected.

Instructions:-

- Interested eligible bidders may obtain further information on the bid and collect the bidding documents from the office of Project Director, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68, Fax: +92-21-35305586 from the date of advertisement during office hours, i.e. from 9:00 am to 5:00 pm on payment of document fee of Rs. 2,000/- (non-refundable) in the form of Pay Order / Demand Draft in favour of Project Director, PMU, Board of Revenue, Sindh before **December 17th, 2014** (during office hours). Further information / clarifications may also be obtained from the same office.
- The bidding document can also be downloaded from the website of SPPRA or the website of PMU, BOR, i.e. sindhlarimis.gos.pk in which case document fee may be submitted along with the bid. Only the bids submitted with the document fee will be considered as eligible for participation in the bidding process.
- Tender Bids in sealed envelope as per information are required. Proponents applying for bids should submit one single envelope containing the technical & financial proposal along with 2% bid security of the quoted amount of the total bid in the form of Pay Order / Demand Draft, which should be dropped / submitted at the office of the Project Director, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68, Fax: +92-21-35305586, on or before **Wednesday, December 17th, 2014 at 02:00 PM**. Further information / clarification may also be obtained from the same office.
- The proposals submitted against the subject RFP will be opened by the Procurement Committee on the same day, i.e. **Wednesday, December 17th, 2014 at 02:30 pm** in the Committee Room of the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68, Fax: +92-21-35305586, in presence of all the bidders or their representatives, who may choose to be present.
- All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.
- Only bids offered on the prescribed tender form issued by the office of the Project Director, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, shall be accepted. However, additional sheets may be attached, if necessary.
- Conditional tender / application will not be entertained.
- Project Management Unit, Board of Revenue, Sindh may cancel the bidding process at any time prior to the acceptance of bid or proposal, under Rule 25(1) of SPP Rules-2010.
- The procuring agency shall announce the results of bid evaluation in the form of a report, giving justification for acceptance of a bid or proposal, subject to the relevant provisions of SPPRA Rules-2010.
- This notice can also be seen in the website of SPPRA, i.e. www.pprasindh.gov.pk as well as in the website of PMU, i.e. www.sindhlarimis.gos.pk

Chose Life Not Drugs

CONSOLIDATED EVALUATION SHEET OF TECHNICAL PROPOSAL OF FIRMS FOR THE TENDER NAMEDLY "SUPPLY & INSTALLATION OF PROFESSIONAL DOCUMENT SCANNER INCLUDING SUPPORT & MAINTENANCE SERVICES FOR PROVINCIAL RECORD CELL OF BOARD OF REVENUE SINDH AT HYDERABAD" PUBLISHED IN LEADING NEWSPAPERS VIDE INF KRY NO. 3639/14 DATED: 29-11-2014 UNDER THE SCHEME LARMIS OF BOR SINDH

NAME OF FIRM

M/s. SHIRAZI TRADING

S.No.	Criteria	Compliant	Non-Compliant
1	05 Year in IT Business (Attach certificate of incorporation)	✓	
2	Authorization letter from principal/partner or authorized distributor	✓	
3	Average turnover of 50 million in IT Business during last 3 years (attach audited financial statements)	✓	
4	Completed at least 03 projects of IT (including supply, commissioning & installation of scanning devices alongwith support & maintenance services) in public sector OR Completed at least 06 projects of IT of similar nature in private sector. (attach successful completion certificate)	✓	
5	ISO 9001/27001 or equivalent certification (attach valid certificate)	✓	
6	Having certified Hardware Engineers (at least 02) on company payroll for at least last 01 year proposed for this project (attach certificates and payroll)	✓	
7	Compliance of proposed delivery schedule as per requirement (attach affidavit on stamp paper)	✓	
8	Having completed at least 02 Service Level Agreements (SLA) in public sector or 04 SLA in private sector (attach copy of satisfactory support service certificates)	✓	
9	Bid quoted for complete package	✓	


Assistant Director P/CM
 LARMIS PMU


Network Administrator
 LARMIS PMU


Assistant Director
 Coordination, LARMIS, PMU

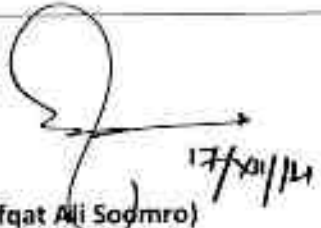

Deputy Director IT
 LARMIS, PMU

INDIVIDUAL EVALUATION OF TECHNICAL PROPOSAL OF FIRMS FOR THE TENDER NAMEDLY "SUPPLY & INSTALLATION OF PROFESSIONAL DC POWER SUPPLY UNIT, BARCODE SCANNER INCLUDING SUPPORT & MAINTENANCE SERVICES FOR PROVINCIAL RECORD CELL OF BOARD OF REVENUE SINDH AT HYDERABAD" PUBLISHED IN LEADING NEWSPAPERS VIDE INF KRY NO. 3639/14 DATED: 29-11-2014 UNDER THE SCHEME LARMIS OF BOR SINDH BY PROCUREMENT COMMITTEE

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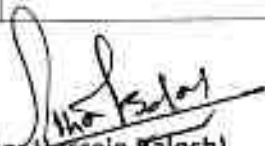

 (Shafqat Ali Soomro)
 Section Officer DEV-VI,
 Finance Deptt. Govt. of Sindh/Member

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(Rahim Bux Bugti)


Deputy Director (F&A) - PMU,
Reforms Wing & Special Cell,
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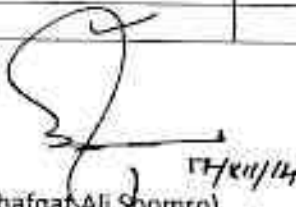
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 (Zulfiqar Ali Shah)
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 Board of Revenue, Sindh/
 Chairman Procurement Committee