




GOVERNMENT OF SINDH
FINANCE DEPARTMENT

BID EVALUATION REPORT

1. Name of Procuring Agency: Finance Department, Government of Sindh.
2. Tender Reference No: No. FD (CTC-I) 04(06) / 2015-2016.
3. Tender Name: Procurement of Papers for Printers & Photocopier Machines.
4. Method of Procurement: Single Stage Two Envelopes Procedure.
5. Tender Published & Hoisted: Daily English "Dawn" dated 21-05-16, Daily Urdu "Express" dated 20-05-16 & Daily Sindhi "Kawish" dated 23-05-16 Newspapers vide INF-KRY: No.2240/16 & SPPRA Website vide Sr No: 28839 dated 24-05-16
6. Total Bid documents Sold: (03) Three Nos.
7. Total Bids Received: (01) One No.
8. Technical Bid Opening date: 06th June, 2016 at 02:00 Pm.
9. No. of Bid technically qualified: (01) One Firm.
10. Bid(s) Rejected: NIL.
11. Financial Bid Opening date: 15th June, 2016 at 10:30 am.

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MUSARRAT MOKHTAR
Deputy Director (Development)
Industries & Commerce Department
Government of Sindh


(MUHAMMAD AYUB)
Section Officer (General)
Services, General Administration
& Coordination Department
Government of Sindh



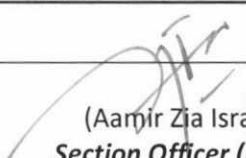



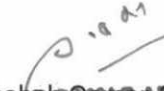

SHAHAB QAMAR ANSARI
AFS. (Dev.)

12. Bid Evaluation Report:

S No	Name of Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection
0	1	2	3	4	5
1.	M/s. N.M Impex (Pvt) Ltd	Rs. 2,887,920/-	Single qualified Bid	64%	Technically Qualified Firm

In the above case, only single Bidder has qualified in the Financial proposal who has fulfilled all the required Technical criteria as mentioned in the Standard Bidding Documents, Hence, to keep-up the matter in a transparent manner, Departmental Purchase committee unanimously determined to verified the market rates for the said items for confirmation of cost offered by M/s. N.M Impex (Pvt) Ltd through invited quotations from local market prior to the award of contract as follow-up the Rule-48 of SPPRA-2010 (Amended-2013) which stated that: ***“Even when only one bid is submitted, the bidding process may be considered valid, if the bid was advertised in accordance with rules, and prices are comparable to the prices or rates of the last awarded contract or the market price”.***

Accordingly, prices obtained from Three (03) firms reflected that the cost offered by M/s. N.M Impex (Pvt) Ltd has lowest in price, hence the Procurement Committee proposed that the contract for supply of 2000 Paper Reams of (Double-A) 80-Grams & 2000 Paper Reams of (Double-A) 70-Grams should be placed with **M/s. N.M Impex (Pvt) Ltd** with the total bid amount of **PKR. 2,887,920/- (Rupees: Two Million Eight Hundred Eighty Seven Thousand Nine Hundred & Twenty)** only inclusive of all taxes.

 (Aamir Zia Israni) Section Officer (B&A) Finance Department Government of Sindh (Member)		
 (Muhammad Ayub) Section Officer (General) Services, General, Administration Co-ordination Department (Member)	 (Shakeel Ahmed) Deputy Secretary (Admn/Sr) Finance Department Government of Sindh (Member)	 (Musarrat Mukhtiar) Deputy Director (Dev) Industries & Commerce Department Government of Sindh (Member)
 (Shahid Qamar Abbasi) Additional Finance Secretary (Development) Finance Department Government of Sindh (Chairman)		



NO.F.D (CTC-I) 04(06)/2015-2016
GOVERNMENT OF SINDH
FINANCE DEPARTMENT

Karachi dated the 06th June, 2016

**Subject: TECHNICAL MINUTES OF THE MEETING REGARDING THE
PROCUREMENT OF PRINTERS & PHOTOCOPIER MACHINES
PAPERS FOR FINANCE DEPARTMENT GOVERNMENT OF SINDH**

Meeting of the Departmental Procurement Committee constituted vide Finance Department's Notification No. FD (CTC-I) 04(06)/ 2015-2016 dated 18th May, 2016 was held on Monday, 06th June, 2016 at 02:00 P.m under the Chairmanship of Additional Finance Secretary (Dev), in order to undertake the Technical Appraisal of the Bids submitted against the Finance Department's Tender Notice published in three leading Newspapers i.e. Daily Urdu Express Dated 20-05-2016, Daily English The Dawn Dated 21-05-2016, Daily Sindhi Kawish Dated 23-05-2016 vide advertisement no. INF-KRY-2240/16 as well as hoisted on Finance Department & SPPRA official websites with the SPPRA Sr No. 28839, while the SPPRA I.D will be released after compliance of rule-50 i.e. furnishing of Original Bid Evaluation Report, Technical Evaluation Report, Financial Evaluation Report, Form of Contract and Letter of Award & Bill of Quantities to the SPPR Authority.

The following Members of Procurement Committee were present at the time of opening of Technical Bid:

- | | |
|--|-----------------|
| 1. Additional Finance Secretary (Dev)
Government of Sindh, Finance Department | Chairman |
| 2. Deputy Secretary (Admn/Sr),
Government of Sindh, Finance Department. | Member |
| 3. Section Officer (B&A),
Government of Sindh, Finance Department. | Member |
| 4. Section Officer (General),
Government of Sindh, Services, General, Administration
& Co-ordination Department. | Member |
| 5. Deputy Director (Dev),
Government of Sindh, Industries & Commerce
Department. | Member |


Committee members were informed that, in response to the Tender advertisement, the following Three (03) firms had purchased the bidding documents issued against a cash of Rs. 2000/- each (non-refundable Tender Fee), that are;


SHAKÉEL AHMED
Deputy Secretary (Admn/SR-1)
Finance Department
Government of Sindh


AAMIR ZIA ISRAN
Section Officer (B&A)
Finance Department
Government of Sindh


SHAHAB QAMAR ANSARI
AFS. (Dev.)

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(MUHAMMAD AYUB)
Section Officer (General)
Services, General Administration
& Co-ordination Department
Government of Sindh

- a. M/s. Hascombe Business Solutions (Pvt) Ltd.
- b. M/s. Hayat Computers.
- c. M/s. N.M Impex (Pvt) Ltd.

3. However, Only One (01) Firm M/s. N.M Impex (Pvt) Ltd has submitted the Bid by the deadline at 01:00 pm on 06th June, 2016.

4. Accordingly, the bid was opened at 02:00 P.m in the presence of the above mentioned Bidder's Authorized representative who also signed the Attendance Sheet. All the members of the procurement committee signed the each Sealed Envelope of the Technical Bid and also Technical Documents.

5. Finance Department had adopted Single Stage-Two Envelopes Procedure as prescribed in SPPRA Rules "Procedure of open Competitive Bidding" for selection of Firm.

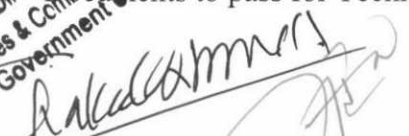
6. The Committee proceeded as per prescribed procedure of rule-46 sub rule (02) of SPPRA-2010 (Amended-2013), initially, only the envelope marked as "**Technical Proposal**" was opened in presence of Bidder and the envelope marked as "**Financial Proposal**" retained in the custody of Departmental Procurement Committee without being opened.

7. The Procurement Committee than examined the said Technical Bid without reference to the Price as per the Preliminary Elimination Criteria & Eligibility Criteria provided in the Bidding Documents, Arithmetical checks and verify the Documents submitted by the Bidder on the basis of parameters specified in Tender Bidding Documents.

8. Accordingly, Prior to the Technical Bid Evaluation, Procurement Committee has examined the Bid either bid is responsive or non-responsive on the basis of Preliminary Screening Criteria as mentioned in the Standard Bidding Documents and found that M/s. N.M Impex (Pvt) Ltd has responsive and qualified for further Technical Assessment as per the Evaluation Criteria as specified in Bidding Documents.

9. Consequently, *M/s. N.M Impex (Pvt) Ltd* has qualified technically by achieved 83% Marks out of 100% Marks on the basis of Preliminary Screening Criteria & Evaluation Criteria of the Bid attached with Annexure-I & II, since the minimum marks required as specified in Tender Bidding Documents to pass for Technical Proposal was 70% Marks out of 100% Marks.

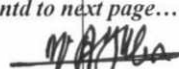

MUSARRAT MOHTAR
Deputy Director (Development)
Industries & Commerce Department
Government of Sindh


SHAKÉEL AHMED
Deputy Secretary (Admn/SR-I)
Finance Department
Government of Sindh


AAMIR ZIA ISRAN
Section Officer (B&A)
Finance Department
Government of Sindh

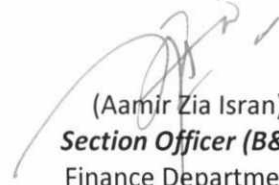

SHAHAB QAMAR ANSARI
AFS. (Dev.)


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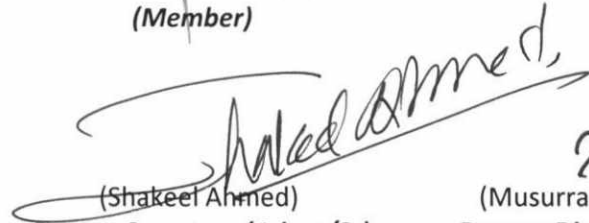

(MUHAMMAD AYUB)
Section Officer (General)
Services, General Administration
& Coordination Department
Government of Sindh

10. Hence, Departmental Procurement Committee proposed to un-wrap the Sealed Financial Proposal of *M/s. N.M Impex (Pvt) Ltd.*

11. The meeting ended with the vote of thanks to and from the chair.


(Aamir Zia Isran)
Section Officer (B&A)
Finance Department
Government of Sindh
(Member)


(Muhammad Ayub)
Section Officer (General)
SGA&C Department
Government of Sindh
(Member)


(Shakeel Ahmed)
Deputy Secretary (Admn/Sr)
Finance Department
Government of Sindh
(Member)



(Musurrat Mukhtiar)
Deputy Director (Dev)
Industries & Commerce Deptt:
Government of Sindh
(Member)


(Shahab Qamar Ansari)
Additional Finance Secretary (Dev)
Finance Department
Government of Sindh
(Chairman)

ANNEXURE-I:

PRELIMINARY REQUIREMENTS

Section	Description	Name of Bidder	
1.	Are Both Envelopes Sealed? (Technical & Financial)	M/s. N.M IMPEX (PVT) LTD	
2.	Are Envelopes properly typed as prescribed in clause 13.6 & 13.8 of Bidding Documents?	YES	YES
3.	Is Tender Covering Letter typed properly on Bidder Letter Head with Authorized Signatures & Official Seal as prescribed at Annexure-A , in Bidding Documents?	YES	YES
4.	Is Technical Proposal Format at Annexure-C in Bidding Documents typed properly on Bidder Letter Head with Authorized Signatures & Official Seal?	YES	YES
5.	Is Undertaking Format at Annexure-E in Bidding Documents typed properly on Bidder Letter Head with Authorized Signatures & Official Seal?	YES	YES
6.	Is Affidavit Format at Annexure-H in Bidding Documents is properly typed on stamp paper valuing of Rs. 100/-with proper required discipline?	YES	YES
7.	Is Bid Requirement Form at Annexure-I in Bidding Documents properly Filled with Authorized Signatures & Seal?	YES	YES
8.	Is Valid General Sales Tax Certificate Color copy provided by the Bidder?	YES	YES
9.	Is Valid National Tax Number Certificate Color Copy provided by the Bidder?	YES	YES
10.	Is PCSIR valid Certificate enclosed with the Technical Bids?	YES	YES


Section Officer (General)
 SGA & C Department

(MUHAMMAD AYUB)
 Section Officer (General)
 Services, General Administration
 & Coordination Department
 Government of Sindh


AAMIR ZIA ISRAN
 Section Officer (B&A)
 Finance Department
 Government of Sindh


SHAKEEL AHMED
 Deputy Finance Secretary
 Finance Department
 Government of Sindh

Additional Finance Secretary (Dev)
 Finance Department


SHAHAB UDDIN ANSARI
 A.F.S. (Dev)


MUSARRAT MOKHTAR
 Deputy Director (Development)
 Industries & Commerce Department
 Government of Sindh

ANNEXURE-II:

EVALUATION CRITERIA OF THE BIDS REGARDING THE PROCUREMENT OF PAPERS

Section	Requirements	Sub-Marks	Total Marks	M/s. N.M Impex (Pvt) Ltd	Points Obtained
MARKET PRESENCE:					
1.	a.) Submit the Firm Name, its status, address, telephone number (s), Fax number (s), e-mail address. (Details Required).	01-Mark	(02-Marks)	Provided	(02 Marks)
	b.) Valid Copy of N.I.C of Firm's Authorized Representative. (Color copy of NIC shall be submitted).	01-Mark		Provided	
	Submit the Valid Copies of Incorporation <u>or</u> Registration <u>or</u> Chamber of commerce Certificates. (Color copy shall be submitted).	-	(01-Marks)	Provided	(01 Mark)
	a.) Submit the Valid Complete Documentary Evidence / Acknowledgement of Income Tax Return to FBR for the Last 04-Years.	05-Marks		Provided	
	b.) Submit the Valid Complete Documentary Evidence / Acknowledgement of General Sales Tax Return to FBR for the Last 04-Years.	05-Marks	(10-Marks)	Provided	(10 Marks)
	Submit the Valid Copy of Firm's National Tax Number (NTN) Certificate. (Color copy shall be submitted).	-	Mandatory	Provided	Mandatory
	Submit the Valid Copy of Firm's Sales Tax Number (GST) Certificate. (Color copy shall be submitted).	-	Mandatory	Provided	Mandatory
	The Brand submitted the firm shall have a comprehensive Presence in Karachi with details of Offices & Valid complete Contact details are required with documentary Evidence.	-	(02-Marks)	Provided	(02 Marks)
	Gross Total:		15-Marks	Total Marks:	15-Marks

AMIR ZIA ISRAAN
 Section Officer (B&A)
 Finance Department
 Government of Sindh

SHAKEEL AHMED
 Deputy Secretary (Admn/SR-I)
 Finance Department
 Government of Sindh

MUBARRAT KHAN
 Deputy Director (Development)
 Industries & Commerce Department
 Government of Sindh

(MUHAMMAD AYUB)
 Section Officer (General)
 Services, General Administration
 & Coordination Department
 Government of Sindh

SHAHAB UDDIN KHAN
 A.C. (Dev.)

FINANCIAL CAPABILITIES:

Submit the Valid Current Financial Soundness Certificate from the concerned Bank. (In Original).	-	(03-Marks)	Provided	(03 Marks)
Submit the Bank Statement for atleast last 60-months (05-Years) for the purpose of verification of Firm's Financial Capabilities. Each year Bank statement's closing balance shall more than or equal to the 3.00 (M) in Pakistani Rupees.	01-Mark for Each Year	(05-Marks)	Provided	(05 Marks)
Submit the Last 48-months (04-Years) Annual Turn-over, not less than the Bid Cost in a Year (Valid complete Audit Report or any other valid Documentary Evidence shall be submitted. (Photocopies of Audit Reports shall be attested with concerned Chartered firms).	01-Mark for Each Year	(04-Marks)	Provided	(04 Marks)
Gross Total:		12-Marks	Total Marks:	12-Marks

KEY PROFESSIONALS:

The Bidder shall submit the C.V's of Key Professionals including Senior Executives, Managers, Supervisors and other staff along with their Photographic C.V's in relating to the same field.

Senior Executives	Minimum 03-photographic CV's Required	01-Mark for Each CV	(03-Marks)	Provided three CVs	(03-Marks)
Managers	Minimum 06-photographic CV's Required	01-Mark Each for 02-CVs	(03-Marks)	Provided Six CVs	(03-Marks)
Supervisors	Minimum 06-photographic CV's Required	01-Mark Each for 02-CVs	(03-Marks)	Provided Six CVs	(03-Marks)
Junior Staff / labor	Minimum 06-photographic CV's Required	01-Mark Each for 02-CVs	(03-Marks)	Provided Six CVs	(03-Marks)
Gross Total:		12-Marks	Total Marks:	12-Marks	12-Marks

AMIR ZIA ISHAN
Section Officer (B&A)
Finance Department
Government of Sindh

SHAKEELAHMED
Deputy Secretary (Admn/SR-I)
Finance Department
Government of Sindh

MUSARRAT MORIS
Deputy Director (Development)
Finance & Commerce Department
Government of Sindh

MUHAMMAD AYUB
Section Officer (General)
Services, General Administration
& Coordination Department
Government of Sindh

SUBMITTED TO
AF- (Dev.)

WORKING EXPERIENCE:

Only Firms having minimum 05-Years supplies experience in Paper industry may apply. Valid Documentary evidence shall be submitted in shape of copies of Purchase orders/work orders/agreements. (Minimum 10-proofs required for the last 05-Years Work Experience in relating to the concerned field, 02-Proofs each in a year shall be submitted).	01-Mark Each for 02-Proofs	(05-Marks)	Provided 10 Proofs	(05-Marks)
4.*				
a.) Bidder shall submit the Catalogue evidence of their Office Premises/ware house.	02-Marks	(02-Marks)	Not Provided	Nil
b.) Submitted the product catalogue offered by the Firm/Bidder in Bid.	01-Mark	(01-Marks)	Provided	(01-Mark)
Submitted List of similar nature Projects In-Hand currently <u>or</u> has been completed during the last 06-months between November-2015 to April-2016. (Atleast 02-Proofs required in shape of Copies of Purchase orders/work orders/agreements).	01-Mark for Each Proof	(02-Marks)	Not Provided	Nil
Gross Total:		12-Marks	Total Marks:	06-Marks

CERTIFICATIONS:

Submit the Valid PCSIR (Pakistan Council of Scientific and Industrial Research) Certificate regarding the Papers Quality Specifications which will quote by the Firm in its Technical Proposal.	-	(10-Marks)	Provided	(10-Marks)
The Brand shall have provided Valid Quality Management system under the standard of ISO: 9001:2008 Certificate in color copy. (Expired Certificate will not be considered).	-	(10-Marks)	Provided	(10-Marks)
The Brand shall have provided valid Occupational Health & Safety Management system under the standard of OHSAS: 18001:2007 Certificate in color copy. (Expired Certificate will not be considered).	-	(10-Marks)	Provided	(10-Marks)

AAMIR ZIA ISRAH
Section Officer (B&A)
Finance Department
Government of Sindh

M. S. Khan

SHAKEEL AHMED
Deputy Secretary (Admin/SR-1)
Finance Department
Government of Sindh

MUSARRAT MOKHTAR
Deputy Director (Development)
Services & Commerce Department
Government of Sindh

(MUHAMMAD AYUB)
Section Officer (General)
Services, General Administration
& Coordination Department
Government of Sindh

SHAHAB QAMAR ANSARI
A.F.S. (S.V.)

Required to submit the 10-Valid Customer Satisfaction/ Feedback Certificates in color copies from the Clients/ Customers with Client Proper Signatures & Official Seal on it.

-	(10-Marks)	Nil	Nil
Gross Total:	45-Marks	Total Marks:	30-Marks

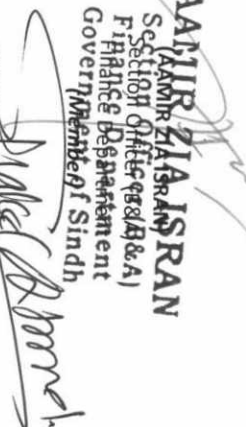
QUALITY ASSURANCE & WARRANTY:


Certificate required from the Bidder on Official Letter Head with Authorized Signatures & Seal, that subject to usage of their Paper product the Printers and Photocopiers gets Faulty, the necessary repair and Faulty components replacement would be the Bidder's responsibility.


-	(08-Marks)	Provided	(08 Marks)
Gross Total:	04-Marks	Total Marks:	08-Marks


GRAND TOTAL:	100-MARKS	TOTAL MARKS OBTAINED:	83-MARKS
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 (Muhammad Ayub)
 Section Officer (General)
 SGA & C Department
 (Member)


 AAMIR ZIA ISRAN
 Section Officer (G&A)
 Finance Department
 Government of Sindh
 (Member)


 (Musurrat Mukhtiar)
 Deputy Director (Dev)
 Industries & Commerce Department
 (Member)


 (SHAKEEL AHMED)
 Deputy Finance Secretary (Admn/Sr)
 Finance Department
 (Member)


 (SHAHAB QAMAR ANSARI)
 Additional Finance Secretary (Dev)
 Finance Department
 (Chairman)



NO.F.D (CTC-I) 04(06)/2015-2016
GOVERNMENT OF SINDH
FINANCE DEPARTMENT

Karachi dated the 14th June, 2016

Subject: **MINUTES OF THE MEETING FOR OPENING OF FINANCIAL PROPOSAL REGARDING THE PROCUREMENT OF PAPERS FOR PRINTERS & PHOTOCOPIER MACHINES FOR GOVERNMENT OF SINDH FINANCE DEPARTMENT.**


Meeting of the Departmental Procurement Committee was held on Wednesday, 15th June, 2016 at 10:30 am under the chairmanship of Additional Finance Secretary (Development) at 05th Floor in order to undertake the Financial Appraisal of M/s. N.M IMPEX (PVT) LTD who had qualified in Technical Proposal, against the Finance Department's Tender Notice regarding the Procurement of subject items for Government of Sindh, Finance Department.

The following Members of Procurement Committee were present at the time of opening of Financial Bid:

- | | |
|--|-----------------|
| 1. Additional Finance Secretary (Development)
Government of Sindh, Finance Department. | Chairman |
| 2. Deputy Secretary (Admn/Sr),
Government of Sindh, Finance Department. | Member |
| 3. Section Officer (B&A),
Government of Sindh, Finance Department. | Member |
| 4. Section Officer (General),
Services, General, Administration & Co-ordination Department,
Government of Sindh. | Member |
| 5. Deputy Director (Development),
Government of Sindh, Industries & Commerce
Department. | Member |

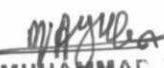
2. The Bid was opened at 10:30 am in presence of the above mentioned firm's participant and the rates quoted by the Bidder was read aloud and encircled by the Chairman of the Procurement Committee. All the members of the Procurement Committee signed each & every page of Financial Proposal. The Bid does not contain any over-writing or cutting. Following is the comparative statement of the Bid announced.


SHAKEEL AHMED
Deputy Secretary (Admn/SR-I)
Finance Department
Government of Sindh


SHAHID QAMAR ANSARI
AFS (Dev)


MUSARRAT MOKHTAR
Deputy Director (Development)
Industries & Commerce Department
Government of Sindh



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(MUHAMMAD YUB)
Section Officer (General)
Services, General Administration
& Coordination Department
Government of Sindh

M/S. N.M IMPEX (PVT) LTD

PRINTER PAPERS A-4 SIZE WHITE TOP QUALITY (80-GRAM) APPROXIMATELY 500 PAPERS PER REAM

Sr. No	Product Specification	Values Required	Quantity	Unit Cost of per Ream Offer by the Bidder	Per Unit Ream Tax Amount	Total Cost of Per Ream	Cost of Total Reams
	A	B	C	D	E	(D) x (E) = F	(F) x (C) = G
1.	Size (mm x mm)	A4 (210 x 297)	2,000 Reams	717.94/-	122.04/-	839.98/-	1,679,960/-
	Basic Weight (g/m2)	80 g/m2					
	Thickness	107 um					
	Whiteness	165 CIE					
	D65-Brightness	111 %					
	Opacity	> 95 %					
	Moisture content	04%					

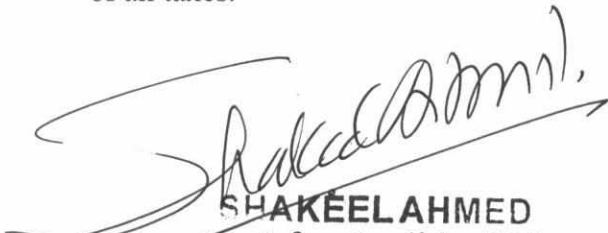
PHOTOCOPIER MACHINE PAPERS A-4 SIZE WHITE TOP QUALITY (70-GRAM) APPROXIMATELY 500 PAPERS PER REAM

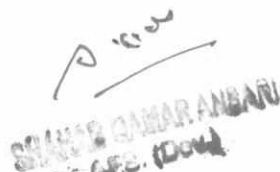
Sr. No	Product Specification	Values Required	Quantity	Unit Cost of per Ream Offer by the Bidder	Per Unit Ream Tax Amount	Total Cost of Per Ream	Cost of Total Reams
	A	B	C	D	E	(D) x (E) = F	(F) x (C) = G
2.	Size (mm x mm)	A4 (210 x 297)	2,000 Reams	516.23/-	87.75/-	603.98/-	1,207,960/-
	Basic Weight (g/m2)	70 g/m2					
	Thickness	100 um					
	Whiteness	165 CIE					
	D65-Brightness	111 %					
	Opacity	> 93 %					
	Moisture content	04%					

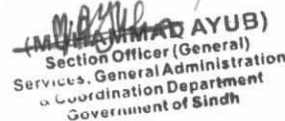
3. In the above case, only single Bidder has qualified in the Financial proposal who has fulfilled all the required Technical criteria as mentioned in the Standard Bidding Documents, Hence, to keep-up the matter in a transparent manner, Departmental Purchase committee unanimously determined to verified the market rates for the said items for confirmation of cost offered by M/s. N.M Impex (Pvt) Ltd through invited quotations from local market prior to the award of contract as follow-up the Rule-48 of SPPRA-2010 (Amended-2013) which stated that: ***“Even when only one bid is submitted, the bidding process may be considered valid, if the bid was advertised in accordance with rules, and prices are comparable to the prices or rates of the last awarded contract or the market price”.***

4. Accordingly, prices obtained from Three (03) firms reflected that the cost offered by M/s. N.M Impex (Pvt) Ltd has lowest in price. **(Price Comparison along with Three (03) quotations are attached with minutes at Annexure-A).** Furthermore, the rates quoted by the firm M/s. N.M Impex (Pvt) Ltd is only more than 4.5% higher as compare to the prices or rates of the last awarded contract.

5. Accordingly, the Procurement Committee proposed that the contract for supply of 2000 Paper Reams of (Double-A) 80-Grams & 2000 Paper Reams of (Double-A) 70-Grams should be placed with **M/s. N.M Impex (Pvt) Ltd** with the total bid amount of **PKR. 2,887,920/- (Rupees: Two Million Eight Hundred Eighty Seven Thousand Nine Hundred & Twenty)** only inclusive of all taxes.


SHAKEEL AHMED
 Deputy Secretary (Admn/SR-I)
 Finance Department
 Government of Sindh


 AMIR ZIA ISRAN
 Finance Department

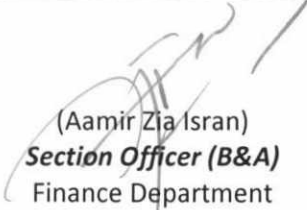





 MUHAMMAD AYUB
 Section Officer (General)
 Services, General Administration
 & Coordination Department
 Government of Sindh


 SECTION OFFICER (B&A)
 AMIR ZIA ISRAN
 Finance Department
 GOVERNMENT OF SINDH

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MUSARRAT MOKHTAR
 Deputy Director (Development)
 Industries & Commerce Department
 Government of Sindh

6. The meeting ended with the vote of thanks to and from the chair.

 (Aamir Zia Isran) Section Officer (B&A) Finance Department Government of Sindh (Member)		
 (Muhammad Ayub) Section Officer (General) Services, General, Administration Co-ordination Department (Member)	 (Shakeel Ahmed) Deputy Secretary (Admn/Sr) Finance Department Government of Sindh (Member)	 (Musarrat Mukhtiar) Deputy Director (Dev) Industries & Commerce Department Government of Sindh (Member)
 (Shahab Qamar Ansari) Additional Finance Secretary (Development) Finance Department Government of Sindh (Chairman)		

MARKET RATES VI
REGARDING THE PR

SR. NO	DESCRIPTION	QUAI
1.	80-Grams Double-A Paper Ream (A-4 Size)	01-R
2.	70-Grams Double-A Paper Ream (A-4 Size)	01-R


(Muhammad Ayt
Section Officer (Gen
Services, General, Admi
Co-ordination Depar

(Member)



Sada Enterprise

Deals in Local & Imported Offset Papers & Board

Computer Accessories, Stationery & General Order Supplier

Ref: _____

Date: 16/06/2015

To,
The Section Officer (B & A),
Finance Department,
Govt. of Sindh,
Room no. 171, Care Taker cell-1,
Ground floor, Building no. 06,
Sindh Secretariat, A.K. Lodhi block,
Kamal Atta Turk Road, Karachi.

Subject: Quotation Against Inquiry no. FD(CTC-1)04(06)/2015-2016

S.NO.	DESCRIPTION OF STORES	QUANTITY	UNIT RATE	17% GST	TOTAL
01-	Printer Paper Imported Size: A-4(210mmx297mm) 80gsm Brand: Aa Packing: 500 sheets/Ream Made in Thailand Original Mill Packed	2,000 Reams of 500 sheets	Rs: 718 Per Ream of 500 sheets	122.06 Per Ream of 500 sheets	Rs: 840.06 Per Ream of 500 sheets
02-	Photocopier Paper Imported Size: A-4 (210mmx297mm) 80gsm Brand: Aa Packing: 500 sheets/Ream Made In Thailand Original Mill Packed	2,000 Reams of 500 sheets	Rs:517.00 Per Ream of 500 sheets	87.89 Per Ream of 500 sheets	Rs:604.98 Per Ream of 500 sheets.

NOTE: All the above quoted Rates are valid upto 30 days of quotation date.

Sir/Madam

We quoted our best rates to your Institution and hope it will fulfill your institutional requirements,

We submit our quotation with signed samples.

For any query, please contact under signature.

Thanking you

SHAKEEL AHMED

Deputy Secretary, Finance Department
Government of Sindh



MUSARRAT MOKHTAR
Deputy Director (Development)
Industries & Commerce Department
Government of Sindh

A.G PAPER MART

Room no :211 Twin Star Plaza
i.I Chundigar Road
Karachi

QUOTATION

Date: 16.06.2016

Inquiry No:FD(CTC-1)04(06) 2015-2016

Supplier's Name & Address	A.G PAPER MART Room no: 211 Twin Star Plaza i.I Chundigar Road Karachi.	Buyer's Name & Address	<u>Section Officer (B&A)</u> Finance Department Govt Of Sindh.
Telephone No.		Telephone No.	
GST NO.		GST NO.	
NTN NO.		NTN NO.	

Quantity	Description of Goods	Unit	Price	Quantity	Amount Excluding Sales Tax	Amount of Sales Tax @ 17%	Value Including Sales Tax
01	Printer Paper (Imported) Size A-4 AA 80 gsm		719.00	2,000	1,438,000	244,460	1,682,460.00
02	Photostate Paper (Imported) Size A-4 AA 70 gsm		519.00	2,000	1,038,000	176,460	1,214,460.00
Total Amount				4,000	2,476,000	420,920	2,896,920.00

AMOUNT IN WORDS: (Rupees : two lac eighty nine thousand eight hundred and forty six Only)

FOR A.G PAPER MART

[Handwritten signature]

[Handwritten signature: Shakéel Ahmed]

SHAKÉELAHMED
Deputy Secretary (Admn/SR-I)
Finance Department
Government of Sindh



[Handwritten signature]
SHAHAN QAMAR ANSARI
AFS. (Dev.)

[Handwritten signature]
(MUHAMMAD AYUB)
Section Officer (General)
Services, General Administration
& Coordination Department
Government of Sindh

[Handwritten signature]
MUSARRAT MOON
Deputy Director (Development)
Industries & Commerce Department
Government of Sindh

ZAINAB TRADER

Deals in Paper & Board

Address: Shop NO:34 Al-Hamrah Market
Hassan Ali Afandi Road, Karachi
Ph#
Fax:

DATE: 17-06-2016

Bill To: M/S: Finance Department (Section Officer (B&A))

Address: Room no. 171 Care Taker cell-1
Ground Floor, Building no. 06
Sindh Secretariat, A.K. Lodhi block, Kamal Atta Turk Road, Karachi

CH.NO #	Reference	Ship Via	Terms	Due Date	
	FD(CTC-1)04(06)/2015-2016		Cash		
Product ID	Description	Quantity	Unit Price	Line Total	
01-	Printer Paper (Imported) Size A-4 80 gsm Double A Brand	2,000	850.00	1,700,000.00	
02-	Photocopier Paer (Imported) Size A-4 70 gsm Double A Brand	2,000.00	610.00	1,220,000.00	
NOTE: QUOTED RATE INCLUSIVE OF GST					
			SUBTOTAL	2,920,000.00	
Signature & Stamp:		Freight Charges			
		TOTAL			2,920,000.00



Shakheel Ahmed

SHAKEELAHMED
Deputy Secretary (Admn/SR-I)
Finance Department
Government of Sindh



Shahab Qamar Ansari

SHAHAB QAMAR ANSARI
AEB. (Dm)

Muhammad Ayub

(MUHAMMAD AYUB)
Section Officer (General)
Services, General Administration
& Coordination Department
Government of Sindh

Musarrat Mokhtar

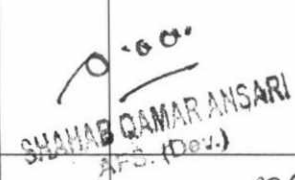
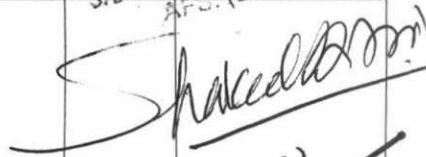
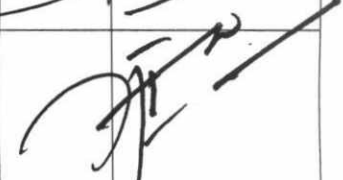
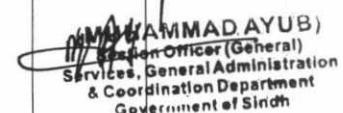
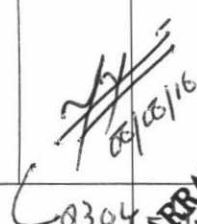
MUSARRAT MOKHTAR
Deputy Director (Development)
Industries & Commerce Department
Government of Sindh

DEPARTMENTAL PROCUREMENT COMMITTEE ATTENDANCE SHEET

Date: 06th June, 2016
Monday

Time: 02:00 Pm

OPENING OF TECHNICAL PROPOSAL REGARDING THE PROCUREMENT OF 70-GRAMS & 80-GRAMS PAPERS FOR PRINTERS & PHOTOCOPIER'S MACHINES

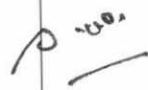

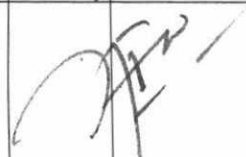


Sr.#	Designation	Signatures
1.	Mr. Shahab Qamar Ansari Additional Finance Secretary (Development) Finance Department, Government of Sindh. <i>(Chairman)</i>	 SHAHAB QAMAR ANSARI A.F.S. (Dev.)
2.	Shakeel Ahmed Deputy Secretary (Admn/Sr) Finance Department, Government of Sindh. <i>(Member)</i>	
3.	Mr. Aamir Zia Isran Section Officer (B&A) Finance Department, Government of Sindh. <i>(Member)</i>	
4.	Mr. Muhammad Ayub Section Officer (General) Services, General, Administration & Co-ordination Department Government of Sindh. <i>(Member)</i>	 MUHAMMAD AYUB Section Officer (General) Services, General Administration & Coordination Department Government of Sindh
5.	Musurrat Mukhtiar Deputy Director (Development) Industries Department Government of Sindh. <i>(Member)</i>	 C-0304 MUSARRAT MOKHTIAR Deputy Director (Development) Industries & Commerce Department Government of Sindh

DEPARTMENTAL PROCUREMENT COMMITTEE ATTENDANCE SHEET

Date: 14th June, 2016
Wednesday

Time: 10:30 am

OPENING OF FINANCIAL PROPOSAL REGARDING THE PROCUREMENT OF 70-GRAMS & 80-GRAMS PAPERS FOR PRINTERS & PHOTOCOPIER'S MACHINES

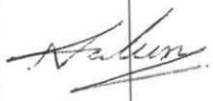
Sr.#	Designation	Signatures
1.	Mr. Shahab Qamar Ansari Additional Finance Secretary (Development) Finance Department, Government of Sindh. <i>(Chairman)</i>	
2.	Shakeel Ahmed Deputy Secretary (Admn/Sr) Finance Department, Government of Sindh. <i>(Member)</i>	
3.	Mr. Aamir Zia Isran Section Officer (B&A) Finance Department, Government of Sindh. <i>(Member)</i>	
4.	Mr. Muhammad Ayub Section Officer (General) Services, General, Administration & Co-ordination Department Government of Sindh. <i>(Member)</i>	 (MUHAMMAD AYUB) Section Officer (General) Services, General Administration & Coordination Department Government of Sindh
5.	Musurrat Mukhtiar Deputy Director (Development) Industries Department Government of Sindh. <i>(Member)</i>	

BIDDERS ATTENDANCE SHEET

Date: 06th June, 2016
Monday

Time: 02:00 pm

OPENING OF TECHNICAL PROPOSAL REGARDING THE PROCUREMENT OF 70-GRAMS & 80-GRAMS PAPERS FOR PRINTERS & PHOTOCOPIER'S MACHINES


Sr.#	Name of Firm	Focal Person	Contact No.	Signatures
1.	N. M. Amal Patis M. Nadeem	M. Nadeem	0343 217358 0300-2031000	
2.				
3.				
4.				
5.				
6.				

BIDDERS ATTENDANCE SHEET

Date: 14th June, 2016
Wednesday

Time: 10:30 am

OPENING OF FINANCIAL PROPOSAL REGARDING THE PROCUREMENT OF 70-GRAMS & 80-GRAMS PAPERS FOR PRINTERS & PHOTOCOPIER'S MACHINES

Sr.#	Name of Firm	Focal Person	Contact No.	Signatures
1.	N.M. Imprex Pvt. Ltd	M. Nadeem	0343-273858	
2.				
3.				
4.				
5.				
6.				



GOVERNMENT OF SINDH
FINANCE DEPARTMENT

Karachi, dated the 29th June, 2016

To

The General Manager,
M/s. N.M Impex (Pvt) Ltd,
Suit No. 1007, 10th Floor, Business Plaza, Mumtaz Hassan Road,
Karachi-Pakistan.
Phone No: 021-32414196.

SUBJECT: NOTIFICATION OF AWARD CONTRACT NO. CTC-I / 04 (06) / 2015-2016.

Dear Mr. Nadeem,

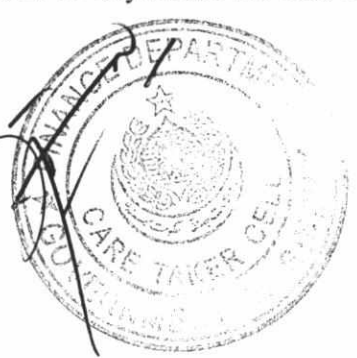
This is to notify you that your Bid submitted by your Firm on Monday, 06th June, 2016 for execution of supply of 2,000 Paper Reams of Double-A (80-Grams) & 2,000 Paper Reams of Double-A (70-Grams) for the Office of Finance Department, Government of Sindh with the Total Bid amount of Rs. 2,887,920/- in Pakistani Rupees, is hereby accepted by Finance Department Government of Sindh, being the Single participated Bid. We have finalized the Draft Agreement as enclosed herewith for the stated work and ready for signatures from your end.

2. THIS LETTER OF ACCEPTANCE IS SUBJECT TO FOLLOWING CONDITIONS:

- i) You are allowed to provide above stated supply of Papers for the maximum amount of **PKR 2,887,920/- (Rupees: Two Million Eight Hundred Eighty Seven Thousand Nine Hundred & Twenty only)** which included Withholding Tax, Sales Tax, Delivery Charges and any other cost incurred during delivery of Stores.
- ii) These supply shall be performed strictly in accordance with the condition as set out in Tender Bidding Documents as well as in Contract Agreement and as per the instructions of the Finance Department, Government of Sindh.
- iii) The Charges of supply of Stores are not subject to change and are firm and final for the contract either Federal or Provincial Government of the State would impose any Taxes or Duties or any other Levies which directly affect the cost of the supply, the rate will be not enhanced in any circumstances.
The Term of this Contract Agreement for the period of Thirty (30) days with effect from 01st July-2016 (The Effective date) and shall continue to remain valid for 01-Month (The Term) i.e. 30th July-2016.
- v) The payment regarding the Supply of stores will be released through cross cheque from Accountant General Sindh within 15-days from the date of invoice submission.

Very sorry
AAMIR ZIA ISRAHIL
Section Officer (B&A)
Finance Department
Government of Sindh

Received Original L.O-I along with Draft Agreement, Integrity Pact & Performance Security format. AC
29/6/16.

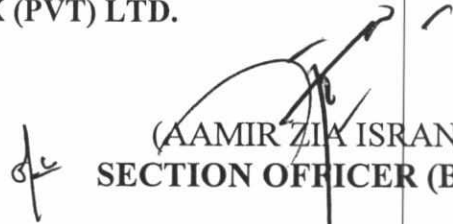


Contd P/2.

3. If foregoing is satisfactory, please acknowledge receipt of this letter to enable us to proceed and get the attached Draft Contract Agreement and executed on the Stamp Paper valuing Rs. 100.00 and pay stamp duty of the Contract Agreement as per Government prescribed rules and return it within 02-Calendar days of receipt of this letter. You are required to submit the Integrity pact on Stamp Paper valuing Rs. 100.00, while submitting the Signed Contract Agreement as the **Integrity Form** enclosed herewith.


4. You are further advised to furnished the 10% Performance Security of the Total Contract value within Fourteen (14) calendar days in accordance with the condition of contract, have a validity for Six (06) Months Period, starting from the date of submitting Performance Security, using for that purpose **Performance Security Form** is enclosed herewith for necessary action at your end.

5. We look forward to proceeding together to signing of the agreement and are confident to avail best quality of Products from **M/S. N.M IMPEX (PVT) LTD.**


(AAMIR ZIA ISRAN)
SECTION OFFICER (B&A)

NO.F.D (CTC-I)/04(06)/2015-2016

Karachi, Dated the 29th June, 2016


AAMIR ZIA ISRAN
Section Officer (B&A)
Finance Department
Government of Sindh

A copy is forwarded for information to:

1. Engineer (Enf-II), Sindh Public Procurement Regulatory Authority, Government of Sindh, Karachi.
2. R.O to Secretary Finance, Finance Department, Government of Sindh, Karachi.
3. All Members of Procurement Committee.
4. Office Copy.

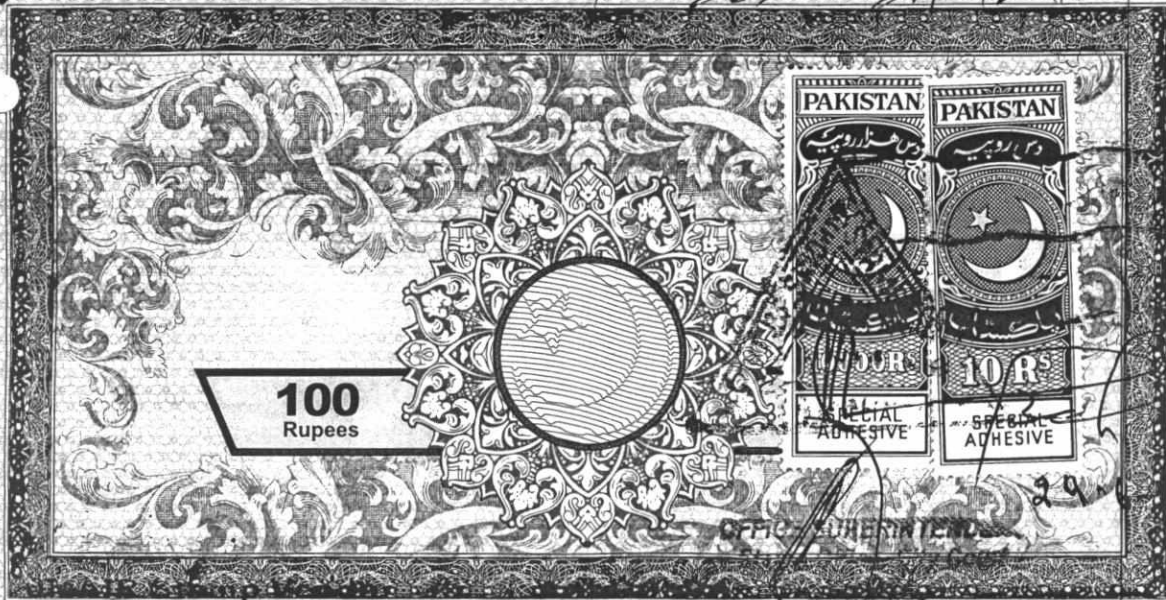

SECTION OFFICER (B&A)

Address: Room No. 171, Care Taker Cell-I, Ground Floor Finance Department, Government of Sindh, Building No. 06, Sindh Secretariat A.K Lodhi Block, Kamal Attaturk Road, Karachi.

Resived Lot
along with Draft
Agreement, Integrity
Pact & Performance
Security form.


29/6/16

10,010/ 203 29/6/2016



L. No: 10
Shop No: 29, Ruby Center
Boultan Market, Karachi.

02 JUN 2016

24 JUN 2016

(RUPEES ONE HUNDRED ONLY)

ISSUED WITH ADDRESS MR. _____ DATE _____
THROUGH WITH ADDRESS MR. _____
PURPOSE _____
VALUE RS. _____ ATTACHED _____
STAMP VENDOR SIGNATURE _____
Do Not Use Divorced & Will Purpose

MUHAMMAD NAEEM (Advocate)
Leger No: 326 H.C. Karachi

This Agreement is made at Karachi on date 29th June, 2016

BETWEEN

FINANCE DEPARTMENT, GOVERNMENT OF SINDH, having its office at Building No. 06 A.K Lodhi Block, Sindh Secretariat, Kamal-Atta-Turk Road, Karachi hereinafter referred to as "Procuring Agency", which term and expression shall, (wherever the context so admits, mean and include its successors in interest and permitted assigns).

AND

M/S. N.M IMPEX (PVT) LTD, a company with its registered office at Suite No. 1007, 10th Floor, Business Plaza, Mumtaz Hassan Road, Karachi-2, Pakistan hereinafter referred to as "Contractor", which term and expression shall, (wherever the context so admits, mean and include its successors in interest).

The Procuring Agency and Contractor shall hereinafter be collectively referred to as "Parties" and each individually as a "Party".

RECITALS

WHEREAS

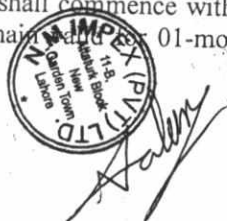
The Procuring Agency is desirous that certain goods, viz supply of Papers for Printers & Photocopier Machines of Finance Department, Government of Sindh should be executed by the contractor and has accepted a bid by the contractor for the execution and completion of such goods within a Period of One (01) Month, which remedying of any defects therein.

THEREFORE, PARTIES TO THIS AGREEMENT HEREBY COVENANT AND AGREE AS UNDER:

In this Agreement words & expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.

1. TERM:

The Term of this Contract Agreement shall commence with effect from 01st July, 2016 (the Effective Date) and shall continue to remain for a period of 01-month i.e. 30th July-2016 (The "Term").



Thereafter, the Procuring Agency may agree in writing to renew the Contract Agreement for any such further period and upon such terms & conditions as may be mutually agreed upon by the parties.

2. **Change in Scope of Work:**

i. The Procuring Agency changes to a **Scope of Work** before the supply of goods commence and /or during goods provided and each party has signed a Contract Change Note in Procuring Agency standard format identifying and agreeing the changes to be made. Until such time as the Contract Change Note is signed by both parties the contractor will continue to supply the goods described in the Scope of work.

ii. In the event of a conflict between these Standard Terms & Conditions and the Scope of Work the later shall prevail.

3. **CONSIDERATION:**

i. The Consideration of the supply of goods hereinafter referred to as "Papers for Printers & Photocopier Machines" as also stated in scope of work shall be **PKR. 2,887,920/- (Pakistani Rupees: Two Million Eight Hundred Eighty Seven Thousand Nine Hundred & Twenty)** only which includes Withholding Tax, General Sales Tax and any other charges regarding the delivery of goods.

ii. In consideration of the payments to be made by Procuring Agency to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Procuring Agency to execute and complete the supply of goods and remedies defects therein in conformity and in all respects within the provisions of the Contract.

iii. The Finance Department, Government of Sindh hereinafter referred to as "Procuring Agency" hereby covenants to pay the contractor, in consideration of the execution and completion of the task as per provisions of the Contract, the Contract Price or such other sum as may become payable of the Contract, at the times and in the manner prescribed by the Contract.

iv. The Charges for the supply of Papers for Printers & Photocopier Machines are not subject to change and are firm and final either the Federal or Provincial Government of the State would impose any Taxes or Duties or any other Levies which directly affect the cost of the Goods, the rate will not be enhanced in any circumstances.

4. **CONTRACT DOCUMENTS AND INFORMATION:**

The contractor shall not, without the Procuring Agency prior written consent, make use of the contract, or any provision thereof, or any document(s), specifications, drawing(s), pattern(s), sample(s) or information furnished by or on behalf of the Procuring Agency in connection herewith except for purposes of performing the contract or disclose the same to any person other than a person employed by the contractor in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

5. **CONTRACT LANGUAGE:**

The contract and all documents relating to the contract, exchanged between the contractor and the Procuring Agency, shall be in English. The contractor shall bear all costs of translation to English and all risks of the accuracy of such translation.

6. **STANDARDS:**

The goods provided under this Contract shall conform to the authoritative latest industry standards.

(Handwritten signature and stamps)
AAMIR ZIA ISHRAN
Section Officer
Finance Department
Government of Sindh
Atahulk Bazar
New Garden Town
Lahore

7. PATENT RIGHT:

The contract shall indemnify and hold the department harmless against all third party claims of infringement of patent, trademark or industrial design rights arising from use of the Goods or any part thereof.

8. EXECUTION SCHEDULE:

The Contractor shall submit an execution Schedule, giving details of goods rendered, as required under the contract, to the Finance Department, Government of Sindh, hereinafter referred to as "Procuring Agency", immediately after the issuance of letter of Intent.

9. PAYMENT:

The contractor shall submit an Application for payment, in the prescribed form, to the Procuring Agency. The Application for payment shall be accompanied by the such invoices, receipts or other documentary evidence as the Procuring Agency may require; state the amount claimed; and set forth in detail, in order of the price schedule, particulars of the Goods provided, up to the date of the application for payment and subsequent to the period covered by the last preceding certificate of payment, if any. Payment shall not be made in advance. The Finance Department, Government of Sindh hereinafter referred to as "Procuring Agency shall make payment for the Goods provided, to the contractor, as per Government policy, in Pak Rupees, through Accountant General Sindh Cheque.

10. PRICE:

The contractor shall not charge prices for the Goods provided and for other obligations discharged, under the contract, varying from the prices quoted by the contractor in the price schedule.

11. CONTRACT AMENDMENT:

The Finance Department, Government of Sindh hereinafter referred to as "Procuring Agency" may at any time, by written notice served on the contractor, alter, amend, omit, increase, decrease or otherwise change the nature, quality, quantity and scope of work, by 15% , the quantity of goods originally specified in Scope of Work. The contractor shall, within ten working days of receipt of such notice, submit a cost estimate and execution schedule of the proposed change (hereinafter referred to as the change), to the Procuring Agency. The contractor shall not execute the change until and unless the Procuring Agency has allowed the said change, by written order served on the contractor. The change, mutually agreed upon, shall constitute part of the obligations under this contract, and the provisions of the contract shall apply to the said change. No variation in or modification in the contract shall be made, except by written amendment/signed by both the Parties.

12. ASSIGNMENT / SUBCONTRACT:

The contractor shall not assign or sub-contract its obligations under the contract, in whole or in part, except with the Procuring Agency prior written consent. The contractor shall guarantee that any and all assignees or subcontractors of the contractor shall, for performance of any part or whole of the supply of goods under the contract, comply fully with the terms and conditions of the contract applicable to such part or whole of the goods under the contract.

13. LIQUIDATED DAMAGES:

If the contractor fails/delays in performance of any of the obligations, under the Contract/violates any of the provisions of the Contract/commits breach of any of the terms and conditions of the contract the Procuring Agency may, without prejudice to any other right of action/remedy it may have, deduct from the Contract Price, as liquidated damages, a sum of money @ 0.25% of the contract Price which attributable to such part of the Goods as cannot, in consequence of the failure/delay, is put to the intended use, for every day between the scheduled delivery date(s), with any extension of time thereof granted by the Procuring Agency, and the actual delivery date(s). Provided that the amount so deducted shall not exceed, in the aggregate, 50% of the Contract Price.

Contd P/4

AAMIR ZIA ISRAH
Section Officer (BUSA)
Finance Department
Government of Sindh

AAMIR ZIA ISRAH
Finance Department
GOVERNMENT OF SINDH

OFFICER IN CHARGE
Procurement Cell
New Garden Town
Lahore

14. BLACKLISTING:

If the contractor fails/delays in performance of any of the obligations, under the contract / violates any of the provisions of the contract/commits breach of any of the terms and conditions of the contract the Procuring Agency may, at any time, without prejudice to any other right of action/remedy it may have, blacklist the contractor, either indefinitely or for a stated period, for further tenders in public sector. If the contractor is found to have engaged in corrupt or fraudulent practices in competing for the without prejudice to any other right of action / remedy it may have, blacklist the contractor, either indefinitely or for a stated period, for further tenders in public sector.

15. FORFEITURE OF PERFORMANCE SECURITY:

If the contractor fails/delays in performance of any of the obligations, under the contract / violates any of the provisions of the contract/commits breach of any of the terms and conditions of the contract the Procuring Agency may, without prejudice to any other right of action / remedy it may have, forfeit performance security of the contractor. Failure to supply required goods within the specified time period will invoke penalty as specified in this document. In addition to that, performance security amount will be forfeited and the company will not be allowed to participate in future tenders as well.

16. TERMINATION FOR DEFAULT:

If the contractor fails/delays in performance of any of the obligations, under the contract/violates any of the provisions of the contract/commits breach of any of the terms and conditions of the contract the Procuring Agency may, at any time, without prejudice to any other right of action/remedy it may have, by written notice served on the contract indicate the nature of the default(s) and terminate the contract, in whole or in part, without any compensation to the contractor. Provided that the termination of the contract shall be resorted to only if the contractor does not cure its failure/delay, within fifteen working days (or such longer period as the Procuring Agency may allow in writing), after receipt of the such notice. If the Procuring Agency terminates the contract for default, in whole or in part, the Procuring Agency may procure, upon such terms and conditions and in such manner as it deems appropriate, goods similar to those undelivered, and the contractor shall be liable to the Procuring Agency excess costs for such similar goods. However, the contractor shall continue performance of the contract of the extent not terminated.

17. TERMINATION OF INSOLVENCY:

If the contractor becomes bankrupt or otherwise insolvent, the Finance Department, Government of Sindh hereinafter referred to as "Procuring Agency", at any time, without prejudice to any other right of action/remedy it may have, by written notice served on the contractor, indicate the nature of the insolvency and terminate the contract, in whole or in part, without any compensation to the contractor.

TERMINATION FOR CONVENIENCE:

The Finance Department, Government of Sindh hereinafter referred to as "Procuring Agency" may, at any time, by written notice served on the contractor terminate the contract, in whole or in part, for its convenience, without any compensation to the contractor. The Goods which are complete or to be completed by the contractor, within thirty working days after the receipt of such notice, shall be accepted by the Procuring Agency. For the remaining Goods, the Procuring Agency may elect:

- To have any portion thereof completed/or
- To cancel the remainder and pay to the contractor an agreed amount for partially completed Goods.

Handwritten signature
Section Officer (B&A)
Finance Department
Government of Sindh

Handwritten signature
OFFICER (B&A)
GOVERNMENT OF SINDH
M. IMEX (PVT) LTD
11-B,
Ataturk Block
New
Garden Town
Lahore

19. FORCE MAJEURE:

The Procuring Agency shall not be liable for liquidated damages, forfeiture of its performance security, blacklisting for future tenders, termination for default, if and to the extent

his failure / delay in performance / discharge of obligations under the contract is the result of an event of force majeure. If a force majeure situation arises, the contractor shall, by written notice served on the Procuring Agency indicate such condition and the cause thereof. Unless otherwise directed by the Procuring Agency in writing, the contractor shall continue to perform under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

20. TAXES AND DUTIES:

The contractor shall be entirely responsible for all taxes, duties and other such levies imposed make inquiries on income tax/sales tax to the concerned authorities of Income Tax and Sales Tax Department.

21. CONTRACT COST:

The contractor shall bear all costs/expenses associated with the preparation of the contract and the Procuring Agency shall in no case be responsible for those expenses.

22. ARBITRATION:

All Disputes between the Parties in relation to any matter whatsoever touching the affairs of the Goods or the construction or interpretation of this agreement, and whether before or after the termination of this agreement shall be resolved by arbitration in accordance with the laws of Pakistan, as amended from time to time, and shall be referred to a single arbitrator to be appointed by both the Parties and the decision of such arbitrator shall be final and binding.

23. GENERAL:

i. The Scope of Work and these Standard Terms and Conditions represent the entire agreement and understanding between the parties in relation to the provision of the Goods and supersede all prior agreements and understandings between the parties in relation to the subject matter of this Agreement.

ii. These Standard Terms and Conditions may only be modified if such modification is agreed in writing by a duly authorized officer of both parties.

iii. Failure by either party to exercise or enforce any right under the Scope of Work and/or these Standard Terms and Conditions shall not be deemed to be a waiver of any such right nor operate so as to bar the exercise or enforcement of any right on any later occasion.

iv. If any Clause or provision of these Standard Terms and Conditions is held invalid or unenforceable, the validity or enforceability of the remaining Clauses shall not be affected.

v. Neither these Standard Terms and conditions nor the Scope of Work shall create rights that shall be enforceable by third parties against either party.

vi. These Standard Terms and Conditions and the Scope of Work shall be governed and interpreted by and according to the laws of the Islamic Republic of Pakistan, regardless of conflict of law principles. The parties hereby consent to the non-exclusive jurisdiction of the courts of Karachi to resolve any dispute arising out of this Agreement.

Contractor:	M/s. N.M Impex (Pvt) Ltd
SOW Description:	Procurement for Papers for Printers & Photocopiers
Effective Date of SOW:	01 st July, 2016

AAMIR ZIA ISRAEL
Section Officer
Finance Department
Government of Sindh

OFFICER (B&F)
AAMIR ZIA ISRAEL
Finance Department
GOVERNMENT OF SINDH

IMPEX (PVT) LTD
11-B,
Ataturk Block
New
Garden Town
Lahore

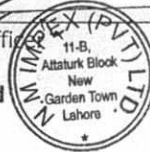
Procuring Agency Contact Information	Contractor Contact Information
Mr. Umer Qureshi Assistant Superintendent – Caretaker Cell Building # 6 Sindh Secretariat, Kamal Ataturk Road, Karachi Phone: (+9221)-99222113 Email:umerqureshi_56@yahoo.com	Muzammil Mudasir 11-B Atturk Block New Garden Town Lahore Phone: 04235911743 Email:muzamilsaigal@hotmail.com
Procuring Agency Billing Contact Information	Contractor Billing Contact Information
Mr. Amir Zia Isran Section Officer (B&A) Building # 6 Sindh Secretariat, Kamal Ataturk Road, Karachi Phone: (+9221)-99222111 Email:amirisran@gmail.com	Muhammad Asif Room.1007, 10 th FLOOR ,BUSINESS PLAZA, MUMTAZ HASSAN ORDER . Phone: 021-3-2422655 Email: m.asif.aziz@hotmail.com

IN WITNESS WHEREOF the parties hereto have caused this Contract to be executed on the 01st July, 2016 before written in accordance with their respective laws.

Signed: _____
 By a duly authorized officer
 For and on behalf of
Finance Department - Government of Sindh



Signed: _____
 By a duly authorized officer
 For and on behalf of
N.M Impex (Pvt) Ltd



AMIR ZIA ISRAN
 Section Officer (B&A)
 Finance Department
 Government of Sindh

Name: AMIR ZIA ISRAN
 Position: SECTION OFFICER (B&A)
 CNIC: 43203-3953725-3
 Date: 29-06-2016

Name: Muhammad Nadeem
 Position: Technical Sale Officer
 CNIC: 42401-5795033-3
 Date: 29-JUNE-2016

WITNESSES:

Signed: _____
 Name: Umer Qureshi
 CNIC: 42101-744 3333-1
 Date: 29/06/16



Signed: _____
 Name: Muhammad Saleem
 CNIC: 42501-3447667-3
 Date: 29-JUNE-2016

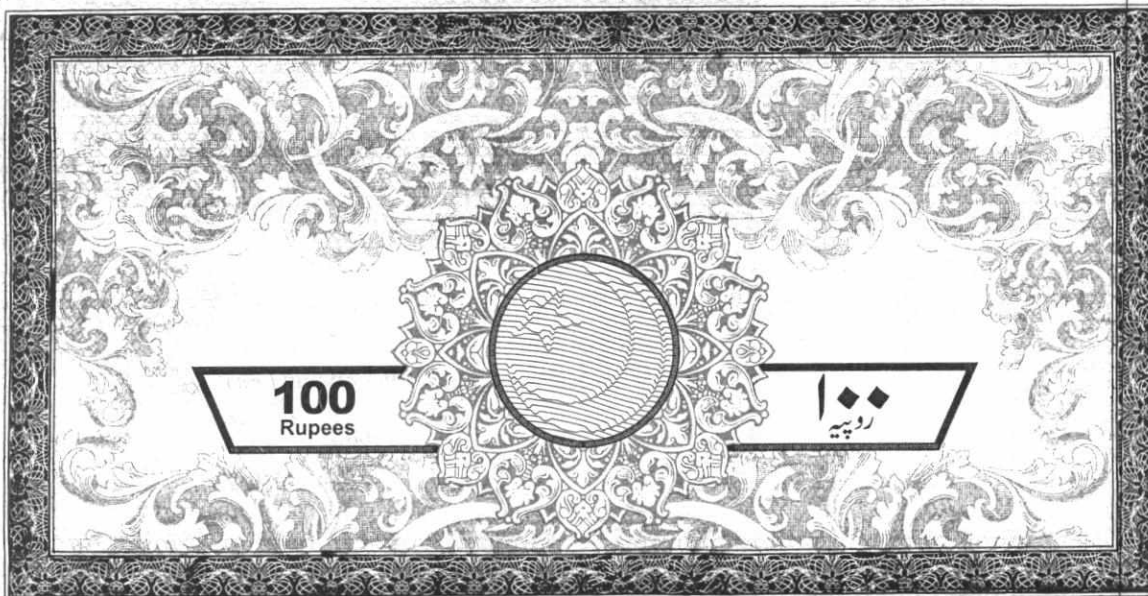
SCOPE OF WORK

This Scope of Work specifies the overall scope of *M/s. N.M IMPEX (PVT) LTD* hereinafter referred to as "Contractor" to the Finance Department, Government of Sindh hereinafter referred to as "Procuring Agency".

Sr. No	Description of items	Brand	Qty Required	Rate per Unit (Rs.) Inclusive Taxes	Total Amount
1.	A-4 Size Papers for Printers (80-Grams)	Double-A, Thailand Made	2000 Reams	839.98/- Per Ream	Rs. 1,679,960/-
2.	A-4 Size Papers for Photocopier Machines (70-Grams)	Double-A Thailand Made	2000 Reams	603.98/- Per Ream	Rs. 1,207,960/-
Total Amount:					Rs. 2,887,920/-

AAMIR ZIA ISRAN
Section Officer (B&A)
Finance Department
Government of Sindh





100 Rupees

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HAIDER ALI STAMP VENDOR

Licence # 84

Amina Mariyam Manal Kara Bhai Karimjee Road, Flat # 16-B, Block G-4B, Nawabshah, Karachi.

24 JUN 2016

RUPEES ONE HUNDRED ONLY

SR. NO. 57157 DATE ISSUED TO WITH ADDRESS MR. N.M IMPEX PVT LTD THROUGH WITH ADDRESS MR. PURPOSE VALUE Rs. ATTACHED STAMP VENDOR SIGNATURE

INTEGRITY PACT:



Dated: 29-June-2016

Contract Number: CTC/04 (06)/ 2015-2016

Contract Value : 2,887,920/-

Contract Title : PhotoCopy Paper

- 1. M/s. N.M IMPEX (Pvt) Ltd hereby declares that it has no obtained or induced the Procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any Administrative subdivision or Agency thereof or any other entity owned or controlled by its (GoS) through any corrupt business practice.
2. Without limiting the generality of the foregoing, M/s. N.M IMPEX (Pvt) Ltd represents and warrants that it has fully declared the brokerage, commission, fee etc paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its Affiliate, Agent, Associate, Broker, Consultant, Director, Promoter, Shareholder, Sponsor, or Subsidiary, any Commission, Gratification, Bribe, Finder's Fee or Kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Finance Department Government of Sindh, except that which has been expressly declared pursuant hereto.
3. M/s. N.M IMPEX (Pvt) Ltd certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Finance Department Government of Sindh and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.
4. M/s N.M IMPEX (Pvt) Ltd accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to Finance Department, Government of Sindh under any law, contract or other instrument, be voidable at the option of Finance Department, Government of Sindh.
5. Notwithstanding any rights and remedies exercised by Finance Department, Government of Sindh in this regard, M/s N.M IMPEX (Pvt) Ltd agrees to indemnify Finance Department, Government of Sindh for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Finance Department, Government of Sindh in an amount equivalent to Ten Time the sum of any commission, Gratification, Bribe, Finder's Fee or Kickback given by M/s N.M IMPEX (Pvt) Ltd as aforesaid for the purpose of obtaining or inducing the Procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Finance Department, Governemnt of Sindh.

(Finance Department, Government of Sindh)

(Bidders Addressed Signatures Official Stamp)

AAMIR ZIA ISRAN Section Officer (B&A) Finance Department Government of Sindh



ATTESTED

SYED NASIR HUSSAIN 01 JUL 2016 Advocate & Notary Public Karachi - Pakistan

ANNEXURE-G:

SCHEDULE OF REQUIREMENTS

PRINTER PAPERS A-4 SIZE WHITE TOP QUALITY (80-GRAM) APPROXIMATELY 500 PAPERS PER REAM

Sr. No	Product Specification	Values Required	Quantity	Unit Cost of per Ream Offer by the Bidder	Per Unit Ream Tax Amount	Total Cost of Per Ream	Cost of Total Reams
	A	B	C	D	E	(D) x (E) = F	(F) x (C) = G
1.	Size (mm x mm)	A4 (210 x 297)	2,000 Reams	Rs. 717/94	Rs. 122/04	Rs. 839/98	1679.960/2
	Basic Weight (g/m2)	80 g/m2					
	Thickness	107 um					
	Whiteness	165 CIE					
	D65-Brightness	111 %					
	Opacity	> 95 %					
	Moisture content	04%					
Grand Total Amount:							

PHOTOCOPIER MACHINE PAPERS A-4 SIZE WHITE TOP QUALITY (70-GRAM) APPROXIMATELY 500 PAPERS PER REAM

Sr. No	Product Specification	Values Required	Quantity	Unit Cost of per Ream Offer by the Bidder	Per Unit Ream Tax Amount	Total Cost of Per Ream	Cost of Total Reams
	A	B	C	D	E	(D) x (E) = F	(F) x (C) = G
2.	Size (mm x mm)	A4 (210 x 297)	2,000 Reams	Rs. 516/23	Rs. 87/75	Rs. 603/98	1207.960/2
	Basic Weight (g/m2)	70 g/m2					
	Thickness	100 um					
	Whiteness	165 CIE					
	D65-Brightness	111 %					
	Opacity	> 93 %					
	Moisture content	04%					
Grand Total Amount:							2887.920/2

AAMR ZIA ISHRAN
 Officer (B&A)
 Section General Administration
 Finance Department
 Government of Sindh

Grand Total In words: *Two thousand eight hundred and eighty seven rupees and two paise*

Authorized Signatures: *[Signature]*

Date: *15/6/16*

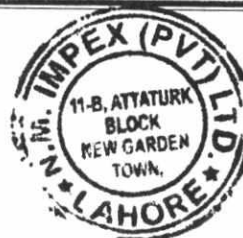
MUSARRAT MOKHTAR
 Deputy Director (Development)
 Industries & Commerce
 Government of Sindh



Stamp of the Firm: *[Signature]*

PRINTERS & PHOTOCOPIER PAPERS

[Signature]
(MUHAMMAD AYUB)
 Section Officer (General)
 Services General Administration
 Government of Sindh





GOVERNMENT OF SINDH, FINANCE DEPARTMENT

CONTRACT EVALUATION FORM

1)	NAME OF THE ORGANIZATION /DEPTT	Finance Department, Government of Sindh
2)	PROVINCIAL / LOCAL GOVT / OTHER	Provincial Government
3)	TITLE OF CONTRACT	Procurement of Computer Papers & Photocopier Papers
4)	TENDER NUMBER	No. FD (CTC-I) 04(06)/2015-2016
5)	BRIEF DESCRIPTION OF CONTRACT	Procurement of Papers for Printers & Photocopier Machines
6)	FORUM THAT APPROVED THE SCHEME	Departmental Procurement Committee
7)	TENDER ESTIMATED VALUE	4.5 (M)
8)	ENGINEER'S ESTIMATE (For civil works only)	N/A
9)	ESTIMATED COMPLETION PERIOD (AS PER CONTRACT)	30-Days
10)	TENDER OPENED ON (DATE & TIME)	Monday, 06 th June, 2016 at 02:00 P.m (Attendance Sheets attached at Annexure-A).
11)	NUMBER OF TENDER DOCUMENTS SOLD (Attach list of buyers)	Three (03) Nos. (List Attached at Annexure-B).
12)	NUMBER OF BIDS RECEIVED	One (01) No
13)	NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS	One (01) Bidder
14)	BID EVALUATION REPORT (enclose a copy)	Enclosed herewith at Annexure-C .
15)	NAME AND ADDRESS OF THE SUCCESSFUL BIDDER	M/s. N.M Impex (Pvt) Ltd Address # Suit No. 1007, 10 th Floor, Business Plaza, Mumtaz Hassan Road, Karachi. Phone No. +92-213-2414196
16)	CONTRACT AWARD PRICE	Rs. 2,887,920/-
17)	RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (1 st , 2 nd , 3 rd EVALUATION BID)	Single Qualified Bidder
METHOD OF PROCUREMENT USED (Tick one)		
a)	SINGLE STAGE – ONE ENVELOPE PROCEDURE	<input type="checkbox"/> Domestic /local
b)	SINGLE STAGE – TWO ENVELOPE PROCEDURE	<input checked="" type="checkbox"/>
c)	TWO STAGE BIDDING PROCEDURE	<input type="checkbox"/>
d)	TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE	<input type="checkbox"/>
PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS.		

AAMIR ZIA ISHRAN
Section Officer
Finance Department
Government of Sindh

19)	APPROVING AUTHORITY FOR AWARD OF CONTRACT	Administrative Secretary			
20)	WHETHER THE PROCUREMENT WAS INCLUDING IN ANNUAL PROCUREMENT PLAN?	Yes	<input checked="" type="checkbox"/> Yes	No	<input type="checkbox"/>
21)	ADVERTISEMENT:				
	i) SPPRA Website (If yes, give data and SPPRA Identification No)	Yes	SPPRA Sr. No 28839 dated 24-05-16		
		No	-		
	ii) News Papers (If yes, give names of newspapers dates)	Yes	English Daily Dawn dated 21-05-16, Urdu Daily Express dated 20-05-16, Sindhi Daily Kawish dated 23-05-16.		
		No			
22)	NATURE OF CONTRACT	Domestic/ Local	<input checked="" type="checkbox"/> D	Int.	<input type="checkbox"/>
23)	WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS? (If yes, enclose a copy)	Yes	<input checked="" type="checkbox"/> Yes	No	<input type="checkbox"/>
		Attached at Annexure-D.			
24)	WHETHER BID EVALUATION CRITERIA WAS INCLUDING IN BIDDING/TENDER DOCUMENTS? (If yes, enclose a copy)	Yes	<input checked="" type="checkbox"/> Yes	No	<input type="checkbox"/>
		Attached at Annexure-E.			
25)	WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/> No
26)	WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?	Yes	<input checked="" type="checkbox"/> Yes	No	<input type="checkbox"/>
27)	WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID.	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/> Yes
28)	WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?	Yes	<input checked="" type="checkbox"/> Yes	No	<input type="checkbox"/>
29)	WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?	Yes	<input checked="" type="checkbox"/> Yes	No	<input type="checkbox"/>
30)	WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT? (Attach copy of the bid evaluation report)	Yes	<input checked="" type="checkbox"/> Yes	No	<input type="checkbox"/>
31)	ANY COMPLAINTS RECEIVED (If yes, result thereof)	Yes	-		
		No	No		
32)	ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE /DOCUMENTS (If yes, give details)	Yes	-		
		No	NO		
33)	WAS THERE EXTENSION MADE IN RESPONSE TIME? (If yes, give reasons)	Yes	-		
		No	NO		
34)	DEVIATION FROM QUALIFICATION CRITERIA (If yes, give detailed reasons)	Yes	-		
		No	No		
35)	WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?	Yes	<input checked="" type="checkbox"/> Yes	No	<input type="checkbox"/>
36)	WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/> No

AAMIR ZIA USMAN
Section Officer (B&S)
Finance Department
Government of Sindh

	(If yes, enclose a copy)			
37	WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION THE CONTRACT (Bank guarantee etc)?	Yes	<input checked="" type="checkbox"/> Yes	No
38	SPECIAL CONDITIONS, IF ANY (If yes, give Brief Description)	Yes	-	
		No	No	
Signature & Official Stamp of Authorized Officer _____				
FOR OFFICE USE ONLY				
 AAMIR ZIA ISRAN Section Officer (B&A) Finance Department Government of Sindh				

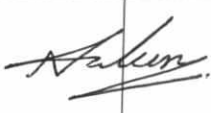
Room No.171, caretaker cell, Ground floor, Finance Department, Government of Sindh, Building No.6,
Sindh Secretariat A.K Lodhi Block, Shah-e-Kamal Attaturk; Karachi.
Tele: 021-99222113

BIDDERS ATTENDANCE SHEET

Date: 06th June, 2016
Monday

Time: 02:00 pm

OPENING OF TECHNICAL PROPOSAL REGARDING THE PROCUREMENT OF 70-GRAMS & 80-GRAMS PAPERS FOR PRINTERS & PHOTOCOPIER'S MACHINES

Sr.#	Name of Firm	Focal Person	Contact No.	Signatures
1.	N.M. Imlex (Pvt) Ltd. M. Nadeem	M. Nadeem	0343-217858 0300-2031000	
2.				
3.				
4.				
5.				
6.				

AAMIR ZIA ISHRAN
Section Officer (B&A)
Finance Department
Government of Sindh