



**Institute of
Business Administration
Karachi**

Leadership and Ideas for Tomorrow

WORK ORDER

To : M/s M. F. Brothers
 Order No : IBA-MC/PD/P&S/208/0050/2014-15
 Date of Issue : December 13, 2014
 Date of Delivery : December 31, 2014
 Place of Delivery : IBA, Main Campus
 Total Amount : **Rs. 59,286.24 (Including GST)**
 (Rupees Fifty Nine Thousand Two Hundred Eighty Six & Paisa
 Twenty Four Only)

S. #	Description	Quantity	Rate (Rs.)	Amount (Rs.)
1	T-SHIRT Blue Jersey double knit with screen printing at back & front of the T-Shirts As Per Sample	16 units	565.00	9,040.00
2	SOCKS Dark blue Dawson or Equivalent	32 pairs	106.00	3,392.00
3	BOOT / SHOES (BATA SERVICE or Equivalent) Black Oxford Pattern as per client requirement & approval	16 pairs	2,390.00	38,240.00
Total				Rs. 50,672.00
17% GST				Rs. 8,614.24
Total Amount				Rs. 59,286.24

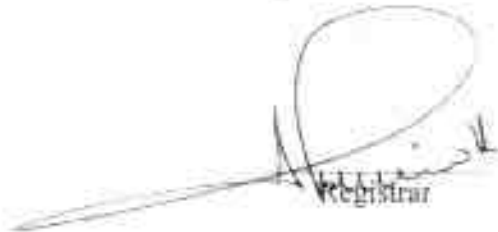
Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government taxes, levies and charges (if any) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity upto 1% without assigning any reason.
9. Invoice / Bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee.

11. No subletting in any case / item / form will be allowed.
12. 5% of total amount should be submitted as Security Deposit before issue of Purchase Order.
13. Measurement will be strictly according to the provided list. Undersized / Oversized uniform and sub standard uniform will be returned.
14. 2% penalty per month of total cost will be imposed on the company / firm / tailor etc for delayed delivery.
15. No escalation in cost / price is accepted at any stage, after approval of Tender cost & award of Purchase Order.
16. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
17. Samples (s) and images (s) are available at Purchase Office for reference.
18. Stamp duty 0.2% (of Goods) against total value of Work Order will be levied accordingly.
19. T-Shirts (s) size(s) will be the responsibility of supplier.
20. Shoe size(s) will be taken on shoe measurement wedge.



Manager Purchase & Stores



Registrar



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

WORK ORDER

To : M/s Faisal Trading Corporation
Order No : IBA-MC/PD/P&S/208/0051/2014-15
Date of Issue : December 13, 2014
Date of Delivery : January 15, 2015
Place of Delivery : IBA, Main Campus
Total Amount : Rs.59,361.12 (Including GST)
(Rupees Fifty Nine Thousand Three Hundred Sixty One & Paisa Twelve Only)

S. #	Description	Quantity	Rate (Rs.)	Amount (Rs.)
1	Jackets with detachable Hood: Material: <ul style="list-style-type: none">- 100% Water Proof TAFETA of Navy Blue Color 210-T- 125gm polyester wading- Lining cloth of Polyester - TAFETA Black Color 190-T- Polyester string with stopper and Caps- Brass buttons- Plastic Zip = 5 Design: <ul style="list-style-type: none">- Full sleeves with 04 non pockets 02 nos on chest & 02 nos on bottom with flap and button.- String on waist and bottom.- Shoulder strap.- Hood attached with collar zip detachment.- IBA embroidered logo.- As per sample.	16 units	1,995.00	31,920.00
2	Web Belt: Sample can be seen at Purchase Office. Standard Specs	16 units	510.00	8,160.00
3	Cap: P-Caps (two in number of each IBA guards) of Navy Blue color with embodied "Security" in semi-circle on front face top and "IBA logo" below it. As Per Sample	32 units	165.00	5,280.00

4	Lanyard: Standard Sample can be seen at Purchase Office Red color with embroidered logo	32 units	168.00	5,376.00
Total			Rs. 50,736.00	
17% GST			Rs. 8,625.12	
Total Amount			Rs. 59,361.12	

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government taxes (levies) and charges (s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / after / remove any item or article or reduce / increase quantity upto 15% without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee.
11. No subletting in any case / item / firm will be allowed.
12. 5% of total amount should be submitted as Security Deposit before issue of Purchase Order.
13. Measurement will be strictly according to the provided list. Undersized Oversized uniform and sub standard uniform will be returned.
14. 2% penalty per month of total cost will be imposed on the company / firm / tailor etc for delayed delivery.
15. No escalation in cost / price is accepted at any stage, after approval of Tender cost & award of Purchase Order.
16. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
17. Sample(s) and image(s) are available at Purchase Office for reference.
18. Stamp duty @ 2% for Goods against total value of Work Order will be levied accordingly.
19. Jacket article(s) size(s) will be the responsibility of supplier.


Manager Purchase & Stores


Registrar



**Institute of
Business Administration
Karachi**

Leadership and Ideas for Tomorrow

WORK ORDER

To: M/s Al-Waqad Enterprises
 Order No: IBA-MC/PL/P&S/208/0049/2014-15
 Date of Issue: December 15, 2014
 Date of Delivery: December 31, 2014
 Place of Delivery: IBA, Main Campus
 Total Amount: Rs. 99,216.00 (Including GST)
 (Rupees Ninety Nine Thousand Two Hundred Sixteen Only)



S. #	Description	Quantity	Rate (Rs.)	Amount (Rs.)
1.	TROUSER Viscose summer suiting & Quality or better. Dark Blue with stitching tailoring as per client requirement & approval.	32 units		
2.	SHIRT Name Tag (embroidered) Blended fabric, wash & wear type, 34% embroidered, 66% polyester pocket and color light blue. Quality or better as per client requirement & approval with stitching tailoring. Name Tag (embroidered) 4"x17" Veltoro type. Sample can be seen at Purchase Office. Blue color with IBA logo embroidered. Wing: Standard Veltoro type. Sample can be seen at Purchase Office. Blue color with IBA logo embroidered.	32 units	2,650.00	84,800.00
Total				Rs. 84,800.00
17% GST				Rs. 14,416.00
Total Amount				Rs. 99,216.00


[Signature]
14/12/14

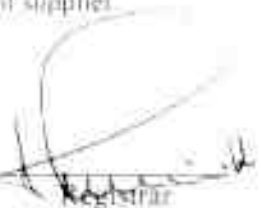
[Signature]
14/12/14

[Signature]

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month (or actual) will be imposed on delayed delivery.
6. The time specified is final and no change whatsoever will be accepted.
7. Government taxes, levies and charges will be charged at actual as per SRO.
8. Competent Authority reserves the right to change, alter, remove any item, or article or reduce quantity upto 15% without assigning any reason.
9. Invoice, bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee.
11. No subletting or assignment is to be allowed.
12. 5% of total amount should be submitted as Security Deposit before issue of Purchase Order.
13. Measurement will be strictly according to the provided list. Under-sized, Over-sized uniform and sub standard uniform will be returned.
14. 2% penalty per month of total cost will be imposed on the company (firm, tailor etc) for delayed delivery.
15. No escalation in cost/price is accepted at any stage, after approval of Tender cost & award of Purchase Order.
16. All Government taxes including Income tax and stamp duty, levies and charges will be charged as per applicable rates - denomination of Purchase Work Order.
17. Samples and images are available at Purchase Office for reference.
18. Stamp duty @ 2% for Goods against total value of Work Order will be levied accordingly.
19. Uniform articles (issues) will be the responsibility of supplier.


 Manager Purchase & Stores


 Registrar

Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: LV/01/14-15
3. Tender Description/Name of work/item: Provide & Supply of Uniform & Liveries for Security Staff
4. Method of Procurement: Single Stage One Envelope
5. Tender Published: October 27, 2014 on IBA website & SPPRA web site Serial # 21745
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold: 03 Companies have collected Tender Documents
7. Total Bids Received: 03
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: November 18, 2014

12. Bid Evaluation Report:

S #	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Al-Waqad Enterprises	Rs.99,216.00	Lowest only in Two items	Rs.175,000.00	Accepted, due to lowest in two items. Comparative Sheet Attached.	
2.	M/s M. F. Brothers	Rs.59,286.24	Lowest only in Three items		Accepted, due to lowest in three items.	
3.	M/s K & B Enterprises	Rs.59,361.12	Lowest only in Four items		Accepted, due to lowest in four items.	
4.						

Signatures of the Central Purchase Committee, Members


MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Sayed Shauqat
Project Architect
IBA, Karachi


CHAIRPERSON
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Dr. Nani's Tahir
Professor
IBA, Karachi


MEMBER (EXTERNAL)
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Hafiz Azeem
PPRA Advisor
AES

Provide for Supply of Uniform & Liveries for Security Staff

Tender # LV/01/14-15

S. #	Description	Quantity	M/s Al-Waqad Enterprises		M/s M. F. Brothers		M/s Faisal Trading Corporation	
			Rate (Rs.)	Amount (Rs.)	Rate (Rs.)	Amount (Rs.)	Rate (Rs.)	Amount (Rs.)
1	TROUSER	32 units					1,395.00	44,640.00
2	SHIRT Name Tag (embroidered) Wing:	32 units	2,650.00	84,800.00	2,875.00	92,000.00	1,395.00	44,640.00
3	T-SHIRT	16 units		NQ	565.00	9,040.00	582.00	9,312.00
4	SOCKS	32 pairs		NQ	106.00	3,392.00	110.00	3,520.00
5	BOOT / SHOES (BALA / SERVICE or Equivalent) Black Oxford Pattern as per client requirement & approval.	16 pairs	2,500.00	40,000.00	2,390.00	38,240.00	2,429.00	38,864.00
6	Jackets with detachable Hood	16 units	2,100.00	33,600.00	2,150.00	34,400.00	1,995.00	31,920.00
7	Web Belt	16 units		NQ	600.00	9,600.00	510.00	8,160.00
8	Cap	32 units	170.00	5,440.00	185.00	5,920.00	165.00	5,280.00
9	Lanyard	32 units	170.00	5,440.00		NQ	168.00	5,376.00
Total				Rs. 169,280.00		Rs. 192,592.00		Rs. 191,712.00
17% GST				Rs. 28,777.60		Rs. 32,740.64		Rs. 32,591.04
Total Amount				Rs. 198,057.60		Rs. 225,332.64		Rs. 224,303.04

M/s Al-Waqad Enterprises	M/s M. F. Brothers	M/s Faisal Trading Corporation
Rs. 84,800.00	Rs. 50,672.00	Rs. 50,736.00
Rs. 14,416.00	Rs. 8,614.24	Rs. 8,625.12
Rs. 99,216.00	Rs. 59,286.24	Rs. 59,361.12

Itemized Total	Rs. 186,208.00
17% GST	Rs. 31,655.36
Itemized Grand Total Amount (Inclusive of GST)	Rs. 217,863.36

(Signature)
MEMBER
CENTRAL PURCHASE COMMITTEE
Ministry of Security Administration
NSR Office - Accountant - I, G. A. Koushan

CHAIRPERSON *(Signature)*
CENTRAL PURCHASE COMMITTEE
Ministry of Security Administration
NSR Office - Accountant - I, G. A. Koushan

(Signature)
MEMBER CENTRAL
CENTRAL PURCHASE COMMITTEE
Ministry of Security Administration
NSR Office - Accountant - I, G. A. Koushan

Muhammad Hanif / Executive I (Purchase) @ Main Campus

From: Muhammad Sohail Khan / Manager Purchase and Stores @ IBA
Sent: Saturday, November 22, 2014 11:33 AM
To: Muhammad Hanif / Executive I (Purchase) @ Main Campus
Subject: FW: Item # 2

Fya, pls.

From: Syed Jehanzeb / Asst. Manager Finance (Projects) @ Main Campus
Sent: Saturday, November 22, 2014 10:55 AM
To: Muhammad Sohail Khan / Manager Purchase and Stores @ IBA
Cc: Procurement Committee
Subject: Item # 2

Item # 2: Approval for Uniform & Liveries for Security Staff

Decision: The committee approved to award the tender for Uniform of Security Guards on itemized basis to the three vendors at Rs.217,863.36 (inclusive of GST)

M/s Al-Waqad Enterprises	M/s M. F. Brothers	M/s Faisal Trading Corporation
Rs. 84,800.00	Rs. 50,672.00	Rs. 50,736.00
Rs. 14,416.00	Rs. 8,614.24	Rs. 8,625.12
Rs. 99,216.00	Rs. 59,286.24	Rs. 59,361.12
Itemized Total		Rs. 186,208.00
1% GST		Rs. 31,655.36
Itemized Grand Total Amount (Inclusive of GST)		Rs. 217,863.36

Thank You,
Syed Jehanzeb

From: Muhammad Sohail Khan / Manager Purchase and Stores @ IBA
Sent: Friday, November 21, 2014 9:07 AM
To: Syed Jehanzeb / Asst. Manager Finance (Projects) @ Main Campus
Cc: Dr. Nasir Touheed / Professor of Computer Science, Coordinator Testing Services of IBA
Subject: PC Agenda as on November 22, 2014

Dear Jehanzeb,

The attachments are the working papers for the appended below items to be discussed in forthcoming PC-A meeting being held on November 22, 2014.

1. Approval for Uniform & Liveries for Security Staff
2. Approval for IP Surveillance System & Walk-Through Gates at IBA Main & City Campus (Reporting Item)

Thank you,
Sohail.

Institute of Business Administration, Karachi
Tender Opening
November 18, 2014

Sukrima (P) Private Ltd. - Purchase of Supply of 1000kg of 1000mm x 1000mm Tiles for roofing work						Tender # : IBA/01/14-17	
No	Company Name	Tender Amount in Figures / in Words	Conditions, if any	Earned Money Pay Order No., Amount & Date	Representative Signature	Remarks	
1	Al-Salam Building	PKR 5,000,000/-		2014/11/18 1,20,000/-	[Signature]		
2	M/S. S. S. S. S.	PKR 5,000,000/-		2014/11/18 1,20,000/-	[Signature]		
3	M/S. S. S. S. S.	PKR 5,000,000/-		2014/11/18 1,20,000/-	[Signature]		


 M/S. S. S. S. S.
 1000mm x 1000mm Tiles