

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

21) ADVERTISEMENT:

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	§ No: 25512
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express, The Daily Ibraat (21/10/2014)
No	

22) NATURE OF CONTRACT

Direct Loan	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	✓

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	✓

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	✓

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	✓

Signature & Official Stamp of
Authorized Officer

18/12/14

Col (R) Shahzad Begg
Head of Administration
NDH BANK LTD.

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi

Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

**Supply & Installation of UPS Batteries
Bid Evaluation Report**

1	Name of Procuring Agency	Sindh Bank Ltd
2	Tender Reference No	SNDB/COX/ADMIN/TD/519/2014
3	Tender Description	Supply & Installation of UPS Batteries
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No	S.No: 21512, Express Tribune, Daily Express, The Daily Ibrat (02/10/2014)
6	Total Bid Documents Sold	05
7	Total Bids Received	03
8	Technical/Financial Bid Opening Date & Time	21/10/2014 at 1130 Hrs
9	No. of bid qualified	03
10	Bid(s) Rejected	

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Technical Inspection	Cost offered by the Bidder (Quantity Required) 12 V 40 AH = 70 22 V 12 AH = 30	Ranking in terms of cost	Comparison with Estimated cost (Rs. 750,000/-)	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6	7
1	M/s. Gemco	Qualified	12 V 40 AH @ Rs. 8,073/- 12 V 20 AH @ Rs. 2,691/- Total Amount = 645,840/-	1 st Lowest Bidder	Rs. 104,160/- below the estimated cost	Accepted-2 nd Lowest Qualified Bidder as per Eligibility criteria	Recommen- ded- Award of Contract
2	M/s. Continental Establishment	Qualified	12 V 40 AH @ Rs. 8,300/- 12 V 20 AH @ Rs. 2,900/- Total Amount = 668,000/-	2 nd Lowest Bidder	Rs. 82,000/- below the estimated cost	2 nd Lowest Qualified Bidder	
3	M/s. Noor & Sons	Qualified	12 V 40 AH @ Rs. 15,900/- 12 V 20 AH @ Rs. 4,500/- Total Amount = 1,248,000/-	3 rd Lowest Bidder	Rs. 498,000 / above the estimated cost	3 rd Lowest Qualified Bidder/High in Price.	

Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. GEMCO stands as 1st Lowest qualified bidder for Supply & installation of UPS Batteries to Sindh Bank Limited.

Members - Procurement Committee

Head of Administration
(Lt. Col (R) Shahzad Begg)

Chief Financial Officer
(Mr. Saeed Jamal)

Chief Manager, IDBL
(Mr. Syed Muhammad Aqeel)

4. FINANCIAL PROPOSAL

Name of Bidder: IN/S CYBERKO


PRICE SCHEDULE FOR UPS BATTERIES

S.No	Types	Unit Cost	Tentative Quantity	Total Amount
01	12 Volt 40 AH	5025	20	565,110
02	12 Volt 12 AH	2691	30	80,730
*Grand Total				645,840

*This Grand Total will be taken as the financial bid offered by the vendor

Notes

- The Bid Price includes all taxes, labor, installation, stamp duty (as applicable) under Finance Act 1994 including all other charges up to South Bank Limited franchise or country wide pass.
- Vendor's comprehensive Warranty period of 1 year is mandatory which includes all parts of the equipment without any additional cost, starting from the date of installation of UPS batteries.
- No advance payment for supply of equipment will be made, bills will be raised as per invoice and payment to be made on date of delivery/shipment from the branch manager.
- Calculation of Bid Security:** The mechanism for calculation of bid security will be as follows:
 - 1% of the *Grand Total is required to be submitted as bid security in shape of bank order/bank guarantee in the name of South Bank Ltd. Auction/Invoice of bid security will result in disqualification.
 - Contract is awarded 30 days after installation of the equipment and the agreed specification of the vendor have to have met the requirement for the said installation of the specific system will be final to be comply with appropriate security as defined in security as per document's condition.
 - Contract will be awarded to the one whose total bid of works is lowest. As a one package contract, no price break will be allowed for award of any work.
 - Qualified company will not be held liable for non-compliance that in case of any objection arising in respect of quality of the system within the warranty period, the company will be liable to address it at his own cost, and compliance of the same will result in initiation of a suit against the company for non-compliance.
 - As per contract, the vendor's equipment (marked H. K. 1000000) are part of the vendor's contract.
 - The vendor will be responsible for the quality of equipment after due signature and submitted with a copy of the contract and completion of bid security in return for the period of 1 year in WPRR website.
 - The vendor will be responsible for the quality of equipment after due signature and submitted with a copy of the contract and completion of bid security in return for the period of 1 year in WPRR website.


 SIGNATURE MEMBER PC-00020
 Head - Finance, Faridkot, C.A. 1
 Head - Administration
 Member-DBI
 Date: _____

4 FINANCIAL PROPOSAL

Name of Bidder M/s Kontinental Establishment

PRICE SCHEDULE FOR UPS BATTERIES

S.No	Types	Unit Cost PKR	Tentative Quantity	Total Amount PKR
01	12 Volt 40 AH	8,300	70	581,000
02	12 Volt 12 AH	2,900	30	87,000
*Grand Total				668,000

*This Grand Total will be taken as the financial bid offered by the vendor.

Notes

1. The cost must include all taxes, labor, installation, stamp duty (as applicable under Stamp Act 1989) including delivery charges up to Sindh Bank Limited branches on countrywide basis.
2. Onsite comprehensive Warranty period of 1 year is mandatory which includes all parts of the equipment without any additional cost, starting from the date of installation of UPS Batteries.
3. No advance payment for supply of equipment will be made, bills will only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the branch manager.
4. Calculation of Bid Security, The mechanism for calculation of bid security will be as follows:
5. 5% of the *Grand Amount is required to be submitted as bid security in shape of pay order/bank guarantee in the name of Sindh Bank Ltd. Non-submission of Bid Security will result in disqualification.
6. In case it is revealed at any stage after installation of the equipment that the asked specification of the tender have not been met, the amount of the total installation of that specific system will be fined to the vendor with appropriate action as deemed necessary by the procurement Committee.
7. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
8. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the system within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
9. All conditions in the contract agreement attached as Annexure "G" are part of this tender document.
11. The tender will be considered cancelled if the contract agreement after due signature is not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
12. Penalty of Rs. 1,000/- per day will be fined in case of failure to supply / install demanded batteries on due date/time.

Signature & Stamp of Bidder




STANDING CORE MEMBERS PC-ADMIN

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: _____

4 FINANCIAL PROPOSAL

Name of Bidder M/S Noor And Sons

PRICE SCHEDULE FOR UPS BATTERIES


S.No	Types	Unit Cost	Tentative Quantity	Total Amount
01	12 Volt 40 AH	15900	70	1,113,000
02	12 Volt 12 AH	4500	30	135,000
*Grand Total				1,248,000

*This Grand Total will be taken as the financial bid offered by the vendor.

Notes

1. The cost must include all taxes, labor, installation, stamp duty (as applicable under Stamp Act 1989) including delivery charges up to Sindh Bank Limited branches on countrywide basis.
2. Onsite comprehensive Warranty period of 1 year is mandatory which includes all parts of the equipment without any additional cost, starting from the date of installation of UPS Batteries.
3. No advance payment for supply of equipment will be made, bills will only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the branch manager.
4. **Calculation of Bid Security.** The mechanism for calculation of bid security will be as follows:
5. 5% of the *Grand Amount is required to be submitted as bid security in shape of pay order/bank guarantee in the name of Sindh Bank Ltd. Non-submission of Bid Security will result in disqualification.
6. In case it is noticed at any stage after installation of the equipment that the asked specifications of the tender have not been met, the amount of the total installation of that specific system will be fined to the vendor with appropriate action as deemed necessary by the procurement Committee.
7. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, no partial lowest cost will be considered for award of any work.
8. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the system within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
9. All conditions in the contract agreement attached as Annexure "C" are part of this tender document.
10. The tender will be considered cancelled if the contract agreement after due signature is not submitted with Admin Office after 3 days of completion of bid evaluation report posting period (7 days) on SPPRA website.
11. Penalty of Rs. 1,000/- per day will be fined in case of failure to supply / install demanded batteries on due date/time.

Signature & Stamp of Bidder



SIGNATURE MEMBERS PC-ADMIN
 Head - Fin Div. For [Signature]
 Head - Admin Div. [Signature]
 Member-IDBL. [Signature]

* Lower Sonic Batteries have U.S. Date,
 designed life of 5 years; technical brochure
 attached for reference.

3 SCOPE OF WORK / TECHNICAL SPECIFICATION

Sindh Bank Limited (SNDB) requires Supply & Installation of UPS Batteries in its Branches for countrywide regions on need basis. List of Branches attached as Annexure "H". It is mandatory for bidder to comply each clause of the agreement without any condition enclosed as Annexure "G".

Specification of UPS Batteries		
S.No	Description	Specification
1	Technology	AGM / VRLA
2	Type	Dry, Maintenance free
3	Volt	12
4	Capacity	40 AH and 12 AH
5	Use	UPS
6	Charging time	4 to 6 hours
7	Technology	Europe / USA/ Japan
8	Principal	Europe / USA/ Japan
9	Manufacturing	China with the supervision of principal
10	Useful life	three years
11	Replacement warranty	One year
12	Operating Temperature	Up to 40 Degree C

Note

- This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first and the bidder must provide a demo unit (within two working days) for necessary inspection/verification of the above specifications. If the 1st lowest bidder is disqualified in inspection/verification phase, then next lowest bid will be evaluated.
- Similarly if 2nd bidder is disqualified, then 3rd lowest bidder will be evaluated and so on.
- On qualification of a bidder during this process no further evaluation will be done.

TENDER DOCUMENT BUYERS COLLECTION RECORD
Tender Name: Ups Batteries

S	Date	Company Name	Representation Name	Contact No	E-mail Address	Amount	Bank Name	P.O No	Signature of Authorized Person	Signature of Receiver
01	21/10/14	Green Tech	M. Ashraf	9877	ashraf@green-tech.com	500	ICICI	02412276	<i>[Signature]</i>	<i>[Signature]</i>
02	21/10/14	E. Haki Enterprise	H. Zaheer	0355-3771170	sales@ehaki.com	500	State Bank	0195433	-	<i>[Signature]</i>
03	20/10/14	Green Park	F. A. Qadir	0321-5522225	greenpark@com.pk	300	MCB	840241	-	<i>[Signature]</i>
04	14/10/14	Jawadani	N. Awan	0322-7490	com@jawanani.com	500	ICICI	6625573	<i>[Signature]</i>	<i>[Signature]</i>
05	20/10/14	Green	F. A. Qadir	0322-245200	green@com.pk	500	State	01630988	<i>[Signature]</i>	<i>[Signature]</i>

NO. OF COPIES OF TD

USD - 2/10/14
 USD - 20/10/14

LAST DATE OF SUBMISSION OF TD

DATE 21/10/14
 USD 20/10/30

SUMMARY OF EVALUATION FOR SELECTION OF VENDORS FOR UPS BATTERIES

Sl. No.	Organization	Ranking in Term of Cost	Rank Offered	Attesting Affidavit of Spec. Listing	Experience	Turnover in last 3 years (Yearly)	Registration with M/TN & GST Certificate	Minimum 3 offices in major cities, cities or districts	The offered product must have been manufactured by the manufacturer in a factory including Pakistan	Company must provide a valid Manufacturer Authorization Certificate for the sale of the product	Do you have a branch in the Province of Punjab	Terms from the Vendor's side	Quotation
1	ABC Company	1st Rank	1st Rank	Yes	Minimum 3 years experience in relevant field (Yearly)	100	Yes	Minimum 3 offices in major cities, cities or districts	Yes	Yes	Yes	Yes	Quotation
2	XYZ Company	2nd Rank	2nd Rank	Yes	Minimum 3 years experience in relevant field (Yearly)	100	Yes	Minimum 3 offices in major cities, cities or districts	Yes	Yes	Yes	Yes	Quotation
3	DEF Company	3rd Rank	3rd Rank	Yes	Minimum 3 years experience in relevant field (Yearly)	100	Yes	Minimum 3 offices in major cities, cities or districts	Yes	Yes	Yes	Yes	Quotation

Members Signature- Evaluation Committee

[Signature]
Farhan A Siddiqui
Admin. Division

[Signature]
Muhammad Farooq
Operation Director

[Signature]
Ihsanul Hossain Khan
Finance Division

[Signature]
Kochranjwal Saleem
Admin. Division

[Signature]
Saeed Memon
IT Division

[Signature]
M. Boman Khan
OP Division

Members Signature- Specification Confirmation Committee

SIGNATURE MEMBERS PC-ADMIN
Head - Fin Div, *[Signature]*
Head - Admin Div, *[Signature]*
Member-IDBL, *[Signature]*

Date: *[Signature]*

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



SNDB/COK/ADMIN/TD/519/2014
18/12/2014

M/s. GEMCO
47/4 A, Block-6,
PECHS,
Karachi.

Subject: Contract Award – Supply & Installation of UPS Batteries

The management of Sindh Bank Limited is pleased to award the subject contract to M/s. GEMCO.

Please acknowledge.

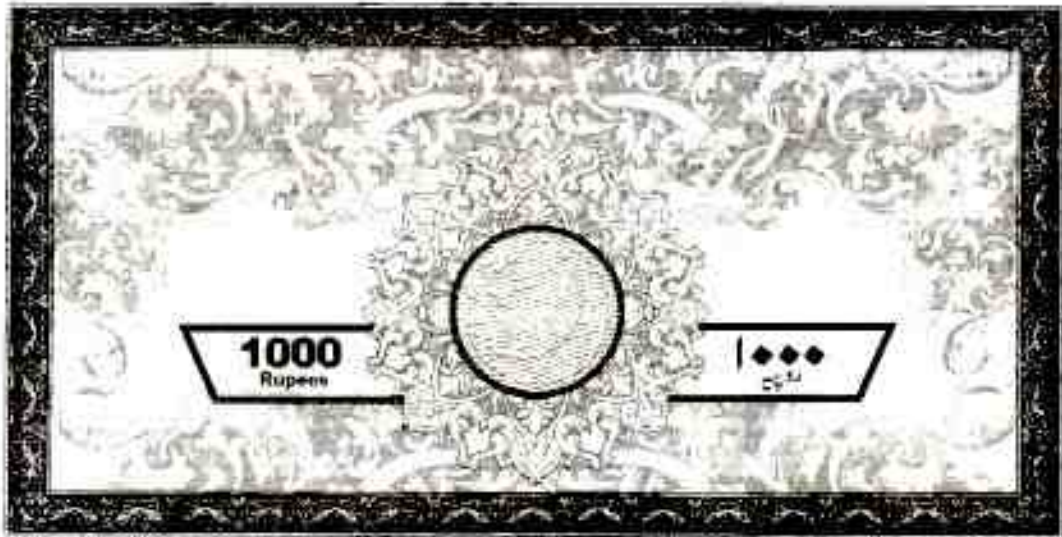
Sincerely,

For & behalf of Sindh Bank Limited.

Lt. Col. (R) Shahzad Begg
AEVP/Head of Administration Division

157862

ALL RIGHTS RESERVED BY THE ISSUING AUTHORITY



SHARADH IMRAN STAMP VENDOR
 20/05/14
 SINDH BANK LTD

CONTRACT AGREEMENT

This Agreement is made on this 18th day of December, 2014, between Sindh Bank Limited having its head office at D-2, Federation House, Clifton, Karachi (hereinafter called the Purchaser)

And

M. S. Khan, having its registered office at 41/4/A, Block 5, P.E.C.H.S. Karachi (Here in after called the Vendor).

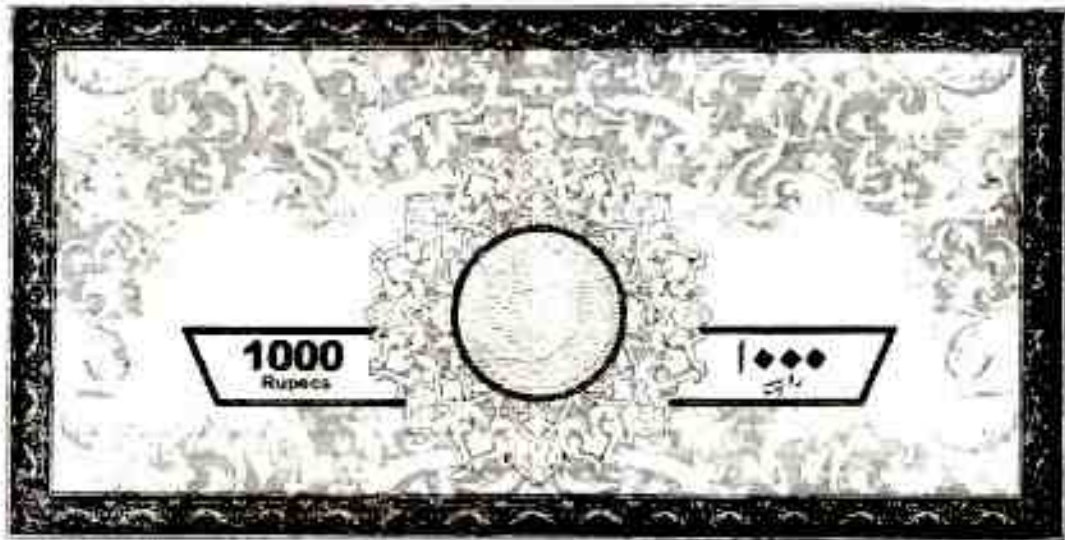


WHEREAS the Vendor is the dealer/supplier/manufacturer of 12v/40AH and 12V/12AH batteries (Batteries).

AND WHEREAS the Bank is inclined to purchase the Batteries as detailed below in the terms and conditions laid down hereinafter for the supply of Equipment for the BANK of total sum Rs. 645,840/- (as per tender requirement & quantity mentioned in Financial proposal) attached as Annexure "A". The agreement is valid from

18/12/14 to 17/12/15

[Handwritten signature]



STAMP VENDOR
 2-87503

15 DEC 2014

SINDBANK LTD.

Terms & Conditions:

1. The vendor will provide the performance security in the form acceptable to the Bank for the 10% of the order value for the period of 90 days from the date of Submission of performance Security. In case Vendor does not fulfill its commitments the bank reserves the right to enforce the performance security.
2. The vendor shall supply batteries as per specifications and total quantity mentioned in tender proposal upon the recommendations of the Technical / Standardized Committee.
3. The bank will have the option to enforce the performance bond on happening of any one or all the following events:
 - a. If the vendor fails to deliver the Batteries as per agreed Schedule.
 - b. If the vendor fails to get the Batteries inspected by the Technical Committee.
 - c. If the Batteries supplied by the vendor fails to perform as per Banks requirement.

In addition the Bank will have the option to cancel the order and offer the same to the next lowest bidder.



Chaudhary

4. The Vendor is obliged and bound to replace any or all batteries broken or damaged in transit at his own cost and risk and shall deliver all the equipment in good and sound condition.

5. The warranty of the Batteries is One year comprehensive replacement onsite from the date of delivery.

6. Vendor agrees to maintain adequate inventory of the required 12V, 40AH (70 units as per tender and 12Volts 12 AH (20 units as per tender) batteries so that the replacement is available within 24 hours, if any fault arises in the equipment during the warranty period. In case the effected part is not available, then the vendor will provide backup equipment of the same product or better till the resolution of the fault, without any extra cost to the Bank. The vendor will provide 12 Month Principal Back Warranty to cover Advance Hardware Replacement, 24x7 Technical Assistance.

7. The vendor also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc., up to the place of destination.

8. The Bank reserves the right to Test/Check the equipment to ensure that it is provided as per specification in the tender document. For any discrepancies, the Bank reserves the right to forfeit full security deposit/ cancel the order for the supply and bring the vendor on black list of the Bank forever. The decision of the Bank shall be final and binding upon the vendor.

9. In the event of the default on the part of the vendor, in the performance of any condition of the contract and if such default is not remedied within 3 days it shall be lawful for the the Bank to enforce full or part of the Earnest money / Performance Security and/or cancel the whole part of the supply order with vendor and the decision of the the Bank will be the final and legally binding on the vendor.

10. Proportionate payments against supply of equipment will be made within Thirty days from the date of delivery.

11. In case of any dispute at any point the matter will be settled amicably. If the parties do not reach a settlement the dispute will be referred to the Karachi Centre for Dispute Resolution (KCDR) the decision of KCDR will be final and binding on the vendor and the Bank.

12. Delivery will be made by the vendor at different locations / Bank Branches, through out the country, as per Bank Branches list & only as per tender required quantity mentioned in Financial Proposal (12V, 40AH X 70 units as per tender and 12Volts 12 AH X 20 units as per tender) batteries, prescribed by the Bank.



A handwritten signature in black ink, appearing to be 'J.M.' or similar, written in a cursive style.

13. A notice of 10 days will be given prior to the opening of the branch and it will be expected that the requisite will be provided and installed within 10 days.

14. The vendor will supply and install batteries within a period of 24 hours in Karachi, Lahore, Pindi Islamabad, Hyderabad and within 48 hours in other cities, and within 72 hours in remote location, after intimations on Email.

15. In case of delay in supply and installation of batteries at required location, 1% of total cost, for each day of delay will be deducted from the final bill of said supply and installation works.

16. Penalty of Rs. 1,000/- per day will be fined in case of failure to supply /install demanded batteries on due date/time. (refer para 12).



In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Supplier Signature [Signature]
Name Miran Hashmi
Designation Business Development Manager
Company Name Genus
Address 43/4/A, Block-6, P.E.C.H.S. Near FM-100, Office Karachi

Witness:
Signature [Signature]
Name Arif Sohan
Designation Technical Manager
Address 43/4/A, Block-6, P.E.C.H.S. Karachi

Stamp
Signature [Signature]
Name Lt. Col. (R) Shahzad Begg
Designation Head of Administration
Company Name Sindh Bank Limited
Address Federation House, Sindh Bank Ltd. Head Office, Karachi

Customer's Signature [Signature]
Name Akhtar Ali Khan
Designation Executive Vice President
Company Name Sindh Bank Limited
Address Federation House, Sindh Bank Ltd. Head Office, Karachi

Stamp
Witness:
Signature [Signature]
Name M. Saleem
Designation VP. ADMIN
Address S.M.C. Ab. Azee

Stamp

Escalation Matrix

If the service call is not resolved within the response time, other than fixing of fine, the following escalation matrix can be used.

ESCALATION MATRIX (Region Wise)	
Level-1	Mr. Abdul Manan- Customer Support Engineer
First complain if the call is not resolved "within standard response time"	Phone-Direct # 021-34315212/34389581-88 (Extn:113-112)
	Email:support@global-pk.com
Level-2	Mr. Arif Sultan-Head of Customer Support-Work shop div.
Second complain, if the call is attended within "Standard Response Time" and/or the problem still unresolved even after complaining at Level-2	Phone # Direct:021-34315212/34389581-88 (Extn:154-152)
	Cell # 0308-2221662
	Email:asultan@global-pk.com
Level-3	Aziz K. Merchant-CEO Gemco
Third complain, if the call is attended within "Standard Response Time" and/or the problem still unresolved even after complaining at Level-3	Phone-021-34389581-88 (extn:121)
	Cell - 0300 2426116
	Email: systmpk@global-pk.com

All work carried out on site, along with arrival and departure times, are recorded on the Certificate of Inspection sheet. The service engineer will also note down any deficiencies in the system and recommend work required to maintain full, trouble free operation.

M. A. B.



**Supply & Installation of UPS Batteries
Bid Evaluation Report**

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/519/2014
3	Tender Description	Supply & Installation of UPS Batteries
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
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10	Bid(s) Rejected	-

Details on the above as given below:

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0	1	2	3	4	5	6	7
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3	M/s. Noor & Sons	Qualified	12 V 40 AH@ Rs.15,900/- 12 V 20 AH @ Rs. 4,500/- Total Amount = 1,248,000/-	3 rd Lowest Bidder	Rs. 498,000 /- above the estimated cost	3 rd Lowest Qualified Bidder/High in Price	-

Accordingly going by the Technical/Financial Evaluation offered in the tender document, **M/s. GEMCO** stands as 1st Lowest qualified bidder for Supply & Installation of UPS Batteries to Sindh Bank Limited.

Members - Procurement Committee

Head of Administration
(Lt. Col (R). Shahzad Begg)

Chief Financial Officer
(Mr. Saeed Jamal)

Chief Manager, IDBL
(Mr. Syed Muhammad Aqeel)

4 FINANCIAL PROPOSAL

Name of Bidder M/S GENCO,

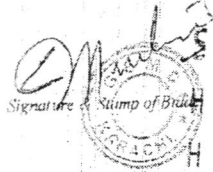
PRICE SCHEDULE FOR UPS BATTERIES

S.No	Types	Unit Cost Rs.	Tentative Quantity	Total Amount
01	12 Volt 40 AH	8073	70	565,110
02	12 Volt 12 AH	2691	30	80,730
*Grand Total				645,840

*This Grand Total will be taken as the financial bid offered by the vendor.

Note

- The cost must include all taxes, labor, installation, stamp duty (as applicable under Stamp Act 1989) including delivery charges up to Sindh Bank Limited branches on countrywide basis.
- Onsite comprehensive Warranty period of 1 year is mandatory which includes all parts of the equipment without any additional cost, starting from the date of Installation of UPS Batteries.
- No advance payment for supply of equipment will be made, bills will only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the branch manager.
- Calculation of Bid Security.** The mechanism for calculation of bid security will be as follows:
- 5% of the *Grand Amount is required to be submitted as bid security in shape of pay order/bank guarantee in the name of Sindh Bank Ltd. Non-submission of Bid Security will result in disqualification.
- In case it is revealed at any stage after installation of the equipment that the asked specification of the tender have not been met, the amount of the total installation of that specific system will be fined to the vendor with appropriate action as deemed necessary by the procurement Committee.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the system within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
- All conditions in the contract agreement attached as Annexure "G" are part of this tender document.
- The tender will be considered cancelled if the contract agreement after due signature is not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website
- Penalty of Rs.1,000/- per day will be fined in case of failure to supply / Install demanded batteries on due date/time.



SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. For Joly

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: [Signature]

SUMMARY OF EVALUATION FOR SELECTION OF VENDORS FOR UPS BATTERIES

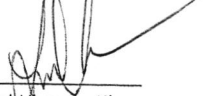
S.No	Companies	Ranking in Term of Cost	Rate Offered	Attached Affidavit of Black Listing	Experience	Turnover	Registration with Income Tax and Sale Tax	Minimun 3 offices in major cities. Office in Karachi is mandatory	The offered product must have supplied /installard by the manufacturer in 3 countries including Pakistan	Company must provide a valid Manufacturer Authorization Certificate for Sale Deal in Pakistan	Declared Qualified in Inspection Phase	Letter from The Principal of the bidding Co's Make USA / Europe/ Japan	Qualified / Disqualified
					Minimun 3 years experience in revelvant field (Yes/No)	Turnover in last 3 years (Yes/No)	NTN & GST Certificate Yes/No	Complete Address along with PTCL Landline Yes/No	Manufacturers Certificate Yes/No	Manufacturerer Authorization Certificate	As mentioned in Scope of Work Yes/No		
1	M/s Gemco	1st Lowest	12 V 40 AH@ Rs.8073 12 V 20 AH @ Rs. 2691 Total Amount = 645,840/-	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Qualified
2	M/s Kontinental Establishment	2nd lowest	12 V 40 AH@ Rs.8300 12 V 20 AH @ Rs. 2900 Total Amount = 668,000/-	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Qualified
3	M/s Noor & Sons	3rd Lowest	12 V 40 AH@ Rs.15,900 12 V 20 AH @ Rs. 4,500 Total Amount = 1,248,000/-	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Qualified

MANDATORY REQUIREMENT *Attachment of relevant evidance is necessary in each above requisite is mandatory. In case of non - provision of evidence in any of the requisite, the company will be straight away disqualified. Attach Affidavit on stamp duty from the owner of the company, stating that the " firm has never been blacklisted by any organisation

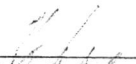
Members Signature- Evaluation Committee

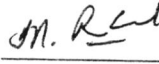

Farhan A Siddiqui
Admin Division

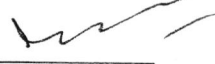

Muhammad Farooq
Operation Division


Dilshad Hussain Khan
Finance Division

Members Signature- Specification Confirmation Committee



Mohammad Saleem
Admin Division


Rashid Memon
I.T Division


M. Rehan Khan
OP Division

Technical Inspection Note:

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. 

Head - Admin Div. 

Member-IDBL. 

Date: 

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)

TYPE OF PROCUREMENT ADMIN / IT / CONSULTANT / MEDIA
TENDER NAME UPS BATTERIES
TYPE OF TENDER SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE /TWO STAGE-TWO ENVELOPE
OPENING DATE 21/10/14
OPENING TIME 1130 Hrs
ATTENDANCE (MEMBER PC) HOA
CEO
CHIEF MANAGER, IDBL

	<u>NAME</u>	<u>FIRM</u>
ATTENDANCE (REPS. OF BIDDERS)	<u>FAHADULLAH</u>	<u>GEMCO</u>
	<u>NISHAT</u>	<u>KONTINENTAL</u>
	<u>FARHAN</u>	<u>Noor Siddiq</u>
	_____	_____
	_____	_____
	_____	_____

TOTAL BIDS ACCEPTED FOR EVALUATION 3

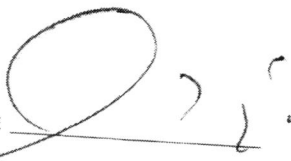
TOTAL BIDS REJECTED -

REMARKS _____

SECRETARY PROCUREMENT COMMITTEE

SIGNATURE

DATE


21/10/14