

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPT. SINDH BANK LTD/Administration
- 2) PROVINCIAL / LOCAL GOVT / OTHER Scheduled Bank
- 3) TITLE OF CONTRACT Supply & Installation of Ac. Refrigerators & Microwaves Oven
- 4) TENDER NUMBER SNDB/COK/ADMIN/TO/524/2014
- 5) BRIEF DESCRIPTION OF CONTRACT Same as above
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee / *Contract Authority*
- 7) TENDER ESTIMATED VALUE Rs. 2,909,000/-
- 8) ENGINEER'S ESTIMATE (For civil works only) -
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) On Need Bases
- 10) TENDER OPENED ON (DATE & TIME) 11/11/2014 At 12:30 Hrs.
- 11) NUMBER OF TENDER DOCUMENTS SOLD 07
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT (Enclose a copy) 20/11/2014 (Attached)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER *Dawance Pvt. Ltd - Dawance center, 7/4, 2nd Line 9, Dr. Zinnab Khan - Ahmed Road*
- 16) CONTRACT AWARD PRICE Rs. 2,896,300/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID) Dawance Pvt. Ltd
- 18) METHOD OF PROCUREMENT USED: - (Tick one)
- a) SINGLE STAGE - ONE ENVELOPE PROCEDURE Domestic/ Local
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC WITH BRIEF REASONS.

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	S No. 21686
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Express Tribune Daily Express, The Daily Tribal (24/10/2014)
No	

22) NATURE OF CONTRACT

General Contract	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	✓

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	✓

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	✓

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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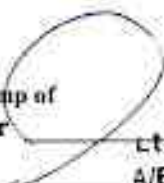
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	✓

Signature & Official Stamp of
Authorized Officer


Lt Col (R) Shahzad Begg
A/EVP/Head of Administration

FOR OFFICE USE ONLY

SINDH BANK LTD.

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)

TYPE OF PROCUREMENT

✓
ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Supply & Installation of Ac, Refrigerators & Microwave Ovens

TYPE OF TENDER

✓
SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

11/11/2014

OPENING TIME

1230 Hrs

ATTENDANCE (MEMBER PC)

HEAD OF ADMIN

CFO

CHIEF MANAGER (DBL)

ATTENDANCE (REPS. OF BIDDERS)

NAME

FIRM

Dowlance Pvt. Ltd.

TOTAL BIDS ACCEPTED FOR EVALUATION

#1

TOTAL BIDS REJECTED

-

REMARKS

SECRETARY PROCUREMENT COMMITTEE

SIGNATURE

DATE

12/11/2014

**Supply & Installation of AC, Refrigerators & Microwaves Oven
Bid Evaluation Report**

1.	Name of Procuring Agency	Sindh Bank Ltd
2.	Tender Reference No.	SNDB/COM/ADMTS/10/224/2014
3.	Tender Description	Supply & Installation of AC, Refrigerators & Microwaves Oven
4.	Method of Procurement	Single Stage One Envelop Bidding Procedure
5.	Tender Published & SPDR (S.No)	S.No. 21085, Express Tribune, Daily Express, The Daily Beat (24/10/2014)
6.	Total Bid Documents Sold	07
7.	Total Bids Received	01
8.	Technical/Financial Bid Opening Date & Time	11/11/2014 at 12:00 Hrs.
9.	No. of bid qualified	01
10.	Bids Rejected	

Details on the above as given below:

S. No	Name of Firm or Bidder	Technically Qualified/Disqualified	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs. 2,969,000/-)	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6	7
1	M/s. Dawlance Pvt. Ltd.	Qualified (Qualified Bidder's Technical Evaluation) Passed	Rs. 2,896,000/- (Detailed Cost attached to Annexure 'A')	Only Evaluated Bidder	Rs 73,000/- below the estimated cost	Accepted- Qualified as per Eligibility criteria.	Rule 48 has been complied with

Accordingly going by the Technical/Financial Evaluation offered in the tender document, **M/s. Dawlance Pvt. Ltd.** stands as only qualified bidder for Supply & Installation of AC, Refrigerators & Microwaves Oven to Sindh Bank Limited.

Members - Procurement Committee

Head of Administration
(Lt. Col (R). Shahzad Begg)

Chief Financial Officer
(Mr. Saeed Jamal)

Chief Manager, IDBL
(Mr. Syed Muhammad Ageel)

Ann-A

Tender Document Supply & Installation of ACs, Refrigerators & Microwave Ovens

Sindh Bank Limited

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

Member-IDBL [Signature]

(Applicable for the year 2014-2015)

Date: [Signature]

Name of Bidder _____

SECTION "A"

S. No.	Description	Approximate quantity required per branch	Rate /Unit	Amount
1	Air - Conditioner 1 Ton (Inverter 15)	01	60,000	60,000
2	Air - Conditioner 1.5 Ton (Inverter 3)	05	80,000	400,000
3	Installation & Commissioning charges per unit, complete in all respect	1 job	-	-
Total Amount				460,000

SECTION "B"

S. No.	Description	Approximate quantity required for 40 ATMs	Rate /Unit	Amount
1	Air - Conditioner 1 Ton	40	60,000	2,400,000
Total Amount				2,400,000

SECTION "C"

S. No.	Description	Approximate quantity required per branch	Rate /Unit	Amount
1	Refrigerator 175 Liters (7 Cubic Feet)	01	30,000	30,000
Total Amount				30,000

SECTION "D"

S. No.	Description	Approximate quantity required per branch	Rate /Unit	Amount
1	Microwave Oven 20 Liters	01	6,000	6,000
Total Amount				6,000

*Grand Total (Sum of Total Amount of Sections A+B+C+D) = 5,566,000

*The company reserved rights to update the product and specification at any time with out notice.

Note

- The cost must include all taxes, installation, labor, Stamp duty (as applicable under Stamp Act 1989) including delivery charges up to Sindh Bank Limited branches on countrywide basis.
- Warranty**
 - Air Conditioners & Refrigerator: 1 year parts and 3 years compressor warranty is mandatory.
 - Microwave Oven: 1 year magnetron warranty is mandatory.
- Advance payment for supply of equipment: will be made against Bank Guarantee. Bills are only be processed for necessary documentation on receipt of certificate of delivery/satisfaction from the branch manager.
- A certificate will be attached with the invoice mentioning that the copper pipe (being part of all AC units) has been delivered at Head Office Karachi.
- During first six months warranty validity period no charges will paid for addressing of any complaint. Such complaint must be addressed with in same day in major cities & within 48 hours in locations out of major cities. A penalty of Rs. 500 per day will be levied for delay addressing of each complaint.
- Calculation of bid security.** The mechanism for calculation of bid security will be as follows:
 - = 5% of the *Grand total multiplied with 101 (number of branches) to be submitted as Bid Security/Earnest Money in form of Pay Order attached with Financial Proposal.
- In case it is reviled at any stage after installation of the equipment that the asked specification of the tender have not been met, the amount of the total installation of that specific equipment will be find in the vendor with appropriate action as deem necessary by the procurement committee.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.



3. SCOPE OF WORK / TECHNICAL SPECIFICATION

Saudi Bank Limited (SBL) requires supply of inverter type Air Conditioners, Refrigerators and Microwave Ovens for its 151 appointing branches in country wide region.

Requirement of AC's for each branch will depend on the premises acquired, however an average of 06 AC's will be required to be installed in each branch. In addition requirement of refrigerator and microwave oven will be one item in each branch. The tentative quantity for branches to be awarded in 2025 may vary as per the schedule of opening of branches, and once the quantity of the supply is increased in this contract its rate will be predetermined.

TECHNICAL SPECIFICATION

Split Air - Conditioners of approved quality with - 1 ton / 1.5 ton

Specification

Refrigerant - R410A or R32, Working Pressure - Factory sealed, Energy star as per local standards, Compressor - Available at 25% capacity, in the Company's Line - 5 Year Warranty, Inverter Compressor - Super - Micro inverter capacity, Heat and Cool 100% and 100% respectively, 50% Cool Energy - Consumed depending on installation (EER > 3.5).

Refrigerator	
Specification	Detail
Type	Direct cool
Maximum Capacity (Liters per day)	300 - 350
Refrigerator Compartment Temperature	-18 C - 25 C below 0 C
Capacity	175 Liters
Compressor	225 Watt Super inverter
Dimensions	740 mm x 600
Net Weight	Required quantity
Manufacturer / Supplier (Refrigerator)	Required quantity
Refrigerator	06/04/2025 (Tentative)

Microwave Oven - 20 Liters	
Specification	Detail
Type / Use	Convection Microwave Oven
Capacity (Liters)	20 Liters
Power (Watt)	2000 Watt
Dimensions	440 mm x 720 mm x 250 mm
Net Weight	15 - 18 kg
Manufacturer / Supplier	As per

Note

1. If the company qualifies the eligibility criteria then it will be required to produce

the equipment along with all relevant brochures at the date time location as outlined by the bank for necessary inspection/verification of the above specifications.

- b. Visit to production facility warehouses is also part of the eligibility criteria to further participate in financial bidding phase.
- c. Firms qualifying this inspection visit stage will only be called upon to participate in financial bidding.

TENDER DOCUMENT BUYERS COLLECTION RECORD

Tender Name: Supply & Installation of Air Conditioning, Massacuse Over & Refrigerators

S. No.	Date	Company Name	Representative Name	Contact No.	E-mail Address	Amount	Bank's Name	P.O. No.	Signature of Authorized Company Representative	Signature of Buyer
01		Davantage Tech Ltd	Waseem Iqbal	0333-362305	waseem.iqbal@davantage.com	500/-	HMB	08224881	[Signature]	[Signature]
02		data science to connect line	M. S. Khan	0312553208	data@dataconnect.com	500/-	WBL	9175440	[Signature]	[Signature]
03			Said Raza	0346-202085	Said.Raza@hmb.com	500/-	Swary	0128790	[Signature]	[Signature]
04	3/10/14	National Tech-Substrate Inc	M. Zahid Khan	0334-3792145	pubsthan@nationaltech.com	500/-	HMB	08156641	[Signature]	[Signature]
05	5/10/14	Smart Industries	Ahmed Ali	0201-9057452	info@smartind.com	500/-	HMB	11450565	[Signature]	[Signature]
06	5.11.14	enviro solution	M. A. B. Khan	0334-373748	enviro@enviro.com	500/-	HMB	115800974	[Signature]	[Signature]
07	10/16/14	T.M. Machine International	Kumar Arora	0300-96204	tmachine@tmachine.com	500/-	M.B.P	21516541	[Signature]	[Signature]

AVAILABILITY OF TD _____

LAST DATE OF SUBMISSION OF TD _____

FORM _____

DATE _____

TIME _____

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



SNDB/COK/ADMIN/TD/524/2014
15/12/2014

M/s. Dawlance Pvt. Ltd.
Dawlance Centre, 7/4,
Civil Line-9, Dr Ziauddin
Ahmed Road, Karachi

Subject: Contract Award – Supply & Installation of Ac, Refrigerators & Microwaves Oven.

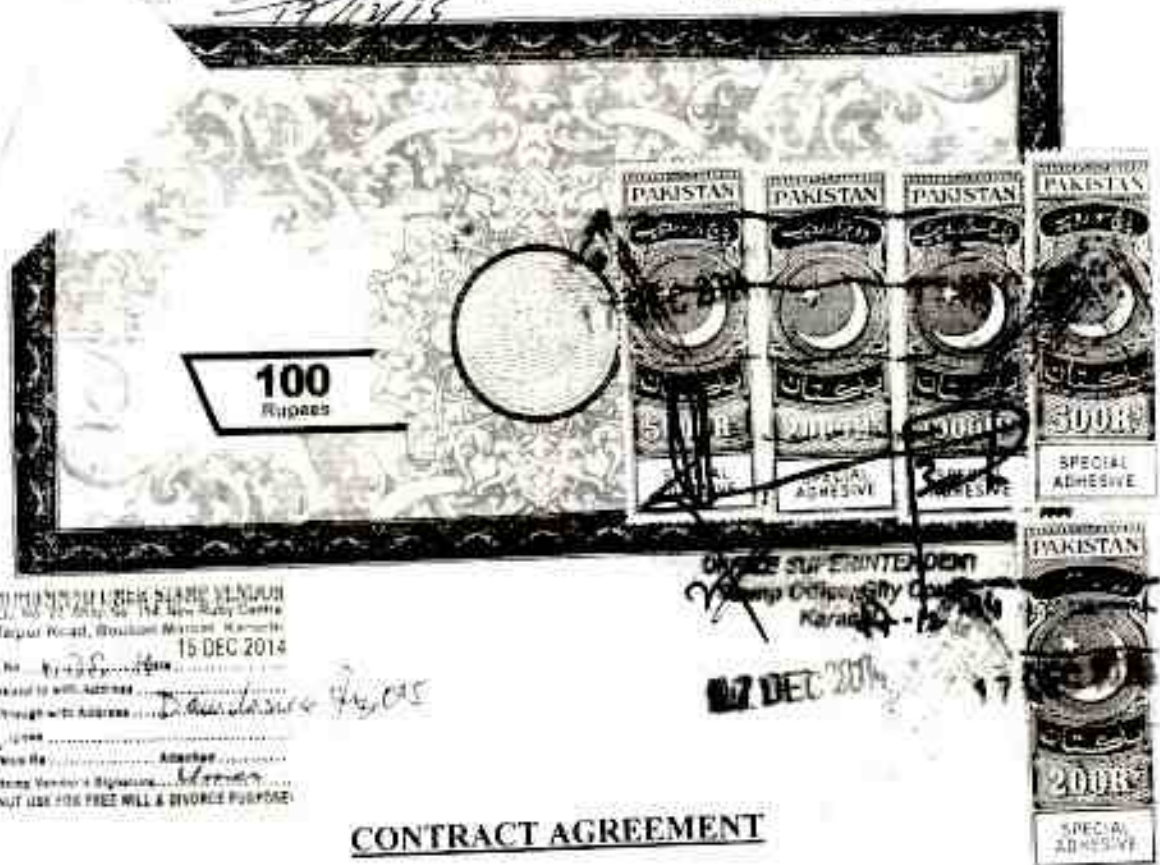
The management of Sindh Bank Limited is pleased to award the subject contract to M/s. Dawlance Pvt. Ltd.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited.

Lt. Col. (R) Shahzad Begg
Head of Administration Division



POST OFFICE SUPERINTENDENT
Durrani Colony, City Centre, Karachi
15 DEC 2014
Postage to which Addressed
Postage with Addressed
Stamp Vendor's Signature
NOT USE FOR FREE WILL & DIVORCE PURPOSE

CONTRACT AGREEMENT

THIS AGREEMENT is entered into at Karachi on this the 15 day of December, 2014

BETWEEN

M/S. Dawlance Private Limited, a company / firm incorporated under the laws of Pakistan and having its principal place of business at Dawlance centre civil lines 9 Dr Ziauddin Road Karachi, Pakistan, (hereinafter referred to as "Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3rd Floor, Federation House, Abdullah Shah Ghazi Road Clifton Karachi-75600, Pakistan, (hereinafter referred to as "SINDH BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.



WHEREAS:

Following the bidding process carried out by Sindh Bank Limited in connection with its tender dated October 22, 2014 for Supply & Installation of ACS, REFRIGERATOR & MICROWAVES OVEN System, the supplier has been declared successful for awarding the contract by Sindh Bank Limited, for the said system.

"SINDH BANK" intends to acquire the services of "Supplier" for supply & installation of ACS, REFRIGERATOR & MICROWAVES OVEN system (system) at branches and supplier agrees to provide the following services to the bank, as per terms and conditions given below, along with Price Schedule mentioned in Financial Proposal attached, as Annexure "A".



Terms & Conditions:

1. A notice of 10 days will be given prior to the opening of the branch and the and it will be expected that the requisite will be provided within the said period.
2. Penalty of 5% cost of uninstalled equipment will be fined in case of failure to supply / fixed the requisite within 20 days after issuance of supply order. In addition to that Rs 500/- per day will be fined after 10 days and Rs 1000/- per day will be fined after 20 days from the issuance of supply order against a specific branch. Sindh Bank will give tentative plan 70 days before execution. Plenty cycle will be close on confirmation of Dawlance private limited.
3. Supplier will also be bound that in case of any observation arising in respect of quality of the equipment within the warranty period, the Supplier will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the Supplier for non-commitment or cancellation of tender as will be decided by the Procurement Committee.
4. The cost must include all taxes, stamp duty, installation, labour including delivery charges upto Sindh Bank Limited branches on countrywide basis.
5. Comprehensive Warranty period of 1 year is mandatory which includes all parts of the equipment without any additional cost, starting from the date of installation of Acs, Refrigerator & Microwaves Oven system.
6. No advance payment for supply of equipment will be made, bills will only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the branch manager.
7. All terms & conditions given under scope of work / technical specification in the tender document and correspondence thereof, will also remain effective/part of this document under this agreement.

Service Conditions

- The service calls logged before 3 PM (5 days a week), will be responded to within 96 Hours in top 10 Metro cities and 150 Hrs in remote cities, for outskirts areas response time will be 6 days calls after scheduled time will be responsible to next working day. (Days exclude due to law & order situation)
- Days of week for responding to the Service case will be Before 3 PM (5 days a week)
- A penalty of Rs 500 per complaint per day will be fined if the response time exceed the above time period. Penalty cycle will be closed after confirmation on email from Dawlance Private Ltd. This is applicable within warranty period; Warranty terms & conditions mentioned on warranty card are applicable. In case of dispute or delay reasoning service verdict will be acceptable and final for both parties.

Request for Service/Complaint

- In the event of a service call from an authorized customer representative this will be logged and a Call center Agent will collect the information to provide response.
- To facilitate an efficient response, service call will be recorded & reference number and specific details regarding the call will be issued. The matter will be investigated by a technical Support Engineer and then reported.
- The bank should contact the Call center to report problems with services. Customer Service Agent may be contacted through any of the four ways listed below:

- i. Phone (+92 (21)- 03111117222 (UN #) is available during normal business hours.
- ii. Email customer service (@dawlance.com.pk-) E-mail request are processed during normal business hours.
- iii. Service calls can also be sent through Fax #----- (during normal business hours)
- iv. Walk in (Branch list attached- Karachi) Walk-in service is available during normal business hours.)



Escalation Matrix

If the service call is not responded within the response time, other than fixing of fine, the following escalation matrix can be used:

LEVEL-1	Name/Designation (support staff)	Mr. Asif Officer Satisfaction
First complain if the call is not responded "within specified response time" (96 hours)	Landline Phone	021-356652450
	Email	Syed.masif@dawalnce.com.pk
	Cell	0321-2957367
LEVEL-2	Name/Designation (Regional Head/Manager/GM)	Muhammad Akber/Head of Service Operations
Second complain, if the call is attended within "Specified Response Time" and not attended even after complaining at Level-1	Landline Phone	021-356652450
	Email	m.akber@dawalnce.com.pk
	Cell	0301-4211678
LEVEL-3	Name/Designation (CEO of the firm)	Mr. Rashid Jamil /Senior Vice President After Sales Services
Third complain, if the call is attended within "Specified Response Time" and not attended even after complaining at Level-2	Landline Phone	021-356652450
	Email	rashidjamil@dawalnce.com.pk
	Cell	0333-2328941
Note: Ensure that no column above is left blank		

All work carried out on site, along with arrival and departure times, are recorded on the Certificate of Inspection sheet. The service engineer will also note down any deficiencies in the system and recommend work required to maintain full, trouble free operation.

9. The visiting technician must be qualified for handling of the above prescribed jobs.
10. The branch will launch a complaint directly to Supplier on the given helpdesk number and accordingly supplier will issue a ticket number for necessary follow-up, while keeping in loop the Assistant Security Officer via email.
11. Supplier will facilitate all warranty and assistance for the ACS, REFRIGERATOR & MICROWAVES OVEN system supplied and commissioned.
12. Supplier will provide a central point of contact/helpdesk number for all complaints on 12/7 basis and in case the helpdesk number is not responding supplier will provide email address for timely resolution of complaints. In addition to that sms service only for complaints will also be provided by the supplier.
13. Supplier at all times will have access to SNDB for support over phone.
14. Performance check list / service form will be submitted to Sindh Bank upon request.

Payment Schedule:

- 100 % of the total amount of final bill of Supply & Installation of ACS, REFRIGERATOR & MICROWAVES OVEN at the branches will be paid within one month of invoice submission to supplier.

Performance Security:

- 5% of the total tender amount of 101 branches will be retained by Sindh Bank Limited as "Performance Security" commencing from the date of award letter till 03 months after completion/installation of all supplies/systems. Subject to satisfactory confirmation by the Manager of concerned branch of Sindh Bank Limited.



- The bank will have the option to enforce the performance bond on happening of any one or all the following events;

- a) If the Supplier fails to deliver the system as per agreed Schedule.
- b) If the supplier fails to get the system inspected by the Technical Committee during demonstration phase.
- c) If the system supplied by the Supplier fails to perform as per bank's requirement.

In addition the bank will have the option to cancel the tender and offer the same to the next lowest bidder (if any).

Period of Contract:

- This agreement will effect from 15/12/14 to 16/12/15 (One Year).

Notice:

- Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- A party may change its address for notice by giving a notice to the other Party in writing of such change.

Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by Sindh Bank or the Supplier may be taken or executed by their Authorized officials.

Taxes and Duties:

- The Supplier and its Personnel shall be liable to pay such direct or indirect taxes, duties, fees, and other impositions levied under the present Laws applicable at time of signing of contract, the amount of which is deemed to have been included in the Contract Price. Payment shall be made net of withholding taxes where applicable.

Termination of Agreement by Sindh Bank:

- If the performance of the Supplier/Item is not satisfactory this agreement can be terminated by Sindh Bank upon giving a 30 days' advance notice in writing to the Supplier. In such event the Supplier shall refund all advance money to Sindh Bank after adjusting the cost of work done by that date.
- If the Supplier becomes insolvent or bankrupt.
- If the Supplier, in the judgment of the Sindh Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If the Sindh Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.

Termination of Agreement by the Supplier:

- The Supplier may terminate this Agreement, by giving less than (30) days' written notice to the Sindh Bank, if the Sindh Bank fails to pay any money due to the Supplier pursuant to this Agreement without its fault.

Force Majeure:

- The failure on the part of the parties to perform their obligation under the agreement will not be considered as default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.



Extension of Time:

- Any period within which Party shall, pursuant to this agreement, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

Good Faith:

- The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

Obligation of the Supplier:

- The Supplier shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Supplier shall always act, in respect of any matter relating to this Agreement or to the Services, as faithful advisers to the Sindh Bank, and shall at all times support and safeguard the Sindh Bank legitimate interests in any dealing with Sub-Suppliers or third Parties.

Conflict of Interest:

- The Supplier shall hold the Sindh Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

Confidentiality:

- Except with the prior written consent of the Sindh Bank, the Supplier and the Personnel shall not at any time communicate to any person or entity and confidential information acquired in the course of the Services, nor shall the Supplier and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

Award of contract:

- The contract will not be awarded till escalation matrix is submitted with all details to Admin Division - SNDB



In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Supplier Signature [Signature]

Name Wasim Iqbal

Designation V.P. Sales

Company Name Dawlance Pvt Ltd

Address Dawlance Centre

7/4 Civil Lines 9 D.Z. Road

Stamp Karachi

Signature [Signature]

Name M. Col. (R) Shabaz Begg

Designation Head of Administration

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank

Ltd. Head Office, Karachi

Stamp Sindh Bank Ltd

Witness: [Signature]

Signature [Signature]

Name Muhammad Saad

Designation VP - ADMIN

Address Same As Above

Witness:

Signature [Signature]

Name Muhammad Akbar

Designation VP Operation

Address Dawlance Centre 7/4 Civil Lines

9. D.Z. Road Karachi

Stamp Dawlance (Pvt) Ltd

Customer Signature [Signature]

Name Akhtar Ali Khan

Designation Executive Vice President

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank

Ltd. Head Office Karachi

Stamp Sindh Bank Ltd

Witness: [Signature]

Signature [Signature]

Name Muhammad Saad

Designation VP - ADMIN

Address Same As Above

[Faint Stamp]

[Stamp]

Ann-A

Tender Document - Supply & Installation of A/Cs, Refrigerators & Microwave Ovens

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. *[Signature]*

Head - Admin Div. *[Signature]*

4 FINANCIAL PROPOSAL

PRICE SCHEDULE Member-IDBL

(Applicable for the year 2014-2015)

Date: _____

Name of Bidder _____

SECTION "A"

S. No.	Description	Approximate quantity required per branch	Rate /Unit	Amount
1	Air - Conditioner 1 Ton (<i>1.5</i>)	01	60,000	60,000
2	Air - Conditioner 1.5 Ton (<i>1.5</i>)	05	80,000	400,000
3	Installation & Commissioning charges per unit, complete in all respect	<i>1.5</i> job	-	-
Total Amount				460,000

SECTION "B"

S. No.	Description	Approximate quantity required for 40 ATMs	Rate /Unit	Amount
1	Air - Conditioner 1 Ton	40	60,000	2,40,000
Total Amount				60,000

SECTION "C"

S. No.	Description	Approximate quantity required per branch	Rate /Unit	Amount
1	Refrigerator 175 Liters (7 Cubic Feet)	01	30,000	30,000
Total Amount				30,000

SECTION "D"

S. No.	Description	Approximate quantity required per branch	Rate /Unit	Amount
1	Microwave Oven 20 Liters	01	6,000	6,000
Total Amount				6,000

*Grand Total (Sum of Total Amount of Sections A+B+C+D) = 556,000

*The company reserved right to update the product and specification at any time with our notice.

2296,000

Notes

- The cost must include all taxes, installation, labor, stamp duty (as applicable under Stamp Act 1989) including delivery charges up to Sindh Bank Limited branches on countrywide basis.
- WARRANTY**
 - Air Conditioners & Refrigerators, 1 year parts and 3 years compressor warranty is mandatory.
 - Microwave Oven, 1 year magnetron warranty is mandatory.
- Advance payment for supply of equipment will be made against Bank Guarantee, bills are only to be processed for necessary documentation on receipt of certificate of delivery/satisfaction from the branch manager.
- A certificate will be attached with the invoice mentioning that the copper pipe (being part of all AC units) has been delivered at Head Office Karachi.
- During first six month warranty validity period no charges will be paid for addressing of any complaint. Such complaint must be addressed with in same day in major cities & within 48 hours in locations out of main cities. A penalty of Rs. 500 per day will be levied for delay addressing of such complaint.
- Calculation of bid security.** The mechanism for calculation of bid security will be as follows:
 - 2% of the *Grand total multiplied with 101 (number of branches) to be submitted as Bid Security/Earnest Money in form of Pay Order attached with Financial Proposal.
- In case it is reviled at any stage after installation of the equipment that the actual specification of the tender have not been met, the amount of the total installation of that specific equipment will be fixed to the vendor with appropriate action as deems necessary by the procurement committee.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.



Annexure "H"

13. LIST OF BRANCHES (2014)

S/NO	BRANCH NAME
1	BAHADURABAD
2	SAHAR COMMERCIAL DHA
3	SHIRIN JINNAH COLONY
4	CATTEL (BHENS) COLONY
5	CHAUDHARY KHALIQUZAMAN CLIFTON
6	GOLIMAR CHOWRANGI
7	HYDEABAD GARI KHATA
8	HYDERABAD JOURNALIST SOCIETY
9	KHIPRO, DISTRIC SANGHAR
10	JOHI DISTRICT DADU
11	SUI GAS DISTRICT KHAIRPUR
12	MEHRABPUR DISTRICT NAUSHAHROFEROZ
13	MATLI DISTRICT T.M. KHAN
14	NASIRABAD, DISTRICT LARKANA
15	THE MALL, LAHORE
16	GARI SHAHU, ALLAMA IQBAL ROAD LAHORE
17	KHANEWAL
18	KASUR
19	MOUZA GOJAR, DISTRICT MANDI BHAUDDIN
20	F-7, ISLAMABAD
21	KOHAT
22	ALI WALA, TEHSIL DISTT. MUZAFAR GARH
23	VILLAGE MERAN, DISTT. D.I. KHAN
24	DIGRI, SINDH
25	KANDIARO BRANCH
26	GHARO BRANCH
27	GHOUSPUR BRANCH



TENDER DOCUMENT BUYERS COLLECTION RECORD

Tender Name: Supply & Installation of Air Conditioning Machinery over 3 Refrigerators

S. No.	Date	Company Name	Representative Name	Contact No.	E-mail Address	Amount	Bank's Name	PC No.	Signature of Authorized Person	Signature of Buyer
01		Dominico K&S	M. S. K. Gupta	0227-211 8155	waseem.igbal@dominico.com	500/-	HDFC	02124301	[Signature]	[Signature]
02		ACT	S. K. Singh	230293700	act@act.com	500/-	HDFC	022544	[Signature]	[Signature]
03		Shree Shree	Sudhakar	0226-25006	shree@shree.com	500/-	State	0227190	[Signature]	[Signature]
04		National Tech-Projects Inc.	M. S. K. Gupta	0224-227 2145	nationaltech@npt.com	500/-	HDFC	08156641	[Signature]	[Signature]
05		Smart Tech	Ashish	022-722 722	smarttech@st.com	500/-	HDFC	11450565	[Signature]	[Signature]
06		Service Pak	M. S. K. Gupta	0224-227 2145	servicepak@sp.com	500/-	HDFC	115800944	[Signature]	[Signature]
07		W. S. Maheshwari	W. S. Maheshwari	022-222 2222	wsmaheshwari@wsm.com	500/-	N.B.P.	2151654	[Signature]	[Signature]

QUALITY OF TD

TIME _____

LAST DATE OF SUBMISSION OF TD

DATE _____
TIME _____

Dated: 11/11/2014

SUPPLY & INSTALLATION OF AC, REFRIGERATORS & MICROWAVES
Evaluation Performa

Serial No. 01
Bidder: LIBRARI

Pat Order No. 1001/325/2014
BANKQUARRE

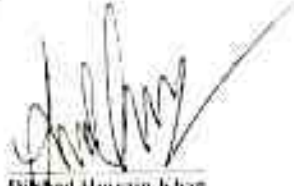
S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached in
1	Firm's Status	10	10	Public Private Ltd Partnership Firm	NEN Certificate Letter of Incorporation Company Registration Letter Certificate of Registration from Registrar of Firm is required to be enclosed	Annexure A
2	Years in business in the respective field	10	10	10 years and above 5 years and above	NEN Certificate Letter of Incorporation Company Registration Letter Letter of Declaration of Commencement of Business is required to be enclosed	Annexure B
3	Banks on Cliental List	10	10	5 and above 3 and above	Letters to be attached duly issued from each concerned Bank stating the standard of performance services rendered	Annexure C
4	Turn over in last 3 years	10	10	On an average of 150M and above per year On an average of 100M and above per year	Profit Report or Tax Return of Last 3 Years	Annexure D
5	Own manufacturing setup facility	30	30	Yes	Give full details of facility with area Equip. & location address number of machine installed number of employees working at site	Annexure E
6	Numbers of sales officers in Pakistan	20	20	15 and above 10 and above 5 and above	Complete Details with their addresses with POC numbers	Annexure F
7	Number of ware houses in Pakistan	10	10	10 and above 8 and above 5 and above	Attach list of ware houses along with their addresses and POC landline numbers	Annexure G
Total Marks		100	100	Qualified / Disqualified		

- Note**
- The company will be considered disqualified from the very outset, if not GST registered.
 - Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded.
 - Achieving of 70% marks of the total score in "Highly Essential" will make the bidder qualify.

Members Signatures- Evaluation Committee

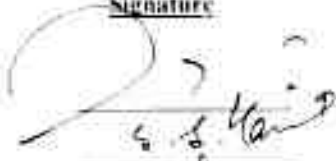
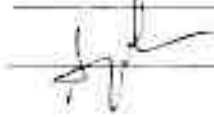

Farhan Siddiqui
Administration Division


M. Farooq
Operations Division


Dilshad Hussain Khan
Finance Division

Members - Procurement Committee

- HEAD OF ADMIN.
- CHIEF FINANCIAL OFFICER
- CHIEF MANAGER, IDBI

Signature



**Supply & Installation of AC, Refrigerators & Microwaves Oven
Bid Evaluation Report**

	Name of Procuring Agency	Sindh Bank Ltd.
	Tender Reference No.	SNDB/COK/ADMIN/TD/524/2014
	Tender Description	Supply & Installation of AC, Refrigerators & Microwaves Oven
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No: 21686. Express Tribune, Daily Express, The Daily Ibrat (24/10/2014)
6	Total Bid Documents Sold	07
7	Total Bids Received	01
8	Technical/Financial Bid Opening Date & Time	11/11/2014 at 1230 Hrs.
9	No. of bid qualified	01
10	Bid(s) Rejected	-

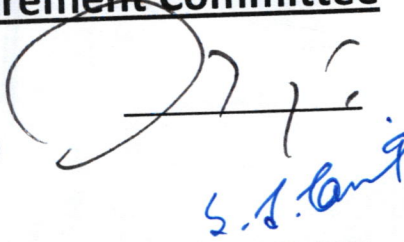
Details on the above as given below:

S No	Name of Firm or Bidder	Technically Qualified / Disqualified	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs. 2,909,000/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
1.	M/s. Dawlance Pvt. Ltd	Qualified Obtained 100% in Evaluation Process	Rs.2,896,000/- Detailed List attached as Annexure "A"	Only Evaluated Bidder	Rs.13,000/- below the estimated cost	Accepted- Qualified as per Eligibility criteria	Rule-48 has been complied with.

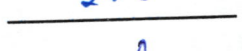
Accordingly going by the Technical/Financial Evaluation offered in the tender document, **M/s. Dawlance Pvt. Ltd** stands as only qualified bidder for Supply & Installation of AC, Refrigerators & Microwaves Oven to Sindh Bank Limited

Members - Procurement Committee

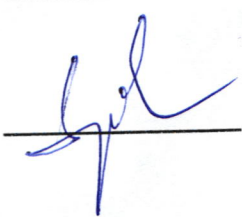
Head of Administration
(Lt. Col (R). Shahzad Begg)



Chief Financial Officer
(Mr. Saeed Jamal)



Chief Manager, IDBL
(Mr. Syed Muhammad Aqeel)



SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. for [Signature] S. I. [Signature]Head - Admin Div. [Signature]Member-IDBL. [Signature]

Date: _____

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2014-2015)

Name of Bidder _____

SECTION "A"

S. No.	Description	Approximate quantity required per branch	Rate /Unit	Amount
1	Air – Conditioner 1 Ton (Inverter 1.5)	01	60,000	60,000
2	Air – Conditioner 1.5 Ton (Inverter 3.0)	05	80,000	400,000
3	Installation & Commissioning charges per unit, complete in all respect	1/4th job	-	-
Total Amount				460,000

SECTION "B"

S. No.	Description	Approximate quantity required for 40 ATMs	Rate /Unit	Amount
1	Air – Conditioner 1 Ton	40	60,000	60,000/240,000
Total Amount				60,000

SECTION "C"

S. No.	Description	Approximate quantity required per branch	Rate /Unit	Amount
1	Refrigerator 175 Liters (7 Cubic Feet)	01	30,000	30,000
Total Amount				

SECTION "D"

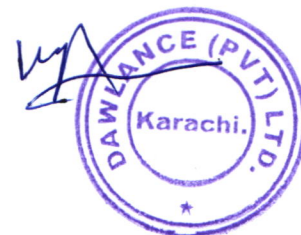
S. No.	Description	Approximate quantity required per branch	Rate /Unit	Amount
1	Microwave Oven 20 Liters	01	6,000	6,000
Total Amount				

*Grand Total (Sum of Total Amount of Sections A+B+C+D) = 556,000

*The company reserved rights to update the product and specification at any time with out notice..

Note

- The cost must include all taxes, installation, labor, Stamp duty (as applicable under Stamp Act 1989) including delivery charges up to Sindh Bank Limited branches on countrywide basis.
- Warranty**
 - Air Conditioners & Refrigerator.** 1 year parts and 3 years compressor warranty is mandatory.
 - Microwave Oven.** 1 year magnetron warranty is mandatory.
- Advance payment for supply of equipment will be made against Bank Guarantee, bills are only be processed for necessary documentation on receipt of certificate of delivery/satisfaction from the branch manager.
- A certificate will be attached with the invoice mentioning that the copper pipe (being part of all AC units) has been delivered at Head Office Karachi.
- During first six month warranty validity period no charges will paid for addressing of any complaint. Such complaint must be addressed with in same day in major cities & within 48 hours in locations out of main cities. A penalty of Rs. 500 per day will be levied for delay addressing of such complaint.
- Calculation of bid security.** The mechanism for calculation of bid security will be as follows:
 - 5% of the *Grand total multiplied with 101 (number of branches) to be submitted as Bid Security/Earnest Money in form of Pay Order attached with Financial Proposal.
- In case it is reviled at any stage after installation of the equipment that the asked specification of the tender have not been met, the amount of the total installation of that specific equipment will be fined to the vendor with appropriate action as deem necessary by the procurement committee.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.



Dated: 11/11/2014

**SUPPLY & INSTALLATION OF AC, REFRIGERATORS & MICROWAVES
Evaluation Performa**

Location: ~~XXXXXXXXXX~~
Bidder: DANLANCE

Serial No: 01


Pay Order No. 1001/325/2014
BANK GUARANTE

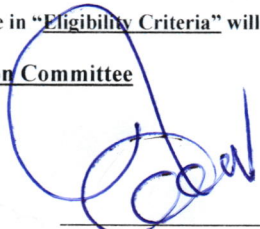
S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	PT Firm's Status	10	10	Public / Private Ltd.	NTN Certificate / Letter of Incorporation / Company Registration Letter / Certificate of Registration from Registrar of Firm is required to be enclosed	Annexure "A"
		5		Partnership Firm		
2	Years in business in the requisite field 92-91	10	10	10 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "B"
		5		5 years and above		
3	Banks on Cliental List	10	10	5 and above	Letters to be attached duly issued from each concerned Bank stating the standard of performance/services rendered	Annexure "C"
		5		3 and above		
4	Turn over in last 3 years	10	10	On an average of 150 M and above per year	Audit Report or Tax Return of Last 3 Years	Annexure "D"
		5		On an average of 100 M and above per year		
5	Own manufacturing set-up facility	30	30	Yes	Give full details of facility with area (sq.ft.) & location/address, number of machines installed, number of employees working at site	Annexure "E"
6	Numbers of sales offices in Pakistan	20	20	15 and above	Complete Details with their addresses with PTCL numbers	Annexure "F"
		7		10 and above		
		3		5 and above		
7	Number of ware houses in Pakistan	10	10	10 and above	Attach list of ware houses along with their addresses and PTCL landline numbers	Annexure "G"
		5		8 and above		
		3		5 and above		
Total Marks		100	100	Qualified / Disqualified		


Note

- The company will be considered disqualified from the very outset, if not GST registered.
- Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded.
- Acquiring of 70% marks of the total score in "Eligibility Criteria" will make the bidder qualify

Members Signatures- Evaluation Committee


Farhan A Siddiqui
Administration Division


M. Farooq
Operations Division


Dilshad Hussain Khan
Finance Division

Members - Procurement Committee

- HEAD OF ADMIN
- CHIEF FINANCIAL OFFICER
- CHIEF MANAGER, IDBL

Signature
