



Bid Evaluation Report

1. Name of Procuring Agency: Chief Minister's Secretariat/House, Karachi.
2. Tender Reference No: TENDER 2016-17
3. Tender Description/Name of work/item: MANPOWER/SERVICES FOR JANITOR
4. Method of Procurement: Single Stage "One Envelope"
5. Tender Published: Daily Dawn 24.03.2017, Daily Jang and Kawish 25.03.2017
SPPRA S.No: 32350 DATED: 29.3.17.
6. Total Bid documents Sold; 02
7. Total Bids Received: 02
8. Technical Bid Opening date: (if applicable) Not applicable
9. No. of Bid technically qualified (if applicable): Not Applicable
10. Bid(s) Rejected: nil
11. Financial Bid Opening date: 14.04.2017
12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s. Swift Property Management Services (Pvt.) Ltd	See Annexure -A	1 st Lowest	Offer Rate Basis	Eligibility & Minimum Qualification Criteria Compiled	Found Responsive and Lowest Bid, Recommended for award of contract.
2.	M/s. Athar & Sons.	See Annexure -A	2 nd Lowest	Offer Rate Basis	Eligibility & Minimum Qualification Criteria Compiled	Rejected due to non production of earnest money


(Haroon)
OSD
Provincial Assembly of Sindh
Govt. of Sindh
Member


(Ghulam Sarwar Mangi)
Section Officer (General),
Chief Minister's Secretariat
Govt. of Sindh
Member/Secretary


(Abdul Hafeez Umrani)
Additional Secretary (Admn)
Chief Minister's Secretariat,
Govt. of Sindh
Chairman



CHIEF MINISTER'S SECRETARIAT, SINDH
KARACHI

MINUTES OF THE PROCUREMENT COMMITTEE REGARDING PROVIDING MAN
POWER/ SERVICES FOR JANITOR DURING C.F.Y 2016-17.

The meeting of the Procurement Committee was held on 14-04-2017 at 12:00 noon at the committee room under the chairmanship of Additional Secretary (Admn), Chief Minister Secretariat in the presence of following members: -

- | | |
|--|------------------|
| 1. Additional Secretary, Chief Minister Secretariat. | Chairman |
| 2. Section Officer General, Chief Minister's Secretariat | Member/Secretary |
| 3. Representative from Provincial Assembly of Sindh | Member |

According to the schedule date and time the proposals of the bidders were opened by the Procurement committee in the presence of the bidders/ firms or their representatives which were evaluated in the lights of SPPRA Rules 2010 (amended 2013), Rule 46(1) i.e. "Single Stage - One Envelope" and the decisions are as under:-

The proposals of providing manpower/ services for janitor of the following bidders are given below as under:

S.NO	NAME OF BIDDER	AMOUNT OF BID OFFERED	REMARKS
1.	M/s. Swift Property Management Services Pvt. Ltd	Rs.325,581/-	1 st Lowest
2.	M/s. Athar & Sons	Rs.350,700/-	Rejected due to non production of earnest money

Decision:

The Committee decided to approve the rates of M/s. Swift Property Management Services Pvt. Ltd amounting to Rs.325,581/- (Rupees Three Hundred Twenty Five Thousands Five Hundred Eighty One Only) per month being lowest and competitive amongst others.

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CHIEF MINISTER'S SECRETARIAT, SINDH
KARACHI

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The meeting ended with a vote of thanks from and to the chair.

(Haroon)
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Chief Minister's Secretariat,
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Chairman

**COMPARATIVE STATEMENT FOR PROVIDING MANPOWER SERVICES FOR DURING F.Y
2016-17**

S.NO	DESCRIPTION	UOM	QTY	M/S. SWIFT PROPERTY MANAGEMENT SYSTEM PVT LTD 1ST LOWEST	MS/.ATHAR & SONS 2ND LOWEST
1	Manpower Janitor	Per Person	1	19500/-	21000/-
2	Supervisor Morning	Per Person	1	29500/-	32000/-
3	Supervisor Evening	Per Person	1	29500/-	32000/-
4	Air Conditioner Technician	Per Person	1	33200/-	35000/-
5	Assistant Technician	Per Person	1	29600/-	31000/-
	Equipments				
1	Floor Scrubber	Nos.	1	13024/-	15000/-
2	Wet & Dry Vacuum Cleaner	Nos.	1	4978/-	5000/-
3	Dry Vacuum Cleaner	Nos.	1	4545/-	5000/-
4	Mop Press Buckets	Nos.	1	10535/-	11000/-
5	House keeping Trolley	Nos.	1	2165/-	2500/-
6	Floor Caution Board	Nos.	1	519/-	600/-
7	Squeegee Set	Nos.	1	1515/-	1600/-



(Haroon)
O.S.D
Provincial Assembly of Sindh,
Govt. of Sindh
Member

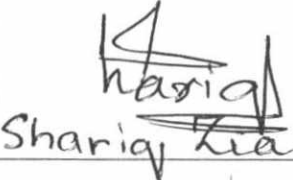



(Ghulam Sarwar Mangi)
Section Officer (General),
Chief Minister's Secretariat,
Govt. of Sindh
Member/Secretary






(Abdul Hafeez Umrani)
Additional Secretary (Admn)
Chief Minister's Secretariat,
Govt. of Sindh
Chairman

ATTENDANCE SHEET OF MEMBERS OF PROCUREMENT COMMITTEE HELD ON
14-04-2017 @ 12:00 NOON REGARDING MANPOWER/ SERVICES FOR JANITOR FOR
THE FINANCIAL YEAR 2016-17

<u>S.NO</u>	<u>NAME</u>	<u>SIGNATURE</u>
1.	M/s. Swift Property Management Services Pvt. Ltd	 Shariq Lia
2.	M/s. Athar & Sons, Karachi.	

ATTENDANCE SHEET OF MEMBERS OF PROCUREMENT COMMITTEE HELD ON
14-04-2017 @ 12:00 NOON REGARDING MANPOWER/ SERVICES FOR JANITOR FOR
THE FINANCIAL YEAR 2016-17

<u>S.NO</u>	<u>NAME</u>	<u>SIGNATURE</u>
1.	Mr. Abdul Hafeez Umrani Additional Secretary (Admn) Chief Minister's Secretariat, Karachi. Chairman	
2.	Mr. Ghulam Sarwar Mangi Section Officer (General) Chief Minister's Secretariat, Karachi. Member/Secretary	
3.	Mr. Haroon OSD Provincial Assembly of Sindh, Karachi. Member	

BIDDER'S QUALIFICATION/ ELIGIBILITY REPORT REGARDING MANPOWER/
SERVICES FOR JANITOR FOR THE FINANCIAL YEAR 2016-17

S.NO	NAME	M/S. SWIFT PROPERTY MANAGEMENT SERVICES PVT. LTD	M/S. ATHAR & SONS
1.	Tender should be in properly sealed envelope.	Yes	Yes
2.	Bid Security, as mentioned in the NIT & Bidding Documents, is furnished	Yes	No
3.	All rates quoted including the total amount of the bid inclusive of taxes	Yes	Yes
4.	The bid shall properly signed named and stamped	Yes	Yes
5.	Minimum turn over 3 years of more than 10 million	Yes	Yes
6.	Experience in relevant field 3 years	Yes	Yes
7.	Technical evaluation bid	Yes	Yes
8.	Performance and productivity of the items offered	Yes	Yes
9.	Capacity & capability of the bidder to fulfill the contract	Yes	Yes
10	Certificate that the firm should not be blacklisted	Yes	No
11	Registration from tax authorities	Yes	Yes



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Chairman



CHIEF MINISTER'S SECRETARIAT, SINDH
KARACHI

NOTIFICATION

NO:SOG/CMS/TENDER 2016-17 : In pursuance of Rule-7 of SPP Rules 2010, Government of Sindh, Chief Minister Secretariat is pleased to constitute the Procurement Committee with following composition and Terms of Reference:-

I. COMPOSITION

1.	Additional Secretary (Admn), Chief Minister's Secretariat, Sindh	Chairman
2.	Section Officer (General) / D.D.O, Chief Minister's Secretariat, Sindh.	Member/ Secretary
3.	Representative of Provincial Assembly of Sindh.	Member

II. Terms of References:

- i. Prepare bidding documents
- ii. Carry out Technical as well as Financial evaluation of the bids.
- iii. Prepare evaluation report as provided in Rule - 45 of SPPRA.
- iv. Make recommendations for the award of contract to the competent authority.
- v. Perform any other function ancillary and incidental to the above.

**PRINCIPAL SECRETARY
TO CHIEF MINISTER SINDH**

NO:SOG/CMS/TENDER 2016-17/

Karachi, dated the ²⁴ March, 2017

A copy is forwarded for information & further necessary action to:

1. The Secretary, Provincial Assembly of Sindh, Government of Sindh.
2. The Managing Director, Sindh Public Procurement Regularity Authority, Karachi.


**(GHULAM SARWAR MANGI)
SECTION OFFICER GENERAL**

C.c to:

1. P.S to Principal Secretary, Chief Minister Secretariat.



CHIEF MINISTER'S SECRETARIAT, SINDH
KARACHI

NOTIFICATION

NO:SOG/CMS/TENDER 2016-17 : In pursuance of Rule-31 of SPP Rules 2010, Government of Sindh, Chief Minister's Secretariat is pleased to constitute the Complaint Redressal Committee with following composition :-

I. COMPOSITION

1	Principal Secretary to Chief Minister Sindh, Chief Minister's Secretariat, Sindh	Chairman
2.	Special Secretary to Chief Minister Sindh, Chief Minister's Secretariat, Sindh	Member
3.	Representative of Accountant General Sindh.	Member

PRINCIPAL SECRETARY
TO CHIEF MINISTER SINDH

NO:SOG/CMS/TENDER 2016-17/

Karachi, dated the 24 March, 2017

A copy is forwarded for information & further necessary action to:

1. The Accountant General Sindh, Karachi.
2. The Managing Director, Sindh Public Procurement Regularity Authority, Karachi.

(GHULAM SARWAR MANGI)
SECTION OFFICER GENERAL

C.c to:

1. P.S to Principal Secretary, Chief Minister Secretariat.



**CHIEF MINISTER'S SECRETARIAT, SINDH
KARACHI**

TENDER NOTICE

1. The Chief Minister Secretariat now invites sealed bids on single stage single envelope procedure from eligible bidders / service providers / in Sindh registered with Income Tax, Sales Tax Department and Sindh Revenue Board for the Manpower/Services for janitor for the financial year 2016-17.
2. A complete set of bidding documents may be obtained w.e.f 27.03.2017 upto 13.04.2017 during office hours by interested bidders on submission of a written application to the undersigned upon payment of Rs.3000/ each as non-refundable fee in shape of demand draft or pay orders in favour of D.D.O, Chief Minister Secretariat, Karachi.
3. Sealed bids must be delivered to the above office on or before 14.04. 2017 at 11.00 a.m and must be accompanied by a bid security of 5% of bid cost.
4. Bids will be opened by the Committee of the Department in the presence of bidders / representatives of bidders on 14.04.2017 at 12.00 noon in the committee room of Chief Minister Secretariat, Karachi.
5. Interested eligible bidders may obtain further information from the office of Section Officer General, Chief Minister Secretariat, Dr. Ziauddin Ahmed Road, Karachi. (021-99202066).
6. The rates quoted should be inclusive of GST, Income Tax, SRB etc. GST will be deducted at source at prescribed rates.
7. The bidders are requested to give their best and final prices as no negotiations are accepted.
8. In case of Government declared / announced Public Holiday on the date of opening of tenders, the Tenders will be submitted / opened on the next working day.
9. Committee reserves the Right to Accept or Reject any or All bids prior to the acceptance of a bid as per SPPRA Rules, 2010.

March 24, 2017

مہتمم ریٹائرمنٹ سیکشن

SECTION OFFICER GENERAL

INF-KRY No. 1397/17

Say No to Corruption

24-3-2017

چيف منسٽرز سيڪريٽريٽ ۽ سنڌ ڪراچي



ٽينڊر نوٽيس

1. چيف منسٽر سيڪريٽريٽ طرفان سنڌ ۾ اهل واک ڏيندڙن/سروس پرووائڊرز کان جيڪي انڪم ٽيڪس، سيلز ٽيڪس ڊپارٽمينٽ ۽ سنڌ روينيو بورڊ وٽ مالي سال 2016-17 لاءِ مين پاور/سروسز فار جينيٽر لاءِ رجسٽرڊ ٿيل هجن، تن کان سنگل اسٽيج - سنگل اينويلپ طريقيڪار تي سيل مهر ٿيل واک گھراجن ٿا.
2. واک دستاويزن جو هڪ مڪمل سيٽ 2017-03-27 کان 2017-04-13 تائين آفيس وقت اندر دلچسپي رکندڙ واک ڏيندڙن طرفان هيٺ صحيح ڪندڙ کي هڪ تحريري درخواست ڏيئي ۽ هر هڪ آئٽم لاءِ 3000 روپيا ناقابل واپسي في جي D.D.O چيف منسٽر سيڪريٽريٽ ڪراچي جي نالي ڊمانڊ ڊرافٽ يا پي آرڊر جي صورت ۾ ڏيئي حاصل ڪري سگھجي ٿو.
3. مهيند واک لازمي طور تي 2017-04-14 صبح 11.00 وڳي يا ان کان اڳ مٿين آفيس اماڻيا وڃن ۽ جن سان واک لاڳت جي 5 سيڪڙو جي واک سيڪيورٽي لازمي شامل ڪئي وڃي.
4. ڊپارٽمينٽ جي ڪميٽي طرفان واک موجودگي جي خواهشمند واک ڏيندڙن/ واک ڏيندڙن جي عيوضين جي روبرو 2017-04-14 تي منجهند 12.00 وڳي چيف منسٽر سيڪريٽريٽ ڪراچي جي ڪميٽي روم ۾ کوليا ويندا.
5. دلچسپي رکندڙ اهل واک ڏيندڙ وڌيڪ معلومات سيڪشن آفيسر جنرل، چيف منسٽر سيڪريٽريٽ، ڊاڪٽر ضياءُ الدين احمد روڊ، ڪراچي جي آفيس مان وٺي سگھن ٿا، (فون: 99202066-021).
6. ڄاڻايل آگهن ۾ GST، مقرر آگهن تي ايت سروس ڪاٽيو ويندو.
7. واک ڏيندڙن کي گذارش آهي ته هو پنهنجا بهترين ۽ قطعي آگه ڏين ڇو ته ان سلسلي ۾ ڪابه ڳالهه ٻولي نه قبول ڪئي ويندي.
8. جيڪڏهن حڪومت واک کولڻ واري ڏينهن موڪل جو اعلان ڪيو ته اهي ٽينڊر پٽي ڪم ڪار واري ڏينهن تي اماڻيا ۽ کوليا ويندا.
9. ڪميٽي SPPRA رولز 2010 تحت واک جي قبوليت کان پهرين ڪنهن به واک کي قبول يا رد يا سمورن واکن کي رد ڪرڻ جو حق محفوظ رکي ٿي.

سيڪشن آفيسر (جنرل)

INF/KRY.No.1397/2017

SAY NO TO CORRUPTION

اسان دهشتگردي جي خلاف متحد آهيون

TEXT

سنڌ و تعليم جي بهتري لاءِ علمي ۽ پنهنجي ادارن کي 8 3 9 8 تي ايس ايس ڪريو



چیف منسٹرز سیکرٹریٹ، سندھ کراچی

ٹینڈر نوٹس



- (1) چیف منسٹرز سیکرٹریٹ کو اب اپنی سالانہ 2016-17 کے دوران Janitor (دروان) کے لئے افرادی قوت خدمات کے سلسلے میں ایل بی ٹی (ایل بی ٹی) کے ذریعے فراہم کنندگان کو ایک تحریری درخواست پیش کرنے پر بلایا گیا ہے اور سندھ سرکار کے پاس رجسٹرڈ ہونے کے بعد اس کے لئے درخواستیں جمع کرانے کی تاریخ 13-04-2017 تک ہے۔
- (2) ڈانگہ و تاجرات کا ایک عملی سٹ 2017-03-27 سے 2017-04-13 تک دوران فٹری اوقات واپسی رکھنے والے ایل بی ٹی فراہم کنندگان کو ایک تحریری درخواست پیش کرنے پر 3000 روپے فی آفیل واپسی کی رقم فراہم کرنے کے لئے درخواستیں جمع کرانے کی تاریخ 13-04-2017 تک ہے۔
- (3) سربراہ ایل بی ٹی فراہم کنندہ کے لئے 2017-04-14 کو اپنی دن کے 11-00 بجے تک ایل بی ٹی فراہم کنندہ کے ساتھ لازماً ایل بی ٹی کی رقم 5% فراہم کرنا ہوگی۔
- (4) ایل بی ٹی فراہم کنندہ کی پارٹنر شپ پر پینٹل ایل بی ٹی فراہم کنندگان کو فراہم کرنے کی موجودگی میں 2017-04-14 کو 12-00 بجے چیف منسٹرز سیکرٹریٹ کراچی کے کیمپس میں کھولے گی۔
- (5) ایل بی ٹی فراہم کنندہ کے لئے ایل بی ٹی فراہم کنندگان سے معلومات فراہم کرنا، چیف منسٹرز سیکرٹریٹ ڈائریکٹوریٹ میں رجسٹرڈ کراچی (021-99202066) سے حاصل کر سکتے ہیں۔
- (6) درج کردہ ورکشاپ میں GST، ایل بی ٹی، SRB وغیرہ شامل ہونے چاہئیں۔ GST مقررہ ورکشاپ کے مطابق سروس پر مشتمل کیا جائے گا۔
- (7) ایل بی ٹی فراہم کنندگان سے اقسامی ہے کہ وہ اپنی بہترین اور سچی قیمتیں دیں۔ پورے ٹینڈر کے لئے کوئی بھی شکایت نہیں کی جائے گی۔
- (8) ٹینڈر دیکھنے کی تاریخ پر حکومت کی جانب سے عام تعطیل کا اعلان کیے جانے کی صورت میں یہ ٹینڈر آگے بڑھانے کے لئے روز داخل کئے جانے چاہئیں گے۔
- (9) یہ ایک روٹ کیمپ کا پینٹنٹ ہے کہ SPPRA، 2010 کے مطابق ایل بی ٹی کی فراہم کنندہ کوئی ناقابل ایل بی ٹی فراہم کنندہ نہیں قرار دیا جائے گا۔

سینئر سیکشن آفیسر (جنرل) (INF/KRY-1397/17)

SAY NO TO CORRUPTION