



MINUTES OF THE MEETINGS OF CONSULTANT SELECTION COMMITTEE  
HELD ON 07-03-2017 & 06-04-2017 FOR ADP SCHEME "ADVOCACY FOR WOMEN EMPOWERMENT IN  
SINDH"

Meetings of Consultant Selection Committee were held to open and scrutinize the technical and Financial bids, in the Committee Room of Women Development Department, Govt. of Sindh, on 07-03-2017 & 06-04-2017 respectively, & to finalize offer called in response to press advertisement appeared in leading newspapers as RFP for Selection of Consultant for "conducting article writing, Publication, Documentaries, Provincial Seminars, Awareness Walks and Publicity and Advertisement on 16-02-2017, under ADP Scheme "Advocacy for Women Empowerment in Sindh".

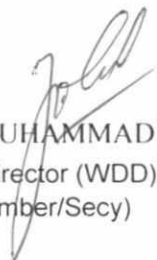
2. On 07-03-2017 meeting of "Consultant Selection Committee" was held to open technical bid as per terms and Conditions, Bidders were supposed to drop their offer in two separate envelopes marked as "technical bid" and Financial bid". Six bids were received for competition out of which Ms. Gothani was disqualified for dropping both bids in single envelop.
3. On examination under qualifying criteria Ms. MDF applied for only Provincial Seminars and Awareness Walks.
4. Remaining bids were scrutinized on the basis of "Technical Evaluation Criteria". Minimum qualifying marks required for technical qualification is 70%. M/S USS and M/S MCOM failed to meet criteria, hence disqualified.
5. The Financial bids of technically successful bidders were opened and scrutinized by the same Committee on 06<sup>th</sup> April, 2017.
6. The Technical Evaluation Form (Annex. A), Comparative Statements of financial proposal (Annex.B) and Bid Evaluation report (Annex. C), for selection of Consultant are attached.
5. Following rates received from the bidder through financial proposal to the Committee.


S.No	Description of Activities	Qty	Budget	Location	Ms. Multi-Field	Ms. Adart	Ms. MDF	Remark
					Consultants		Management & Development Foundation	
1	<b>Article Writing</b> Article Writing on women related issues, legal and economic empowerment, commitments and celebrations by Scholars, Famous Writers, Colleges and university students, women Leaders, etc.	25	1000000	All Sindh Lower	973020 Lower			Awarded to only technically qualified Multi-field due to lowest bid.
2	<b>Publication</b> Publication of Booklets and Magazine etc. on Women relating issues in Sindh to highligh Women Development Project Program activities.	10	2000000	Karachi	681114  2nd lower	169500  1st lower		Awarded to ADARTS due to lowest bid
3	<b>Documentaries</b> Documentaries on Women Issues: Violence against Women Domestic Violence Acid Burns Crime Safety from Burn Child marriage Girl Child Eduaction	4	5000000	All Sindh	14011494  higher than allocation	1356000  lowest		Awarded to ADARTS due to lowest bid
4	<b>Provincial Seminars</b> Provincial Seminars for awareness of rights of women to sensitize community on Economic and legal Empowerment with 200-300 participants in collaboration with NGOs, line departments and Civil Society	2	2000000	Karachi	1556833		1520829 1 lowest	Awarded to MDF due to lowest bid
5	<b>Awareness Walks</b> To celebrate marked events pertaining to women and occasion of National and International Days.	10	1000000	Karachi Hyderabad Sukkur Larkana Mirpurkhas Benazirabad	2919061  2nd higher	56500  1st lowest	2784848  1st higher	Awarded to ADARTS due to lowest bid


6	<b>Publicity and Advertisment</b> Participating in Promotional programs in local Tv Channel. Local Sindhi Channel local Urdu channel Publicity through Participation	2	1000000	Channels	9730204 higher	395500 1st lowest	Awarded to ADARTS due to lowest bid
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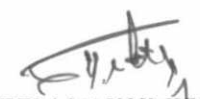
The Tenders are awarded on Least Cost Selection (LCS) Method to the competing Firms. The concern project coordinator is authorized to issue work order accordingly after ensuring availability of the funds in the relevant heads of account and following the SPPRA rules and PC-I.

Meeting ended with the vote of thanks.

  
(WALI MUHAMMAD QURESHI)  
Dy. Director (WDD)  
(Member/Secy)

  
(WAHID UMER)  
Dy. Director (STEVTA)  
(Member)

  
(MUHAMMAD NAEEM SANDHU)  
Dy. Secretary (Finance)  
(Member)

  
(SALEEM LAKHMIR)  
Senior Chief(P&D)  
(Member)

  
(MUSSARAT JABEEN)  
Director (WDD)  
(Chairperson)

## Bid Evaluation Report

1. Name of Procuring Agency; Advocacy for Women Empowerment in Sindh, Directorate of Women Development, Karachi, Government of Sindh
2. Tender Reference No. 31399
3. Tender Description/Name of work/ Item; Conducting Article Writing, Publication, Documentaries, Provincial Seminars, Awareness Walks and Publicity & Advertisement.
4. Method of Procurement; Least Cost Selection (LCS) Method.  
Tender Published; INF-KRY/ 736/17 published on dated 16-02-2017.
6. Total Bid Document sold; Twelve
7. Total Bids received; Six
8. Technical Bid opening date; (if applicable) 07-03-2017 (Technical Evaluation Report attached)
9. No. of Bids technically qualified; (if applicable) Three
10. Bid(s) rejected Three
11. Financial Bid opening date; 06-04-2017

### 12. Bid Evaluation Report

1. Article Writing						
S.No.	Name of Firm or Bidder	Cost offered by Bidder	Ranking in term of cost	Comparison with estimated cost	Reason for acceptance/rejection	Remark
01	M/S. Adarts	—	—	—	—	—
02	M/S Multi-field Consultants	Rs. 973020	—	lower	Accepted as cost is at lower side than budget.	Tender is proposed to be awarded
03	M/S MDF	—	—	—	—	--

**2. Publication**

S.No.	Name of Firm or Bidder	Cost offered by Bidder	Ranking in term of cost	Comparison with estimated cost	Reason for acceptance/rejection	Remark
01	M/S. Adarts	Rs. 169500	1 <sup>st</sup> lowest	lower	Accepted as 1 <sup>st</sup> lowest	Tender is proposed to be awarded
02	M/S Multi-field Consultants	Rs. 681114	2 <sup>nd</sup> lowest	lower	Rejected as 2 <sup>nd</sup> lowest	---
03	M/S MDF	--	---	--	--	--

**3. Documentaries**

S.No.	Name of Firm or Bidder	Cost offered by Bidder	Ranking in term of cost	Comparison with estimated cost	Reason for acceptance/rejection	Remark
01	M/S. Adarts	Rs. 1356000	1 <sup>st</sup> Low	lower	Accepted as 1 <sup>st</sup> lowest	Tender is proposed to be awarded
02	M/S Multi-field Consultants	Rs. 14011494	2 <sup>nd</sup>	Higher	Rejected for higher cost.	---
03	M/S MDF	--	--	--	--	--

**4. Provincial Seminars**

S.No.	Name of Firm or Bidder	Cost offered by Bidder	Ranking in term of cost	Comparison with estimated cost	Reason for acceptance/rejection	Remark
01	M/S. Adarts	--	--	--	--	--
02	M/S Multi-field Consultants	Rs. 1556833	2 <sup>nd</sup>	lower	Rejected as 2 <sup>nd</sup> lowest	---
03	M/S MDF	Rs. 1520829	1st	lower	Accepted as 1 <sup>st</sup> lowest	Tender is proposed to be awarded


**5. Awareness Walks**

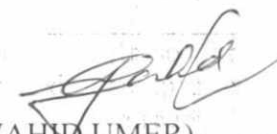
S.No.	Name of Firm or Bidder	Cost offered by Bidder	Ranking in term of cost	Comparison with estimated cost	Reason for acceptance/rejection	Remark
01	M/S. Adarts	Rs. 56500	1 <sup>st</sup>	lower	Accepted as 1 <sup>st</sup> lowest	Tender is proposed to be awarded
02	M/S Multi-field Consultants	Rs. 2919061	3 <sup>rd</sup>	higher	Rejected due to higher cost	---
03	M/S MDF	Rs. 2784848	2 <sup>nd</sup>	higher	Rejected due to higher cost	---

## 6. Publicity and Advertisement

S.No.	Name of Firm or Bidder	Cost offered by Bidder	Ranking in term of cost	Comparison with estimated cost	Reason for acceptance/rejection	Remark
01	M/S. Adarts	Rs. 395500	1 <sup>st</sup>	Lower	Accepted as lower side	Tender is proposed to be awarded
02	M/S Multi-field Consultants	Rs. 9730204	2 <sup>nd</sup>	higher	Rejected as higher cost	---
03	M/S MDF	--	--	--	--	---

Signature of Members of Committee:

  
(WALI MUHAMMAD QURESHI)  
Dy. Director (WDD)  
(Member/Secy)

  
(WAHID UMER)  
Dy. Director (STEVTA)  
(Member)

  
(SALEEM LAKHMIR)  
Senior Chief(P&D)  
(Member)

  
(MUSSARAT JABEEN)  
Director (WDD)  
(Chairperson)

  
(MUHAMMAD NAEEM SANDHU)  
Dy. Secretary (Finance)  
(Member)

**Technical Evaluation For Selection of Article Writing  
ADVOCACY FOR WOMEN EMPOERMENT IN SINDH 2017**

S. No.	Evaluation Criteria	Total Marks (100)	MULTI-FIELDS	MCOM	USS	MDF	ADART	GOTHANI
i	Adequacy of the proposed technical approach	<u>10</u>	9		7		9	
	methodology	15	12				10	
	Work Plan work plan as per TOR	15	12				10	
ii	Key Professional Staff Qualification & competence for assignment:							
a	<u>Team Leader: 20</u>							
i	General Qualification (30%)	6	6		4		3	
ii	Adequacy for the assignment (50%)	10	9		6		5	
iii	Experience in region & language (20%)	4	4		2		1	
b	<u>Scholars 15</u>							
i	General Qualification (30%)	4.5	4				3	
ii	Adequacy for the assignment (50%)	7.5	5				7	
iii	Experience in region & language (20%)	3	1				2	
c	<u>Writers 10</u>							
i	General Qualification (30%)	3	2		2		0	
ii	Adequacy for the assignment (50%)	5	4		4		0	
iii	Experience in region & language (20%)	2	1		1		0	
d	<u>Women Leader 10</u>							
i	General Qualification (30%)	3					3	
ii	Adequacy for the assignment (50%)	5					4	
iii	Experience in region & language (20%)	2					2	

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e	Students 05						
i	General Qualification (30%)	1.5	1.5		1		1
ii	Adequacy for the assignment (50%)	2.5	2.5		2		0
iii	Experience in region & language (20%)	1	1		1		0
	<b>TOTAL</b>	100	74		30		58
	<b>Technical Ranking</b>		<b>1st</b>				

**Technical Evaluation For Selection of Publication  
ADVOCACY FOR WOMEN EMPOERMENT IN SINDH 2017**

S. No.	Evaluation Criteria	Total Marks	MULTI-	MCOM	USS	MDF	ADART	GOTHANI
i	Adequacy of the technical approach	<u>10</u>	9		7		9	
	methodology	15	12				12	
	Work Plan	15	13				12	
ii	Key Professional Staff Qualification &							
a	<u>Team Leader: 20</u>							
i	General Qualification (30%)	6	6		6		6	
ii	Adequacy for the assignment (50%)	10	9		4		9	
iii	Experience in region & language (20%)	4	4		2		3	
b	<u>Content Writers 15</u>							
i	General Qualification (30%)	4.5	3		2		4	
ii	Adequacy for the assignment (50%)	7.5	5		3		5	
iii	Experience in region & language (20%)	3	1		1		1	
c	<u>Proof Reader 10</u>							
i	General Qualification (30%)	3	3		1		2	
ii	Adequacy for the assignment (50%)	5	2		2		4	
iii	Experience in region & language (20%)	2	1		1		1	
c	<u>Data Entry Operator 10</u>							
i	General Qualification (30%)	3	3		3		3	
ii	Adequacy for the assignment (50%)	5	4		4		4	
iii	Experience in region & language (20%)	2	1		1		1	

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c	Other Relevant Staff	05						
i	General Qualification (30%)	1.5	1.5		1.5		1	
ii	Adequacy for the assignment (50%)	2.5	2.5		1		2	
iii	Experience in region & language (20%)	1	1		1		1	
	<b>TOTAL</b>	100	81		40.5		80	
	<b>Technical Ranking</b>		<b>1st</b>				<b>2nd</b>	

**Technical Evaluation for Selection of Documentaries  
ADVOCACY FOR WOMEN EMPOERMENT IN SINDH 2017**

S. No.	Evaluation Criteria	Total Marks	MULTI-	MCOM	USS	MDF	ADART	GOTHANI
i	Adequacy of the proposed methodology and work	<u>10</u>	9	8	7		9	
	Technical approach & methodology	15	12	0			12	
	Work Plan	15	12	0			12	
ii	Key Professional Staff Qualification &							
a	Team Leader:(Director) 20							
i	General Qualification (30%)	6	6	6	6		6	
ii	Adequacy for the assignment (50%)	10	9	7	4		9	
iii	Experience in region & language (20%)	4	4	2	3		3	
b	Content Writers 10							
i	General Qualification (30%)	3	3	0	2		3	
ii	Adequacy for the assignment (50%)	5	5	0	3		4	
iii	Experience in region & language (20%)	2	1	0	1		2	
c	Cameraman 10							
i	General Qualification (30%)	3	0	2	1		3	
ii	Adequacy for the assignment (50%)	5	0	5	5		5	
iii	Experience in region & language (20%)	2	0	2	1		2	
d	Editor 10							
i	General Qualification (30%)	3	3	2	2		3	
ii	Adequacy for the assignment (50%)	5	5	3	3		4	
iii	Experience in region & language (20%)	2	2	1	1		1	
e	Copy Writer 10							

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i	General Qualification (30%)	3	3	2	2	3
ii	Adequacy for the assignment (50%)	5	4	3	4	4
iii	Experience in region & language (20%)	2	1	1	1	1
<b>TOTAL</b>		<b>100</b>	<b>79</b>	<b>42</b>	<b>46</b>	<b>86</b>
<b>Technical Ranking</b>			<b>2nd</b>			<b>1st</b>

**Technical Evaluation For Selection of Provincial Seminars  
ADVOCACY FOR WOMEN EMPOERMENT IN SINDH 2017**

S. No.	Evaluation Criteria	Total Marks	MULTI-	MCOM	USS	MDF	ADART	GOTHANI
i	Adequacy of the proposed methodology and work	<u>10</u>	9		7	9	9	
	Technical approach & methodology	15	12			13	10	
	Work Plan	15	12			13	10	
ii	Key Professional Staff Qualification &							
a	<u>Team Leader:(Director) 20</u>							
i	General Qualification (30%)	6	6		6	6	3	
ii	Adequacy for the assignment (50%)	10	9		4	9	5	
iii	Experience in region & language (20%)	4	4		2	4	1	
b	<u>Event Manager 15</u>							
i	General Qualification (30%)	4.5	3		3	4	3	
ii	Adequacy for the assignment (50%)	7.5	5		5	7	5	
iii	Experience in region & language (20%)	3	1		2	3	2	
c	<u>Assistant 10</u>							
i	General Qualification (30%)	3	2		1	2	0	
ii	Adequacy for the assignment (50%)	5	4		5	4	0	
iii	Experience in region & language (20%)	2	1		1	2	0	
d	<u>Computer Operator 10</u>							
i	General Qualification (30%)	3	3		2	2	3	
ii	Adequacy for the assignment (50%)	5	5		3	4	5	
iii	Experience in region & language (20%)	2	1		1	2	2	
e	<u>Helper 05</u>							
i	General Qualification (30%)	1.5	1		1.5		0	

ii	Adequacy for the assignment (50%)	2.5	1	2.5	0
iii	Experience in region & language (20%)	1	1	1	0
<b>TOTAL</b>			80	47	82
<b>Technical Ranking</b>			<b>2nd</b>		<b>1st</b>

**Technical Evaluation For Selection of Awareness Walks  
ADVOCACY FOR WOMEN EMPOERMENT IN SINDH 2017**

S. No.	Evaluation Criteria	Total Marks	MULTI-	MCOM	USS	MDF	ADART	GOTHANI
i	Adequacy of the proposed methodology and work	<u>10</u>	9		7	9	9	
	Technical approach & methodology	15	12			13	12	
	Work Plan	15	12			13	12	
ii	Key Professional Staff Qualification &							
a	<u>Team Leader:(Director) 20</u>							
i	General Qualification (30%)	6	6		4	6	6	
ii	Adequacy for the assignment (50%)	10	9		6	8	9	
iii	Experience in region & language (20%)	4	4		2	4	3	
b	<u>Event Manager 15</u>							
i	General Qualification (30%)	4.5	4		4	4.5	3	
ii	Adequacy for the assignment (50%)	7.5	5		7	7.5	5	
iii	Experience in region & language (20%)	3	1		3	3	2	
c	<u>Assistant 10</u>							
i	General Qualification (30%)	3	2		2	3	3	
ii	Adequacy for the assignment (50%)	5	4		4	4	5	
iii	Experience in region & language (20%)	2	1		1	2	2	
d	<u>Computer Operator 10</u>							
i	General Qualification (30%)	3	3		2		3	
ii	Adequacy for the assignment (50%)	5	5		4		5	
iii	Experience in region & language (20%)	2	1		1		2	
e	<u>Helper 05</u>							
i	General Qualification (30%)	1.5	1		1.5	1.5	1.5	
ii	Adequacy for the assignment (50%)	2.5	2		2.5	2.5	2.5	

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iii	Experience in region & language (20%)	1	1	1	1	1
<b>TOTAL</b>			80	52	82	86
<b>Technical Ranking</b>			<b>3rd</b>		<b>2nd</b>	<b>1st</b>

**Technical Evaluation For Selection of Publicity and Advertisement  
ADVOCACY FOR WOMEN EMPOERMENT IN SINDH 2017**

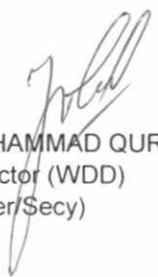
S. No.	Evaluation Criteria	Total Marks	MULTI-	MCOM	USS	MDF	ADART	GOTHANI
i	Adequacy of the proposed methodology and work	<u>10</u>	9	8	7		9	
	Technical approach & methodology	15	12	0			13	
	Work Plan	15	13	0			13	
ii	Key Professional Staff Qualification &							
a	<u>Team Leader:(Director) 20</u>							
i	General Qualification (30%)	6	6	6	6		6	
ii	Adequacy for the assignment (50%)	10	9	7	4		9	
iii	Experience in region & language (20%)	4	4	2	2		3	
b	<u>Content Writer 15</u>							
i	General Qualification (30%)	4.5	4	4	4		3	
ii	Adequacy for the assignment (50%)	7.5	5	6	5		4	
iii	Experience in region & language (20%)	3	1	1	1		2	
c	<u>Cammeraman 10</u>							
i	General Qualification (30%)	3	0	2	2		3	
ii	Adequacy for the assignment (50%)	5	0	5	5		5	
iii	Experience in region & language (20%)	2	0	1	1		2	
d	<u>Editor 10</u>							
i	General Qualification (30%)	3	3	2	3		3	
ii	Adequacy for the assignment (50%)	5	5	3	5		4	
iii	Experience in region & language (20%)	2	2	1	2		1	
e	<u>Helper Other Related Staff 05</u>							
i	General Qualification (30%)	1.5	1.5	1.5	1		1	
ii	Adequacy for the assignment (50%)	2.5	2.5	1.5	2		2	
iii	Experience in region & language (20%)	1	1	1	1		1	

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 - Middle left: A signature, possibly "Mug".  
 - Bottom left: A signature, possibly "Guthani".

	TOTAL		78	52	51		84	
	Technical Ranking		2nd				1st	


**CONCLUSION.**

- 1 Ms. Gothani disqualified at initial stage due to submission of financial and technical proposal in single envolpe.
- 2 Minimum qualifying marks require for technical qualification is 70%. M/S USS and M/S MCOM failed to meet criteria, hence disqualified
- 3 M/S MULTIFIELD, M/S MDF, M/S ADART have qualified for financial openig bid.

  
WALI MUHAMMAD QURESHI  
Dy. Director (WDD)  
(Member/Secy)

  
(WAHID UMER)  
Dy. Director (STEVTA)  
Member

  
MUSSARAT JABEEN  
Director (WDD)  
(Chairperson)

  
NA  
MOHAMMAD SALEEM SANDHU  
(Representative Finance)  
(Member)

  
SALEEM LAKHMIR  
Senior Chief (P & D)  
Member

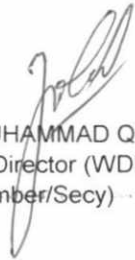
## COMPARATIVE STATEMENT

Financial Bid Opening of Advocacy of Women Empowerment in Sindh, HELD ON 06-04-2017

S.No	Description of Activities	Qty	Budget	Location	Ms. Multi-Field	Ms. Adart	Ms. MDF Management & Development Foundation	Remark
					Consultants			
1	<b>Article Writing</b> Article Writing on women related issues, legal and economic empowerment, commitments and celebrations by Scholars , Famous Writers, Colleges and university students, women Leaders, etc.	25	1000000	All Sindh Lower	973020			Awarded to only technically qualified Multi-field due to lowest bid.
2	<b>Publication</b> Publication of Booklets and Magazine etc. on Women relating issues in Sindh to highligh Women Development Project Program activities.	10	2000000	Karachi	681114 2nd lower	169500 1st lower		Awarded to ADARTS due to lowest bid
3	<b>Documentaries</b> Documentaries on Women Issues: Violence against Women Domestic Violence Acid Burns Crime Safety from Burn Child marriage Girl Child Eduaction	4	5000000	All Sindh	14011494  higher than allocation	1356000  lowest		Awarded to ADARTS due to lowest bid
4	<b>Provincial Seminars</b> Provincial Seminars for awareness of rights of women to sensitize community on Economic and legal Empowerment with 200-300 participants in collaboration with NGOs, line departments and Civil Society	2	2000000	Karachi	1556833		1520829 1 lowest	Awarded to MDF due to lowest bid

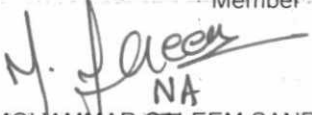
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 - Middle left: A signature.  
 - Below middle left: "Mug" with a signature.  
 - Bottom left: A signature.


5	<b>Awareness Walks</b> To celebrate marked events pertaining to women and occasion of National and International Days.	10	1000000	Karachi Hyderabad Sukkur Larkana Mirpurkhas Benazirabad	2919061  2nd higher	56500  1st lowest	2784848  1st higher	Awarded to ADARTS due to lowest bid
6	<b>Publicity and Advertisement</b> Participating in Promotional programs in local Tv Channel. Local Sindhi Channel local Urdu channel Publicity through Participation	2	1000000	Channels	9730204  higher	395500  1st lowest		Awarded to ADARTS due to lowest bid

  
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Dy. Director (WDD)  
(Member/Secy)




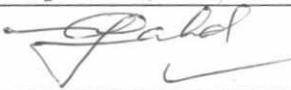
  
(WAHID UMER)  
Dy. Director (STEVTA)  
Member

  
MUSSARAT JABEEN  
Director (WDD)  
(Chairperson)

  
NA  
MOHAMMAD SALEEM SANDHU  
(Representative Finance)  
(Member)

  
SALEEM LAKHMIR  
Senior Chief (P & D)  
Member

**ATTENDANCE SHEET FOR MEMBERS OF CONSULTANT SELECTION COMMITTEE**  
**MEETING HELD ON 7<sup>TH</sup> MARCH, 2017 TO OPEN TECHNICAL BIDS OF FOR**  
**ADVOCACY FOR WOMEN EMPOWERMENT IN SINDH**

S.No	Name	Designation	Organization/ Department	Contact Number	Signature
1	Wali M. Qureshi	Deputy Director	Women Development Department	0321-2308850	
2.	Saba Hussain	Planning officer	P&D Board	0334-3369730	
3.	Muhammad Qasim	F.D	F.D.	99 222 177	
4.	WAHID UMMAK	Deputy Director	STEVA	0333-2381910	
5	Musamat Jabeen	Director	WDD	0335-2527820	