

### **BID EVALUATION REPORT**

1. Name of Procuring Agency

2. Tender Reference No:-

3. Tender Description, Name of work:-

4. Method of Procurement:-

5. Tender Published:-

6. Total Bid documents sold: -

7. Total Bids Received:-

8. Bids Rejected:-

9. Technical Bid opening date:-

SUPERINTENDENT OF POLICE DISTRICT NAUSHAHRO FEROZE

NIT No: EO/Build/4280-82 Dated 21.03.2018

& SPPRA Sr. No: 37417, INF-KRY-No. 1682/18

Repair / Renovation / Establishment of I.T Lab

at S.P office Naushahro Feroze

Single Stage one envelop procedure

SPPRA website on 26.03.2018 Sr. No: 37417

INF-KRY-No 1682/18 dated 29.03.2018

Daily Dawn 29.03.2018 Daily Soobh 29.03.2018 Daily Express 29.03.2018

02 No.

01 Bidder approached & applied

18.04.2018 at 02.00 PM

### 10. BID EVALUATION REPORT

ESTD. COST RS: 10,00,000/-

S#	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance / rejection	Remarks
0	1	2	3	4	5	6
1	M/S M-Hassan & Hasnain Engineers & Builders	Rs: 997890/-	1 <sup>st</sup> Lowest	0.21% below	Accepted being lowest	Lowest & recommended for award of contract

DY: SUPERINTENDENT OF POLICE HEADQUARTERS N.FEROZE MEMBER PROCUREMENT COMMITTEE

(Abdul Rassol-Abbasi)

ASSTT: ENGINEER PROVINCIAL BUILDINGS NAUSHAHRO FEROZE

MEMBER PROCUREMENT COMMITTEE

Zulfigar Ali Ouverhi)

NAUSHAHRO FEROZE

CHAIRMAN PROCUREMENT COMMITTEE

mran Qureshi

### MINUTES OF THE MEETING UNDER THE CHAIRMANSHIP OF S.P N.FEROZE AND PROCUREMENT COMMITTEE MEMBERS OF DISTRICT NAUSHAHRO FEROZE

- 1. The meeting was called on 18.04.2018 in connection with opening of tender for Repair / Renovation / Establishment of I.T LAB at SP office N.Feroze.
- 2. The (01) contractor / bidder present in the committee and sealed tender documents were opened in the presence of bidder and committee members.
- 3. The tender of M/S M-Hassan & Hasnain Engineers & Builders, comes lowest **Rs: 997,890/-** for the above mention Repair / Renovation / Establishment work.
- 4. The comparative statement of opening of tenders in placed.
- 5. The committee approved the bid of M/S M-Hassan & Hasnain Engineers & Builders for above cited work being lowest one. The BER will be prepared and hoist on website after approval the work order issue for start of work.

DY: SUPERINTENDENT OF POLICE HEADQUARTERS N.FEROZE

MEMBER PROCUREMENT COMMITTEE

(Abdul Rasool Abbasi)

ASSTT: ENGINEER PROVINCIAL BUILDINGS

NAUSHAHRO FEROZE MEMBER PROCUREMENT COMMITTEE

Zulfiger-ALi Qurethi

SUPERINTENDENT OF POLICE NAUSHAHRO FEROZE CHAIRMAN PROCUREMENT COMMITTEE

CHAIRMAN PROCUREMENT COMMITT



### OFFICE OF THE SUPERINTENDENT OF POLICE N.FEROZE

### NIT, INF-KRY-NO. 1682/18: SPPRA Sr. No. 37417 (F.Y 2017-2018)

Method and procedure of procurement: -

(Open Competitive Bidding(NCB)

Description of work:-

Repair / Renovation / Establishment of I.T Lab

at S.P office Naushahro Feroze

Name of Bidder:-

M/S M-HASSAN & HASNAIN ENGINEERS & BUILDERS

### **BIDDER'S ELIGIBILITY / QUALIFICATION REPORT**

S#	Eligibility / qualification criteria	Yes	No	Remarks
1	NTN	Yes		1
2	SRB	Yes		
	QUALIFICATION			
3	Minimum one year experience of relevant field	Yes		
4	Bank statement one year	Yes		
5	Required Bid Security is attached	Yes		
6	Affidavit that firm is not black listed nor any litigation	Yes		*
7	Bid is signed, named and stamped by the authorized person of the firm along with authorization letter	Yes		
8	Qualified / disqualified			Qualified

DY: SUPÉRINTENDENT OF POLICE HEADQUARTERS N.FEROZE

MEMBER PROCUREMENT COMMITTEE

Abdul Rassol Abbasi

ASSTT: ENGINEER PROVINCIAL BUILDINGS

NAUSHAHRO FEROZE

MEMBER PROCUREMENT COMMITTEE

Zulfigar Ali Qureshi)

NAUSHAHRO FEROZE

CHAIRMAN PROCUREMENT COMMITTEE

### TENDER ISSUE SHEET

Name of work:-Repair / Renovation / Establishment of I.T Lab at S.P office Naushahro Feroze

S.#	Date	Name of Firm	Representative Name	Contact No.	Signature
Н	18.04.2018 M/S M-HASSAN & HASNAIN				

DY: SUPERINTENDENT OF POLICE
HEADQUARTERS N.FEROZE
MEMBER PROCUREMENT COMMITTEE

Abdul Rasocl Abbani

ASSTT: ENGINEER PROVINCIAL BUILDINGS
NAUSHAHRO FEROZE
MEMBER PROCUREMENT COMMITTEE

(-Cally ga. At: Surem.)

SUPERINTRALIENT OF POLICE NAUSHAHRO FEROZE

CHAIRMAN PROCUREMENT COMMITTEE

(Imran Bureshi)

### COMPARATIVE STATEMENT

Name of work:-

Repair / Renovation / Establishment of I.T Lab at S.P office Naushahro Feroze

Opening date: 18.04.2018

Time: 13.00 Hours

Estimated Cost Rs: 1 million

],#	Date	S.T PACE NAME OF FILM	Representative Name	Contact No.	Signature
1 18.04.2018					

MEMBER PROCUREMENT COMMITTEE. DY: SUPERINTENDENT OF POLICE HEADQUARTERS N.FEROZE

ASSTT: ENGINEER PROVINCIAL BUILDINGS

NAUSHAHRO FEROZE

MEMBER PROCUREMENT COMMITTEE Rulfigan Ati Sureshi)

SUPERINTEN NAUSHAHRO FEROZE DENT OF POLICE

CHAIRMAN PROCUREMENT COMMITTEE

## ATTENDANCE OF CONTRACTORS

Name of work:-Repair / Renovation / Establishment of I.T Lab at S.P office Naushahro Feroze

	DY: SUPERINTENDENT OF POLICE HEADQUARTERS N.FEROZE MEMBER PROCUREMENT COMMITTEE (Atlu) (R-500 /- Tobas;)	1 M/S M-HASSAN & HASNAIN ENGINEERS & BUILDERS	S.# Name of Firm	
SUPERINTENDENT OF POLICE NAUSHAHRO FEROZE CHAIRMAN PROCUREMENT COMMITTEE		Mr. Mumtaz Hussain Chandio	Representative Name	
POLICE ZE COMMITTEE	ASSTT: ENGINI NAU MEMBER PRO	0300-8372469	Contact No.	Opening date: 18.04.2018
	ASSTT: ENGINEER PROVINCIAL BUILDINGS NAUSHAHRO FEROZE MEMBER PROCUREMENT COMMITTEE  Zull Jan H. Cuyeni)		Signature	Time: 13.00 Hours



### BID EVALUATION REPORT

1. Name of Procuring Agency

2. Tender Reference No:-

3. Tender Description, Name of work:-

4. Method of Procurement:-

5. Tender Published:-

6. Total Bid documents sold: -

7. Total Bids Received:-

8. Bids Rejected:-

9. Technical Bid opening date:-

SUPERINTENDENT OF POLICE DISTRICT NAUSHAHRO FEROZE

NIT No: EO/Build/4280-82 Dated 21.03.2018

& SPPRA Sr. No: 37417, INF-KRY-No. 1682/18

Repair / Renovation / Establishment of CRO Office at (DSP CIA office) Headquarters N.Feroze

Single Stage one envelop procedure

SPPRA website on 26.03.2018 Sr. No: 37417

INF-KRY-No 1682/18 dated 29.03.2018

Daily Dawn 29.03.2018
Daily Soobh 29.03.2018
Daily Express 29.03.2018

01 No.

01 Bidder approached & applied

Nil

18.04.2018 at 02.00 PM

### 10. BID EVALUATION REPORT

ESTD. COST RS: 990,088/-

S#	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance / rejection	Remarks
0	1	2	3	4	5	6
1	M/S M-Hassan & Hasnain Engineers & Builders	Rs: 985750/-	1 <sup>st</sup> Lowest	0.43% below	Accepted being lowest	Lowest & recommended for award of contract

DY: SUPERINTENDENT OF POLICE HEADQUARTERS N.FEROZE

MEMBER PROCUREMENT COMMITTEE

(Abdul Rassol Abban)

ASSTT: ENGINÉER PROVINCIAL BUILDINGS NAUSHAHRO FEROZE

MEMBER PROCUREMENT COMMITTEE

( Eulfigar Ali Suresti)

SUPERINTENDENT OF POLICI NAUSHAHRO FEROZE

CHAIRMAN PROCUREMENT COMMITTEE

( Suran Qurerhi)

### MINUTES OF THE MEETING UNDER THE CHAIRMANSHIP OF S.P N.FEROZE AND PROCUREMENT COMMITTEE MEMBERS OF DISTRICT NAUSHAHRO FEROZE

- The meeting was called on 18.04.2018 in connection with opening of tender for Repair / Renovation / Establishment of CRO office at (DSP CIA office) Headquarters N.Feroze.
- 2. The (01) contractor / bidder present in the committee and sealed tender documents were opened in the presence of bidder and committee members.
- 3. The tender of M/S M-Hassan & Hasnain Engineers & Builders, comes lowest Rs: 985750/- for the above mention Repair / Renovation / Establishment work.
- 4. The comparative statement of opening of tenders in placed.
- The committee approved the bid of M/S M-Hassan & Hasnain Engineers & Builders for above cited work being lowest one. The BER will be prepared and hoist on website after approval the work order issue for start of work.

DY: SUPERINTENDENT OF POLICE HEADQUARTERS N.FEROZE

MEMBER PROCUREMENT COMMITTEE

(Asdu, L Rasook Abbasi)

ASSTT: ENGINEER PROVINCIAL BUILDINGS NAUSHAHRO FEROZE

MEMBER PROCUREMENT COMMITTEE

(Zulfigar Ali Quves hi)

SUPERINTENDENT OF POLICE NAUSHAHRO FEROZE

CHAIRMAN PROCUREMENT COMMITTEE

Juran Bureshi)



### OFFICE OF THE SUPERINTENDENT OF POLICE N.FEROZE

### NIT, INF-KRY-NO. 1682/18: SPPRA Sr. No. 37417 (F.Y 2017-2018)

Method and procedure of procurement : -

(Open Competitive Bidding(NCB)

Description of work:-

Repair / Renovation / Establishment of CRO Office at (DSP CIA office) Headquarters N.Feroze

Name of Bidder:-

M/S M-HASSAN & HASNAIN ENGINEERS & BUILDERS

### **BIDDER'S ELIGIBILITY / QUALIFICATION REPORT**

S#	Eligibility / qualification criteria	Yes	No	Remarks
1	NTN	Yes		
2	SRB	Yes	<u></u> )	
	QUALIFICATION			
3	Minimum one year experience of relevant field	Yes		
4	Bank statement one year	Yes		
5	Required Bid Security is attached	Yes		
6	Affidavit that firm is not black listed nor any litigation	Yes		
7	Bid is signed, named and stamped by the authorized person of the firm along with authorization letter	Yes		
8	Qualified / disqualified			Qualified

DY: SUPERINTENDENT OF POLICE HEADQUARTERS N.FEROZE

MEMBER PROCUREMENT COMMITTEE (ASKUL Rasal Asistro)

ASSTT: ENGINEER PROVINCIAL BUILDINGS

NAUSHAHRO FEROZE

MEMBER PROCUREMENT COMMITTEE (Zalpipar AG Quverhi)

NAUSHAHRO FEROZE

CHAIRMAN PROCUREMENT COMMITTEE

### COMPARATIVE STATEMENT

Name of work:-Repair / Renovation / Establishment of CRO Office at (DSP CIA office) Headquarters N.Feroze

Opening date: 18.04.2018

Time: 13.00 Hours

Estimated Cost Rs: 0.990 million

5.# Date

DY: SUPERINTENDENT OF POLICE
HEADQUARTERS N.FEROZE
MEMBER PROCUREMENT COMMITTEE
( Abdul Rasal Abdus)

SUPERINTENT OF POLICE

NAUSHAHRO FEROZE

CHAIRMAN PROCUREMENT COMMITTEE

(June Sureal)

ASSTT: ENGINEER PROVINCIAL BUILDINGS
NAUSHAHRO FEROZE
MEMBER PROCUREMENT COMMITTEE

Calfigar St. Quant)

### TENDER ISSUE SHEET

Name of work:-

Repair / Renovation / Establishment of CRO Office at (DSP CIA office) Headquarters N.Feroze

Jate Date	Date Name of Firm	Representative Name	Contact No.	Signature
1 18.04.2018	2018 M/S M-HASSAN & HASNAIN ENGINEERS & RIIII DERS	Mr. Mumtaz Hussain Chandio	0300-8372469	

DY: SUPERINTENDENT OF POLICE
HEADQUARTERS N.FEROZE
MEMBER PROCUREMENT COMMITTEE

(Athul Rassol Abbro;)

SUPERINTENTENTOF POLICE
NAUSHAHRO FEROZE
CHAIRMAN PROCUREMENT COMMITTEE

( Gmyan Lune Shi)

ASSTT: ENGINEER PROVINCIAL BUILDINGS
NAUSHAHRO FEROZE
MEMBER PROCUREMENT COMMITTEE

MEMBER PROCUREMENT COMMITTEE

### ATTENDANCE OF CONTRACTORS

Name of work:-

Repair / Renovation / Establishment of CRO Office at (DSP CIA office) Headquarters N.Feroze

	DY:	ъ	い。	
	DY: SUPERINTENDENT OF POLICE HEADQUARTERS N.FEROZE MEMBER PROCUREMENT COMMITTEE  (Atdul Rassol Atolow)	M/S M-HASSAN & HASNAIN ENGINEERS & BUILDERS	Name of Firm	
SUPERINT BUT OF POLICE NAUSHAHRO FEROZE CHAIRMAN PROCUREMENT COMMITTEE		Mr. Mumtaz Hussain Chandio	Representative Name	
OLICE ZE COMMITTEE	ASSTT: EN	0300-8372469	Contact No.	Opening date: 18.04.2018
	ASSTT: ENGINEER PROVINCIAL BUILDINGS NAUSHAHRO FEROZE MEMBER PROCUREMENT COMMITTEE  MEMBER PROCUREMENT COMMITTEE		Signature	Time: 13.00 Hours



روال مال مال 18-2017 کے دوران اس مسلع کے مندرجہ ذیل مرمت/ز تمین/الشمیلشمند کامول کیلئے ا نیکن امیاز نیکن اور SRB سے رجسٹر ڈ کنٹر کیٹر زافر مزائشر مائز زے میر بمہر لفائے میں شنڈر مطل

	يدرسوب	عاسي	טענגשיקייק	ומנטונטשניילני לי הילנול לוויל	<u>.</u>
عرت	مُنِدُرفيس	ذربعانه	متخيين لأكت	آريكل کانام	نمبر
للحيل			لمين بيل		شار
20اه	1500/-	2%,	1.0	ا S آفس نوشروفيروز يل I.T ليب ك	ì
				مرمدار کین اتیام	
٥٤٥٤	1500/-	2%	1.0	DSP،CIA أفى مِيزُكواررُز نوشروفيروز ش	2
				CRO أفس كم مست ارت كين اقيام	- 11

تفریحات ٹینڈروستاویزات میں درج شدہ ہیں، تواعدو ضوابلے عمراہ بحورہ ٹینڈر پروفار ما SPPRA ویب سائث لين www.sindhpolice.gov.pk اور www.pprasindh.gov.pk سے ڈاؤن لوڈ کیا جاسكاب يا مقرره تاريخ ك اندر شيندر فارم كيماته-/Rs.1500 يشكل يه آردر/D.D (نا قائل والين) بى DDO ئىرىنىدى قاف بولس نوشىردىرولى ادائىكى يردفتر سىرىنىدف قاف بولس نوشىردىرون س

بدّتك، بيكش كردورخ كا 200 سكور أن إزك بن DDO سرونند ف بوليس او شرو فيروز بشكل بية مدرك بمراه سنگل اللي ون اينويلي طريقه كار ير موكى، دياند دراف /كال ديازت ناكام

بدُرستاويزات، اشاعت كى تاريخ = 2018-17-04 دوير 12:00 يكتك جارى كى جائين كى ،بدُ وستاويزات 2018-04-18 كو يونت دويرر1:00 بيح دفتر سيرشد فن آف بيلس نوشرو فيروزيس دالی وصول کی جا کیں گی اور ای ایم کو بوتت دو پیر 2:00 سینے پرو کیورمنٹ سیٹی کے روبروسیر تندر شف آف يوليس نوشهروفيروزيس كهولى جائيس كي-

يشكشين، خاصررے كے حواہمند بولى دہندہ يا ان كے نامرد كردہ نمائندے كى موجود كى ميں كھولى

ثنيتر در عدم جواب رين يا قبول ند ك جائية كاصورت مين يد 2018-04-25 كوجارى كاع جامي گاور2018-04-26 كوكھولے جا تين كے

كينيSPPRA رواز ك مطابق كني أيم كوشوخ إمسرو يامقدار من اضافه ياكى كركتى ب-

تواعدوضوالط يربودانداترف والاثيندرز يرغور شيل لايا جائعكا

SPPRA رواز کی متعلقه شقول سے مشروط پرو کیورنگ ایجنی تمام یا کسی پیشکشوں کو ستر و کرسکتی ہے۔ بسلك كيا جاسة كديول وبعده افرمز اسيلاتروكس سركارى اليم سركارى اخود عقاراداريك

INF-KRY:N9:1682/18

.0

روزاني سوڀ ڪراچي (5) خميس 29 مارچ 2018ع





فسل آف دى سيغيثر منبر نتنانت آف بوليس نوشهروفيراون ليدس ريجهو وريش كالإلياس ومهرويودرا ليدس 1702-2017 نيس منب 0742-92017

### تيندر گهرائط جو نوتيس

هلندڙ مالي سال 18-2017 دوران هن ڊسٽرڪٽ جي هيئيٽي مرمت/ رينوويشن/اسٽيبلشمينٽ ورڪس لاءِ انڪبر ٽيڪس/سيلز ٽيڪس ۽ SRB وٽان رينوويشن/ارن/فرمن/انٽرپرائيزز کان مهربند لفاقي ۾ ٽينڊر گهرائين ٿا.

تڪميل جو مدو	ٽينڊر في	سوٿي رقعر	ڪٿيل لاڳت ملين ۾	آرٽيڪِلِ جو نالو	نمبر شمار
02 مهیتا	1500	2%	1.0	S.P آفیس نوشهرو فیروز پر LT لیب چي مرمت/رینوویشن/استیبلشمینت	
02 مهيئا	1500	2%	1.0	(@SR CIA Office) هنياز ڪوارٽرز نوشهرو فيروزز هر CRO آفيسن جي' مرمن ارينوويشن/اسٽيباشهينينز	.2

نوت: ٠

صراحتون تينبر دستاويون برخانايل آهن. مقرر تينبر پروفارما ساق شرط ۽ ضابطه SPPRA جي ويب شائيٽ www.sindhpolice.gov.pk و www.ppashidh.gov.pk تان دائون لود ڪري سگهنجن تا يا سينيٽر سپرتينبانٽ آف پراينٽر، نوشهرو فيروز جي آفيس مان DDO ماهرنتينٽ آف پوليس نوشهرو فيروز جي جي ۾ پي آورد/DDO (نافائيل واليسي) جي مورٽ ۾ 160.5 آهندنهن هزار ديب فقط) جي ادائگي تي مقرر تاريخ جي اندر طينبر فار سان گڏ حاصل ڪري سگهجين تا

- آن دستارين اشاعت جي تاريخ کان ولي 17.04.2018 تي منجهند 12:00 وڳي تائيين جاري ڪيا وينڊا، آج استاريز سپرنٽنڊنٽ آف پدليس نوشهرو فيروز، جي آفيس ه ۾ 18.04,2018 تي منجهند 10:00 وڳي تائين واپس ورتا ويندا ۽ ساڳي ڏينهن سپرنٽنڊنٽ آف پدليس نوشهرو فيروز جي آفيس ۾ منجهند 20:00 وڳي پررڪيورمينٽ ڪاميٽي جي زوبرز کوليا ويندا جين
- ﴾ آنج، آنج ڏيندازن يا سندن حاضر رقمل جُي لاءِ چُوٽديٽل 'تمائندي جي مُوخِودگني' ۾ کولي ويندي
- ♦ جڪڏهن ٽينليرن جي موت نر ملندي 7 قينول نر ڪيا ويندا تر ساڳيا \$04.2018 تاي ڏڙڪاري ڪا ويندا ۽ \$26.04.2012تي ڳوليا وينڊا.
- کامیتی SPPRA رزاز تحت کیهن آئیٹر کی میسوخ/رد یا گھٹیائی سان گذرگذ اصافر کری سگھی تی
- ﴿ يُبِكِيدُارُ جِيكِهِ شَرَطُ ۽ ضابطن تي پُورو نہ لهندو انهن تي غور نہ ڪيو ويندو.
- ﴾ يزوكيورنگ آينجنسي SPPRA روال جي لاڳاپيل فقرن سان مُشروط ڪنهين هڪ يا مڙني آين کي رد ڪري سگهي ٿي.
- و على على على حيد و المسلم ال

ستخط

مپرنٽنڊنٽ آف پوليس،

INF-KRY-No.1682/18



Near Judicial Complex N. Feroze Phone No: 0242-920170 Fax No: 0242-920174

### 

Tenders are invited under sealed cover from contractors / firms / enterprises registered with Income Tax / Sales Tax & SAB for the following repair / renovation / establishment works of this District during the current financial year 2017-18.

ditions can be damile dad s	on bo day	conditions	with terms &	Prescribed tender broken in the tender documents. Prescribed tender proforms along with terms a con-
of milotary	10001	1		The state of the s
2 Months	1500/-	200	1.0	2.   nepair / nerroyation / Establishment of CHO Office at (DSP CIA Office) Headquarters N.Feroze
S. INDIGION OF	1000	100	١.	Donate (Constitution of the Constitution of th
3 Months	1500%	>0 >>	-0	in pepar / nerrovarion / Establishment of II Lab at SP Office N. Feroze
Compicación				Donair / Donair / Patrick
Completion	TPO C	Money	in million	
I Ime for	lender	Calliest	roid, cost	Name of Article
-	Tandan	Townson	Entar Cont	7 E

SPPRA website i.e. www.pprasindh.gov.pk and www.sindhpolice.gov.pk or collected from the Office of Superintendent of Police N.Feroze on payment of Rs. 1500/- (rupees fifteen hundred only) in shape of pay order / DD (non-refundable) in favour of DDO Superintendent of Police N.Feroze with tender form within due date. along with terms & conditions can be downloaded from

- of Police N.Feroze in shape of pay order, demand draft / call deposit which is refundable to unsuccessful bidders The bidding shall be on single-stage — one-envelope procedure along with security deposit 2% of offered rate in favour of DDO Superintendent
- of Superintendent of Police N. Feroze at 02,00 PM before the Procurement Committee. be received back in the Office of the Superintendent of Police N.Feroze on 18-04-2018 at 1:00 P.M and opened on the same day in the Office The bidding documents will be issued from the date of publication of this notice upto 17-04-2018 upto 12:00 noon. The bidding documents will
- The bids shall be opened in presence of bidders or their nominated representatives, who wish to attend.
- If the tender remains unresponded or not accepted then the same will be issued on 25-04-2018 and opened on 26-04-2018.
- The Committee may cancel / reject any Item or decrease or increase quantity as per SPPRA Rules.
- Tender not fulfilling the terms and conditions will not be entertained.
- The Procuring Agency may reject all or any bid subject to the relevant provisions of SPPRA Rules.

INF-KRY No. 1682/18 | Say No to Corruption

- けっかいかんりかかった

Affidavit that the bidders/firms/suppliers have not been blacklisted by any government/semi-government/autonomous body should be attached.

SUPERINTENDENT OF POLICE NAUSHAHRO FEROZE

29-3-2018





### No.Dir(A&F)/SPPRA/1-3(GEN) /12-13/4504 — GOVERNMENT OF SINDH SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

Karachi, dated the 3 - 4 - April, 2013

- 1. Additional Chief Secretary (Development), P&D Department, Govt. of Sindh, Karachi.
- 2. Additional Chief Secretary, Home Department, Govt. of Sindh, Karachi.
- 3. Additional Chief Secretary, Special Initiative Department, Govt. of Sindh, Karachi.
- 4. Senior Member, Board of Revenue Sindh, Government of Sindh, Karachi.
- 5. Principal Secretary to Governor Sindh, Karachi.
- 6. Secretary to Chief Minister Sindh, Karachi.
- 7. Administrative Secretaries to Government of Sindh (All).
- 8. Secretary to Provincial Ombudsman, Sindh, Karachi.
- 9. Accountant General, Sindh, Karachi.
- 10. Chairman, Chief Minister's Inspection Team, Karachi.
- 11. Chairman, Enquiries, Anti-Corruption Establishment, SGA&CD, Karachi.
- 12. Secretary, Sindh Public Service Commission, Hyderabad.
- 13. Inspector General of Police, Sindh.
- 14. Commissioners/Deputy Commissioners (All).
- 15. Heads of Autonomous / Semi-Autonomous Bodies, Sindh (All).
- 16. Project Director, Sindh (All).
- 17. Transition Officers/ Administrators, Sindh (All).

### SUBJECT: COMPLIANCE OF SINDH PUBLIC PROCUREMENT RULES, 2010

A. Constitution of Procurement Committees in light of Rule-7 of SPP Rules, 2010.

It has been observed that some of the departments/ procuring agencies have formulated the procurement committees comprising non-gazzetted officers as members, which may compromise the spirit of the Rule-7, as they might not be able to communicate their observation(s) effectively.

- 2. It is, therefore, advised that following points should be kept in mind while constituting the procurement committees to ensure compliance of the rule in its true spirit:
  - (a) All the procurement committee(s) should be formed with the approval of the Head of Department, and such approval must be enclosed with the notification of procurement committee(s) sent to the Authority.
  - (b) The procurement committee(s) must be headed/ chaired by a gazzetted officer(s). In case a gazzetted offer is not available, a certificate to this effect signed by the Head of the Department must accompany the notification.
  - (c) All the members of the procurement committee(s) should be gazzetted officers and if not available then the senior most officers should be the members.

B. Hoisting of Bid Evaluation Report as required by Rule-45 of SPP Rules, 2010.

- In continuation of this Authority's letters No.Dir (A&F)/ SPPRA/ BoD/ 11-12/ 2534 dated 22<sup>nd</sup> December, 2011, No.Dir(CB)/ SPPRA/ 1-3(GEN)/ 08-09/ 6308 dated 11<sup>th</sup> April 2012, and No.Dir (Enf-I)/SPPRA/1-3(GEN)/12-13/, dated 14.02.2013, it is reiterated that Rule 45 of Sindh Public Procurement (SPP) Rules, 2010 calls for hoisting of (original) Bid Evaluation Reports and its intimation to all bidders at least 7 days prior to the award of contract. Most of the Procuring Agencies fail to comply the above Rule.
- 4. It is, therefore, advised to ensure compliance of following instructions while sending the Bid Evaluation Reports.
  - (a) BERs are signed by all the members of procurement committee(s) constituted as per Rule-7 with the approval of the Head of Department. BERs not signed by any member of the procuring committee shall be returned to the procuring agencies.
  - (b) If member of procurement committee(s) sends his/ their nominee then the actual member should also sign the BER along with the nominee, otherwise BER will not be accepted.
  - (c) BERs must be on standard format available on SPPRA website www.pprasindh.gov.pk. However, in case of a large number of items the procuring agencies may send one BER on standard format (original) comparative statement (Original) duly signed by all the members of procurement committees.
  - (d) BERs must be original and should mention the names, designations and department of the members of Procurement Committees.
- C. Adoption of Standard Bidding Documents for Works (Small, Medium and Large) and Request for Proposal for Consulting Services as required by Rule-21(3) of SPP Rules, 2010.
- 5. In continuation of this Authority's letter of even number dated 21.12.2011, 20.04.2012 and 18.10.2012, it has been observed that despite repeated reminders most of the procuring agencies are still not using the notified Standard Bidding Documents (SBDs) for Procurement of Works (Small, Medium and Large) and Request for Proposals for Consultancy Services as explicitly stipulated in Rule-21(3) of Sindh Public Procurement (SPP) Rules, 2010.
- 6. It is, therefore, advised to ensure use of the notified Standard Bidding Documents and provide a certificate whether the SBDs notified by SPPRA are being followed or otherwise.

7. It may also be noted that the non-compliance of mandatory provisions of SPP Rules, 2010 and policy instructions of this Authority may render the procurement process a "mis-procurement" in terms of Rule-56 of SPP Rules, 2010.

(NAZAR M. BOZDAR)
Director (A&F)

### Copy forwarded for information to:

1. Director General, Audit, Sindh, Karachi.

2. Deputy Secretary (Staff) to the Chief Secretary, Government of Sindh.

3. Private Members of SPPRA Board.

4. PS to Minister for Law, Parliamentary Affairs & Criminal Prosecution Service, GoS, / Chairman, SPPRA Board, Karachi.