


Bid Evaluation Report

1. Name of Procuring Agency: Project Management Unit, ASR, Reforms Wing & Special Cell, Board of Revenue, Sindh
2. Tender Reference No: NIT No. 2095/16, DATED: 19-05-2016
3. Tender Description/Name of work/item: "PROCUREMENT OF SERVICES FOR STANDARDIZED FORMATTING, PRINTING, BINDING AND SUPPLY OF ARCHIVED REVENUE RECORD DIGITIZED THROUGH CONVERSION OF MICROFILMED ROLLS" UNDER THE SCHEME "AUTOMATION OF STAMPS & REGISTRATION, EXTENSION TO ALL DISTRICTS"
4. Method of Procurement: Single Stage Two Envelope Procedure
5. Tender Published: Daily Dawn, Daily Jang & Kawish dated 19th May 2016, & SPPRA at Sr. No. 28445
6. Total Bid documents Sold; 05 (Five)
7. Total Bids Received: 05 (Five)
8. Technical Bid Opening date: 31-05-2016
9. No. of Bids technically qualified: Three (03)
10. Bid(s) Rejected: None
11. Financial Bid Opening date: 06-06-2016
12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1	M/s. Cellucom	Rs.16,398,720	1st	Lowest	The Procurement Committee found the bid as the best evaluated lowest bid and recommended for award of contract.	Procurement Committee recommended the bidder for final award of contract in its meeting dated: 06-06-2016 to the competent authority.
2	M/s. SE Consultants	Rs.19,916,600	2 nd	Lower	The firm was technically qualified but its bid was found higher.	The Procurement Committee found the quoted bid as higher than the bid of M/s. Cellucom
3	M/s. Al-Farooq Traders	Rs.21,340,000	3 rd	Lower	The firm was technically qualified but its bid was found higher.	The Procurement Committee found the quoted bid as higher than the bid of M/s. Cellucom


(Musarrat Mokhtar)
Deputy Director,
Industries Department,
Government of Sindh


(Jahanzeb)
Video Conferencing Engineer,
IS&T Department,
Government of Sindh


(Zulfiqar Ali Nizamani)
Project Director ASR
Project Management Unit ASR, BOR
Government of Sindh


(Habibullah Shaikh)
Deputy Director F&A
Project Management Unit ASR, BOR
Government of Sindh


(ZULFIQAR ALI SHAH)
MEMBER R&S
Board of Revenue, Sindh/Chairman



PROJECT MANAGEMENT UNIT
BOARD OF REVENUE SINDH

SUBJECT: MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD ON 03-06-2016 FOR TENDER NIT No.2095/16 DATED: 19-05-2016 UNDER THE SCHEME "AUTOMATION OF STAMPS & REGISTRATION" OF BOR SINDH

A meeting of Procurement Committee was held on 06-06-2016 at 03:00 pm in Committee room of PMU, Board of Revenue, Sindh under chairmanship of the Member (R&S), B.O.R Sindh to discuss the following agenda items under SPP Rules 2010 (List of Participants at **Annex-A**):

- i) Finalization of evaluation of technical proposals of participant firms
- ii) Opening of Financial Proposals of technically qualified firms
- iii) Any other agenda item with the permission of the Chair.

AGENDA ITEM NO. 01: FINALIZATION OF EVALUATION OF TECHNICAL PROPOSALS BY THE PROCUREMENT COMMITTEE IN RESPECT OF THE ABOVE TENDER

As per decision of the Procurement Committee in its meeting held on 31-05-2016, the technical sub-committee comprising of members of IT, Procurement, System Analysis Section of PMU ASR ^{were} assigned the task of assessment of technical proposals of five (05) participating bidders namely (1) M/s. Cellucom, (2) M/s. Verge Systems (3) M/s. Al-Farooq Traders, (4) M/s. SE Consultants and (5) M/s. Astrontech in view of pre-defined evaluation criteria of the bid document to facilitate the Procurement Committee in evaluation of the technical bids. The sub-committee minutely evaluated the technical bids and placed its consolidated evaluation sheet before the Procurement Committee for consideration (**Annexure-B**). Individual assessment of the proposals was also carried out by the Committee members as well as its Chairman which is attached at **Annexure-C**. The individual assessment of the Procurement Committee was consolidated and is placed at **Annexure-D**.

Decision: As per report of technical sub-Committee of PMU, the technical bids of M/s. SE Consultants, (2) M/s. Al-Farooq Traders and (3) M/s. Cellucom were found compliant & responsive. The Committee announced the results of technical evaluation before the bidders in accordance with SPP Rules 2010.

AGENDA ITEM NO. 02: OPENING OF FINANCIAL PROPOSALS OF TECHNICALLY QUALIFIED FIRMS

The financial proposal of the technically qualified firms were placed on board for opening by the Committee for opening. The financial proposal of the firm was thereafter opened in presence of the bidder and read out aloud:

S.No.	Name of Firm	Financial Bid (Rs.)
01	M/s. Cellucom	16,398,720
02	M/s. SE Consultants	19,916,600
03	M/s. Al-Farooq Traders	21,340,000

Decision: In the light of evaluation report of Sub-committee and with consensus of the Procurement Committee, the lowest bid of technically qualified bidder namely M/s. Cellucom was declared as the best evaluated bid and was recommended for award of contract at total bid price of Rs.16,398,720/- (Rupees Sixteen Million, Three Hundred and Ninety Eight Thousand, Seven Hundred and Twenty Only) to the competent authority. Further, the committee also signed the Bid Evaluation Report (Annexure-E) for intimation to participant bidders and publication on the website of SPPRA and PMU accordingly.

Meeting ended with a vote of thanks to and from the chair.



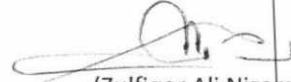
(Musarrat Mokhtar)
Deputy Director
Industries Department,
Govt. of Sindh/Member



(Jahanzeb)
Video Conferencing Engineer
IS&T Department,
Govt. of Sindh/Member



(Habibullah Shaikh)
Deputy Director (F&A)
PMU, ASR Board of Revenue
/Member



(Zulfiqar Ali Nizamani)
Project Director (ASR)
Board of Revenue
/Member



(Zulfiqar Ali Shah)
Member R&S,
Board of Revenue, Sindh/Chairman

LIST OF PARTICIPANTS








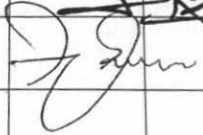
MEETING OF PROCUREMENT COMMITTEE

FOR OPENING OF FINANCIAL BIDS FOR TENDER NAMEDLY

"PROCUREMENT OF SERVICES FOR STANDARDIZED FORMATTING, PRINTING, BINDING AND SUPPLY OF ARCHIVED REVENUE RECORD DIGITIZED THROUGH CONVERSION OF MICROFILMED ROLLS" UNDER THE SCHEME NAMEDLY "AUTOMATION OF STAMPS & REGISTRATION, EXTENSION TO ALL DISTRICTS OF SINDH"

UNDER THE SCHEME ADP HELD ON 06-06-2016 AT 03:30 P.M, AT ASR OFFICE, CLIFTON, KARACHI

NIT PUBLISHED VIDE INF KRY No. 2095/16 DATED: IN LEADING NEWSPAPER

<u>S.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Signature</u>
PROCUREMENT COMMITTEE			
1	Zulfiqar Ali Shah	Member (R&S), Board of Revenue Sindh	<u>In-Chair</u>
2	Zulfiqar Ali Nizamani	Project Director ASR, BOR	
3	Habibullah Shaikh	Deputy Director (F&A), ASR PMU, BOR	
4	Jahanzeb	Video Conferencing Engineer IS&T Dept, Govt. of Sindh	
5	Abdul Manan	<i>Examiner of Store</i> Industries Department, Govt of Sindh	
6			
<u>PARTICIPATING FIRMS</u>			
	<u>Name</u>	<u>Company</u>	<u>Signature</u>
1	Zeeshan Haider	AL-FAROQ TRADERS	
2	Sheikl. M. Adnan	SEC	
3	Umair Aslam	cellucom	
4	Imran Ali Mehmood	Verga System (Pvt) Ltd	

EVALUATION BY INDIVIDUAL MEMBERS OF PROCUREMENT COMMITTEE FOR THE TENDER NAMEDLY "PROCUREMENT OF SERVICES FOR JAWABDARULLAH FORMATTING, PRINTING, BINDING AND SUPPLY OF ARCHIVED REVENUE RECORD DIGITIZED THROUGH CONVERSION OF MICROFILMED ROLLS" UNDER THE SCHEME NAMEDLY "AUTOMATION OF STAMPS & REGISTRATION, EXTENSION TO ALL DISTRICTS" PUBLISHED IN LEADING NEWSPAPERS, WIDE INF KRY NO. 2095/16, DATED: 19-05-2016

S.No.	Criteria	Max. Marks	Marks obtained				
			M/s. SE Consultants	M/s. Verge Systems	M/s. Al-Farooq	M/s. Astrontech	M/s. Cellucom
A	COMPANY PROFILE	200					
1	Years in relevant Business. a. 5 years or more = 100 Marks b. More than 2 years but less than 5 years= 50 Marks (Attach Certificate of Incorporation)	100	100	100	100	100	100
2	The firm must have at least 10 IT employees/staff on company's permanent payroll in relevant category for last one (01) year: a) Equal to or more than 10 employees= 100 marks b) More than 5 but less than 10=50 Marks c) No marks for less than 5 IT Employees/Staff (Attach authenticated company's payroll, CV and Degrees of Employees)	100	0	100	0	100	100
B	EXPERIENCE	400					
1	SPECIFIC EXPERIENCE Completed at least 3 projects of IT services in public or private sector. (Attach Successful Completion Certificate)	200	200	0	200	0	200
2	GENERAL EXPERIENCE Completed at least 02 Projects having worth Rs. 10 Million or Above (50 marks for each Project to the maximum of 200 marks). No marks for less than 2 projects. (Attach Successful Completion Certificate)	200	100	0	100	0	200
C	QUALITY (Attach Successful Completion Certificate)	200					
1	ISO 9001:2008 Certified or equivalent credentials (Attach Valid Certificate)	100	100	0	100	100	100
2	Technical/Management credentials: 03 x Certified Graphic Designers = 100 Marks (Attach Authenticated Company's Payroll, CV and Certificates of Employees)	100	100	100	100	100	100
D	FINANCIAL CAPABILITY	200					
1	Average turnover in relevant IT Business during last 3 Years:(No Marks will given below Rs. 10 Million) a. More than Rs. 10 million but less than Rs. 20 million = 100 Marks b. Rs. 20 Million or above = 200 Marks (Attach Audited Financial Statements)	200	200	100	200	200	100
Total:		1000	800	400	900	500	900
Passing Marks:		800					

(Zulfiqar Ali Shah)

EVALUATION BY INDIVIDUAL MEMBERS OF PROCUREMENT COMMITTEE FOR THE TENDER NAMEDLY "PROCUREMENT OF SERVICES FOR SIAINDAKUZED FORMATTING, PRINTING, BINDING AND SUPPLY OF ARCHIVED REVENUE RECORD DIGITIZED THROUGH CONVERSION OF MICROFILMED ROLLS" UNDER THE SCHEME NAMEDLY "AUTOMATION OF STAMPS & REGISTRATION, EXTENSION TO ALL DISTRICTS" PUBLISHED IN LEADING NEWSPAPERS VIDE INF KRY NO. 2095/16, DATED: 19-05-2016

S.No.	Criteria	Max. Marks	Marks obtained				
A	COMPANY PROFILE	200	M/s. SE Consultants	M/s. Verge Systems	M/s. Al-Farooq	M/s. Astrontech	M/s. Cellucom
1	Years in relevant Business. a. 5 years or more = 100 Marks b. More than 2 years but less than 5 years= 50 Marks (Attach Certificate of Incorporation)	100	100	100	100	100	100
2	The firm must have at least 10 IT employees/staff on company's permanent payroll in relevant category for last one (01) year: a) Equal to or more than 10 employees= 100 marks b) More than 5 but less than 10=50 Marks c) No marks for less than 5 IT Employees/Staff (Attach authenticated company's payroll, CV and Degrees of Employees)	100	0	100	100	0	100
B	EXPERIENCE	400					
1	SPECIFIC EXPERIENCE Completed at least 3 projects of IT services in public or private sector. (Attach Successful Completion Certificate)	200	200	0	200	0	200
2	GENERAL EXPERIENCE Completed at least 02 Projects having worth Rs. 10 Million or Above (50 marks for each Project to the maximum of 200 marks). No marks for less than 2 projects. (Attach Successful Completion Certificate)	200	100	0	100	0	200
C	QUALITY (Attach Successful Completion Certificate)	200					
1	ISO 9001:2008 Certified or equivalent credentials (Attach Valid Certificate)	100	100	0	100	100	100
2	Technical/Management credentials: 03 x Certified Graphic Designers = 100 Marks (Attach Authenticated Company's Payroll, CV and Certificates of Employees)	100	100	100	100	100	100
D	FINANCIAL CAPABILITY	200					
1	Average turnover in relevant IT Business during last 3 Years:(No Marks will given below Rs. 10 Million) a. More than Rs. 10 million but less than Rs. 20 million = 100 Marks b. Rs. 20 Million or above = 200 Marks (Attach Audited Financial Statements)		200	100	200	200	100
Total:		1000	800	400	900	500	900
Passing Marks:				400	900	500	900

(Zulfiqar Ali Nizamani)

EVALUATION BY INDIVIDUAL MEMBERS OF PROCUREMENT COMMITTEE FOR THE TENDER NAMEDLY "PROCUREMENT OF SERVICES FOR JAMSHEDPUR CITY
 FORMATTING, PRINTING, BINDING AND SUPPLY OF ARCHIVED REVENUE RECORD DIGITIZED THROUGH CONVERSION OF MICROFILMED
 ROLLS" UNDER THE SCHEME NAMEDLY "AUTOMATION OF STAMPS & REGISTRATION, EXTENSION TO ALL DISTRICTS" PUBLISHED IN LEADING
 NEWSPAPERS VIDE INF KRY NO. 2095/16, DATED: 19-05-2016

S.No.	Criteria	Max. Marks	Marks obtained				
			M/s. SE Consultants	M/s. Verge Systems	M/s. Al-Farooq	M/s. Astrontech	M/s. Cellucom
A	COMPANY PROFILE	200					
1	Years in relevant Business. a. 5 years or more = 100 Marks b. More than 2 years but less than 5 years= 50 Marks (Attach Certificate of Incorporation)	100	100	100	100	100	100
2	The firm must have at least 10 IT employees/staff on company's permanent payroll in relevant category for last one (01) year: a) Equal to or more than 10 employees= 100 marks b) More than 5 but less than 10=50 Marks c) No marks for less than 5 IT Employees/Staff (Attach authenticated company's payroll, CV and Degrees of Employees)	100	0	100	0	0	100
B	EXPERIENCE	400					
1	SPECIFIC EXPERIENCE Completed at least 3 projects of IT services in public or private sector. (Attach Successful Completion Certificate)	200	200	0	200	0	200
2	GENERAL EXPERIENCE Completed at least 02 Projects having worth Rs. 10 Million or Above (50 marks for each Project to the maximum of 200 marks). No marks for less than 2 projects. (Attach Successful Completion Certificate)	200	100	0	100	0	200
C	QUALITY (Attach Successful Completion Certificate)	200					
1	ISO 9001:2008 Certified or equivalent credentials (Attach Valid Certificate)	100	100	0	100	100	100
2	Technical/Management credentials: 03 x Certified Graphic Designers = 100 Marks (Attach Authenticated Company's Payroll, CV and Certificates of Employees)	100	100	100	100	100	100
D	FINANCIAL CAPABILITY	200					
1	Average turnover in relevant IT Business during last 3 Years:(No Marks will given below Rs. 10 Million) a. More than Rs. 10 million but less than Rs. 20 million = 100 Marks b. Rs. 20 Million or above = 200 Marks (Attach Audited Financial Statements)	200	200	100	200	200	100
Total:			1000	800	900	500	900
Passing Marks:							

(Jahanzeb)

EVALUATION BY INDIVIDUAL MEMBERS OF PROCUREMENT COMMITTEE FOR THE TENDER NAMEDLY PROCUREMENT OF SERVICES FOR STANDARDIZED FORMATTING, PRINTING, BINDING AND SUPPLY OF ARCHIVED REVENUE RECORD DIGITIZED THROUGH CONVERSION OF MICROFILMED ROLLS" UNDER THE SCHEME NAMEDLY "AUTOMATION OF STAMPS & REGISTRATION, EXTENSION TO ALL DISTRICTS" PUBLISHED IN LEADING NEWSPAPERS VIDE INF KRY NO. 2095/16, DATED: 19-05-2016

S.No.	Criteria	Max. Marks	Marks obtained				
A	COMPANY PROFILE	200	M/s. SE Consultants	M/s. Verge Systems	M/s. Al-Farooq	M/s. Astrontech	M/s. Cellucom
1	Years in relevant Business. a. 5 years or more = 100 Marks b. More than 2 years but less than 5 years= 50 Marks (Attach Certificate of Incorporation)	100	100	100	100	100	100
2	The firm must have at least 10 IT employees/staff on company's permanent payroll in relevant category for last one (01) year: a) Equal to or more than 10 employees= 100 marks b) More than 5 but less than 10=50 Marks c) No marks for less than 5 IT Employees/Staff (Attach authenticated company's payroll, CV and Degrees of Employees)	100	0	100	100	0	100
B	EXPERIENCE	400					
1	SPECIFIC EXPERIENCE Completed at least 3 projects of IT services in public or private sector. (Attach Successful Completion Certificate)	200	200	0	200	0	200
2	GENERAL EXPERIENCE Completed at least 02 Projects having worth Rs. 10 Million or Above (50 marks for each Project to the maximum of 200 marks). No marks for less than 2 projects. (Attach Successful Completion Certificate)	200	100	0	100	0	200
C	QUALITY (Attach Successful Completion Certificate)	200					
1	ISO 9001:2008 Certified or equivalent credentials (Attach Valid Certificate)	100	100	0	100	100	100
2	Technical/Management credentials: 03 x Certified Graphic Designers = 100 Marks (Attach Authenticated Company's Payroll, CV and Certificates of Employees)	100	100	100	100	100	100
D	FINANCIAL CAPABILITY	200					
1	Average turnover in relevant IT Business during last 3 Years:(No Marks will given below Rs. 10 Million) a. More than Rs. 10 million but less than Rs. 20 million = 100 Marks b. Rs. 20 Million or above = 200 Marks (Attach Audited Financial Statements)	200	200	100	200	200	100
Total:		1000	800	400	900	500	900
Passing Marks:							

(Habibullah Shaikh)

EVALUATION BY INDIVIDUAL MEMBERS OF PROCUREMENT COMMITTEE FOR THE TENDER NAMEDLY "PROKUREVIENI UT SERVICES FOR STANDARDIZED FORMATTING, PRINTING, BINDING AND SUPPLY OF ARCHIVED REVENUE RECORD DIGITIZED THROUGH CONVERSION OF MICROFILMED ROLLS" UNDER THE SCHEME NAMEDLY "AUTOMATION OF STAMPS & REGISTRATION, EXTENSION TO ALL DISTRICTS" PUBLISHED IN LEADING NEWSPAPERS VIDE INF KRY NO. 2095/16, DATED: 19-05-2016


S.No.	Criteria	Max. Marks	Marks obtained						
			M/s. SE Consultants	M/s. Verge Systems	M/s. AI-Farooq	M/s. Astrontech	M/s. Cellucom	M/s.	
A	COMPANY PROFILE	200							
1	Years in relevant Business. a. 5 years or more = 100 Marks b. More than 2 years but less than 5 years = 50 Marks (Attach Certificate of Incorporation)	100	100	100	100	100	100	100	100
2	The firm must have at least 10 IT employees/staff on company's permanent payroll in relevant category for last one (01) year: a) Equal to or more than 10 employees = 100 marks b) More than 5 but less than 10 = 50 Marks c) No marks for less than 5 IT Employees/Staff (Attach authenticated company's payroll, CV and Degrees of Employees)	100	0	100	100	0	0	100	100
B	EXPERIENCE	400							
1	SPECIFIC EXPERIENCE Completed at least 3 projects of IT services in public or private sector. (Attach Successful Completion Certificate)	200	200	0	200	0	0	200	200
2	GENERAL EXPERIENCE Completed at least 02 Projects having worth Rs. 10 Million or Above (50 marks for each Project to the maximum of 200 marks). No marks for less than 2 projects. (Attach Successful Completion Certificate)	200	100	0	100	0	0	100	200
C	QUALITY (Attach Successful Completion Certificate)	200							
1	ISO 9001:2008 Certified or equivalent credentials (Attach Valid Certificate)	100	100	0	100	100	100	100	100
2	Technical/Management credentials: 03 x Certified Graphic Designers = 100 Marks (Attach Authenticated Company's Payroll, CV and Certificates of Employees)	100	100	100	100	100	100	100	100
D	FINANCIAL CAPABILITY	200							
1	Average turnover in relevant IT Business during last 3 Years:(No Marks will given below Rs. 10 Million) a. More than Rs. 10 million but less than Rs. 20 million = 100 Marks b. Rs. 20 Million or above = 200 Marks (Attach Audited Financial Statements)		200	100	200	200	200	200	100
Total:		1000	800	400	900	900	500	900	900
Passing Marks:									


(Musarrat Mukhtar)


CONSOLIDATED EVALUATION SHEET OF TECHNICAL PROPOSAL OF FIRMS BY PROCUREMENT COMMITTEE OF PMU ASR FOR THE TENDER NAMEDLY "PROCUREMENT OF SERVICES FOR STANDARDIZED FORMATTING, PRINTING, BINDING AND SUPPLY OF ARCHIVED REVENUE RECORD DIGITIZED THROUGH CONVERSION OF MICROFILMED ROLLS" UNDER THE SCHEME NAMEDLY "AUTOMATION OF STAMPS & REGISTRATION, EXTENSION TO ALL DISTRICTS" PUBLISHED IN LEADING NEWSPAPERS VIDE INF KRY NO. 2095/16, DATED: 19-05-2016


S#	MEMBERS OF PROCUREMENT COMMITTEE	M/s. SE Consultants	M/s. Verge Systems	M/s. AI-Farooq	M/s. Astrontech	M/s. Cellucom
01	Mr. Zulfiqar Ali Shah, Member R&S, Chairman PC	800	400	900	500	900
02	Mr. Zulfiqar Ali Nizamani, PD ASR, BOR, Member/Secretary PC	800	400	900	500	900
03	Mr. Musarrat Mukhtar, Deputy Director, Industries Deptt., GOS/Member	800	400	900	500	900
04	Mr. Habibullah Shaikh, Deputy Director F&A, ASR, PMU, BOR,	800	400	900	500	900
05	Mr. Jahanzeb, VC Engineer, IS&T Department, Govt. of Sindh	800	400	900	500	900
	Total Marks Obtained	4000	2000	4500	2500	4500
	AVERAGE CONSOLIDATED MARKS OBTAINED	800	400	900	500	900


 (Musarrat Mokhtar)
 Deputy Director
 Industries Department,
 Govt. of Sindh/Member


 (Habibullah Shaikh)
 Deputy Director (F&A)
 PMU, ASR Board of Revenue
 /Member


 (Jahanzeb)
 Video Conferencing Engineer
 IS&T Department,
 Govt. of Sindh/Member


 (Zulfiqar Ali Nizamani)
 Project Director (ASR)
 Board of Revenue
 /Member


 (Zulfiqar Ali Shah)
 Member R&S,
 Board of Revenue, Sindh/Chairman



Subject: MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD ON 31-05-2016 FOR THE TENDER NIT INF KRY No. 2095/16 dated: 13-05-2016 UNDER THE SCHEME AUTOMATION OF STAMPS & REGISTRATION, EXTENSION TO ALL DISTRICTS

A meeting of Procurement Committee was held on 31-05-2016 at 02:30 PM under the Chairmanship of Member R&S to open the technical proposals of firms as per NIT published vide INF KRY No. 2095/16 dated: 13-05-2016 for the subject tender item under SPP Rules 2010. List of participants is attached at Annexure-"A"

Following agenda items were discussed in detail and decisions thereupon were taken as under:


AGENDA ITEM NO. 01: OPENING OF TECHNICAL PROPOSALS


As per NIT published in leading newspapers vide INF KRY No. 2095/16, Dated: 13-05-2016 (Flag-A), the bid submission date for the subject bidding process was fixed as Tuesday May 31st 2016 till 2:00 PM and opening at 2:30 PM on the same day. As per NIT, bids were invited under Single Stage Two Envelope Bidding Procedure of SPP Rules 2010. Upto the submission time, Five (05) firms purchased the bidding documents and submitted their bids upto the closing date & time. The technical proposals were placed before the Procurement Committee for opening in presence of bidders.

Decision: The Committee opened the technical proposals of the participating bidders namely (1) M/s. AstronTech, (2) M/s. Al-Farooq Traders (3) M/s. Cellucom, (4) M/s. SE Consultants (5) M/s. Verge Systems in presence of bidders and assigned detailed evaluation of the same to the technical sub-committee of PMU to facilitate the Procurement Committee in individual assessment of the technical proposals.

The Committee further decided to finalize the evaluation of technical proposals in its next meeting fixed on Friday 3rd June 2016 at 3:00 PM to be followed by opening of financial bids of qualified bidders. Representatives of bidding firms present in the meeting were also informed accordingly.


Meeting ended with a vote of thanks to and from the chair.


(Musarrat Mokhtar)
Deputy Director
Industries Department,
Govt. of Sindh/Member


(Jahanzeb)
Video Conferencing Engineer
IS&T Department,
Govt. of Sindh/Member


(Habibullah Shaikh)
Deputy Director (F&A)
PMU, ASR-Board of Revenue
/Member


(Zulfiqar Ali Nizamani)
Project Director (ASR)
Board of Revenue
/Member


(Zulfiqar Ali Shah)
Member R&S,
Board of Revenue, Sindh/Chairman

LIST OF PARTICIPANTS






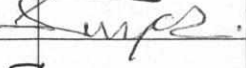



MEETING OF PROCUREMENT COMMITTEE

FOR OPENING OF TECHNICAL BIDS FOR TENDER NAMELY

"PROCUREMENT OF SERVICES FOR STANDARDIZED FORMATTING, PRINTING, BINDING AND SUPPLY OF ARCHIVED REVENUE RECORD DIGITIZED THROUGH CONVERSION OF MICROFILMED ROLLS" UNDER THE SCHEME NAMELY "AUTOMATION OF STAMPS & REGISTRATION, EXTENSION TO ALL DISTRICTS OF SINDH"

UNDER THE SCHEME ADP HELD ON 31-05-2016 AT 02:00 P.M, AT ASR OFFICE, CLIFTON, KARACHI

NIT PUBLISHED VIDE INF KRY No. 2095/16 DATED: 14-05-2016

<u>S.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Signature</u>
PROCUREMENT COMMITTEE			
1	Zulfiqar Ali Shah	Member (R&S), Board of Revenue Sindh	<u>In-Chair</u>
2	Zulfiqar Ali Nizamani	Project Director ASR, BOR	
3	Habibullah Shaikh	Deputy Director (F&A), ASR PMU, BOR	
4	Jahanzeb	Video Conferencing Engineer IS&T Dept, Govt. of Sindh	
5	Abdul Manan	<i>Examiner of Stores</i> Industries Department, Govt of Sindh	
6			
<u>PARTICIPATING FIRMS</u>			
	<u>Name</u>	<u>Company</u>	<u>Signature</u>
	<i>Adel Hussain</i>	<i>Ast.</i>	
	<i>Syed Waqar Ali</i> <i>verge Systems</i>	<i>verge Systems</i>	
	<i>Fasih</i>	<i>SecoN</i>	
	<i>Zeeshaan Halder</i>	<i>AL-DAROOD TRADERS</i>	
	<i>Umair Aslam</i>	<i>Cellucom</i>	



OFFICE OF PROJECT DIRECTOR AUTOMATION OF STAMPS & REGISTRATION
REFORMS WING & SPECIAL CELL, BOARD OF REVENUE GOVERNMENT OF SINDH
NOTICE INVITING TENDER

Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, invites sealed bids for the assignment as per prescribed procedure of single stage - two envelope bidding process, under SPPR 2010 from all interested bidders under the approved revised ADP (2015-16) scheme **AUTOMATION OF STAMPS & REGISTRATION, 21 DISTRICTS EXTENSION TO ALL DISTRICTS IN SINDH:**

S.No.	Description of Assignment	Cost of Bidding Document (Rs.)	Bid Security (% of Bid Price)
01	"PROCUREMENT OF SERVICES FOR STANDARDIZED FORMATTING, PRINTING, BINDING AND SUPPLY OF ARCHIVED REVENUE RECORD DIGITIZED THROUGH CONVERSION OF MICROFILMED ROLLS"	Rs.2,000/-	2%

NOTE: Detailed specifications are available in the bidding documents, which can be purchased from the office of PD ASR, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, Clifton, Karachi. The bidder may bid for all the items of the assignment. Detailed TORs are specified in the bidding document.

Instructions:

- Interested eligible bidders may obtain further information on the bid and collect the bidding documents for the above assignment from the office of Project Director Automation of Stamps & Registration, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, C-73, Kahkashan, Block-2, Clifton, Karachi,, Tel: +92-21-99251367-68, 021-99251416 / Fax: +92-21-35305586 from Monday May 16th 2016 during office Hours, i.e. from 9:00 am to 5:00 pm on payment of document fee of Rs. 2,000/- (non-refundable) in the form of Pay order/Demand Draft in favour of Project Director Automation of Stamps & Registration, Board of Revenue, Sindh till 12:00 PM on Tuesday May 31st 2016. Further information / clarifications may also be obtained from the same office.
- The bidding documents can also be downloaded from the website of SPPRA, i.e. www.pprasindh.gov.pk or the website of BOR, Sindh, i.e. www.borsindh.gov.pk, in which case document fee may be submitted alongwith the bid. Only the bids submitted with the document fee or a proof of payment thereof will be considered as eligible for participation in the bidding process.
- Tender Bids in sealed envelope for the above assignment as per information given in the bidding documents are required. Interested bidders for bids should submit two separate envelopes, i.e. the technical & financial proposal for along with 2% bid security of the quoted amount of the total bid in the form of Pay Order / Demand Draft at the office of the Project Director Automation of Stamps & Registration, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, C-73, Kahkashan, Block-2, Clifton, Karachi,, Tel: +92-21-99251415-16, 021-99251416, 021-99251368/ Fax: +92-21-99251373, on or before Tuesday May 31st 2016 at 02:00 PM. Further information / clarification may also be obtained from the same office.
- The technical proposals submitted against the respective RFP will be opened by the Procurement Committee on same day, i.e. Tuesday May 31st 2016 at 02:30 pm in the Committee room of the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251368/ Fax: +92-21-99251373 in presence of all the bidders, or their representatives, who may choose to be present.
- All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.
- Only bids offered on the prescribed tender forms issued in the bidding documents by the office of the Project Director ASR, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, shall be accepted. However, additional sheets may be attached, if necessitated.
- Conditional tenders / applications will not be entertained.
- The Procuring agency may cancel the bidding process at any time prior to the acceptance of a bid or proposal under Rule 25 (1) of SPP Rules 2010."
- The procuring agency shall announce the results of bid evaluation in the form of a report, giving justification for acceptance of a bid or proposal, subject to the relevant provisions of SPP RULES 2010.
- This notice can also be seen in the website of SPPRA i.e. www.pprasindh.gov.pk as well as in the website of Board of Revenue, Sindh, i.e. www.borsindh.gov.pk
- Please note that in case of any emergency situation posing a natural calamity or declaration of public holiday by the Government of Sindh, the bid submission and opening timelines would be extended to the next working date.



-sd/-
Project Director
Automation of Stamps & Registration
Board of Revenue Government of Sindh

REFORMS WING & SPECIAL CELL, BOARD OF REVENUE SINDH
EXTRACT OF PROCUREMENT PLAN

ADP SCHEME NAMELY "AUTOMATION OF STAMPS & REGISTRATION, EXTENSION TO ALL DISTRICTS OF SINDH PROVINCE"
 FOR THE FINANCIAL YEAR 2015-2016

S. No.	Description of Procurement	Quantity (Where applicable)	Estimated Unit Cost (Where applicable) (Millions)	Funds allocated (Million)	Source of Funds (ADPs Non ADPs)	Proposed Procurement Method	Timing of Procurements				Remarks
							1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
01	"PROCUREMENT OF SERVICES FOR STANDARDIZED FORMATTING, PRINTING, BINDING AND SUPPLY OF ARCHIVED REVENUE RECORD DIGITIZED THROUGH CONVERSION OF MICROFILMED ROLLS"			Above 1 Million	ADP	Single Stage Two Envelope					Rule 46(2)



-/Sd
 Member R&S
 Board of Revenue, Sindh

CC:-
 • The Sindh Public Procurement Regulatory Authority, Govt. of Sindh, Karachi



BOARD OF REVENUE SINDH

NOTIFICATION

Karachi, dated the 29 December, 2011

No.01-15-10-BOR/46 : In supersession of earlier notification of the Board of Revenue Sindh issued vide No: 05/10/BOR/219/2010 dated: 13-05-2010 **Complaint Redressal Committee** with the following composition is hereby constituted under **Rule 31 of the Sindh Public Procurement Rules, 2010** to address complaints, if any, in respect of procurement processes under the Schemes of Land Administration and Revenue Management Information System (LARMIS), Geo-database Information System (GIS) and Preservation of Land Records & Revamping of Survey & Settlement Directorate projects being executed by the PMU, R&S Wing Board of Revenue Sindh:

- | | |
|--|----------|
| 1. Senior Member, Board of Revenue Sindh | Chairman |
| 2. Representative of Accountant General, Sindh | Member |
| 3. An independent Professional from relevant field
i.e. IT/ Law/ Industries | Member |

TERMS OF REFERENCES

1. To determine whether there exists any inconsistency in the procurement process with SPPR Rules, 2010 and regulations;
2. To determine whether any unauthorized act or decision made by the Consultant Selection Committee;
3. To reverse any decision of the Consultant Selection Committee or substitute its own decision for such a decision;
4. The Complaint Redressal Committee shall announce its decision within seven (07) days w.e.f. date of reference to the Committee.

SECRETARY TO GOVERNMENT OF SINDH REVENUE DEPARTMENT

C.C. to:-

- The Accountant General Sindh, with a request to nominate a representative for the Committee;
- The Member R&S, Board of Revenue, Sindh;
- ✓ The Secretary, Board of Revenue, Sindh;
- _____ (Independent professional from relevant field).


MEMBER (R&S)
BOARD OF REVENUE SINDH

Copy for information to:

- PS to Honourable Minister for Revenue & Relief, Sindh, Karachi.
- PS to Senior Member, Board of Revenue Sindh, Karachi



Definitions

In this document, the following terms shall be interpreted as indicated hereunder:

"Bid" means a tender, or an offer by a person, consultant, firm, company or an organization expressing willingness to undertake a specified task at a price, in response to an invitation by a Procuring Agency.

"Bidding Documents" means all documents provided to the interested bidders to facilitate them in preparation of their bids in uniform manner.

"Bidding Process" means the procurement procedure under which sealed bids are invited, received, opened, examined and evaluated for the purpose of awarding a contract.

"Contract" means an agreement enforceable by law and includes General and Special Conditions, Specifications, Drawings and Bill of Quantities

"Contractor" means a person, firm, company or organization that undertakes to execute works including services related thereto, other than consulting services, incidental to or required for the contract being undertaken for the works;

"Government" means the Government of Sindh.

"Procuring Agency" means, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh.

"Supplier" means a person, firm, company or an organization that undertakes to supply goods and services related thereto, other than consulting services, required for the contract.

"Services" means any object of procurement other than goods or works, and includes consultancy services;

"Response Time" means, the period starting from the first date of issuance of bidding documents up to last date of issuance of bidding documents."

"Lowest Evaluated Bid" means a bid most closely conforming to evaluation criteria and other conditions specified in the bidding document, having lowest evaluated cost;"



(ii) Validity of the proposal

- All proposals and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

(iii) Currency

- All currency in the proposal shall be quoted in Pakistani Rupees (PKR). The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

(iv) Withholding Tax, Sales Tax and other Taxes

- The responding organization is hereby informed that the Government shall deduct tax at the rate prescribed under the Tax laws of Pakistan, from all payments for supplies and services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and/or income, which may be levied by Government. If responding organization is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

(v) Compliance to Specifications

- The Responding Organization (RO) to provide information as per (Compliance sheet). RO may not propose any kind of refurbished equipment / Hardware / components in their technical proposals.

(vi) Financial Capabilities

- The RO(s) shall describe the financial position of its organization. Income Statement or Report should be included in the detailed Technical proposal.

(vii) Penalty Clause

- It is of utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of supplies and services within stipulated period Earnest Money will be forfeited in favor of the Project Management Unit, A.S.R Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, Karachi. Besides liquidated damages of 0.025% per day of the contract price per day will be deducted for delayed delivery of goods and services.



S.No.	Criteria	Max. Marks	Marks obtained
A	COMPANY PROFILE	200	
1	Years in relevant Business. a. 5 years or more = 100 Marks b. More than 2 years but less than 5 years = 50 Marks (Attach Certificate of Incorporation)	100	
2	The firm must have at least 10 IT employees/staff on company's permanent payroll in relevant category for last one (01) year: a) Equal to or more than 10 employees= 100 marks b) More than 5 but less than 10=50 Marks c) No marks for less than 5 IT Employees/Staff (Attach authenticated company's payroll, CV and Degrees of Employees)	100	
B	EXPERIENCE	400	
1	SPECIFIC EXPERIENCE Completed at least 3 projects of IT services in public or private sector. (Attach Successful Completion Certificate)	200	
2	GENERAL EXPERIENCE Completed at least 02 Projects having worth Rs. 10 Million or Above (50 marks for each Project to the maximum of 200 marks). No marks for less than 2 projects. (Attach Successful Completion Certificate)	200	
C	QUALITY	200	
1	ISO 9001:2008 Certified or equivalent credentials (Attach Valid Certificate)	100	
2	Technical/Management credentials: 03 x Certified Graphic Designers = 100 Marks (Attach Authenticated Company's Payroll, CV and Certificates of Employees)	100	
D	FINANCIAL CAPABILITY	200	
1	Average turnover in relevant IT Business during last 3 Years:(No Marks will given below Rs. 10 Million) a. More than Rs. 10 million but less than Rs. 20 million = 100 Marks b. Rs. 20 Million or above = 200 Marks (Attach Audited Financial Statements)		



SCHEDULE OF REQUIREMENT/BILL OF QUANTITY
ALONGWITH DETAILED TECHNICAL SPECIFICATION

Sr. #	Item	Description	Qty
1.	Page alignment	Page alignment for binding of converted/scanned achieved revenue record.	1,000,000 Pages
2.	Quality assurance	Quality assurance for verification of page sequencing for printing of pages appropriately	1,000,000 Pages
3.	Printing	Printing of pages appropriately in duplicate	1,000,000 Pages
4.	Binding	Binding of registers approximately 12000 (i.e. two sets of each Deh record)	12,000 Registers
5.	Shipment	Shipment of final product to Provincial Record Cell, Hyderabad	12,000 Registers

Technical Specifications

Note: Vendors should submit their bid with equivalent or higher specification.

Delivery schedule

The successful bidder would be required to carry out the delivery of the BOQ items within a period of fifteen (15) days after signing of contract.



PERFORMANCE SECURITY FORM

To,

Project Director ASR,
Project Management Unit,
Reforms Wing & Special Cell,
Board of Revenue,
Government of Sindh
Karachi.

WHEREAS [Name of the Contractor] hereinafter called "the Contractor" has undertaken, in pursuance of the bid for "PROCUREMENT OF SERVICES FOR STANDARDIZED FORMATTING, PRINTING, BINDING AND SUPPLY OF ARCHIVED REVENUE RECORD DIGITIZED THROUGH CONVERSION OF MICROFILMED ROLLS", dated _____ 2016, (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of [Amount of the guarantee in words and figures] , and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of [Amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until _____ day of _____, 2016, or twenty-eight (28) days of the issue of the Defects Liability Expiry Certificate, whichever is later.

[NAME OF GUARANTOR]

Signature _____
Name _____
Title _____
Address _____
Seal _____



SPECIFIC EXPERIENCE

Completed at least 03 projects of supply of printed record in registers at geographically diverse locations in a Province. No marks for less than 3 projects.

Use a separate sheet for each contract / Consultancy.

1.	Name of Contract:		
	Country:		
2.	Name of Procuring Agency, Telephone and Fax Number:		
3.	Procuring Agency Address:		
4.	Nature of works and special features relevant to the contract:		
		
5.	Contract Role (Tick One):		
	(a) Sole (b) Sub-partner (c) Partner in a Joint Venture		
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract:		
	Currency..... Currency..... Currency.....		
7.	Equivalent in Pak/ Rs.:		
8.	Date of Award:		
9.	Date of Completion:		
10.	Specified Requirements:		

Note:

Please attach relevant document such as successful completion certificate and any other document deemed necessary as proof of claims



FINANCIAL CAPABILITIES
AVERAGE ANNUAL TURNOVER

Date: -----

YEAR	TURNOVER	INCOME TAX PAID	Name along with Cost of IT Projects Executed/ Undertaken	Liquid Assets Balance
2014-15				
2013-14				
2012-13				

Note:

Please attach relevant document such as authenticated audited statements and any other document deemed necessary as proof of claims

