




**Institute of
Business Administration
Karachi**

WORK ORDER

Leadership and Ideas for Tomorrow

CEE 
Kamran Bhatti

To : M/s Al-Waqad Enterprises
 Order No : IBA-MC/PO/P&S/208/0107/2014-15
 Date of Issue : June 23, 2015
 Date of Delivery : June 25, 2015
 Place of Delivery : IBA, Main Campus
 Total Amount : **Rs.132,678.00 (Including GST)**
**(Rupees One Hundred Thirty Two Thousand Six Hundred
 Seventy Eight Only)**


S. #	Items	Qty	Rate Rs.	Amount Rs.
	CEE Rexene D-Ring File Folder			
	Size : 12.5" x 11.25" x 2.5" (Closed approx) D-Ring Size : 2.0" Rexene : Leatherite with foam wading Color : Black Front : Embossed Logo Top Centre : IBA Logo Middle Centre : Executive Education Bottom Centre : CEE Logo Inside Pocket Size : 11"x8" (D-Shape) Name Pocket (window style): 4"x3" with pen holder Inside tweed cloth machine stitching/sewing all over edges.	350 Folder	Rs.324.00	Rs.113,400.00
	Total			Rs.113,400.00
	17% GST			Rs.19,278.00
	Total Amount			Rs.132,678.00

Terms & Conditions:

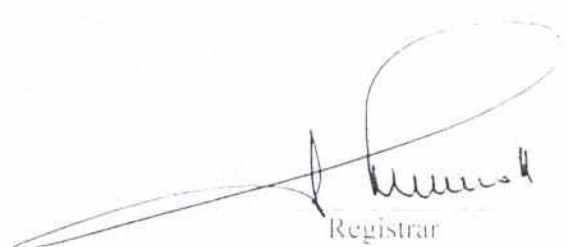
1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual cost will be imposed on delayed delivery.
6. The rate / item cost is final and no change / what so ever will be accepted.
7. Government taxes, levies and charges shall be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee.
11. Specimens and images are available at Purchase Office for reference.



12. All rights reserved with IBA. No part of the logo can be printed, copied, transferred, in any form without the permission of the IBA authority.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates - denomination of Purchase Work Order.
14. Stamp duty 0.3% for Goods against total value of Work Order will be levied accordingly.



Manager Purchase & Stores



Registrar

SCHEDULE OF REQUIREMENT

Provide & Supply of D-Ring Rexene File

S. #	Description	Qty
01	<p><u>CEE Rexene D-Ring File Folder</u></p> <p>Size : 12.5" x 11.25" x 2.5" (Closed approx) D-Ring Size : 2.0" Rexene : Leatherite with foam wading Color : Black Front : Embossed Logo Top Centre : IBA Logo Middle Centre : Executive Education Bottom Centre : CEE Logo Inside Pocket Size : 11"x8" (D-Shape) Name Pocket (window style): 4"x3" with pen holder Inside tweed cloth machine stitching/sewing all over edges.</p> <p>Sample available at Purchase Office</p>	350 files

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Institute of Business Administration, Karachi
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Local Govt
- 3) TITLE OF CONTRACT Goods
- 4) TENDER NUMBER MISC/12/2014-15
- 5) BRIEF DESCRIPTION OF CONTRACT Provide & Supply of D-Ring Rexene File
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee
- 7) TENDER ESTIMATED VALUE Rs.150,000/-
- 8) ENGINEER'S ESTIMATE (For civil works only) NA
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 Month
- 10) TENDER OPENED ON (DATE & TIME) June 4, 2015 (3:30 pm)
- 11) NUMBER OF TENDER DOCUMENTS SOLD THREE
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED THREE
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS ONE
- 14) BID EVALUATION REPORT (Enclose a copy) Copy Enclosed
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s Al-Waqad Enterprises
- 16) CONTRACT AWARD PRICE Rs.132,678.00
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID).
M/s Al-Waqad Enterprises
M/s Ad Solution
M/s Hyder Printers

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE Domestic
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Procurement Committee

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	May 16, 2015 and SPPRA ID # 1356/2015
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	N.A
No	

22) NATURE OF CONTRACT

Domestic/Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	✓

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	✓

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	✓

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	✓

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	✓	No	
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes		No	✓
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	✓	No	
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	✓

Signature & Official Stamp of
Authorized Officer

Capt. (Retd) Ahmed Zaheer PN
REGISTRAR
Institute of Business Administration
Karachi, Pakistan

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi

Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No.: MISC-12/14-15
3. Tender Description: Supply of 1000000 Brochure & Supply of 10-Ring Resene File
4. Method of Procurement: Single Stage Single Envelops
5. Tender Published: May 10, 2015 in IBA & SPPRA websites SPPRA Serial # 24342
(Print & Pressions, Media, SPPRA ID No. & Newspapers names with dates)
6. Total Bid documents Sold: 05 suppliers have corrected Tender Documents
7. Total Bids Received: 03
8. Technical Bid Opening date (if applicable): NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: None
11. Financial Bid Opening date: June 4, 2015

12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking or terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1	M/s Al-Waqaf Enterprises	Rs. 142,678.00	1 st lowest	Rs. 150,000.00	Accepted, due to quoted lowest rate. Comparative Sheet Attached	
2	M/s Al-Solution	Rs. 141,278.00	2 nd lowest			
3	M/s Hyder Printers	Rs. 143,325.00	3 rd lowest			
4						

Signatures of the Central Purchase Committee Members

MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION

(Signature)
Muzaffar B. Khan
Member, Central Purchase Committee
Institute of Business Administration

MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION

(Signature)
Muzaffar B. Khan
Member, Central Purchase Committee
Institute of Business Administration

MEMBER (EXTERNAL)
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

(Signature)
Muzaffar B. Khan
Member, Central Purchase Committee
Institute of Business Administration



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

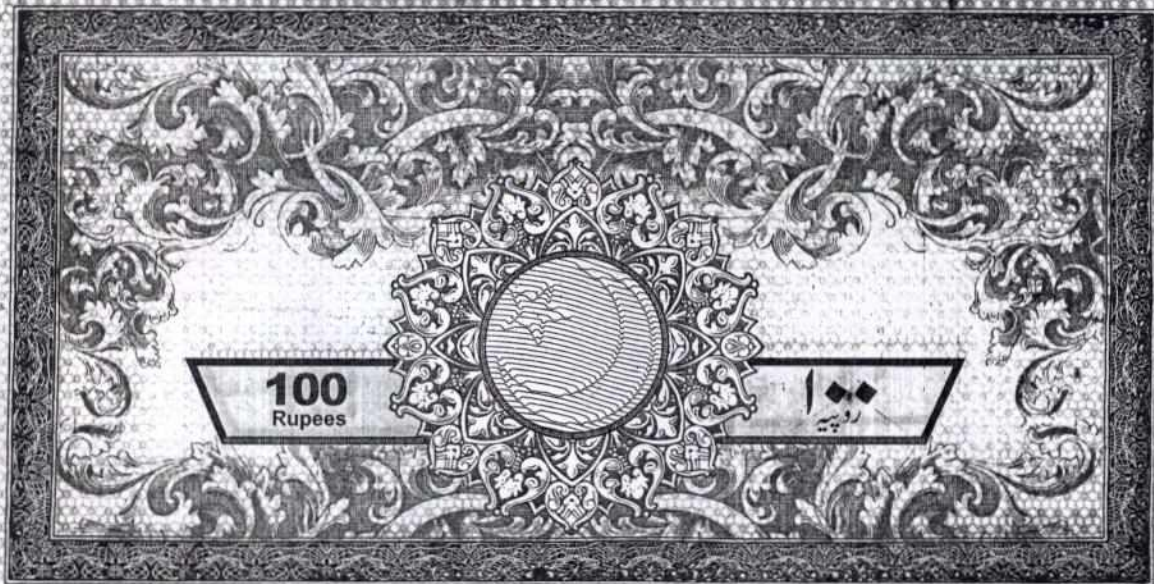
List of Buyers

Re-Tender # MISC/12/14-15

Caption: Provide & Supply OF D-Ring Rexene File

Number of Tender Documents Sold: 3

S #	List of Buyers
01	M/s Al-Waqad Enterprises
02	M/s Hyder Printers
03	M/s Ad Solution



SHAHID SALEEM Stamp Vendor
 Licence No.66, Shop No.3, Karim Plaza
 Gulshan-e-Iqbal, Block-14, Karachi

S.No. **183520**.....
 Issued To **Zohaib Ahmed-Khair**.....
 Through **Zohaib Ahmed-Khair** Advocate.....
 Purpose.....
 Value Rs.....
 Stamp Vendor's Signature.....

22 JUN 2015

AGREEMENT

THIS AGREEMENT is executed at KARACHI, on this day 23rd June, 2015.

BETWEEN

M/s Institute of Business Administration, through its Registrar, located at Main Campus, University Road, Karachi, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

AND

M/s Al-Waqad Enterprises, having its office at R-86, Shaz Banglows, Sector 16 A/5, Gulzar-e-Hijri, Sector 33 Karachi, hereinafter referred to as "THE SUPPLIER" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its proprietor Mr. Khalid Mehmood, holding CNIC No. 42561-2899319-1 on the SECOND PART.



WHEREAS "IBA" intends to obtain D-Ring Rexene File vide tender # MISC/12/14-15 to Provide & Supply of D-Ring Rexene File (IBA requirement) discussion in respect of the same before the determination of scope of work will be held with "IBA" as "D-Ring Rexene File" and "THE SUPPLIER" have offered to provide & supply of D-Ring Rexene File as per IBA standards & handing over the material(s) to the "IBA" having accepted the offer in finished form complete in all respect.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:



SHAHID SALEEM Stamp Vendor
 Licence No. 66, Shop No. 3 Karim Plaza
 Gulshan-e-Iqbal Block-14, Karachi
 S.No. 133521
 Issued to: IBA
 Through: Zohab Ahmed Khan
 Purpose: Advocate
 Value: Rs. 100/-
 Stamp Vendor's Signature: [Signature]

Article I:

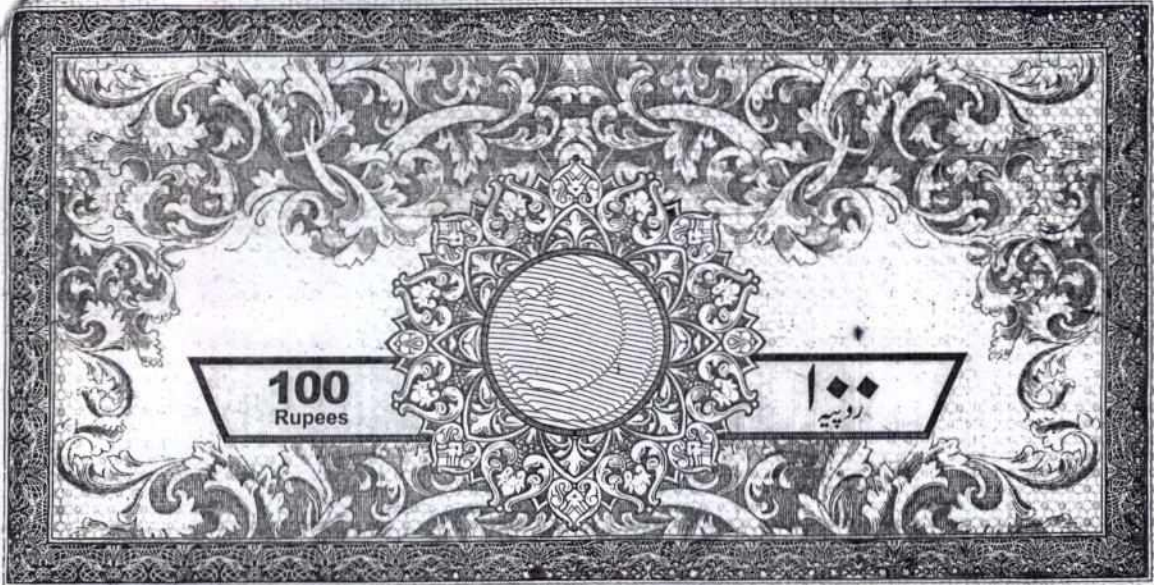
DUTIES & SCOPE OF SUPPLIES & AGREEMENT

1.1 This Agreement includes, the "D-Ring Rexene File", discussions with "IBA" before the supply of D-Ring Rexene File to "IBA". The description/BoQ is appended below:

S. #	Description	Qty
1	<p>CEE Rexene D-Ring File Folder</p> <p>Size : 12.5" x 11.25" x 2.5" (Closed approx) D-Ring Size : 2.0" Rexene : Leatherite with foam wading Color : Black Front : Embossed Logo Top Centre : IBA Logo Middle Centre : Executive Education Bottom Centre : CEE Logo Inside Pocket Size : 11"x8" (D-Shape) Name Pocket (window style): 4"x3" with pen holder Inside tweed cloth machine stitching/sewing all over edges.</p>	350 Folder



- 1.2 "THE SUPPLIER" agrees to provide all above mentioned D-Ring Rexene File as per the terms & conditions of this Agreement.
- 1.3 "THE SUPPLIER" will coordinate their supplies with Manager Purchase & Stores, of the "IBA" who will assist "THE SUPPLIER" in supervision of proposed D-Ring Rexene File.
- 1.4 "THE SUPPLIER" hereby agrees to accept variation, if occurred, in scope of professional services and supplies with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 1.5 "THE SUPPLIER" will visit the Purchase Offices located at Main Campus, University Road, Karachi as & when required with prior appointment.
- 1.6 All logistic charges will be borne by "THE SUPPLIER".



SHAHID SALEEM Stamp Vendor
Licence No.66, Shop No.3, Karim Plaza
Gulshan-e-iqbal, Block-14, Karachi

22 JUN 2015

Article II

SCOPE OF PROFESSIONAL SERVICES:

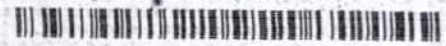
S.N.O. 133522
Issued To: Zohab Ahmed Khan
Through: THE SUPPLIER
Purpose: supply and to check the delivery of D-Ring Rexene File in accordance with the Description & Specification.
Value Rs.
Stamp Vendor's Signature

- 2.2 "THE SUPPLIER" hereby agree and acknowledge the acceptance of attending the meetings with the Manager Purchase & Stores "IBA" as & when required.
- 2.3 "THE SUPPLIER" hereby agrees to accept variation, if occurred, in scope of professional services and supplies with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 2.4 Minimum 10 (Ten) days after Approval of Sample(s) will be required to deliver the D-Ring Rexene File at the SUPPLIER'S expense.
- 2.5 All staff must have CNIC and clearly mentioned to discourage work through child labor.
- 2.6 "THE SUPPLIER", will provide all required / necessary labor(s) / transportation(s) / cartage(s) what so ever required to complete the delivery of D-Ring Rexene File at the cost/charges amount offered in the tender vide # MISC/12/14-15.

Article III
REMUNERATION

- 3.1 The cost offered by the Supplier is Rs. 132,678.00 (inclusive of all taxes) Provide & Supply of D-Ring Rexene File but limited to in tender vide # MISC/12/14-15 variation may occurred. The cost is inclusive of labor/transportation/supplier/etc.
- 3.2 A Penalty @ 2% per month, of the total agreed payment as per Purchase Order, of the total cost will be imposed in case of delayed delivery. Penalty will be imposed after 25 days subject to final proof sample material handed over by supplier to IBA before the starting date mentioned on the Purchase Order. Supplies will be deemed completed in finished form as per specification and "THE SUPPLIER" have to deliver the required number of D-Ring Rexene File to IBA.
- 3.3 Payment will be made after delivery and submission of invoice. Advance Payment subject to Bank Guarantee.





SHAHID SALEEM Stamp Vendor **30 JUN 2015**
 Licence No.66, Shop party, Karim Plaza
 Gulshan-e-Iqbal, Block-14, Karachi
 Stamp Duty @ 0.3% of the cost of transaction / purchase order will be deposited in
 Government treasury by the SUPPLIER. This paid Stamp Duty challan would be
 submitted along with the Bill / Invoice.
 Stamp Vendor's Signature: *[Signature]*
 Stamp Vendor's Seal: *[Seal]*

**Article IV:
 ARBITRATION**

4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

**Article V:
 TERMINATION**

5.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at anytime after issuing a 15 day's notice.

**Article VI:
 INDEMNITY**

6.1 "THE SUPPLIER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SUPPLIER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

**Article VII:
 NOTICE**

7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.



Article VIII:
INTEGRITY PACT

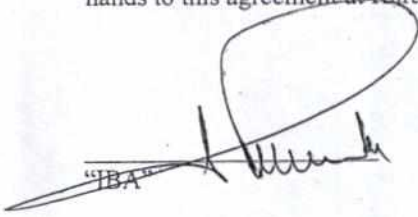
- 8.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- 8.2 Without limiting the generality of the forgoing the M/s Al-Waqad Enterprises, represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- 8.3 M/s Al-Waqad Enterprises accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.
- 8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, M/s Al-Waqad Enterprises agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s Al-Waqad Enterprises as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

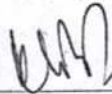

Article IX:
MISCELLANEOUS

- 9.1 Any addition & alteration(s) made in the contents as required by the contractor on proof sample or in course of the supplies in progress which entail extra time & labor and material on part of the fabrication, shall not be charged separately/extra on 'Quantum Merit' basis before & on final material handed over to the "IBA". After FINALIZATION OF SAMPLE(S) if any alteration(s), arise charges will be paid on mutually agreed upon.
- 9.2 Material(s) will be handed over by the "IBA" or vet the cost with authentic stamp and signature.
- 9.3 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
- 9.4 The validity of the contract will be effective from the date of issue of Work Order.
- 9.5 All terms and conditions of tender vide # MISC/12/14-15 will be the integral part of this agreement and can't be revoked.



IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.


"IBA"



M/S AL-WAQAD ENTERPRISES

NAME: Capt. (Retd.) Ahmed Zaheer PN

NAME: KHALID MEHMOOD

CNIC # _____

CNIC # 42501-0899319-1

Address:

Address:


Registrar, Institute of Business
Administration Main Campus

Address: R-86, Shaz Banglows,
Gulzar-e-Hijri, Sector 16/A 5, Karachi

University Road, Karachi

WITNESS:

1. 


2. Amjad Sheikh

M. SOHAIL KHAN
Manager Purchase & Stores
Institute of Business Administration
Karachi-Pakistan

CNIC # _____

CNIC # 42101-8122032-3

Address: _____

Address: _____

Bid Evaluation Report

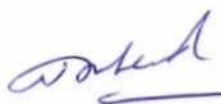
1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: MISC/12/14-15
3. Tender Description/Name of work/item: Provide & Supply of D-Ring Rexene File
4. Method of Procurement: Single Stage Single Envelope
5. Tender Published: May 16, 2015 on IBA & SPPRA web sites SPPRA Serial # 24342
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; 03 suppliers have collected Tender Documents
7. Total Bids Received: 03
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: No
11. Financial Bid Opening date: June 4, 2015


12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Al-Waqad Enterprises	Rs.132,678.00	1 st Lowest	Rs.150,000.00	Accepted , due to quoted lowest rate. Comparative Sheet Attached	
2.	M/s Ad Solution	Rs.141,278.00	2 nd Lowest			
3.	M/s Hyder Printers	Rs.143,325.00	3 rd Lowest			
4.						

Signatures of the Central Purchase Committee, Members


MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Syed Jehangeb
Assistant Manager
IBA, Karachi



CHAIRPERSON
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Dr. Naveed Touheed
Professor
IBA, Karachi


MEMBER (EXTERNAL)
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Harris Anweri
PPRA Advisor
HES

Provide & Supply of D-Ring Rexene File
Tender # MISC/12/14-15

S. #	Description	Qty	M/s Al-Waqad Enterprises		M/s Ad Solution		M/s Hyder Printers	
			Rate Rs.	Amount Rs.	Rate Rs.	Amount Rs.	Rate Rs.	Amount Rs.
1	CEE Rexene D-Ring File Folder Size : 12.5" x 11.25" x 2.5" (Closed approx) D-Ring Size : 2.0" Rexene : Leatherite with foam wading Color : Black Front : Embossed Logo Top Centre : IBA Logo Middle Centre : Executive Education Bottom Centre : CEE Logo Inside Pocket Size : 11"x8" (D-Shape) Name Pocket (window style): 4"x3" with pen holder Inside tweed cloth machine stitching/sewing all over edges. Sample available at Purchase Office	350 D-Ring Files	324.00	113,400.00	345.00	120,750.00	350.00	122,500.00
Total			Rs. 113,400.00		Rs. 120,750.00		Rs. 122,500.00	
17% GST			Rs. 19,278.00		Rs. 20,527.50		Rs. 20,825.00	
Total Amount			Rs. 132,678.00		Rs. 141,277.50		Rs. 143,325.00	


 MEMBER
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Syed Sehangeb
 Assistant-Manager
 IBA, Karachi


 CHAIRPERSON
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Dr. Nasir Touheed
 Professor
 IBA, Karachi


 MEMBER (EXTERNAL)
 CENTRAL PURCHASE COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Hayis Qureshi
 PPRA Advisor
 HES

Muhammad Hanif / Executive I (Purchase) @ Main Campus

From: Muhammad Sohail Khan / Manager Purchase and Stores @ IBA
Sent: Saturday, June 06, 2015 11:07 AM
To: Muhammad Hanif / Executive I (Purchase) @ Main Campus
Subject: FW: Item # 2
Attachments: PC Agenda D-Ring File.jpg; Comparative Statement D-Ring File 2015.pdf; Tender Opening Sheet D-Ring.jpg

Fya, pls.

From: Syed Jehanzeb / Asst.Manager Finance (Projects) @ Main Campus
Sent: Saturday, June 06, 2015 10:45 AM
To: Muhammad Sohail Khan / Manager Purchase and Stores @ IBA
Cc: Dr. Ishrat Husain / Dean & Director @ IBA; Procurement Committee
Subject: Item # 2

Item # 2: Approval for Provide & Supply of D-Ring Rexene File

Discussion: Mr. Sohail briefed the committee on the tender proceeding.

Decision: The committee approved the procurement for 350 D-Ring Rexene File from M/s Al-Waqad Enterprises at Rs.132,678/-

S.#	Company Name	Qty	Rate (Rs.)	Amount with GST (Rs.)
01	M/s Al-Waqad Enterprises	350	Rs.324.00	Rs.132,678.00
02	M/s Ad Solution		Rs.345.00	Rs.141,278.00
03	M/s Hyder Printers		Rs.350.00	Rs.143,325.00

Attendance:

1. Dr. Nasir Touheed
2. Syed Jehanzeb
3. Haris Quershi
4. Ahmed Ali Khan
5. Syed Fahim uddin
6. Asjad Asad Siddiqui
7. M. S. Khan - Online

Syed Jehanzeb
Secretary Procurement Committee

From: Muhammad Sohail Khan / Manager Purchase and Stores @ IBA
Sent: Thursday, June 04, 2015 4:46 PM
To: Syed Jehanzeb / Asst.Manager Finance (Projects) @ Main Campus
Cc: Dr. Nasir Touheed / Professor of Computer Science, Coordinator Testing Services of IBA
Subject: PC Agenda Items, June 6, 2015

Dear Jehanzeb,

Institute of Business Administration, Karachi
Tender Opening
June 4, 2015

Statement of Tender for: Provide & Supply of D-Ring Rexene File

Tender # MISC/12/14-15

S. #	Company Name	Tender Amount in Figures / in Words	Conditions, if any	Earnest Money Pay Order No. / Amount & Date	Contractors / Representative Signature	Remarks
1-	M/s Al-Waqaf Enterprise	Rs 132,678/-		1181006397 Al-Baraka Bank Rs 10000/- June 04, 2015		
2-	M/s Ad Solution	Rs 141,278/-		03513930 Standard Chartered Rs 7,100/- June 04, 2015	ABSENT	
3-	M/s Hedyer Printers	Rs 143,325/-		121126202 Al-Hud Bank Rs 7,200/- June 04, 2015	ABSENT	

M. SOHAIL KHAN
 Manager Purchase & Stores
 Institute of Business Administration
 Karachi-Pakistan

KAMRAN AFTAB
 ASSISTANT MANAGER
 BUSINESS DEVELOPMENT
 IBA-LEE

Mithanif
 Purchase Executive

ABDUL KHALID
 Training & Protocol Officer (BS-11)
 Institute of Business Administration
 Karachi-75270



Al-Waqad Enterprises

R-86, Shaz Bungalows, Sector 16-A/5, Gulzar-e-Hijri
Scheme No.33, Karachi. Tel: 021-34645518

TO WHOM IT MAY CONCERN

COMPANY PROFILE

- | | |
|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. COMPANY NAME | ALWAQAD ENTERPRISES |
| 2. ADDRESS | R -86 SHAZ BANGLOWS SECTOR 16A/5 GULZAR
HAJRI SCHEME NO 33 KARACHI |
| 3. CONTACT PERSON | KHALID MAHMOOD |
| 4. MOBILE NO | 03212435646 |
| 5. EMAIL ID | ALWAQAD@LIVE.COM |
| 6. N.T.N. NO | 0860778(COPY ATTACHED) |
| 7. S TAX NO | 1202-9999-224-46 |
| 8. NO OF EMPLOYEE | 04 |
| 9. EXPERIENCE | 19 Years in the same Field |
| 10. EQUIPMENTS | ALL NECESSARY EQUIPMENTS & TOOLS |
| 11. MAJOR BUYER | 1. IBA
2. NICVD, KARACHI
3. SINDH EDUCATION FOUNDATION, KARACHI
4. DHA SUFFA UNIVERSITY
5. General order supplier, Civil, mechanical
and electrical work on case to case basis |
| 12. BANK | MCB BANK LIMITED |

FOR AL WAQAD ENTERPRISES



GOVERNMENT OF PAKISTAN
REVENUE DIVISION
CENTRAL BOARD OF REVENUE

NATIONAL TAX NUMBER CERTIFICATE

(Issued under section 20 of the Finance Act, 1999)

National Tax Number (NTN) 0660778-8

Name: KHALID MAHMOOD

Address: AL-WAQAD ENTERPRISE
R-86 SHAZ BANGLOW SEC. 16-A-5 SCHEEM 33
KARACHI

Status/Nature: Business Individual

NIC/Firm Reg./Company Inc.Number. /New NIC : 4250108993191

This certificate shall be prominently displayed at a conspicuous place of the premises in which business or work for gain is carried on. It is also required to be indicated on the signboard wherever it is affixed.

Date of Issue 16/07/2005

Chairman



MCB
Bank
Limited

Hassan Square Branch
Karachi

24th Nov-14

Account Maintenance Certificate

This is to certify that M/S Al waqad Enterprises are maintaining Current Account No 0007501010018823 since 19-Jan-1995 at MCB Hassan Square Branch Karachi.

This certificate is being issued upon customer request and without any risk and responsibility on Bank or its officers apart.



MANAGER:

Hassan Square
Branch, Karachi. 0075

GOVERNMENT OF PAKISTAN
COLLECTORATE OF SALES TAX & CENTRAL EXCISE (EAST ZON)

CERTIFICATE OF REGISTRATION
(Under Sales Tax Act, 1990)

(01) NAME M/S. AL-WAGAD ENTERPRISES.
(02) ADDRESS R-86, SHAZ BANGLOWS #11/6, SEC.#16/A/5, SCHEME#33,
KARACHI.

(03) You have been registered as:

Manufacturer Importer Exporter
 Distributer Wholesaler Retailer
 Ship Breakers

This means that you must:

- (i) Charge Sales Tax on all taxable supplies made during the course of taxable activity.
- (ii) File a return in the designated bank relating to a month on or before the 15th of the following month.
- (iii) File a Nil - Return even if no taxable activity takes place during the current tax period.
- (iv) Abide by provisions of Sales Tax Act 1990, and rules made there under.

(04) Your Sales Tax Registration Number is:

12-02-9999-224-46

Date of Registration: 22-MAY-2001

(22nd Of May Two Thousand One)

(06) This number must be shown in the tax return and on all the invoices issued by you and quoted in all your correspondence with the Sales Tax Department.



ASSISTANT COLLECTOR (Sales Tax)
(Registration & Information Division)