

AGGREGATED WEIGHTAGE MEAN

TENDER # PS/02/14-15

**Printing & Supply of Annual Report 2013-14**

Name of Participant	44/ The Times Press	44/5 Service-Prints	44/5 Hyderabad Printers
Syed Akbar H. Kazim	96	76	38
M. Hanif	109	78	59
Mansoor Ali	100	80	66
Syed Aizwan Rizvi	97	82	59
Shahid Akbar	100	81	58
Dr. Farid Inayat	98	79	38
Weighted Mean	100	<del>79</del> 79	58
Aggregated Percentage	75%	72%	48%

SyF

FF

Surf ✓  
 Akbar H. Kazim  
 Mansoor Ali



**WORK ORDER**

*Leadership and Ideas for Tomorrow*

To : M/s The Times Press (Pvt) Ltd  
 Order No : IBA-MC/PD/P&S/208/0232/2013-14  
 Date of Issue : June 25, 2014  
 Date of Delivery : 15 working days after getting final approval  
 Place of Delivery : IBA, Main Campus  
 Total Amount : Rs.249,210.00 (Including GST)  
 (Rupees Two Hundred Forty Nine Thousand Two Hundred Ten Only)

S. #	Description	Qty	Rate	Amount
1	<b>Printing of Annual Report 2012-13:</b>  <u>Size:</u> 11" x 8 1/2" (closed size) <u>Title card:</u> 110gsm matt laminated <u>Printing:</u> 5/3 color with UV spot <u>Cover:</u> 62 covers (9) front & 01 back) <u>Binding:</u> hot glue stitch binding <u>Pages:</u> 100 approx <u>Grammage:</u> 135gsm art paper matt laminated <u>Envelop:</u> 135 gsm art paper	1000 Copies and Envelopes	Rs.213.00	Rs.213,000.00
<b>Amount</b>				<b>Rs.213,000.00</b>
<b>GST</b>				<b>Rs.36,210.00</b>
<b>Total Amount</b>				<b>Rs.249,210.00</b>

**Terms & Conditions:**

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheques after the receipt of the Bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate - net cost is final and no change whatsoever will be accepted.
7. Government tax(es), levies(es) and charges(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / increase quantity without assigning any reason.
9. Invoice / Bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee.
11. Specimens and samples are available at Purchase Office for reference.

- 10. CDs / specimen should be returned to the Purchase Office.
- 11. All rights reserved with IBA. No part or the logo can be printed / copies / transferred in any form without the permission of the IBA authority.
- 12. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / determination of Purchase / Work Order.
- 13. Stamp duty 0.3% for Goods against total value of Purchase Order / Work Order will be levied accordingly.

  
\_\_\_\_\_  
Manager Purchase

  
\_\_\_\_\_  
Registrar



Institute of  
Business Administration  
Karachi

• Leadership and Ideas for Tomorrow

36/1  
November 6, 2014

Manager (Enforcement-II)  
Govt. of Sindh  
Sindh Public Procurement Regulatory Authority  
Block-8, Sindh Secretariat No. 4-A  
Court Road  
Karachi.

**Subject : Submission of Bid Evaluation Reports & Comparative Statement**

Please find following Original Documents to be floated on SPPRA website.

1. **Tender # PS/02/14-15**  
Caption: Provide & Supply of Annual Report 2013-14
  - a. Bid Evaluation Report
  - b. Comparative Statement
  - c. PC Minutes of Meeting for Approval
  - d. Bidder Attendance Sheet
2. **Tender # MISC/02/14-15**  
Caption: Provide & Supply of Dustbins
  - a. Bid Evaluation Report
  - b. Comparative Statement
  - c. PC Minutes of Meeting for Approval
  - d. Bidder Attendance Sheet
3. **Tender # MISC/06/14-15**  
Caption: Decoration & Catering Services for Convocation-2014
  - a. Bid Evaluation Report
  - b. Comparative Statement
  - c. PC Minutes of Meeting for Approval
  - d. Bidder Attendance Sheet
4. **Tender # MISC/07/14-15**  
Caption: Provide & Supply of Gold Medals & Shields
  - a. Bid Evaluation Report
  - b. Comparative Statement
  - c. PC Minutes of Meeting for Approval
  - d. Bidder Attendance Sheet
5. **Tender # ME/02/14-15**  
Caption: Provide & Supply of LED TVs
  - a. Bid Evaluation Report
  - b. Comparative Statement
  - c. PC Minutes of Meeting for Approval
  - d. Bidder Attendance Sheet

Pl. examine  
the

Ok  
7/11/14

ME-II

SPPRA INWARD LIAISON  
NO: 2491  
DATED: 7-11-14

Submitted, please

**Muhammad Hanif**  
Purchase Executive

## Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: PS/02/14-15
3. Tender Description/Name of work/item: Provide & Supply of Annual Report 2013-14
4. Method of Procurement: Single Stage Two Envelopes
5. Tender Published: September 29, 2014 on IBA website & SPPRA web site Serial # 21506  
*Print & Electronic Media (SPPRA ID No. & News papers names with dates)*
6. Total Bid documents Sold; 05 printers have collected Tender Documents
7. Total Bids Received: 03
8. Technical Bid Opening date: (if applicable) October 20, 2014 *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): ONE
10. Bid(s) Rejected: TWO
11. Financial Bid Opening date: October 28, 2014

### 12. Bid Evaluation Report:

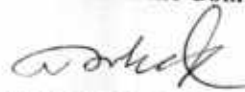
S#	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s The Times Press	Rs.315,900.00	Lowest bidder	Rs.400,000.00	Accepted, due to technical qualified.	Technically evaluated 90%
2.	M/s Benison Printers	Sealed Financial envelope returned due to technically non-qualified				Technically evaluated 72%
3.	M/s Hyder Printer					Technically evaluated 48%
4.						

**Note : Minimum eligible percentage for technical qualification was 85%**

Signatures of the Members of the Committee

  
MEMBER  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

Syed Jehanzeb  
Project Accountant-  
IBA, Karachi

  
CHAIRPERSON  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

Dr. Nahir Tasheed  
Professor  
IBA, Karachi

  
MEMBER (EXTERNAL)  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

Haris Qureshi  
PPRA Advisor  
HES

**Printing of Annual Report 2013-14**

**Tender # PS/02/14-15**

S. #	Description	Qty	M/s The Time Press		M/s Hyder Printers		M/s Benison Printers	
			Rate Rs.	Amount Rs.	Rate Rs.	Amount Rs.	Rate Rs.	Amount Rs.
1	<b>Annual Report 2013-2014</b> Size : 11" x 8" (closed size) <b>Title Card</b> 310gsm matt lamination <b>Printing</b> 5+5 color with UV Spot <b>Crease:</b> 02 creases (01 front & 01 back) <b>Binding</b> Hot glue stitch binding <b>Pages</b> 130 approx <b>Grammage</b> 135gsm art paper matt lamination <b>Envelope</b> 135gsm art paper	1000 Copies & Envelops	270.00	270,000.00				
	Total			Rs. 270,000.00				
	GST			Rs. 45,900.00				
	Total Amount			Rs. 315,900.00				
								Rs. 0.00
								Rs. 0.00
								Rs. 0.00

Sealed envelop returned to technically non-qualified.

Sealed envelop returned to technically non-qualified

*Syed Tehangzeb*

MEMBER  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

Syed Tehangzeb  
Project Accountant  
ISA, Karachi

*Dr. Nahir Tasheed*

CHAIRPERSON  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

Dr. Nahir Tasheed  
Professor  
ISA, Karachi

*M. A. Buxari*

MEMBER (EXTERNAL)  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

M. A. Buxari  
PRA Advisor  
HES



**Muhammad Hanif / Executive I (Purchase) @ Main Campus**

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**From:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA  
**Sent:** Saturday, November 01, 2014 11:38 AM  
**To:** Muhammad Hanif / Executive I (Purchase) @ Main Campus  
**Subject:** FW: PC Agenda for 1st November 2014

Fna, pls.

**From:** Syed Jehanzeb / Asst. Manager Finance (Projects) @ Main Campus  
**Sent:** Saturday, November 01, 2014 10:47 AM  
**To:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA  
**Cc:** Procurement Committee  
**Subject:** Re: PC Agenda for 1st November 2014

Item # 2 Approval of Printing & Supply of Annual Report 2013-14  
Decision: The committee approved award of tender for Provide and Supply of Annual Report 2013-14 at Rs.315,900 (incl. sales tax) to M/s The Times Press.

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**From:** Syed Jehanzeb / Asst. Manager Finance (Projects) @ Main Campus  
**Sent:** Friday, October 31, 2014 9:39 AM  
**To:** Procurement Committee  
**Subject:** PC Agenda for 1st November 2014

Dear All,

The Chairperson, Procurement Committee is pleased to convene meeting on November 1<sup>st</sup> 2014 in Meeting Room, 3<sup>rd</sup> Floor, Fauji Foundation Building Main Campus at 10:00am Sharp. The agenda of the meeting are:

1. Approval for LED TVs
2. Approval for Printing & Supply of Annual Report 2013-14
3. Approval for Convocation Gold Medals & Shields
4. Approval for Provide & Supply of Dustbins
5. Approval for Decoration & Catering Services for Convocation-2014

Other Item(s) may be discussed with permission of the chair.

Thank You,  
Syed Jehanzeb

**Institute of Business Administration, Karachi**  
**Financial Proposal Opening**  
**October 28, 2014**

Statement of Tender for: Printing & Supply of Annual Report 2013-14 Tender #: PN/02/2014-15

S. #	Company Name	Tender Amount in Figures / in Words	Conditions, if any	Earnest Money Pay Order No. / Amount & Date	Contractors / Representative Signature	Remarks
1-	M/S. The Times Press (Pvt) Ltd	Rs. 315,900/-		08040521 Limit not to be used 15/10/2014 Oct 17, 2014	ABSENT	Cancel 9% in 2nd condition. Requalified
2-	M/S. Anwar Printing	Rs. 200,000/-		Rs. 200,000/-	ABSENT	Individuals disqualified Cancel 7.2%
3-	M/S. Nighat Printing	Rs. 200,000/-		Rs. 200,000/-	ABSENT	Individuals disqualified Cancel 4.8%

*(Handwritten signatures and initials)*





40-36

Phone # 9203108, 9204203

No. SO (M&I) 2-1/2013(CRC)

**GOVERNMENT OF SINDH  
HEALTH DEPARTMENT**

(PROCUREMENT MONITORING & INSPECTION CELL)  
Karachi, Dated, the 6<sup>th</sup> November, 2014

- 1) The Director General,  
Health Services Sindh, Hyderabad.
- 2) The Additional Secretary (PM&I),  
Health Department, Govt. of Sindh, Karachi.
- 3) Mr. Nawab Haider, Accounts Officer,  
Representative of Accountant General Sindh, Karachi.
- 4) Mr. Shafi Muhammad Quraishy,  
Technical Representative.

**Sub: MINUTES OF THE MEETING OF COMPLAINT REDRESSAL COMMITTEE (CRC) HELD ON: 04.10.2014 UNDER THE CHAIRMANSHIP OF SPECIAL SECRETARY HEALTH SINDH**

I am directed to refer to the subject noted above and to enclose herewith minutes of meeting of CRC held on: 04.10.2014, under the Chairmanship of Special Secretary Health Sindh for information please.

Pl. examine  
← ptp.

db

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**(DR. YOUNIS ASAD)**  
DEPUTY SECRETARY (PM&I)

10/11/14  
Copy alongwith a copy of minutes of the meeting of CRC is forwarded for information and necessary action / compliance to:

MCE-II  
10/11/14

- The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
- The Director, Malaria Control Programme Sindh, Hyderabad.
- The Complainants: \_\_\_\_\_
- The P.S to Secretary Health Sindh.
- The P.S. to Spl. Secretary Health Sindh.

SPPRA INWARD DIARY

NO: 7542

DATED: 10-11-14

T.M

*[Signature]*  
DEPUTY SECRETARY (PM&I)

**MINUTES OF THE MEETING OF COMPLAINT REDRESSAL COMMITTEE (CRC)**  
**HELD ON: 10-04-2014 UNDER THE CHAIRMANSHIP OF**  
**SPECIAL SECRETARY (PH), HEALTH DEPARTMENT**

On many complaints received from aggrieved bidders against technical evaluation finalized by the procurement committees at Malaria Control Programme Sindh, Hyderabad, all such matters were placed before the CRC headed by the Special Secretary (PH) Health on 16.10.2014. Following members of the committee attended the meeting.

- 1) The Additional Secretary (PM&I), Health Department, Sindh.
- 2) Mr. Shafi Quraishy, Adl. Director, Dte of Pharmacy (Technical expert).
- 3) Mr. Nawab Haider, representative of AG Sindh, Karachi.

The Director Malaria Control Programme produced relevant record before CRC and the representative of complainants attended the meeting explained their complaints in detail. The Committee examined and discussed the complaints thoroughly and views of complainants and clarification from the Director Malaria control Programme Sindh, Hyderabad. The Committee unanimously decided as under:

**Complaint of M/s. Lab Link Enterprises, Karachi.**

Complaint of M/s. Lab Link Enterprises, Karachi against rejection of their bids in the tender of Drugs / Medicines & Consumables/Kits was discussed in length. The representative of M/s. Atlas Enterprises, Karachi & M/s. Khos Pharma, Hyderabad also attended the meeting.

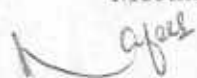
The Director Malaria Control Programme informed that they have submitted photocopy of Authority letter instead of original, which is violation of tender clause. After consideration, the Committee decided that complaint of M/s. Lab Link Enterprises, Karachi is baseless as at the time of tender opening they have violated the tender terms & conditions.


**Complaint of M/s. Musaji Karachi & M/s.Z.I. Enterprises, Hyderabad.**

Complaints of M/s. Musaji Karachi & M/s.Z.I Enterprises, Hyderabad against bid evaluation report finalized by the procurement committee of Malaria Control Programme Sindh were discussed. The representative of M/s. Musaji, Karachi informed the committee that they had provided all the required documents with their bid and also attached the photocopy of Authority letter from their Principal. M/s.Z.I Enterprises, Hyderabad also pleaded their complaint provided confirmation of authority letter of their Principal.


After consideration in depth the Committee has unanimously decided that complaints of M/s. Musaji & M/s.Z.I Enterprises, Karachi against technical evaluation of bids is baseless therefore dismissed.

Meeting ended with a vote of thanks to and from the Chair.

  
(Dr. MUHAMMAD NAFEES)  
Additional Secretary, PM&I  
Member

  
(SHAFI MUHAMMAD QURESHY)  
Adl. Director, Dte of Pharmacy /  
Technical Expert/ Member

  
(DR. KHALID SHAIKH)  
SPECIAL SECRETARY (PH)  
Chairman

Representative of  
Director General (HS) Sindh  
Member  
  
(NAWAB HAIDER)  
Accounts Officer  
Representative of Accountant General  
Sindh, Karachi/ Member