



Board of Intermediate Education
Bakhtiari Youth Center, North Nazimabad,
Karachi - 74700

Phones

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No. BIE/AG/L&N/60/2017

Dated: 08-11-2017

NOTIFICATION

With reference to this office Notification No: BIE/ADMN GEN/1532/2017 dated 28-03-2017 and with the approval of Competent Authority, a 'Procurement Committee' comprising the following is hereby re-constituted to invite, evaluate and finalize the Bids for Procurement of Goods & Services for BIE, Karachi and recommend the successful Bidder / Firm to the competent authority for award of contract:

- | | |
|--|----------|
| 1. Secretary Board | Convener |
| 2. Controller of Examinations | Member |
| 3. Audit Officer | Member |
| 4. Prof. Muhammad Saleem Ghauri
Principal D.J. Sindh Govt. Sc. College,
Karachi. | Member |
| 5. Prof. Babar Shah Khan
Assistant Professor (Jinnah Govt. College) | Member |

Terms of Reference:

- To Select appropriate method of Procurement, as specified in SPPRA Rules.
- To prepare bidding / pre-qualification documents.
- To prepare invitation of bids / pre-qualification notice.
- To carry-out technical as well as financial evaluation of the bids.
- To prepare bid evaluation report.
- To make recommendation for the award of contract or otherwise, to the competent authority.
- To perform any other function ancillary and incidental thereto.

(AZEEM AHMED)
SECRETARY ACTING

Copy to:

- 1) P.S to Chairman
- 2) P.A to Secretary
- 3) P.A to Controller of Examinations
- 4) S.P.P.R.A
- 5) Guard File

(SYED HADI HASAN)
DEPUTY SECRETARY



Board of Intermediate Education

Bakhtiari Youth Center, North Nazimabad,
Karachi - 74700

Phones:

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NO.BIE/ AG./L&N/ 128 /2018

DATED: 30-01-2018

- | | |
|---|-----------------|
| 1) Mrs. Zarina Rashid,
Acting Secretary,
Board of Intermediate Education,
Karachi. | Convener |
| 2) Mr. Zahid Ali Lakho,
Audit Officer,
Board of Intermediate Education,
Karachi. | Member |
| 3) Mr. Muhammad Jafar,
Controller of Examinations (Acting),
Board of Intermediate Education,
Karachi. | Member |
| 4) Prof. Muhammad Saleem Ghauri,
Principal (D.J. Science College)
Karachi. | Member |
| 5) Prof. Babar Shah Khan,
Assistant Professor,
Jinnah Govt. College,
Karachi. | Member |

SUBJECT: NOTICE OF MEETING

A meeting of Procurement Committee of BIE, Karachi is scheduled to be held on **30-01-2018 at 3:00 P.M** in the Committee Room of the Board. You are requested to make it convenient to attend the meeting to witness the opening of bids in connection with the **Tender for Supply of Liveries (Uniforms & Shoes).**

**(MRS. ZARINA RASHID)
ACTING SECRETARY**

(DEPUTY SECRETARY)

BOARD OF INTERMEDIATE EDUCATION KARACHI

PAGE NO: -

**SUBJECT: - ATTENDANCE OF BIDDERS OPENING OF BIDS TENDER FOR SUPPLY OF LIVERIES
(UNIFORM & SHOES)**

NOTES & ORDERS

Attendance of Bidders or their representatives, with the remarks that on **30-01-2018** all the bids were opened before us and with the observation that the required codal formalities in accordance with the SPPRA Rules were completed in the process of opening of bids for Supply of Liveries (Uniform & Shoes).

S.NO	NAME OF BIDDER / REPRESENTATIVE	NAME OF THE FIRM	SIGNATURE
01.	Masood Ale 03012448938	M/s. Harmain Enterprises	Masood 30/1/18.
02.	M. Wasindin	M/s. Zaib Enterprises	M. Wasindin
03.	Nouman 0322-3343277	M/s. A-Ghaffar & Sons	A. Ghaffar 30/1/18
04.	M. Waqar 03049275231	M/s. Maarij Traders	M. Waqar 30-1-2018






BOARD OF INTERMEDIATE EDUCATION KARACHI

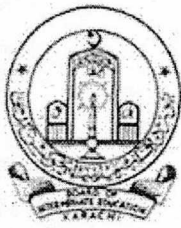
PAGE NO: - _____

SUBJECT: - OPENING OF BIDS TENDER FOR SUPPLY OF LIVERIES (UNIFORM & SHOES)

NOTES & ORDERS

Attendance of members of the Procurement Committee / Officers of the Board with the remarks that today on **30-01-2018** all the Bids were opened before us and with the observation that all the required codal formalities in accordance with the SPPRA Rules were completed in the process of opening of the bids for Supply of Liveries (Uniform & Shoes).

S.NO.	NAME	SIGNATURE
1.	Mrs. Zarina Rashid, Acting Secretary, BIEK Convener Procurement Committee	
2.	Mr. Muhammad Jafar, Acting Controller of Examinations, BIEK, Member Procurement Committee	
3.	Mr. Zahid Ali Lakho, Audit Officer, BIEK. Member Procurement Committee	
4.	Prof. Muhammad Saleem Ghauri, Principal, D.J. Sindh Govt. College, Member Procurement Committee	
5.	Prof. Babar Shah Khan, Assistant Professor, Jinnah Govt. College, Member Procurement Committee	



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MINUTES OF MEETING

MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD ON
30.01.2018 AT 03:00 P.M. TO OPEN THE BIDS INVITED FOR
"SUPPLY OF LIVERIES (UNIFORM & SHOES)"

A meeting of the Procurement Committee BIE Karachi was held on 30.01.2018 at 03:00 p.m. in the committee room of Board of Intermediate Education Karachi, under the convenership of Secretary, BIE Karachi, to open the Bids invited for Supply of Liveries (Uniform & Shoes) for the Board of Intermediate Education Karachi. Following attended the meeting:

- | | |
|--|----------|
| 1. Mrs. Zarina Rashid,
Secretary (Acting),
BIE, Karachi. | Convener |
| 2. Prof: Muhammad Saleem Ghouri,
Principal, D.J. Sindh Govt. Science College,
Karachi. | Member |
| 3. Prof: Babar Shah Khan
Assistant Professor,
Jinnah Govt. College,
Nazimabad. | Member |
| 4. Mr. Muhammad Jaffer,
Controller of Examinations (Acting)
BIE, Karachi. | Member |
| 5. Mr. Zahid Ali Lakho,
Audit Officer,
BIE, Karachi. | Member |

Meeting started with the recitation from Holy Quran. The Committee was informed that sealed bids were invited through press for supply of liveries (uniform & shoes) was published in leading newspaper; Daily Jang (Urdu) as on 05.01.2018. The same was hosted on the website of BIE Karachi as well as SPPRA website at Sr. **No.36010** dated **05.01.2018**. According to SPPRA Rules, Single stage - One envelope bids, containing Technical and Financial Proposals, were invited for the purpose.

In response to advertisement, Five (05) interested firms purchased the tender documents, out of which only Four (04) bidders submitted their bids (Attendance Sheet as annexed at "A"), which are as follows:

- 1) M/s. A. Ghaffar & Sons, Karachi
- 2) M/s. Harmain Enterprises, Karachi
- 3) M/s. Maarij Traders, Karachi
- 4) M/s. Zaib Enterprises, Karachi

The bids were opened by the Procurement Committee on 30.01.2018 in presence of the representative of Bidding Firm and the rates quoted by the bidders were announced. Committee preliminary evaluated the bid technically with regard to availability of required documents; viz. NTN and Sales Tax Registration, business experience and dealing of firms in supply of similar stores, committee has satisfied after preliminary evaluation of the documents submitted by the bidder.

However, the rates quoted by all the four firms were announced by the Committee in the presence of bidders and the "Financial Statement" of rates quoted by all the bidding firms have been prepared by the committee, which is annexed at "B"). The contents of comparative are as under:

S. NO.	NAME OF ARTICLE	M/S. A.GAFFAR & SONS	M/S. HERMAIN ENTERPRISES	M/S. MAARIJ TRADERS	M/S. ZAIB ENTERPRISES
1	Shalwar Kameez for Class-IV Employee (Male) (Winter)	RS.3200.00	RS. 1750.00	RS.3125.00	RS.1980.00
2	Shalwar Kameez for Class-IV Employee (Female) (Winter)	RS.3200.00	RS. 1750.00	RS.3125.00	RS.1980.00
3	Shalwar Kameez for Class-IV employee (Male) (Summer)	RS.3150.00	RS. 1750.00	RS.3225.00	RS.1860.00
4	Shalwar Kameez for Class-IV employee (Female) (Summer)	RS.3150.00	RS.1750.00	RS.3225.00	RS.1860.00
5	Coat for Male Employee	RS.6500.00	RS. 5700.00	RS.6325.00	RS. 4580.00
6	One Pair of Black Shoes (Male)	RS.3100.00	RS.1850.00	RS.3000.00	RS. 3420.00
7	One Pair of Black Shoes (Female)	RS.3100.00	RS.1850.00	RS.3000.00	RS. 3420.00


Committee has suggested the matter referred to the technical experts shall evaluate the samples being the technical specification of such samples and submit his recommendations to Procurement Committee regarding specifications and the quality of samples so the contract could be finalized. The following as expert suggested:

- Prof. Babar Shah,
Member, Procurement Committee
- Syed Hadi Hasan,
Dy. Secretary (Admn. General), BIE, Karachi
- Mr. Kashif Maqsood,
Sub-Engineer, BIE, Karachi

Decision:

1) Committee decided to refer the matter to technical experts as proposed above, shall evaluate the samples submitted by the bidders as per specification and submit their recommendations to Procurement Committee so as the contract could be finalized.

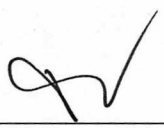
The meeting ended with a vote of thanks to and fro the Chair.



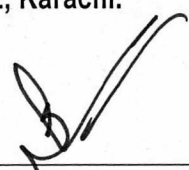
(Muhammad Jaffer)
Controller of Examinations (Acting)
BIE, Karachi.




(Zahid Ali Lakho)
Audit Officer
BIE, Karachi.



(Prof: Babar Shah Khan)
Assistant Professor
Jinnah Govt. College, Nazimabad.



(Prof: Muhammad Saleem Ghouri)
Principal, D.J. Sindh Govt. Sc. College
Karachi.



(ZARINA RASHID)
SECRETARY (ACTING)
BIE, Karachi.



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EVALUATION REPORT

EVALUATION REPORT OF SAMPLES FURNISHED BY THE BIDDERS IN RESPECT OF BIDS INVITED FOR "SUPPLY OF LIVERIES (UNIFORM & SHOES)" TO THE BOARD OF INTERMEDIATE EDUCATION KARACHI AS ON 27.02.2018


In accordance with decision of the Procurement Committee dated 30.01.2018, a sub-committee headed by Prof. Babar Shah, Member, Procurement Committee and other two members shall examine the samples with regard to material, durability and quality in accordance with approved specification for supply of liveries (Uniform & Shoes) and report be submitted to Procurement Committee to finalize the award of contract.

The committee first reviewed the specification required by the Board and also given bidding documents and thoroughly examined and evaluated the samples furnished by the bidders one by one.

1. **SHALWAR/KAMEEZ FOR WINTER & SUMMER:** The Committee observed that the sample furnished by M/s. Zaib Enterprises, Karachi at par with required standard and equal to the last year as procured. Hence, the cloth of M/s. Zaib Enterprises, Karachi is recommended to be procured.
2. **SHOES FOR MALE & FEMALE:** With regard to the required quality, the Committee preferred that the sample supplied by M/s. Zaib Enterprises, Karachi is better because the sole of shoe made by soft rubber and upper part is of leather whereas the sample of M/s. Hermain Enterprises, Karachi was not matched with the required standard.
3. **COAT FOR MALE EMPLOYEE:** During the evaluation, the convener of sub-committee impugned that the rate quoted by the bidders is much higher than the open markets as per quality of samples and other two members have agreed to the point. Further, it was proposed that the coat may not be procured this year because the said livery item was provided to the employees few months back.

RECOMMENDATIONS/DECISIONS:

Keeping in view the specifications give in the bidding documents, Sub-Committee recommended the samples of M/s. Zaib Enterprises, Karachi with regard to quality and durability of Uniform and Shoes.


(SYED HADI HASAN)
Deputy Secretary (Admin. General)
Member



(KASHIF MAQSOOD)
Sub-Engineer
Member



Board of Intermediate Education
Bakhtiari Youth Center, North Nazimabad,
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BID EVALUATION REPORT


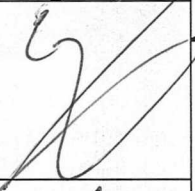



1)	Name of Procuring Agency:	Board of Intermediate Education, Karachi.
2)	Tender Reference No.	BIEK/AG/L&N/105/201 dated 14.12.201
3)	Tender Description/Name of	Procurement of Uniform & Liveries for class-iv, employees' of BIE, Karachi
4)	Method of Procuring:	Single Stage – One Envelope.
5)	Tender published:	Tender notice hoisted on the website of SPPRA vides Sr. No. 36010, on 05.01.2018. 
6)	Total Bids Documents Sold:	Four (04).
7)	Total Bids Received:	Four (04).
8)	Technical Bids Opening Date:	NA
9)	No. of Bids Technically Qualified:	NA
10)	No. of Bids Rejected:	NA
11)	Financial Bid Opening Date:	30.01.2018



Bid Evaluation Report

Article Description	Name of Bidding Firm	Quoted Rate (PKR)	Ranking in Terms of Cost	Reason for Acceptance/Rejection (Remarks)
Uniform & Liveries for class-iv, employees of Board	M/s. Harmain, Karachi.	823,050/-	1st Lowest	Approved, recommended for award of contract
	M/s. Zaib Enterprises, Karachi.	1,021,140/-	2nd Lowest	Not Approved
	M/s. Gaffar & Sons	1,464,750/-	3rd Lowest	Not Approved
	M/s. Maarij Traders	1,469,400/-	4th Lowest	Not Approved

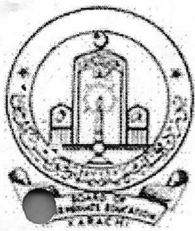
Following members of Procurement Committee after due consideration has recommended to accept the 1st lowest best evaluated bid in favor of M/s. Harmain Enterprises, Karachi.

Committee Members	Signature	Committee Members	Signature
(Muhammad Jaffer) Controller of Examination (Acting)) BIE Karachi/Member		(Zahid Ali Lakho) Audit Officer BIE Karachi/Member	
(Prof: Babar Shah Khan) Assistant Professor Jinnah Govt. College, Nazimabad /Member		(Prof: Muhammad Saleem Ghouri) Principal, D.J Govt. Science college/ Member	
(Zarina Rashid) Secretary (Acting) BIE, Karachi/Convener			

Board of Intermediate Education, Karachi

DECLARATION STATEMENT FOR PROVIDING THE UNIFORM ITEMS FOR CLASS-IV EMPLOYEES OF BAORD FOR THE YEAR 2018

Description of Items	Qty	M/s. Gaffar & Sons		M/s. Harmain Enterprises		M/s. Maarij		M/s. Zaib	
		Rate (Rs.)	Amount (Rs.)	Rate (Rs.)	Amount (Rs.)	Rate (Rs.)	Amount (Rs.)	Rate (Rs.)	Amount (Rs.)
Employee (Winter) One Set of Qameez Shalwar Made of valent consisting of long shirt having full sleeves with sides and flaps on shoulders printed with Red colour on INTERMEDIATE EDUCATION KARACHI" with monogram. the same material. The sets shall be well stitched, High Tie Collar, Kaj Patti and at the bottom of Shalwar.	90	3200	288,000	1750	157,500	3125	281,250	1980	178,200
Employee, Female (Winter) One Set of Qameez Shalwar &	3	3200	9,600	1750	5,250	3125	9,375	1980	5,940
Employee (Summer) eez Shalwar made of Wash & Wear consisting of 65% lamraz manufactured by Shabbir Fabrics Karachi or shirt having full sleeves with two patch pocket on the rs printed with black colour on the left pocket the word ON KARACHI" with monogram, the shalwar shall also be sets shall be well stitched, High quality bukram to be at the bottom of Shalwar	270	3150	850,500	1750	472,500	3225	870,750	1860	502,200
Employee, Female (Summer) pata for Each Female Employee Polyester + Cotton mix ing including embroidery BIEK Mono in emboss shape r sample attached.	9	3150	28,350	1750	15,750	3225	29,025	1860	16,740
To be purecurement in next year									
Pure Leather, PVC Sole in different sizes with best	90	3100	279,000	1850	166,500	3000	270,000	3420	307,800
Pure Leather, PVC Sole in different sizes with best	3	3100	9,300	1850	5,550	3000	9,000	3420	10,260
Grand Total			1,464,750		823,050		1,469,400		1,021,140



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NIT NO. BIE/AG/L&N/ 105 /2017

SPPRA SR. NO. 36010

METHOD & PROCEDURE OF PROCUREMENT:

OPEN COMPETITIVE BIDDING
(NATIONAL COMPETITIVE BIDDING)
SINGLE STAGE – ONE ENVELOPE

DESCRIPTION OF WORK:

TENDER FOR SUPPLY
OF LIVERIES (UNIFORM & SHOES)

DATE OF OPENING:

30.01.2018

BIDDERS' ELIGIBILITY / QUALIFICATION REPORT
Eligibility / Qualification Criteria

S. NO	ELIGIBILITY/QUALIFICATION	M/S. A. GAFFAR & SONS	M/S. HERMAIN ENTERPRISES	M/S. MAARIJ TRADERS	M/S. ZAIB ENTERPRISES
1	NTN	YES	YES	YES	YES
2	SRB Registration	YES	YE	YES	YES
QUALIFICATION CRITERIA					
3	Minimum 05-years experience in relevant field	YES	YES	YES	YES
4	Minimum 3 contracts of one Million	YES	YES	YES	YES
5	Turnover of at least last 3-years with a sum of Rs.02 million	YES	YES	YES	YES
6	Affidavit on Stamp Paper	YES	YES	YES	YES
7	Required Bid Security is attached	YES	YES	YES	YES
	QUALIFIED / DISQUALIFIED	QUALIFIED	QUALIFIED	QUALIFIED	QUALIFIED

(Muhammad Jaffer)
Controller of Examinations (Acting)
BIE, Karachi
(Member)

(Prof. Babar Shah Khan)
Assistant Professor
Jinnah Govt. College, Nazimabad
(Member)

(Mrs. Zarina Rashid)
Secretary (Acting)
BIE, Karachi
(Convener)

(Zahid Ali Lakho)
Audit Officer
BIE, Karachi
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MINUTES OF MEETING

**MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD ON
16.03.2018 AT 03:00 P.M. TO FINANLIZATION OF RECOMMENDATIONS
OF TECHNICAL COMMITTEE TO AWARD THE CONTRACT FOR
PROCUREMENT OF "UNIFORM & LIVERIES FOR CLASS-IV EMPLOYEES"
FOR THE BOARD OF INTERMEDIATE EDUCATION KARACHI.**

A meeting of the Procurement Committee BIE Karachi was held on 16.03.2018 at 03:00 p.m. in the Committee room of Board of Intermediate Education Karachi, under the Convenership of Secretary, BIE Karachi, to review the technical evaluation report submitted by the technical expert and to finalize the award of contract for procurement of Uniform & Liveries for the Board of Intermediate Education, Karachi. Following attended the meeting:

- | | |
|--|----------|
| 1. Mrs. Zarina Rashid,
Secretary (Acting),
BIE, Karachi. | Convener |
| 2. Prof: Muhammad Saleem Ghouri,
Principal, D.J. Sindh Govt. Sc. College,
Karachi. | Member |
| 3. Prof: Babar Shah Khan
Assistant Professor,
Jinnah Govt. College, Nazimabad. | Member |
| 4. Mr. Zahid Ali Lakho,
Audit Officer,
BIE, Karachi. | Member |
| 5. Mr. Muhammad Jaffer,
Controller of Examinations (Acting)
BIE, Karachi. | Member |

Meeting started with recitation from Holy Quran. The Committee was informed that the Bids invited through press for procurement of uniform & liveries for BIE Karachi were opened on 30.01.2018. In order to technically evaluate the standard and quality of material with regard to required specifications, the technical committee was suggested by the procurement committee and to assigned the responsibility to evaluated the samples of uniforms submitted by the bidders and submit their findings/suggestion to the Procurement Committee for finalize its recommendations regarding award of contract.

In accordance with the decision of P. Committee, Secretary Board has constituted committee vide letter No.BIE/Adm.Gen/675/2018 dated 22.02.2018, to assigned the evaluation the samples as per the specification mentioned in the tender documents, (Assignment letter at annexure-A).

Accordingly, Committee has carried-out the evaluation of samples one by one and submits his findings. The Procurement Committee appreciated the efforts made by committee

interim of material, quality & durability of shoes, hence committee suggested the above articles may be procure from the lowest bidder.

3. **COAT FOR MALE EMPLOYEE:** During the evaluation, the convener of sub-committee impugned that the rate quoted by the bidders is much higher than the open markets as per quality of samples. During the discussion, committee was enquired from the Deputy Secretary (Admn Gen Section) what was the last year status of the above articles, he informed to the committee with regards in last year coats were given to the class-iv, employee's so further committee suggested in the current year coat may be dropped and in every alternative year the coat may be supplied to the class-iv, employees.

RECOMMENDATIONS/SUGGESTION:

After in detail discussion Committee suggested to award the contract for supply of uniform & livers on the basis of lowest quoted rates of individual articles and substantially Responsive Bidders.

Committee further suggested the coat may be dropped in the current financial year because after few months Board has provided to the class-iv employees and same may be given to the employees in every alternative year.

After deliberate discussion Committee decided to award the contract on the basis of lowest rates of individual articles and substantially responsive bidders.

DECISION:

Considering the findings furnished by the Technical Committee and also the lowest prices offered by Responsive bidders, the Procurement Committee recommended the award of contract for supply of "Uniform & liveries" as follows:

M/s. HARMAIN ENTERPRISES, KARACHI

Item #	Description of items	Quantity		Rate	Amount
				(Rs.)	(Rs.)
01	Shalwar Kameez for Class-IV Employee (Male) (Winter)	90	Nos	1,750	157,500
02	Shalwar Kameez for Class-IV Employee (Female) (Winter)	3	Nos	1,750	5,250
03	Shalwar Kameez for Class-IV employee (Male) (Summer)	270	Nos	1,750	472,500
04	Shalwar Kameez for Class-IV employee (Female) (Summer)	9	Nos	1,750	15,750
05	Coat for Male Employee	90	Nos	NA	-
06	One Pair of Black Shoes (Male)	90	Nos	1,850	166,500
07	One Pair of Black Shoes (Female)	03	Nos	1,850	5,550
	Total:-				823,050

The meeting ended with a vote of thanks to and from the Chair.

(Zahid Ali Lakho)
Audit Officer
BIE, Karachi.

(Muhammad Jafar)
Controller of Examination (Acting)
BIE, Karachi.