

Purchase Agreement

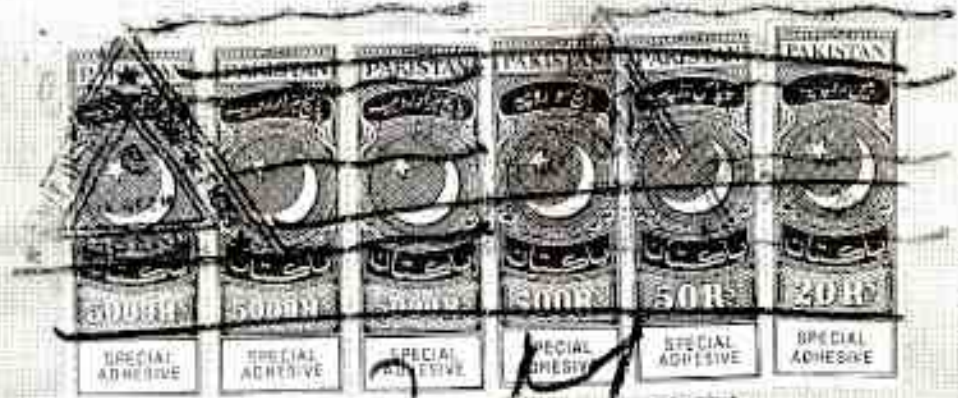
**For HP ELITE DESKTOP USDT 800G1
COREI7 WITH LED 18.5" & RELEASE KIT
(WITHOUT WIFI)**

Institute of Business Administration

A handwritten signature in black ink, appearing to be "W. Taylor", is written over a faint circular stamp on the right side of the document.A circular stamp is located on the left side of the document. The text within the stamp is partially obscured but includes "UNIT OF" and "INSTITUTE OF BUSINESS ADMINISTRATION".

2014
2/12/2014

BS 15570/2



OFFICE SUPERINTENDENT
Stamp Office, City Centre
Karachi
02/12/14
02 DEC 2014

SERVICE LEVEL AGREEMENT

This Service Level Agreement (hereinafter referred to as "Agreement") is entered in to this 24th Day of November, 2014.

BY & BETWEEN

ArcPoint Technologies, having its principal office at ArcPoint Technologies, HEAD OFFICE Karachi: 809, 8th floor Business and Finance Center I, Chundrigar Road Karachi Phone Numbers: (021) 32463767-68, (021) 32462941-43, Fax: (021) 32463764 – Pakistan, (hereinafter referred to as the "Company" which expression shall, where the context so permits, shall deem to mean and include its successors-in-interest, liquidators and permitted assigns being party of the one part);

AND

THE INSTITUTE OF BUSINESS ADMINISTRATION, KARACHI having its office at Main Campus, University Road, Karachi – Pakistan (hereinafter referred to as "IBA" which expression shall, where the context so permits, shall deem to mean and include its successors-in-interest, liquidators and permitted assigns being party of the other part);

(The Company and IBA are hereinafter collectively referred to as "Parties")

WHEREAS:

- A. IBA had purchased certain equipment (hereinafter "Equipment" and more particularly described in Annexure 'C') from the

Company under the Purchase Agreement dated: 24th November 2014.

- B. IBA is desirous of hiring the Company to provide maintenance services in relation to the Equipment and the Company is willing to provide such services under the terms & conditions set forth in this Agreement.
- C. Now therefore the Parties are entering into this Agreement to reduce their understanding into writing:

CONSIDERATION

1.1 The Parties hereby agree that in consideration for the services provided by the Company, IBA shall pay an amount of total amount of PKR 5,189,405/- (C&F) price

1.2 Payment terms 90-10(90% of the total order value on delivery, 10% after warranty period expiry). Or against Bank Guarantee.

1.3 For the purposes of this article, a party (the "sender") may take the address and facsimile number of another party (the "recipient") to be:

- (a) The address and number set out in Annexure 'B'; or
- (b) Where the recipient notifies the sender of another address or number, the last address or number so notified to it.

2. COMPANY'S RESPONSIBILITIES AND OBLIGATIONS

2.1 The Parties agree that the Company shall be bound to provide the following services to IBA:

- a) The Company shall be responsible to provide hardware support in relation to the Equipment to IBA.
- b) That Company shall ensure that support from the Hardware Engineers shall be available from the Company to IBA in solving and troubleshooting the problems in relation to the Equipment if IBA needs any guidelines.
- c) The Company shall provide a back up units if any problem pertaining to the Equipment is not solved within agreed time frame according to the severity level.
- d) The Company shall provide a backup unit in term of delays. (i.e more than 07 days)
- e) The Company shall be bound to monitor the maintenance and repair work and furnish complete report in relation to the Equipment to IBA as per this Agreement.
- f) The Company shall ensure that half yearly services of all the Equipment shall be carried-out. Service plan shall be discussed with the Employer before its execution.
- g) The Company shall ensure that all faulty parts of the Equipment which are covered under this Agreement must be



[Handwritten signature]

replaced with new parts; used parts are not acceptable in any condition.

- h) The Company shall replace any faulty Equipment parts as instructed by IBA without any contention whatsoever with the exception of consumable items which include toners, Teflon, adpeters, and batteries only. under this Agreement. The Company ensures that it response time with respect to the services provided under this Agreement shall be within 4 hours after notice by IBA via telephone, email or engineer visit.
- i) The Parties agree that the Company's engineers shall visit between 9.00AM to 4.00PM during business hours. Equipment pickup time shall be 9.00AM to 4.00PM and on Friday 9.00 to 12.00.

3. DURATION OF CONTRACT

- 3.1 This Agreement shall remain in full force and effect for an initial period of three year i.e from 24-11-2014 till 24-11-2017, ending which the Agreement shall renew with new terms and conditions by mutual consent of Parties.
- 3.2 Notwithstanding anything contained herein above, this Agreement can be terminated by Both Parties – the period agreed upon by giving one month's notice assigning reason whatsoever therefore and without prejudice to the rights of the Company to recover any money becoming due under this Agreement.

4. MISCELLANEOUS

- 4.1 IBA may, if required, lodge a complaint against the Company by contacting the Company's Support Desk by phone or by email in the mode and manner laid down in Annexure A;
- 4.2 Burnt / damaged Equipment parts replacement shall not be covered by the Company under this Agreement but shall be replaced by the Company after IBA's approval and shall be charged separately to IBA.
- 4.3 The Company's Engineer shall submit a report to IBA with regard to the burnt Equipment within 02 working days of the notice to the Company by IBA with regard to the damaged/burnt equipment. If such a report is not submitted within 2 working days, the cost of replacement burnt Equipment parts shall be borne by the Company.

5. GOVERNING LAW AND JURISDICTION

- 5.1 This Agreement and all related documents or agreements shall be governed by the laws of the Islamic Republic of Pakistan.
- 5.2 The courts of competent jurisdiction at Karachi shall have exclusive jurisdiction to hear any dispute and matter relating to or arising out of this Agreement.

The above terms and condition are fully understood and accepted by



both the Parties who have given their consent and accepted the above terms and condition.

IN WITNESS WHEREOF the Parties above named have set their perspective hand on the day year first written above.

FOR AND ON BEHALF OF THE COMPANY

Name: Sadiq Sayani
Signature: [Signature]
Designation: CEO
CNIC: 42201-7201105-7

FOR AND ON BEHALF OF
IBA

Name: Imran Batool
Signature: [Signature]
Designation: Head of ICI
CNIC: _____

WITNESS:

1) Name: <u>[Signature]</u>	Name: <u>Rehan Usman</u>
Signature: <u>[Signature]</u>	Signature: <u>[Signature]</u>
Designation: <u>Finance Manager</u>	Designation: <u>GM - Sales & Mktg</u>
CNIC: <u>42201-45261335-1</u>	CNIC: <u>42201-4847739-3</u>

CALL LOG-IN PROCESS

To lodge a complaint the can contact ARCPPOINTTECHNOLOGIES Support desk by phone or by email, once complaint is logged an auto generated Ticket number will be sent to Customer's email id for tracking of complaint and for future correspondence.

Email: support@arcpointpk.com

a) Phone: 32463767-68, 32462941-2: Monday to Friday (0900 Hrs. to 1800 Hrs.)
&

Non-Working Hours / Holidays: Support@arcpointpk.com

REPORTING SERVICE CALL

While reporting a service call a user/manager must provide following information to ARC POINT helpdesk in order to log a service call:

- User Name, Contact Numbers.
- Model and serial number of machine
- Brief description of the problem and symptoms.
- Ask for Call Log "Ticket Number "

ESCALATION:

If the customer is not satisfied with the quality & level of services provided by the ARC POINT the matter could be escalated to authorities mention in Escalation Matrix

ARC POINT SUPPORT ESCALATION MATRIX		
Level-1		Karachi
First Escalation if the call is not resolved within "Standard Response Time"	Name	MrNajamul Hasnain/ Ms Humaira Khan
	Phone	021-32463767-768, 32462941-2
	Cell	N/A
	Email	support@arcpointpk.com / hkhan@arcpointpk.com
Level-2	Name	MsReemaAlvi
	Phone	021-32462943
	Cell	0323-2357686
Second Escalation if the call is not resolved by "Next Business Day"	Email	ralvi@arcpointpk.com
Level-3	Name	Mr Sadiq Sayani
	Phone	021-32463876
	Cell	0345-2989801
Third escalation if the call is not Attend.	Email	ssayani@arcpointpk.com

ANNEXURE B

Addresses and Numbers for Correspondence

FOR THE COMPANY

Attention:	
Address:	Suite# 809, 8 th Floor Business & Finance Center LI chundrigar Road Karachi.
Telephone:	021-32463767-768, 021-32462941-942
Facsimile:	021-32463764

FOR IBA

Attention:	Mr. Imran Batada
Address:	IBA Karachi City Campus Garden/Kiyari Shaheed Road, Karachi
Telephone:	021-111-422-422 (Ext 1104)
Facsimile:	021-38103008



ANNEXURE C

BOQ OF ALL IN ONE DESKTOPS

MODEL: HP ELITEALL IN ONE TOUCH DESKTOP : 800G1

PATR NO	DESCRIPTION
D0A61AV	HP EliteOne 800 G1 Touch AIO 23
D0D47AV	FreeDOS 2.0
D0D47AV	AB4 Singapore - English localization
D9E56AV	Intel Core i5-4570S 2.9G 6M HD 4600 CPU
D0A52AV	8GB DDR3-1600 SODIMM (1x8GB) RAM
D0A42AV	500GB 7200 RPM SATA 2.5 SED HDD
D0A67AV	HP Wireless Keyboard and Mouse - ME
D0A67AV	AB4 Singapore - English localization
G0530AV	No Included Mouse
D0A79AV	Slim SuperMulti DVD
G2N49AV	No Media Card Reader
V8508AV	HP Mouse Pad
D0P47AV	HP 3/3/3 AIO Warranty
D0P47AV	UUF Asia Pacific-English Localization
D0A25AV	2013 Tilt/Swivel Stand for 800/500
D0P50AV	HP EliteOne 800 G1 AIO Country Kit
D0P50AV	UUF Asia Pacific-English Localization
AY100AV	HP PC Image Load Service
ZG228AV	BPC/WS Sfty Reg S&C Lic Agr Wty Eng Doc
AZ074AV	Placeholder PC image

Delivery Time Lines : 6-8 Weeks on LOA Confirmation Date, Due Delivery Date: 19-01-15

Warranty will start from the Date of delivery of the equipments in IBA.



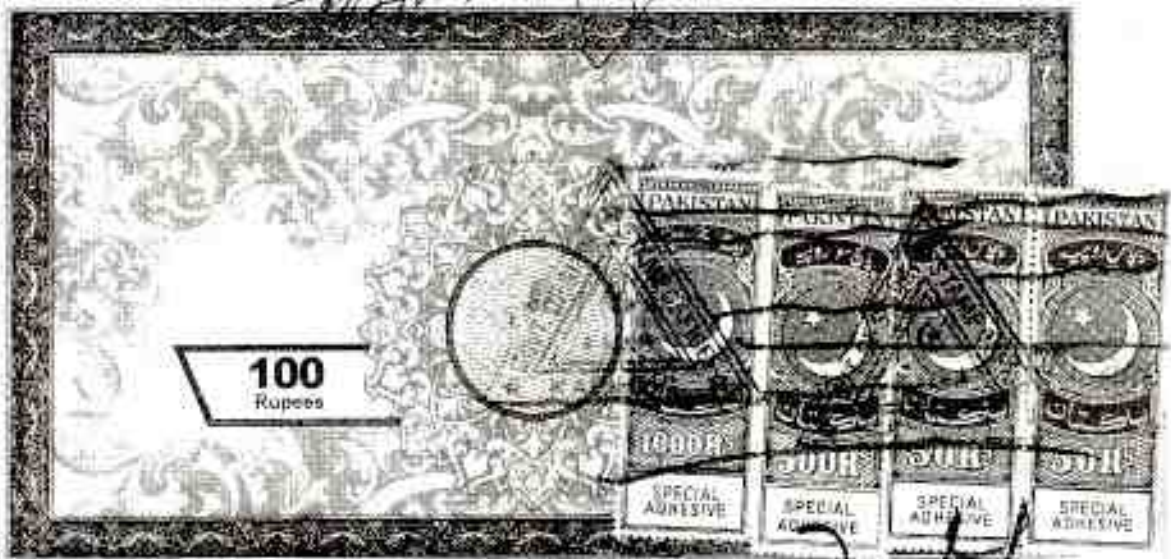
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Purchase Agreement

**For HP ELITE ALL IN ONE DESKTOP 800G1 COREI5
21.5-INCH (WITHOUT WIFI)**

Institute of Business Administration

0129475



02 DEC 2014

Handwritten signature and date: 02/12/14
 02 DEC 2014

ABDUL HABIB STAMP VENDOR

Unit No. R-177 Shop #-59,
New Binn City, R-177

111127

Stamp Vendor Registration No. 111127

Stamp Vendor Registration No. 111127

Stamp Vendor Registration No. 111127

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Stamp Vendor Registration No. 111127

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AND

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WHEREAS:

- A. IBA had purchased certain equipment (hereinafter "Equipment" and more particularly described in Annexure 'C') from the Company under the Purchase Agreement dated: 24th November 2014.
- B. IBA is desirous of hiring the Company to provide maintenance services in relation to the Equipment and the Company is willing to provide such services under the terms & conditions set forth in this Agreement.
- C. Now therefore the Parties are entering into this Agreement to reduce their understanding into writing.

CONSIDERATION

1.1 The Parties hereby agree that in consideration for the services provided by the Company, IBA shall pay an amount of total amount of PKR 53,575/- (G&T) price.

1.2 **Payment terms** 90-10 (90% of the total order value on delivery, 10% after warranty period expiry). Or against Bank Guarantee.

Handwritten signature

1.3 For the purposes of this article, a party (the "sender") may take the address and facsimile number of another party (the "recipient") to be:

- (a) The address and number set out in Annexure 'B'; or
- (b) Where the recipient notifies the sender of another address or number, the last address or number so notified to it.

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IN WITNESS WHEREOF the Parties above named have set their perspective hand on the day year first written above.

FOR AND ON BEHALF OF THE COMPANY

Name: Sadiq Sayani

Signature: [Signature]

Designation: CEO

CNIC: 42201-7201105-7

FOR AND ON BEHALF OF
IBA

Name: Imran Bataada

Signature: [Signature] 28/08/2014

Designation: Head of ICB

CNIC: 0

WITNESS:

1) Name: SIRI NAYAN HODDINI

Signature: [Signature]

Designation: MANAGER FINANCE

CNIC: 42201-4934835-1

2) Name: Rehan Usman

Signature: [Signature]

Designation: GM. Sales & Marketing

CNIC: 42201-4547732-3

ANNEXURE A

CALL LOG-IN PROCESS

To lodge a complaint the can contact ARCPPOINT TECHNOLOGIES Support desk by phone or by email, once complaint is logged an auto generated Ticket number will be sent to Customer's email id for tracking of complaint and for future correspondence.

Email: support@arcpointpk.com

a) Phone: 32463767-68, 32462941-2; Monday to Friday (0900 Hrs. to 1800 Hrs.)
&

Non-Working Hours / Holidays: Support@arcpointpk.com

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- Model and serial number of machine
- Brief description of the problem and symptoms.
- Ask for Call Log "Ticket Number "

ESCALATION:

If the customer is not satisfied with the quality & level of services provided by the ARC POINT the matter could be escalated to authorities mention in Escalation Matrix.

ARC POINT SUPPORT ESCALATION MATRIX		
Level-1		Karachi
First Escalation if the call is not resolved within "Standard Response Time"	Name	Mr Najam ul Hasnain/ Ms Humaira Khan
	Phone	021-32463767-768, 32462941-2
	Cell	N/A
	Email	support@arcpointpk.com/ hkhan@arcpointpk.com
Level-2	Name	Ms Reema Alvi
Second Escalation if the call is not resolved by "Next Business Day"	Phone	021-32462943
	Cell	0323-2357686
	Email	ralvi@arcpointpk.com
Level-3	Name	Mr Sadiq Sayani
Third escalation if the call is not Attend.	Phone	021-32463875
	Cell	0345-2989801
	Email	ssayani@arcpointpk.com

ANNEXURE B

Addresses and Numbers for Correspondence

FOR THE COMPANY

Attention:	
Address:	Suite# 809, 8 th Floor Business & Finance Center LI chundrigar Road Karachi.
Telephone:	021-32463767-768, 021-32462941-942
Facsimile:	021-32463764

EQILIBA

Attention:	Mr. Imran Batada
	IBA Karachi City Campus
Address:	Garden/Kiyani Shaheed Road, Karachi
Telephone:	021-111-422-422 (Ext 1104)
Facsimile:	021-38103008



ANNEXURE C

BOQ OF DESKTOPS

MODEL: HP ELITEDESK MODEL: 800G1 ULTRA SLIM DESKTOP

PART NO	DESCRIPTION
C8N28AV	HP EliteDesk 800 G1 USDT
D8S00AV	Single Unit (USDT) Packaging
E8C94AV	HP EliteDesk 800 USDT C2 Chassis
C7T50AV	FreeDOS 2.0
C7T50AV	AB4 Singapore - English Localization
D8B70AV	Intel Core i7-4770S 3.1G 8M HD 4600 CPU
C8G41AV	8GB DDR3-1600 SODIMM (1x8GB) RAM
C8N01AV	500GB 7200 RPM SATA 2.5 HDD
K3A39AV	HP WLAN 2x2 DB MCard BT N/C
E0N04AV	HP USB Keyboard - ME
E0N04AV	AB4 Singapore - English Localization
C8N39AV	HP USB Mouse
C8N65AV	Slim SuperMulti ODD
E0E59AV	HP UltraSlim Cable Lock
C8G17AV	135W USDT External Power Adapter
C8M88AV	3/3/3 USDT Warranty
C8M88AV	UUF Asia Pacific-English Localization
D6V78AV	USDT Slim ODD Cable Kit
C8N30AV	HP EliteDesk 800 USDT Country Kit
C8N30AV	UUF Asia Pacific-English Localization
AY100AV	HP PC Image Load Service
ZG228AV	bPC/WS Sfty Reg S&C Lic Agr Wty Eng Doc
AZ074AV	Placeholder PC Image
C9E54AA	HP ProDisplay P191 18.5-In LED Monitor
C9E54AA	AB4 Singapore - English Localization
EM870AA	HP Quick Release Kit

Delivery Time Lines - 6-8 Weeks on LOA Confirmation Date, Due Delivery Date: 19-01-15

Warranty will start from the date of delivery
of the equipments in YBA.



SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- Institute of Business Administration, Karachi
- 1) NAME OF THE ORGANIZATION / DEPTT. _____
- 2) PROVINCIAL / LOCAL GOVT / OTHER Provincial _____
- 3) TITLE OF CONTRACT Procurement of Branded Computers _____
- 4) TENDER NUMBER IT/71/2014-15 _____
- 5) BRIEF DESCRIPTION OF CONTRACT Computers procurements _____
- 6) FORUM THAT APPROVED THE SCHEME Purchase Committee _____
- 7) TENDER ESTIMATED VALUE PKR 7,000,000/- _____
- 8) ENGINEER'S ESTIMATE _____
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 8 weeks from the date of PA _____
- 10) TENDER OPENED ON (DATE & TIME) 02/10/2014 / 11:30AM _____
- 11) NUMBER OF TENDER DOCUMENTS SOLD Free of Cost available on IBA website _____
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 02 _____
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 02 _____
- 14) BID EVALUATION REPORT _____
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER ARC POINT _____
- 16) CONTRACT AWARD PRICE PKR 5,189,405/- C&F _____
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT _____
(i.e. 1st, 2nd, 3rd EVALUATION BID)
M/s. ARC POINT TECHNOLOGIES
M/s. Micro Innovations Technologies

18) METHOD OF PROCUREMENT USED (-) (Tick one)

- a) SINGLE STAGE - ONE ENVELOPE PROCEDURE: YES Domestic/ Local
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED (e.g. EMERGENCY, DIRECT CONTRACTING, ETC) WITH BRIEF REASONS

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA 21406
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Dawn Jang Daily Aas
No	

22) NATURE OF CONTRACT

General	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED
(If yes, detail thereof)

Yes	
No	

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	

Signature & Official Stamp of
Authorized Officer


Irran Batada

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

Bid Evaluation Report

1. Name of Procuring Agency: **Institute of Business Administration, Karachi.**
2. Tender Reference No: **Procurement of Branded Computers**
3. Tender Description/ Name of work item: **IT/71/2014-15**
4. Method of Procurement: **Single Stage Single Envelope**
5. Tender Published: **SPPRA-SSNo 21406 (Sept17, 2014) Dawn, Jang, Aas**
6. Total Bid documents Sold: **Free of Cost, available on web site**
7. Total Bids Received: **02**
8. Technical Bid Opening date: (if applicable) _____ *(Provide details in separate forms)*
9. No. of Bid technically qualified (if applicable): _____
10. Bid(s) Rejected: **0**
11. Financial Bid Opening date: **October 02, 2014**

12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6
1.	ARC POINT	5,189,405	1 st		Qualified as per Eligibility Criteria	Recommended for award the contract
2.	Micro Innovations Technologies	6,266,455	2 nd		High in Price	

Recommendations: - The offered amount of Rs.5,189,405/-(C&F) by M/s. ARC POINT has been recommended by the Procurement Committee to award the work on the basis of their technical qualifying and lowest offered price bid.



IBA (Internal Member)
Mr Syed Jehanzeb
Project Accountant



IBA (Internal Member)
Dr. Nasir Touheed
Professor



IBA (External Member)
Mr. Harris Quersha
HEJ Karachi University



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Ref: 17/71/2014-15

Dated: Nov 14, 2014

M/s Arc Point Technologies
809, 8th floor Business & Finance Centre
I.I. Chundrigar Road Karachi
Tel: 021-37461767-68
Attn: Mr. Sadiq

Sub: **INSTITUTE OF BUSINESS ADMINISTRATION – KARACHI**
[Procurement of Branded Computers]
"LETTER OF AWARD"

Dear Mr. Sadiq,

This is in reference to your bid submitted on 2-10-2014, for the subject work. The Management is pleased to inform you that your bid has been approved for award of subject work to your firm at price of Rs. 5,189,405/- (exclusive of taxes) for Procurement of Computers (Main Campus).

S.No.	Item	Price (C&F)
1	HP Elite Desktop 800 G1 USDT Core i7 with HP Pro Display P191 18.5-inch LED monitor & Quick release kit for DT/LID (Qty-65)	5,189,405
	C&F	Yes
	Total (without taxes)	5,189,405/-

This letter of award is based on the following documents and following terms and conditions, which form its part thereof and are the governing documents of the contract:


- Your quotation submitted on 2-10-2014
- Priced Bill of Quantity
- Tender Drawings (if apply)
- Delivery time **08 weeks from the date of receiving of this LOA.**
- Please submit the Performance Security 05% in Finance Dept.

You are advised to please return the duplicate copy of this Letter of Award duly signed as an acknowledgment of its receipt as well as your unqualified acceptance of the same.

Thanking you,

Yours sincerely,

for Institute of Business Administration Karachi


Head of ICT
15 Nov 2014



Received and Accepted on behalf of M/s.



BOQ IT/71/2014-15

HP EliteDesk 800 G1 Ultra Slim Desktop PC - C8N28AV



Business demands confidence. Here's yours.

- The new, slim removable hard drive lets you secure your most important data when you're away from The office
- Get the latest in processing technology with your choice of 4th generation Intel® Core™ processors with vPro support
- Keep it secure, Keep it simple. it efficiency reigns supreme when it's backed by a full portfolio of HP Client Security and Intel vPro management features
- Free Dos

ITEM	DESCRIPTION
MODEL	C8N28AV HP EliteDesk 800 G1 USDT
FORM FACTOR	Single Unit (USDT) Packaging
OPERATING SYSTEM	FreeDOS 2.0
PROCESSOR	Intel Core i7-4770S 3.1G 8M HD 4600 CPU
RAM	8GB DDR3-1600 SODIMM (1x8GB) RAM
HARD DRIVE	500GB 7200 RPM SATA 2.5 HDD
WIFI	HP WLAN 2x2 DB MCard BT NIC
KEYBOARD	HP USB Keyboard - ME
MOUSE	HP USB Mouse
ODD	Slim SuperMulti ODD
PWR ADAPTOR	135W USDT External Power Adapter
WARRANTY	3/3/3 USDT Warranty
IMAGE LOAD	HP PC Image Load Service
PLACEHOLDER	Placeholder PC Image
DISPLAY	HP ProDisplay P191 18.5-In LED Monitor
QUICK RELEASE KIT	HP Quick Release Kit



[Handwritten signature]

COMPLIANCE SHEET OF DESKTOP PC

HP Elitedesk 800 G1 USDT

Item	Item Specification	Comply/ Not Comply/ Partial-Comply	Remarks
Brand	Dell, HP or equivalent	COMPLY	
Form Factor / Height	Ultra Slim Desktop	COMPLY	
Processor	Intel Core i7-4770S 3.1G 8M HD 4600 CPU, 64 Bit	COMPLY	
Processor Speed	2.9 Ghz or higher	COMPLY	
Intel Smart Cache	8MB Cache	COMPLY	
Memory Installed	8GB (1 x 8GB) 1600 MHz DDR3 SDRAM	COMPLY	
Hard Disk Drives	500 GB SATA 7500 RPM 2.5"	COMPLY	
Optical Media	SATA Super Multi DVD Writer; Slim DVD Drive	COMPLY	
Network Interface	WLAN 802.11 a/g/n 2x2 DB PCIe x 1 Card	COMPLY	
Slots	Mini PCI Express MXM 3.0 Type A-35w mSATA	COMPLY	
Power Supply	Standard Power Supply	COMPLY	
OS Support	Windows 07 & 08	COMPLY	
Operating System	DOS	COMPLY	
Peripherals	Branded USB Standard Keyboard & USB 2-button optical scroll mouse	COMPLY	
Intel Chipset	Intel 8 Series (Q87)	COMPLY	
Display Separate	18.5-inch LED Backlit Monitor & Quick Release Kit for DT/LED. LED must be compatible with Release Kit	COMPLY	
Image Load	IBA image load in BIOS Service	COMPLY	
Graphics	Integrated Intel HD Graphics	COMPLY	
Wifi (Optional)	Yes (Please quote its price separately)	COMPLY	
Warranty	3 years comprehensive onsite warranty (Manufacturer)	COMPLY	



SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT Institute of Business Administration, Karachi
- 2) PROVINCIAL / LOCAL GOVT / OTHER Provincial
- 3) TITLE OF CONTRACT Procurement of Branded Computers (Touch Screen)
- 4) TENDER NUMBER IT/72/2014-1E
- 5) BRIEF DESCRIPTION OF CONTRACT Computers procurements (Touch Screen)
- 6) FORUM THAT APPROVED THE SCHEME Purchase Committee
- 7) TENDER ESTIMATED VALUE PKR 600,000/-
- 8) ENGINEER'S ESTIMATE
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 8 weeks from the date of PA
- 10) TENDER OPENED ON (DATE & TIME) 02-10-2014 / 11:30AM
- 11) NUMBER OF TENDER DOCUMENTS SOLD Free of Cost available on IBA website
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER ARC POINT
- 16) CONTRACT AWARD PRICE PKR 531,575/- C&F
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID) M/s ARC POINT TECHNOLOGIES

18) METHOD OF PROCUREMENT USED :- (Tick one)

- a) SINGLE STAGE - ONE ENVELOPE PROCEDURE YES Domestic or Local
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE:
- c) TWO STAGE BIDDING PROCEDURE:
- d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes No

21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA 21406
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Dawn Jang Daily Aas
No	

22) NATURE OF CONTRACT

Domestic	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)Yes No 24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)Yes No 25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?Yes No

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes No 27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies).Yes No 28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?Yes No 29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?Yes No 30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?

(Attach copy of the bid evaluation report)

Yes No

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD.
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	

Signature & Official Stamp of
Authorized Officer



Imran Batool

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

Bid Evaluation Report

1. Name of Procuring Agency: **Institute of Business Administration, Karachi**
2. Tender Reference No: **Procurement of Branded Computers (Touch Screen)**
3. Tender Description/Name of work/item: **IT/72/2014-15**
4. Method of Procurement: **Single Stage Single Envelope**
5. Tender Published: **SPPRA-SNo 21406 (Sept17, 2014) Dawn, Jang, Aas**
6. Total Bid documents Sold; **Free of Cost, available on web site**
7. Total Bids Received: **01**
8. Technical Bid Opening date: (if applicable) _____ *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable) _____
10. Bid(s) Rejected: **0**
11. Financial Bid Opening date: **October 02, 2014**

12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	ARC POINT	531,575/-	1 st		Qualified as per Eligibility Criteria	Recommended for award the contract

Recommendations: - The offered amount of Rs.531,575/-(C&F) by M/s. ARC POINT has been recommended by the Procurement Committee to award the work on the basis of their technical qualifying and lowest offered price bid.



IBA (Internal Member)
Mr. Syed Jehanzeb
Project Accountant



IBA (Internal Member)
Dr. Nasir Touheed
Professor



IBA (External Member)
Mr. Haris Quershi
HEJ Karachi University

M/s Arc Point Technologies
 809, 8th floor Business & Finance Centre
 II, Chundigar Road Karachi
 Tel: 021-32463767-68
 Attn: Mr. Sadq

Sub: **INSTITUTE OF BUSINESS ADMINISTRATION – KARACHI**
(Procurement of Branded Computers {Touch Screen})
"LETTER OF AWARD"

Dear Mr. Sadq,

This is in reference to your bid submitted on 2-10-2014, for the subject work. The Management is pleased to inform you that your bid has been approved for award of subject work to your firm at price of Rs. 531,575/- (exclusive of taxes) for Procurement of Computers (Touch Screen) (Main Campus)

S.No.	Item	Price (C&F)
1	HP Elite Desktop 800 G1 Full HD 21.5" wide LED infinity touch screen Core- i5 (Qty:05)	531,575
	C&F	Yes
	Total (without taxes)	531,575/-

This letter of award is based on the following documents and following terms and conditions, which form its part thereof and are the governing documents of the contract:

- Your quotation submitted on 2-10-2014
- Priced Bill of Quantity
- Tender Drawings (If apply)
- Delivery time **08 weeks from the date of receiving of this LOA.**
- Please Submit the Performance Security 05% in Finance Dept.

You are advised to please return the duplicate copy of this Letter of Award duly signed as an acknowledgment of its receipt as well as your unqualified acceptance of the same.

Thanking you

Yours sincerely

for Institute of Business Administration Karachi.


 Head of ICT


 Received and Accepted on behalf of M/s





BOQ IT/72

HP ELITEONE 800 G1 ALL-IN-ONE TOUCH 23-INCH PC - D0A61AV



Business demands confidence. Here's yours.

- Achieve true business class with an all-in-one design that fits any workplace
- Power your workday with a secure, enterprise-class PC that's as reliable as it is stylish.
- Free Dos

ITEM	DESCRIPTION
MODEL	D0A61AV HP EliteOne 800 G1 Touch AiO 23
OPERATING SYSTEM	FreeDOS 2.0
PROCESSOR.	Intel Core i5-4570S 2.9G 6M HD 4600 CPU
RAM	8GB DDR3-1600 SODIMM (1x8GB) RAM
HARD DRIVE	500GB 7200 RPM SATA 2.5 SED HDD
KEYBOARD & MOUSE	HP Wireless Keyboard and Mouse - ME
ODD	Slim SuperMulti ODD
WARRANTY	HP 3/3/3 AiO Warranty
STAND	2013 Tilt/Swivel Stand for 800/600
IMAGE LOAD	HP PC Image Load Service
PLACE HOLDER	Placeholder PC Image
WEBCAM	Touch - AiO No Webcam and Microphone
WIFI	HP WLAN 2x2 DB MCARD BT NIC



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COMPLIANCE SHEET OF ALL IN ONE (AIO) DESKTOP

HP EliteOne 800 G1 Touch AIO 23

Item	Item Specification	Comply/ Not Comply/ Partial-Comply	Remarks
Operating System	Free Dos 2.0	COMPLY	
Monitor	Full HD (1920 x 1080) 21.5" Wide LED Infinity touch screen or higher	COMPLY	
Processor	Intel Core i5-4570s 2.9G HD 4600 CPU or Higher	COMPLY	
RAM	8GB DDR3-1600 SODIMM (1*8GB) RAM or Higher	COMPLY	
Hard Disk	500GB 7200 RPM SATA 2.5 SED HDD or Higher	COMPLY	
Integrated Graphics	Intel / NVIDIA or higher	COMPLY	
SB Port	Required	COMPLY	
DMI Port	Required	COMPLY	
Wi-Fi	IEEE 802.11 radio standards, the WPA and WPA2 security standards (Optional)	COMPLY	
Super Multi Optical Disc Drive	Inbuilt	COMPLY	
Webcam	Inbuilt	COMPLY	
Wireless Keyboard and Mouse-ME or Higher with Mouse Pad	Required	COMPLY	
Audio	Inbuilt	COMPLY	
Network Connection	RJ 45 adapter for LAN connectivity	COMPLY	
Bluetooth	Inbuilt	COMPLY	
Power Load	IBA Image load in BIOS Service	COMPLY	
Product Part Number	Please mention the product details part number	COMPLY	
Warranty	3 years comprehensive warranty with parts & services require	COMPLY	Mentioned in the Datasheet
Quantity	5	COMPLY	



[Signature]

572	PS/09/13-14	IT Tender Ad Tender Doc Notification Letter of Award	09-05-14	28-05-14	28-05-14 3:30pm	Rs. 500/-	Report	Mr. Hanif
576		RFQ - Supply of Money Safe, File Cabinet & Weighing Machine	08-05-14	10-05-14				Mr. Amir
575		RFQ - Printing of Envelopes	08-05-14	10-05-14				Ms. Hanif
574	IT/62/2013-14	Tender Notice - Procurement of Multifunctional Production Printer for Testing Department Tender Doc Tender Ad Rule 50 Agreement	09-05-14	26-05-14	26-05-14 11:30AM	Rs. 1000/-	Report	
573	ME/13/13-14	Tender Notice - Laundry wall	24-05-14	24-05-14	24-05-14 3:00PM			
572	ME/13/13-14	Tender Notice - Provide & Supply of Filing Cabinets, Iron Safe & Shredder Machine Tender Ad Tender Doc Notification Letter of Award (Iron Safe) Letter of Award (Steel Filing Cabinet)	07-05-14	25-05-14	25-05-14 3:30PM	Rs. 500/-	Report	Mr. Hanif
571	ME/12/13-14	Tender Notice - Supply of Tools and Testing Equipment	02-05-14	21-05-14	21-05-14 3:30PM	Rs. 500/-		
570		RFQ - Provide & Supply of Acrylic Memento	06-05-14	09-05-14				Mr. Amir
569		RFQ - Supply of Sweet Earth Soil & Measure	06-05-14	08-05-14				Mr. Amir
568		RFQ - Provide & Supply of Posters	03-05-14	05-05-14				Mr. Hanif
567		RFQ - Printing and Supply of IBA MS Mathematics Flyer-2014	02-05-14	05-05-14				Mr. Hanif
566	ME/12/13-14	Tender Notice - Supply of Tools and Testing Equipment Tender Ad Tender Doc Notification Letter of Award	02-05-14	21-05-14	21-05-14 3:30PM	Rs. 500/-	Report	Mr. Hanif
565		RFQ - Printing of Certificate	30-04-14	03-05-14				Mr. Hanif
565	ME11/13-14	Tender Notice - Supply of Emergency Evacuation Kit Tender Ad Tender Doc Notification Letter of Award Kit 1 Letter of Award Kit 2	20-04-14	19-05-14	19-05-14 03:30PM	Rs. 500/-	Report	Mr. Hanif
564	IT/61/2013-14	Tender Notice - Provision of services for ICT helpdesk & hardware maintenance (with Parts) Tender Ad Tender Doc Cancellation Letter (INBOX) Cancellation Letter (3B)	29-04-14	17-05-14	17-05-14 11:30AM	Rs. 1500/-		
563	IT/60/2013-14	Tender Notice - Procurement of Photocopier Tender Ad Tender Doc Rule 50	29-04-14	17-05-14	17-05-14 11:30AM		Report	
562	PS/08/13-14	Tender Notice - Printing & Supply of IBA Degree Poster Tender Ad Tender Doc Notification Comparative Statement Letter of Award	29-04-14	17-05-14	17-05-14 3:30PM		Report	Mr. Hanif
561		RFQ - Supply of Personal Weighing Machine	24-04-14	26-04-14				Mr. Amir
560		RFQ - Supply Lamination Machine	23-04-14	26-04-14				Ms. Hanif
559	IT/59/2013-14	Tender Notice - Procurement of Two Tag (Electronic Magnetic & RFID) Library Security and Material Management System on Tender Ad Tender Doc Rule 50 Purchase Agreement	25-04-14	10-05-14	10-05-14 11:30 AM		Report	
558	IT/58/2013-14	Tender Notice - Procurement of UPS Tender Ad Tender Doc Rule 50	25-04-14	10-05-14	10-05-14 11:30 AM		Report	
557		RFQ - Supply of Steel File Cabinet	18-04-14	22-04-14				Mr. Amir
556	SS/02/13-14	Tender Notice - Security Services	17-04-14	05-05-14	05-05-2014 3:30pm		Report	
555		RFQ - Supply of Stationery Items	15-04-14	19-04-14				Mr. Amir
554		RFQ - Supply of General Items	15-04-14	18-04-14				Mr. Amir
553		RFQ - Photography & Video Services for ICM 2014	14-04-14	16-04-14				Mr. Amir
552		RFQ - Supply of Electric Meters	13-04-14	4-04-14				Mr. Amir
551	MISC/28/13-14	Tender Notice - Catering & Decoration Services for ICM 2014 Tender Ad Comparative Statement	10-04-14	24-04-14	24-04-14 10:30 PM	Rs. 700/-	Report	
550	IT/57/2013-14	Tender Notice - Procurement of Servers & Upgradation of IT Telephony Tender Ad Tender Doc Letter of Acceptance Rule 50	10-04-14	26-04-14	26-04-14 11:30 AM		Report	
549	IT/56/2013-14	Tender Notice - Procurement of Active Equipments for Amn Tower Tender Ad Tender Doc Letter of Acceptance Rule 50	10-04-14	26-04-14	26-04-14 11:30 AM		Report	
548		RFQ - Printing & Supply of RFID Cards	09-04-14	14-04-14				Mr. Hanif
547		RFQ - Supply of Sticky Notes ICM-2014	08-04-14	12-04-14				Mr. Hanif
546		RFQ - Provide & Supply of Acrylic Plaque ICM-2014	08-04-14	12-04-14				Mr. Hanif
545		RFQ - Supply of White Board & Soft Board	08-04-14	10-04-14				Mr. Amir
544		RFQ - Supply of General Items	07-04-14	10-04-14				Mr. Amir
543	MISC/28/13-14	Tender Notice - Provide & Supply Printing Items Tender Ad Tender Doc Notification Comparative Statement	08-04-14	23-04-14	23-04-14 3:30 PM	Rs. 500/-	Report	
542		RFQ - Printing Supply of IBA MS PhD Flyer 2014	07-04-14	09-04-14				Mr. Hanif
541		RFQ - Supply of Serving Dish	05-04-14	07-04-14				Mr. Amir
540		RFQ - Supply of General Items	02-04-14	03-04-14				Mr. Amir
539		RFQ - Supply of Electric Water Heater	31-03-14	03-04-14				Mr. Amir
538		RFQ - Supply of Electric Sawmill	28-03-14	31-03-14				Mr. Amir
537		RFQ - Supply of Stationery Items	27-03-14	29-03-14				Mr. Amir
536		RFQ - Supply of General Items	27-03-14	29-03-14				Mr. Amir
535		RFQ - Supply of Twin Seat Sofa	26-03-14	27-03-14				Mr. Amir
534	IT/55/2013-14	Hire the Support and Services for the Establishment of DR Site (On/Off/Cloud) Tender Doc Tender Ad	25-03-14	14-04-14	14-04-14, 11:30AM	Rs. 1,000/-	Report	Mr. Asjad
533		RFQ - Supply of Sports Goods	26-03-14	27-03-14				Mr. Amir
532	IT/54/2013-14	Tender Notice - Support Services Return ERP System Tender Doc Tender Ad Rule 50	26-03-14	14-04-14	14-04-14, 11:30AM	Rs. 1,000/-	Report	Mr. Asjad



**Institute of
Business Administration
Karachi**

Leadership and Ideas for Tomorrow

Dated : October 29, 2014

Mr. Ayub Chandio

Manager (Enforcement-II)

SPPRA, Karachi

Subject: Tender "Procurement of Branded Computers" IT/71/2014-15 & Procurement of Branded Computers (Touch Screen) IT/72/2014-15

Ref Letter No: No.Dir(Enf-II)SPPRA/IBA-22(N)/2014-15/4628

Dear Mr. Ayub Chandio,

Please find the following documents to upload on SPPRA website.

- Tender Attendance Sheets of both tenders.
- Technical Evaluation Reports of both the tenders.

Regards-

A. J. Khan
IBA Karachi

SPPRA INWARD DIARY

NO: 7347

DATED: 31-10-14

TENDER # IT-71 2014-2015
PROCUREMENT OF BRANDED COMPUTER



S.No	BIDDER /COMPANY NAME	COST OFFER BY THE BIDDER	EM 2.5%	ANY OTHER CONDITIONS	SIGNATURE
1	Micro Innovations & Technologies (Pvt) Ltd	Unit Price. = 96407 = unit/lot tax	MBL#11353813 = 197700/=	NO	
2	ARE Point	Unit Price = 79837.17 = unit/lot tax	Some Bk 01163189 = 150000/=	NO	
3	/	/	/	/	/
4	/	/	/	/	/
5	/	/	/	/	/

21/12/14
ADMIN DEPARTMENT


S. Raj. hgl.
FINANCE DEPARTMENT
Street 457 Huzarini

21/12/14
PROCUREMENT DEPARTMENT

TENDER # IT-71 2014-2015
 PROCUREMENT OF BRANDED COMPUTER

S.No	BIDDER /COMPANY NAME	COST OFFER BY THE BIDDER	EM 2.5%	ANY OTHER CONDITIONS	SIGNATURE
1	Microw Innovations & Technologies (Pvt) Ltd	Unit Price = 96407 = walkout tax Unit Price = 79837.17 = walkout tax	HB#11353813 = 197700/=	NO	
2	ARE Point	Unit Price = 79837.17 = walkout tax	Serial Bk 01163189 = 150,000/=	NO	
3	/	/	/	/	/
4	/	/	/	/	/
5	/	/	/	/	/


 21/12/14
 ADMIN DEPARTMENT


 Finance Department
 Street 457 Huzarini


 21/10/14
 PROCUREMENT DEPARTMENT

NIT NO. IT/71/2014-15

Method and procedure of procurement: National Competitive Bidding (Single Stage – One Envelope)

MINUTES OF BID OPENING MEETING

A meeting of the procurement committee of this department was held on 2-10-2014 for opening the bids received in respect of subject NIT till the deadlines of submission. The meeting was attended by all/ following members of the tender opening committee and the representative of bidders. (**Attendance sheet is enclosed**).

The following bidders submitted their bids till the deadline of submission:

- 1) M/s. Micro Innovations & Technologies Pvt Ltd (MIT)
- 2) M/s. ARC Point

The bids were opened at 11:30AM in the presence of the above mentioned participants and the rates quoted by bidders were read aloud and encircled by tender opening committee members. All the members of the tender opening committee signed each and every page of financial proposal/ bids. The bids do not contain any over-writing or cutting. (*Also mention cuttings or over writing if any*). Following is the details of bids announced:

S. No.	Name of Bidder	Offered Price	Total Price	Amount of Bid Security (2.5%)	Pay Order No./ Date
1	M/s. Micro Innovations & Technologies Pvt Ltd (MIT)	=96,407/- Unit Price without Taxes	6,266,455 without taxes	=197,700/-	HBL#11353813
2	M/s. ARC Point	=79,837/- Unit Price without Taxes	5,189,405 without taxes	=150,000/-	Soneri#01163189

(*) Total number of units require: 65

The committee shall examine all the bids as per the Qualification/ eligibility criteria provided in the bidding documents, arithmetical checks and verify the documents and bid security submitted by the bidders.

The meeting ended with the note of thanks to and from the chair.





Asif kurchi

NIT NO. IT/72/2014-15

Method and procedure of procurement: National Competitive Bidding (Single Stage – One Envelope)

MINUTES OF BID OPENING MEETING

A meeting of the procurement committee of this department was held on 2-10-2014 for opening the bids received in respect of subject NIT till the deadlines of submission. The meeting was attended by all/ following members of the tender opening committee and the representative of bidders. **(Attendance sheet is enclosed).**

The following bidders submitted their bids till the deadline of submission:

1) M/s. ARC Point

The bids were opened at 11:30AM in the presence of the above mentioned participants and the rates quoted by bidders were read aloud and encircled by tender opening committee members. All the members of the tender opening committee signed each and every page of financial proposal/ bids. The bids do not contain any over-writing or cutting. *(Also mention cuttings or over writing if any).* Following is the details of bids announced:

S. No.	Name of Bidder	Offered Price	Total Price	Amount of Bid Security (2.5%)	Pay Order No./ Date
1	M/s. ARC Point	=106,315/- Unit Price without Taxes	=531,575 without taxes	=15,500/-	Soneri#01163188

(*) Total number of units require: 05

The committee shall examine all the bids as per the Qualification/ eligibility criteria provided in the bidding documents, arithmetical checks and verify the documents and bid security submitted by the bidders.

The meeting ended with the note of thanks to and from the chair.

Asif

[Signature]

S. Asif kurki

Comparison Price Sheet IT/71/2014-15 (Procurement of Branded Computers)			Vendors	
Specs				
Features	Details	ArcPoint	MIT	
Make	Branded (Dell, HP or equivalent)	HP	Dell	
Form Factor / Height	Ultra Slim Desktop	HP EliteDesk 800 G1 USDT	Dell OptiPlex 9020 USDT factor HF	
Processor	Intel Core i7-4770S 3.1G 8M HD 4600 CPU, 64 bit	Intel Core i7-4770S 3.1G 8M HD 4600 CPU, 64 bit	Intel Core i7-4770S 3.1G 8M HD 4600 CPU, 64 bit	
Processor Speed	2.9 Ghz or higher	3.1 GHz	3.1 GHz	
Intel Smart Cache	6MB cache	8 MB	8 MB	
Memory Installed	8GB (1 x 8GB) 1600 MHz DDR3 SDRAM	8GB (1 x 8GB) 1600 MHz DDR3 SDRAM	8GB (1 x 8GB) 1600 MHz DDR3 SDRAM	
Hard Disk Drives	500 GB SATA 7500 RPM 2.5"	500 GB SATA 7500 RPM 2.5"	500 GB SATA 7500 RPM 2.5"	
Optical Media	SATA Super Multi DVD Writer; Slim DVD Drive	SATA Super Multi DVD Writer; Slim DVD Drive	SATA Super Multi DVD Writer; Slim DVD Drive	
Network Interface	WLAN 802.11 a/g/n 2x2 DB PCIe x1 Card	WLAN 802.11 a/g/n 2x2 DB PCIe x1 Card	WLAN 802.11 a/g/n 2x2 DB PCIe x1 Card	
Slots	a) Mini PCI Express (01) b) MXM 3.0 Type A-35w (01) c) mSATA (01)	Yes	Yes	
Power Supply	standard power supply	standard power supply	standard power supply	
OS Support	Windows 07 & 08	Windows 07 & 08	Windows 07 & 08	
Operating System	DOS	DOS	DOS	
Peripherals	Branded USB Standard Keyboard & USB 2-button optical scroll mouse	Branded USB Standard Keyboard & USB 2-button optical scroll mouse	Branded USB Standard Keyboard & USB 2-button optical scroll mouse	
Intel Chipset	Intel 8 Series (Q87)	Intel 8 Series (Q87)	Intel 8 Series (Q87)	
Display Separate	18.5-inch LED Backlit Monitor & Quick Release Kit for DT/LED. LED Must be compatible with Release Kit.	HP ProDisplay P191 18.5-inch LED Backlit Monitor	Dell E series E1914H 18.5" wide LED backlit monitor	
Image Load	IBA Image load in BIOS Service	IBA Image load in BIOS Service	IBA Image load in BIOS Service	
Graphics	Integrated Intel HD Graphics	Integrated Intel HD Graphics	Integrated Intel HD Graphics	
WiFi (Optional)	Yes (Please quote its price separately)	Yes	Yes	
Warranty	3 years comprehensive onsite warranty (Manufacturer)	Yes	Yes	

Quantity	65	65	
Unit price (without tax)	Without wi-fi	Rs 79,837.17	Rs 96,407.00
Total price	Without wi-fi	Rs 5,189,416.05	Rs 6,266,455.00

Comparison Sheet IT/72/2014-15 (Procurement of Branded Computers Touch Screen)	
Specs	
Features	Vendors
Details	ArcPoint
Operating System	Free DOS 2.0
Monitor	Full HD 21.5" wide LED infinity touch screen
Processor	Intel Core i5-4570
Memory	8GB (1 x 8GB) 1600 MHz DDR3 SDRAM
Hard Disk Drives	500 GB SATA 7500 RPM 2.5"
Graphics	Integrated Intel / NVIDIA HD Graphics
USB port	Required
HDMI port	Required
Wi-fi	IEEE 802.11 radio standard, WPA and WPA2 (optional)
Optical Media	SATA Super Multi DVD Writer, Slim DVD Drive
Webcam	Required
K/B and mouse	Wireless K/B and mouse ME SING or higher with mouse pad
Audio	Built-in
Network	RJ-45 built in
Bluetooth	Built-in
Image Load	IBA image load in BIOS Service
Product part #	Mention clearly
Warranty	3 years comprehensive onsite warranty (Manufacturer)

Quantity	5
Unit price (without tax)	Rs 106,315.18
Total price	Rs 531,575.90

Item # 1

Syed Jehanzeb / Asst.Manager Finance (Projects) @ Main Campus

Sat 10/18/2014 10:50 AM

Inbox:

To: Procurement Committee <Procurement-Committee@iba.edu.pk>;

Item # 1: Procurement of Branded Computers

Decision: The committee approved the award of 65 Core i7 PCs at Rs.5,189,416.05 (on C&F Basis) to M/s Arc Point.

Thank You,
Syed Jehanzeb

From: Syed Jehanzeb / Asst.Manager Finance (Projects) @ Main Campus

Sent: Friday, October 17, 2014 10:26 AM

To: Procurement Committee

Subject: Procurement Committee Meeting of 18th October 2014

Dear All,

Please find attached agenda for the meeting of 18th October 2014.

The Chairperson, Procurement Committee is pleased to convene meeting on October 18th 2014 in Conference Room, Tabba Academic Block Main Campus at 10:00am Sharp. The agenda of the meeting are:

1. Procurement of Branded Computers
2. Procurement of Branded Touchscreen Computers

Other Item(s) may be discussed with permission of the chair.

Syed Jehanzeb
Secretary Procurement Committee

Item # 2

Syed Jehanzeb / Asst.Manager Finance (Projects) @ Main Campus

Sat 10/18/2014 10:51 AM

Inbox

To: Procurement Committee <Procurement-Committee@iba.edu.pk>;

Item # 2: Procurement of Branded Touch Screen Computers

Decision: The committee approved the award of 5 Core i5 Touchscreen PCs at Rs.531,575.90(on C&F Basis) to M/s Arc Point.

Thank You,
Syed Jehanzeb

From: Syed Jehanzeb / Asst.Manager Finance (Projects) @ Main Campus

Sent: Friday, October 17, 2014 10:26 AM

To: Procurement Committee

Subject: Procurement Committee Meeting of 18th October 2014

Dear All,

Please find attached agenda for the meeting of 18th October 2014.

The Chairperson, Procurement Committee is pleased to convene meeting on October 18th 2014 in Conference Room, Tabba Academic Block Main Campus at 10:00am Sharp. The agenda of the meeting are:

1. Procurement of Branded Computers
2. Procurement of Branded Touchscreen Computers

Other Item(s) may be discussed with permission of the chair.

Syed Jehanzeb
Secretary Procurement Committee


Bid Evaluation Report

1. Name of Procuring Agency: **Institute of Business Administration, Karachi**
2. Tender Reference No: **Procurement of Branded Computers (Touch Screen)**
3. Tender Description/Name of work/item: **IT/72/2014-15**
4. Method of Procurement: **Single Stage Single Envelope**
5. Tender Published: **SPPRA-SNo 21406 (Sept17, 2014) Dawn, Jang, Aas**
6. Total Bid documents Sold; **Free of Cost, available on web site**
7. Total Bids Received: **01**
8. Technical Bid Opening date: (if applicable) _____ (Provide details in separate form)
9. No. of Bid technically qualified (if applicable): _____
10. Bid(s) Rejected: **0**
11. Financial Bid Opening date: **October 02, 2014**


12. Bid Evaluation Report:

<i>S No</i>	<i>Name of Firm or Bidder</i>	<i>Cost offered by the Bidder</i>	<i>Ranking in terms of cost</i>	<i>Comparison with Estimated cost</i>	<i>Reasons for acceptance/rejection</i>	<i>Remarks</i>
0	1	2	3	4	5	6
1.	ARC POINT	531,575/-	1 st		Qualified as per Eligibility Criteria	Recommended for award the contract


Recommendations: - The offered amount of **Rs.531,575/-(C&F)** by **M/s. ARC POINT** has been recommended by the Procurement Committee to award the work on the basis of their technical qualifying and lowest offered price bid.



IBA (Internal Member)
Mr. Syed Jehanzeb
Project Accountant



IBA (Internal Member)
Dr. Nasir Touheed
Professor



IBA (External Member)
Mr. Haris Quershi
HEJ Karachi University

Bid Evaluation Report

1. Name of Procuring Agency: **Institute of Business Administration, Karachi**
2. Tender Reference No: **Procurement of Branded Computers**
3. Tender Description/Name of work/item: **IT/71/2014-15**
4. Method of Procurement: **Single Stage Single Envelope**
5. Tender Published: **SPPRA-SNo 21406 (Sept17, 2014) Dawn, Jang, Aas**
6. Total Bid documents Sold; **Free of Cost, available on web site**
7. Total Bids Received: **02**
8. Technical Bid Opening date: (if applicable) _____ (Provide details in separate form)
9. No. of Bid technically qualified (if applicable): _____
10. Bid(s) Rejected: **0**
11. Financial Bid Opening date: **October 02, 2014**

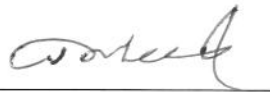
12. Bid Evaluation Report:

<i>S No</i>	<i>Name of Firm or Bidder</i>	<i>Cost offered by the Bidder</i>	<i>Ranking in terms of cost</i>	<i>Comparison with Estimated cost</i>	<i>Reasons for acceptance/rejection</i>	<i>Remarks</i>
0	1	2	3	4	5	6
1.	ARC POINT	5,189,405	1 st		Qualified as per Eligibility Criteria	Recommended for award the contract
2.	Micro Innovations Technologies	6,266,455	2 nd		High in Price	

Recommendations: - The offered amount of **Rs.5,189,405/- (C&F)** by M/s. **ARC POINT** has been recommended by the Procurement Committee to award the work on the basis of their technical qualifying and lowest offered price bid.



IBA (Internal Member)
Mr. Syed Jehanzeb
Project Accountant



IBA (Internal Member)
Dr. Nasir Touheed
Professor



IBA (External Member)
Mr. Haris Quershi
HEJ Karachi University