

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. CIVIL HOSPITAL KARAH I
- 2) PROVINCIAL / LOCAL GOVT / OTHER PROVINCIAL
- 3) TITLE OF CONTRACT JANITORIAL SERVICES
- 4) TENDER NUMBER NO.MS(CHK)2014-2015/-6920
- 5) BRIEF DESCRIPTION OF CONTRACT JANITORIAL SERVICES 2014-15 @ CHK
- 6) FORUM THAT APPROVED THE SCHEME REGULAR BUDGET GRANT 2014-15
- 7) TENDER ESTIMATED VALUE 12.600 Per Annum
- 8) ENGINEER'S ESTIMATE (For civil works only) N/A
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) ONE YEAR
- 10) TENDER OPENED ON (DATE & TIME) AT 12:00 NOON ON 9TH SEPTEMBER 2014
- 11) NUMBER OF TENDER DOCUMENTS SOLD (11) ELEVEN
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 05 (FIVE)
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 02 (TWO)
- 14) BID EVALUATION REPORT (Enclose a copy) COPY ENCLOSED
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s House Keeper
- 16) CONTRACT AWARD PRICE Rs. 1,030,500/- PER MONTH
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID).
1ST M/s House Keeper
2ND M/s Jennifer Services International

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE - ONE ENVELOPE PROCEDURE _____ Domestic/ Local
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE YES
- c) TWO STAGE BIDDING PROCEDURE _____
- d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE _____

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	REPORT ID 1433/2014 03 October 2014
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	INF / KRY 2645/2014 20-08-2014 @ S.NO. 21204 SPPRA
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING? *N/A*

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	NOT RECEIVED

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	NOT RECEIVED

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	NOT

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	NOT

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	EXTENDABLE A FURTHER ONE YEAR (ON QUARTERLY BASIS)
No	

Signature & Official Stamp of
Authorized Officer


Addl. Medical Superintendent
Civil Hospital Karachi

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi

Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset



Ph: 99215740
Fax: 99215733

No. MS(CHK)/2014-15/ 8446
Baba e Urdu Road
Civil Hospital Karachi
Dated: 10/x | , 2014

M/s. House Keepers

2 Amber Pride, 13 – A block – 6
PECHS, Shahrah e Faisal
Karachi

Attn: Mr. Adeeb Ahmed, Proprietor.

**SUBJECT: LETTER OF INTENT FOR JANITORIAL SERVICES
@ CIVIL HOSPITAL KARACHI.**

We are pleased to award you the job of "Janitorial Services" initially for a period of one year with effect from 16th October, 2014.

The terms & conditions for award of this job are subject to the agreement and condition as laid out in the following correspondence.

S.#	Reference correspondence
01	Tender Enquiry No. MS(CHK)2014-2015/6920 dated 16-08-2014
02	Your Bid dated: 9 th September, 2014 in response to our above reference Tender Enquiry

The job is being awarded to you for arranging the following staff. However the payment will be made to you on satisfactory Janitorial Services performance basis done by your firm during the above said period.

(A)

S. No.	Particular of Post(s)	Required	Per Staff	Per Month
1	Head Supervisor	1	22,000	22,000
2	Supervisors	4	10,000	40,000
3	Janitorial Workers	80	10,000	800,000
4	Helpers	5	10,000	50,000
5	Mali	1	10,500	10,500
6	Plumber	2	12,000	24,000
7	Electrician	1	13,000	13,000
	TOTAL	94		959,500

(B)

S. No.	Particular of Post(s)	Required	Per Month
1	Mini Truck 7/24 basis (Shahzore / Master or equivalent) along with Driver for Disposal of the Hospital wastage from Hospital to KMC / Local Government approved dumping yard	1 No.	Rs. 35,000

(C)

S. No.	Description	Per Kg
1	Hospital Infected Garbage with Polythene Bags as per EPA rules.	Rs. 12/- Per Kg

Note: Payment will be made as per infected garbage disposed off by the Contractor in Incinerator.

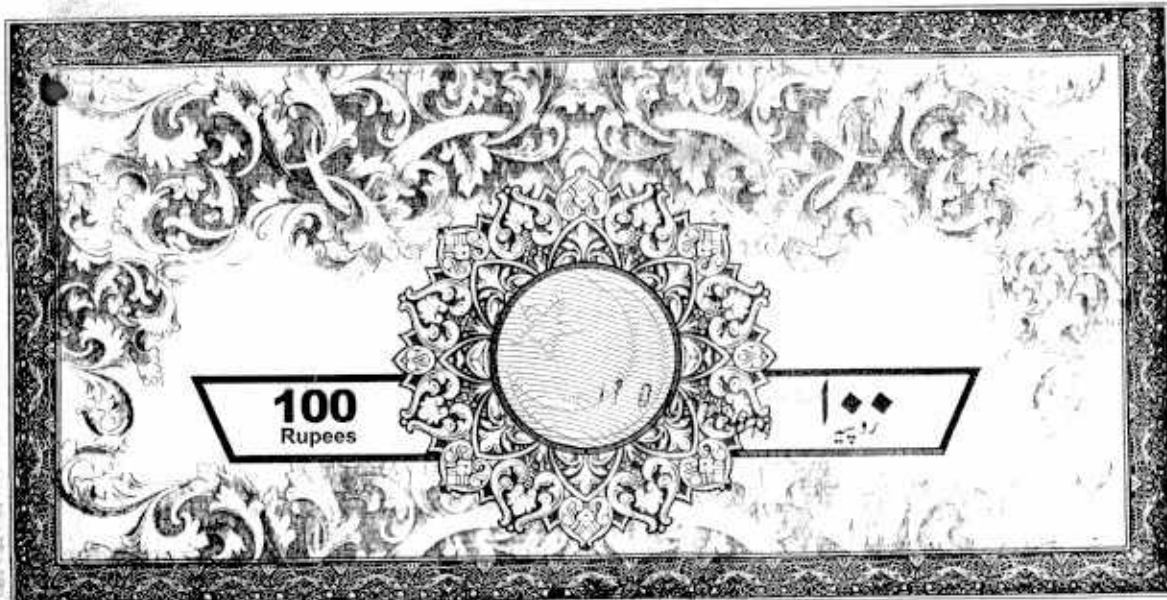
1. Please mobilize your resource and take over the job from existing contractor with effect from **16th October, 2014**.
2. Formal contract on Non Judicial Stamp Paper of Rs. 100/- will be signed within 07 days of the issuance of this letter (letter of Intent).

**MEDICAL SUPERINTENDENT
CIVIL HOSPITAL KARACHI**

Copy to:

1. The Accountant General Sindh Karachi
2. The AMS (Admin) Civil Hospital Karachi
3. The AMS (General), Civil Hospital Karachi
4. The AMS (Security), Civil Hospital Karachi
5. The AMS (HWMS), Civil Hospital Karachi
6. The Accounts Officer, Civil Hospital Karachi
7. **M/s. Master Multi-Tech (Pvt.) Ltd.** 701, 7th floor, Marine Faisal, 10-A Block-6 PECSH, Nursery Karachi, Please hand over the Janitorial job to **M/s. House Keepers**, 2 Amber Pride, 13 - A block - 6, PECHS, Shahrah e Faisal, Karachi on dated: 16th October, 2014.


MEDICAL SUPERINTENDENT



MAHAMMAD AHMEL STAMP VENDOR
 LICENCE NO. 138, A-549, SECTOR 11-A
 NORTH KARACHI TOWNSHIP KARACHI

17 OCT 2014

NO. 715 DATE

ISSUED TO WITH ADDRESS

THROUGH WITH ADDRESS

PURPOSE

VALUE RS 100/- AT KARACHI

NO. 715 DATE

BETWEEN

M's HOUSE KEEPER

A contractor having its office at Office # 2, Amber Pride, Block - 6, P.E.C.H.S., Karachi Pakistan (Hereinafter maintained as "Contractor") which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

AND

CIVIL HOSPITAL KARACHI

A department under Government of Sindh, having its office at Civil Hospital Karachi, Baba - e - Urdu Road, Karachi Sindh, Pakistan (Hereinafter maintained as "the Client") which expression shall be deemed to mean and include its successors-in-interest and permitted assigns:

WHEREAS the Contractor renders sanitation services and has necessary know how and staff in the respect.

AND

WHEREAS the Client is desirous of availing the services offered by the Contractor for maintaining proper hygienic condition and general cleanliness of its premises.

NOW THIS AGREEMENT WITNESSETH and it is hereby agreed by and between the parties hereto as follow:-

1. SCOPE OF WORK

The company shall provide following services:

- Sweeping and Cleaning of bituminous and RCC Road in the premises of Civil Hospital, Karachi
- Cleaning of Sewerage Systems including Septic Tank.
- Sweeping and Cleaning of all Units / Wards C.O.D. / O.P.D Operations Theatres Admin Block / Nursing Hostel Etc.
- Cleaning of open arcs / areas.
- Removal and disposal of garbage Infected and non - Infected waste as per E.P.A recommendation.

Prof. M. Saeed Quraishi
 Medical Superintendent
 Civil Hospital, Karachi.

f. The Janitors will provide along with usual services as follows:-

- I Provide bed pan / urinal to the patients as and when require.
- II Maintain the cleanliness of the equipment used there - in
- III Clean the soil bed of patients
- IV Services will be timey framed as and when required.

2. OBLIGATIONS OF CONTRACTOR CLIENT AND WORKERS

Contractor shall render sanitation and janitorial services and all matter relevant / incident thereto ("Services") in accordance with the specifications / instructions given by the Client from time to time to Contractor, for the Client premises for Janitorial Services

Contractor further agrees to abide by all the terms and conditions stipulated and notified quoted in the NIT / Bid Document.

Contractor, throughout the term, of this Agreement shall make Services available to the Client under this Agreement of profession quality. Confirming to generally standards and practices shall make its best efforts to ensure utmost satisfaction to the clients.

Contractor shall also ensure provision of total numbers of janitors and supervisors everyday according to the following distributors:

- i) Services of the sanitary workers of the Clients (Civil Hospital Karachi) will assist for Cleanliness services to the Contractor. In case of complaints or absences reported, necessary action will be taken against by the Hospital Administration, as per Government Rules. The Contractor shall provide the approved strength and will be responsible to maintain 90% strength of the approved manpower everyday even on holiday.
 - ii) Hospital's authorized officer / official shall declare sensitive area and list of janitors required for that area and the same will be provided to the Contractor. These janitors will neither be transferred nor terminated by the Contractor without asking written permission from the Client.
 - iii) The sanctioned strength can be increased / decreased on budget availability basis.
- The Contractor is operating on and from 16th October, 2014 to maintain Janitorial Services for a period of One Year and would be extendable by a further one year (on quarterly basis).
 - Bill of the janitorial services will be submitted by the contractor on 1st of each and every succeeding month. Additional Medical Superintendent or Authorized Official / Officer will verify the bills within three days and submit the same to the Accounts Branch on 5th of the same month for further processing and arranging the payment from the office of the Accountant General Sindh and in case of any reasonable for and late payment surcharge of whatsoever nature or any penalty to the Contractor and the bill for the month of June will be submitted before date of closing fix by the Accountant General Sindh Karachi.
 - In case of any dispute between Janitorial workers and the Contractor, the matter shall be referred to the Client's administration for arbitration whose decision shall be final and binding upon the concerned Janitorial workers and the Contractor.

Contractor shall provide duty roster of the supervisor accordingly to the Client's administration.

M. Saeed Quraishy
Prof. M. Saeed Quraishy
Medical Superintendent
Civil Hospital, Karachi.

For M/s House Keep
(Adeeb Ahmed Khan A)

Proprietor

• Contractor shall be bound to immediately change the Janitorial Workers who will be unwanted by the Hospital Administration.

• Janitorial workers shall work according to time table issued by the Client's Additional Medical Superintendent / Deputy Medical Superintendent / Authorized Official / Officer. Contractor undertakes that it shall not violate the Child Labour Rules and Basic Human Rights while performing Services under this Agreement.

• Contractor shall be bound to maintain the sanctioned strength of Janitorial Workers round the clock at all times even months on the holidays 90% of the approved strength.

• Contractor shall provide the following materials as per requirements:-

Hard Broom, Soft Broom, Mops (3 Lari) Steel Rods for Mops, Wiper, Duster (Fine), Brushes, Hard Brush, Corner Brush, Plastic polythene Bags, uniform of Contractor's Janitorial and the quality of these articles would be approved by the client's authorized Official / Officer.

Contractor shall also be responsible to incur an amount of Rs. 10,000/- (Rs. Ten Thousands Only) per month in un-foreseen expenditure on minor nature compulsory goods / articles for maintaining the required standard of cleanliness. However, Phenyl, Acids, Bleach, Oil Spray, Vim Powder etc. will be arranged by the Hospital Administration.

• In case of any complaint or observation conveyed to the Contractor or its supervisor by the Client's authorities / Additional Medical Superintendent the Contractor shall report in writing within stipulated time to the Client's about the steps taken in order to rectify those observations.

• Contractor shall be fully responsible to keep the whole covered area.

• Including wall roofs neat and clean also disinfecting operation theatres etc. of client's premises fully in accordance with the satisfaction of Client's administration. Similarly all the open area like roofs, terrace, lawns patios, ducts etc. shall also be kept neat and clean all the time by the Contractor and the Contractor shall be responsible for round the clock cleanliness of the areas under this Agreement.

• Contractor shall not participate in any policies / immoral / illegal / activities in the Client's premises.

• Contractor shall have its own equipment and tools required for cleanliness etc. and said equipment must be get approved by the Client's authorized Official / Officer.

• Neither the contractor nor its supervisor shall allow any janitorial / worker to violate the rules of Environmental Protection Agency and the Contractor shall be responsible for personal hygiene of the janitor workers.

• Contractor shall ensure that the Janitors / workers according to 08 (Eight) hourly shift and they will be bound to wear neat and clean uniform and badges approved by the Clients. In case of violation fine could be imposed by the Client's Additional Medical Superintendent which will be at least Rs. 50/- per Janitor / worker per day.

• Contractor shall arrange a vehicle to lifting of remains of infected / non - infected package for disposal / incineration at the approved dumping yard of the ZMC / KMC.

Prof. M. Saeed Qureshi
Medical Superintendent
Civil Hospital, Karachi.

Proprietor

For M/s House Keepers
(Adeeb Ahmed Khan Afridi)

3. CONSIDERATION

- a) Contractor shall arrange a vehicle to lifting of remains of infected / non - infected garbage at the approved dumping yard of the ZMC / KMC. For this services an amount of Rs. 35,000/- per month will be charged by the Contractor.
- b) The clients pay to the Contractor a sum of Rs. 1,030,500/- Rupees One Million Thirty Thousands Five Hundred Only per month. Contractor after completion of the month and in consideration thereof the Contractor undertakes and promises to render Services as offered.
- c) The infected garbage for incineration at the approved dumping yard an amount of Rs. 12/- per kilogram will be charged by the contractor, on submission of bill with required Certificate or Challan.
- d) All payments to the contractor shall be paid through Cross Cheque issued by the O/o the A. G. Sindh Karachi in favour of "M/s House Keeper" and subject to deduction of withholding Income Tax and the Stamp Duty will be recovered from Monthly Bills.
- e) The sanctioned strength can be increased / decreased on the basis of the funds and payment will be made accordingly.

4. TERM AND TERMINATION OF AGREEMENT

- a) The Agreement shall be deemed to have commenced with effect from 16th October, 2014 to 15th October, 2015 for a period of One Year and would be extendable by a further one year and may be terminated at any time by either party without assigning any reason subject to Thirty (30) days advance written notice.
- b) In the event of termination of the Agreement under ante Clause 4(a) the Contractor shall not be entitled to claim any loses or damages from the Client arising out of such termination. Either party shall not be entitled to transfer its right or duties under this agreement to anyone.

5. LIABILITY

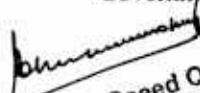
- a) The Contractor shall exclusively be responsible for proper disposal of Garbage infected wastes of the Client's Hospital as per EPA recommendation from the Hospital premises to the Dumping Yard approved by the ZMC / KMC Local Government.
- b) A Hospital Infected Garbage will be submitted through the AMS (H.W.M.S.) or authorized Officer / Official, Civil Hospital Karachi (Hospital Infected Garbage will be disposed off under the supervision of the AMS (H.W.M.S.) Civil Hospital Karachi).
- c) The Clients shall not in any case of whatsoever nature be liable for any reuse of garbage infected wastes material of its hospital including but not limited to disposal syringes, nozzles etc. In case any claim against the Clients in this respect arises by any expenses of the Client.

6. ASSIGNMENT

Either party shall not be entitled to transfer its right or duties under this agreement to anyone.

7. LAW

This agreement shall be governed by and construed in accordance with existing rules of Government of Pakistan.


Prof. M. Saeed Quraishy
Medical Superintendent
Civil Hospital, Karachi.



For M/s House Keepers
(Adeeb Ahmed Khan Afridi)

Proprietor

8. VARIATIONS

- a) No addition, amendment, variation or modification to any of the terms of this agreement shall be valid and binding unless made in writing signed by and on behalf of both parties itself or by their duly authorized representative.
- b) Both parties are bound to omit / add any clause of agreement as per SPP Rules, 2010 (amended 2013)

9. ENTIRE UNDERSTANDING

This agreement constitutes the entire agreement between the parties and supersedes all other representation or prior agreement (if any), all proposals whether oral or written relating to the provisions of this agreement between the parties.

10. NOTICES

All notices required to be given or information supplied by either of the parties to other pursuant to provisions of this agreement must be in writing and shall be sent by registered post / couriers services or personally served or by telefax with a copy sent registered post / courier service to the address specified at the front of this agreement or to such other address or telefax numbers as my from time to time be notified in writing by either of the parties to other and any notice delivered by registered mail to have been served on the third (03) day after the date of which it is posted and any notice sent by telefax on the date on which such telefax is transmitted. Notice is effective upon confirmed receipt.

11. HEADING

The heading of the clauses of this agreement being for convenience only shall not affect the construction thereof.

12. RELATIONSHIP OF PARTIES

This agreement does not create a joint venture or parties or partnership between the parties and each will act independently of the other. Neither party is empowered to bind or commit the other to any agreement or other obligation.

13. TEXT

This agreement is written in English version with two copies one for each party, both copies have the same effect.

14. CONFIDENTIALLY

That the contractor, including its employees shall be bound not to disclose or divulge to other and any third party or use either during termination of this agreement, any business, technical or other information or whatsoever nature ("information") which is obtained or acquired either from Client or its members in terms of this agreement. None of the information will be given to any third party without the prior written consent of the Client.

15. FORCE MAJEURE

Neither party shall be liable to the other for any failure or delay in the performance of its obligations under this agreement due to circumstances which constitute force majeure event beyond their control.

16. ARBITRATION

In the event that there shall be any dispute differences between the parties as to this agreement or any matter relating hereto the Contractor shall first approach the Client's Additional Medical Superintendent (Gen) for attempting to resolve the dispute or differences amicably and in the event this shall not prove possible such dispute or differences shall be referred to Client's Medical Superintendent for arbitration who shall be sole arbitrator and his decision shall be final and binding on the parties hereto.

Prof. M. Saeed
Medical Superintendent
Civil Hospital, Karachi

For M/s House Keepers
(Adeeb Ahmed Khan Afridi)

17. PENAL CLAUSE


In case of violation of any term of this Agreement the Contractor should be fined up to Rs. 5,000/- (Rs. Five Thousands Only) at one time and legal action can be initiated against it by the Client.

No addition, amendment, variation or modification to any of the term of this agreement shall be valid and binding unless made in writing signed by and on behalf of both the parties itself or by their duly authorized representatives.

18. GENERAL

- a. 160 Sanitary Workers of this hospital will assist to the Contractors for Janitorial @ Civil Hospital Karachi. In case of complaint reported by the Janitorial contractor with Hospital staff necessary action will be taken against them by the Hospital Administration as per Government Rules.
- b. The failure on the part of either party to exercise any right referred upon him or it by this agreement shall be deemed to be a waiver of any such right or operate so as to bar the exercise or enforcement thereof at any times thereafter.
- c. This agreement shall not confer any right of suit or action whatsoever to and on any third party.
- d. This language for the purpose of administering and interpreting this agreement include any Proceedings hereunder shall be English.
- e. Further commitments in addition or in further detail to the above may be the subject of an additional agreement between the parties in the future.
- f. Any condition / clause of the Contractor can be included / amended if required in the interest of the Client with the mutual understanding of both the parties.
- g. In case of breach of the agreement by the Contractor, its security shall be forfeited partly or fully as decided by the Client's Medical Superintendent.
- h. Call deposit of the successful bidder will be transferable to security account.

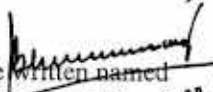
IN WITNESS whereof the parties hereto have to sign this agreement on the date, month and year first above written.


Signed by the written named
M/s House Keeper
By Adeeb Ahmed Afridi

For M/s House Keepers
(Adeeb Ahmed Khan Afridi)


→ In the presence of

Proprietor


Signed by the written named
Civil Hospital, Karachi
By its Medical Superintendent
Prof. M. Saeed Quraishy, Civil Hospital, Karachi.

→ In the presence of

Stamp


Add. Medical Superintendent
(Technical)
Civil Hospital, Karachi.

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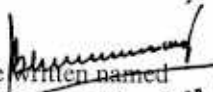

Signed by the written named
M/s House Keeper

By Adeeb Ahmed Afridi

For M/s House Keepers
(Adeeb Ahmed Khan Afridi)


→ In the presence of

Proprietor


Signed by the written named
Civil Hospital, Karachi
By its Medical Superintendent
Prof. M. Saeed Quraishy
Civil Hospital, Karachi.

→ In the presence of

Stamp


Add. Medical Superintendent
(Technical)
Civil Hospital, Karachi.

(B)

S. No.	Particular of Post(s)	Required	Per Month
1	Mini Truck 7/24 basis (Shahzore / Master or equivalent) along with Driver for Disposal of the Hospital wastage from Hospital to KMC / Local Government approved dumping yard	1 No.	Rs. 35,000

(C)

S. No.	Description	Per Kg
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**MEDICAL SUPERINTENDENT
CIVIL HOSPITAL KARACHI**

Copy to:

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2. The AMS (Admin) Civil Hospital Karachi
3. The AMS (General), Civil Hospital Karachi
4. The AMS (Security), Civil Hospital Karachi
5. The AMS (HWMS), Civil Hospital Karachi
6. The Accounts Officer, Civil Hospital Karachi
7. **M/s. Master Multi-Tech (Pvt.) Ltd.** 701, 7th floor, Marine Faisal, 10-A Block-6 PECSH, Nursery Karachi, Please hand over the Janitorial job to **M/s. House Keepers**, 2 Amber Pride, 13 - A block - 6, PECHS, Shahrah e Faisal, Karachi on dated: 16th October, 2014.


MEDICAL SUPERINTENDENT

BID EVALUATION REPORT

1. Name of Procuring Agency: **Civil Hospital, Karachi**
2. Tender Reference No: **NO.MS(CHK)2014-2015/-6920.**
3. Tender Description/Name of item: **Janitorial Services**
4. Method of Procurement: **Single Stage One Envelop Procedure Basis**
The Daily DAWN, The Daily Express dated 20-08 2014 and other News Papers and hoisted on SPPRA website @ S. No.21204
6. Total Bid documents Sold; **Eleven**
7. Total Bids Received: **Five**
8. Tender Opening date:- **09-09-2014**
9. Bid(s) Rejected: **Three**
10. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1	M/s. House Keeper	1,030,500/- Per Month	1 st Lowest		On lowest basis	
2	M/s. Jennifer Services International	1,170,600/- Per Month	2 nd Lowest			

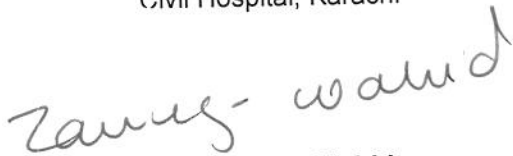
The Committee is recommended to award the contract on lowest basis.



Mr. Shahid Ali Khan
Accounts Officer
Civil Hospital, Karachi



Dr. Rustam Zaman
A.M.S (Security)
Civil Hospital, Karachi



Prof. Zarnaz Wahid
Prof. of Dermatology
Dow University of Health Sciences, Karachi



Prof. Ayesha Khan
Prof. of Gynae Unit - I
Dow University of Health Sciences, Karachi



Dr. Mohammad Ahmed
A.M.S (Technical)
Civil Hospital, Karachi


CIVIL HOSPITAL KARACHI


The statement showing the comparative rates for the Janitorial Services at Civil Hospital, Karachi during the financial year 2014-2015 (Extendable for further period of one year on quarterly basis) quoted by the various Janitorial Firms vide Tender Enquiry No. MS(CHK)2014-2015/6920 dated 16-08-2014, published in the The Daily DAWN, The Daily Express dated 20-08-2014 and other News Papers and hosted on SPPRA website @ S. No.21204 technical opened on 09-09-2014 and Financial opened on 26-09-2014.


S. No.	Particular of Post(s)	Required	M/s. House Keepers	M/s. Jennifer Services International
			Per Month	Per Month
1	Head Supervisor	1	22,000	18,000
2	Supervisors	4	40,000	43,200
3	Janitorial Workers	80	800,000	648,000
4	Helpers	5	50,000	42,500
5	Mali	1	10,500	8,500
6	Plumber	2	24,000	19,600
7	Electrician	1	13,000	10,800
TOTAL		94	959,500	790,600

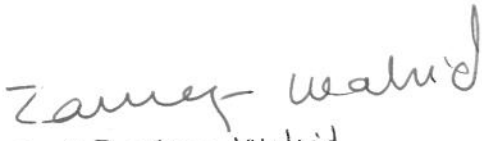
S. No.	Particular of Post(s)	Required	Per Month	Per Month
1	Mini Truck 7/24 basis (Shahzore / Master or equivalent) along with Driver for Disposal of the Hospital wastage from Hospital to KM 2 / Local Government approved dumping yard	1	35,000	80,000


S. No.	Particular of Post(s)	Required (in Kgs)	Per Month	Per Month
1	Hospital Infected Garbage with Polythene Bags as per EPA rules.	3000	36,000	300,000
GRAND TOTAL			1,030,500	1,170,600


Mr. Shahid Ali Khan
 Accounts Officer
 Civil Hospital, Karachi


Dr. Rustam Zaman
 Addl. Medical Superintendent
 (Security)
 Civil Hospital Karachi


on Hajj leave

Prof. Ayesha Khan
 Prof. of Gynae Civil-I
 Dow University of Health Sciences,
 Karachi



Prof. Zameer Wahid
 Prof. of Dermatology
 Dow University of Health Sciences, Karachi

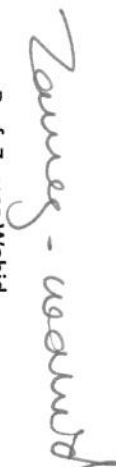

Dr. Mohammad Ahmed
 Addl. Medical Superintendent (Technical)
 Civil Hospital Karachi


Technical Evaluation Report (TER) for Janitorial Services at Civil Hospital, Karachi during the Financial Year 2014-2015


S. No.	Name of Firms	Company Profile	Janitorial Plan for Civil Hospital, Karachi	List of Machinery / Equipments (which will be utilized by the Contractor in Hospital)	Client List / Relevant Experience/Previous year performance	Copy of the Registration Certificate with EOBI	Copy of the Registration Certificate with SESSI	Copy of the Registration Certificate with Income Tax Department N.T.No	Copy of the License issued by the Pakistan Engineering Council	Turnover of at least three years (Bank Certificate / Bank Statement for the last three years should be attached)	Total Points	Reason	Remarks
	POINTS	10	10	20	30±	5	5	5	5	10	100		
1	M/s. House Keepers	Attached	Attached	Attached	Attached / Fresh	Attached	Attached	Attached (1204756-2)	Attached	Attached	70		Qualified
2	M/s. Master Multi Tech	Attached	Attached	Attached	Attached / Unsatisfactory	Attached	Attached	Attached (3980777-7)	Attached	Attached	40		Not Qualified
3	M/s. Caid's Marketing Network (Pvt.) Ltd.	Attached	Not Attached	Attached	Attached / Fresh	Attached	Not Attached	Attached (4011409-7)	Attached	Not Attached	0	Financial Proposal attached with Technical Proposal.	Not Qualified
4	M/s. Max Pest & Janitorial Company	Attached	Not Attached	Attached	Attached / Fresh	Not Attached	Not Attached	Attached (1502960-3)	Not Attached	Attached	40	Incomplete bid document	Not Qualified
5	M/s. Jennifer Services International	Attached	Attached	Attached	Attached / Fresh	Attached	Attached	Attached (4248141-4)	Attached	Attached	70		Qualified


Mr. Shahid Afr Khan
 Accounts Officer
 Civil Hospital, Karachi


Dr. Rustam Zaman
 Addl. Medical Superintendent (Security)
 Civil Hospital Karachi


Prof. Zarnaz Wahid
 Prof. of Dermatology
 Dow University of Health Sciences, Karachi


Prof. Ayesha Khan
 Prof. of Gynae Unit - I
 Dow University of Health Sciences, Karachi


Dr. Mohammad Ahmed
 Addl. Medical Superintendent (Technical)
 Civil Hospital Karachi



NOTIFICATION

No.SO(PM&I)2-1/2014/PM-04(CHK): A Procurement Committee under Rules-7 of Sindh Public Procurement Rules 2010 is hereby constituted comprising the following for purchase of Janitorial & Security Services during the financial year 2014-15 (against 1st quarter budget) in Civil Hospital Karachi.

01	Additional Medical Superintendent (Technical) Civil Hospital Karachi.	Chairman
02	Professor of Gynae Unit-I, Dow University of Health Sciences Karachi.	Member
03	Prof. of Dermatology, Dow University of Health Sciences Karachi.	Member
04	Additional Medical Superintendent (Security), Civil Hospital Karachi.	Member
05	Accounts Officer, Civil Hospital Karachi.	Member

TORs

- The TORs / Functions / Responsibilities of the Procurement committee in accordance with Rule-8 of SPP Rules 2010 shall be as under:
- Preparing bidding documents;
 - Carrying out technical as well as financial evaluation of the bids;
 - Preparing evaluation report as provided in Rule-45;
 - Making recommendations for the award of contract to the competent authority; and;
 - Perform any other function ancillary and incidental to the above.

IQBAL HUSSAIN DURRANI
SECRETARY HEALTH

No.SO(PM&I)2-1/2014/PM-04(CHK):

Karachi, dated, the 05th August, 2014

C.C to:

- The Secretary to Govt. of Sindh, Finance Department, Karachi.
- The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
- The Medical Superintendent Civil Hospital Karachi.
- All members of the Committee.
- The P.S. to Secretary Health.


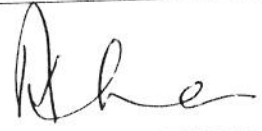
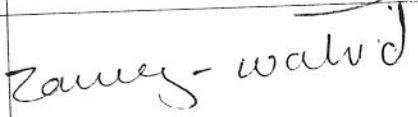


DEPUTY SECRETARY (PM&I)

Dated: 09-09-2014

A Procurement Committee meeting held on 09-09-2014 at 12.00 Noon in the Committee Room of Civil Hospital, Karachi under the Chairmanship of Dr. Mohammad Ahmed, Addl. Medical Superintendent (Technical) Civil Hospital Karachi to open the Technical Bids to provide the following Services at Civil Hospital Karachi during the financial year 2014-2015 (Extendable for further period of one year on quarterly basis).

1. Security Services at Civil Hospital, Karachi.
2. Janitorial Services at Civil Hospital, Karachi.


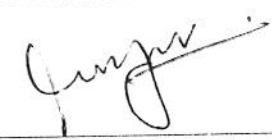

The following Officers have attended the meeting:

S.NO	NAME OF OFFICER(s)	SIGNATURE
1	Dr. Mohammad Ahmed Addl. Medical Superintendent (Technical), Civil Hospital Karachi	
2	Prof. Ayesha Khan Prof. of Gynae Unit – I, Dow University of Health Sciences, Karachi	
3	Prof. Zarnaz Waheed Prof. of Dermatology, Dow University of Health Sciences, Karachi	
4	Dr. Rustam Zaman Addl. Medical Superintendent (Security), Civil Hospital Karachi	
5	Mr. Shahid Ali Khan Accounts Officer, Civil Hospital, Karachi	

A Procurement Committee meeting held on 26-09-2014 at 11.00 am in the Committee Room of Civil Hospital, Karachi under the Chairmanship of Dr. Mohammad Ahmed, Addl. Medical Superintendent (Technical) Civil Hospital Karachi to open the **Financial Bids** to provide the following Services at Civil Hospital Karachi during the financial year 2014-2015 (Extendable for further period of one year on quarterly basis).

1. Security Services at Civil Hospital, Karachi.
2. Janitorial Services at Civil Hospital, Karachi.

The following Officers have attended the meeting:







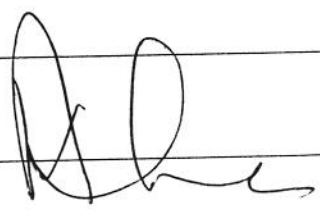
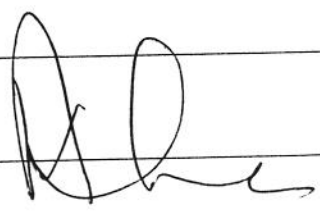
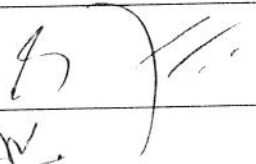
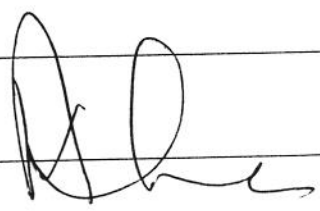
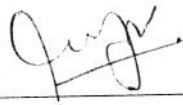
S.NO	NAME OF OFFICER(S)	SIGNATURE
1	Dr. Mohammad Ahmed Addl. Medical Superintendent (Technical), Civil Hospital Karachi	
2	Prof. Ayesha Khan Prof. of Gynae Unit – I, Dow University of Health Sciences, Karachi	on Hajj Leave.
3	Prof. Zarnaz Wahid Prof. of Dermatology, Dow University of Health Sciences, Karachi	Zarnaz Wahid
4	Dr. Rustam Zaman Addl. Medical Superintendent (Security), Civil Hospital Karachi	
5	Mr. Shahid Ali Khan Accounts Officer, Civil Hospital, Karachi	

Dated: - 09.09.2014

Sealed tenders were invited as per Clause 46(2) of SPPRA Rules-2010 through the publication of Tender Notice in prominent News Papers i.e. The Daily DAWN, The Daily EXPRESS dated 20-08-2014 and other News Papers and hoisted on SPPRA website vide S. No.21204 to Provide **Janitorial Services at Civil Hospital, Karachi** during the financial year 2014-2015 (Extendable for further period of one year on quarterly basis).

Technical Bids opened on 09-09-2014 at 12.00 Noon in the Committee Room, Civil Hospital Karachi before the Procurement Committee of this Hospital.

The following firms have participated in the competition, the representatives who were present at the time of opening tender their signatures were taken as a token of presence.

S. No.	NAME OF FIRMS	SIGNATURE & CELL # OF REPRESENTATIVES
1	M/s House Keeper	
2	M/s Master Multi Tech. (Pvt) Limited	
3	M/s Cards Marketing	Imad Khan
4	M/s Max Pest Janitorial	
5	M/s Jennifer Service International	
6		
7		
8	 29/9/14	
9		
10	Zameer-ward.	
11		



Dated: - 26.09.2014


Sealed tenders were invited as per Clause 46(2) of SPPRA Rules-2010 through the publication of Tender Notice in prominent News Papers i.e. The Daily DAWN, The Daily EXPRESS dated 20-08-2014 and other News Papers and hoisted on SPPRA website vide S. No.21204 to Provide **Janitorial Services at Civil Hospital, Karachi** during the financial year 2014-2015 (Extendable for further period of one year on quarterly basis).

Financial Bids opened on 26-09-2014 at 11.00 am in the Committee Room, Civil Hospital Karachi before the Procurement Committee of this Hospital.

The following firms have been qualified as per criteria for evaluation of Janitorial Services at Civil Hospital Karachi, the representatives who were present at the time of opening Financial bids their signatures were taken as a token of presence.

S. No.	NAME OF FIRMS	SIGNATURE & CELL # OF REPRESENTATIVES
1	M's. House Keepers	 ZAHIR IQBAL
2	M's. Jennifer Services International	




26/9/14
Zahir Iqbal
