



Secretariat of Governor Sindh
Governor's House
Karachi

Bid Evaluation Report for purchase of Laptop Computers

1. Name of Procuring Agency: **Sindh Governor's Secretariat, Governor House, Karachi.**
2. Tender Reference No. **GS/PS-AS/2017/181/D.D.O.**
3. Tender Description / Name of work / item: **Purchase of Laptop Computers.**
4. Method of Procurement: **Through Website under Rule 17(1) of SPPRA. 2010**
5. Tender Published: **SPPRA Website (SPPRA Serial No. 33137 Dated: 05-05-2017)**
6. Total Bid documents Sold: **Downloadable from SPPRA Website**
7. Total Bids Received: 02
8. Technical Bid Opening date: (if applicable): N/A
9. No. of Bid technically qualified (if applicable): N/A
10. Bid(s) Rejected: 00
11. Financial Bid Opening date: 22-05-2017
12. **Bid Evaluation Report:**

Item (Laptop Computers)

S. No.	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reason for acceptance / rejection	Remarks
0	1	2	3	4	5	6
1.	Mega Plus Pakistan	979,380	1 st Lowest	Open Rate	Accepted to lowest bidder	Recommended to award the contract to M/S Mega Plus Pakistan
2.	S.I Global Solutions	145,8000	2 nd Lowest	Open Rate	Rate received on higher side	2 nd lowest

(Mrs. Shazia Qazi)

DS-I (Admn), Governor's Secretariat
Chairperson/Member Procurement

(Mr. Muhammad Irfan)

IT Department
Member Procurement Committee

(Mr. Atta Muhammad Pathan)

SO/DDO, Governor's Secretariat
Member/Secretary Procurement Committee






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MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD UNDER THE DEPUTY SECRETARY-I (ADMN), SINDH GOVERNOR'S SECRETARIAT/CHAIRPERSON PROCUREMENT COMMITTEE (LIST OF PARTICIPANTS ATTACHED).

1. The Governor's Secretariat intended to procure 09 Laptops for the officers.
2. The Finance Department vide Letter No. FD (B&E-IV) 3(1) 2016-2017 dated: 16th May, 2017 re-appropriatd an amount of Rs. 1 million (PKR) to the Governor's Secretariat.
3. The Tender Notice was uploaded on SPPRA website vide ID No. 33137 dated: 05-05-2017. The Cut-off date & Bid opening date was 22-05-2017 at 1130 hrs & 1230 hrs respectively.
4. The Procurement Committee was notified vide order No. GS/Acctts/3-26/2016 dated: 18-05-2017.
5. Accordingly, the Meeting of the Procurement Committee was held on 22-05-2017 to open the Financial/Technical Bid for the bidder invited for the purchase of Laptop computers vide N.I.T. No: GS/PS-AS/2017/181/D.D.O dated 05-05-2017 for the purchase of Laptop Computers for Sindh Governor's Secretariat, Governor House Karachi.

6. The following attended the meeting:-

- | | | |
|--------------------------------|---|---|
| (i) Mrs. Shazia Qazi | DS-I (Admn), Governor's Secretariat
Chairperson/Member Procurement Committee |  |
| ✓ (ii) Mr. Muhammad Irfan | IT Department, Government of Sindh
Member Procurement Committee |  |
| (iii) Mr. Atta Muhammad Pathan | SO/DDO, Governor's Secretariat
Member/Secretary Procurement Committee |  |

Representatives of Bidding Companies/Firms

- | | |
|------------------------|----------------------|
| (i) Mr. Faraz Nafees | S.I Global Solutions |
| (ii) Mr. Zahid Mehmood | Mega Plus Pakistan |

- a. Bidders/ Representatives, who were present, signed the attendance sheet.
- b. The Sealed tender box was opened at 12:30 PM and all the tenders were removed from the Box and placed on the table.
- c. There was no enveloped marked "withdrawal".
- d. There was no enveloped marked "Modification"
- e. After counting the tenders, each tender envelop was identified by given it a serial No. divided by Total No. of tenders received detailed below:
1/2 M/S S.I Global Solutions

Cont..



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2/2 M/S Mega Plus Pakistan

- f. Bid opening sheet was prepared containing the information relating to Bids announced at the opening.
 - g. Questions related to technical specification of the Laptops were raised by the bidders/representatives, especially from the representative of the Firm which quoted highest amount (i.e M/S S.I Global Solutions), all the questions were answered in detail by the Members of Procurement Committee in the light of SPPRA rules, and all vendors were satisfied and agreed with the Procurement Committee.
 - h. Relevant details i.e. name of Bidder, total amount of each Bid, amount of call deposit, etc were read aloud against each serial No. in the bid opening sheet.
 - i. The Chairperson Procurement Committee encircled the rate and total prices and then the Chairperson signed the Bid opening sheet.
7. The meeting ended with vote of thanks by the Chairperson of the Committee.

(Mrs. Shazia Qazi)

DS-I (Admn), Governor's Secretariat
Chairperson/Member Procurement Committee

(Mr. Muhammad. Irfan)

IT Department
Member Procurement Committee

(Mr. Atta Muhammad Pathan)

SO/DDO, Governor's Secretariat
Member/Secretary Procurement Committee

COMPARITIVE STATEMENT

SUBJECT: PURCHASE OF LAPTOP COMPUTERS

Following Bids were received from the vendors/firms for purchase of Laptop Computers for Sindh Governor's Secretariat, Governor House, Karachi. Following bids were received on 22-05-2017 from vendors/firms for this job.

ITEM (LAPTOP COMPUTERS)

S#	Name of Vendor / Firm	Specification Required	Specification Offered	QTY	PKR			
					Rate Per Unit	Tax	Total Rate Per Unit	Total Amount
01	S.I Global Solutions	Laptop: Branded Generation: 7 th Generation Intel core i7 RAM: Must not less than 4 GB and up-to optimum performance. Hard Drive: 512 GB (SSD) Solid State Drive Display: 15 inch display as per manufacturer Video Card: as per manufacturer Ports/Interface: 1 G LAN, HDMI, as per manufacturer Webcam: as per manufacturer Wireless: Wireless LAN + Bluetooth as per manufacturer Battery: 3-Cell Battery with adapter as per manufacturer Laptop Carrying Bag: YES, slim same brand bag Operating System: Window 10 professional licensed Warranty: 1 year including consumable parts (i.e. battery)	As per compliance	09	162,000/-	All taxes included	162,000/-	145,8000

02	Mega Plus	Laptop: Branded Generation: 7 th Generation Intel core i7 RAM: Must not less than 4 GB and up-to optimum performance. Hard Drive: 512 GB (SSD) Solid State Drive Display: 15 inch display as per manufacturer Video Card: as per manufacturer Ports/Interface: 1 G LAN, HDMI, as per manufacturer Webcam: as per manufacturer Wireless: Wireless LAN + Bluetooth as per manufacturer Battery: 3-Cell Battery with adapter as per manufacturer Laptop Carrying Bag: YES, slim same brand bag Operating System: Window 10 professional licensed Warranty: 1 year including consumable parts (i.e. battery)	As per compliance	09	108,820/-	All taxes included	108,820/-	979,380/-
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22/05/2017

In view of above comparative statement M/S Mega Plus Pakistan has offered the required item at lowest rate Rs. 979,380/- (Rupees: Nine hundred Seventy Nine thousand three hundred & Eighty Only) per unit, which is recommended for submission to the competent authority.

DECISION:-

The Procurement Committee recommends the lowest rates amounting to Rs. 979,380/- (per unit) of M/S Mega Plus Pakistan against the Laptop Computers.

(Mrs. Shazia Qazi)

DS-I (Admn), Governor's Secretariat
 Chairperson/Member Procurement Committee

(Mr. Irfan)

IT Department
 Member Procurement Committee

(Mr. Atta Muhammad Pathan)

SO/DDO, Governor's Secretariat
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TENDER OPENING FOR SUPPLY OF LAPTOP COMPUTERS

Attendance Sheet
22nd May, 2017 at 12:30 pm

ATTENDANCE OF PROCUREMENT COMMITTEE

S.No.	NAME/DESIGNATION	SIGNATURE
1.	(Mrs. Shazia Qazi) DS-1 (Admn), Governor's Secretariat Chairperson/Member Procurement Committee	 22/5/17.
2.	(Mr. Irfan) IT Department Member Procurement Committee	
3.	(Mr. Atta Muhammad Pathan) SO/DDO, Governor's Secretariat Member/Secretary Procurement Committee	



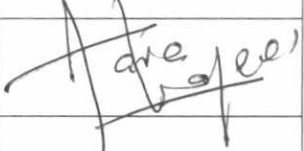
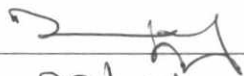
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TENDER OPENING FOR SUPPLY OF LAPTOP COMPUTERS

Attendance Sheet

22nd May, 2017 at 12:30 pm

ATTENDANCE OF BIDDING COMPANIES/FIRMS

S.No.	NAME/DESIGNATION	COMPANY/FIRM	SIGNATURE
1.	Fara2 Najeess (Sales Manager)	S.I Global	
2.	Saeed Mehmood	Mega plus Pakistan	
3.	Coop post Account Manager		22/05/2017
4.			
5.			



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BIDDERS QUALIFICATION REPORT

Name of Procuring Agency: **Sindh Governor's Secretariat, Governor House, Karachi.**

Tender Reference No: **GS/PS-AS/2017/181/D.D.O.**

Tender Description / Name of Work/Item: **Tender for "Purchase of Laptop".**


Method of Procurement: **Single Stage One Envelop Procedure.**

Eligibility / Qualification Criteria:

1.	Name of Firm / Bidder	M/S Mega Plus Pakistan
2.	Registration of National Tax Number (NTN) of the Company with Federal Board of Revenue (FBR)	Available
3.	Registration of General Sales Tax (GST) with Federal Board of Revenue (FBR)	Available
4.	Affidavit that firm is not Blacklisted and involved in any active litigation in Pakistan	Available
5.	Authorized/Partnership/Distributor Letter from Manufacturer	Available
6.	Required Bid Security is attached	Deposited
7.	Qualified/Disqualified	Qualified

Note: The procuring agency may modify the criteria as per their requirements.

Tender Opening Committee:


(Mrs. Shazia Qazi)
DS-I (Admn), Governor's Secretariat
Chairperson/Member Procurement


(Mr. Muhammad Irfan)
IT Department
Member Procurement Committee


(Mr. Atta Muhammad Pathan)
SO/DDO, Governor's Secretariat
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SAY NO TO CORRUPTION

Documents

- . Minutes of the Meeting
- . Bid Evaluation Report
- . Comparative Statement
- . Attendance of Procurement Committee Members
- . Attendance of bidding Companies/Firm

In case, no objection is raised during this time period of 07 days the work order may be granted to the lowest bidder on completing of 07 days.


**(ATTA MUHAMMAD PATHAN)
SECTION OFFICER/DDO**