



OFFICE OF THE  
DISTRICT EDUCATION OFFICER (PRIMARY)  
DISTRICT KORANGI, KARACHI

Karachi, dated the April 23, 2015

MINUTES OF MEETING/BOARD PROCEEDING DATED: 20-04-2015  
PROCEEDING REGARDING OPENING OF TECHNICAL BID, FOR  
PROCUREMENT UNDER S.S.B. (STATIONERY ITEMS)  
FOR THE FINANCIAL YEAR 2014-15.

The meeting started with the recitation of Holy Quran. Opening the discussion of meeting Mr. Kashif Akhtar, Deputy Director (Primary), Directorate of School Education, Karachi Region, Karachi / Chairman, Procurement Committee briefed the forum that the evaluation of Technical bid **STATIONERY** has been carried out in the light of criteria laid down in the bidding documents as per SPPRA Rules 2010.

1- STATIONERY

In the light of advertisement (03) Three Firms had purchased bidding documents out of which 02 participated / submitted their bids. The detailed evaluation report for procurement of **STATIONERY** items are at Annex- A.

As per criteria the following companies /firms have qualified for further process.

1. M/s. Faiz Scientific Company, Karachi.
2. M/s. Maryah Printers, Islamabad.

In view of above it is proposed that all those companies/ firms who have qualified in the technical bids are eligible to appear in the financial bids. As per SPPRA Rules, 2010, the committee unanimously approved the above bidders.

  
KASHIF AKHTAR  
Deputy Director (Primary)


> MECHANISM FOR DELIVERY OF PURCHASE ARTICLES.

Mr. Kashif Akhtar, Deputy Director (Primary), Directorate of School Education, Karachi Region, Karachi / Chairman, Procurement Committee suggested to ensure transparency regarding delivery of articles a Inspection Committee was constituted as per School Specific Budget (SSB) guideline Notification No.SOG-III/SSB/FW-011-12 Dated: 13-12-2013 read with SPPRA Rules, 2010 containing reputed officers.

The following Procurement Committee Members attended the meeting

1. Mr. Kashif Akhtar Deputy Director (Primary)  
Directorate of School Education,  
Karachi / Chairman of  
Procurement Committee
2. Ms. Naheed Kousar District Education Officer  
(Primary), District Korangi,  
Karachi.
3. Mr. Hassan Askari Executive Engineer-III, Education  
& Works Department.  
Government of Sindh, Karachi.

  
MR. KASHIF AKHTAR  
Deputy Director (Primary) School Education  
Karachi Region, Karachi

  
25/5  
Ms. Naheed Kousar  
District Education Officer  
District Korangi  
Karimabad Karachi, S.



**OFFICE OF THE  
DISTRICT OFFICER EDUCATION (PRIMARY)  
DISTRICT KORANGI, KARACHI**

**PART TWO : EVALUATION CRITERIA FOR STATIONERY ITEMS (SSB) 2014-15**

The Technical Bids shall be Evaluated on the basis of following parameters:

On Parameters by Information	Marks	Brief	M/s. Faiz Scientific Co.	M/s. Maryah Printers
Field				
Years in Business	10	02 marks for each year in business (Max 10)	10	10
Annual Turnover in Millions	15	0.75 marks per million turnover (Max 15)	15	15
Registration Certificate	10	10 marks if firm has NTN Certificate	10	10
Tax Registration Certificate	10	10 marks if firm is registered with sales tax department	10	10
Technical Proposal				
Specifications & Brochures	10	10 marks if the bidder provides complete details and specifications of items to be supplied for which he wants to quote.	5	0
<b>TECHNICAL CAPABILITIES</b>				
Tax Annual Returns of 5 Years	10	02 marks on production of each year Tax Pay Returns (Max 10)	10	10
Financial Statements of 5 Years	5	01 mark on production of Financial Statement Report (Max 5)	4	5
Monthly Sales Tax Summaries of 10 Months.	10	1 mark on production of each month record (Max 10)	10	10
Technical Field Experience	20	04 marks for each similar complexity assignment (documented proof) Max 5 assignment.	20	20
<b>Total</b>	<b>100</b>		<b>94</b>	<b>90</b>

**Note: Firm must get 70% marks in Technical Evaluation for qualifying as per above mentioned criteria**

**MRS KASHIF AGHTAR**  
Deputy Director (General) Social Education  
District Korangi, Karachi

**Mrs. Nahed Kausar**  
District Education Officer  
District Korangi, Karachi

*Asma Asghar*



**OFFICE OF THE  
DISTRICT EDUCATION OFFICER (PRY)  
DISTRICT KORANGI KARACHI**

Karachi, dated the May, 29, 2015

**MINUTES OF MEETING / BOARD PROCEEDING REGARDING OPENING OF  
FINANCIAL BID, FOR PROCUREMENT UNDER SCHOOL SPECIFIC BUDGET  
(SSB) FOR THE FINANCIAL YEAR 2014-15.**

The meeting held on 25-05-2015 at 12:00 PM under the Chairmanship of Mr. Kashif Akhtar, Deputy Director School Education (Primary), Karachi Region, Karachi / Chairman Procurement Committee.

The meeting started with the recitation of Holy Quran.

The financial bids (category wise) were opened and rates were announced publically in the presence of Procurement Committee Members as well as with the Bidders / representatives of Bidders (Attendance sheet enclosed). The lowest bidders will be awarded work orders as per policy. The category wise details of bids are as under:-

**1. SCHOOL STATIONERY ITEMS**

The financial bids of following firms were opened who had qualified in Technical evaluation.

1. M/s. Faiz Scientific Karachi
2. M/s. Maryah Printers Islamabad.

The lowest Bidder will be awarded work orders.

**The following Procurement Committee Members attended the meeting**

1. Mr. Kashif Akhtar  
Deputy Director School Education / Chairman  
of Procurement Committee
2. Mr. Naheed Kousar  
District Education Officer, (Pry) District  
Korangi, Karachi
3. Mr. Nazir Haider  
Assistant Engineer Public Health Engineering  
Sub Division-III Karachi.

6	<b>Color Paper (Regular A-4)</b> Different Color 80 G 500 Sheets, Paper Size: 210 x 297 mm / 8.3 x 11.7" Paper Gramm age: 70 GSM Paper Color: White	999
7	<b>Dusters 2"x6"</b> MDF	18
8	<b>Gem Clips Packet 26mm</b> (80 pieces packet) Fine Quality.	34
9	<b>Glue Stick (Small) U.H.U.</b> * Adhesive Type: Stick * small size, Color Dried: Clear * Color on Application, non-toxic, acid-free formulation and archival safe * Handy twist-up * Screw cap prevents it drying out applicator.	60
10	<b>Pencils HB</b> Packet Each Packet 12 Nos. Lead Diameter: 2 mm Pencil Grade: HB Barrel Material: Wood Grip Type: Ergonomic Features: Break Resistant	99
11	<b>Permanent Markers (Blue / Black / Red)</b> Fiber tip and instant – drying ink waterproof and non-toxic. Line width for bullet is 1.5 mm and chisel is 2-5 mm	32
12	<b>Erasers Pelikan</b> (Packet of 45) 50 Each Eraser Type: Lead Pencil Eraser Shape: Rectangle Features Color: White Material: Plastic Size (H X W X D): (0.5" X 1.7 X 0.7"), (11.4mm x 42.9 mm x 17.3 mm) Weight (Approximate): (0.16 oz.) (5.5 g) Absolutely age – resistant Non-abrasive No discoloration of the eraser on paper Best erasing performance with little wear Sliding sleeve for convenient handling Protective cellophane wrapper with practical tear-and-open strip Minimal crumbling.	640
13	<b>Sharpener (Dozen)</b> Size: (25mm*15mm*10mm) single-hole pencil sharpener Material: Aluminum alloy / Plastic.	45
14	<b>Stapler Machine (Big)</b> 50 LCN Heavy Duty Sheet Capacity: 20sheets Size: Normal Meas.: 1.24' Power: Manual Power: Manual Material: Plastic and steel Staple Capacity: 100pcs (60mm) Dimensions: 13.2*4.1*5.9cm Staple Size: 24/6&26/6.	285



**MR. KASHIF AKHTAR**  
Deputy Director (Pracery) School Education  
Karachi Region, Karachi

  
**Ms. Naheed Kausar**  
District Education Officer  
District Korangi  
Karimabad Karachi

  
**SYED KAZIR HAIDER**  
ASSISTANT ENGINEER  
PUBLIC HEALTH ENGINEERING  
SUB DIVISION III, KARACHI

15	Stapler Pins Dollar 24/6 x 1000 (Packet) 1000 Pin Each Type: Normal Stapler Stapler pin color: Silver Staple size: 24/6 & 24/6 Wire Gauge: 24 G Wire Thickness: 0.34mm Wire Material: Metal Staple Leg Length: 6.00 mm Crown Length: 12.7 mm Crown width: 0.68 mm.	27
16	Scales 12" Inch Stainless Steel : Maximum Measurement: 12 inches Graduation: 1/8", 1/16", 1/32", 1/64" Range: 12 inches Width: 1 inch Thickness: 3/64 inches System of Measurement: Inch Material Type: Steel	40
17	Stamp Pad (Dollar) Standard Quality.	77
18	Stamp Ink (Bottle) Dollar Blue	45
19	Scotch Tape 12 Nos Each Roll Adhesive: Acrylic Tape Type: Packing, carton sealing Backing / Carrier: Kraft Paper Thickness: 6.100mm Size: 1.88"x 60 yards Core Size: 76mm (3") Color: Brown Tensile Strength: 33lbs Features: Water proof.	99
20	Tags Different Sizes (Small / Big / Medium) (Gross) 45*12)& large,125 sheets/5 pads/pack	140
21	Teachers' Diary (English / Urdu / Sindhi) Each 200 Pages (8*12), 68 grams.	190
22	Thread (Golla) 100 Meter Each Golla Thread Different or Equivalent Color Asli Pari.	18
23	Office Pins / Paper Pin (Packet) Material: Stainless steel Surface of office pin: Nickel Plated Length: 1-1/4 inch (32mm) Diameter: .033 inch (0.84mm) Packing: Hard Paper Box	30
24	Colored Paper Sheet (Regular A-4) Different Color 80 G 500 Sheets. Paper Size: 210 X 297 mm / 8.3 X 11.7" Paper Gramm age: 70 GSM Paper Color: White	999
25	Punch Machine (Medium) Type: Standard punch (2 holes) Material: Metal & plastic Product size: 11.5x8.7x7cm Hole Diameter: 6mm 2 Holes distance: 80mm (center to center) Performance: 20 sheets of 80 GSM	145

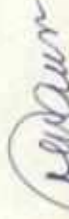
**MR. KASHIF AKHTAR**  
Deputy Director (Prison) School Division  
Karachi Region, Karachi

**Ms. Naheed Kausar**  
District Education Officer  
District Korangi  
Karimabad Karachi.

**SYED NAZIR HAIDER**  
ASSISTANT ENGINEER  
PUBLIC HEALTH ENGINEERING  
SUB DIVISION III, KARACHI

26	<b>Rubber Band Packet Each Packet 500 Gram Material: Synthetic Rubber Packaging: 500g Diameter: 3"</b> Features: • Nature color without any impurity, and super flexible • Anti-aging waterproof, high strength & environmental protection, non-toxic and tasteless	195
27	<b>File Covers (Dozen) Standard Size.</b>	110
28	<b>Pupil Diary Each Diary (5+8) 200 pages, 68 GMs paper.</b>	115
29	<b>Register 200 Pages (8*13) Hard Band, 68 Grams, Standard Size</b>	190

**MR. KASHIF AKHTAR**  
Deputy Director (Primary) School Education  
Karachi Region Karachi

  
**Ms. Naheed Kausar**  
District Education Officer  
District Korangi  
Karimabad Karachi.

  
**SYED NAZIR HAIDER**  
ASSISTANT ENGINEER  
PUBLIC HEALTH ENGINEERING  
SUB DIVISION III, KARACHI

Awami Awas 28-3-2015

آفيس آف دي دسترڪٽ ايجوڪيشن آفيسر  
 دسترڪٽ ڪورنگي ڪراچي، ايجوڪيشن اينڊ  
 لٽريسي ڊپارٽمينٽ  
 No.DEO(K/MALE/019/2015, Dated: 24.03.2015



**ٽينڊر/واڪ گھراڻن لاءِ نوٽيس**

رجنل پروڪيورمينٽ ڪميٽي ڪراچي پاران ضلعي ڪورنگي ڪريمر آباد ڪراچي لا  
 اسٽول جي مخصوص بجيٽ 15\_2014 تحت "پروڪيورمينٽ آف اسڪول گذر اينڊ  
 سٺائڻ" لاءِ مھربند واڪ طلب ڪيئن ٿا. واڪ تي سنڪل اسٽيج پن لھائن واري طريقو  
 تحت عمل ڪيو ويندو. واڪ دستاويزن و چٽاڻيل گھٽ و گھٽ اھليت جي معيار تي پوري  
 ھٿيار سمورن اھل واڪ ڏيندڙن کي شرڪت جي ھٿيارت آھي.

ٽينڊر جيڪو ڪم ڪرڻ لاءِ	واڪ جمع ڪرڻ جي تاريخ	واڪ جمع ڪرڻ جي تاريخ	واڪ دستاويز	اٽھڙي	SSB
20.04.2015	20.04.2015	20.04.2015	ملاحظو ڪريو	منجھند 01:00 وڳي	منجھند 02:00 وڳي

واڪ جا دستاويز 06\_04\_2015 کان 20\_04\_2015 تائين ھن ٽينڊر  
 گھراڻن واري نوٽيس جي اشاعت کان وٺي آخري تاريخ تائين صبح 10:00 وڳي کان  
 شام 04:00 وڳي وڃ و ھيٺ چٽاڻيل ايڊريس تان لکت و درخواست سان گڏ  
 ناقابل واپسي ٽي 2000 (ٻه ھزار روپيا) دسترڪٽ ايجوڪيشن آفيسر دسترڪٽ  
 ڪورنگي ڪريمر آباد ڪراچي جي حق و. بينڪ ڊرافٽ/پي آرڊر ذريعي اٿا ڪري  
 حاصل ڪري سگھجن ٿا.

واڪ لازمي طور تي جمع ڪرڻ واري آخري تاريخ ۽ وقت تي يا ان کان اڳ ھيٺ  
 چٽاڻيل پتي تي واقع آفيس آف دسترڪٽ ايجوڪيشن آفيسر دسترڪٽ ڪورنگي  
 ڪريمر آباد ڪراچي وٽ جمع ڪرائي چٽڻ گھرجن وصول ٿيل واڪ مٿي چٽاڻيل پتي  
 تي کوٺڻ واري تاريخ تي کوٺيا ويندا.

واڪ واري رقم جي 2 سيڪڙو برابر پم سيڪيورٽي ڪنھن بہ شيڊول بينڪ مان  
 دسترڪٽ ايجوڪيشن آفيسر دسترڪٽ ڪورنگي ڪريمر آباد ڪراچي جي حق و  
 ٺھرائيل پي آرڊر/بينڪ ڊرافٽ جي صورت و لازمي طور تي فنانشل پروويڊنل واري  
 مھربند ڪيل لھائي سان شامل ھئڻ گھرجي.

مھربند واڪ لازمي طور تي 20\_04\_2015 بوقت منجھند 01:00 وڳي تي پاران  
 کان اڳ ھيٺ چٽاڻيل پتي تي پھچي وڃڻ گھرجن واڪ ساڳئي ڏينھن تي منجھند  
 02:00 وڳي ان وقت موجود رھڻ جي خواهشمند واڪ ڏيندڙن جي نمائندگي  
 موجودگي و کوٺيا ويندا.

- (i) ھيٺين صورت و ھئڻ تي واڪ رد ٿي ويندا:
- (ii) مشروط ۽ ٽيلگرافڪ واڪ/ٽينڊر
- (iii) گھربل رقم ۽ صورت و ٻڌ سيڪيورٽي شامل نہ ڪيل واڪ
- (iv) مقرر تاريخ ۽ وقت کانپوءِ ملندڙ واڪ
- (v) بليڪ لسٽ قرار ڏنل فرمن جا واڪ

پيا سمورا شرط ۽ ضابطا ساڳيا ئي آھن  
 ايس پي پي آر اي رولز 2010 جي لاڳاپيل شق تحت پروڪيورمينٽ ڪميٽي  
 ٽيڪني ڏين کان اڳ ڪنھن بہ ٽينڊر کي قبول يا رد ڪرڻ يا گھربل تعداد کي  
 گھٽائڻ/وڌائڻ جو حق محفوظ رکي ٿي. چٽاڻيل آخري تاريخ ۽ وقت کانپوءِ ڪنھن بہ  
 واڪ تي ڌيان نہ ڏنو ويندو ھي ٽينڊر نوٽيس ايس پي پي آر اي جي ويب سائيٽ  
[www.pprasinidh.gov.pk](http://www.pprasinidh.gov.pk) تان بہ ڊائون لوڊ ڪري سگھجي ٿو.  
 سمورا رائج سرڪاري ٽيڪس لاڳو ٿيندا.

صحيح

دسترڪٽ ايجوڪيشن آفيسر  
 دسترڪٽ ڪورنگي، ڪريمر آباد ڪراچي

INF/KRY NO.1128/2015

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**OFFICE OF THE  
DISTRICT EDUCATION OFFICER  
DISTRICT KORANGI KARACHI  
EDUCATION & LITERACY  
DEPARTMENT**

Phone: 99246093

No. DEO(K) MA/ F/019/2015 Karachi Dated: 24-03-2015

## Notice Inviting Bid/Tender

Regional Procurement Committee Karachi invites sealed bids for "Procurement of School Goods and Supplies" under School Specific Budget 2014-15 for District Korangi, Karimabad, Karachi. Bidding will be conducted under Single Stage Two Envelope procurement process and is open to all eligible bidders who meet the minimum eligibility criteria as stipulated in the bidding documents.

Tender ref.	Package Description	Quantity & Specifications	Bid Submission Date & Time	Technical Bid opening date & Time
SSB-480	Stationery Items	Refer bidding documents	20-04-2015 01:00 PM	20-04-2015 02:00 PM

Bidding documents can be obtained from 06-04-2015 to 20-04-2015 on submission of a written application, upon payment of non-refundable fee of Rs. 2000/- (Two thousand) through bank draft / pay order drawn in favor of District Education Officer, Korangi, Karimabad, Karachi from the address given below from 10:00 am to 4:00 pm after the publication of Notice Inviting Tender till closing thereof.

Bid should be submitted at the Office of District Education Officer, Korangi, Karimabad, Karachi, at the address mentioned below, on or before the last date and time of bid submission. Received bids shall be opened at the same address on the bid opening date and time as mentioned above.

Bid Security of 2% of the bid price must be accompanied by Financial Proposal in sealed envelope in form of Pay Order/Bank Draft / Call Deposit from any Scheduled Bank in favor of District Education Officer, Korangi, Karimabad, Karachi.

The sealed Bids must be delivered at the address below on or before 20-04-2015 at 1:00 pm. Bids will be opened in presence of bidders' representatives who choose to attend at 2:00 pm on the same day.

Bids will be rejected if following conditions are met.

- (i) Conditional and telegraphic bids/tenders.
- (ii) Bids not accompanied by bid security of required amount and form.
- (iii) Bids received after the specified date and time.
- (iv) Bids of black listed firms.

All other terms & conditions shall remain the same.

The Procurement Committee reserves the right to accept or reject any tender or to enhance/ reduce the quantity prior to award of contract subject to the relevant provisions of SPPRA Rules 2010. No bids shall be entertained after the last bid submission date and time as mentioned above. The Tender Notice can also be downloaded from the SPPRA website: [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk)

All applicable Government Taxes shall apply.

**DISTRICT EDUCATION OFFICER  
DISTRICT KORANGI, KARIMABAD,  
KARACHI**

INF-KRY-No.1127/15

**OFFICE OF THE  
DISTRICT EDUCATION OFFICER  
DISTRICT KORANGI KARACHI  
EDUCATION & LITERACY  
DEPARTMENT**

Phone: 99246093

No. DEO(K) MA/ F/019/2015 Karachi Dated: 24-03-2015

## Notice Inviting Bid/Tender

Regional Procurement Committee Karachi invites sealed bids for "Procurement of School Goods and Supplies" under School Specific Budget 2014-15 for District Korangi, Karimabad, Karachi. Bidding will be conducted under Single Stage Two Envelope procurement process and is open to all eligible bidders who meet the minimum eligibility criteria as stipulated in the bidding documents.

Tender ref.	Package Description	Quantity & Specifications	Bid Submission Date & Time	Technical Bid opening date & Time
SSB-475	In-Class Materials Items	Refer bidding documents	13-04-2015 01:00 PM	13-04-2015 02:00 PM

Bidding documents can be obtained from 01-04-2015 to 13-04-2015 on submission of a written application, upon payment of non-refundable fee of Rs. 2000/- (Two thousand) through bank draft / pay order drawn in favor of District Education Officer, District Korangi, Karimabad, Karachi from the address given below from 10:00 am to 4:00 pm after the publication of Notice Inviting Tender till closing thereof.

Bid should be submitted at the Office of District Education Officer, District Korangi, Karimabad, Karachi, at the address mentioned below, on or before the last date and time of bid submission. Received bids shall be opened at the same address on the bid opening date and time as mentioned above.

Bid Security of 2% of the bid price must be accompanied by Financial Proposal in sealed envelope in form of Pay Order/Bank Draft / Call Deposit from any Scheduled Bank in favor of District Education Officer, District Korangi, Karimabad, Karachi.

The sealed Bids must be delivered at the address below on or before 13-04-2015 at 1:00 pm. Bids will be opened in presence of bidders' representatives who choose to attend at 2:00 pm on the same day.

Bids will be rejected if following conditions are met.

- (i) Conditional and telegraphic bids/tenders.
- (ii) Bids not accompanied by bid security of required amount and form.
- (iii) Bids received after the specified date and time.
- (iv) Bids of black listed firms.

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DISTRICT KORANGI, KARIMABAD,  
KARACHI**

INF-KRY-No.1127/15