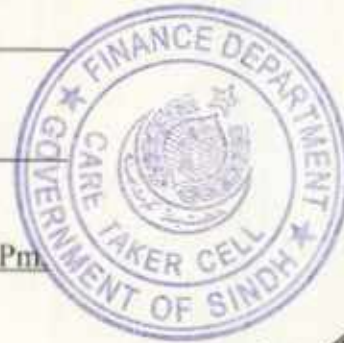




GOVERNMENT OF SINDH
FINANCE DEPARTMENT

Bid Evaluation Report

1. Name of Procuring Agency: Finance Department, Government of Sindh.
2. Tender Reference No: No. FD (CTC-I) 03(04) / 2014-2015.
3. Tender Name: Procurement for Papers for Printers & Photocopier Machines.
4. Method of Procurement: Single Stage Two Envelopes Procedure.
5. Tender Published: Daily Express Tribune English Dated 08th May, 2015; Daily Express Urdu Dated 11th May, 2015; Daily Awami Awaz Sindhi Dated 10th May, 2015 vide INF/KRY No. 1784/2015 and SPPRA Serial No.24049
6. Total Bid documents Sold: (05) Five Nos.
7. Total Bids Received: (04) Four Nos.
8. Technical Bid Opening date: 25th May, 2015 at 01:00 Pm.
9. No. of Bid technically qualified: (03) Three Firms.
10. Bid(s) Rejected: (01) One.
11. Financial Bid Opening date: 30th May, 2015 at 01:00 pm.




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12. Bid Evaluation Report:




<i>S No</i>	<i>Name of Bidder</i>	<i>Cost offered by the Bidder</i>	<i>Ranking in terms of cost</i>	<i>Comparison with Estimated cost</i>	<i>Reasons for acceptance/rejection</i>
0	1	2	3	4	5
1.	M/s. N.M Impex (Pvt) Ltd	Rs. 4,674,250/-	01 st Lowest	Lowest than Estimated Cost	First Lowest in Price
2.	M/s. Quick Traders	Rs. 4,715,230/-	02 nd Lowest	Lowest than Estimated Cost	Second Lowest in Price
3.	M/s. Aziz Packages	Rs. 4,778,426/-	03 rd Lowest	Lowest than Estimated Cost	Third Lowest in Price


(MR. AAMIR ZIA ISRAN)
Section Officer (B&A)
Finance Department
Government of Sindh
(MEMBER)


(MR. APTAB AHMED QAZI)
Director I.T Cell (Res)
Finance Department
Government of Sindh
(MEMBER)


(MR. NISAR AHMED MEMON)
Section Officer (General)
SGA & C Department
Government of Sindh
(MEMBER)


(SYED SHAH HUSSAIN SHAH)
Deputy Secretary (Admn)
Works & Services Department
Government of Sindh
(MEMBER)


(MR. NISAR AHMED SHAIKH)
Additional Finance Secretary
Finance Department
Government of Sindh
(CHAIRMAN)

Karachi dated the 26th May, 2015

Subject: **TECHNICAL MINUTES OF THE MEETING REGARDING THE PROCUREMENT OF PAPERS FOR PRINTERS & PHOTOCOPIER MACHINES FOR FINANCE DEPARTMENT GOVERNMENT OF SINDH.**

Meeting of the Departmental Procurement Committee constituted vide Finance Department's Notification No. FD (CTC-I) 03(04)/ 2014-2015 dated 07th May, 2015 was held on Monday, 25th May, 2015 at 1:00 P.m in the office of Additional Finance Secretary (Admn/Sr)/Chairman of the Committee, in order to undertake the Technical Appraisal of the Bids submitted against the Finance Department's Tender Notice published in three leading Newspapers i.e. Daily Urdu Express Dated 11-05-2015, Daily English Express Tribune Dated 10-05-15, Daily Sindhi Awami Awaz Dated 10-05-15 vide advertisement No. INF-KRY-1784/2015 as well as hoisted on Finance Department & SPPRA official websites with the SPPRA Sr No. 24049, while the SPPRA LD will be withheld till the compliance of Rule-50. of SPPRA-2010 (Amended-2013).

The following Members of Procurement Committee were present at the time of opening of Technical Bids:

- | | |
|--|-----------------|
| 1. Additional Finance Secretary (Admn/Sr)
Finance Department, Government of Sindh. | <i>Chairman</i> |
| 2. Director I.T Cell (Res-Wing),
Finance Department, Government of Sindh. | <i>Member</i> |
| 3. Deputy Secretary (Admn),
Works & Services Department, Government of Sindh. | <i>Member</i> |
| 4. Section Officer (B&A),
Finance Department, Government of Sindh. | <i>Member</i> |
| 5. Section Officer (General),
Services, General, Administration & Co-ordination Department,
Government of Sindh. | <i>Member</i> |

2. The Committee members were informed that, in response to the NIT (Notice Inviting Tender), the following Five (05) firms had gotten the bidding documents issued against a cash of Rs.2,000/- each (non-refundable Tender Fee), that are;

- M/s. T.J International.
- M/s. Indus Publications.
- M/s. Aziz Packages (Pvt) Ltd.
- M/s. Quick Traders.
- M/s. N.M Impex (Pvt) Ltd.

3. However, the following Four firms have submitted the Bids by the stipulated deadline of 12:00 Noon on 25th May, 2015, i.e.

4. The bids were opened at 01:00 P.m in the presence of the above mentioned participants. All the members of the procurement committee signed the Each Technical Sealed Envelope and also Technical Documents.

5. Finance Department had adopted Single Stage-Two Envelopes Procedure as prescribed in SPPRA Rules "Procedure of open Competitive Bidding" for selection of Firms.

6. The Committee proceeded as per prescribed procedure of rule-46 sub rule (02) of SPPRA-2010 (Amended-2013), initially, only the envelopes marked as "Technical Proposals" were opened in presence of Bidders and the envelopes marked as "Financial Proposals" retained in the custody of Departmental Procurement Committee without being opened.

7. The Procurement Committee than examined the Technical Bids without reference to the Prices as per the Preliminary Requirements & Eligibility Criteria provided in the Bidding Documents, Check the Arithmetical errors and verify the Documents submitted by the Bidders on the basis of parameters specified in Standard Bidding Documents.

8. Accordingly, Firms above at Serial (b), (c) & (d) i.e. *M/s. Aziz Packages (Pvt) Ltd*, *M/s. Quick Traders & M/s. N.M Impex (Pvt) Ltd* who are substantially responsive bids & have also qualified Technically by obtained 78-Points ;76-Points & 86-Points respectively, while the Firm at Serial (a) i.e. *M/s. T.J International* has dis-qualified from Tender process as the non-responsive bid by obtained only 39-Points, (Preliminary Screening Criteria & Evaluation Criteria of the Bids attached with minutes at Annexure-I & II), since the minimum score required as specified in Tender's Standard Bidding Documents to pass in Technical Proposal were 70-Points out of 100-Points.

9. Hence, Departmental Procurement Committee proposed to open the Financial Proposals of *M/s. Aziz Packages, M/s. Quick Traders & M/s. N.M Impex (Pvt) Ltd*.

10. The meeting ended with the note of thanks to and from the chair.

(Mr. Aamir Zia Isran)

Section Officer (B&A)

Finance Department

Government of Sindh

(Member)

AAMIR ZIA ISRAN
Section Officer (B&A)
Finance Department
Government of Sindh

(Mr. Aftab Ahmed Qazi)

Director IT Cell (Res)

Finance Department

Government of Sindh

(Member)

AFTAB AHMED QAZI
Director IT (RES.)
Finance Department
Government of Sindh

(Mr. Nisar Memon)

Section Officer (General)

SGA&C Department

Government of Sindh

(Member)

Services & Coordination Department
Government of Sindh

(Syed Shah Hussain Shah)

Deputy Secretary (Admn)

Works & Services Department

Government of Sindh

(Member)

(Mr. Nisar Ahmed Shaikh)

Additional Finance Secretary (Admn/SR)

PRELIMINARY REQUIREMENTS

Section	Description	Name of Bidders			
		M/s. T.J International	M/s. Aziz Packages (Pvt) Ltd	M/s. Quick Traders	M/s. N.M Impex (Pvt) Ltd
1.	Are Both Envelopes Sealed? (Technical & Financial).	YES	YES	YES	YES
2.	Are Envelopes properly typed as prescribed in clause 13.6 & 13.8 of Bidding Documents?	YES	YES	YES	YES
3.	Is Tender Covering Letter typed properly on Bidder Letter Head with Authorized Signatures & Official Seal as prescribed at Annexure-A , in Bidding Documents?	YES	YES	YES	YES
4.	Is Technical Proposal Form at Annexure-B in Bidding Documents typed properly on Bidder Letter Head with Authorized Signatures & Official Seal?	YES	YES	YES	YES
5.	Is Undertaking Form at Annexure-D in Bidding Documents typed properly on Bidder Letter Head with Authorized Signatures & Official Seal?	YES	YES	YES	YES
6.	Is Affidavit at Annexure-G in Bidding Documents properly typed on stamp paper valuing of Rs. 100/- with proper required discipline?	YES	YES	YES	YES
7.	Is Bid Requirement Form at Annexure-H in Bidding Documents properly Filled with Authorized Signatures & Seal?	YES	YES	YES	YES
8.	Is Valid General Sales Tax Certificate copy provided by the Bidder?	YES	YES	YES	YES
9.	Is Valid National Tax Number Certificate Copy provided by the Bidder?	YES	YES	YES	YES
10.	Is PCSIR Valid Certificate enclosed with the Technical Bids?	NO	YES	YES	YES

Shahid Afridi
 Add: Finance Department
 Government of Sindh

AAMIR ZIA ISRAH
 Section Officer (B&A)
 Finance Department
 Government of Sindh

Nur Ahmad
 (Section Officer General)
 Services General Administration
 & Coordination Department
 Government of Sindh

ANKAB AHMED QAZI
 Director IT (RES.)
 Finance Department
 Government of Sindh


Deputy Secretary (Admin)
 Works & Services Department
 Government of Sindh

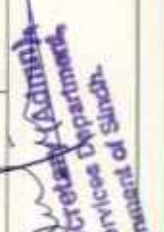
EVALUATION CRITERIA OF THE BIDS REGARDING THE PROCUREMENT OF PRINTER'S PAPERS AND PHOTOCOPIER MACHINE'S PAPERS:

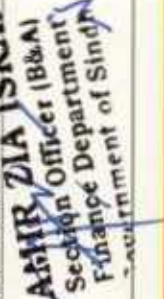
Section	Requirements	Sub-Points	Total Points	M/s. T.J International	Points Obtained	M/s. Aziz Packages	Points Obtained	M/s. Quick Traders	Points Obtained	M/s. N.M Impex (Pvt) Ltd	Points Obtained	
1.	Firm Name, its status, address, telephone number(s), Fax number(s), e-mail address & Valid Copy of N.J.C of Firm's Authorized Representative.	01-Point Each	(02-Points)	Provided	02-Points	Provided	02-Points	Provided	02-Points	Provided	02-Points	
	Submit the Valid Copy of Incorporation or Registration Certificate.	-	(02-Points)	Provided	02-Points	Provided	02-Points	Not Provided	NIL	Provided	02-Points	
	Submit the Valid Copy of Income Tax Return & Sales Tax Return for the Last 04-Years.	2-Points Each	(04-Points)	Only Income Tax Return Documents submitted.	1.5-Points	Provided	04-Points	Only 02-Years Provided	02-Points	Provided	04-Points	
	Submit the Valid Copy of Firm's National Tax Number Certificate.	-	(02-Points)	Provided	02-Points	Provided	02-Points	Provided	02-Points	Provided	02-Points	
	Submit the Valid Copy of Firm's General Sales Tax Number Certificate.	-	(03-Points)	Provided	03-Points	Provided	03-Points	Provided	03-Points	Provided	03-Points	
	Submit the Valid Copy of Chamber of commerce or its allied body.	-	(02-Points)	PAPGAI Certificate Provided	02-Points	Not Provided	NIL	Provided	02-Points	Expired Certificate Provided	NIL	
	Gross Total:		15-Points	Total:	13-Points	Total:	11-Points	Total:	13-Points	Total:	13-Points	
	2.	Submit the Valid Financial Soundness Certificate from concerned Bank. (In Original)	-	(06-Points)	Provided	06-Points	Provided	06-Points	Provided	06-Points	Provided	06-Points
		Submit the Bank Statement for atleast 48-months. (04-Years).	02-Points for Each Year	(08-Points)	Two (02) years Bank statement provided	04-Points	Provided	08-Points	Provided	08-Points	Provided	08-Points
		Submit the Last 36-months (03-Years) Annual Turn-over, not less than the Bank Cost in a year (Audit any other valid	02-Points for each	(06-Points)	Not Provided	NIL	Provided	06-Points	Provided	06-Points	Provided	06-Points
Gross Total:			15-Points	Total:	13-Points	Total:	11-Points	Total:	13-Points	Total:	13-Points	

MARKET PRESENCE:

FINANCIAL SOUNDNESS:


AFTAB AHMED GAZI
 Director II (RES.)
 Finance Department
 Government of Sindh


 Deputy Secretary
 Hosts & Services Department
 Government of Sindh


Section Officer (B&A)
 Finance Department
 Government of Sindh

Documentary Evidence should be provided).	20-Points	Total:	10-Points	Total:	20-Points	Total:	20-Points	Total:
<p>3. The Bidder Should submit the List of Key Professionals including Senior Executives, Managers, Supervisors and other Staff along with the <i>06-CV's of Senior Executives, 06-CV's of Managers, 06-CV's of Supervisors & 12-CV's of Junior Staff</i> in relating to the same field.</p>	03-Points Each for Senior Staff category & 06-Points for Junior Staff	(15-Points)	Complete CV's not Provided	08-Points	Complete CV's Not Provided	2.5-Points	04-Points	Complete CV's Not Provided
	Gross Total:	15-Points	Total:	08-Points	Total:	2.5-Points	04-Points	Total:

KEY PROFESSIONALS:

WORKING EXPERIENCE:

<p>4. Only Firms having minimum 05-Years supplies experience in Paper industry may apply. Valid Documentary evidence should be submitted in shape of copies of Purchase orders/work orders/agreements. (Minimum 10-proofs required for the last 05-Years Work Experience in relating to the same field). Submitted Catalogue evidence of Office Premises / workshop & Machinery items. Submitted List of similar nature Projects In-Hand currently during the last 04-months (Atleast 04-Proofs required in shape of Copies of Purchase orders/work orders/agreements).</p>	01-Point for 02-Proofs	04-Proofs Provided	02-Points	Provided 10-Proofs	05-Points	Provided 08-Proofs	04-Points	Provided more than 10-Proofs
	Gross Total:	10-Points	Total:	03-Points	Total:	10-Points	Total:	07-Points

CERTIFICATES:

<p>Submit the valid PCSIR (Pakistan Council of Scientific and Industrial Research) Certificate regarding the Papers Quality Specific to which the Bidder</p>	-	Not Provided	NIL	Provided	20-Points	Provided	20-Points	Provided
	Gross Total:	10-Points	Total:	03-Points	Total:	10-Points	Total:	09-Points

Nisar Ahmed Shaikh
Finance Department (Admin/SRI)
Government of Sindh

AAMIR ZIA ISRAAN
Section Officer (B&M)
Finance Department
Government of Sindh

Nisar Ahmad
(Section Officer General)
Services General Administration
& Coordination Department
Government of Sindh

ABU AB AHMED QAZI
Director (S&S)
Finance Department
Government of Sindh

Deputy Secretary (Admin)
Works & Services Department
Government of Sindh

5.	will be quoted in his Technical Proposal. Submitted 15-Valid Customer Satisfaction/ Feedback Certificates from the Clients/ Customers with Client Proper Signatures & Official Seal on it.	(15-Points)	Not Provided	NIL	Only 07-valid Certificates Provided	Only 09-valid Certificates Provided	Only 08-valid Certificates Provided						
Gross Total:		35-Points	Total:	00-Points	Total:	27-Points	Total:	29-Points	Total:	08-Points	28-Points		
6.	Certificate required from the Bidder on Official Letter Head with Authorized Signatures & Seal, that subject to usage of their Paper product the Printers and Photocopiers gets Faulty, the necessary repair and Faulty components replacement would be Bidder's responsibility.	(05-Points)	Provided	05-Points	Provided	05-Points	Provided	05-Points	Total:	05-Points	05-Points	Total:	05-Points
Gross Total:		100-Points	Total Points obtained	39-Points	Total Points obtained	78-Points	Total Points obtained	76-Points	Total Points obtained	86-Points	86-Points		

QUALITY ASSURANCE & WARRANTY:

(Signature)
(Mr. Amir Zia Isran)
 Section Officer (B&AN)
 Finance Department
 Government of Sindh

(Signature)
(Mr. Aftab Ahmed Qazi)
 Director I. Cell (Res)
 Finance Department
 Government of Sindh
AFTAB AHMED QAZI (RES.)
 Director of I Cell
 Finance Department
 Government of Sindh

(Signature)
(Syed Shah Hussain Shah)
 Deputy Secretary (Admin)
 Works & Services Department
 Government of Sindh
(Member)

(Signature)
(Mr. Nisar Ahmed Memon)
 Section Officer (General)
 SGA & Capital Construction
 Services Department
 Government of Sindh
(Member)

(Signature)
(Mr. Nisar Ahmed Shaikh)
 Additional Finance Secretary (Admin/Sr)
 Finance Department
 Government of Sindh
(Chairman)
 Add: Finance Department
 Government of Sindh



NO.F.D (CTC-I) 03(04)/2014-2015
GOVERNMENT OF SINDH
FINANCE DEPARTMENT

Karachi dated the 30th May, 2015

Subject: MINUTES OF THE MEETING FOR OPENING OF FINANCIAL PROPOSAL HELD ON 30th MAY-2015 REGARDING THE PROCUREMENT OF PAPERS FOR PRINTERS & PHOTOCOPIER MACHINES.

Meeting of the Departmental Procurement Committee was held on 30th May, 2015 at 01:00 pm in the Office of Additional Finance Secretary (Admn/Sr)/ Chairman at 06th Floor in order to undertake the Financial Appraisals of M/s. Aziz Packages, M/s. Quick Traders & M/s. N.M.Impex (Pvt) Ltd who were qualified in Technical Bids, against the Finance Department's Tender Notice regarding the Procurement for Papers for Printers and Photocopier Machines.

The following Members of Procurement Committee were present at the time of opening of Financial Bids:

- | | |
|--|----------|
| 1. Additional Finance Secretary (Admn/Sr)
Finance Department, Government of Sindh. | Chairman |
| 2. Director I.T Cell (Res wing),
Finance Department, Government of Sindh. | Member |
| 3. Deputy Secretary (Admn),
Works & Services Department, Government of Sindh. | Member |
| 4. Section Officer (General),
Services, General, Administration & Co-ordination Department,
Government of Sindh. | Member |
| 5. Section Officer (B&A),
Finance Department, Government of Sindh. | Member |

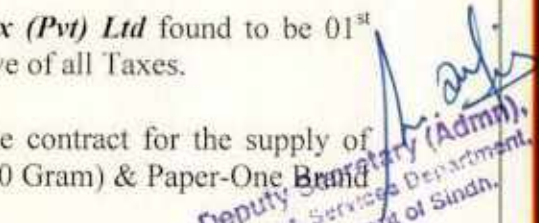
2. The Bids were opened at 01:15 pm in presence of the above mentioned firm's participants and the rates quoted by the Bidders was read aloud and encircled by the Chairman of the Procurement Committee. All the members of the Procurement Committee signed each & every page of Financial Proposals. The Bids does not contain any over-writing or cutting. The comparative statement of the Bids announced are enclosed with Minutes at Annexure-A.

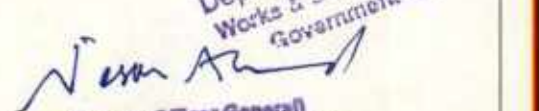
3. The comparative statement illustrated that *M/s. N.M Impex (Pvt) Ltd* found to be 01st lowest who quoted the total Bid Amount for Rs. 4,674,250/- Inclusive of all Taxes.

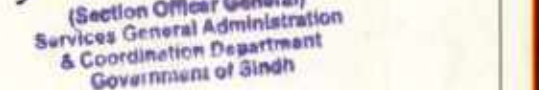
4. Accordingly, the Procurement Committee proposed that the contract for the supply of Double-A Brand (A-4 Size 80 Gram), Paper-One Brand (A-4 Size 70 Gram) & Paper-One Brand


AAMIR ZIA ISRAN
Section Officer (B&A)
Finance Department
Government of Sindh


AFTAB AHMED QAZI
Director IT
Finance Department
Government of Sindh

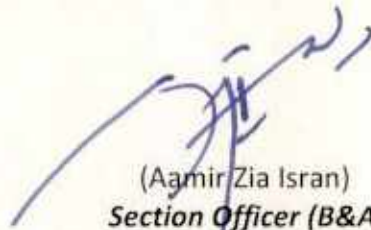

Nisar Ahmed Shaikh
Additional Finance Secretary (Admn/Sr)
Finance Department
Government of Sindh


Deputy Secretary (Admn),
Works & Services Department
Government of Sindh.


(Section Officer General)
Services General Administration
& Coordination Department
Government of Sindh

(Legal Size 80-Gram) Papers for Printers & Photocopier Machines should be placed with M/s. N.M Impex (Pvt) Ltd being the 01st lowest bidder with the Total bid amount of PKR. 4,674,250/- (Rupees: Four Million Six Hundred Seventy Four Thousand Two Hundred & Fifty) only inclusive of all taxes.

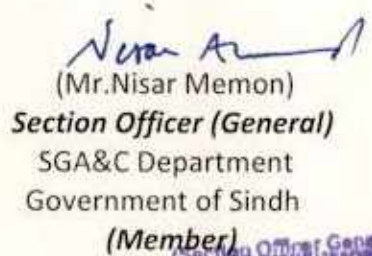
5. The meeting ended with the vote of thanks to and from the chair.



(Aamir Zia Isran)
Section Officer (B&A)
Finance Department
Government of Sindh
AAMIR ZIA ISRAN
Section Officer (B&A)
Finance Department
Government of Sindh



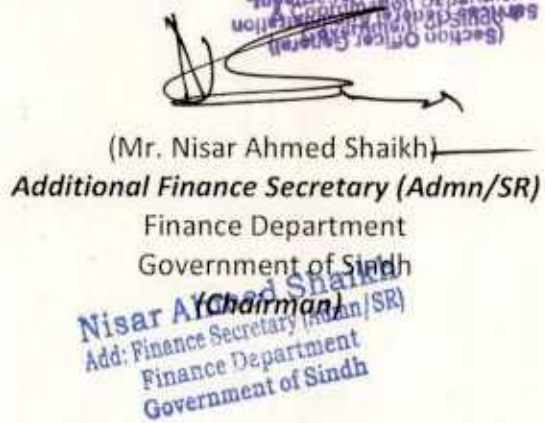
(Mr. Aftab Ahmed Qazi)
Director (B&A)
Finance Department
Government of Sindh
(Member)



(Mr. Nisar Memon)
Section Officer (General)
SGA&C Department
Government of Sindh
(Member)



(Syed Shah Hussain Shah)
Deputy Secretary (Admn)
Works & Services Department
Government of Sindh
(Member)



(Mr. Nisar Ahmed Shaikh)
Additional Finance Secretary (Admn/SR)
Finance Department
Government of Sindh
Nisar Ahmed Shaikh
Chairman
Add: Finance Secretary (Admn/SR)
Finance Department
Government of Sindh

COMPARATIVE STATEMENT REGARDING PROCUREMENT OF PAPERS

Sr. No	Description	Specification	Required Unit	Quantity	M/s. N.M Impex (Pvt) Ltd		M/s. Quick Traders		M/s. Aziz Packages		Remarks
					Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	
1.	Printer Papers A-4 Size White Top Quality 500-Papers per Ream	Size (mm x mm)	A4 (210 x 297)	3,000 Reams	01 st Lowest	Rs. 2,415,000/-	809.31	Rs. 2,427,930/-	810.81	Rs. 2,432,430/-	03 rd Lowest
		Basic Weight in grams	80 grams								
		Thickness	103-110 um								
		CIE Whiteness / Brightness	148-152 or 152-165+2 102-104%, Natural White								
	Opacity	% > 94-95									
	Clarity, %	101-105									
	Cobb Test	28-34 g/m ²									
2.	Photocopier Papers A-4 Size White Top Quality 500-Papers per Ream	Size (mm x mm)	A4 (210 x 297)	3,250 Reams	01 st Lowest	Rs. 1,849,250/-	576	Rs. 1,872,000/-	580.91	Rs. 1,887,941/-	03 rd Lowest
		Basic Weight	70-72 grams								
		Thickness	110 um								
		Brightness / CIE Whiteness	100 %, 167 CIE								
	Opacity	95 %									
	Cobb Test	27-33 g/m ²									
3.	Printer Papers (Legal Size) White Top Quality 500-Papers per Ream	Size (mm x mm)	A3 (Legal Size)	500 Reams	01 st Lowest	Rs. 410,000/-	827	Rs. 415,300/-	916.11	Rs. 458,055/-	03 rd Lowest
		Basic Weight	80 grams								
		Thickness	110 um								
		Whiteness / Brightness	102 %, 167 CIE								
	Opacity	95 %									
	Cobb Test	29-35 g/m ²									
					Grand Total:	Rs. 4,674,250/-	Grand Total:	Rs. 4,715,230/-	Grand Total:	Rs. 4,778,426/-	

AAMIR ZIA ISRAN
 Section Officer (B&A)
 Finance Department
 Government of Sindh
 (Member)

AFTAB AHMED QAZI
 Director I.T.
 Finance Department
 Government of Sindh

Syed Shah Hussain Shah
 Deputy Secretary (Admn)
 Deputy Secretary (Admn),
 Works & General Department,
 Government of Sindh.

Nisar Ahmed Memon
 Section Officer (General)
 SGA&C Department
 (Member)
 Section Officer (General)
 Sindh Government
 Sindh Government
 Sindh Government
 Sindh Government

Nisar Ahmed Shaikh
 Additional Finance Secretary (Admn/SR)
 Finance Department
 Government of Sindh
 (Chairman)

Nisar Ahmed Shaikh
 Additional Finance Secretary (Admn/SR)
 Finance Department
 Government of Sindh
 (Member)