

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LTD/Administration
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Scheduled Bank
- 3) TITLE OF CONTRACT Supply of I.V Marker
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/492/2014
- 5) BRIEF DESCRIPTION OF CONTRACT Same as above
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee
- 7) TENDER ESTIMATED VALUE 120,000/-
- 8) ENGINEER'S ESTIMATE -
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) On Need Bases
- 10) TENDER OPENED ON (DATE & TIME) 19/08/2014 At 13:30 Hrs
- 11) NUMBER OF TENDER DOCUMENTS SOLD 02
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT 22/07/2014 (Attached)
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Print Link, W.s.A-2, Block-18, Federal B Area KHI
- 16) CONTRACT AWARD PRICE 116,800/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT Print Link
(i.e. 1st, 2nd, 3rd EVALUATION BID).
- 18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	S.No: 20954, Notification 03/07/2014
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	<input checked="" type="checkbox"/>

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	✓

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	✓

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	✓

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	✓

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	✓

Signature & Official Stamp of
Authorized Officer



FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

3 SCOPE OF WORK / TECHNICAL PROPOSAL

Sindh Bank Ltd. (SNDB) requires approximately 400 Instant Verification (IV) Black Markers to be delivered at countrywide branches.

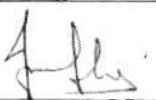
Supply of Instant Verification (IV) Markers Bid Evaluation Report		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/492/2014
3	Tender Description	Supply of Instant Verification (IV) Markers
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No. 20954, Notification (03/07/2014)
6	Total Bid Documents Sold	02
7	Total Bids Received	01
8	Technical & Financial Bid Opening Date	22/07/2014 at 1330 Hrs
9	No. of bid qualified	01
10	Bid(s) Rejected	


Details on the above as given below:

S No	Name of Firm or Bidder	Technically Qualified / Disqualified	Cost offered by the Bidder (Total Quantity = 400)	Ranking in terms of cost	Comparison with Estimated cost (Rs 120,000/-)	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6	7
1.	M/s. Print link	Qualified	Rs. 292/- each Rs 116,800/-	Qualified Bidder	Rs. 3,200/- Below the estimated cost	Accepted - Qualified as per Eligibility criteria	Rule - 48 has been complied with

Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. Print Link stands as only qualified bidder for Supply of Instant Verification (IV) Markers and is also below the estimated cost.

Members Signature- Evaluation Committee


Muhammad Imran Zubair
Admin Division


Muhammad Farooq
Operation Division

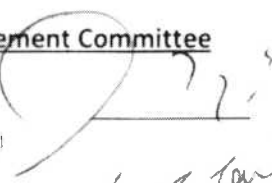
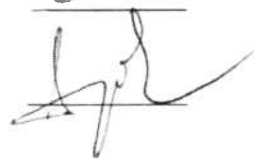

Bilshad Hussain Khan
Finance Division

Members - Procurement Committee

Head of Administration
(Lt. Col (R). Shahzad Begg)

Chief Financial Officer
(Mr. Saeed Jamal)

Chief Manager, IDBL
(Mr. Syed Muhammad Aqeel)


S. T. Tariq


Tender Collection Details for Supply of IV Markers

PAY ORDERS-2014

S.No	Representative Name	AMOUNT
1	Printlink	500
2	Apex Printry	500
		1000


Supply of Instant Verification (IV) Markers Bid Evaluation Report		
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2	Tender Reference No.	SNDB/COK/ADMIN/TD/492/2014
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 Muhammad Imran Zubair
 Admin Division


 Muhammad Farooq
 Operation Division

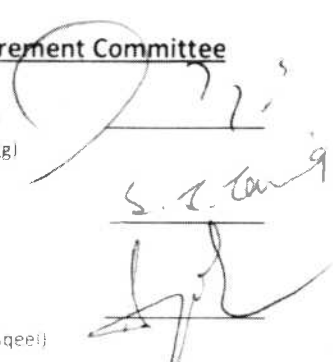

 Bilshad Hussain Khan
 Finance Division

Members - Procurement Committee

Head of Administration
 (Lt. Col (R). Shahzad Begg)

Chief Financial Officer
 (Mr. Saeed Jamal)

Chief Manager, IDBL
 (Mr. Syed Muhammad Aqeel)



IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



SNDB/COK/ADMIN/TD/492/2014
September 12, 2014

M/s. Printlink
W.S.A-2 Block-18
Federal B Area
Karachi

Subject: Contract Award – Supply of IV (Instant Verification) Markers

Dear Sir,

The Management of Sindh Bank Limited is pleased to award the subject contract to M/s. Printlink.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,

Lt. Col. (R) Shahzad Begg
Head of Administration Division



TAHA SIDDIQUI STAMP VENDOR

Licence # 160, Seat # 17, Shed "A"
City Centre, Karachi.

09 SEP 2014

SR. NO. 5838
ISSUED TO WITH ADDRESS: M. AMJAD CHOHAN
THE OFFICE ADDRESS: ADVOCATE L. NO. 8079
PURPOSE: ATTACHED
VALUE RS. ATTACHED
STAMP VENDOR SIGNATURE: [Signature]

CONTRACT AGREEMENT

THIS AGREEMENT is entered into at Karachi
on this the 19 day of SEPT, 2014

BETWEEN

M/S. PRINT LINK, having its principal place of business at W.S. A-2, Block-18 Federal B Area, Karachi, (hereinafter referred to as "Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3rd Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (hereinafter referred to as "THE BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

WHEREAS:

"THE BANK" intends to acquire the services of "Supplier" for Supply of 400 INSTANT VERIFICATION (IV) MARKERS in its countrywide Branches and Supplier agrees to provide the following services to the bank, as per tender opening date 22-07-2014, along with Price Schedule mentioned in Financial Proposal which is attached herewith and marked as Annexure-A:

The terms and conditions are as follows:

Terms & Conditions:

- All terms and conditions of the tender document will remain part of this agreement.

[Signature]



**TAHA SIDDIQUI STAMP VENDOR**

Licence # 160, Seat # 17, Shed "A"

Karachi.

09 SEP 2014

SR. NO. 5839 DATE.....

ISSUED TO WITH ADDRESS..... M. AMJAD CHOHAN

PURPOSE..... ADVOCATE..... L. NO. 8079

VALUE RS..... ATTACHED.....

STAMP VENDOR SIGNATURE.....

- The delivery of above markers must be supplied within 20 days from the date of issue of purchase order (it is imported item and order will be given after your PO)
- The Supplier shall supply the said goods as per specifications of the tender within 20 days from the date of issue of Purchase Order by the Bank.
- A fine of Rs 5,000/- per day will be charged, if even after 07 days of issuance of Purchase order, the supplies are not provided, till the requisite is completed.
- In the event of the default on the part of the Supplier, in the performance of any condition of the contract/tender or delay in supply of the items even after a lapse of 15 days of the issuance of the purchase order, it shall be lawful for the Bank to forfeit the performance security and cancel the whole part of the supply order or cancel the contract. Decision of the Bank will be final and will be legal binding on the Supplier.
- Supplier agrees to maintain adequate inventory of the parts so that the replacement is available within 24 hours, if any fault arises in the goods supplied during the warranty period. In case the effected part is not available, then the Supplier will provide the backup of the same product/item or better till the resolution of the fault is met, without .any extra cost to the Bank.
- The Supplier also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.
- The Bank reserves the right to test/check the goods to ensure that it is provided as per specification in the tender document. For any discrepancies, at the time of supply or later, the Bank reserve the right to forfeit full performance security and cancel the tender and initiate the process for blacklisting of the Supplier. The decision of the Bank shall be final and binding upon the Supplier.



- Delivery will be made by the Supplier at different locations prescribed by the Bank.
- The cost must include all taxes, installation, labour including delivery charges upto the branches of the Bank on countrywide locations.
- Supplier binds/undertakes that in case of any observation arising in respect of quality/performance of the goods within the warranty period, the supplier will be liable to address it at his own cost within 24 hours. Non-compliance of the same will result into initiation of a case against the company for non-commitment and forfeiting of performance security or any other action as deemed necessary.
- Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- A party may change its address for notice by giving a notice to the other Party in writing of such change.

Payment Schedule:

100 % of the total amount for the supply of INSTANT VERIFICATION (IV) MARKERS will be paid within one month of invoice submission by the supplier.

Performance Guarantee:

5% of the total tender amount of will be retained by the Bank as "Performance Security" and will be returned to the supplier after 90 days of supply of complete tender items, including satisfactory confirmation by the branch managers, where the items have been supplied.

Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the Supplier may be taken or executed by the officials.

Termination of Agreement by the Bank:

- If the Supplier, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
- If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.

Goods Faith:

- The Parties undertake to act in goods faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.



- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

Conflict of Interest:

- The Supplier shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

Support Escalation Matrix:

For timely addressing of complaints given support escalation matrix will be utilized/followed:-

LEVEL-1	Name/Designation (support staff)	Mr.Muhammad Aleem
First complain if the call is not resolved " within specified response time " (12 hours)	Landline Phone	021-36829497-36829643,36829513
	Email	printlink1960@hotmail.com
	Cell	0345-2044573
LEVEL-2	Name/Designation (Manager/GM)	Mr.Liaquat Ali Khan
Second complain, if the call is attended within " Specified Response Time " and not attended / or the problem still unresolved even after complaining at Level-1 (24 hours)	Landline Phone	021-36829497-36829643,36829513
	Email	printlink1960@hotmail.com
	Cell	0321-2778813
LEVEL-3	Name/Designation (owner of the firm)	Mr. Muhammad Shoaib Ishaq
Third complain, if the call is attended within " Specified Response Time " and not attended /or the problem still unresolved even after complaining at Level-2	Landline Phone	021-36829497-36829643,36829513
	Email	ceo@printlink.org
	Cell	0345-2114949
Note: Ensure that no column above is left blank		



Shoaib Ishaq



In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.



Name Muhammad Shoaib Ishaq

Designation CEO

Company Name Printlink

Address W.S.A-2, Block 18, FB Area, Karachi

Witness:

Signature Liaquat

Name Liaquat Ali Khan

Designation General Manager

Address W.S.A-2, Block 18, FB Area, Karachi

Stamp

Customer Signature

Name Lt. Col.(R) Shahzad Begg

Designation Head of Administration

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank Ltd. Head Office, Karachi

Stamp



Witness:

Signature

Name M. SAJEED

Designation VP ADMIN

Address SAME AS ABOVE

Signature

Name Akhtar Ali Khan

Designation Executive Vice President

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank Ltd. Head Office Karachi

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2014-2015)

Name of Bidder PRINTLINK

Description	Unit Rate in PKR	Approximate Quantity	*Total Amount
Instant Verification (IV) Markers	=292/=	400	Rs.=116,800/=

*This * Total Amount will be taken as the financial bid offered by the vendor.*

Note

1. The company will be considered disqualified from the very outset, if not GST registered.
2. **The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, delivery and transportation upto countrywide branches.**
3. No advance payment for the supply of items will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
4. **Calculation of bid security.** 5% of the *Total Amount will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Bank Ltd.
5. The delivery of above markers must be supplied within one week from the date of issue of purchase order.
6. A fine of Rs 5,000/- per day will be charged, if after expiry of 10 days notice, the supplies are not provided till the requisite is completed.
7. In case it is reviled at any stage after supply of requisite item that the asked specification of the tender have not been met, the amount of the total supplies of that specific item will be fined to the vendor with appropriate action as deemed necessary by the procurement committee
8. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
9. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the supplies, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
10. All conditions in the contract agreement attached as Annexure G are part of this tender document.
11. The tender will be considered cancelled if the contract agreement after due signature is not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.

Signature & Stamp of the Bidder



**Supply of Instant Verification (IV) Markers
Bid Evaluation Report**

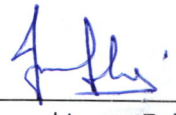
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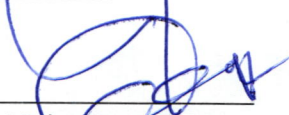
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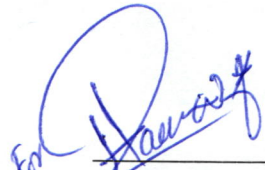
Members Signature- Evaluation Committee



Muhammad Imran Zubair
Admin Division



Muhammad Farooq
Operation Division



Dilshad Hussain Khan
Finance Division

Members - Procurement Committee

Head of Administration
(Lt. Col (R). Shahzad Begg)

Chief Financial Officer
(Mr. Saeed Jamal)

Chief Manager, IDBL
(Mr. Syed Muhammad Aqeel)

