



PROJECT MANAGEMENT UNIT
BOARD OF REVENUE SINDH

Annexure
P D 3

SUBJECT: MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON 03-10-2013 FOR PREQUALIFICATION OF FIRMS FOR THE ASSIGNMENT NAMEDLY "SUPERVISION OF CONSTRUCTION OF SINDH PROPERTY RECORDS FACILITATION CENTERS IN 27 DISTRICTS OF THE SINDH" (INF KRY NO. 1998/13 DATED: 08-09-2013) UNDER THE SCHEME LARMIS

A meeting of Consultant Selection Committee was held in the Committee Room of PMU under the Chairmanship of Member R&S at 2:30 PM on 03-10-2013 for prequalification of firms for subject items under SPP Rules 2010. List of participants is attached at Annexure-"A"

Following agenda items were discussed in detail and decisions thereupon were taken as under:

AGENDA ITEM NO. 01: OPENING OF EXPRESSION OF INTERESTS OF PARTICIPATING FIRMS FOR THE TENDER INF KRY-1998/13 DATED: 08-09-2013 NAMEDLY "SUPERVISION OF CONSTRUCTION OF SINDH PROPERTY RECORDS FACILITATION CENTERS IN 27 DISTRICTS OF THE SINDH" UNDER THE SCHEME LARMIS

The request for Expression of Interest was published in leading newspapers dated: 08-09-2013 (Annexure-"B") for "Supervision Of Construction Of Sindh Property Records Facilitation Centers in 27 Districts of the Sindh" under the scheme LARMIS under SPP Rules 2010. 13 Firms received EOI documents and were given ample time to submit the bids on 03rd October 2013 by 2:00 PM. List of firms collecting the prequalification document is attached at Annexure-"C". As of the submission time, 08 firms have submitted their Expression of Interests (EOIs). List of participating firms is attached at Annexure-"D".

Decision: The Committee found the EOIs submitted in accordance with SPP Rules 2010 already defined in the prequalification document and opened the same at 2:30 PM today. The Committee further decided to forward the EOIs to Technical Sub-Committee of PMU for detailed evaluation as per the predefined evaluation criteria.

Meeting ended with a vote of thanks to and from the chair.

(Ather Hussain Baloch)
Project Director, IT Department,
Govt. of Sindh

(Mumtaz Ali Gopang)
Deputy Secretary Dev-II,
Finance Deptt. Govt. of Sindh/Member


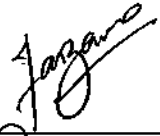
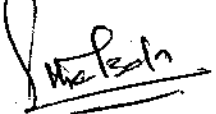
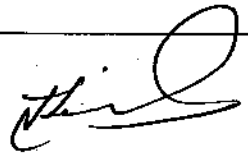
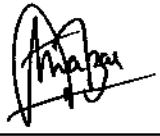
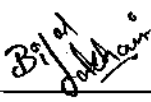
(Farzana Shahani)
Chief (S&T),
P&D Department,
Govt. of Sindh/Member

(Zulfiqar Ali Nizamani)
Project Director - PMU,
Reforms Wing & Special Cell,
Board of Revenue, Sindh/Member

(Zulfiqar Ali Shah)
Member (R&S)
Board of Revenue, Sindh/
Chairman Procurement Committee

LIST OF PARTICIPANTS

MEETING OF CONSULTANT SELECTION COMMITTEE
 FOR THE TENDER INF KRY-1998/13 DATED: 08-09-2013 PUBLISHED IN THE DAILY JANG FOR
 "SUPERVISION CONSULTANCY OF FACILITATION CENTER CONSTRUCTION"
 HELD ON 03-10-2013 AT 02:30 P.M, AT PMU REVENUE HOUSE, CLIFTON , KARACHI

<u>S.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Signature</u>
CONSULTANT SELECTION COMMITTEE			
1	Zulfiqar Ali Shah	Member R&S, BOR	<u>In-Chair</u>
2	Zulfiqar Ali Nizamani	Project Director PMU, BOR	
3	Farzana Shahani	Chief S&T Planning & Development Department, Govt. of Sindh	
4	Athar Hussain Baloch	Project Director IT, IT Department, Govt. of Sindh	
5	Mumtaz Ali Gopang	Deputy Secretary Dev-II Finance Deptt., Govt. of Sindh	
6			
<u>PARTICIPATING FIRMS</u>			
1	ESS-I-AAR Hamid Mahmood	ESS-I-AAR JV Polyconsult Int.	
2	Atif Nazar	M/s Atif Nazar Associates	
3	M. Bilal B.M. Consulting Engineers	B.M. Consulting Engineers (Pvt) Ltd.	
4			
5			

LIST OF FIRMS

COLLECTING TORS FOR "SUPERVISION OF CONSTRUCTION OF SINDH PROPERTY RECORDS
FACILITATION CENTERS IN 27 DISTRICTS OF THE SINDH" UNDER THE SCHEME LARMIS

S.NO	NAME & ADDRESS OF FIRM	CONTACT PERSON	CONTACT DETAILS	RECEIPT DATED
01	G3 ENGINEERING CONSULTANTS (PVT.) LTD. H.No. 32-A/2, Zafar Ali Road, Gulberg-V, Lahore, Pakistan	Lt. Col. (R) Syed Asaf Ali Shah	Tel: 042-35779413-14 Fax: 042-35779415 Email: info@g3ec.com	19-09-2013
02	EA CONSULTING PVT. LTD. AL-9, 15 th Lane, Off. Khayaban-e-Hilal, Phase VII< DHA, Karachi	Sohail Abidi	Tel: 021-111-111-584 Fax: 021-35841825 Email: info@eaworld.com	19-09-2013
03	ATIF NAZAR ASSOCIATES B-28, Block 15, Gulshan-e-Iqbal, Karachi	Wasif Nazar Siddiqui	Tel: 021-34982561 Fax: 021-34820497	19-09-2013
04	PROGRESSIVE CONSULTANTS PVT. LTD. 25-D/1 Gulberg III, Lahore	Sarfaraz Ahmed	Tel: 042-35711751 Fax: 042-35711572 Email: info@pclpak.com	18-09-2013
05	MS ENGINEERING ASSOCIATES 209, 2 nd Floor, Ibrahim Trade Tower, Block 7 & 8 Maqboolabad, Shahrah-e-Faisal, Karachi	Muhammad Shafique	Tel: 021-34327714 Fax: 021-34327714 Email: ms.engineeringassociates@gmail.com	18-09-2013
06	MANAGEMENT & DEVELOPMENT COMPANY (MDC) C-35, GECH Society, Qasimabad, Hyderabad	Yameen Memon	Tel: 022-2652290 Fax: 022-2670440 Email: info@mdcpk.org	18-09-2013
07	BM CONSULTING ENGINEERS (PVT.) LTD. Building No. C-29, M-1, Badar Commercial, Kh-e-Badar, Phase V, DHA, Karachi	Bashir Ahmed Dahar	Tel: 021-35344182 Fax: 021-35344183 Email: bmcpak@gmail.com	19-09-2013
08	ZAHEERUDDIN CONSULTANTS (PVT.) LTD. 5-A, Sindhi Muslim Society, Karachi	Javed Nasir	Tel: 021-34550321 Fax: 021-34555251 Email: zckhi@yahoo.com	17-09-2013
09	M/s. ESS-I-AAR JV M/s. POLYCONSULT INTERNATIONAL 16-C, 2 nd Floor, 14 th St. Stadium Commercial, Phase V, DHA	Nasir Mehmood	-	17-09-2013
10	CONSULTANTS GROUP CG House 7-C, 21 st Commercial Street, Phase II (Ext) DHA, Karachi	Mehmood Yaqoob	Tel: 021-35889951 Fax: 021-35894056	18-09-2013
11	ECIL Office # 29, Block 7/8, Darul Aman Housing Society Shahrah-e-Faisal, Karachi	Irfan Jan	Tel: 021-34542290 Fax: 021-34545255 Email: info@ecil.com	20-09-2013
12	HI-WAYS ENGINEERING 178-B, Block 2, Tariq Road, PECHS, Karachi	Saleem Qureshi	Tel: 021-34535290 Fax: 021-34559181 Email: hiways.engineering@gmail.com	20-09-2013
13	LOGIX 6/1, Block 7&8, Bahadur Yar Jang Housing Society, Ameer Khusro Road, Karachi	Muhammad Naveed	Tel: 021-34522273 Fax: 021-34373346 Email: logix@logix-pm.com.pk	23-09-2013

Date of Publication of Advertisement: 08-09-2013

Last Date for submission of EOLs: 03-10-2013

LIST OF FIRMS

SUBMITTING EXRESSION OF INTERESTS (EOIs)
FOR "SUPERVISION OF CONSTRUCTION OF SINDH PROPERTY RECORDS FACILITATION CENTERS IN 27
DISTRICTS OF THE SINDH" UNDER THE SCHEME LARMIS
ON 03-10-2013

SNO	NAME & ADDRESS OF FIRM	CONTACT PERSON	CONTACT DETAILS	Submitted EOIs
01	G3 ENGINEERING CONSULTANTS (PVT.) LTD. H.No. 32-A/2, Zafar Ali Road, Gulberg-V, Lahore, Pakistan	Lt. Col. (R) Syed Asaf Ali Shah	Tel: 042-35779413-14 Fax: 042-35779415 Email: info@g3ec.com	Yes
02	ATIF NAZAR ASSOCIATES B-28, Block 15, Gulshan-e-Iqbal, Karachi	Wasif Nazar Siddiqui	Tel: 021-34982561 Fax: 021-34820497	Yes
03	MANAGEMENT & DEVELOPMENT COMPANY (MDC) C-35, GECH Society, Qasimabad, Hyderabad	Yameen Memon	Tel: 022-2652290 Fax: 022-2670440 Email: info@mdcpk.org	Yes
04	BM CONSULTING ENGINEERS (PVT.) LTD. Building No. C-29, M-1, Badar Commercial, Kh-e-Badar, Phase V, DHA, Karachi	Bashir Ahmed Dahar	Tel: 021-35344182 Fax: 021-35344183 Email: bmcpcak@gmail.com	Yes
05	ZAHEERUDIN CONSULTANTS (PVT.) LTD. 5-A, Sindhi Muslim Society, Karachi	Javed Nasir	Tel: 021-34550321 Fax: 021-34555251 Email: zclkhi@yahoo.com	Yes
06	M/s. ESS-I-AAR JV M/s. POLYCONSULT INTERNATIONAL 16-C, 2 nd Floor, 14 th St. Stadium Commercial, Phase V, DHA	Nasir Mehmood	-	Yes
08	ECIL Office # 29, Block 7/8, Darul Aman Housing Society Shahrah-e-Faisal, Karachi	Irfan Jan	Tel: 021-34542290 Fax: 021-34545255 Email: info@ecil.com	Yes
08	HI-WAYS ENGINEERING 178-B, Block 2, Tariq Road, PECHS, Karachi	Saleem Qureshi	Tel: 021-34535290 Fax: 021-34559181 Email: hiways.engineering@gmail.com	Yes

Date of Publication of Advertisement: 08-09-2013

Last Date for submission of EOIs: 03-10-2013



No. - -10-PMU/BOR/2012/997
PROJECT MANAGEMENT UNIT
BOARD OF REVENUE SINDH
Dated: 09-09-2012

To,

M/s. NESPAK,
13th Floor, NICL Building,
Abbasi Shaheed Road,
Off. Shahrah-e-Faisal,
Karachi

SUBJECT: **LETTER OF ACCEPTANCE**

This is to notify that your bid dated 12-09-2012 for "Consultancy for Supervision of Construction of Sindh Property Records Facilitation Centers (27), one in each District of Sindh" under the Scheme LARMIS for the bid price equivalent to Rs. 20,264,092/- (Rupees Twenty Million, Two Hundred and Sixty Four Thousand and Ninety Two Only) as per schedule of requirement specified in the RFP/bid document, has been accepted by the competent authority under Rule 48 of SPP Rules 2010.

You may accordingly come forward to submit performance guarantee at Rs 5% and sign formal agreement.


Project Director
Project Management Unit
Board of Revenue, Sindh

**INDIVIDUAL EVALUATION OF TECHNICAL PROPOSALS OF CONSULTANT FIRMS FOR
SUPERVISION OF CONSTRUCTION OF FACILITATION CENTERS FOR LARMIIS**

BY CONSULTANT SELECTION COMMITTEE

S.No.	Name of Company/Firm	Max Marks	Marks Awarded	
			M/s. Atif Nazar Associates	M/s. ESS-LAAR & PolyConsult JV
(i)	Specific experience of the Consultants relevant to the assignment i.e. Project Management of projects done in light gauge steel structures of Rs.500 Million or Above. For each project 10 points. Also attach client performance certificates for similar works under execution or completed.	40	40	40
(ii)	Adequacy of the proposed methodology and work plan in responding to the Terms of Reference:	30		
(a)	Technical approach and methodology		8	3
(b)	Work plan		9	5
(c)	Organization and staffing	30	10	8
(iii)	Financial Capacity			
(a)	Documentary evidence of financial position, bank statement or audited accounts of the last 05 years		10	10
(b)	Annual turnover of the last 05 years		10	10
(c)	Income tax return for the last 05 years		10	10
	Rs 30 (M)=100%, Rs 20 (M)=65% & Rs 10 (M)=35%	100	97	86
	Total			
	The minimum technical score required to pass is 70 Points			

(Athar Hussain Baloch)
 IT Deptt, Govt. of Sindh
 /MEMBER CSC

**INDIVIDUAL EVALUATION OF TECHNICAL PROPOSALS OF CONSULTANT FIRMS FOR
SUPERVISION OF CONSTRUCTION OF FACILITATION CENTERS FOR LARMISS**

BY CONSULTANT SELECTION COMMITTEE


S.No.	Name of Company/Firm	Max Marks	Marks Awarded	
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(ii)	Adequacy of the proposed methodology and work plan in responding to the Terms of Reference:	30		
(a)	Technical approach and methodology (10)		8	3
(b)	Work plan (10)		9	5
(c)	Organization and staffing (10)		10	8
(iii)	Financial Capacity	30		
(a)	Documentary evidence of financial position, bank statement or audited accounts of the last 05 years (10)		10	10
(b)	Annual turnover of the last 05 years (10)		10	10
(c)	Income tax return for the last 05 years (10) Rs 30 (M)=100%, Rs 20 (M)=65% & Rs 10 (M)=35%		10	10
	Total	100	97	86
	The minimum technical score required to pass is 70 Points			


(Muntaz Ali Gopang)
 Deputy Secretary (Dev-II)
 Finance Deptt, Govt. of Sindh
 /MEMBER CSC

**INDIVIDUAL EVALUATION OF TECHNICAL PROPOSALS OF CONSULTANT FIRMS FOR
SUPERVISION OF CONSTRUCTION OF FACILITATION CENTERS FOR LARMIS**

BY CONSULTANT SELECTION COMMITTEE


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(c)	Income tax return for the last 05 years Rs 30 (M)=100%, Rs 20 (M)=65% & Rs 10 (M)=35% (10)		10	10
	Total	100	97	86
	The minimum technical score required to pass is 70 Points			


(Zulfiqar Ali Nizamani)
 Project Director LARMIS
 Project Management Unit, BOK
 Govt. of Sindh
 /Secretary CSC

**INDIVIDUAL EVALUATION OF TECHNICAL PROPOSALS OF CONSULTANT FIRMS FOR
SUPERVISION OF CONSTRUCTION OF FACILITATION CENTERS FOR LARMISS**

BY CONSULTANT SELECTION COMMITTEE

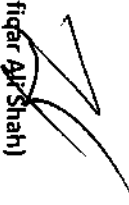
S.No.	Name of Company/Firm	Max Marks	Marks Awarded	
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(a)	Technical approach and methodology	(10)	8	3
(b)	Work plan	(10)	9	5
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(iii)	Financial Capacity	30		
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(b)	Annual turnover of the last 05 years	(10)	10	10
(c)	Income tax return for the last 05 years	(10)	10	10
	Rs 30 (M)=100%, Rs 20 (M)=65% & Rs 10 (M)=35%		10	10
	Total	100	97	86
	The minimum technical score required to pass is 70 Points			


 (Farzana Shahani)
 Assistant Chief (S&T)
 P&D Deptt, Govt. of Sindh
 /MEMBER CSC

**INDIVIDUAL EVALUATION OF TECHNICAL PROPOSALS OF CONSULTANT FIRMS FOR
SUPERVISION OF CONSTRUCTION OF FACILITATION CENTERS FOR LARMIIS**


BY CONSULTANT SELECTION COMMITTEE


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(b)	Work plan	(10)	9	5
(c)	Organization and staffing	(10)	10	8
(iii)	Financial Capacity	30		
(a)	Documentary evidence of financial position, bank statement or audited accounts of the last 05 years	(10)	10	10
(b)	Annual turnover of the last 05 years	(10)	10	10
(c)	Income tax return for the last 05 years	(10)	10	10
	Rs 30 (M)=100%, Rs 20 (M)=65% & Rs 10 (M)=35%		10	10
	Total	100	97	86
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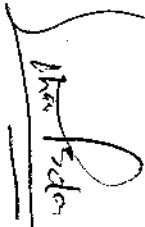

(Zulfiqar Ali Shah)
 Member R&S,
 Board of Revenue, Sindh
 /Chairman CSC


**EVALUATION OF TECHNICAL PROPOSALS OF CONSULTANT FIRMS FOR
SUPERVISION OF CONSTRUCTION OF FACILITATION CENTERS FOR LARMIS
COMPARATIVE EVALUATION MARKSHEET AWARDED TO PARTICIPATING FIRMS**


S.No.	Name of Company/Firm	Max Marks	Marks Awarded					Total Aggregate Marks	Average Marks Obtained
			Rep. of IT Deptt	Rep. of Finance Deptt	Rep. of P&D Deptt	Project Director LARMIS	Chairman CSC		
1	M/s. Atif Nazar Associates	100	97	97	97	97	97	485	97
2	M/s. ESS-I-AAR & PolyConsult JV	100	86	86	86	86	86	430	86


(Farzana Shahani)
Assistant Chief (S&T)
P&D Deptt, Govt. of Sindh


(Mumtaz Ali Gopang)
Deputy Secretary (Dev-II)
Finance Deptt, Govt. of Sindh


(Athar Hussain Baloch)
IT Deptt, Govt. of Sindh


(Zulfqar Ali Nizamani)
Project Director LARMIS
Project Management Unit, BOR
Govt. of Sindh


(Zulfqar Ali Shah)
Member R&S,
Board of Revenue, Sindh



PROJECT MANAGEMENT UNIT
BOARD OF REVENUE SINDH

Annexure
A

SUBJECT: MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON 23-10-2013 FOR PREQUALIFICATION OF FIRMS FOR THE ASSIGNMENT NAMEDLY "SUPERVISION OF CONSTRUCTION OF SINDH PROPERTY RECORDS FACILITATION CENTERS IN 27 DISTRICTS OF THE SINDH" (INF KRY NO. 1998/13 DATED: 08-09-2013) UNDER THE SCHEME LARMIS

A meeting of Consultant Selection Committee was held in the Committee Room of PMU under the Chairmanship of Member R&S at 2:30 PM on 23-10-2013 for prequalification of firms for subject items under SPP Rules 2010. List of participants is attached at Annexure-"A"

Following agenda items were discussed in detail and decisions thereupon were taken as under:

AGENDA ITEM NO. 01: EVALUATION OF EXPRESSION OF INTERESTS OF PARTICIPATING FIRMS FOR THE TENDER INF KRY-1998/13 DATED: 08-09-2013 NAMEDLY "SUPERVISION OF CONSTRUCTION OF SINDH PROPERTY RECORDS FACILITATION CENTERS IN 27 DISTRICTS OF THE SINDH" UNDER THE SCHEME LARMIS

As per decision of the CSC, the EOIs of 08 participating firms have been evaluated in detail by the Technical Sub-Committee of PMU in the light of predefined evaluation criteria of the prequalification document (Annexure-B). Two firms namely M/s. Atif Nazar Associates and M/s. ESS-I-AAR JV Poly Consult Intl., have been recommended as prequalified for subject assignment by the Sub-Committee. The evaluation of sub-committee has been consolidated and placed on board to facilitate the Consultant Selection Committee in individual assessment of the members as well as Chairman of the Consultant Selection Committee at Annexure-"C". The Consultant Selection Committee accordingly evaluated the EOIs of the participating firms by each member and found the same score as recommended by Technical Sub-Committee. The Consolidated score sheet of the CSC is at Annexure-"D" for signature.

DECISION: The Consultant Selection Committee decided to recommend two firms namely (1) M/s. Atif Nazar Associates and (2) M/s. ESS-I-AAR JV Poly Consult Intl., as qualified firms and decided to issue RFP to both of firms in order to participate in further bidding process. The Committee further decided that all other participating firms who stood disqualified as per the detailed evaluation may be notified of their disqualification under the SPP Rules 2010.

AGENDA ITEM NO. 02: APPROVAL OF REQUEST FOR PROPOSAL TO BE ISSUED TO SHORTLISTED FIRMS FOR PARTICIPATION IN THE BIDDING PROCESS FOR "SUPERVISION OF CONSTRUCTION OF SINDH PROPERTY RECORDS FACILITATION CENTERS IN 27 DISTRICTS OF THE SINDH" UNDER THE SCHEME LARMIS

The Technical members of Sub-Committee have prepared a draft Request for Proposal (RFP) for subject assignment to be issued to shortlisted firms

which is placed for kind perusal and vetting by the Consultant Selection Committee. Draft Request for Proposal (RFP) document is also attached placed at Annexure-"E".

DECISION: The Consultant Selection Committee reviewed the Request for Proposal (RFP) document of subject assignment and approved the same for issuance to shortlisted firms.


Meeting ended with a vote of thanks to and from the chair.



(Ather Hussain Baloch)
Project Director, IT Department,
Govt. of Sindh



(Mumtaz Ali Gopang)
Deputy Secretary Dev-II,
Finance Deptt. Govt. of Sindh/Member



(Farzana Shahani)
Chief (S&T),
P&D Department,
Govt. of Sindh/Member



(Zulfiqar Ali Nizamani)
Project Director - PMU,
Reforms Wing & Special Cell,
Board of Revenue, Sindh/Member



(Zulfiqar Ali Shah)
Member (R&S)
Board of Revenue, Sindh/
Chairman Procurement Committee

Annex A

QUALIFICATION/ EVALUATION CRITERIA

Mandatory Provisions/Eligibility: Firms / Consultants must possess (i) valid registration certificate with concerned professional and regulatory bodies in relevant category as well as membership in Pakistan Engineering Council; (ii) valid registration complying with the Government of Pakistan FBR taxation regulations for the last 5 years; and (iii) is not black listed earlier. *(Attach all certificates and affidavits supported thereto).*

(A) COMPANY PROFILE

10 MARKS

- i. Name, address, telephone, fax numbers and email address of firm;
- ii. Ownership and Organizational Structure of the firm
- iii. Year of establishment
*(One mark for every year;
Attach certificate of incorporation/establishment)..... 10*

(B) EXPERIENCE AND PAST PERFORMANCE

30 MARKS

- i. List of similar assignments with cost, undertaken in the last 5 years;
(5 mark for each assignment ; Attach completion certificate)..... 15
- ii. List of assignments executed in similar geographical condition;
(5 mark for each assignment ; Attach completion certificate)..... 15

(C) ACADEMIC QUALIFICATION & EXPERIENCE OF PERSONNEL

40 MARKS

- a) Academic Qualification 20
 - i. Masters in Civil Engineering (Three at least)05
 - ii. Bachelors in Civil Engineering (Five at least)05
 - iii. Certified personnel holding relevant qualification10
in construction of pre-engineered buildings
(Attach resumes/CVs or preferably testimonials of the technical staff)

- b) Experience 20
Number of similar assignments with length of experience be mentioned
 - i. 10 years20
 - ii. 05 years10
 - iii. 03 years06
 - iv. 02 years04*(Attach resumes or preferably experience certificates of the experienced staff)*

(D) FINANCIAL CAPABILITY

20 MARKS

- i. Documentary evidence of financial position, bank statement or audited accounts of the last 05 years10
 - ii. Annual turnover of the last 05 years05
 - iii. Income tax return for the last 05 years05
- Rs 30 (M)=100%, Rs 20 (M)=65% & Rs 10 (M)=35%*

Total :

100 Marks

Minimum score required to be short-listed is:

70 Marks

E.No. _____ CRITERIA _____ Max Marks _____ Marks Obtained _____

MANDATORY REQUIREMENTS	YES	YES	YES	YES	YES	YES	YES	YES	YES
(i) Firms / Consultants must possess (i) valid registration certificate with concerned professional and regulatory bodies in relevant category as well as membership in Pakistan Engineering Council;	YES	YES	YES	YES	YES	YES	YES	YES	YES
(ii) Valid registration complying with the Government of Pakistan FBR taxation regulations for the last 5 years;	YES	YES	YES	YES	YES	YES	YES	YES	YES
(iii) Affidavit that firm is not black listed earlier	YES	YES	YES	YES	NO	YES	NO	NO	NO

EVALUATION SHEET

A COMPANY PROFILE		20											
(i)	Name, address, telephone, fax numbers and email address of firm												
(ii)	Ownership and Organizational Structure of the firm												
(iii)	Year of establishment <small>(One mark for every year/Valid certificate of Incorporation/establishment)..... 18</small>	7	20	10	10	2	10	9					
B EXPERIENCE AND PAST PERFORMANCE		30											
(i)	List of similar assignments with cost, undertaken in the last 3 years; <small>(5 mark for each assignment ; Award completion certificate)..... 15</small>	0	0	15	0	0	15	0	0	0	0	0	15
(ii)	List of assignments executed in similar geographical condition; <small>(5 mark for each assignment ; Award completion certificate)..... 15</small>	0	0	15	0	0	15	0	0	0	0	0	15
C ACADEMIC QUALIFICATION & EXPERIENCE OF PERSONNEL		40											
a) Academic Qualifications		20											
(i)	Masters in Civil Engineering (Three at least)	05	4	3	5	3	5	2	2	2	2	2	2
(ii)	Bachelors in Civil Engineering (Five at least)	05	4	3	5	3	5	3	2	2	2	2	2
(iii)	Certified personnel holding relevant qualification in construction of pre-engineered buildings <small>(Award relevant CV or preferably testimonials of the technical staff)</small>	10	0	0	10	2	6	4	0	0	0	0	0
(iv)	Expertise <small>(Award relevant CV or preferably testimonials of the technical staff)</small>	20	0	0	4	0	12	0	0	6	0	0	0
(v)	Number of similar assignments with length of experience be mentioned	20											
(vi)	10 years	10											
(vii)	05 years	10											
(viii)	03 years	06											
(ix)	02 years	04											
D FINANCIAL CAPABILITY		20											
(i)	Documentary evidence of financial position, bank statements or audited accounts of the last 05 years	10	20	10	10	4	10	0	10	4	10	4	4
(ii)	Annual turnover of the last 05 years	05	5	5	5	2	5	0	5	2	5	2	2
(iii)	Income tax return for the last 05 years	05	5	3	5	3	5	0	5	3	5	3	3
<small>Rs 20 (00)-100k, Rs 20 (04)-65k & Rs 10 (04)-35k</small>													
Total :		100	35	29	44	27	40	7	40	28	28	28	28

Minimum score required to be short-listed is: **70 Marks**

[Signature]
 Director F/CM
 LARVIS PMU

[Signature]
 Director F/CM
 LARVIS PMU

[Signature]
 Assistant Director
 Coordination, LARVIS PMU

EVALUATION OF APPLICANTS' EXPERIENCE AND TECHNICAL SKILLS FOR THE POSITION OF CONSULTANT FOR CONSTRUCTION OF FACILITY CENTRES (2) IN PROVINCE OF SINDH AND INTENSIVE ZONE 3 DATED: 06-03-2013

S.No.	CRITERIA	MARKS									
		1	2	3	4	5	6	7	8	9	10
EVALUATION CRITERIA	1) Firm / Consultant must possess (i) valid registration certificate with concerned professional regulatory bodies in relevant category as well as membership in Pakistan Engineering Council.	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
	2) Valid registration complying with the Government of Pakistan (BEO) tendering regulations for the last 5 years.	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
	3) Affiliated with firm; If not then third party	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
	4) None										
EVALUATION SHEET											

A COMPANY PROFILE											
(i)	Name, address, telephone, fax numbers and e-mail address of firm										
(ii)	Ownership and Organizational Structure of the firm										
(iii)	Year of establishment	7	10	10	10	10	10	2	10		9
(The mark for every year/level certificate of incorporation/establishment).....18											
B EXPERIENCE AND PAST PERFORMANCE											
(i)	List of similar assignments with work undertaken in the last 5 years.	0	0	0	18	0	0	0	0	0	0
(ii)	(3 mark for each assignment; Award completion certificate)	15									
(iii)	List of assignments awarded in similar geographical conditions	0	0	0	15	0	0	0	0	0	
(iv)	(5 mark for each assignment; Award completion certificate)	15									
Total		30									
C ACADEMIC QUALIFICATION & EXPERIENCE OF PERSONNEL											
(i) Academic Qualification		20									
(i)	Members in Civil Engineering (Three at least)	4	3	3	5	5	2	2	2	2	2
(ii)	Bachelors in Civil Engineering (Five at least)	4	3	3	3	5	2	2	2	2	
(iii)	Certified personnel holding relevant qualification in construction of pre-engineered buildings	0	0	0	10	3	0	0	0	0	
(Award 10 marks/CV or preferably handwritten of the individual staff)											
(iv)	Experience	20									
(i)	Number of similar assignments with length of experience to be mentioned	0	0	0	4	0	0	0	0	0	
(ii)	10 years	20									
(iii)	05 years	10									
(iv)	03 years	05									
(v)	02 years	04									
(Award 10 marks or preferably equivalent certificate of the organization staff)											
D FINANCIAL CAPABILITY											
(i) Documentary evidence of financial position, bank statement or audit account of the last 05 years		10									
(ii)	Annual turnover of the last 05 years	05									
(iii)	Income tax return for the last 05 years	05									
(Award 10 marks-10% to 20 04-05% to 10 03-05% to 05)											
Total:		300	55	28			27		40	28	

(If finally selected)
CHIEF S&T
 P&D Department, Govt. of Sindh/Member C/C

(Member of the Board)
 Deputy Secretary (Tech)
 Finance Dept., Govt. of Sindh/Member C/C

(Member of the Board)
 IF Dept., Govt. of Sindh/Member C/C

(Member of the Board)
 Board of Revenue, Sindh/Chairman C/C

[Handwritten Signature]

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[Handwritten Signature]

**REQUEST FOR PROPOSALS
FOR
PROCUREMENT OF CONSULTANCY FOR
SUPERVISION OF CONSTRUCTION OF
SINDH PROPERTY RECORDS
FACILITATION CENTERS IN 27
DISTRICTS OF SINDH**



Sindh Public Procurement Regulatory Authority

OCTOBER 2013

POLYCONSULT INTERNATIONAL

A handwritten signature in black ink, appearing to be 'i. h. i.' with a flourish underneath.

Procuretor



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Section 1- Letter of Invitation

Section 1. Letter of Invitation

FOR POLYCONSULT INTERNATIONAL



Proprietor



Letter of Invitation

Invitation/File No
Location and Date

Name and Address of Consultant]

Dear Mr./Ms.:

1. The *Project Management Unit, Board of Revenue Govt. of Sindh* (hereinafter called "Procuring Agency") now invites proposals to provide the following consulting services: Project Management Services for 27 Facilitation Centers (one in each District) in Sindh, for "Land Administration Re-Revenue Management Information System – Larmis" More details on the services are provided in the Terms of Reference.
3. This Request for Proposal (RFP) has been addressed to the following shortlisted/pre-qualified/interested Consultants:

a.
b.
c.

It is not permissible to transfer this invitation to any other firm.

4. A firm will be selected under Quality and Cost Based and procedures described in this RFP, in accordance with the SPPR 2010. Quality (80%) + Cost (20%)
5. The RFP includes the following documents:
 - Section 1 - Letter of Invitation
 - Section 2 - Instructions to Consultants (including Data Sheet)
 - Section 3 - Technical Proposal - Standard Forms
 - Section 4 - Financial Proposal - Standard Forms
 - Section 5 - Terms of Reference
 - Section 6 - Standard Forms of Contract
6. Please inform us in writing at the following address *Project Director (PMU) Board of Revenue Sindh 1st Floor ST-04, Project Management Unit, Adjacent Ziauddin Hospital, Clifton Block-6, Karachi.*, upon receipt:

- (a) *that you received the Letter of Invitation; and*
- (b) *whether you will submit a proposal alone or in association.*

Yours sincerely,

Section 2. Instructions to Consultants

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Proprietor



Instructions to Consultants

Definitions

- (a) "Procuring Agency (PA)" means the department with which the selected Consultant signs the Contract for the Services.
- (b) "Consultant" means a professional who can study, design, organize, evaluate and manage projects or assess, evaluate and provide specialist advice or give technical assistance for making or drafting policies, institutional reforms and includes private entities, consulting firms, legal advisors, engineering firms, construction managers, management firms, procurement agents, inspection agents, auditors, international and multinational organizations, investment and merchant banks, universities, research institutions, government agencies, nongovernmental organizations, and individuals
- (c) "Contract" means an agreement enforceable by law and includes General and Special Conditions of the contract.
- (d) "Data Sheet" means such part of the Instructions to Consultants that is used to reflect specific assignment conditions.
- (e) "Day" means calendar day including holiday.
- (f) "Government" means the Government of Sindh.*
- (g) "Instructions to Consultants" (Section 2 of the RFP) means the document which provides shortlisted Consultants with all information needed to prepare their Proposals.
- (h) "LOI" (Section 1 of the RFP) means the Letter of Invitation sent by the procuring agency to the Consultant.
- (i) "Proposal" means the Technical Proposal and the Financial Proposal.
- (j) "RFP" means the Request For Proposal prepared by the procuring Agency for the selection of Consultants.
- (k) "Sub-Consultant" means any person or entity to whom the Consultant subcontracts any part of the Services.
- (l) "Terms of Reference" (TOR) means the document included in the RFP as Section 5 which explains the objectives, scope of work, activities, tasks to be performed, respective responsibilities of the procuring agency and the Consultant, and expected results and deliverables of the assignment.

2. Introduction

- 2.1 The Procuring agency named in the Data Sheet will select a consulting firm/organization (the Consultant) from those listed in the Letter of Invitation, in accordance with the method of selection specified in the Data Sheet.
- 2.2 The eligible Consultants (shortlisted if so) are invited to submit a Technical Proposal and a Financial Proposal, or a Technical Proposal only, as specified in the Data Sheet. The Proposal will be the basis for contract negotiations and ultimately for a signed Contract with the selected Consultant.
- 2.3 Consultants should familiarize themselves with rules / conditions and take them into account while preparing their Proposals. Consultants are encouraged to attend a pre-proposal conference if one is specified in the Data Sheet. Attending the pre-proposal conference is, however optional. Consultants may liaise with procuring agency's representative named in the Data Sheet for gaining better insight into the assignment.
- 2.4 Consultants shall bear all costs associated with the preparation and submission of their proposals and contract negotiation. The Procuring Agency reserves the right to annul the selection process at any time prior to Contract award, without thereby incurring any liability to the Consultants.
- 2.5 Procuring Agency may provide facilities and inputs as specified in Data Sheet.

3. Conflict of Interest /

- 3.1.1 Consultants are required to provide professional, objective, and impartial advice and holding the Procuring Agency interest paramount. They shall strictly avoid conflict with other assignments or their own corporate interest. Consultants have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of the Procuring Agency, or that may reasonably be perceived as having such effect. Failure to disclose said situations may lead to the disqualification of the Consultant or the termination of its Contract.
- 3.1.2 Without limitation on the generality of the foregoing, Consultants, and any of their affiliates, shall be considered to have a conflict of interest and shall not be recruited, under any of the circumstances set forth below:

- (i) A consultant that has been engaged by the procuring agency to provide goods, works or services other than

Sindh Public Procurement Regulatory Authority (SPPRA)

[Handwritten Signature]
Proprietor



Consulting services for a project, any of its affiliates, shall be disqualified from providing consulting services related to those goods, works or services. Conversely, a firm hired to provide consulting services for the preparation or implementation of a project, any of its affiliates, shall be disqualified from subsequently providing goods or works or services other than consulting services resulting from or directly related to the firm's consulting services for such preparation or implementation.

- (ii) A Consultant (including its Personnel and Sub-Consultants) or any of its affiliates shall not be hired for any assignment that, by its nature, may be in conflict with another assignment of the Consultant to be executed for the same or for another Procuring Agency.
- (iii) A Consultant (including its Personnel and Sub-Consultants) that has a business or family relationship with a member of the Procuring Agency's staff who is directly or indirectly involved in any part of (i) the preparation of the Terms of Reference of the assignment, (ii) the selection process for such assignment, or (iii) supervision of the Contract, may not be awarded a Contract, unless the conflict stemming from this relationship has been resolved.

Conflicting Relationships

3.2 Government officials and civil servants may be hired as consultants only if:

- (i) They are on leave of absence without pay;
- (ii) They are not being hired by the agency they were working for, six months prior to going on leave; and
- (iii) Their employment would not give rise to any conflict of interest.

4. Fraud and Corruption

It is Government's policy that Consultants under the contract(s), observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, the Procuring Agency follows the instructions contained in Sindh Public Procurement Rules 2010 which defines:

“corrupt and fraudulent practices” includes the offering, giving, receiving, or soliciting, directly or indirectly of anything of value to influence the act of another party for wrongful gain or any act or omission, including misrepresentation, that knowingly or recklessly misleads or attempt to mislead a party to obtain a financial or other benefit or to avoid an obligation;

Under Rule 35 of SPPR2010, “The PA can inter-alia blacklist Bidders found to be indulging in corrupt or fraudulent practices. Such

barring action shall be duly publicized and communicated to the SPPRA. Provided that any supplier or contractor who is to be blacklisted shall be accorded adequate opportunity of being heard”.

5. Integrity Pact

Pursuant to Rule 89 of SPPR 2010 Consultant undertakes to sign an Integrity pact in accordance with prescribed format attached hereto for all the procurements estimated to exceed Rs. 2.5 million. (Annex-A)

6. Eligible Consultants

- 6.1 If short listing process has been undertaken through EOI, as outlined under Rule 73 and 74 of SPPR2010 for the Contract(s) for which these RFP documents are being issued, those firms - in case of Joint Ventures with the same partner(s) and Joint Venture structure - that had been pre-qualified are eligible.
- 6.2 Short listed consultants emerging from request of expression of interest are eligible.

7. Eligibility of Sub-Consultants

A shortlisted Consultant would not be allowed to associate with Consultants who have failed to qualify the short listing process.

8. Only one Proposal

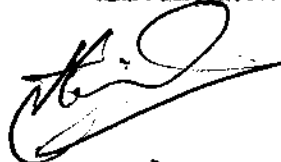
Shortlisted Consultants may only submit one proposal. If a Consultant submits or participates in more than one proposal, such proposals shall be disqualified. Participation of the same Sub-Consultant, including individual experts, to more than one proposal is not allowed.

9. Proposal Validity

- 9.1 The Data Sheet indicates Proposals validity that shall not be more than 90 days in case of National Competitive Bidding (NCB) and 120 days in case of International competitive Bidding (ICB). During this period, Consultants shall maintain the availability of Professional staff nominated in the Proposal. The Procuring Agency will make its best effort to complete negotiations within this period. Should the need arise; however, the Procuring Agency may request Consultants to extend the validity period of their proposals. Consultants who agree to such extension shall confirm that they maintain the availability of the Professional staff nominated in the Proposal, or in their confirmation of extension of validity of the Proposal, Consultants may submit new staff in replacement, who would be considered in the final evaluation for contract award. Consultants who do not agree have the right to refuse to extend the validity of their Proposals.
- 9.2 Consultants shall submit required bid security along with financial proposal defined in the data sheet (which shall not be

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less than one percent and shall not exceed five percent of bid amount).

10. Clarification and Amendment in RFP Documents

10.1 Consultants may request for a clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of proposal. The procuring agency shall communicate such response to all parties who have obtained RFP document without identifying the source of inquiry. Should the PA deem it necessary to amend the RFP as a result of a clarification, it shall do so.

10.2 At any time before the submission of Proposals, the Procuring Agency may amend the RFP by issuing an addendum/corrigendum in writing. The addendum shall be sent to all Consultants and will be binding on them. Consultants shall acknowledge receipt of all amendments. To give Consultants reasonable time in which to take an amendment into account in their Proposals the Procuring Agency may, if the amendment is substantial, extend the deadline for the submission of Proposals.

11. Preparation of Proposals

11.1 In preparing their Proposal, Consultants are expected to examine in detail the documents comprising the RFP. Material deficiencies (deviation from scope, experience and qualification of personnel) in providing the information requested may result in rejection of a Proposal.

11.2 The estimate number of professional staff months or the budget required for executing the assignment should be shown in the data sheet, but not both. However, proposal shall be based on the professional staff month or budget estimated by the consultant.

12. Language

The Proposal as well as all related correspondence exchanged by the Consultants and the Procuring Agency shall be written in English. However it is desirable that the firm's Personnel have a working knowledge of the national and regional languages of Islamic Republic of Pakistan.

13. Technical Proposal Format and Content

13.1 While preparing the Technical Proposal, consultants must give particular attention to the following:

- (i) If a consultant considers that it does not have all the expertise for the assignment, it may obtain a full range of expertise by associating with individual consultant(s) and/or other firms or entities in a joint venture or sub-

consultancy, as appropriate. The international consultants are encouraged to seek the participation of local consultants by entering into a joint venture with, or subcontracting part of the assignment to, national consultants.

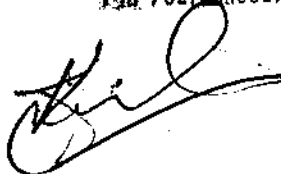
- (ii) For assignments on a staff-time basis, the estimated number of professional staff-months is given in the Data Sheet. The proposal shall, however, be based on the number of professional staff-months estimated by the firm. For fixed-budget-based assignments, the available budget is given in the Data Sheet, and the Financial Proposal shall not exceed this budget.
- (iii) It is desirable that the majority of the key professional staff proposed be permanent employees of the firm or have an extended and stable working relationship with it.
- (iv) Proposed professional staff must, at a minimum, have the experience indicated in the Data Sheet, preferably working under similar geographical condition.
- (v) Alternative professional staff shall not be proposed, and only one curriculum vitae (CV) shall submitted for each position.

13.2 The Technical Proposal shall provide the following information using the attached Standard Forms (Section 3):

- (i) A brief description of the consultant organization and an outline of recent experience on assignments (Section 3B) of a similar nature. For each assignment, the outline should indicate, *inter alia*, the profiles of the staff, duration of the assignment, contract amount, and firm's involvement.
- (ii) Any comments or suggestions on the Terms of Reference and on the data, a list of services, and facilities to be provided by the PA (Section 3C).
- (iii) The list of the proposed staff team by specialty, the tasks that would be assigned to each staff team member, and their timing (Section 3E).
- (iv) CVs recently signed by the proposed professional staff and the authorized representative submitting the proposal (Section 3F). Key information should include number of years, working for the consultant and degree of responsibility held in various assignments during the last 5 years.
- (v) Estimates of the total staff input (professional and support

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staff; staff time) needed to carry out the assignment, supported by bar chart diagrams showing the time proposed for each professional staff team member (Sections 3E and 3G).

- (vi) A detailed description of the proposed methodology, work plan for performing the assignment, staffing, and monitoring of training, if the Data Sheet specifies training as a major component of the assignment (Section 3D).
- (vii) Any additional information requested in the Data Sheet.

13.3 The Technical Proposal shall not include any financial information.

14. Financial Proposals

14.1 The Financial Proposal shall be prepared using the attached Standard Forms (Section 4). It shall list all costs associated with the assignment, including (a) remuneration for staff (in the field and at the Consultants' office), and (b) reimbursable expenses indicated in the Data Sheet (if applicable). Alternatively Consultant may provide their own list of cost. If appropriate, these costs should be broken down by activity. All activities and items described in the Technical Proposal must be priced separately; activities and items described in the Technical Proposal but not priced, shall be assumed to be included in the prices of other activities or items.

15. Taxes

15.1 The Consultant will be subject to all admissible taxes including stamp duty and service charges at a rate prevailing on the date of contract agreement unless exempted by relevant tax authority.

16. Submission, Receipt, and Opening of Proposals

16.1 Proposal shall contain no interlineations or overwriting. Submission letters for both Technical and Financial Proposals should respectively be in the format of TECH-1 of Section 3, and FIN-1 of Section 4. All pages of the original Technical and Financial Proposals will be initialed by an authorized representative of the Consultants (Individual Consultant). The authorization shall be in the form of a written power of attorney accompanying the Proposal

16.2 All required copies of the Technical Proposal are to be made from the original. If there are discrepancies between the original and the copies of the Technical Proposal, the original governs.

16.3 The original and all copies of the Technical Proposal shall be placed in a sealed envelope clearly marked "TECHNICAL PROPOSAL" Similarly, the original Financial Proposal (if required under the selection method indicated in the Data Sheet)

shall be placed in a sealed envelope clearly marked "FINANCIAL PROPOSAL" followed by name of the assignment, and with a warning "DO NOT OPEN WITH THE TECHNICAL PROPOSAL." If the Financial Proposal is not submitted in a separate sealed envelope duly marked as indicated above, this will constitute grounds for declaring the Proposal non-responsive.

16.4 The Proposals must be sent to the address indicated in the Data Sheet and received by the PA no later than the time and the date indicated in the Data Sheet, or any extension to this date. Any proposal received by the PA after the deadline for submission shall be returned unopened. In order to avoid any delay arising from the postal or PA's internal dispatch workings, Consultants should ensure that proposals to be sent through couriers should reach a day before the deadline for submission.

17. Proposal Evaluation

17.1 From the time the Proposals are opened to the time the Contract is awarded, the Consultants should not contact the PA on any matter related to its Technical and/or Financial Proposal. Any effort by Consultants to influence the PA in the examination, evaluation, ranking of Proposals, and recommendation for award of Contract may result in the rejection of the Consultants' Proposal.

Evaluators of Technical Proposals shall have no access to the Financial Proposals until the technical evaluation is concluded.

18. Evaluation of Technical Proposals

18.1 The evaluation committee shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference, applying the evaluation criteria, sub-criteria, and point system specified in the Data Sheet. Each responsive Proposal will be given a technical score (St). A Proposal shall be rejected at this stage if it fails to achieve the minimum technical score indicated in the Data Sheet.

In the case of Quality-Based Selection, Selection Based on Consultant's Qualifications, and Single-Source Selection, the highest ranked consultant or firm selected on a single-source basis is invited to negotiate its proposal and the contract on the basis of the Technical Proposal and the Financial Proposal submitted.

**Public Opening and Evaluation of Financial Proposals:
(QCBS Only)**

18.2 After the technical evaluation is completed, the PA shall notify in writing Consultants that have secured the minimum

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qualifying marks, the date, time and location, allowing a reasonable time, for opening the Financial Proposals. Consultants' attendance at the opening of Financial Proposals is optional.

Financial proposals of those consultants who failed to secure minimum qualifying marks shall be returned unopened.

19. Evaluation of Financial Proposals

19.1 Financial Proposals shall be opened publicly in the presence of the Consultants' representatives who choose to attend. The name of the Consultants and the technical scores of the Consultants shall be read aloud. The Financial Proposal of the Consultants who met the minimum qualifying mark will then be inspected to confirm that they have remained sealed and unopened. These Financial Proposals shall be then opened, and the total prices read aloud and recorded. Copy of the record shall be sent to all Consultants.

19.2 The Evaluation Committee will correct any computational errors. When correcting computational errors, in case of discrepancy between a partial amount and the total amount, or between word and figures the formers will prevail. In addition to the above corrections, activities and items described in the Technical Proposal but not priced, shall be assumed to be included in the prices of other activities or items.

19.3 In case of **Least Cost Selection LCS Method**, the bid found to be the lowest evaluated bid shall be accepted.

19.4 **In case of Quality and Cost Based Selection QCBS Method** the lowest evaluated Financial Proposal (Fm) will be given the maximum financial score (Sf) of 100 points. The financial scores (Sf) of the other Financial Proposals will be computed as indicated in the Data Sheet. Proposals will be ranked according to their combined technical (St) and financial (Sf) scores using the weights (T = the weight given to the Technical Proposal; P = the weight given to the Financial Proposal; T + P = 1) indicated in the Data Sheet: $S = St \times T\% + Sf \times P\%$. The firm achieving the highest combined technical and financial score will be invited for negotiations.

19.5 In the case of Fixed-Budget and Quality Based Selection, the Procuring Agency will select the firm that submitted the highest ranked Technical Proposal.

20. Negotiations

20.1 Negotiations will be held at the date and address indicated in the Data Sheet. The invited Consultant will, as a pre-requisite for attendance at the negotiations, confirm availability of all Professional staff. Failure in satisfying such requirements may result in the PA proceeding to negotiate with the next-ranked Consultant. Representatives conducting negotiations on behalf of the Consultant must have written authority to negotiate and conclude a Contract.

21. Technical negotiations

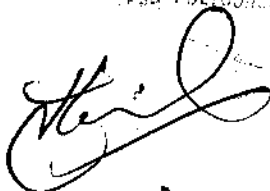
21.1 Technical Negotiations will include a discussion of the Technical Proposal, the proposed technical approach and methodology, work plan, organization and staffing, and any suggestions made by the Consultant to improve the Terms of Reference. The PA and the Consultants will finalize the Terms of Reference, staffing schedule, work schedule, logistics, and reporting. These documents will then be incorporated in the Contract as "Description of Services". Minutes of negotiations, which will be signed by the PA and the Consultant, will become part of Contract Agreement.

22. Financial negotiations

22.1 If applicable, it is the responsibility of the Consultant, before starting financial negotiations, to contact the local tax authorities to determine the tax amount to be paid by the Consultant under the Contract. The financial negotiations will include a clarification (if any) of the firm's tax liability, and the manner in which it will be reflected in the Contract; and will reflect the agreed technical modifications in the cost of the services. Consultants will provide the PA with the information on remuneration rates described in the Appendix attached to Section 4 (i.e. Financial Proposal - Standard Forms of this RFP.

23. Availability of Professional staff/experts

23.1 Having selected the Consultant on the basis of, among other things, an evaluation of proposed Professional staff, the PA expects to negotiate a Contract on the basis of the Professional staff named in the Proposal. Before contract negotiations, the PA will require assurances that the Professional staff will be actually available. The PA will not consider substitutions during contract negotiations unless both parties agree that undue delay in the selection process makes such substitution unavoidable or for reasons such as death or medical incapacity. If this is not the case and if it is established that Professional staff were offered in the proposal without confirming their availability, the Consultant may be disqualified. Any proposed substitute shall have equivalent or better qualifications and experience than the original candidate and be submitted by the Consultant within



the period of time specified in the letter of invitation to negotiate.

24. Award of Contract

- 24.1 After completing negotiations, the Procuring Agency shall award the Contract to the selected Consultant and within seven of the award of contract, Procuring Agency shall publish on the website of the Authority and on its own website, if such a website exists, the result of the bidding process, identifying the bid through procuring identifying number, if any and the following information, evaluation report, form of contract and letter of award, bill of quantity or schedule of requirement, as the case may be.
- 24.2 After publishing of award of contract consultant required to submit a performance security at the rate indicated in date sheet.
- 24.3 The Consultant is expected to commence the assignment on the date and at the location specified in the Data Sheet.

25. Confidentiality

Information relating to evaluation of Proposals and recommendations concerning awards shall not be disclosed to the Consultants who submitted the Proposals or to other persons not officially concerned with the process, until the publication of the award of Contract. The undue use by any Consultant of confidential information related to the process may result in the rejection of its Proposal.

Data Sheet

1.1	Name of the Assignment is: Project Management of Construction of 27 Facilitation Centers (one in each District) in Sindh, for "Land Administration Re-Revenue Management Information System – Larmis" The Name of the PA's official (s): _____
1.2	The method of selection is Quality & Cost Based Selection (QCBS) Quality (80%) + Cost (20%) The Edition of the Guidelines is SPP Rules 2010 (For Consultancy)
1.3	Financial Proposal to be submitted together with Technical Proposal: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
1.4	The PA will provide the following inputs and facilities: NIL _____
1.5	The Proposal submission address is: Office of the Project Director Situated in ST-4, Revenue House, Adjacent Ziauddin Hospital Clifton, Karachi. Proposals must be submitted not later than the following date and time: _____ November 7 th , 2013, 2:00pm and Opening time 2:30pm.
1.6	Expected date for commencement of consulting services 1 st December, 2013 at: All the five (5) divisions of Sindh Province
9.1	Proposals validity period shall be 90 days
10.1	Clarifications may be requested not later than five days before the submission date. The address for requesting clarifications is: Office of the Project Director situated in ST-4, Revenue House, Adjacent Ziauddin Hospital Clifton, Karachi. Facsimile _____ E-mail: _____
12	The Proposal as well as all related correspondence exchanged by the Consultants and the Procuring Agency shall be written in English However it is desirable that the firm's Personnel have a working knowledge of the national and regional languages of Islamic Republic of Pakistan.
6.1	Shortlisted Consultants may associate with other shortlisted Consultants: Yes _____ No <input checked="" type="checkbox"/>

Sindh Public Procurement Regulatory Authority (SPPRA)

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PRAR/10/1



Section 2. Information to Consultants – Data Sheet


11.2	The estimated number of professional staff-months required for the assignment is 9 months .
13.1	The format of the Technical Proposal to be submitted is: FTP _____, or STP _____ [check the applicable format]
13.2(vii)	Training is a specific component of this assignment: Yes ___ No <u>X</u>
4.1	<p>The following expenses are reimbursable in local currency.</p> <ol style="list-style-type: none"> (1) a per diem allowance in respect of Personnel of the Consultant for every day in which the Personnel shall be absent from the home office and, as applicable, outside the beneficiary country for purposes of the Services; (2) cost of necessary travel, including transportation of the Personnel by the most appropriate means of transport and the most direct practicable route; (3) cost of office accommodation, investigations and surveys; (4) cost of applicable local communications such as the use of telephone and facsimile required for the purpose of Consulting Services; (5) cost, rental and freight of any instruments or equipment required to be provided by the Consultants for the purposes of Consulting Services; (6) cost of printing and dispatching of the reports to be produced for Consulting Services; (7) other allowances where applicable and provisional or fixed sums (if any); and (8) cost of such further items required for purposes of the Services not covered in the foregoing.

Section 2. Information to Consultants – Data Sheet

15.1	Amounts payable by the PA to the Consultant under the contract to be subject to local taxation, stamp duty and service charges, as applicable.																														
6.3	Consultants to state local cost in the national currency (in case of ICB only): Yes ___ No <u>X</u>																														
16.2	Consultant must submit the original and <u>2</u> copies of the Technical Proposal, and the original of the Financial Proposal.																														
13.1	<p>Criteria, sub-criteria, and point system for the evaluation of Full Technical Proposals are:</p> <table border="0"> <thead> <tr> <th></th> <th style="text-align: right;"><u>Points</u></th> </tr> </thead> <tbody> <tr> <td>(i) Specific experience of the Consultants relevant to the assignment i.e. Project Management of projects done in light gauge steel structures of Rs.500 Million or Above. For each project 10 points. Max. 30 points. Also attach client performance certificates for similar works under execution or completed.</td> <td></td> </tr> <tr> <td style="text-align: right;">Total points for criterion (i):</td> <td style="text-align: right;">[40]</td> </tr> <tr> <td>(ii) Adequacy of the proposed methodology and work plan in responding to the Terms of Reference:</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">a) Technical approach and methodology</td> <td style="text-align: right;">[10]</td> </tr> <tr> <td style="padding-left: 20px;">b) Work plan</td> <td style="text-align: right;">[10]</td> </tr> <tr> <td style="padding-left: 20px;">c) Organization and staffing</td> <td style="text-align: right;">[10]</td> </tr> <tr> <td style="text-align: right;">Total points for criterion (ii):</td> <td style="text-align: right;">[30]</td> </tr> <tr> <td>(iii) Financial Capacity:</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">(a) Documentary evidence of financial position, bank statement or audited accounts of the last 05 years</td> <td style="text-align: right;">[10]</td> </tr> <tr> <td style="padding-left: 20px;">(b) Annual turnover of the last 05 years</td> <td style="text-align: right;">[10]</td> </tr> <tr> <td style="padding-left: 20px;">(c) Income tax return for the last 05 years</td> <td style="text-align: right;">[10]</td> </tr> <tr> <td style="padding-left: 40px;">Rs 30 (M)=100%, Rs 20 (M)=65% & Rs 10 (M)=35%</td> <td></td> </tr> <tr> <td style="text-align: right;">Total points for criterion (iii):</td> <td style="text-align: right;">[30]</td> </tr> <tr> <td style="text-align: right;">Total points for criterion (i+ii+iii):</td> <td style="text-align: right;">[100]</td> </tr> </tbody> </table> <p>The minimum technical score St required to pass is 70 Points</p>		<u>Points</u>	(i) Specific experience of the Consultants relevant to the assignment i.e. Project Management of projects done in light gauge steel structures of Rs.500 Million or Above. For each project 10 points. Max. 30 points. Also attach client performance certificates for similar works under execution or completed.		Total points for criterion (i):	[40]	(ii) Adequacy of the proposed methodology and work plan in responding to the Terms of Reference:		a) Technical approach and methodology	[10]	b) Work plan	[10]	c) Organization and staffing	[10]	Total points for criterion (ii):	[30]	(iii) Financial Capacity:		(a) Documentary evidence of financial position, bank statement or audited accounts of the last 05 years	[10]	(b) Annual turnover of the last 05 years	[10]	(c) Income tax return for the last 05 years	[10]	Rs 30 (M)=100%, Rs 20 (M)=65% & Rs 10 (M)=35%		Total points for criterion (iii):	[30]	Total points for criterion (i+ii+iii):	[100]
	<u>Points</u>																														
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Total points for criterion (iii):	[30]																														
Total points for criterion (i+ii+iii):	[100]																														

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Section 2. Information to Consultants – Data Sheet

	Remuneration Type (“ <i>Lump Sum</i> ”): _____ The single currency for price conversions is: <u>Pak Rupees.</u>
20.1	Expected date and address for contract negotiations: N/A
24.2	Successful consultant is required to submit performance security in form of pay order, demand draft or bank guarantee 5% of bid amount.
5.1	Consultant undertake to sign Integrity Pact for the procurement estimated to exceed Pak Rs.2.5 million.

Section 3. Technical Proposal - Standard Forms

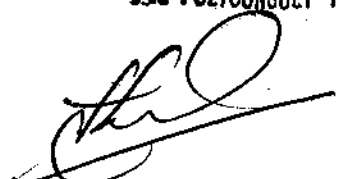
[Comments in brackets] provide guidance to the shortlisted Consultants for the preparation of their Technical Proposals; they should be deleted from the Technical Proposals to be submitted.]

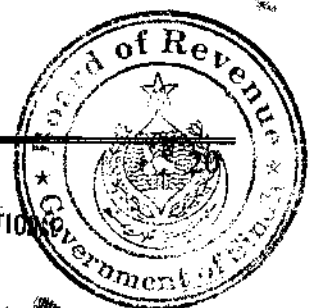
Refer to Reference Paragraph 3.4 of the Data Sheet for format of Technical Proposal to be submitted, and paragraph 3.4 of Section 2 of the RFP for Standard Forms required and number of pages recommended.

Form TECH-1.	Technical Proposal Submission Form	21
Form TECH-2.	Consultant's Organization and Experience.....	22
	A - Consultant's Organization	22
	B - Consultant's Experience	23
Form TECH-3.	Comments and Suggestions on the Terms of Reference and on Counterpart Staff and Facilities to be Provided by the PA	24
	A - On the Terms of Reference	24
	B - On Counterpart Staff and Facilities.....	25
Form TECH-4.	Description of Approach, Methodology and Work Plan for Performing the Assignment	26
Form TECH-5.	Team Composition and Task Assignments	27
Form TECH-6.	Curriculum Vitae (CV) for Proposed Professional Staff.....	28
Form TECH-7.	Staffing Schedule ¹	30
Form TECH-8.	Work Schedule.....	31

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FORM TECH-1. TECHNICAL PROPOSAL SUBMISSION FORM

[Location, Date]

To: [Name and address of PA]

Dear Sirs:

We, the undersigned, offer to provide the consulting services for [Insert title of assignment] in accordance with your Request for Proposal dated [Insert Date] and our Proposal. We are hereby submitting our Proposal, which includes this Technical Proposal, and a Financial Proposal sealed under a separate envelope¹.

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

If negotiations are held during the period of validity of the Proposal, i.e., before the date indicated in the Data Sheet, we undertake to negotiate on the basis of the proposed staff. Our Proposal is binding upon us and subject to the modifications resulting from Contract negotiations.

We undertake, if our Proposal is accepted, to initiate the consulting services related to the assignment not later than the date indicated in the Data Sheet.

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,

Authorized Signature [In full and initials]: _____

Name and Title of Signatory: _____

Name of Firm: _____

Address: _____

FORM TECH-2. CONSULTANT'S ORGANIZATION AND EXPERIENCE

A - Consultant's Organization

[Provide here a brief (two pages) description of the background and organization of your firm/entity for this assignment.]

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[Handwritten Signature]



B - Consultant's Experience

[Using the format below, provide information on each assignment for which your firm, and each associate for this assignment, was legally contracted either individually or as a corporate entity or as one of the major companies within an association, for carrying out consulting services similar to the ones requested under this assignment.]

Assignment name:	Approx. value of the contract (in PKR):
Country: Location within country:	Duration of assignment (months):
Name of PA:	Total No of staff-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in PKR):
Start date (month/year): Completion date (month/year):	No of professional staff-months provided by associated Consultants:
Name of associated Consultants, if any:	Name of senior professional staff of your firm involved and functions performed (indicate most significant profiles such as Project Director/Coordinator, Team Leader):
Narrative description of Project:	
Description of actual services provided by your staff within the assignment:	

Firm's Name: _____

FORM TECH-3. COMMENTS AND SUGGESTIONS ON THE TERMS OF
REFERENCE AND ON COUNTERPART STAFF AND FACILITIES TO BE
PROVIDED BY THE PA

A - On the Terms of Reference

[Present and justify here any modifications or improvement to the Terms of Reference you are proposing to improve performance in carrying out the assignment (such as deleting some activity you consider unnecessary, or adding another, or proposing a different phasing of the activities). Such suggestions should be concise and to the point, and incorporated in your Proposal.]

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[Handwritten Signature]
Proprietor

B - On Counterpart Staff and Facilities

NOT REQUIRED

FORM TECH-4. DESCRIPTION OF APPROACH, METHODOLOGY AND WORK PLAN FOR PERFORMING THE ASSIGNMENT

[Technical approach, methodology and work plan are key components of the Technical Proposal. You are suggested to present your Technical Proposal (50 pages, inclusive of charts and diagrams) divided into the following three chapters:

- a) Technical Approach and Methodology,
- b) Work Plan, and
- c) Organization and Staffing.


a) Technical Approach and Methodology. In this chapter you should explain your understanding of the objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output. You should highlight the problems being addressed and their importance, and explain the technical approach you would adopt to address them. You should also explain the methodologies you propose to adopt and highlight the compatibility of those methodologies with the proposed approach.

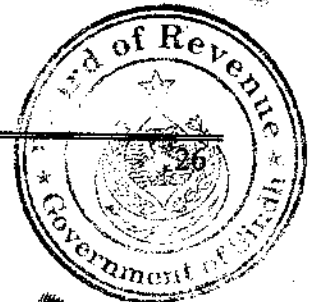
b) Work Plan. In this chapter you should propose the main activities of the assignment, their content and duration, phasing and interrelations, milestones (including interim approvals by the PA), and delivery dates of the reports. The proposed work plan should be consistent with the technical approach and methodology, showing understanding of the TOR and ability to translate them into a feasible working plan. A list of the final documents, including reports, drawings, and tables to be delivered as final output, should be included here. The work plan should be consistent with the Work Schedule of Form TECH-8.

c) Organization and Staffing. In this chapter you should propose the structure and composition of your team. You should list the main disciplines of the assignment, the key expert responsible, and proposed technical and support staff.]

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FORM TECH-5. TEAM COMPOSITION AND TASK ASSIGNMENTS

Professional Staff				
Name of Staff	Firm	Area of Expertise	Position Assigned	Task Assigned

FORM TECH-6. CURRICULUM VITAE (CV) FOR PROPOSED PROFESSIONAL STAFF

1. **Proposed Position** [*only one candidate shall be nominated for each position*]: _____
2. **Name of Firm** [*Insert name of firm proposing the staff*]: _____

3. **Name of Staff** [*Insert full name*]: _____
4. **Date of Birth:** _____ **Nationality:** _____
5. **Education** [*Indicate college/university and other specialized education of staff member, giving names of institutions, degrees obtained, and dates of obtainment*]: _____

6. **Membership of Professional Associations:** _____

7. **Other Training** [*Indicate significant training since degrees under 5 - Education were obtained*]: _____

8. **Countries of Work Experience:** [*List countries where staff has worked in the last ten years*]: _____

9. **Languages** [*For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing*]: _____

10. **Employment Record** [*Starting with present position, list in reverse order every employment held by staff member since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held.*]:

From [Year]: _____ To [Year]: _____

Employer: _____

Positions held: _____

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A handwritten signature in black ink, appearing to be "Shah".

Signature

<p>11. Detailed Tasks Assigned</p> <p><i>[List all tasks to be performed under this assignment]</i></p>	<p>12. Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned</p> <p><i>[Among the assignments in which the staff has been involved, indicate the following information for those assignments that best illustrate staff capability to handle the tasks listed under point 11.]</i></p> <p>Name of assignment or project: _____</p> <p>Year: _____</p> <p>Location: _____</p> <p>PA: _____</p> <p>Main project features: _____</p> <p>Positions held: _____</p> <p>Activities performed: _____</p>
--	--

13. Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes me, my qualifications, and my experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged.

[Signature of staff member or authorized representative of the staff] Date: _____
Day/Month/Year

Full name of authorized representative: _____

FORM TECH-7. STAFFING SCHEDULE¹

N ^o	Name of Staff	Staff input (in the form of a bar chart) ²												Total staff-month input			
		1	2	3	4	5	6	7	8	9	10	11	12	n	Home	Field ³	Total
Foreign																	
1	[Home] [Field]																
2																	
3																	
n																	
Subtotal																	
Local																	
1	[Home] [Field]																
2																	
n																	
Subtotal																	
Total																	

- 1 For Professional Staff the input should be indicated individually; for Support Staff it should be indicated by category (e.g.: draftsmen, clerical staff, etc.).
- 2 Months are counted from the start of the assignment. For each staff indicate separately staff input for home and field work.
- 3 Field work means work carried out at a place other than the Consultant's home office.

Full time input
 Part time input

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Section 4. Financial Proposal - Standard Forms

Financial Proposal Standard Forms shall be used for the preparation of the Financial Proposal according to the instructions provided under para. 3.6 of Section 2. Such Forms are to be used whichever is the selection method indicated in para. 4 of the Letter of Invitation.

[The Appendix "Financial Negotiations - Breakdown of Remuneration Rates" is to be only used for financial negotiations when Quality-Based Selection, Selection Based on Qualifications, or Single-Source Selection method is adopted, according to the indications provided under para. 6.3 of Section 2.]

Form FIN-1. Financial Proposal Submission Form	33
Form FIN-2. Summary of Costs.....	34
Form FIN-3. Breakdown of Costs by Activity ¹	35
Form FIN-4. Breakdown of Remuneration ¹	36
Form FIN-4. Breakdown of Remuneration ¹	38
Form FIN-5. Breakdown of Reimbursable Expenses ¹	39
Form FIN-5. Breakdown of Reimbursable Expenses	41
Appendix. Financial Negotiations - Breakdown of Remuneration Rates	42

Sindh Public Procurement Regulatory Authority (SPPRA)

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Proprietor



FORMFIN-1. FINANCIAL PROPOSAL SUBMISSION FORM

[Location, Date]

To: [Name and address of PA]

Dear Sirs:

We, the undersigned, offer to provide the consulting services for [Insert title of assignment] in accordance with your Request for Proposal dated [Insert Date] and our Technical Proposal. Our attached Financial Proposal is for the sum of [Insert amount(s) in words and figures¹].

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, i.e. before the date indicated in Paragraph Reference 9.0 of the Data Sheet.

Commissions and gratuities paid or to be paid by us to agents relating to this Proposal and Contract execution, if we are awarded the Contract, are listed below²:

Name and Address of Agents	Amount and Currency *	Purpose of Commission or Gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,

Authorized Signature [In full and initials]: _____

Name and Title of Signatory: _____

Name of Firm: _____

Address: _____

1 Amounts must coincide with the ones indicated under Total Cost of Financial proposal in Form FIN-2.
2 If applicable, replace this paragraph with: "No commissions or gratuities have been or are to be paid by us to agents relating to this Proposal and Contract execution."

FORM FIN-2. SUMMARY OF COSTS

Item	Costs	
	Indicate Foreign Currency	Indicate Local Currency
Total Costs of Financial Proposal ²	NOT APPLICABLE	

- 1 Indicate between brackets the name of the foreign currency. Maximum of three currencies; use as many columns as needed, and delete the others.
- 2 Indicate the total costs excluding local taxes to be paid by the PA in each currency. Such total costs must coincide with the sum of the relevant Subtotals indicated in all Forms FIN-3 provided with the Proposal.

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[Signature]
Proprietor



FORM FIN-3. BREAKDOWN OF COSTS BY ACTIVITY¹

Group of Activities (Phase): ²	Description: ³			
Cost component	Costs			
Remuneration ⁵	[Indicate Foreign Currency # 1] ⁴	[Indicate Foreign Currency # 2] ⁴	[Indicate Foreign Currency # 3] ⁴	[Indicate Local Currency]
Reimbursable Expenses ⁵				
Subtotals				

- 1 Form FIN-3 shall be filled at least for the whole assignment. In case some of the activities require different modes of billing and payment (e.g.: the assignment is phased, and each phase has a different payment schedule), the Consultant shall fill a separate Form FIN-3 for each group of activities. For each currency, the sum of the relevant Subtotals of all Forms FIN-3 provided must coincide with the Total Costs of Financial Proposal indicated in Form FIN-2.
- 2 Names of activities (phase) should be the same as, or correspond to the ones indicated in the second column of Form TECH-8.
- 3 Short description of the activities whose cost breakdown is provided in this Form.
- 4 Indicate between brackets the name of the foreign currency. Use the same columns and currencies of Form FIN-2.
- 5 For each currency, Remuneration and Reimbursable Expenses must respectively coincide with relevant Total Costs indicated in Forms FIN-4, and FIN-5.

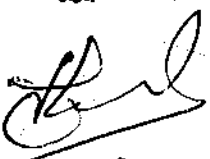
FORM FIN-4. BREAKDOWN OF REMUNERATION¹

(This Form FIN-4 shall only be used when it is indicated in Reference Paragraph 5.6 of the Data Sheet that remuneration shall be Time Based)

Group of Activities (Phase): _____							
Name ²	Position ³	Staff-month Rate ⁴	Input ⁵ (Staff-months)	[Indicate Foreign Currency # 1] ⁶	[Indicate Foreign Currency # 2] ⁶	[Indicate Foreign Currency # 3] ⁶	[Indicate Local Currency] ⁶
Foreign Staff							
		[Home] [Field]					
			4				
Local Staff							
		[Home] [Field]					
Total Costs							

Form FIN-4 shall be filled for each of the Forms FIN-3 provided. Professional Staff should be indicated individually; Support Staff should be indicated per category (e.g.: draftsmen, clerical staff).

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 Proprietor



Section 4 – Financial Proposal – Standard Forms

- 3 Positions of Professional Staff shall coincide with the ones indicated in Form TECH-5.
- 4 Indicate separately staff-month rate and currency for home and field work.
- 5 Indicate, separately for home and field work, the total expected input of staff for carrying out the group of activities or phase indicated in the Form.
- 6 Indicate between brackets the name of the foreign currency. Use the same columns and currencies of Form FIN-2. For each staff indicate the remuneration in the column of the relevant currency, separately for home and field work. Remuneration = Staff-month Rate x Input.

FORM FIN-4. BREAKDOWN OF REMUNERATION¹

(This Form FIN-4 shall only be used when it is indicated in Reference Paragraph 5.6 of the Data Sheet that remuneration shall be Lump-Sum. Information to be provided in this Form shall only be used to establish payments to the Consultant for possible additional services requested by the PA)

Name ²	Position ³	Staff-month Rate ⁴
Foreign Staff (NOT APPLICABLE)		
		[Home] [Field]
Local Staff		
		[Home] [Field]

- 1 Form FIN-4 shall be filled in for the same Professional and Support Staff listed in Form TECH-7.
- 2 Professional Staff should be indicated individually; Support Staff should be indicated per category (e.g.: draftsmen, clerical staff).
- 3 Positions of the Professional Staff shall coincide with the ones indicated in Form TECH-5.
- 4 Indicate separately staff-month rate and currency for home and field work.

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[Handwritten Signature]

Proprietor



FORM FIN-5. BREAKDOWN OF REIMBURSABLE EXPENSES¹ (NOT REQUIRED)

(This Form FIN-5 shall only be used when it is indicated in Reference Paragraph 5.6 of the Data Sheet that remuneration shall be Time Based)

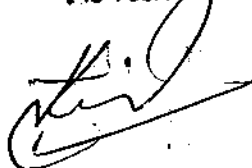
Group of Activities (Phase): _____									
N ^o	Description ²	Unit	Unit Cost ³	Quantity	Indicate Foreign Currency # 1 ⁴	Indicate Foreign Currency # 2 ⁴	Indicate Foreign Currency # 3 ⁴	Indicate Local Currency ⁴	
	Per diem allowances	Day							
	International flights ⁵	Trip							
	Miscellaneous travel expenses	Trip							
	Communication costs between [Insert place] and [Insert place]								
	Drafting, reproduction of reports								
	Equipment, instruments, materials, supplies, etc.								
	Shipment of personal effects	Trip							
	Use of computers, software								
	Laboratory tests.				4				
	Subcontracts								
	Local transportation costs								
	Office rent, clerical assistance								
	Training of the PA's personnel ⁶								
				Total Costs					

Section 4 – Financial Proposal – Standard Forms

- 1 Form FIN-5 should be filled for each of the Forms FIN-3 provided, if needed.
- 2 Delete items that are not applicable or add other items according to Paragraph Reference 3.6 of the Data Sheet.
- 3 Indicate unit cost and currency.
- 4 Indicate between brackets the name of the foreign currency. Use the same columns and currencies of Form FIN-2. Indicate the cost of each reimbursable item in the column of the relevant currency. Cost = Unit Cost x Quantity.
- 5 Indicate route of each flight, and if the trip is one- or two-ways.
- 6 Only if the training is a major component of the assignment, defined as such in the TOR.

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Page 2/3



FORM FIN-5. BREAKDOWN OF REIMBURSABLE EXPENSES

(This Form FIN-5 shall only be used when it is indicated in Reference Paragraph 5.6 of the Data Sheet that remuneration shall be Lump Sum. Information to be provided in this Form shall only be used to establish payments to the Consultant for possible additional services requested by the PA)

N°	Description ¹	Unit	Unit Cost ²
	Per diem allowances	Day	
	International flights ³	Trip	
	Miscellaneous travel expenses	Trip	
	Communication costs between [Insert place] and [Insert place]		
	Drafting, reproduction of reports		
	Equipment, instruments, materials, supplies, etc.		
	Shipment of personal effects	Trip ⁴	
	Use of computers, software		
	Laboratory tests.		
	Subcontracts		
	Local transportation costs		
	Office rent, clerical assistance		
	Training of the PA's personnel ⁴		

- 1 Delete items that are not applicable or add other items according to Paragraph Reference 3.6 of the Data Sheet.
- 2 Indicate unit cost and currency.
- 3 Indicate route of each flight, and if the trip is one- or two-ways.
- 4 Only if the training is a major component of the assignment, defined as such in the TOR.

**APPENDIX. FINANCIAL NEGOTIATIONS - BREAKDOWN OF
REMUNERATION RATES**

(NOT APPLICABLE)

Sindh Public Procurement Regulatory Authority (SPPRA)



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A handwritten signature in black ink, appearing to be "Shah", written over a horizontal line.

Proprietor

Sample Form

Consulting Firm:
Assignment:

Country:
Date:

Consultant's Representations Regarding Costs and Charges

We hereby confirm that:

- (a) the basic salaries indicated in the attached table are taken from the firm's payroll records and reflect the current salaries of the staff members listed which have not been raised other than within the normal annual salary increase policy as applied to all the firm's staff;
- (b) attached are true copies of the latest salary slips of the staff members listed;
- (c) the away from headquarters allowances indicated below are those that the Consultants have agreed to pay for this assignment to the staff members listed;
- (d) the factors listed in the attached table for social charges and overhead are based on the firm's average cost experiences for the latest three years as represented by the firm's financial statements; and
- (e) said factors for overhead and social charges do not include any bonuses or other means of profit-sharing.

[Name of Consulting Firm]

Signature of Authorized Representative

Date

Name: _____

Title: _____

Consultant's Representations Regarding Costs and Charges

(Expressed in Pak.Rs)

Personnel		1	2	3	4	5	6	7	8
Name	Position	Basic Salary per Working Month/Day/Year	Social Charges ¹	Overhead ¹	Subtotal	Fee ²	Away from Headquarters Allowance	Proposed Fixed Rate per Working Month/Day/Hour	Proposed Fixed Rate per Working Month/Day/Hour ¹
	Home Office								
	Field								

- 1. Expressed as percentage of 1
- 2. Expressed as percentage of 4

Handwritten Signature
 Proprietor



II. General Conditions of Contract

1. GENERAL PROVISIONS

1.1 Definitions

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

- (a) "Applicable Law" means the Sindh Public Procurement Act, thereunder Rules 2010.
- (b) "Procuring Agency PA" means the implementing department which signs the contract
- (c) "Consultant" means a professional who can study, design, organize, evaluate and manage projects or assess, evaluate and provide specialist advice or give technical assistance for making or drafting policies, institutional reforms and includes private entities, consulting firms, legal advisors, engineering firms, construction managers, management firms, procurement agents, inspection agents, auditors, international and multinational organizations, investment and merchant banks, universities, research institutions, government agencies, nongovernmental organizations, and individuals.
- (d) "Contract" means the Contract signed by the Parties and all the attached documents listed in its Clause 1, that is General Conditions (GC), the Special Conditions (SC), and the Appendices.
- (e) "Contract Price" means the price to be paid for the performance of the Services, in accordance with Clause 6;
- (f) "Effective Date" means the date on which this Contract comes into force and effect pursuant to Clause GC 2.1.
- (g) "Foreign Currency" means any currency other than the currency of the PA's country.
- (h) "GC" means these General Conditions of Contract.
- (i) "Government" means the Government of Sindh.
- (j) "Local Currency" means Pak Rupees.
- (k) "Member" means any of the entities that make up the joint venture/consortium/association, and "Members" means all these entities.
- (l) "Party" means the PA or the Consultant, as the case may be, and "Parties" means both of them.

- (m) "Personnel" means persons hired by the Consultant or by any Sub-Consultants and assigned to the performance of the Services or any part thereof.
- (n) "SC" means the Special Conditions of Contract by which the GC may be amended or supplemented.
- (o) "Services" means the consulting services to be performed by the Consultant pursuant to this Contract, as described in the Terms of References.
- (p) "Sub-Consultants" means any person or entity to whom/which the Consultant subcontracts any part of the Services.
- (q) "In writing" means communicated in written form with proof of receipt.

- 1.2 Law Governing Contract** This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the applicable law.
- 1.3 Language** This Contract is executed in the language specified in the SC, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract.
- 1.4 Notices**
- 1.4.1 Any notice, request or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the address specified in the SC.
 - 1.4.2 A Party may change its address for notice hereunder by giving the other Party notice in writing of such change to the address specified in the SC.
- 1.5 Location** The Services shall be performed at such locations as are specified in special condition of contract and, where the location of a particular task is not so specified, at such locations, whether in the Government's country or elsewhere, as the PA may approve.
- 1.6 Authority of Member in Charge** In case the Consultant consists of a joint venture/ consortium/ association of more than one individual firms, the Members hereby authorize the individual firms or specified in the SC to act on their behalf in exercising all the Consultant's rights and obligations towards the PA under this Contract, including without limitation the receiving of instructions and payments from the PA.

Sindh Public Procurement Regulatory Authority (SPPRA)

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[Signature]
Proprietor



1.7 Authorized Representatives

Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by the PA or the Consultant may be taken or executed by the officials specified in the SC.

1.8 Taxes and Duties

The Consultant, Sub-Consultants, and their Personnel shall pay such direct or indirect taxes, duties, fees, and other impositions levied under the Applicable Law as specified in the SC, the amount of which is deemed to have been included in the Contract Price.

1.9 Fraud and Corruption

A. If the PA determines that the Consultant and/or its Personnel, sub-contractors, sub-consultants, services providers and suppliers has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices, in competing for or in executing the Contract, then the PA may, after giving 14 days notice to the Consultant, terminate the Consultant's employment under the Contract, and may resort to other remedies including blacklisting/disqualification as provided in SPPR 2010.

Any personnel of the Consultant who engages in corrupt, fraudulent, collusive, coercive, or obstructive practice during the execution of the Contract, shall be removed in accordance with Sub-Clause 4.2.

Integrity Pact

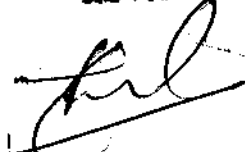
B. If the Consultant or any of his Sub-consultants, agents or servants is found to have violated or involved in violation of the Integrity Pact signed by the Consultant as Appendix-G to this Form of Contract, then the Client shall be entitled to:

- (a) recover from the Consultant an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Consultant or any of his Sub-consultant, agents or servants;
- (b) terminate the Contract; and
- (c) recover from the Consultant any loss or damage to the Client as a result of such termination or of any other corrupt business practices of the Consultant or any of his Sub-consultant, agents or servants.

On termination of the Contract under Sub-Para (b) of this Sub-Clause, the Consultant shall proceed in accordance with Sub-Clause 1.9 A. Payment upon such termination shall be made under Sub-Clause 1.9 A after having deducted the amounts due to the Client under 19 B Sub-Para (a) and (c).

2. COMMENCEMENT, COMPLETION, MODIFICATION AND TERMINATION OF CONTRACT

- 2.1 Effectiveness of Contract** This Contract shall come into effect on the date the Contract is signed by both Parties or such other later date as may be stated in the SC. The date the Contract comes into effect is defined as the Effective Date.
- 2.2 Commencement of Services** The Consultant shall begin carrying out the Services not later than the number of days after the Effective Date specified in the SC.
- 2.3 Expiration of Contract** Unless terminated earlier pursuant to Clause GC 2.6 hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SC.
- 2.4 Modifications or Variations** Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party.
- 2.5 Force Majeure** The failure on the part of the parties to perform their obligation under the contract will not be considered a default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.
- 2.5.2 No Breach of Contract** The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.
- 2.5.3 Extension of Time** Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.
- 2.5.4 Payments** During the period of their inability to perform the Services as a result of an event of Force Majeure, the Consultant shall be entitled to continue to be paid under the terms of this Contract, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purposes of the Services and in reactivating the Service after the end of such period.



2.6 Termination

2.6.1 By the PA

The PA may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (f) of this Clause GC 2.6.1. In such an occurrence the PA shall give a not less than thirty (30) days' written notice of termination to the Consultant, and sixty (60) days' in the case of the event referred to in (e).

- (a) If the Consultant does not remedy the failure in the performance of their obligations under the Contract, within thirty (30) days after being notified or within any further period as the PA may have subsequently approved in writing.
- (b) If the Consultant becomes insolvent or bankrupt.
- (c) If the Consultant, in the judgment of the PA has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- (d) If, as the result of Force Majeure, the Consultant(s) are unable to perform a material portion of the Services for a period of not less than sixty (60) days.
- (e) If the PA, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.
- (f) If the Consultant fails to comply with any final decision reached as a result of arbitration proceedings pursuant to Clause GC 8 hereof.

2.6.2 By the Consultant

The Consultants may terminate this Contract, by not less than thirty (30) days' written notice to the PA, such notice to be given after the occurrence of any of the events specified in paragraphs (a) through (c) of this Clause GC 2.6.2:

- (a) If the PA fails to pay any money due to the Consultant pursuant to this Contract without consultants fault.
- (b) Pursuant to Clause GC 7 hereof within forty-five (45) days after receiving written notice from the Consultant that such payment is overdue.
- (c) If, as the result of Force Majeure, the Consultant is unable to perform a material portion of the Services for a period of not less than sixty (60) days.
- (d) If the PA fails to comply with any final decision reached as a result of arbitration pursuant to Clause GC 8 hereof.

2.6.3 Payment upon Termination

Upon termination of this Contract pursuant to Clauses GC 2.6.1 or GC 2.6.2, the PA shall make the following payments to the Consultant:

- (a) payment pursuant to Clause GC 6 for Services satisfactorily performed prior to the effective date of termination;
- (b) except in the case of termination pursuant to paragraphs (a) through (c), and (f) of Clause GC 2.6.1, reimbursement of any reasonable cost incident to the prompt and orderly termination of the Contract, including the cost of the return travel of the Personnel and their eligible dependents.

3. OBLIGATIONS OF THE CONSULTANT

3.1 General

3.1.1 Standard of Performance

The Consultant shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Consultant shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the PA, and shall at all times support and safeguard the PA's legitimate interests in any dealings with Sub-Consultants or third Parties.

3.2 Conflict of Interests

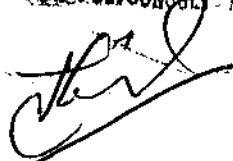
The Consultant shall hold the PA's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

3.2.1 Consultants not to Benefit from Commissions, Discounts, etc.

The payment of the Consultant pursuant to Clause GC 6 shall constitute the Consultant's only payment in connection with this Contract or the Services, and the Consultant shall not accept for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations under the Contract, and the Consultant shall use their best efforts to ensure that the Personnel, any Sub-Consultants, and agents of either of them similarly shall not receive any such additional payment.

3.2.2 Consultant and Affiliates not to be Otherwise Interested in Project

The Consultant agrees that, during the term of this Contract and after its termination, the Consultant and any entity affiliated with the Consultant, as well as any Sub-Consultants and any entity affiliated with such Sub-Consultants, shall be disqualified from providing goods, works or services (other than consulting services) resulting from or directly related to the Consultant's Services for the preparation or implementation of the project.

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- 3.2.3 Prohibition of Conflicting Activities** The Consultant shall not engage, and shall cause their Personnel as well as their Sub-Consultants and their Personnel not to engage, either directly or indirectly, in any business or professional activities which would conflict with the activities assigned to them under this Contract.
- 3.3 Confidentiality** Except with the prior written consent of the PA, the Consultant and the Personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the Services, nor shall the Consultant and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.
- 3.4 Insurance to be Taken Out by the Consultant** The Consultant (a) shall take out and maintain, and shall cause any Sub-Consultants to take out and maintain, at their (or the Sub-Consultants', as the case may be) own cost but on terms and conditions approved by the PA, insurance against the risks, and for the coverage, as shall be specified in the SC; and (b) at the PA's request, shall provide evidence to the PA showing that such insurance has been taken out and maintained and that the current premiums have been paid.
- 3.5 Consultant's Actions Requiring PA's Prior Approval** The Consultant shall obtain the PA's prior approval in writing before taking any of the following actions:
- (a) entering into a subcontract for the performance of any part of the Services,
 - (b) appointing such members of the Personnel not listed by name in Appendix C, and
 - (c) any other action that may be specified in the SC.
- 3.6 Reporting Obligations**
- (a) The Consultant shall submit to the PA the reports and documents specified in (PA may insert appendix) hereto, in the form, in the numbers and within the time periods set forth in the said Appendix.
 - (b) Final reports shall be delivered in CD ROM in addition to the hard copies specified in said Appendix.
- 3.7 Documents Prepared by the Consultant to be the Property of the PA**
- (a) All plans, drawings, specifications, designs, reports, other documents and software submitted by the Consultant under this Contract shall become and remain the property of the PA, and the Consultant shall, not later than upon termination or expiration of this Contract, deliver all such documents to the PA, together with a detailed inventory thereof.
 - (b) The Consultant may retain a copy of such documents and software. Restrictions about the future use of these documents, if any, shall be

specified in the SC.

3.8 Accounting, Inspection and Auditing

3.8.1 The Consultant shall keep, and shall cause its Sub-consultants to keep, accurate and systematic accounts and records in respect of the Contract, in accordance with internationally accepted accounting principles and in such form and detail as will clearly identify relevant time changes and costs.

3.8.2 The Consultant shall permit, and shall cause its Sub-consultants to permit, the PA and/or persons appointed by the PA to inspect its accounts and records relating to the performance of the Contract and the submission of the Proposal to provide the Services, and to have such accounts and records audited by auditors appointed by the PA if requested by the PA. The Consultant's attention is drawn to Clause 1.9.1 which provides, inter alia, that acts intended to materially impede the exercise of the PA's inspection and audit rights provided for under Clause 3.8 constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility pursuant to the PA's prevailing sanctions procedures.).

4. CONSULTANT'S PERSONNEL

4.1 Description of Personnel

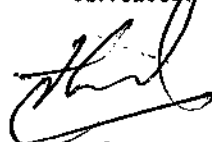
The Consultant shall employ and provide such qualified and experienced Personnel and Sub-Consultants as are required to carry out the Services. The titles, agreed job descriptions, minimum qualifications, and estimated periods of engagement in the carrying out of the Services of the Consultant's Key Personnel are described in Appendix C. The Key Personnel and Sub-Consultants listed by title as well as by name in Appendix C are hereby approved by the PA.

4.2 Removal and/or Replacement of Personnel

- (a) Except as the PA may otherwise agree, no changes shall be made in the Key Personnel. If, for any reason beyond the reasonable control of the Consultant, such as retirement, death, medical incapacity, among others, it becomes necessary to replace any of the Key Personnel, the Consultant shall provide as a replacement a person of equivalent or better qualifications.
- (b) If the PA finds that any of the Personnel have (i) committed serious misconduct or have been charged with having committed a criminal act, or (ii) have reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Consultant shall, at the PA's written request specifying the grounds thereof, provide as a replacement a person with qualifications and

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experience acceptable to the PA.

- (c) The Consultant shall have no claim for additional costs arising out of or incidental to any removal and/or replacement of Personnel.

5. OBLIGATIONS OF THE PA

- 5.1 Assistance and Exemptions** The PA shall use its best efforts to ensure that the Government shall provide the Consultant such assistance and exemptions as specified in the SC.
- 5.2 Change in the Applicable Law Related to Taxes and Duties** If, after the date of this Contract, there is any change in the Applicable Law with respect to taxes and duties which increases or decreases the cost incurred by the Consultant in performing the Services, then the remuneration and reimbursable expenses otherwise payable to the Consultant under this Contract shall be increased or decreased accordingly by agreement between the Parties, and corresponding adjustments shall be made to the amounts referred to in Clauses GC 6.2 (a) or (b), as the case may be.
- 5.3 Services and Facilities** The PA shall make available free of charge to the Consultant the Services and Facilities listed under Appendix F.

6. PAYMENTS TO THE CONSULTANT

- 6.1 Security** The consultant has to submit bid security and the performance security at the rate mention in SC.
- 6.2 Lump-Sum Payment** The total payment due to the Consultant shall not exceed the Contract Price which is an all inclusive fixed lump-sum covering all costs required to carry out the Services described in Appendix A. Except as provided in Clause 5.2, the Contract Price may only be increased above the amounts stated in Clause 6.2 if the Parties have agreed to additional payments in accordance with Clause 2.4.
- 6.3 Contract Price** The price payable in Pak Rupees/foreign currency/ is set forth in the SC.
- 6.4 Payment for Additional Services** For the purpose of determining the remuneration due for additional services as may be agreed under Clause 2.4, a breakdown of the lump-sum price is provided in Appendices D and E.
- 6.5 Terms and Conditions of Payment** Payments will be made to the account of the Consultant and according to the payment schedule stated in the SC. Unless otherwise stated in the SC, the first payment shall be made against the provision by the Consultant of an advance payment guarantee for the same amount, and

shall be valid for the period stated in the SC. Such guarantee shall be in the form set forth in Appendix G hereto, or in such other form, as the PA shall have approved in writing. Any other payment shall be made after the conditions listed in the SC for such payment have been met, and the Consultant has submitted an invoice to the PA specifying the amount due.

7. GOOD FAITH

7.1 Good Faith

The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.

8. SETTLEMENT OF DISPUTES

8.1 Amicable Settlement

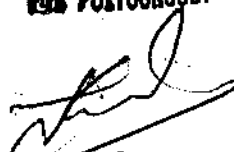
The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Contract and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

8.2 Dispute Resolution

Any dispute between the Parties as to matters arising pursuant to this Contract that cannot be settled amicably within thirty (30) days after receipt by one Party of the other Party's request for such amicable settlement may be submitted by either Party for settlement in accordance with the provisions specified in the SC.

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III. Special Conditions of Contract

(Clauses in brackets { } are optional; all notes should be deleted in final text)

Number of GC Clause	Amendments of, and Supplements to, Clauses in the General Conditions of Contract
--------------------------------	---

{1.1}	Sindh Public Procurement Act and Sindh Public Procurement Rules 2010.
--------------	---

1.3	The language is English.
------------	--------------------------

1.4	The addresses are:
------------	--------------------

Procuring Agency: _____

Attention: _____

Facsimile: _____

E-mail: _____

Consultant: _____

Attention: _____

Facsimile: _____

E-mail: _____

Special Condition of Contract

{1.6} DELETED

1.7 The Authorized Representatives are:

For the PA: _____

For the Consultant: To be proposed by the Consultant

1.8 All relevant taxes including stamp duty and service charges to be borne by the consultant. No exemption from any Government applicable taxes.

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Special Condition of Contract

- 2.2 The date for the commencement of Services is *[to be filled in by the Client]*.
- 2.3 The time period shall be *[09 months]*.
- 3.4 The risks and the coverage shall be as follows:
- (a) Third Party motor vehicle liability insurance in respect of motor vehicles operated by the Consultant or its Personnel or any Sub-Consultants or their Personnel, with a standard minimum coverage;
 - (b) Third Party liability insurance, with a minimum standard coverage;
 - (c) professional liability insurance, with a minimum standard coverage;
 - (d) employer's liability and workers' compensation insurance in respect of the Personnel of the Consultant and of any Sub-Consultants, in accordance with the relevant provisions of the Applicable Law, as well as, with respect to such Personnel, any such life, health, accident, travel or other insurance as may be appropriate; and
 - (e) insurance against loss of or damage to (i) equipment purchased in whole or in part with funds provided under this Contract, (ii) the Consultant's property used in the performance of the Services, and (iii) any documents prepared by the Consultant in the performance of the Services.

Special Condition of Contract

{3.7 (b)} The Consultant shall not use these documents and software for purposes unrelated to this Contract without the prior written approval of the PA.

The PA shall not use these documents and software for purposes unrelated to this Contract without the prior written approval of the Consultant.

{Neither Party shall use these documents and software for purposes unrelated to this Contract without the prior written approval of the other Party.}

{5.1} DELETED

6.1 Bid security shall be 5% and Performance security shall be 5% of the Contract amount.

6.3 All the Contract price is payable in Pak Rupees only.



Special Condition of Contract

6.5 This Clause is deleted in its entirety and substituted as follows:

The accounts are only in local currency (Pak Rupees only).

Payments shall be made according to the proposed payment schedule by the Consultants and as agreed and approved by the PA (to be discussed with the client).

8.2 Disputes shall be settled by complaint redressal committee define in SPPR 2010 or through arbitration Act of 1940.

Appendix A

(INTEGRITY PACT)

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN
CONTRACTS WORTH RS. 10.00 MILLION OR MORE**

Contract No. _____ Dated _____
Contract Value: _____
Contract Title: _____

..... [name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoS through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS, except that which has been expressly declared pursuant hereto.

[name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[name of Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoS under any law, contract or other instrument, be voidable at the option of GoS.

Notwithstanding any rights and remedies exercised by GoS in this regard, [name of Supplier] agrees to indemnify GoS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoS in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS.

Name of Buyer:
Signature:
[Seal]

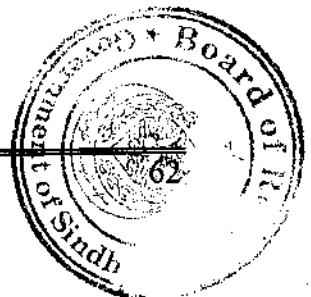
Name of Seller/Supplier:
Signature:
[Seal]

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CONTRACT

THIS CONTRACT ("Contract") is entered into this *[insert starting date of assignment]*, by and between *[insert PA's name]* ("the PA") having its principal place of business at *[insert PA's address]*, and *[insert Consultant's name]* ("the Consultant") having its principal office located at *[insert Consultant's address]*.

WHEREAS, the PA wishes to have the Consultant performing the services hereinafter referred to, and

WHEREAS, the Consultant is willing to perform these services,

NOW THEREFORE THE PARTIES hereby agree as follows:

1. **Services**
 - (i) The Consultant shall perform the services specified in Annex A, "Terms of Reference and Scope of Services," which is made an integral part of this Contract ("the Services").
 - (ii) The Consultant shall provide the reports listed in Annex B, "Consultant's Reporting Obligations," within the time periods listed in such Annex, and the personnel listed in Annex C, "Cost Estimate of Services, List of Personnel and Schedule of Rates" to perform the Services.
2. **Term**

The Consultant shall perform the Services during the period commencing *[insert start date]* and continuing through *[insert completion date]* or any other period as may be subsequently agreed by the parties in writing.
3. **Payment**
 - A. Ceiling

For Services rendered pursuant to Annex A, the PA shall pay the Consultant an amount not to exceed *[insert amount]*. This amount has been established based on the understanding that it includes all of the Consultant's costs and profits as well as any addition in income tax that may be imposed on the Consultant.
 - C. Payment Conditions

Payment shall be made in *PKR*, no later than 12 days following submission by the Consultant of invoices in duplicate to the Coordinator designated in paragraph 4.

Contract

4. Project Administration

A. Coordinator

The PA designates Mr./Ms. [insert name] as PA's Coordinator; the Coordinator shall be responsible for the coordination of activities under the Contract, for receiving and approving invoices for payment, and for acceptance of the deliverables by the PA.

B. Timesheets

During the course of their work under this Contract the Consultant's employees providing services under this Contract may be required to complete timesheets or any other document used to identify time spent, as instructed by the Coordinator.

C. Records and Accounts

The Consultant shall keep accurate and systematic records and accounts in respect of the Services, which will clearly identify all charges and expenses. The PA reserves the right to audit, or to nominate a reputable accounting firm to audit, the Consultant's records relating to amounts claimed under this Contract during its term and any extension, and for a period of three months thereafter.

5. Performance Standard

The Consultant undertakes to perform the Services with the highest standards of professional and ethical competence and integrity. The Consultant shall promptly replace any employees assigned under this Contract that the PA considers unsatisfactory.

6. Confidentiality

The Consultants shall not, during the term of this Contract and within two years after its expiration, disclose any proprietary or confidential information relating to the Services, this Contract or the PA's business or operations without the prior written consent of the PA.

7. Ownership of Material

Any studies, reports or other material, graphic, software or otherwise, prepared by the Consultant for the PA under the Contract shall belong to and remain the property of the PA. The Consultant may retain a copy of such documents and software.

Sindh Public Procurement Regulatory Authority (SPPRA)

POLYCONSULT INTERNATIONAL

[Handwritten Signature]

Proprietor



Contract

- 8. Consultant Not to be Engaged in Certain Activities** The Consultant agrees that, during the term of this Contract and after its termination, the Consultants and any entity affiliated with the Consultant, shall be disqualified from providing goods, works or services (other than the Services or any continuation thereof) for any project resulting from or closely related to the Services.
- 9. Insurance** The Consultant will be responsible for taking out any appropriate insurance coverage for their personnel and equipments.
- 10. Assignment** The Consultant shall not assign this Contract or Subcontract any portion thereof it without the PA's prior written consent.
- 11. Law Governing Contract and Language** The Contract shall be governed by the laws of Islamic Republic of Pakistan or the Provincial Government and the language of the Contract shall be English.
- 12. Dispute Resolution** Any dispute arising out of this Contract, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration in accordance with the Arbitration Act of 1940

FOR THE PA

FOR THE CONSULTANT

Signed by _____

Signed by _____

Title: _____

Title: _____

TERMS OF REFERENCE AND SCOPE OF SERVICES

Objectives of Consultancy Assignment

The Project Management Unit – Board of Revenue, is interested in contracting services of a Consultant having extensive experience in construction supervision, specifically tailored to safeguard the successful completion of the project. Those interested firms having highly experienced personnel are deemed fit to effectively control and supervise every aspect of the construction work. The PMU BOR seeks the following goals through procuring the above supervision services:

- To ensure that high quality construction is achieved and to ensure that all works are carried out in full compliance with the engineering design, technical specifications and other contract documents within the stipulated time period.
- To demonstrate the efficacy of contract supervision by independent external agencies experienced in this field of work.
- Gain an experienced team of experts, placed permanently on site, to implement and execute the project effectively and in-line with the guidelines of the Project Management Unit
- Keep the construction project on schedule, reduce technical risks and prevent construction errors through continuous supervision
- Comply with the relevant building regulations, quality standards and insurance company guidelines
- Ensure all work conforms to the specified technical documentation and the construction permit
- Ensure all work are carried as per approved technical specification agreed by the contractor at the time of tender
- Ensure completion and issue all documents, certificates and declarations correctly

Scope of Assignment

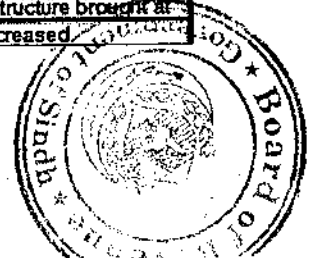
The firm will provide extensive experience spanning all aspects of construction providing Consultancy Services for Supervision of Construction of 27 Facilitation Centers in whole Sindh province, one in each District Headquarter from the progress shown below upto the Month of September 2013 till finalization of the assignment as per BOQ of the contractor.

PROGRESS OF THE CONSTRUCTION OF FACILITATION CENTERS IN 27 DISTRICTS OF SINDH

Sl. No.	Name of District	Physical Progress Summary		Remarks
		Activity	% Achieved	
1	Hyderabad	Sub structure completed. Steel Structure Erection being finalized	80%	Galvanized Steel Structure in final stages at site, Cladding in Progress
2	Lamshoro	Sub structure completed. Steel Structure Erection being finalized	60%	Galvanized Steel Structure erection in progress at site
3	Tando Muhammad Khan	Erection of Steel Structure in Progress	40%	Progress is to be improved
4	Matian	Sub structure completed. Steel Structure Erection is in Progress	45%	Galvanized Steel Structure brought at site
5	Tando Allahyar	Site is available	1%	Contractor yet to be mobilized, Site condition requires revised design of Foundations
6	Nawabshah	Erection of Steel Structure in Progress	50%	Galvanized Steel Structure brought at site
7	Thatta	Plinth Beams completed	20%	Efforts should be increased

THE POLYCONSULT INTERNATIONAL

[Signature]
Proprietor



3	Mirpurkhas	Sub-Structure work is in progress	40%	Site handed over 21-1-2013.
9	Sanghar	Excavation Lean Concrete, Foundation Pad Completed	30%	Slow Progress
10	Umerkot	Excavation Lean Concrete Completed	10%	Contractor yet to be mobilized. Site condition requires revised design of Foundations
11	Badin	Brick work upto plinth level completed	50%	Progress require boost
12	Thamarkar / Mithi	Brick work upto plinth level completed	15%	Contractor mobilized by mid of Feb. 2013
13	Sukkur	Plinth Beams are completed	25%	Previous proposed site was changed
14	Khairpur	Erection of Steel Structure and Cladding in Progress	50%	Galvanized Steel Structure brought at site
15	Shikarpur	Plinth Beams are completed	18%	Efforts should be increased
16	Ghotki	Plinth Beams are completed. Center ready to install steel structure	25%	Efforts should be increased
17	Naushahro Feroz	Erection of Steel Structure in Progress	40%	Galvanized Steel Structure brought at site. Erection in Progress
18	Dadu	Brick work upto plinth level is completed	15%	Site handed on 18-1-2013
19	Larkana	Brick work upto plinth level is completed	15%	Contractor mobilized and started Layout
20	Jacobabad	Brick work upto plinth level is completed	12%	Brick Masonry in Progress
21	Kashmore / Kandhkot	Lean Concrete completed	8%	Efforts should be increased
22	Qamber/Shahdadkot	Excavation completed	5%	Excavation in Progress
23	Malir	erection of Steel structure, cladding in progress	50%	Galvanized Steel Structure brought at site
24	East	erection of Steel structure, cladding in progress	50%	Galvanized Steel Structure brought at site
25	Central	Site is finalized	25%	Construction is to be carried on 1st Floor. Design revision is to be submitted by Contractor
26	South	Site is finalized	0	
27	West	Site is finalized	0	

The detailed scope of the assignment includes the following:


- Project Management/Supervision of the already designed project
- Site supervision in accordance with legal construction requirements
- Continuous contractor supervision
- Testing materials, systems and installations
- Non-destructive testing supervision
- Delivered documentation supervision
- Technical and legal consulting
- As-built documentation through contractor
- Permanent supervision by experienced professionals
- Quality Control Management
- Monthly & Final Reports

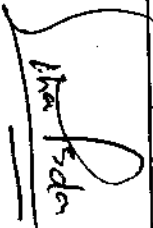
The above jobs shall be done by the Consultant till the end of task/completion of Facilitation Service Centers. This office requires lump sum bid/quotes for the above assignment.

Annexure 1


EVALUATION OF TECHNICAL PROPOSALS OF CONSULTANT FIRMS FOR SUPERVISION OF CONSTRUCTION OF FACILITATION CENTERS FOR LARMIS									
COMPARATIVE EVALUATION MARKSHEET AWARDED TO PARTICIPATING FIRMS									
S.No.	Name of Company/Firm	Max Marks	Marks Awarded					Total Aggregate Marks	Average Marks Obtained
			Rep. of IT Deptt	Rep. of Finance Deptt	Rep. of P&D Deptt	Project Director LARMIS	Chairman CSC		
1	M/s. Atif Nazar Associates	100	97	97	97	97	97	485	97
2	M/s. ESS-I-AAR & PolyConsult JV	100	86	86	86	86	86	430	86


 (Farzana Shahani)
 Assistant Chief (S&T)
 P&D Deptt, Govt. of Sindh


 (Mumtaz Ali Sohani)
 Deputy Secretary (Dev-II)
 Finance Deptt, Govt. of Sindh


 (Athar Hussain Baloch)
 IT Deptt, Govt. of Sindh


 (Zulfiqar Ali Nizamani)
 Project Director LARMIS
 Project Management Unit, BOR
 Govt. of Sindh


 (Zulfiqar Ali Shah)
 Member R&S,
 Board of Revenue, Sindh



PROJECT MANAGEMENT UNIT
BOARD OF REVENUE SINDH

Annexure
D

SUBJECT: MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON 03-10-2013 FOR PREQUALIFICATION OF FIRMS FOR THE ASSIGNMENT NAMEDLY "SUPERVISION OF CONSTRUCTION OF SINDH PROPERTY RECORDS FACILITATION CENTERS IN 27 DISTRICTS OF THE SINDH" (INF KRY NO. 1998/13 DATED: 08-09-2013) UNDER THE SCHEME LARMIS

A meeting of Consultant Selection Committee was held in the Committee Room of PMU under the Chairmanship of Member R&S at 2:30 PM on 03-10-2013 for prequalification of firms for subject items under SPP Rules 2010. List of participants is attached at Annexure-"A"

Following agenda items were discussed in detail and decisions thereupon were taken as under:

AGENDA ITEM NO. 01: OPENING OF EXPRESSION OF INTERESTS OF PARTICIPATING FIRMS FOR THE TENDER INF KRY-1998/13 DATED: 08-09-2013 NAMEDLY "SUPERVISION OF CONSTRUCTION OF SINDH PROPERTY RECORDS FACILITATION CENTERS IN 27 DISTRICTS OF THE SINDH" UNDER THE SCHEME LARMIS

The request for Expression of Interest was published in leading newspapers dated: 08-09-2013 (Annexure-"B") for "Supervision Of Construction Of Sindh Property Records Facilitation Centers in 27 Districts of the Sindh" under the scheme LARMIS under SPP Rules 2010. 13 Firms received EOI documents and were given ample time to submit the bids on 03rd October 2013 by 2:00 PM. List of firms collecting the prequalification document is attached at Annexure-"C". As of the submission time, 08 firms have submitted their Expression of Interests (EOIs). List of participating firms is attached at Annexure-"D".

Decision: The Committee found the EOIs submitted in accordance with SPP Rules 2010 already defined in the prequalification document and opened the same at 2:30 PM today. The Committee further decided to forward the EOIs to Technical Sub-Committee of PMU for detailed evaluation as per the predefined evaluation criteria.

Meeting ended with a vote of thanks to and from the chair.

(Ather Hussain Baloch)
Project Director, IT Department,
Govt. of Sindh

(Mumtaz Ali Gopang)
Deputy Secretary Dev-II,
Finance Deptt. Govt. of Sindh/Member


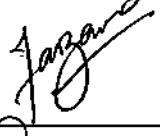
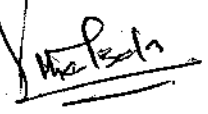
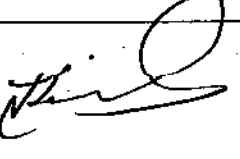

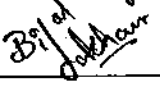
(Farzana Shahani)
Chief (S&T),
P&D Department,
Govt. of Sindh/Member

(Zulfiqar Ali Nizamani)
Project Director - PMU,
Reforms Wing & Special Cell,
Board of Revenue, Sindh/Member

(Zulfiqar Ali Shah)
Member (R&S)
Board of Revenue, Sindh/
Chairman Procurement Committee

LIST OF PARTICIPANTS

MEETING OF CONSULTANT SELECTION COMMITTEE
FOR THE TENDER INF KRY-1998/13 DATED: 08-09-2013 PUBLISHED IN THE DAILY JANG FOR
"SUPERVISION CONSULTANCY OF FACILITATION CENTER CONSTRUCTION"
HELD ON 03-10-2013 AT 02:30 P.M, AT PMU REVENUE HOUSE, CLIFTON , KARACHI

<u>S.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Signature</u>
CONSULTANT SELECTION COMMITTEE			
1	Zulfiqar Ali Shah	Member R&S, BOR	<u>In-Chair</u>
2	Zulfiqar Ali Nizamani	Project Director PMU, BOR	
3	Farzana Shahani	Chief S&T Planning & Development Department, Govt. of Sindh	
4	Athar Hussain Baloch	Project Director IT, IT Department, Govt. of Sindh	
5	Mumtaz Ali Gopang	Deputy Secretary Dev-II Finance Deptt., Govt. of Sindh	
6			
PARTICIPATING FIRMS			
1	ESS-I-AAR Hamid Mahmood	ESS-I-AAR Polyconsult Int.	
2	Atif Nazir	M/s Atif Nazir Associates	
3	M. Bilal B.M. Consulting Engineers	B.M. Consulting Engineers (Pvt) Ltd.	
4			
5			

LIST OF FIRMS

COLLECTING TORS FOR "SUPERVISION OF CONSTRUCTION OF SINDH PROPERTY RECORDS
FACILITATION CENTERS IN 27 DISTRICTS OF THE SINDH" UNDER THE SCHEME LARMIS

S.NO	NAME & ADDRESS OF FIRM	CONTACT PERSON	CONTACT DETAILS	RECEIPT DATED
01	G3 ENGINEERING CONSULTANTS (PVT.) LTD. H.No. 32-A/2, Zafar Ali Road, Gulberg-V, Lahore, Pakistan	Lt. Col. (R) Syed Asaf Ali Shah	Tel: 042-35779413-14 Fax: 042-35779415 Email: info@g3ec.com	19-09-2013
02	EA CONSULTING PVT. LTD. AL-9, 15 th Lane, Off. Khayaban-e-Hilal, Phase VII< DHA, Karachi	Sehail Abidi	Tel: 021-111-111-584 Fax: 021-35841825 Email: info@eaworld.com	19-09-2013
03	ATIF NAZAR ASSOCIATES B-28, Block 15, Gulshan-e-Iqbal, Karachi	Wasif Nazar Siddiqui	Tel: 021-34982561 Fax: 021-34820497	19-09-2013
04	PROGRESSIVE CONSULTANTS PVT. LTD. 25-D/1 Gulberg III, Lahore	Sarfaraz Ahmed	Tel: 042-35711751 Fax: 042-35711572 Email: info@pclpak.com	18-09-2013
05	MS ENGINEERING ASSOCIATES 209, 2 nd Floor, Ibrahim Trade Tower, Block 7 & 8 Maqboolabad, Shahrah-e-Faisal, Karachi	Muhammad Shafique	Tel: 021-34327714 Fax: 021-34327714 Email: ms.engineeringassociates@gmail.com	18-09-2013
06	MANAGEMENT & DEVELOPMENT COMPANY (MDC) C-35, GECH Society, Qasimabad, Hyderabad	Yameen Memon	Tel: 022-2652290 Fax: 022-2670440 Email: info@mdcpk.org	18-09-2013
07	BM CONSULTING ENGINEERS (PVT.) LTD. Building No. C-29, M-1, Badar Commercial, Kh-e-Badar, Phase V, DHA, Karachi	Bashir Ahmed Dahar	Tel: 021-35344182 Fax: 021-35344183 Email: bmcpcak@gmail.com	19-09-2013
08	ZAHEERUDDIN CONSULTANTS (PVT.) LTD. 5-A, Sindhi Muslim Society, Karachi	Javed Nasir	Tel: 021-34550321 Fax: 021-34555251 Email: zckhi@yahoo.com	17-09-2013
09	M/s. ESS-I-AAR JV M/s. POLYCONSULT INTERNATIONAL 16-C, 2 nd Floor, 14 th St. Stadium Commercial, Phase V, DHA	Nasir Mehmood	-	17-09-2013
10	CONSULTANTS GROUP CG House 7-C, 21 st Commercial Street, Phase II (Ext) DHA, Karachi	Mehmood Yaqoob	Tel: 021-35889951 Fax: 021-35894056	18-09-2013
11	ECIL Office # 29, Block 7/8, Darul Aman Housing Society Shahrh-e-Faisal, Karachi	Irfan Jan	Tel: 021-34542290 Fax: 021-34545255 Email: info@ecil.com	20-09-2013
12	HI-WAYS ENGINEERING 178-B, Block 2, Tariq Road, PECHS, Karachi	Saleem Qureshi	Tel: 021-34535290 Fax: 021-34559181 Email: hiways.engineering@gmail.com	20-09-2013
13	LOGIX 6/1, Block 7&8, Bahadur Yar Jang Housing Society, Ameer Khusro Road, Karachi	Muhammad Naveed	Tel: 021-34522273 Fax: 021-34373346 Email: logix@logix-pm.com.pk	23-09-2013

Date of Publication of Advertisement: 08-09-2013

Last Date for submission of EOI: 03-10-2013

LIST OF FIRMS

SUBMITTING EXPRESSION OF INTERESTS (EOIs)
FOR "SUPERVISION OF CONSTRUCTION OF SINDH PROPERTY RECORDS FACILITATION CENTERS IN 27
DISTRICTS OF THE SINDH" UNDER THE SCHEME LARMIS
ON 03-10-2013

S/NO	NAME/ ADDRESS OF FIRM	CONTACT PERSON	CONTACT DETAILS	Submitted EOI
01	G3 ENGINEERING CONSULTANTS (PVT.) LTD. H.No. 32-A/2, Zafar Ali Road, Gulberg-V, Lahore, Pakistan	Lt. Col. (R) Syed Asaf Ali Shah	Tel: 042-35779413-14 Fax: 042-35779415 Email: info@g3ec.com	Yes
02	ATIF NAZAR ASSOCIATES B-28, Block 15, Gulshan-e-Iqbal, Karachi	Wasif Nazar Siddiqui	Tel: 021-34982561 Fax: 021-34820497	Yes
03	MANAGEMENT & DEVELOPMENT COMPANY (MDC) C-35, GECH Society, Qasimabad, Hyderabad	Yameen Memon	Tel: 022-2652290 Fax: 022-2670440 Email: info@mdcpk.org	Yes
04	BM CONSULTING ENGINEERS (PVT.) LTD. Building No. C-29, M-1, Badar Commercial, Kh-e-Badar, Phase V, DHA, Karachi	Bashir Ahmed Dahar	Tel: 021-35344182 Fax: 021-35344183 Email: bmcpak@gmail.com	Yes
05	ZAHEERUDDIN CONSULTANTS (PVT.) LTD. 5-A, Sindhi Muslim Society, Karachi	Javed Nasir	Tel: 021-34550321 Fax: 021-34555251 Email: zclkh@yahoo.com	Yes
06	M/s. ESS-I-AAR JV M/s. POLYCONSULT INTERNATIONAL 16-C, 2 nd Floor, 14 th St. Stadium Commercial, Phase V, DHA	Nasir Mehmood	-	Yes
08	ECIL Office # 29, Block 7/8, Darul Aman Housing Society Shahrah-e-Faisal, Karachi	Irfan Jan	Tel: 021-34542290 Fax: 021-34545255 Email: info@ecil.com	Yes
08	HI-WAYS ENGINEERING 178-B, Block 2, Tariq Road, PECHS, Karachi	Saleem Qureshi	Tel: 021-34535290 Fax: 021-34559181 Email: hiways.engineering@gmail.com	Yes

Date of Publication of Advertisement: 08-09-2013
Last Date for submission of EOIs: 03-10-2013

Bid Evaluation Report

1. Name of Procuring Agency: Project Management Unit, Land Administration and Revenue Management Information System (LARMIS) Board of Revenue Sindh.
2. Tender Reference No: INF-KRY-1998/13
3. Tender Description/Name of work/item: "Supervision Consultancy for Construction of 27 Facilitation Centers in Sindh"
4. Method of Procurement: Quality and Cost Based System Method (QCBS)
5. Tender Published: Daily Kawish dated 8th September, 2013
6. Total Bid documents Sold; 02 (Two)
7. Total Bids Received: 02 (Two)
8. Technical Bid Opening date: 11-11-2013
9. No. of Bid technically qualified: 02 (Two)
10. Bid(s) Rejected: 01
1. Financial Bid Opening date: 25-11-2013
12. Bid Evaluation Report:

S/No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Atif Nazar Associates	Rs 22,999,922/-	2 nd	Lower	Committee decided to evaluate the financial bid in accordance with Rule 48 of SPP Rules 2010, i.e. with the last awarded contract and found the quoted price lower than the last awarded contract.	Bid has been recommended as the best evaluated bid as it was found comparatively lower (Rs.22.99 m for 12 months' Supervision) than the last awarded contract (Rs.20.26 m for 06 months Supervision) in its meeting dated: 25-11-2013 for award of contract. The bid evaluation report of last awarded contract was also hoisted on SPPRA vide ID No. 1998, dated: 20-09-2012.
2	M/s. ESS-I-AAR & PolyConsult JV	Rs. 19,967,000/-	1 st	Lower	Although comparatively lower than the competitor, the bidder was technically qualified by the Consultant Selection Committee, but he failed to submit bid security alongwith the financial bid.	The Consultant Selection Committee rejected the financial bid of the bidder due to lack of bid security.


(Athar Hussain Baloch)
Member CSC

Representative of IT Deptt


(Mumtaz Hussain Gopang)
Member CSC

Representative of Finance Deptt:


(Ms Farzana Shahani)
Member CSC

Representative of P&D Deptt


(Zulfikar Ali Nizamani)
Project Director-PMU
Board of Revenue Sindh/
Member CSC


(Zulfikar Ali Shah)
Member (R&S)
Board of Revenue Sindh/
Chairman CSC

**EVALUATION OF TECHNICAL PROPOSALS OF CONSULTANT FIRMS FOR
SUEPRVISION OF CONSUTRCTION OF FACILITATION CENTERS FOR LARMIS
COMPARATIVE EVALUATION MARKSHEET AWARDED TO PARTICIPATING FIRMS**

S.No.	Name of Company/Firm	Max Marks	Marks Awarded					Total Aggregate Marks	Average Marks Obtained
			Rep. of IT Deptt	Rep. of Finance Deptt	Rep. of P&D Deptt	Project Director LARMIS	Chairman CSC		
1	M/s. Atif Nazar Associates	100	97	97	97	97	97	485	97
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(Farzana Shahani)
Assistant Chief (S&T)
P&D Deptt, Govt. of Sindh


(Muntaz Ali Sojani)
Deputy Secretary (Dev-II)
Finance Deptt, Govt. of Sindh


(Athar Hussain Baloch)
IT Deptt, Govt. of Sindh


(Zuftiqar Ali Nizamani)
Project Director LARMIS
Project Management Unit, BoR
Govt. of Sindh


(Zuftiqar Ali Shah)
Member R&S,
Board of Revenue, Sindh