

Annexure
A

NAMES OF MEMBERS OF THE PROCUREMENT COMMITTEE

FOR THE TENDER INF KRY-2348/13 DATED: 16-10-2013 PUBLISHED IN THE DAILY JANG, DAWN & KAWISH

<u>S.No.</u>	<u>Name</u>	<u>Designation</u>	
PROCUREMENT COMMITTEE			
1	Zulfiqar Ali Shah	Member R&S, BOR	<u>In-Chair</u>
2	Zulfiqar Ali Nizamani	Project Director PMU, BOR	<u>Member</u>
3	Faraz Ahmed	Deputy Director IT LARMIS, BDR	<u>Member</u>
4	Athar Hussain Baloch	Project Director IT, IT Department, Govt. of Sindh	<u>Member</u>
5	Mumtaz Ali Gopang	Deputy Secretary Finance Deptt., Govt. of Sindh	<u>Member</u>



Approved A

**BOARD OF REVENUE SINDH
REFORMS WING & SPECIAL CELL**

NOTIFICATION

Karachi, dated the 5th December, 2013

No.P.S/SMBR/BOR/1873/2013. In partial modification of the notification issued vide No. PS/SMBR/BOR/853a/2012, dated: 10-06-2012, the composition of Committee for procurement of goods, works and services is hereby modified under Rule 7 of the Sindh Public Procurement Rules 2010 for the projects namely "Land Administration & Revenue Management Information System (LARMIS), Geo-database information System (GIS) and Preservation of Land Records & Revamping of Survey & Settlement Directorate being executed by PMU, R&S Wing, Board of Revenue, Sindh

- | | | |
|----|---|-------------------------|
| a. | Member R&S, Board of Revenue, Sindh | Chairman |
| b. | Project Director (PMU), LARMIS, BOR | Member/Secretary |
| c. | Deputy Director (Finance/Admin)/
Deputy Director IT LARMIS | Member |
| d. | Representative of P&D Deptt/Finance Deptt | Member |
| e. | Representative of IT/Works & Services Deptt | Member |

TERMS OF REFERENCES

Procurement Committee shall be responsible for;

- (1) Preparing bidding documents;
- (2) Carrying out technical as well as financial evaluation of the bids;
- (3) Preparing evaluation report as provided in Rule 45;
- (4) Making recommendations for the award of contract to the competent authority;
- (5) Perform any other function ancillary and incidental to the above.

**SECRETARY TO GOVERNMENT OF SINDH
REVENUE DEPARTMENT**

C.C. to:-

1. The Chief Secretary, Government of Sindh, Karachi.
2. The Additional Chief Secretary (Dev), P & D Department, Govt. of Sindh, Karachi.
3. The Secretary IT Department, Government of Sindh, Karachi.
4. The P.S to SMBR. Board of Revenue, Sindh, Karachi.
5. The P.S to Member R&S, Board of Revenue Sindh, Karachi.


**MEMBER R&S
BOARD OF REVENUE SINDH**

Amir B

EVALUATION OF TECHNICAL PROPOSAL OF BIDDER BY PROCUREMENT COMMITTEE IN ITS MEETING ON 13TH DECEMBER 2013 FOR TENDER ITEM NAMELY "SERVICES FOR ILLUSTRATIVE TRI-DIMENSIONAL & ELECTRONIC MEDIA PUBLICATIONS FOR PUBLIC AWARENESS ON LARMIS"
 VIDE NIT NO. 2348/2013 DATED: 16-10-2013

5. No.	CRITERIA	Max Marks	M/s. Adlink	M/s. Orbit	M/s. Connect
A	Bidder's Profile				
(i)	Years in Business	50	30	30	0
	5 years or more				
	3 years or more but less than 5 years				
(ii)	Turnover for last year	100	100	100	100
	Rs. 10 million or more				
	Rs. 8 million or more but less than 10 million				
B	Qualifications of Management and Project Team				
(i)	Relevant Human resources on payroll as full time permanent employee	75	75	75	0
	5 marks for each relevant permanent HR personnel				
(ii)	Team				
	Certified 3D Maya Expert	25	25	25	0
	Certified Adobe Photoshop Expert	20	20	20	0
	Certified Adobe Freehand Expert	15	15	15	0
	Certified Adobe Illustrator Expert	15	15	15	0
C	Bidder Experience				
	Having experience of 3D character animation for a documentary or more	100	100	100	50
	Having experience in Documentary	100	100	100	50
	Having experience in Urdu and Sindhi language	100	50	50	25
	Having experience in shooting on multiple locations in Sindh	100	100	0	50
	Having experience in Print Media Ad Designing	100	50	100	25
D	Understanding of Project Requirements				
	Bidder must establish through submitted documents, design/art work and write-ups that it has an understanding of project requirements. The submitted material would be evaluated for Bidder's understanding of the project and upto 100 points would be awarded subjectively based on the quality of material submitted	100	50	100	50
E	Production, Editing and Services Capability				
	Detail of relevant equipment related to execution of similar project	100	50	100	50
	Total Marks	1000	780	830	400
	Passing Marks	700			

Deputy Director
LARMIS, PMU/Member PC

Deputy Secretary, (RES)
Finance Deptt, Govt. of Sindh/Member PC

IT Deptt, Govt. of Sindh/Member PC


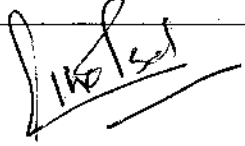

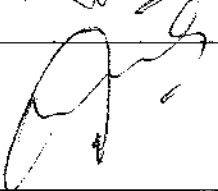

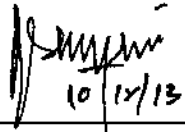
Project Director LARMIS
Project Management Unit, BOR
Govt. of Sindh/Secretary/Member PC

Member, SRS,
Board of Revenue, Sindh/Chairman PC

Amir G

LIST OF PARTICIPANTS

MEETING OF PROCUREMENT COMMITTEE
FOR THE TENDER INF KRY-2348/13 DATED: 16-10-2013 PUBLISHED IN THE DAILY JANG, DAWN & KAWISH
HELD ON 10-12-2013 AT 02:30 P.M, AT PMU REVENUE HOUSE, CLIFTON, KARACHI

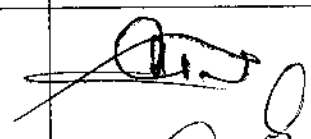

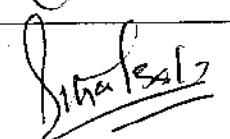
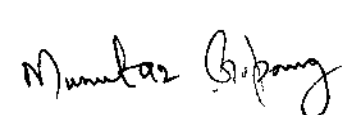
<u>S.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Signature</u>
PROCUREMENT COMMITTEE			
1	Zulfiqar Ali Shah	Member R&S, BOR	<u>In-Chair</u>
2	Zulfiqar Ali Nizamani	Project Director PMU, BOR	
3	Rahim Bux Bugti	Deputy Director F&A LARMIS, BOR	
4	Athar Hussain Baloch	Project Director IT, IT Department, Govt. of Sindh	
5	Mudasir Gopang	Finance Deptt., Govt. of Sindh	
6	Farooq Ahmad	DD, PMU	
<u>PARTICIPATING FIRMS</u>			
1	Syed Fahad	Ad-Link	 10/12/13
2	Asrar Ali Sheikh	Connect - Marketing Communication	 10/12/13
3			
4			

Amir - 4

LIST OF PARTICIPANTS

MEETING OF PROCUREMENT COMMITTEE

FDR THE TENDER INF KRY-2348/13 DATED: 16-10-2013 PUBLISHED IN THE DAILY JANG, DAWN & KAWISH
HELD ON 13-12-2013 AT 02:00 P.M, AT PMU REVENUE HOUSE, CLIFTON, KARACHI

<u>S.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Signature</u>
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1	Zulfiqar Ali Shah	Member R&S, BOR	In-Chair
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3	Faraz Ahmed	Deputy Director IT LARMIS, BOR	
4	Athar Hussain Baloch	Project Director IT, IT Department, Govt. of Sindh	
5		Finance Deptt., Govt. of Sindh	
6			
<u>PARTICIPATING FIRMS</u>			
1			
2			
3			
4			



PROJECT MANAGEMENT UNIT
BOARD OF REVENUE SINDH

Annexure
"D"

SUBJECT: MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD ON 10-12-2013 FOR TENDER NIT No. 2348/13 UNDER THE SCHEME LARMIS

A meeting of Procurement Committee was held in the Committee Room of PMU under the Chairmanship of Member R&S at 02:30 PM on 10-12-2013 for procurement of the subject tender under SPP Rules 2010. List of participants is attached at Annexure-"A":

Following agenda items were discussed in detail and decisions thereupon were taken as under:

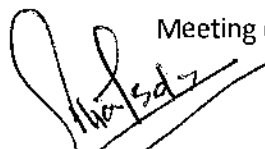
AGENDA ITEM NO. 01: OPENING OF TECHNICAL PROPOSALS OF BIDS FOR NIT 2348/13 DATED: 16-10-2013 FOR THE TENDER NAMEDLY "SERVICES FOR ILLUSTRATIVE TUTORIAL & ELECTRONIC MEDIA PUBLICATIONS FOR PUBLIC AWARENESS ON LARMIS" UNDER THE SCHEME LARMIS OF BOARD OF REVENUE SINDH

The tender was published in leading newspapers dated: 16-10-2013 (Annexure-"B") through single Stage-Two Envelope procedure under Rule 46 (2) of SPP Rules 2010. 03 Firms received bidding documents and were given ample time to submit the bids on 10th December 2013 by 2:00 PM. As of the submission time, all three (03) firms namely (1) Adlink (2) M/s. Orbit & M/s. Connect have submitted their bids in accordance with the procedure pre-defined in the bidding document.

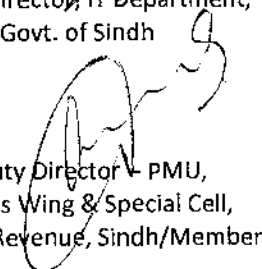
Procurement Committee has accordingly opened the bids submitted by the three (03) firms today under Rule 46(2)(c) which were decided to be referred to technical sub-committee of PMU for evaluation.


Decision: The Committee opened the technical proposals of all three (03) firms and decided to forward the same to Technical Sub-Committee of PMU for detailed evaluation as per the predefined criteria.


Meeting ended with a vote of thanks to and from the chair.


Project Director, IT Department,
Govt. of Sindh


Deputy Secretary (RES)
Finance Deptt. Govt. of Sindh/Member


Deputy Director - PMU,
Reforms Wing & Special Cell,
Board of Revenue, Sindh/Member


Project Director - PMU,
Reforms Wing & Special Cell,
Board of Revenue, Sindh/Member


(Zulfiqar Ali Shah)
Member (R&S)
Board of Revenue, Sindh/Chairman
Procurement Committee



PROJECT MANAGEMENT UNIT
BOARD OF REVENUE SINDH

SUBJECT: MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD ON 13-12-2013 FOR TENDER NIT No. 2348/13 UNDER THE SCHEME LARMIS

✓ A meeting of Procurement Committee was held in the Committee Room of PMU under the Chairmanship of Member R&S at 02:30 PM on 13-12-2013 for procurement of the subject NIT under SPP Rules 2010. List of participants is attached at Annexure-"A"

Following agenda items were discussed in detail and decisions thereupon were taken as under:

- i) Announcement of technically compliant firms for NIT 2348/13 dated: 16-10-2013 for the tender namely "SERVICES FOR ILLUSTRATIVE TUTORIAL & ELECTRONIC MEDIA PUBLICATIONS FOR PUBLIC AWARENESS ON LARMIS" UNDER THE SCHEME LARMIS OF BOARD OF REVENUE SINDH
- ii) Opening of Financial Proposals of Technically compliant Firms for Recommendation for award of work to lowest evaluated or best evaluated bid to competent authority
- iii) Any other agenda item with the permission of the Chair.

AGENDA ITEM NO. 01 Announcement of technically compliant firms for NIT 2348/13 dated: 16-10-2013 for tender item namely "SERVICES FOR ILLUSTRATIVE TUTORIAL & ELECTRONIC MEDIA PUBLICATIONS FOR PUBLIC AWARENESS ON LARMIS" UNDER THE SCHEME LARMIS OF BOARD OF REVENUE SINDH

As per decision of the Procurement Committee taken in meeting dated:10-12-2013, the technical sub-committee comprising of members of IT, Procurement, Coordination & Network Connectivity of PMU was assigned the task of assessment of technical proposals of all three (03) participating bidders in view of pre-defined evaluation criteria of the bid document to facilitate the Procurement Committee in evaluation of the technical bids. The sub-committee minutely evaluated the technical bids and placed its consolidated evaluation sheet before the Procurement Committee for consideration (Annexure-B). Individual assessment of the proposals was also carried out by the Committee members as well as its Chairman which was consolidated and is placed at Annexure-C.

Decision: In the light of evaluation report of sub-committee and with consensus of the Procurement Committee, the technical bids of M/s.Orbit Advertising and M/s. Adlink were declared responsive and technically compliant.

AGENDA ITEM NO. 02:

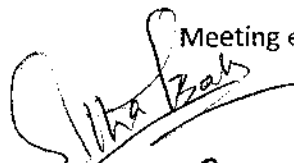
Opening of Financial Proposals of technically compliant Firms for above tender to recommend best evaluated bid to competent authority for award of work


The financial proposal of technically compliant bidders namely **M/s. Adlink and M/s. Orbit Advertising** submitted in sealed envelopes under Rule 46(2) of SPP Rules 2010 were opened and signed by individual members of the Procurement Committee in presence of bidders. Both the financial bids were found accompanied with prescribed form and amount of bid security and other requirements as per bidding document. The rates quoted by technically compliant bidders were placed before the Committee to evaluate the best evaluated or lowest evaluated bid which are reproduced as under:

"SERVICES FOR ILLUSTRATIVE TUTORIAL & ELECTRPDNIC MEDIA PUBLICATIONS FOR PUBLIC AWARENESS ON LARMIS" UNDER THE SCHEME LARMIS OF BOARD OF REVENUE SINDH		
S.No.	Name of Firm	Bid Quoted Rs.
01	M/s. Orbit Advertising	16,050,000/-
02	M/s. Adlink	15,400,000/-


Decision: The Committee recommended the bid of **M/s. Orbit Advertising** for Rs. 16,050,000/- (Rupees Sixteen Million and Fifty Thousand Dnly) for award of Contract as the best evaluated lowest bid.

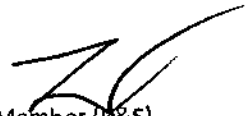
Meeting ended with a vote of thanks to and from the chair.


Project Director, IT Department,
Govt. of Sindh/Member


Deputy Secretary (RES)
Finance Deptt. Govt. of Sindh/Member


Deputy Director - PMU,
Reforms Wing & Special Cell,
Board of Revenue, Sindh/Member



Project Director - PMU,
Reforms Wing & Special Cell,
Board of Revenue, Sindh/Member

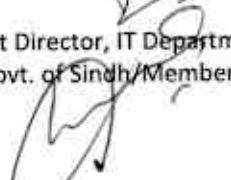

Member (R&S)
Board of Revenue, Sindh/
Chairman Procurement Committee


Bid Evaluation Report

1. Name of Procuring Agency: Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Sindh
2. Tender Reference No: NIT No. 2348/13 dated: 16-10-2013
3. Tender Description/Name of work/item: **"SERVICES FOR ILLUSTRATIVE TUTORIAL & ELECTRONIC MEDIA PUBLICATIONS FOR PUBLIC AWARENESS ON LARMIS" UNDER THE SCHEME LARMIS OF BOARD OF REVENUE SINDH**
4. Method of Procurement: Single Stage Two Envelope Procedure
5. Tender Published: Daily Dawn dated 16th October 2013
6. Total Bid documents Sold; 03 (Three)
7. Total Bids Received: 03 (Three)
8. Technical Bid Opening date: 10-12-2013
9. No. of Bids technically qualified: 02 (Two)
10. Bid(s) Rejected: None
11. Financial Bid Opening date: 13-12-2013
12. Bid Evaluation Report:


S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s. Orbit Advertising	Rs. 16,050,000/-	1st	Lower	The Procurement Committee found the bid as the best evaluated lowest bid and recommended for award of contract.	Procurement Committee recommended the bidder for final award of contract in its meeting dated: 13-12-2013 to the competent authority.
2	Adlink	Rs. 16,400,000/-	2nd	Lower	The firm was technically qualified but its bid was found higher.	The Procurement Committee found the quoted bid as higher than the bid of M/s. Orbit Advertising


Project Director, IT Department,
Govt. of Sindh/Member


Deputy Director - PMU,
Reforms Wing & Special Cell,
Board of Revenue, Sindh/Member


Deputy Secretary (RES)
Finance Deptt. Govt. of Sindh/Member


Project Director - PMU,
Reforms Wing & Special Cell,
Board of Revenue, Sindh/Member


Member (R&S)
Board of Revenue, Sindh/
Chairman Procurement Committee