

Bid Evaluation Report

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1. Name of Procuring Agency: Sindh Higher Education Commission, Government of Sindh.
2. Tender Reference No: 16/SHEC/2014
3. Tender Description/Name of work/item: Office Space Required on Rental Basis in Karachi
4. Method of Procurement: Single stage - two envelopes
5. Tender Published: Daily Jang on 26/06/2014, Daily Awami Awaz on 27/06/2014, Daily Times on 27/06/2014; SPPRA website on 25/06/2014
6. Total Bid documents Sold: One
7. Total Bids Received: One
8. Technical Bid Opening date: 14th July, 2014
9. No. of Bid technically qualified: One
10. Bid(s) Rejected: Nil
11. Financial Bid Opening date: 14th July, 2014.

12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	Mr. Allauddin for House No D-46, Block-1, Clifton, Karachi	Rs 4,75,000 per Month	Lowest	5% Below estimated cost	Technically and financially responsive.	Accepted being responsive and 5% lower than estimated cost.

Signatures of Members of the Committee.

1. DR. WASEEM SHAMSHAD ALI

Director, Sindh Higher Education Commission

Chairman Procurement Committee

2. *J. W. J. III*
(D.S. & D)

Member, Procurement Committee

3. *Nissa Ahmed* Section Officer (Budget) Section Officer (Budget)
S.A.R.O

Nissa Ahmed
Member, Procurement Committee

**MINUTES OF MEETING OF PROCUREMENT COMMITTEE FOR HIRING OF RENTAL ACCOMODATION FOR
SINDH HIGHER EDUCATION COMMISSION**

The above mentioned tender of Sindh Higher Education Commission for requirement of office space on rental basis in Karachi was floated on 25th June, 2014 vide Tender Reference No: 16/SHCEC/2014. The tender was published in Daily Jang on 26th June 2014, in Daily Awami Awaz on 27th June 2014, in Daily Times on 27th June 2014 and uploaded on SPPRA website on 25/06/2014. The Method of Procurement was Single stage – two envelopes inviting technical and financial bids.

The technical specifications and terms of reference as mentioned in the NIT and bidding documents were as under:

Requirements and specifications

S#	Features	Requirements/ specifications
1.	Preferred location	<ol style="list-style-type: none"> 1. Bungalow in Clifton, Karachi preferably block-I 2. Corner location.
2.	Space required	<ol style="list-style-type: none"> 1. Bungalow with approximate plot size of 1000 square yards. 2. Constructed area more than 6000 square feet. 3. Two floors (ground plus one) with separate entrances. 4. At least ten spacious rooms.
3.	Parking space	6 to 8 cars
4.	Quality of construction	<ol style="list-style-type: none"> 1. The quality of construction should be very good. 2. The construction should not be older than 10 years. 3. The building should be fully repaired and renovated.
5.	Preferable amenities	<ol style="list-style-type: none"> 1. Operational kitchen 2. Electricity, Sui Gas and water connections 3. Attached bathrooms. 4. Attached Lawn

Bid opening

A single Bid document was issued to Mr. Allauddin for House No. D-46, Block 1, Clifton, Karachi whose bid was received within time. The Technical Bid was opened on 14th July, 2014 in the presence of the procurement committee.

The technical bid submitted was as under:

LOCATION

- Block-1, Clifton, corner location on a wide road.
- Corner location.

SPACE

- Bungalow with plot size of **10073.33 square yards**.
- Constructed plot area is **6535 square feet**.
- Two floors (ground plus one) with separate entrances plus roof with constructed area.
 - Ground floor: Separate Drawing & Dining with Powder area, big Lounge, Kitchen & 4 spacious bedrooms with attached bathrooms.
 - First floor: Lounge, Dining, Kitchen, terrace & 5 spacious bedrooms.
 - Roof: One bedroom with attached bathroom.

PARKING AREA

- 6 to 8 cars

QUALITY OF CONSTRUCTION

- The quality of construction is first class.
- The construction was recently completed.
- The building is in spick and span condition.

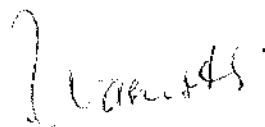
AMENITIES

- Two operational kitchens.
- Electricity, Sui Gas, water connections.
- Air-conditioning connections in every room.

- Cupboards in all bedrooms.
- Attached bathrooms.
- Ceiling Fans.
- Attached spacious Lawn.
- Additional roof bedroom with bathroom.
- On a wide road.
- Green area opposite to it.

Bid evaluation & acceptance

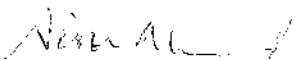
The technical bid was examined against the requirements using the site map provided by the owner and was found responsive. It was verified by an on-site visit of the same premises by the procurement committee. Thereafter, the financial bid was opened on the same day which was a rent of Rs 4,75,000 (Rupees four hundred and seventy five thousand only) per month inclusive of applicable tax and fees for the premises. The financial bid was found to be 5% below the estimated cost of Rs 500,000/- per month. The bid was accordingly accepted.

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WASEEM SHAMSHAD ALI
Director, Sindh Higher Education Commission
Chairman Procurement Committee

2.  (N.S.A.)

Member, Procurement Committee

3. Nisar Ahmed Section Officer (Budget) SAC/AD


Member, Procurement Committee