


Bid Evaluation Report

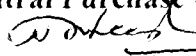
1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: MISC/06/15-16
3. Tender Description/Name of work/item: Decoration & Catering Services of Farewell Dinner-2016
4. Method of Procurement: Single Stage Single Envelope
5. Tender Published: January 4, 2016 on IBA website & SPPRA web site Serial No. 26194
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold: 04 Companies have collected Tender Documents
7. Total Bids Received: 03
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: No
11. Financial Bid Opening date: February 4, 2016

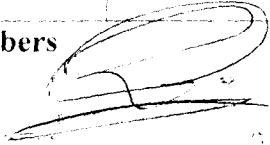
12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Darbar Caterers & Decorators	Rs.373,008.00	Lowest bidder	Rs.450,000.00	Accepted due to lowest bid. Comparative Statement is attached.	
2.	M/s LaRosh Caterers	Rs.426,360.00	2 nd			
3.	M/s Manzoor Sons	Rs.497,040.00	3 rd			
4.						

Signatures of the Central Purchase Committee, Members

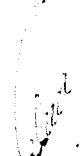

Syed Mansoor Ali
Assistant Manager
IBA

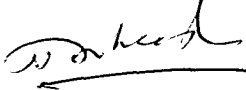

Dr. Nadeem Tocheed
Professor
IBA



Harris Qureshi
SPPRA Advisor
HCS

Decoration & Catering Services for Farewell Dinner-2016 Tender # MISC/06/15-16
Setup for 400 (approx)

S. #	Description	Quantity	M/s Darbar Caterers & Decorators		M/s LaRosh Caterers		M/s Manzoor Sons	
			Rate	Amount	Rate	Amount	Rate	Amount
			Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
(a)	Frill marquee setup with round table & chairs at Main Campus with complete decoration should be ready at 6:00pm on March 12, 2016	Setup for 400 guests	240.00	96,000.00	300.00	120,000.00	490.00	196,000.00
i	Tent, Pole Cover, Frill Marquee should be same color		30.00	12,000.00	30.00	12,000.00		
ii	Luminaries required according to the theme of function		30.00	12,000.00	30.00	12,000.00		
Total Amount (a)			120,000.00		144,000.00		196,000.00	
(b)	March 12, 2016 (Buffet Setup with Round Table & Chairs) In Marquee with Full Plate, Half Plate, Quarter Plate, Goblets, Table Fork, Tea Spoon and allied Crockery & Cutlery Dinner * at 8:00pm							
i	Welcome Drinks	400 guests	26.00	10,400.00	25.00	10,000.00	40.00	16,000.00
ii	Salad Bar	400 guests	20.00	8,000.00	30.00	12,000.00	40.00	16,000.00
iii	Chicken White Korma	400 guests	79.00	31,600.00	120.00	48,000.00	100.00	40,000.00
iv	Sheermal / Nan (Live Tandoor)	400 guests	30.00	12,000.00	30.00	12,000.00	20.00	8,000.00
v	Finger Fish	400 guests	156.00	62,400.00	150.00	60,000.00	180.00	72,000.00
vi	Beef Biryani	400 guests	66.00	26,400.00	120.00	48,000.00	120.00	48,000.00
vii	Lokt Halwa	400 guests	59.00	23,600.00	30.00	12,000.00	50.00	20,000.00
Viii	Gulab Jamun	400 guests	40.00	16,000.00	25.00	10,000.00	20.00	8,000.00
ix	Kashmiri Tea with grinded dried fruits	400 guests	32.00	12,800.00	30.00	12,000.00	30.00	12,000.00
x	Mineral Bottle 1.5ltr Nestle or equivalent (on actual consumption)*	400 guests	10.00	4,000.00	15.00	6,000.00	Complementary	
Sub Total (b)			207,200.00		230,000.00		240,000.00	
Total (a) + (b)			327,200.00		374,000.00		436,000.00	
14% SST			45,808.00		52,360.00		61,040.00	
Grand Total Amount			373,008.00		426,360.00		497,040.00	


MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Syed Jehanzeb
Assistant Manager
IIBA


CHAIRPERSON
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Dr. Nadeem Tacheer
Professor
IIBA


Havis Chaudhry
IIBA
MIS

Muhammad Hanif / Executive I (Purchase) @ Main Campus

Subject: Item # 4: Approval for Decoration & Catering Services of Farewell Dinner-2016

From: Syed Jehanzeb / Asst.Manager Finance (Projects) @ Main Campus

Sent: Saturday, February 06, 2016 11:04 AM

To: Muhammad Sohail Khan / Manager Purchase and Stores @ IBA

Cc: Syed Fahad Jawed / Manager (Finance) @ Main Campus; Ahmed Zaheer / Registrar @ IBA; Moeid Sultan / Director Finance @ Main Campus; Procurement Committee; Dr. Ishrat Husain / Dean & Director @ IBA

Subject: Item # 4: Approval for Decoration & Catering Services of Farewell Dinner-2016

Item # 4: Approval for Decoration & Catering Services of Farewell Dinner-2016

Discussion: Manager Purchase briefed the committee on the tender. The number of Guest will be 400.

Decision: The committee approved award of Farewell Dinner to M/s Darbar Caterers & Decorators at Rs.373,008 including SST.

S#	Name of Participants	Total Amount (Rs.) Inclusive of GST
01	M/s Darbar Caterers & Decorators	Rs. 373,008.00
02	M/s LaRosh Caterers	Rs. 426,500.00
03	M/s Matzoya Sons	Rs. 497,040.00

Attendance:

1. Dr. Nasir Touheed
2. Syed Jehanzeb
3. Haris Quershi
4. Asjad Asad Siddiqui
5. Syed Fahim uddin
6. Ahmed Ali Khan
7. M Sohail Khan



Syed Jehanzeb
Secretary Procurement Committee




BIDDERS QUALIFICATION REPORT

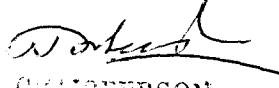
NIT No: MISC/06/15-16
 Description of Work: Decoration & Catering Services for Farewell Dinner-2016
 Method & Procedure of procurement: Open Competitive Bidding
 Single Stage One Envelope


S. No	Eligibility Criteria	M/s Darbar Caterers & Decorators	M/s LaRosh Caterers	M/s Manzoor Sons
1	Is envelop sealed	Yes	Yes	Yes
2	Required Bid Security in enclosed	Yes	Yes	Yes
3	Form of Tender Signed or not	Yes	Yes	Yes
4	Registration in GST / SBR & I. Tax	Yes	Yes	Yes
5	Turnover in terms of Financial Statement of last three years	Yes	Yes	Yes
6	Tender Fee Received	Yes	Yes	Yes
7	5 plus years experience	Yes	Yes	Yes
8	Qualified / Disqualified	Qualified	Qualified	Qualified
9	Any overwriting tender dropped received	No	No	No
10	Cliental list provided	Yes	Yes	Yes
11	Affidavit regarding any litigation or blacklisting	No	No	No

Recommendations:

- All Participated firms are declared as substantially qualified bidders by the Tender opening committee as meet with minimum qualification / eligibility criteria.
- The lowest evaluated and qualified bidder is M/s Darbar Caterers & Decorators with their bid amount Rs. 373,008.00
- Recommended to award the work to the lowest qualified bidder M/s Darbar Caterers & Decorators


 MEMBER
 CENTRAL PURCHASING COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Sg. Jeevanga B
 Assistant Manager
 IBA


 CHAIRPERSON
 CENTRAL PURCHASING COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Dr. Nasir Jabeen
 Professor
 IBA


 HEAD
 CENTRAL PURCHASING COMMITTEE
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Head
 IBA
 HCS

Institute of Business Administration, Karachi
Tender Opening
February 4, 2016
at 3:30 pm

Statement of Tender for: Decoration & Catering Services of Farewell Dinner-2016
 Tender #: MISC/06/15-16

S. #	Company Name	Tender Amount in Figures / in Words	Conditions, if any	Bid Security Pay Order No. / Amount & Date	Contractors / Representative Signature	Remarks
1-	M/ Farhan Catering & Decorations	Rs 373,000/-		1066624 CIBC Rs 22,500/- Feb 04, 2016		
2-	M/ Saad Catering	Rs 426,360/-		CO135569 Bank Al-Habib Rs 21,318/- Feb 03, 2016		
3-	M/ Waqar Sons.	Rs 497,040/-		13137004 ARCIB Rs 24852/- Feb 04, 2016	ABSENT	

M SOHAIL KHAN
 Manager Purchase & Stores
 Institute of Business Administration,
 Karachi-Pakistan

Purchase Executive
 M. Haniq

 Purchase Executive

ABDUL KHALIQ
 Traveling & Protocol Officer
 Institute of Business Administration,
 Karachi-75270