



**INTERNATIONAL CENTER FOR
CHEMICAL AND BIOLOGICAL SCIENCES**
University of Karachi, Karachi-75270, Pakistan



Tel : (+92-213) 4819011
Telefax : 192-211 99261789
UAN : 111-222-292
E-mail : hej@cyber.net.pk
store.iccs@hotmail.com
Web : www.iccs.edu

Date:

January, 15, 2013

Muhammad Ayub Ali Khan
Manager (Admin & Finance)
Sindh Public Procurement Regulatory Authority
Government of Sindh
Block-8, Sindh Secretariat No. 4-A, Court Road
Karachi.
Tel # 021-99205356

Dear Sir,

Please find enclosed herewith the **original** signed hard copy of the Contract Evaluation Form of our Tender Notice No. **ICCBS-091012** for your record. The form has already been sent to you by e-mail in afternoon today.

With kind regards,

Yours truly,

Shabbir Ahmed

SHABBIR AHMED

Encl: (aa)

MR
SPS
No. 5-683
Dated: 15/01/13
Regulator - Procurement Dept of Sindh

Shabbir Ahmed

From: "Shabbir Ahmed" <shabbir@iccs.edu>
To: <tenders@pprasindh.gov.pk>
Cc: <ayyubalikhan@yahoo.com>
Sent: Tuesday, January 15, 2013 3:47 PM
Attach: New Microsoft Word Document.doc
Subject: Contract Evaluation Form Tender Notice No. ICCBS-091012
Dear Sir,

Please find enclosed herewith as attachment, the Contract Evaluation Form of our Tender Notice No. ICCBS-091012 for your record. The original signed copy of report is also being sent to you by courier, as per your requirement.

With kind regards,

Yours truly,

SHABBIR AHMED

----- Original Message -----

From: Store ICCS
To: shabbir@iccs.edu
Sent: Tuesday, January 15, 2013 2:44 PM

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT H.E.J. Research Institute of Chemistry, International Center for Chemical and Biological Sciences, University of Karachi
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Semi-government; autonomous body
- 3) TITLE OF CONTRACT Appointment of Consultant
- 4) TENDER NUMBER ICCBS-091012
- 5) BRIEF DESCRIPTION OF CONTRACT Appointment of Consultant for monitoring physical verification
- 6) FORUM THAT APPROVED THE SCHEME Director, I.C.C.B.S.
- 7) TENDER ESTIMATED VALUE Rs. 500,000/-
- 8) ENGINEER'S ESTIMATE (For civil works only) N.A.
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 120 days
- 10) TENDER OPENED ON (DATE & TIME) 3:00 P.M. on 9-10-2012
- 11) NUMBER OF TENDER DOCUMENTS SOLD One
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED One
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS One
- 14) BID EVALUATION REPORT (Enclose a copy) Already mailed to you on 30-11-2012
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Asiam Maik & Company, Karachi
- 16) CONTRACT AWARD PRICE Rs. 300,000/- + Rs. 60,000/- as Traveling cost
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID) Only bidder
- 18) METHOD OF PROCUREMENT USED :- (Tick one)

- a) SINGLE STAGE - ONE ENVELOPE PROCEDURE Domestic/ Local
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED (e.g. EMERGENCY, DIRECT CONTRACTING ETC) WITH BRIEF REASONS.

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	S.No. 13890 ID: 9504/2012
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	NO

22) NATURE OF CONTRACT

Domestic	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
----------	-------------------------------------	------	--------------------------

23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultants)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	NO

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	NO

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	NO

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	NO

39) Date of Award of Contract: 31-12-2012

Signature & Official Stamp of
Authorized Officer

Dr. H. E. J. Khan
Sr. Professor
ICCBS
H.E.J. Research Institute
of Chemistry
University of Karachi

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Direct Fax & Phone (Purchase & Store) : (92) 021-99261789
 Phone (Direct): (92) 021-34819011
 Fax (Main Office) : (92) 021-34819018, 34819019

E-mail: store@iccs.edu
 store.iccs@hotmail.com

H.E.J. RESEARCH INSTITUTE OF CHEMISTRY
 INTERNATIONAL CENTER FOR CHEMICAL & BIOLOGICAL SCIENCES

UNIVERSITY OF KARACHI, KARACHI-75270, PAKISTAN
 Tel: UAN: 111-222-292, (92-21-34824901, 34824902, 34824930, 34824934, 34824936) Ext. 108, 109, 154, 159

0934

PURCHASE ORDER / WORK ORDER

P.O. No. _____

Date: 31-12-2012

Messrs: Aslam Malik & Company

Fax # 32472235

Ref: Your quotation No. NL dated 8-10-2012 Tendo ICCBS-091012 Dated: 8-10-2012

Subject: Appointment of Consultant for Monitoring the progress of Physical

Please supply the following articles to the institute. Verification and Evaluation of Fixed Assets of ICCBS

S.No.	PARTICULARS	QUANTITY	RATE	AMOUNT	
				Rs.	Ps.
1.	Responsible to draft TOR for evaluation of Assets		300,000/-	300,000	00
2.	Responsible to monitor the whole assignment till implementation of double entry system				
3.	NO advance payment will be allowed				
4.	Travelling Cost (not dependent on number of visits)		60,000/-	60,000	00
E. & O.E.		TOTAL	Rs	360,000	00

(Rupees) Three hundred Sixty Thousand only

Please submit your bill in duplicate for payment.

Please Note: Kindly supply the goods within 120 days/weeks from the date of receipt of this P.O., if you fail to supply the goods within given time period, a penalty @ 0.50% per day on the total order amount will be imposed.

An Shahar Ahmad
 PURCHASE OFFICER


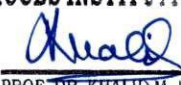
Bid Evaluation Report

1. Name of Procuring Agency: H.E.J. Research Institute of Chemistry, International Center for Chemical and Biological Sciences, University of Karachi, Karachi-75270. ____
2. Tender Reference No: ____ **ICCBS-091012** ____
3. Tender Description/Name of work/item: _Appointment of Consultant for Fixed Assets Evaluation
4. Method of Procurement: ____ Single Stage – Single Envelope ____
5. Tender Published: ____ SPPRA Serial No. 13890; ID: 9504/2012 ____
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; ____ One ____
7. Total Bids Received: ____ One ____
8. Technical Bid Opening date: (if applicable) ____ *N.A.* ____ *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): ____ *N.A.* ____
10. Bid(s) Rejected: ____ Nil ____
11. Financial Bid Opening date: ____ *N.A.* ____

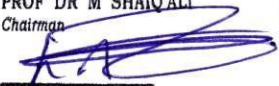

12. Bid Evaluation Report:

<i>S No</i>	<i>Name of Firm or Bidder</i>	<i>Cost offered by the Bidder</i>	<i>Ranking in terms of cost</i>	<i>Comparison with Estimated cost</i>	<i>Reasons for acceptance/rejection</i>	<i>Remarks</i>
0	1	2	3	4	5	6
1.	Aslam Malik & Co.	Rs. 300,000/-	-	-	As per specs and only bidder	Recommended for placement of Work Order
2.	B	/	/	/	/	/
3.	C	/	/	/	/	/
4.	D	/	/	/	/	/


PURCHASE COMMITTEE, ICCBS INSTITUTIONS

PROF DR M SHAIQALI PROF DR KHALID M KHAN
Chairman *Member*

DR. M. RAZA SHAH DR. SAIF ULLAH KHAN
Member *Member*



DR. M. AHMED MESAİK
Member

Signatures of the Members of the Committee

International Center for Chemical & Biological Sciences

HEJ Research Institute of Chemistry
Dr. Panjwani Center for Molecular Medicine & Drug Research
University of Karachi

Subject: Minutes of Technical Committee to Appoint the Consultant for Fixed Assets Evaluation

The meeting on the subject matter was held on 1st November, 2012, Thursday, at 03:00 p.m. The meeting was chaired by Prof. Dr. Khalid M. Khan, Convener Technical Committee.

The following members also attended the meeting:

1. Mr. S. M. Gillani
2. Mr. Javed Riaz
3. Mr. Mehtab Qamar
4. Mr. S. M. Ali Kazmi

M/S Aslam Malik merely participated in the tender and was the sole participant.

The eligibility of M/S Aslam Malik was discussed on technical grounds and the said company met the essential requirements.

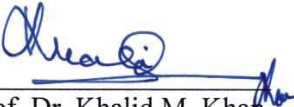
The only hindrance was being the sole participant which is somehow allowed by SAPRA in special circumstances and consultant may be appointed (Fee under PKR 0.5 million).


Furthermore, it was also discussed that increase in number of visits would not increase the cost, which is PKR 300,000/-


Traveling cost would be PKR 60,000/- not dependent on number of visits.

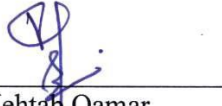
It was further resolved that on the Work award, a comprehensive agreement would be drafted to engage the consultant in following conditions:

1. Consultant would be responsible to draft TOR for evaluation of assets.
2. Consultant would be responsible to monitor the whole assignment till implementation of double entry system.
3. Consultant would be responsible to monitor the execution of conversion from manual accounting system to computerized accounting system.
4. No advance payment will be given.



Prof. Dr. Khalid M. Khan
21/11/2012


Mr. S. M. Gillani
21/11/2012


Mr. Javed Riaz


Mr. Mehtab Qamar


Mr. S. M. Ali Kazmi


DIRECTOR 21/11/2012
H.E.J Research Institute of Chemistry
I.C.C.B.S
University of Karachi