# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

### **CONTRACT EVALUATION FORM**

# TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

1)	NAME OF THE ORGANIZATION / DEPTT.	Mobile Emergency Healthcare Unit (MEHCU) Projec
2)	PROVINCIAL / LOCAL GOVT./ OTHER	Provincial Government
3)	TITLE OF CONTRACT	Hiring of office accommodation
4)	TENDER NUMBER	PD(MEHCU)1(9)/2015
5)	BRIEF DESCRIPTION OF CONTRACT	Hiring of office accommodation on monthly rent basis
6)	FORUM THAT APPROVED THE SCHEME	Government of Sindh
7)	TENDER ESTIMATED VALUE	4.000.000 million
8)	ENGINEER'S ESTIMATE (For civil works only)	Not Applicaable
9)	ESTIMATED COMPLETION PERIOD (AS P	ER CONTRACT)
-	TENDER OPENED ON (DATE & TIME)	0 (04)
11)	NUMBER OF TENDER DOCUMENTS SOLI (Attach list of buyers)	One (01)
	NUMBER OF BIDS RECEIVED	One (01)
13)	NUMBER OF BIDDERS PRESENT AT THE	TIME OF OPENING OF BIDS
14)	BID EVALUATION REPORT (Enclose a copy)	Attached
15)	NAME AND ADDRESS OF THE SUCCESSE	
16)	CONTRACT AWARD PRICE	Rs. 3,190,000/-
17)	RANKING OF SUCCESSFUL BIDDER IN E (i.e. $1^{st}$ , $2^{nd}$ , $3^{rd}$ EVALUATION BID).	VALUATION REPORT Single bidder
18)	METHOD OF PROCUREMENT USED : - (Ti	ck one)
	a) SINGLE STAGE – ONE ENVELOPE	PROCEDURE Domestic/ Local
	b) SINGLE STAGE – TWO ENVELOP	E PROCEDURE
	c) TWO STAGE BIDDING PROCEDUI	RE
	d) TWO STAGE – TWO ENVELOPE B	IDDING PROCEDURE
	PLEASE SPECIFY IF ANY OTHER EMERGENCY, DIRECT CONTRACTIN	METHOD OF PROCUREMENT WAS ADOPTED i.e. G ETC. WITH BRIEF REASONS:

19) APPR	OVING AUTHORITY FOR AWARD OF CONTR	ACT <u>s</u>	Secreaty, Special Initiative Department
20) WHE	THER THE PROCUREMENT WAS INCLUDED I	n ann	NUAL PROCUREMENT PLAN?  Yes No
21) ADVI	ERTISEMENT:		
,		Yes	Serial No. 6001
i)	SPPRA Website	1	<b>5</b>
	(If yes, give date and SPPRA Identification No.)	No	
		INO	
ii)	News Papers (If yes, give names of newspapers and dates)	Yes	Daily Jang, Kawish & The Express Tribune dated. 11.04.2015
		-	
		No	L
22) NATU	JRE OF CONTRACT		Domestic/ Local Int.
23) WHE	THER QUALIFICATION CRITERIA		
	INCLUDED IN BIDDING / TENDER DOCUMEN	ITS?	
(11 yes	s, enclose a copy)		Yes No
WAS	THER BID EVALUATION CRITERIA INCLUDED IN BIDDING / TENDER DOCUMEN s, enclose a copy)	TS?	Yes No
25) WHE	THER APPROVAL OF COMPETENT AUTHORI	r <b>y</b> Wa	S OBTAINED FOR USING A
METI	HOD OTHER THAN OPEN COMPETITIVE BIDE	DING?	Yes No
26) WAS	BID SECURITY OBTAINED FROM ALL THE B	IDDER	Yes No
	THER THE SUCCESSFUL BID WAS LOWEST E BEST EVALUATED BID (in case of Consultancie		ATED Yes No
· ·	THER THE SUCCESSFUL BIDDER WAS TECHI PLIANT?	NICAL	LY Yes V No
	THER NAMES OF THE BIDDERS AND THEIR TIME OF OPENING OF BIDS?	QUOT	TED PRICES WERE READ OUT AT  Yes No
	THER EVALUATION REPORT GIVEN TO	BIDD	ERS BEFORE THE AWARD OF
	h copy of the bid evaluation report)		Yes No

31) ANY COMPLAINTS RECEIVED (If yes, result thereof)	Yes
	No
32) ANY DEVIATION FROM SPECIFICATIONS GIVEN (If yes, give details)	N IN THE TENDER NOTICE / DOCUMENTS
,	Yes
33) WAS THE EXTENSION MADE IN RESPONSE TIME	
(If yes, give reasons)	Yes
	No
34) DEVIATION FROM QUALIFICATION CRITERIA (If yes, give detailed reasons.)	Yes
	No No
35) WAS IT ASSURED BY THE PROCURING AGEN BLACK LISTED?	Yes No
36) WAS A VISIT MADE BY ANY OFFICER/OFFICIA SUPPLIER'S PREMISES IN CONNECTION WITH BE ASCERTAINED REGARDING FINANCING OF	THE PROCUREMENT? IF SO, DETAILS TO
(If yes, enclose a copy)	Yes No V
37) WERE PROPER SAFEGUARDS PROVIDED ON 1 THE CONTRACT (BANK GUARANTEE ETC.)?	MOBILIZATION ADVANCE PAYMENT IN  Yes No No
38) SPECIAL CONDITIONS, IF ANY (If yes, give Brief Description)	Yes
	No No
Signature & Official Stamp of  Authorized Officer  Project Director	
R OFFICE USE ONLY	
Opvernment of Suich	

<u>SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi</u> Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print Save Reset

# **Bid Evaluation Report**

Mobile Emergency Health Care Unit (MEHCU) Name of Procuring Agency:

Project, Special Initiative Department, GoS

PD/Mehcu/1(9)/2015 2. Tender Reference No:

3. Hiring of Office Accommodation on monthly rent Tender Description/Name of work/item:

4. Method of Procurement: Single stage - one envelop

5. Tender Published: SPPRA Sr. No. 23588, daily Jang, Kawish & The

<u>Nil</u>

Express Tribune dated 11.04.2015.

6. Total Bid documents sold: One (1)

7. Total Bid Received: One (1)

8. Technical Bid Opening date: 29.04.2015

9. No. of Bid technically qualified One (1)

Bid (s) Rejected:

10. Financial Bid Opening date: 29.04.2015

#### 11. Bid Evaluation Report:

Sr. No.	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance / rejection	Remarks
1.	Mr. Nasir Maqsood S/O Muhammad Maqsood (Applied Through his Authorized Representative Mr. Aamir Maqsood S/O Muhammad Maqsood)	Monthly Rent Rs.290,000/- x 12 = 3,480,000/=	1 <sup>st</sup>	Rs. 4,000,000/=	Accepted because falls within budget provision and other requirements and technically marking mentioned in advertisement & Bid document	

**Ahmed Memon** Member,

**Executive Engineer** Works & Services Department

Athar Nawaz Member

Section Officer (B) Special Initiative Department. Ajaz Anmed Memon

Member Section Officer(Dev- vi )

Finance Department

Mambar/Secretary Assistant Director, MEHCU

Special Initiative Department

Sardar Abdul Nabi Thaheem

Chairman

Project Director, MEHCU Project Special Initiative Department

### TECHNICAL EVALUATION REPORT & MARKING POSITION OF BID FOR HIRING OF OFFICE ACCOMMODATION FOR MEHCU PROJECT.

Sr.No	Name of Bidder:	<ol> <li>The Bungalow is located at Prime Location of Block-8, Clifton</li> <li>The bungalow has an easy approach and access from the main Public Road i.e from Teen Talwar, Chartered Accountant Avenue and Ch. Khaliquzzaman road</li> <li>The area is peaceful calm and not crowded at all.</li> <li>All kinds of Public transport are easily available on walking distance only.</li> <li>The total area of the Bungalow is 400 Sq. yards.</li> <li>The parking space inside the bungalow can accommodate three (3) vehicles.</li> <li>The bungalow has three rooms on first floor with attach Bath + large Committee room + spacious loung + kitchen.</li> <li>The bungalow has three rooms on ground floor + one store room + sitting area (two of the rooms on attach bath)</li> <li>It has a servant / guard room and servant's washroom/Toilet on the ground floor.</li> <li>There is no shortage of water and other utilities.</li> </ol>			
1	Mr. Nasir Maqsood S/O Muhammad Maqsood (Applied Through his Authorized Representative Mr, Aamir Maqsood S/O Muhammad Maqsood)				
S.No.	Requirements	Max Marks	Marking Criteria	Marks Obtained	
1	Location	30	On Main location (main road).	30	
:		20	Away/stride the main location.		
2	Approach to the building	20	Easy approach.	20	
		10	Crowded area.		
3	Area	20	500 sq yrd. to 600 sq.yrd.		
		10	400 sq. yrd to 499 sq. yrd.	10	
		0	Below 400 sq. ft.		
4	Parking Space	10	With 2 or more Parking.	10	
		5	With1 Parking.		
		0	Without Parking.		
5	Required Rooms	20	4-6 Rooms + Committee Room + Kitchen + Lounge	20	
		10	3 Rooms + Committee Room + Kitchen + Lounge		
<u> </u>		5	2 Rooms + Committee Room + Kitchen + Lounge		
	Total Marks	100	Qualified	90	

#### Note: The minimum Technical Score required to qualify is 70 Marks.

In the light of above evaluation report and marking position of documents submitted by bidder i.e. Mr. Nasir Maqsood S/O Muhammad Maqsood (Applied Through his Authorized Representative Mr, Aamir Maqsood S/O Muhammad Maqsood) he has qualified technically as per criteria given in bidding document.

Jami) Ahmed Memon Member,

**Executive Engineer** Works & Services Department Athar Nawaz

Member Section Officer (B)

Special Initiative Department.

Ajaz Anmed Memon

Member Section Officer(Dev- vi ) Finance Department

Muhamma Idrees Rana Member/Secretary Assistant Director, MEHCU Special Voitiative Department

Sardar Abdul Nabi Thaheem Chairman

Project Director, MEHCU Project Special Initiative Department

#### Government of Sindh

Financial Proposal:

PRICE SCHEDULE

Name of the Bidder Nasir Magsood

Monthly Rent (Lump Sum) inclusive of tax: Rs. 2,90,000/\_(Rupees two hundred and ninety thousands only)

Earnest money of 1% of one year rent demanded of the premises, in shape of pay order is being attached with Financial Proposal.

Signature & Stamp of the Bidder

Dated: April 27, 2015)

NASIR MA GSOOD



### No. PD/MEHCU/ 1 (9)/2014

## Government of Sindh

Special Initiatives Department Mobile Emergency Health Care Unit Project (MEHCU) Project, Karachi

Karachi dated the 05.05.2015

Mr. Nasir Maqsood S/o Muhammad Maqsood, F-55/3, Block-8, Clifton, Karachi. (Through his authorized Representative Mr. Aamir Maqsood S/o Muhammad Maqsood)

Subject:-

Declaration of Result of Bid for Hiring of office accommodation for

MEHCU Project.

Reference: Your proposal dated 27<sup>th</sup> April, 2015 for hiring office accommodation for Mobile Emergency Health Care Unit (MEHCU) Project.

The Procurement Committee of MEHCU Project, Special Initiative Department Government of Sindh have examined your technical and financial Proposal in detail and found responsive as well as recommended your property i.e (Bungalow No. F-55/3, Block-8, Clifton, Karachi) for hiring of office accommodation for MEHCU Project on monthly rent basis, on the basis of total maximum marks obtained on your technical and financial proposals

The hiring of office accommodation is subject to the signing of Tenancy

agreem

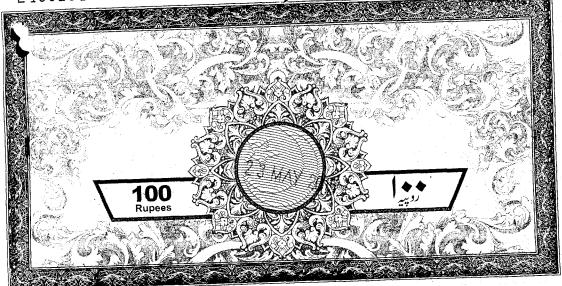
(Sardar Abdul Nabi Thaheem)
Project Director, MEHCU

A copy is forwarded with request to kindly upload and publish the result on their website to the Director (Admin & Finance), SPPRA, Government of Sindh, Karachi.

CC to:-

1. The Secretary to Government of Sindh, Special Initiative Department, Karachi.

2. All members of the Procurement Committee of MEHCU Project.



Trunco No. 72. Ottice in Chy Court Sned (A) Stall No. 14. Karachi-Pakisten 23 MAY 2015

MIRZA ASTERANCY AGREEMENT
ADVOCATE

Mr. Nasin Maqsood S/o Mohammad Maqsood (late) Muslim adult, holding CNIC No. 42301-0946380 resident of F-55/3, Block-8 Clifton and currently residing at Markham, Ontario, Canada through his Special Power of Attorney Mr. Amir Maqsood son of Mohammad Maqsood(Late) holding CNIC No. 42301-4547016-7 resident at Apartment No. 703, Rafiq Centre, Abdullah Haroon Road Saddar, Karachi, herein after referred to as Owner, which expression shall, wherever the context so requires or permits, include his successors, executors, administrators and assigns of the OWNER.

**AND** 

M/S, Mobile Emergency Health Care Unit (MEHCU) Project, Special Initiative Department, Government of Sindh, Karachi through its Project Director Sardar Abdul NabiThaheem Muslim, adult, holding CNIC No.43101-0170867-9 resident of House No. F-158/1&2, Block 5, Near SZABIST, Clifton, Karachi, Hereinafter referred to as the TENANT, which expression shall, wherever the context so required or permits, include their successors, executors, administrators and assigns of the TENANT.

WHEREAS the OWNER is the undisputed owner-in-possession of BUNGALOW /HOUSE CONSTRUCTED ON PROPERTY NO.F-55/3 Block -8, Clifton, Sch. V ,Kehkashan, Karachi, (measuring 450.50 Sq.yds) and intends to rent approx. 400 sq. yds. Areaconsisting of three ballooms with attached bathrooms and balcony, large Committee room(living room), lounge room, Kitchen(main kitchen and dirty kitchen plus washing area on the first floor and three bed rooms ( two rooms having attached bathrooms), store area, servant quarter, servant bathroom, car parking area for three carson the ground floor. In the premises.

AND WHEREAS, the Tenant has fully inspected the Said Premises and after full satisfaction the TENANT had wreed to take the aforesaid premises on rent from the owner with effect from 1-b-2015 at the monthly, rent or Rs. 2, 20,000 (Rupees Two Lacs and ninety thousands only) and both the above parties have agreed on the fc bowing terms and conditions.

- 1. That the period of tenancy shall be initially for 11 (eleven) month effective from 1 6 2015and renewable on such terms and conditions as may be mutually agreed upon.
- That the rent at the rate of Rs. 2, 90,000 (Rupees two lacs and ninety thousands) per month shall be payable by the tenant for 11 months in advance on signing of this Agreement which shall include all the Government thous accrued on rent applicable in the province of Sindh by the Government and shall be deducted from the rent by Tenant or by any Government agency/Department/Authority such as office of Accountant General Sindh Karachi or Treasury office or any other office authorized by the Government of Sinch.
- 3. THAT the term of Agreement shall be for ELEVEN (11) MONTHS. The tenancy shall commence from 1st June 2015. Mar expiry of tenancy period of eleven (11) months, the tenancy period may

Signature of Owner

signature of Tenant

Page 1

be renewed for further period of 11 months withmutual consent of both the parties' subject to increase in rent by 5%.per month.

- 4. That in case of renewal of tenancy, the rent will be increased by5% per month on each renewal and same will be payable by the Tenant for further renewed period of Tenancy in advance.
- That either party shall serve ONE MONTH prior written notice to the other in case the said premises is being vacated or is required to be vacated, ON OR BEFORE expiry of tenancy period of ELEVEN MONTHS.
- 6. That the premises shall be used for office or residential or both purpose, but the tenant shall not indulge into such activity that may be offensive to the legal right of easement to which the adjoining neighbors are entitled to.
- That the Tenant shall not make any structural alterations, modifications, additions or damages
  including to the floors, walls, interior and exterior of said premises without prior permission of the
  landlord.
- 8. That no offensive material shall be stored in the said premises that are prohibited by law.
- That adequate fire-fighting arrangements shall be made by the Tenant so that the fire, accidental or otherwise, may be extinguished.
- That all property tax, rates, assessments, levied by the Government or its agencies, shall be payable by the owner. If such bills are received by the Tenant, these should be transmitted to the owner immediately.
- 11. That on receipt of the bills of electricity, water, gas etc the same shall be paid by the Tenant promptly and a copy shall be transmitted the owner.
- 12. That the Tenant shall in no case let out or sub-let the premises collectively or individually to any other person or persons or handover the premises to any outsider.
- 13. That the premises would be handed over to the Tenant with serviceable electricity, fixtures, in immaculate condition.
- 14. That the Tenant shall keep the premises in its present order, and will not cause any damages to the rented premises.
- 15. That the tenant shall allow the owner or his representative/ agent to inspect the said premises during any reasonable time of the day with prior appointment with the tenant.
- 16. That the tenant is authorized to put cabins, partitions etc. of wood or synthetic material without causing and damages to the floors or the four walls of the premises.
- 17. That on the expiry of tenancy period, the Tenant shall handover to the owner vacant possession of the rented premises in its original in which it was let out except normal wear and tear.
- 18. That if in pursuance of the assumption of tenancy for commercial purpose, the GasBill, water and Electric Bill are converted from residential to commercial the cost will be borne by the Tenant and tenant will be responsible for payment of all recurring charges for the consumption of the utilities like Gas, water and electricity.

144.62.61.01

That the Tenant shall keep and maintain the said premises in good and tenantable condition during the tenure of the tenancy. All Structural/Major repairs to the demised premises shall be carried out by the Landlord at his own expenses, but other minor repairs shall be carried out by the Tenant.



That the Tenant shall not make any addition, alteration or modification to the structure of the demised premises without prior written permission of the owner. Any loss or damage to the demised premises and its fittings and fixtures and installation, due to unfair use by the TENANT shall be made by the TENANT before the termination of the tenancy. Breakage will be replaced with the same or similar quality or the cost or the same shall be paid by the TENANT to the Owner.

Both the Owner and the Tenant have finalized the transaction by themselves at their own free will and conditions after full satisfaction and inspection of premises including title documents and legal authority of owner to rent as well as status and credentials of each.

22. The Tenant agrees not to alter, amend or change the décor of the premises without the express written consent of the Owner. The Tenant agrees not to affix adhesives to the interior walls or ceilings. The Tenant also agrees to notify the owner, immediately in writing, of any complaints with the premises that are, or should be, the responsibility of the Landlord to remedy.

Signature of Owner

signature of Tenant

Page 2

- The Tenant agrees that no signs will be placed or painting done on or about the Property by the Tenant or at the Tenant's direction without the prior, express andwritten consent of the Landlord.
- 24. A room on ground floor having separate entrance via small door was not included in the space offered in Bid and thus not subjected to this Tenancy agreement.

#### WITNESS:

IN WITNESS WHEREOF the parties above have set and subscribed their respective hands hereto sign this agreement at Karachi on the day, month and year first above mentioned.

1. farmich Usner 31303- 9742067-7

2. Mulhomoned Johness.

owner
Mr. Nasir Maqsood
S/o Mohammad Maqsood
CNIC No. 42301-0946380

Through special Power of Attorney/Attorney Amir Maqsood son of Mohammad Maqsood.

ATT LOS (CO.)

NOTARE PUBLICAN KARACHI - PARE LAN



No. PD/MEHCU/ ( ) /2014

Government of Sindh Special initiative department Mobile Emergency Healthcare Unit (MEHCU) Project, Karachi.

Karachi dated the 5-5\_, 2015

### **Certificate in Light of SPPRA Rule-48**

It is to certify that during process of hiring of office space for MEHCU Project, single bidder participated, which was found responsive by the Procurement Committee in light of Rule-48 of SPP Rules 2010(Amended 2013) and hence was selected.

Sardar Abdyl Nabi Thaheem Project Director, MEHCU

# **Bid Evaluation Report**

1. Name of Procuring Agency:

Mobile Emergency Health Care Unit (MEHCU)
Project, Special Initiative Department, GoS

Tender Reference No:

PD/Mehcu/1(9)/2015



# TECHNICAL EVALUATION REPORT & MARKING POSITION OF BID FOR HIRING OF OFFICE ACCOMMODATION FOR MEHCU PROJECT.

Sr.No	Name of Bidder:	Technical Evaluation Report  1) The Bungalow is located at Prime Location of Block-8, Clifton 2) The bungalow has an easy approach and access from the main Public Road i.e from Teen Talwar, Chartered Accountant Avenue and Ch. Khaliquzzaman road 3) The area is peaceful calm and not crowded at all. 4) All kinds of Public transport are easily available on walking distance only. 5) The total area of the Bungalow is 400 Sq. yards. 6) The parking space inside the bungalow can accommodate three (3) vehicles. 7) The bungalow has three rooms on first floor with attach Bath + large Committee room + spacious loung + kitchen. 8) The bungalow has three rooms on ground floor + one store room + sitting area (two of the rooms on attach bath) 9) It has a servant / guard room and servant's washroom/Toilet on the ground floor. 10) There is no shortage of water and other utilities.			
	Mr. Nasir Maqsood S/O Muhammad Maqsood (Applied Through his Authorized Representative Mr, Aamir Maqsood S/O Muhammad Maqsood)				
S.No.	Requirements	Max Marks	Marking Criteria	Marks Obtained	
1	Location	30	On Main location (main road).	30	
		20	Away/stride the main location.		
2	Approach to the building	20	Easy approach.	20	
		10	Crowded area.		
3	Area	20	500 sq yrd. to 600 sq.yrd.	170	
		10	400 sq. yrd to 499 sq. yrd.	10	
		0	Below 400 sq. ft.		
4	Parking Space	10	With 2 or more Parking.	10	
		5	With1 Parking.	3018715	
Harris .		0	Without Parking.		
5	Required Rooms	20	4-6 Rooms + Committee Room + Kitchen + Lounge	20	
		10	3 Rooms + Committee Room + Kitchen + Lounge		
H-Day		5	2 Rooms + Committee Room + Kitchen + Lounge		
	Total Marks	100	Qualified	90	

#### Note: The minimum Technical Score required to qualify is 70 Marks.

In the light of above evaluation report and marking position of documents submitted by bidder i.e. Mr. Nasir Maqsood S/O Muhammad Maqsood (Applied Through his Authorized Representative Mr. Aamir Maqsood S/O Muhammad Maqsood) he has qualified technically as per criteria given in bidding document.

Jamy Ahmed Memon Member,

Executive Engineer Works & Services Department Athar Nawaz

Member Section Officer (B) Special Initiative Department. Ajaz Ahmed Memon

Member Section Officer (Dev- vi ) Finance Department Muhamma Idrees Rana Member/Secretary Assistan Director, MEHCU Special Initiative Department

Sardar Abdul Nabi Thaheem Chairman

Project Director, MEHCU Project Special Initiative Department