

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF
WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. International Center for Chemical and Biological Sciences,
University of Karachi, Karachi-75270.
- 2) PROVINCIAL / LOCAL GOVT / OTHER Semi-government; autonomous body
- 3) TITLE OF CONTRACT Security Services
- 4) TENDER NUMBER ICCBS-170913
- 5) BRIEF DESCRIPTION OF CONTRACT Providing Security Services
- 6) FORUM THAT APPROVED THE SCHEME Director, I.C.C.B.S.
- 7) TENDER ESTIMATED VALUE Rs. 4.50 million (approximate)
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) N.A.
- 10) TENDER OPENED ON (DATE & TIME) 3.00 P.M. on 17-09-2013
- 11) NUMBER OF TENDER DOCUMENTS SOLD Three
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED Two
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS Two
- 14) BID EVALUATION REPORT mailed and couriered on 13-11-2013
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Home and Security Services, Karachi
- 16) CONTRACT AWARD PRICE Rs. 4,469,400/- (per year)
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID).
1st lowest

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	Serial No. 17160
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Daily Jang, Dawn and Kawish dated August 27, 2013
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
--------------------	-------------------------------------	------	--------------------------

23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	NO

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	NO

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	NO

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	NO

Qualid Hussain

**Sr. Professor
ICCBS**

Signature & Official Stamp of
Authorized Officer

H.E.J. Research Institute
of Chemistry
University of Karachi

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi

Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

INTERNATIONAL CENTER FOR CHEMICAL AND BIOLOGICAL SCIENCES
(H.E.J. RESEARCH INSTITUTE OF CHEMISTRY AND DR. PNAJWANI CENTER
FOR MOLECULAR MEDICINE AND DRUG RESEARCH)
UNIVERSITY OF KARACHI

The Regional Director
Homeland Security (Pvt.) Ltd.
Head Office : A-206, R.K.V.
Hashim Raza Road
Model Colony
Karachi.

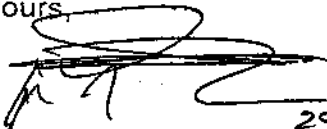
Subject : Deployment of Security Guards

Dear Sir,

Hereby you are informed that as per our agreement your company will have to take charge on 1st December, 2013 at 7:00 AM. Kindly make necessary arrangement and take charge of all security check posts of I.C.C.B.S., University of Karachi including our Lahore and Muree premises at 7:00 AM. On 1st December, 2013, Mr. Muhammad Akram (Security Incharge ICCBS) will hand over the charge of all check posts to your security guard in your presence or the presence of your representative. You should coordinate with the following Responsible peoples for necessary arrangements and actions.

Haleem Asghar Incharge Muree Project (Islamabad) : 0333-5224278
Mohammad Akram (Karachi) : 0322-2809701
Nabeel Sharif Manager (Lahore) : 0321-4397097
Muhammad Ishaq (Muree) : 0347-5135319

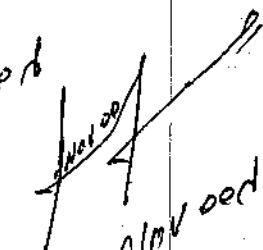
Sincerely yours,

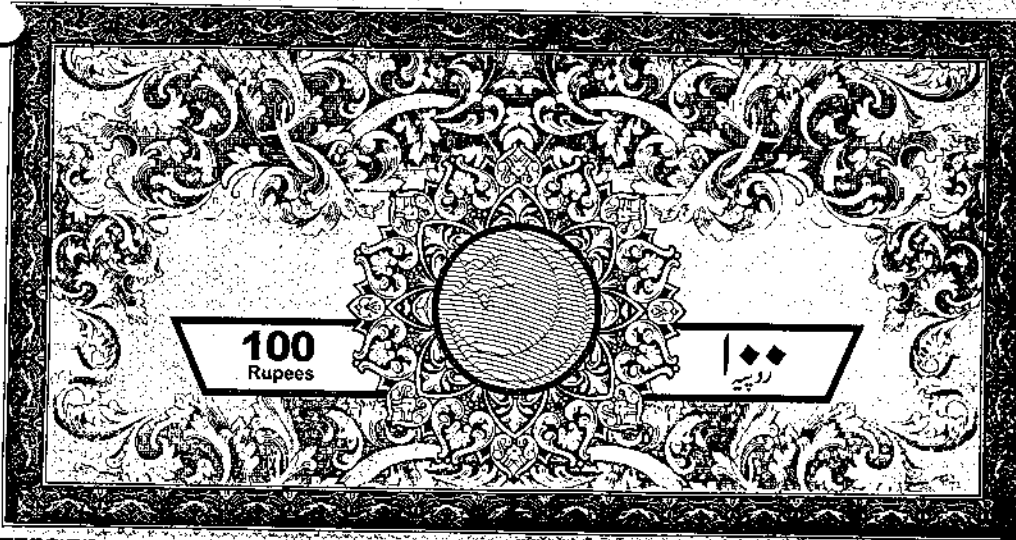


29/11/2013

Dr. Muhammad Raza Shah
Faculty Security-Incharge ICCBS
Karachi University

Received


Rana Naveed Ahmad

**KHUSH MOHAMMAD**

H.C. NO: 51, HOUSE No. L-72,

29 NOV 2013

BLOCK NO. 10, PHASE 1, MALIR CITY KARACHI

S.N. _____ DATE _____

ISS. BY _____

THE CHIEF OFFICER'S ADDRESS _____

PURPOSE _____

VALUE RS. _____ ATTACHED _____

STAMP VENDOR'S SIGNATURE _____

CONTRACT FOR SECURITY SERVICES GUARDS

THIS AGREEMENT is made in duplicate on the 1st December Day of 2013 between M/S Home Land Security (Pvt)Ltd a company incorporated and existing under the laws of Pakistan and having its Head Office at Office # A-206 R.K.V Hashim Raza Road Model Colony Karachi. Pakistan (here in after called "the Company") of ONE PART International Center for Chemical and Biological Sciences, University Of Karachi and _____ Karachi Pakistan.(Hereinafter called ("the Client") of the other PART.

WHERE As the company is a firm formed for the purpose of operating security services within the Sindh/Punjab Provinces, has guards and the personnel who are fully trained in the field of security and are fully furnished with all necessary equipment to do the same.

The Company has agreed to provide security services on the following terms & Conditions.

NOW IT IS HEREBY AGREED AS FOLLOWS:-

1. The company shall on and from the 1st day of Dec 2013 operate and maintain security services at the following premises, address/Location of the client.
2. This agreement shall take effect from the date in clause (1) above written and shall continue in force unless and until is determined in accordance with the provision hereinafter appearing.
3. The Company shall charge Rs. 11950 Per Armed-Unarmed Guard / Per Month & Rs 12950 per Supervisor per month working 12 hours shift basis.

Total strength : 29 Guards and 02 Supervisors.

S.No	Category	Quantity	Rate Per Month	Amount Without SST	10% SST Amount	Amount with 10% SST	Shift Basis
01.	Armed Supervisors	02	Rs. 12,950/=	Rs. 25,900	Rs. 2,590	Rs. 28,490	12 HRS
02.	Armed Guards	29	Rs. 11,950/=	Rs.346,550	Rs. 34,655	Rs.381,205	12 HRS
	Total Amount			Rs.372,450	Rs. 37,245	Rs.409,695	

4. Monthly bills based on actual deployed strength for the month will be submitted to the client within the last Ten working days if the month for which services have been rendered and shall be payable through Cross Cheque/pay Order in favor of the Company by First Seven working days of every month.
5. This agreement will be in force for a period of One Year extendable for further period mutually agreed by company and the client, and agreement will be, terminated by either party, by giving to the other, not less than Two Months notice. Either party may also terminate the agreement at any time during the term of the contract by giving to the other, not less than two months notice.
6. The company is an independent. Company and all services rendered under this contract are to be performed here as such, it is being understood that the direction and manner of performance of services of the company's employees shall be solely with in control of the company. The company shall be responsible for the payment of wages to its employees.
7. All questions dispute, controversies or claims arising directly or indirectly out of or consequent for this agreement shall be settled by mutual negotiations.
8. If any security guard was found missing from duty then, a fine of Rs. 1000/- per day will be deducted from the monthly bill of the company.
9. Supervisors and security guards of the company should be report to security in charge of ICCBS.
10. Security Company will provide the photocopy of CNIC, two photographs of each person and their police verifications at the time of deployment.
11. In case of any losses during the contract period security company will be responsible (if it is proved that loss occurred due to negligence of the company security guard).
12. Security Company will pay/ wages and also compensation of its security staff in case of injury / accident during the performance of the duty.
13. If security guard was found to be involved in objectionable activities like political, moral etc. then the company will replace the concerned security guard on immediate basis.
14. If the client need extra guard to escort guard, then the company will provide extra guards and charges of the extra guard will be at a rate of Rs. 500 per 12 hours.
15. In case of any function and event in ICCBS extra guards will be required and the company will charge Rs. 500 per 12 hours for the extra guards.
16. If the client needs a guard as escort from the existing guards then the client is allowed to do so. The company will provide authority for the weapons on immediate basis.
17. This agreement embodies the entire understanding of the parties hereto on this subject and there no commitment, terms, conditions, oral or written or Implied, other than those contained therein.
18. Guards that Security Company is providing will be physically in good health and their age will range between 20-50 years.

In WITNES WHEREOF the parties hereto have signed this Agreement on the day month year first and above mentioned.

Signed on behalf of ICCBS
DIRECTOR
 H.E.J. Research Institute of Chemistry
 International Center for Chemical and Biological Sciences
 University of Karachi

Signed on behalf of
 M/S Home Land Security (Pvt) Ltd



Witness


1.

2.
 Ram Nadeed Ahmed

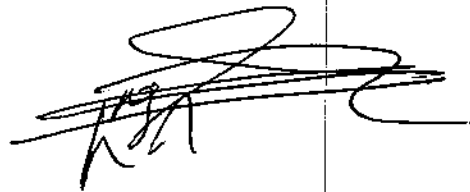
جناب ڈاکٹر محمد رضا شاہ صاحب
سیکورٹی انچارج (فیکلٹی)
ایچ۔ ای۔ جے۔ ریسرچ انسٹیٹیوٹ آف کیمسٹری
جامعہ کراچی۔

ICCBS کی سیکورٹی کے لیے نئی سیکورٹی کمپنی کی ضرورت ہے جو کہ پورے پاکستان میں کام کرتی ہو۔
اجازت فرمائی جائے۔

سپر وائزر (دن اور رات کے لیے) 02 سیکورٹی گارڈز 29 بشمول مری اور لاہور


محمد اکرم
16/8/13

سیکورٹی سپروائزر



Received on
20/8/13
M. Akram

Approved as
per rules

M. Akram

Bid Evaluation Report

1. Name of Procuring Agency: INTERNATIONAL CENTER FOR CHEMICAL AND BIOLOGICAL SCIENCES. U.O.K
2. Tender Reference No: ICCBS-170913
3. Tender Description/Name of work/item: PURCHASE OF SECURITY SERVICES
4. Method of Procurement: SINGLE STAGE – (SINGLE ENVELOPE)
5. Tender Published: S. No. 17160
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold: Two (02) Nos.
7. Total Bids Received: Two (02) Nos.
8. Technical Bid Opening date: (if applicable) N.A *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): -
10. Bid(s) Rejected: One (01) No.
11. Financial Bid Opening date: SEPTEMBER 17, 2013

12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s. Homeland Security (Pvt.) Ltd.	Rs. 372,450.00 Per Month Rs. 4,469,400.00 Per Year	1 st Lowest	0.68 % Lower	According to Tender Specifications	Recommended for placement of order
2.	M/s. K&H Security Services	Rs. 370,500.00 Per Month Rs. 4,446,000.00 Per Year	2 nd Lowest	1.20 % Lower	Did not quote rates per security guards. Not according to Tender Specifications	Not Recommended

CHAIRMAN (PURCHASE COMMITTEE, I.C.C.B.S)

Handwritten signature
31-10-13

PURCHASE COMMITTEE ICCBS INSTITUTIONS



1. PROF. DR. M. SHAIQ ALI

Chairman (I.C.C.B.S)



2. DR. M. RAZA SHAH

Member (I.C.C.B.S)



3. DR. SONIA SIDDIQUI

Member (I.C.C.B.S)

Members from Institution



1. SYED JEHANZEB

Member (I.B.A)



2. DR. SHAISTA PERVEEN

Member (N.E.D University)

Members outside the Institution

INTERNATIONAL CENTER FOR CHEMICAL & BIOLOGICAL SCIENCES
UNIVERSITY OF KARACHI
KARACHI-75270

COMPARATIVE STATEMENT OF THE TENDER NOTICE NO. ICCBS-170913

K& H SECURITY SERVICES	HOMELAND SECURITY SERVICES
Rs. 4,446,000/-	Rs. 4,469,400/-
Not provided the category-wise break up	Security Supervisors: Rs. 12,950/- per month Armed Security Guards: Rs. 11,950/- per month Unarmed Security Guards: 11,500/- per month

Shabbir

PREPARED BY: SHABBIR AHMED

[Signature]

CHECKED BY: ~~INTERNAL~~ AUDITOR

PURCHASE COMMITTEE ICCBS INSTITUTIONS

[Signature]
PROF. DR. M. SHAIQ ALI
CHAIRMAN

DR. M. RAZA SHAH
MEMBER

[Signature]

DR. SONIA SIDDIQUI
MEMBER