

MINUTES OF THE MEETING OF BID OPENING OF THE PROCUREMENT COMMITTEE OF "TASK FORCE SECRETARIAT FOR IMPLEMENTATION OF ACCELERATED ACTION PLAN FOR REDUCTION OF MALNUTRITION AND STUNTING -----SPPRA S.NO.36473.

Meeting of the Procurement Committee for Bid Opening of NIT for "Procurement of Stationery & Printing" was held on 15.02.2018 at 3.30 p.m. in the office of its chairman i.e. Additional Secretary (Admn), P&D. **List of Participants is at Annexure-I.**

2. In response to the NIT hoisted on the Website of SPPRA, three Tender Documents were sold and received in response to the NITs.

3. Representative/Owners of the Firms, which offered Bids also attended the Bid opening (**Annexure-II**).

4. After opening the sealed Bids, Procurement Committee scrutinized their responsiveness in light of Eligibility Criteria as per instructions contained in Rule 46(1)(a) of SPPRA Rules, 2010.

S.No.	Requirements/Documents	M/S.Anum Enterprises	M/S. Aamir Asif Enterprises	M/S. A.S Corporation
1.	Bid is properly signed, named & stamped by the authorized person or written with lead pencil	Yes	Yes	Yes
2.	Bid received within the specified due date and time	Yes	Yes	Yes
3.	Rs.100/- stamp paper affidavit declaring that the bidder has never been black listed in any Government, Semi-Government or Private institute is attached	Yes	Yes	Yes
4.	Bidder is an Active Tax Payer	Yes	Yes	Yes
5.	NTN/GST Registration Certificate is attached	Yes	Yes	Yes
6.	Validity of Bid Offer is clearly mentioned or within the required period	Yes	Yes	Yes
7.	Bid offer is un-conditional.	Yes	Yes	Yes
8.	Turn-over of atleast last three years	Yes	Yes	Yes

5. As per Eligibility Criteria, all the three Bidders declared responsive:

6. Subsequently, the PC opened the financial proposal and read out aloud the bids quoted by the Bidders. The Chairman of the PC encircled the rates and all the Members of Procurement Committee signed each and every page of the financial proposal. Quoted rates are given below:

S.No.	M/S.Anum Enterprises	M/S. Aamir Asif Enterprises	M/S. A.S Corporation
1.	Rs.1,050,000/-	Rs.997,000/-	Rs.923,003/-

[Handwritten signature]

[Handwritten mark]

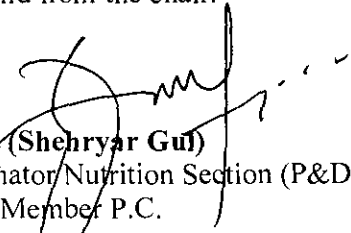
[Handwritten mark]

7. The Procurement Committee found the rates offered by M/S. A.S. Corporation as lowest, reasonable and recommended to award the contract of them. Bid Evaluation Report and Financial Comparative Statement are annexed at **II & III**.

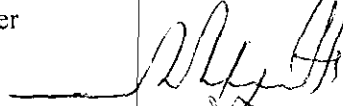
8. Meeting ended with a vote of thanks to and from the chair.



(Mussarat Mukhtar)
Dy. Director/Member P.C
Industries Deptt.GoS Member



(Shehryar Gul)
Coordinator Nutrition Section (P&D)/
Member P.C.



(Muhammad Ali Khoso)
Addl Secretary (Admn)/~~Member~~ P.C.
Planning & Development Deptt.

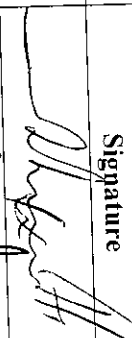


BID EVALUATION REPORT

- Task Force Secretariat for Sindh Enhancing Response to Reduce Stunting
Project, Planning & Development Department, Govt. of Sindh, Karachi.
01. Name of Procuring Agency : TFS(SERRSP)/NIT/17
02. Tender Reference No. : Purchase of Stationery & Printing.
03. Tender Description / Name of work / Item : Single Stage-one envelope
04. Method of Procurement : 26-01-2018
05. Tender Published : SPPRA ID No. 2147483647
SPPRA S.No. 36473
06. Total Bid documents sold : 03 No.
07. Total Bids Received : 03 No.
08. Technical Bid Opening date (if applicable) : —
09. No. of Bid Technically qualified (if applicable) : —
10. Bid(s) Rejected : —
11. Financial Bid Opening date : 15-02-2018

BID EVALUATION REPORT:-

Sr. No	Name of Firm/Person	Items	Total Cost offered by the bidder	Ranking in Terms	Comparison with estimated cost Within estimated cost	Reasons for acceptance / rejection	Remarks
01	M/s. AS Corporation	BOQs enclosed	Rs.923,003/-	01	Above estimated cost	Lowest	Lowest & Reasonable
02	M/s. Aamir Asif Enterprises	BOQs enclosed	Rs. 997,000/-	02	Above estimated cost	Higher	-
03	M/s. Anum Enterprises.	BOQs enclosed	Rs. 1,050,000/-	02	Above estimated cost	Higher	-

APPROVED BY PROCUREMENT COMMITTEE

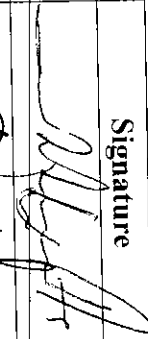


Name	Designation	Department	Signature
01. Mr. Muhammad Ali Khoso	Additional Secretary (Admn)/ Member Chairman	P&D Department	
02. Mr. Shehryar Gul	Coordinator, Nutrition Section	P&D Department	
03. Mr. Musarrat Mukhtar	Deputy Director (Inspection) / Member	INDUSTRIES DEPARTMENT	

FINANCIAL COMPARATIVE STATEMENT OF RESPONSIVE BIDS

PURCHASE OF "STATIONARY & PRINTING"

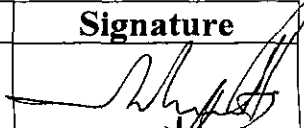
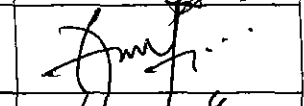
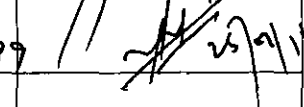
Sr. #	Item Description	Qty.	M/s. AS Corporation	M/s. Aamir Asif Enterprises	M/s. Annum Enterprises.	Remarks
01	BOOs enclosed	-----	Rs. 923,003/-	Rs. 997,000/-	Rs. 1,050,000/-	M/S. AS Corporation is responsive & lowest evaluated bidder. The rates offered are within the provision kept in the Budget Allocation and comparable with the rates prevailed in the market.

APPROVED BY PROCUREMENT COMMITTEE

Name	Designation	Department	Signature
01. Mr. Muhammad Ali Khoso	Additional Secretary (Admin) / Secretary <i>Chairman</i>	P&D Department	
02. Mr. Shehryar Gul	Coordinator, Nutrition Section	P&D Department	
03. Mr. Musarrat Mukhtar	Deputy Director (Inspection) / Member	INDUSTRIES DEPARTMENT	

ATTENDANCE SHEET

**MEETING OF PROCUREMENT COMMITTEE OF TASK FORCE SECRETARIAT
FOR SINDH ENHANCING RESPONSE TO REDUCE STUNTING PROJECT,
PLANNING & DEVELOPMENT DEPARTMENT,
GOVERNMENT OF SINDH**

S.No.	Name & Designation	Contact No.	Signature
1.	M. Ali Khoso		
2.	Shehryar Gul		
3.	M/SARLAT MOKHTAR	0304-4897299	
4.			
5.			

NOTIFICATION

No. SO(ADMN-I)(P&D)12(163)/2017: In supercession of this department's notification of even number dated 17.04.2017, Committee for Procurement of Goods / Non Consultancy Services in Task Force Secretariat for implementation of Accelerated Action Plan for Reduction of Malnutrition and Stunting is hereby re-constituted with following Compositions / TORs:-

1	Additional Secretary (Admn), P&D Department, Govt. of Sindh.	Chairman
2	Coordinator, Nutrition Section, P&D Department, Govt. of Sindh	Member/Secretary
3	Representative of Industries Department, Govt. of Sindh (Not below the rank of BS-18).	Member

The Term of references (TORs)

1. Preparing Binding documents.
2. Carrying out technical as well as financial evaluation of the bids.
3. Preparing evaluation report provided in Rule-45 of SPPRA.
4. Making recommendations for the award of contract to the competent authority and:
5. Perform any other function ancillary and incidental to the above.
6. Committee may co-opt any professional from relevant field.


-MUHAMMAD WASEEM-
CHAIRMAN
PLANNING & DEVELOPMENT BOARD

No. SO(ADMN-I)(P&D)12(163)/2017:

Karachi dated the 31st May, 2017

A copy is forwarded for information and necessary action to the:-

1. The Chairman/Members of the Committee.
2. The Members (all), P&D Board, Govt. of Sindh.
3. The Chief Economist, P&D Deptt. Govt. of Sindh.
4. The Spl. Secretary, P&D Deptt. Govt. of Sindh.
5. The Accountant General Sindh.
6. The Deputy Secretary (Staff) to Chief Secretary, Government of Sindh.
7. The Deputy Secretary (Admn), P&D Deptt. Govt. of Sindh, Karachi.
8. The Superintendent, Sindh Govt. Printing Press, Karachi.
9. The Section Officer (Gen), P&D Deptt. Govt. of Sindh.
10. P.S to Chairman, P&D Board, Government of Sindh.
11. P.S to Secretary (P), P&D Deptt. Govt. of Sindh.
12. PA to Additional Secretary (Admn), P&D Deptt. Govt. of Sindh.
13. Personal/Master File.


(IMRAN SIBTAIN)
SECTION OFFICER (ADMN-I)
PH:021-991211926

GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT
DEPARTMENT

Karachi dated the 31st May, 2017.

NOTIFICATION

No. SO(ADMN-I)(P&D)12(163)/2017: In pursuance of Rule-31 of SPPRA Rules, 2010 a Redressal Committee, comprising the following, is hereby constituted to grant right to the bidders as a legal obligation to represent against the decisions of Procurement of Goods/ Non Consultancy Services in Task Force Secretariat for implementation of Accelerated Action Plan for Reduction of Malnutrition and Stunting with following Compositions/TORs:-

01.	Secretary (Planning) P&D Department, Government of Sindh.	Chairperson
02.	Representative of Accountant General Sindh (not below an Officer in BPS-18)	Member
03.	An independent professional from relevant field.	Member

Terms of Reference (TORs)

- TORs of the committee are as provided under Rule-31 of SPP Rule-2010 and to perform any other function ancillary and incidental to the above.

-MUIHAMMAD WASEEM-
CHAIRMAN
PLANNING & DEVELOPMENT BOARD

No. SO(ADMN-I)(P&D)12(163)/2017:

Karachi dated the 31st May, 2017

A copy is forwarded for information & necessary action to:-

- The Chairman/Members of the Committee.
- The Members (all), P&D Board, Govt. of Sindh.
- The Chief Economist, P&D Deptt. Govt. of Sindh.
- The Spl. Secretary, P&D Deptt. Govt. of Sindh.
- The Accountant General Sindh.
- The Deputy Secretary (Staff) to Chief Secretary, Government of Sindh.
- The Deputy Secretary (Admn), P&D Deptt. Govt. of Sindh, Karachi.
- The Superintendent, Sindh Govt. Printing Press.
- The Section Officer (Gen), P&D Deptt. Govt. of Sindh.
- P.S to Chairman, P&D Board, Government of Sindh.
- P.S to Secretary (P), P&D Deptt. Govt. of Sindh.
- PA to Additional Secretary (Admn), P&D Deptt. Govt. of Sindh.
- Personal/Master File.

(IMRAN SIBTAIN)
Section Officer (Admn-I)
Ph: 021-99211926

1/5/2017

31/5/17

7/2017
25.250 PM

31/5/17
31/5

31/5/2017

31/05/2017

31/5/17

31/5/17
31/5/17

31/5/2017

31/5/17



**TASK FORCE SECRETARIAT FOR SINDH ENHANCING
RESPONSE TO REDUCE STUNTING PROJECT
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

Tender # TFS(SERRSP)/NIT/17

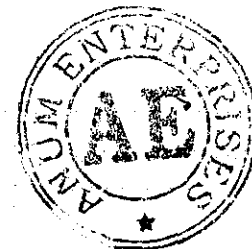
Dated: 26-01-2018

TENDER DOCUMENT

For

**PURCHASE OF
"STATIONERY & PRINTING"**

JANUARY, 2018



**TASK FORCE SECRETARIAT FOR SINDH ENHANCING
RESPONSE TO REDUCE STUNTING PROJECT
PLANNING & DEVELOPMENT DEPARTMENT, GOVERNMENT OF SINDH**

Room # 314A, 2nd Floor, Sindh Secretariat # 2 (Tughlaq House), Karachi
Tel # 021-99211926 Fax # 021-99211423



**TASK FORCE SECRETARIAT FOR SINDH ENHANCING
RESPONSE TO REDUCE STUNTING PROJECT
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

TABLE OF CONTENTS

<u>PART #</u>	<u>DETAILS</u>
	: Notice Inviting Tender
PART "A"	: Instructions for Bidders
Part "B"	: Schedule of Requirement
Part "C"	: Technical Specification
Part "D" (I)	: Bid Form / Data Sheet
Part "D" (II)	: Tender Form
Part "D" (III)	: Price Schedule in Pak Rupees



**TASK FORCE SECRETARIAT FOR SINDH ENHANCING
RESPONSE TO REDUCE STUNTING PROJECT
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

DISCLAIMER

This tender document ('Tender') does not constitute a binding agreement or an offer or invitation by the TASK FORCE SECRETARIAT FOR SINDH ENHANCING RESPONSE TO REDUCE STUNTING PROJECT, Planning & Development Department, Government of Sindh to any party other than the qualified bidders to submit the Bids. The principle purpose of this Tender is to provide the bidders with information that shall form the basis of their proposals or bids. This Tender contains the minimum requirements and information desired by the TASK FORCE SECRETARIAT FOR SINDH ENHANCING RESPONSE TO REDUCE STUNTING PROJECT, Planning & Development Department, Government of Sindh. The contents hereof may be supplemented by the TASK FORCE SECRETARIAT FOR SINDH ENHANCING RESPONSE TO REDUCE STUNTING PROJECT, Planning & Development Department, Government of Sindh as it deems appropriate. Each bidder may conduct its own investigations and analysis and check the accuracy, reliability and completeness of the information given in the Tender to its satisfaction. The TASK FORCE SECRETARIAT FOR SINDH ENHANCING RESPONSE TO REDUCE STUNTING PROJECT, Planning & Development Department, Government of Sindh makes no representation or warranty and shall incur no liability under any law, rules or regulations as to the accuracy, reliability or completeness of the Tender. The TASK FORCE SECRETARIAT FOR SINDH ENHANCING RESPONSE TO REDUCE STUNTING PROJECT, Planning & Development Department, Government of Sindh may, at its sole discretion but without being under any obligation to do so, update, improve or supplement the information in this Tender.



**TASK FORCE SECRETARIAT FOR SINDH ENHANCING
RESPONSE TO REDUCE STUNTING PROJECT
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

NOTICE INVITING TENDER

PURCHASE OF "STATIONERY & PRINTING"

NIT # TFS(SERRSP)/NIT/17

Dated 26-01-2018

1. The TASK FORCE SECRETARIAT FOR SINDH ENHANCING RESPONSE TO REDUCE STUNTING PROJECT, Planning & Development Department, Government of Sindh invites the sealed bids from registered Companies/Firms for the supply of following Goods: -

S #	Items	Description/ Specification	Bid Security	Tender Fee	Delivery
1.	Stationery	Complete details are given in the tender bidding document	2 % of the total quoted bid amount	Rs.1000/-	Details given in the tender bidding document
2.	Printing				

2. **Supporting Documents:**

- (i) Legal entity proof document of bidder.
- (ii) Proof that the bidder is the original owner/power of attorney holder.
- (iii) Documentary proof that the bidder is an active Tax payer alongwith NTN / STN Registration Certificate of FBR.
- (iv) Rs.100/- stamp paper affidavit declaring that the bidder is not black listed in any Government, Semi-Government or Private institute alongwith Technical Bid.

3. **Terms & Conditions:**

- (i) The rates should be quoted in Pak Rupees inclusive all taxes and levies.
- (ii) No Tender will be accepted by Fax or E-mail.
- (iii) Bid should be properly signed, named & stamped by the authorized person.
- (iv) Bid should accompany two percent (2%) bid security of total quoted bid amount in the shape of Pay Order from a SBP scheduled bank drawn in favor of *Program Manager Task Force Secretariat for Enhancing Response to Reduce Stunting Project, Planning & Development Department, Government of Sindh*. The bids received without Bid Security Money will stand rejected by bid security of required amount and form.
- (v) Bids received after the specified date and time shall not be entertained.
- (vi) The validity of offer, terms of payments, warranty period and schedule of delivery should be clearly mentioned otherwise bid will be rejected.

4. **Bid Validity:**

Bid validity period should be 90 days.

5. **Procedures of Open Competitive Bidding:**

The procedure for open competitive bidding shall be Single Stage-One Envelope Procedure Rule No.46(1), SPPRA Rules, 2010 (Amended 2013).



Taxpayer Online Verification

Date : 15-02-2018

Time : 11:53:53

Reference No. 1869711-9
Name MOHAMMAD HANIF JUNAJO
CNIC/PP/REG/INC No. 4230113886097
House/Flat/Plot No. 491 AK1/8/5/68
Block/Sector/Road LIAQUAT COLONY

Category INDIVIDUAL

Street/Lane GALI NO 3 NAYABAD LAYARI TOWN
City KARACHI

Business/Branches

Sr.	Business/Branch Name	Business/Branch Address	STRN
1.	ANUM ENTERPRISES	SHOP 15/16, KARACHI	
2.	M/S ANUM ENTERPRISES	SOP NO 15-16 OLEAN CENTER WEST WHARF ROAD OPP NEW CUSTOM HOUSE, KARACHI	1712481700282

Principal Business Activity OTHER PERSONAL SERVICE ACTIVITIES N.E.C.
Business Nature WHOLESALER
Registered For **INCOME TAX** w.e.f 27-Feb-2004, **SALES TAX** w.e.f 27-Jul-2004
Income Tax office RTO-II KARACHI
Sales Tax Office RTO-II KARACHI
Sales Tax Status OPERATIVE

[Print](#) [Back](#)



Taxpayer Online Verification

Date : 15-02-2018

Time : 11:53:53

Reference No. 1869711-9
Name MOHAMMAD HANIF JUNAJO
CNIC/PP/REG/INC No. 4230113886097
House/Flat/Plot No. 491 AK1/8/5/68
Block/Sector/Road LIAQUAT COLONY

Category INDIVIDUAL

Street/Lane GALI NO 3 NAYABAD LAYARI TOWN
City KARACHI

Business/Branches

Sr.	Business/Branch Name	Business/Branch Address	STRN
1.	ANUM ENTERPRISES	SHOP 15/16, KARACHI	
2.	M/S ANUM ENTERPRISES	SOP NO 15-16 OLEAN CENTER WEST WHARF ROAD OPP NEW CUSTOM.HOUSE, KARACHI	1712481700282

Principal Business Activity OTHER PERSONAL SERVICE ACTIVITIES N.E.C.
Business Nature WHOLESALER
Registered For **INCOME TAX** w.e.f 27-Feb-2004, **SALES TAX** w.e.f 27-Jul-2004
Income Tax office RTO-II KARACHI
Sales Tax Office RTO-II KARACHI
Sales Tax Status OPERATIVE

[Print](#) [Back](#)

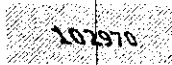


Federal Board of Revenue
Revenue Division - Government of Pakistan

Home | e-Payments | Search Taxpayers | Verification

ACTIVE TAXPAYERS LIST (ATL)
SALES TAX

Key: NTN : NTN 1889711-9

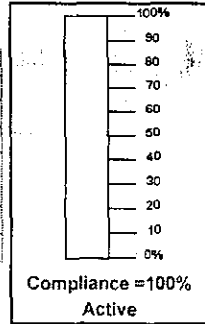


Enter Image Characters:

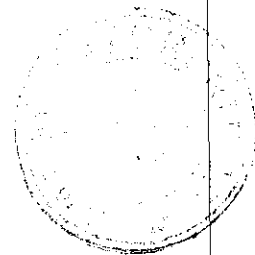
Taxpayer is Active, as on 14-FEB-2018 (07:29)



Personal Information	
MOHAMMAD HANIF JUNAJO	491 AK1/8/5/68 GALI NO 3 MAYABAD LAYARI TOWN LIAQUAT COLONY, LYARI , KARACHI
Business Information	
M/S ANUM ENTERPRISES	SOP NO 15-16 OLEAN CENTER WEST WHARF ROAD OPP NEW CUSTOM HOUSE , , KARACHI
Business Activities	
469000 - Non-specialized wholesale trade	
960900 - Other personal service activities n.e.c.	



The taxpayer e-filed 6 ST&FE Returns during past 6 tax periods, compliance level = 100 %





**TASK FORCE SECRETARIAT FOR SINDH ENHANCING
RESPONSE TO REDUCE STUNTING PROJECT
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

6. **Bidding / Tender Documents Availability Schedule:**

- (i) **Issuance:** Documents will be issued from date of hoisting on SPPRA website during office hours on the payment of Rs.1,000/- as tender fee.
- (ii) **Last Submission Date:** Last date will 15-02-2018 at 3.00 pm.
- (iii) **Bids Opening Date:** Bid will be opened on 15-02-2018 at 3.30 pm.
- (iv) Place of bid issuance, submission, inquiries opening is:

Address:

Program Manager Task Force Secretariat for Sindh Enhancing Response to Reduce Stunting Project, Planning & Development Department, Room # 314-A, 2nd Floor, Sindh Secretariat No. 2 (Tughlaq House), Karachi.
Tel: 021-99211926. Fax: 021-99211423 Email: secypndsindh@gmail.com

7. The complete details of bidders eligibility, evaluation criteria & delivery period are given in tender bidding document.

8. Interested bidders can obtain the bidding document either from the above mentioned P&D Head Office address or download the same from the SPPRA website (www.pprasindh.gov.pk) and submit it along with the Pay Order amounting to Rs. 1,000/- (Non-refundable) from SBP scheduled Bank in favour of Program Manager, Task Force Secretariat, P&D Department, Government of Sindh, Karachi.

9. The Task Force Secretariat for Sindh Enhancing Response to Reduce Stunting Project, Planning & Development Department Government of Sindh reserves the right to cancel the bidding process at any time o the award of contract as per Rule 25, Sindh Public Procurement Rules, 2010 (Amended 2013) without thereby incurring any liability to the bidder.

Yours faithfully,



[Signature]
**PROGRAM MANAGER
TASK FORCE SECRETARIAT**





**TASK FORCE SECRETARIAT FOR SINDH ENHANCING
RESPONSE TO REDUCE STUNTING PROJECT
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

Part-A: Instructions for Bidders

1. Introduction

- (i) Name of Procuring Agency: *Task Force Secretariat for Sindh
Enhancing Response to Reduce Stunting
Project, Planning & Development
Department, Government of Sindh.*
- (ii) Name of Contract: *Procurement of Stationery & Printing.*
- (iii) Address of Procuring Agency: *Program Manager, Task Force
Secretariat for Enhancing Response to
Reduce Stunting Project, Planning &
Development Department, Government
of Sindh, Room # 314-A, 2nd Floor,
Sindh Secretariat No. 2, (Tughlaq
House), Karachi.
Tel: 021-99211926. Fax: 021-99211423
Email. secypndsindh@gmail.com*
- (iv) The bid prepared by the Bidder, as well as all correspondences and documents relating to the bid exchanged by the Bidder and the Task Force Secretariat for Sindh Enhancing Response to Reduce Stunting Project, Planning & Development Department, Government of Sindh, shall be written in English. Supporting documents furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Bid, the translation shall govern.

2. Bid Price & Currency

- (i) Bids are invited in Pak Currency.
- (ii) Price shall be written in figures as well as in words.
- (iii) The price shall be fixed and final and shall include all applicable Government taxes, duties and other levies as of the date of Bid opening. In case of any change in rates due to imposition of new taxes by the Federal or Provincial Government, change in existing tax rates on the Contract services, the rate differential shall be payable by the Bidder.
- (iv) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Bidder/Supplier do not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

3. Validity Period for Bid

Bids shall remain valid for the period of **90 days** after the date of opening of bids. Any bid valid for a shorter period may be rejected by the Purchaser as non-responsive.





**TASK FORCE SECRETARIAT FOR SINDH ENHANCING
RESPONSE TO REDUCE STUNTING PROJECT
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

4. Bid Security Money

- (i) Bid Security Money at the rate of 2% of the quoted value, should accompany the tender in the shape of Pay Order from a SBP scheduled bank drawn in favor of "Program Manager, Task Force Secretariat for Enhancing Response to Reduce Stunting Project, Planning & Development Department, Government of Sindh". The Tenders received without Bid Security Money or not in required format shall be rejected.
- (ii) Bid Security Money shall remain valid for a period of 28 days beyond the validity period for bids.

5. Last Date & Place for Submission of Bid

The bids should be submitted to the "Program Manager, Task Force Secretariat for Enhancing Response to Reduce Stunting Project, Planning & Development Department, Government of Sindh, Room No. 314-A, 2nd Floor, Sindh Secretariat No. 2, (Tughlaq House), Karachi latest by 15-02-2018 at 3.00 pm. The tender bids received after that time & date will not be entertained.

6. Date & Place of Bid Opening

Bids shall be opened on 15-02-2018 at 3.30 pm in the presence of bidders / representatives of bidders (having proper authorization letter) in the office of "Program Manager, Task Force Secretariat for Enhancing Response to Reduce Stunting Project, Planning & Development Department, Government of Sindh, Room No. 314-A, 2nd Floor, Sindh Secretariat No. 2, (Tughlaq House), Karachi.

7. Cost of Bidding

The Bidder shall bear all costs associated with the preparation and submission of its bid, and Task Force Secretariat for Sindh Enhancing Response to Reduce Stunting Project, Planning & Development Department will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

8. Clarification of Bidding Documents

Interested Bidder requiring any clarification of the bidding documents may notify Task Force Secretariat for Sindh Enhancing Response to Reduce Stunting Project, Planning & Development Department in writing no later than five working days prior to the deadline mentioned in the bidding documents.

9. Amendment of Bidding Documents

- (i) At any time prior to the deadline for submission of bids, the Procuring Agency, for any reason, whether at its own initiative or in response to a clarification requested by an interested Bidder, may modify the bidding documents by amendment.

All interested bidders that have received the bidding documents will be notified of the amendment in writing, and will be binding on them.





**TASK FORCE SECRETARIAT FOR SINDH ENHANCING
RESPONSE TO REDUCE STUNTING PROJECT
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

- (iii) In order to allow interested bidders reasonable time in which to take the amendment into account in preparing their bids, the Procuring Agency, at its discretion, may extend the deadline for the submission of bids.

10. Bid Submission & Opening Guidelines

- (i) The Tender shall be typed or written in indelible ink and shall be numbered, signed and stamped by the person or persons duly authorized to sign on behalf of the Bidder. Bid shall be submitted in a sealed, opaque envelope.
- (ii) A **Single Stage-One Envelope Procedure Rule No.46(1) SPPRA Rules, 2010 (Amended 2013)** shall be adopted in ranking of bids and following shall be observed:

- (a) Notice Inviting Tenders and bidding documents of this method shall contain the following eligibility criteria:

- i. Bid is properly signed, named & stamped by the authorized person or written with lead pencil.
- ii. Bid received within the specified due date and time.
- iii. Rs. 100/- stamp paper affidavit declaring that the bidder has never been black listed in any Government, Semi-Government or Private institute is attached.
- iv. Bidder is an Active Tax Payer.
- v. NTN/GST Registration Certificate is attached
- vi. Validity of Bid offer is clearly mentioned or within the required period.
- vii. Bid offer is un-conditional.
- viii. Turn-over of at least last three years.

- (b) Each bid shall comprise one single envelope containing the financial proposal and required information mentioned at clause (a) above.

- (c) All bids received shall be opened and evaluated in the manner prescribed in the Notice Inviting Tenders or bidding document.

- (iii) Bid envelope should inscribed with:

Tender/NIT # & Date: **TFS(SERRSP)/NIT/17**

Last date & time: **15-02-2018 @ 3.00 pm**

Address:

PROGRAM MANAGER,
Task Force Secretariat for Enhancing
Response to Reduce Stunting Project,
Planning & Development Department,
Government of Sindh, Room # 314-A, 2nd
Floor, Sindh Secretariat No. 2,
(Tughlaq House), Karachi.
Tel: 021-99211926. Fax: 021-99211423
Email: secypndsindh@gmail.com





**TASK FORCE SECRETARIAT FOR SINDH ENHANCING
RESPONSE TO REDUCE STUNTING PROJECT
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

- (iv) Envelope shall be marked by name of the assignment, and sealed. If the bid is not submitted in a sealed envelope duly marked as indicated above, this will constitute grounds for declaring the bid as non-responsive.
- (v) During the evaluation of bids, the Procuring agency may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.
- (vi) The Procurement Committee will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
- (vii) Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.
- (viii) The Procurement Committee may waive any minor informality, non-conformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

11. Bid Evaluation / Eligibility Criteria

(i) Pre-screening of bids for Substantial Responsiveness:

The eligible bids, which closely conform to the Technical Specification / BOQ given in bidding documents and are substantially responsive to the other terms & conditions of bidding documents, will be compared on the basis of their evaluated costs. The bid with the lowest evaluated cost, which may not necessarily be the lowest priced bid, shall be selected for award of contract.

(ii) Bidder's Eligibility Criteria

(a) The Procurement Committee shall perform pre-screening on the Yes/No basis to determine the substantial responsiveness of each bid to the bidding documents and under following conditions bid will be rejected and declared as Non-Responsive: -

- i. Bid is properly signed, named & stamped by the authorized person or written with lead pencil.
- ii. Bid received within the specified due date and time.
- iii. Rs. 100/- stamp paper affidavit declaring that the bidder has never been black listed in any Government, Semi-Government or Private institute is attached.
Bidder is an Active Tax Payer.
NTN/GST Registration Certificate is attached





**TASK FORCE SECRETARIAT FOR SINDH ENHANCING
RESPONSE TO REDUCE STUNTING PROJECT
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

- vi. Validity of Bid offer is clearly mentioned or within the required period.
 - vii. Bid offer is un-conditional.
 - viii. Turn-over of atleast last three years.
- (b) During Bid Evaluation, the Procurement Committee shall reject the bid and declare it as Non-responsive if: -
- i. If Bid is not accompanied by Bid Security of required amount and Form.
 - ii. Terms of Payment are either not clearly mentioned or payment schedule deviate.
- (c) If the Bid is Non-responsive, it will be rejected by the Procurement Committee and cannot subsequently be made responsive by the Bidder by correction of the non-conformity.
- (d) Only Bids that qualified in pre-screening evaluation shall be considered for further Technical Evaluation.

(iii) **Bid Evaluation:**

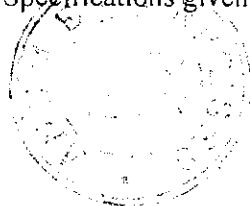
During, Financial Bid Evaluation, the bids, which closely conform to the Technical Specifications given in bidding document and are substantially responsive to the bidding documents, shall be compared on the basis of their evaluated costs. The bid with the lowest evaluated cost, which may not necessarily be the lowest priced bid, shall be selected for award of contract.

12. Acceptance of Offers

The Task Force Secretariat for Sindh Enhancing Response to Reduce Stunting Project, Planning & Development Department, GoS reserves the right to cancel the bidding process at any time prior to the award of contract as per Rule 25 of SPP Rules, 2010 (Amended 2013), without thereby incurring any liability to the affected Bidder or bidders.

13. Inspection & Acceptance

- (i) The supplied goods shall be acceptable only after inspection report carried out by the Inspection Team nominated by the Program Manager, Task Force Secretariat for Sindh Enhancing Response to Reduce Stunting Project, Planning & Development Department.
- (ii) The Task Force Secretariat for Sindh Enhancing Response to Reduce Stunting Project, Planning & Development Department, Government of Sindh reserves the right to reject Goods if it does not conform to the provided BOQ/Specifications given in bidding documents.





**TASK FORCE SECRETARIAT FOR SINDH ENHANCING
RESPONSE TO REDUCE STUNTING PROJECT
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

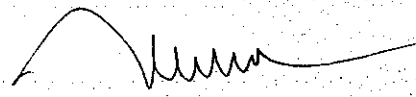
14. Corrupt or Fraudulent Practices

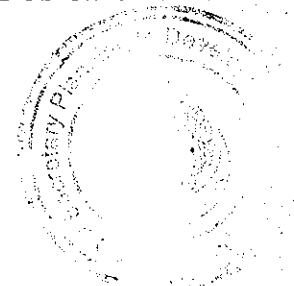
- (i) *corrupt practice*” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and
- (ii) *fraudulent practice*” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Task Force Secretariat for Sindh Enhancing Response to Reduce Stunting Project, Planning & Development Department, Government of Sindh, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial noncompetitive levels and to deprive the Planning & Development Department, Government of Sindh of the benefits of free and open competition;
- (iii) *collusive practices*” means a scheme or arrangement between two or more bidders, with or without the knowledge of the Task Force Secretariat for Sindh Enhancing Response to Reduce Stunting Project, Planning & Development Department, Government of Sindh, designed to influence the action of any party in a procurement process or the execution of a contract.
- (iv) *Coercive practices*” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract.

Note: *Task Force Secretariat for Sindh Enhancing Response to Reduce Stunting Project, Planning & Development Department, Government of Sindh, will reject a bid for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent or collusive or coercive practices in competing for the contract in question and will declare that firm ineligible, either indefinitely or for a stated period of time, to be awarded a Government-financed contract.*



Yours faithfully,


PROGRAM MANAGER
TASK FORCE SECRETARIAT





**TASK FORCE SECRETARIAT FOR SINDH ENHANCING
RESPONSE TO REDUCE STUNTING PROJECT
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

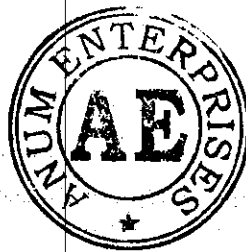
Part-B: Schedule of Requirement

S #	Items Description	Quantity	Delivery Schedule
1.	Stationery & Printing	Details are given in Part "C" Specification of bidding documents	01 Month

(i) Place for delivery of Goods is as under:-

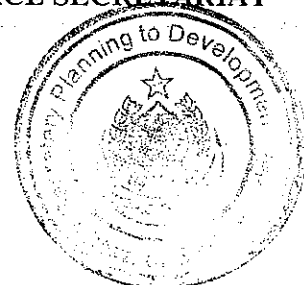
S #	Items Description	Delivery Address	Tel #
1.	Stationery & Printing	Program Manager, Task Force Secretariat for Sindh Enhancing Response to Reduce Stunting Project, Planning & Development Department, Room # 314-A, 2 nd Floor, Sindh Secretariat # 2, Tughlaq House, Karachi.	021-99211926

- (ii) The firm will supply printed material as per in standard packing. Moreover, the Supplier / Seller shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination.
- (iii) Quantity of goods items may be reduced or increased as per provisions of Rule 16(e) of SPP Rules, 2010 (Amended 2013).



Yours faithfully,

**PROGRAM MANAGER
TASK FORCE SECRETARIAT**





**TASK FORCE SECRETARIAT FOR SINDH ENHANCING
RESPONSE TO REDUCE STUNTING PROJECT
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

Part-C: Technical Specification

STATIONERY ARTICLES

S.NO	ITEM	Quantity	Rate	Unit	Total
1	Printing Papers A4	40 Boxes		Some Rs	12000/-
2	Envelope (10"×4.5")	400 Nos		"	4000/-
3	Envelope A4 size	400 Nos		"	4500/-
4	Box Files A4 Big Size	300 Nos		"	54000/-
5	Ball Point (Blue, Black & Red)	60 Packets		"	5850/-
6	Highlighters (yellow & Blue)	100		"	3300/-
7	Blanko fluid without thinner	60		"	2100/-
8	Pencil	40 Packets		"	3900/-
9	Pencil Sharpener	80 Nos		"	800/-
10	Colored Marker	100 Nos		"	1200/-
11	Eraser	12 Packets		"	1500/-
12	File separator cards (1-10)	80 Set		"	2500/-
13	Glue Stick medium	60 Nos		"	6000/-
14	Correction tape / Fluid	48 Nos		"	5000/-
15	Note Book (Medium)	100 Nos-each		"	22000/-
16	Ruler	25 Nos		"	1000/-
17	Register (300 Pages)	100 Nos		"	20000/-
18	Sticky Note	100 Packets		"	4000/-
19	Packing Tape	12 Nos		"	1500/-
20	Fold back clips	100 Nos		"	15000/-
21	Paper Clips	100 Packets		"	4000/-
22	Rubber Band	48 Packets		"	9000/-
23	Scissors	24 Nos		"	5000/-
24	Calculator	24 Nos		"	30000/-
25	USB (32 GB)	24 Nos		"	36000/-
26	Stapler Pin	300 Packets		"	9000/-
27	Color Flag	300 Packets		"	13000/-
28	Full scape paper	200 Reams		"	160000/-
29	Plastic Folder	100 Nos		"	2800/-
30	Paper cutter	12 Nos		"	2000/-
31	Stapler heavy duty	6 Nos		"	21000/-
32	White File Board	500 Nos		"	25000/-
33	White Board Marker	12 Packets		"	6000/-
34	Common Pin	200 Packets		"	6000/-
35	Desk Tray (Plastic)	12 Nos		"	18000/-
36	Writing pads	100 Nos		"	4000/-
37	Paper punch machine	24 Nos		"	9000/-
38	Printer Cartridge	50 Nos		"	90000/-
39	Cloth Duster	12 Dozen		"	2500/-
40	White Board Duster	02 Dozen		"	4000/-
41	Custom	36 Nos		"	8000/-

Total Amount = 741000/-

[Handwritten signatures and stamps]



**TASK FORCE SECRETARIAT FOR SINDH ENHANCING
RESPONSE TO REDUCE STUNTING PROJECT
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

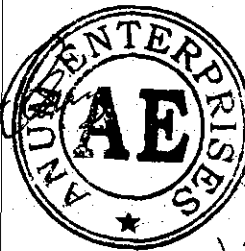
PRINTING ARTICLES

S.NO	ITEM	Quantity	Rate	Unit	Total
1	File covers hard with Logo	1000 Nos		Same as	60000/-
	White Envelope A: (10" * 4.5") with stamp of Task Force Secretariat.	500 Nos		"	5500/-
	A1: A4 Size with stamp of Task Force Secretariat.	500 Nos		"	7000/-
	B: (10" * 4.5") with stamp of Program Manager Task Force Secretariat.				
2	B1: A4 Size with stamp of Program Manager of Task Force secretariat	200 Nos		"	4000/-
	C: (10" * 4.5") with printing of Coordinator to CM for Task Force Secretariat.	200 Nos		"	3500/-
	C1: A4 Size with stamp of Coordinator to CM for Task Force Secretariat.	200 Nos		"	4000/-
	Table Calendar	50 Nos		"	24000/-
	Wall Calendar	50 Nos		"	30000/-
3	Dairies in medium size with title page of Accelerated Action Plan Executive summary of AAP.	300 Nos		"	160000/-
6	Accelerated Action Plan colored Copies	200 Nos		"	11000/-

Total Amount - 309000/- (2)

①+② = 10,50,000/-

Yours faithfully,



PROGRAM MANAGER
TASK FORCE SECRETARIAT



**TASK FORCE SECRETARIAT FOR SINDH ENHANCING
RESPONSE TO REDUCE STUNTING PROJECT
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

Part-D: Bid Form

Tender / NIT # TFS(SERRSP)/NIT/17

Dated _____

To,

Program Manager,
Task Force Secretariat for Sindh Enhancing
Response to Reduce Stunting Project,
Planning & Development Department,
Room No.314-A, 2nd Floor,
Sindh Secretariat # 2 (Tughlaq House)
Karachi.
Tel 021-99211926

Gentleman:

Having examined the bidding documents [including Addenda Nos. (insert numbers), the receipt of which is hereby duly acknowledged] we, the undersigned, offer to supply and deliver (Stationery & Printing) in complete conformity with the said bidding documents for the sum of Rs. ____ (total bid amount in words and figures) or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid. We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will furnish a Pay Order (refundable) from SBP scheduled bank in favor of Program Manager, Task Force Secretariat for Sindh Enhancing Response to Reduce Stunting Project, Planning & Development Department, Government of Sindh in a sum equivalent to 10% of the Contract Price for the due performance of the Contract.

We agree to abide by this Bid for period of 60 days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

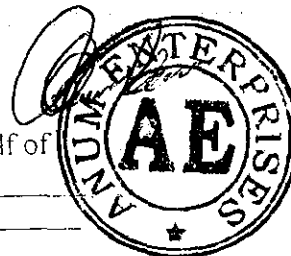
Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this ____ day of _____ 2018.

[signature] [in the capacity of]
Duly authorized to sign Bid for and on behalf of
Address:

GST No. 1712481700282





Part-D(II): Tender Form

Name of Bidder		ANUM ENTERPRISES	
Status of the Bidder	Sole Proprietorship	<input checked="" type="checkbox"/>	
	Partnership	<input type="checkbox"/>	
	Limited Company	<input type="checkbox"/>	
Postal Address		4 Shop 15 Ocean Center West Wharf Area	
Telephone No(s).		32210747	
Fax No.			
Email			
Authorized Person	Owner/Representative	Dmsh Jmafo	
	Name		
	Designation		
	Signature		
	Contact No.	32210747.	
GST No. of the Bidder			
SR No. of the Bidder			
PSEB Registration No. & Date (if any)			
Total quoted bid amount (in Pak Rupees)		10,50,000=	
2% bid security amount of total bid amount (in Pak Rupees)		2,10,000=	
Validity of Quotation (Date)			
Amount of Earnest Money* Pay Order / Demand Draft (Attached)	No.	05865596	
	Date	14, 2018	
	Amount in Rs.	21000/-	
	Bank Branch	NBP University Branch	



Signature of Contractor(s)
[Handwritten Signature]

(Stamp)



**TASK FORCE SECRETARIAT FOR SINDH ENHANCING
RESPONSE TO REDUCE STUNTING PROJECT
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH**

Part-D(III): Price Schedule in Pak Rupees

Name of Bidder: Amim Enterprises

NIT # _____

Date of Opening: 18/02/2018

NAME OF ITEMS, QUANTITY & SPECIFICATIONS							
S #	Renovation Service / Description Item	BOQ Specification	Qty. offered	Unit Cost (Incl. Taxes)	Total Amount	Delivery Period	Place of Delivery
1.	Stationery	BOQ detail as per Part "C" of Bidding Documents			105000/-	Delivery Period shall be one month. whereas supply shall be made as per supply order.	Program Manager, Task Force Secretariat for Sindh Enhancing Response to Reduce Stunting Project, Planning & Development Department, Room # 314-A, 2 nd Floor, Sindh Secretariat # 2, Tughlaq House, Karachi. Tel 021-99211926 Fax 021-99211423 Email. secypndsindh@gmail.com
2.	Printing						

Please Note:

- The tenderer shall quote for items in the format of quotation attached;
- All duties, taxes and other levies payable by the tenderer (including all Zila, Octri, Sales tax/VAT on the finished goods/services, Withholding Tax etc.) shall be included in the item rate.
- The rates quoted for each item shall be fixed for the duration of the contract and shall not be subject to any adjustment.
- Rates for partial Renovation service and supply of partial quantity of an items is not acceptable.
- If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Bidder / Supplier do not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.
- Corrections if any shall be made by crossing out, initialing, dating and rewriting.
- Quantity of goods items may be reduced or increased as per provisions of Rule 16 (e) of SPP Rules, 2010 (Amended 2013).

[Signature] [in the capacity of]
Duly authorized to sign Bid for and on behalf of
Address: _____
GST No. 1712481700282





NO.SO(Admn-I)/12/(163)/2017
GOVERNMENT OF SINDH
PLANNING & DEVELOPMENT
DEPARTMENT

Karachi, 26th January, 2018

To,

The Managing Director,
Sindh Public Procurement Regulatory Authority,
Karachi

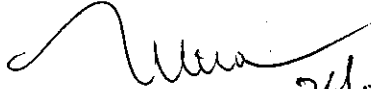
SUBJECT :- NIT FOR PROCUREMENT OF STATIONERY & PRINTING ARTICLES.

I am directed to refer to the subject noted above and to enclose herewith a Notice Inviting Tender for "Procurement of Stationery & Printing Articles for the office of Task Force Secretariat for Sindh Enhancing Response to Reduce Stunting Project (P&D)".

2. Copies of following relevant documents are also enclosed:

- (i) Annual Procurement Plan in respect of Task Force Secretariat
- (ii) Constitution of Procurement Committee
- (iii) Constitution of Complaint Redressal Committee

3. It is requested that NIT may kindly be hoisted on the Website of SPPRA.


(IMRAN SIBTAIN) 26/01/2018
Section Officer (Admn-I)
Phone 021-99211926

CC:

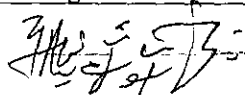

- The PS to Coordinator to Chief Minister for Nutrition
- The PS to Chairman, P&D Board, Sindh
- The PS to Secretary (Planning), P&D

**MINUTES OF MEETING OF PROCUREMENT COMMITTEE CONSTITUTED
FOR TASK FORCE SECRETARIAT FOR SINDH ENHANCING RESPONSE TO
REDUCE STUNTING PROJECT (P&D)**

BID OPENING

15th February, 2018 at 03.30 a.m.

ATTENDANCE SHEET

S.No.	Name & Designation	Contact No.	Signature
1	Abdullah Sheikh As Corporation	03333079789 34827799	
2	Danish Amir Asif Enterprises	03333112345	
3	Thanoon Hameed Anum Enterprises	03312383 573	