

Dated: 24.05.2016

From	Administration Division
To	Deputy Director, SPPRA

Subject: Submission of Tender Documents for BER Hoisting -
1. Acquiring of Branch Premises Shah-Faisal Colony Branch

Dear Sir,

Enclosed please find following documents for submission to SPPRA for hoisting of Bid Evaluation Report.

Sr.No.	Documents Attached	SPPRA Sr.#
01	1. BER (Original) 2. Financial Proposal 3. Premises Evaluation Proforma 4. Minutes of Bid 5. Attendance Sheet 6. Extension of Bid Validity 7. Method of Receiving	26291

Kindly confirm once it is get hoisted on your respective websites.

Regards,



Farhan A. Siddiqui
AIP-Administration Division

Bid Evaluation Report		
Evaluation Report- Acquiring of Branch Premises on Rental Basis SHAH FAISAL COLONY, KARACHI		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/651/2016
3	Tender Description	Evaluation Report- Acquiring of Branch Premises on Rental Basis SHAH FAISAL COLONY, KARACHI
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published / SPPRA S.No	SPPRA S.No: 26291 Express Tribune, Daily Express & Daily Ibrat (28 th January 2016)
6	Total Bid Documents Sold	02
7	Total Bids Received	02
8	Bid Opening Date & Time	16/02/2016 at 1630 Hrs
9	No. Of Bid qualified	01
10	Bid(s) Rejected	-

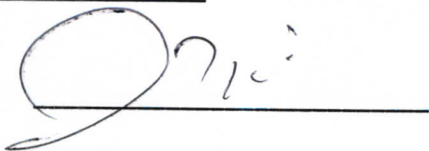
Detail on the above is as follows:

S No	Name of Firm or Bidder	Area	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Estimated Cost= Rs.152/- per sq.ft)	Reasons for acceptance/ Rejection (Qualifying Marks= 70%)	Remarks
0	1	2.a	2.b	3	4	5	6
1	Anwar Faisal	1800 sq.ft	Rs. 250,000/- i.e. Rs. 139/- per sq.ft.	1 st Lowest Bidder	Rs.13/- per sq.ft below the estimated cost	Disqualified- Obtained 63% in the Evaluation Process	
2.	Kaneez Fatima	1154 sq.ft	Rs. 175,000/- i.e. Rs. 152/- per sq.ft.	2 nd Lowest Bidder	On par with the estimated cost	Qualified- Obtained 73% in the Evaluation Process	Accepted- Award of Contract

Accordingly going by the eligibility criteria offered in the tender document, Serial No.2 stands as only qualified bidder & it is also on par the estimated cost.

Members Signature- Procurement Committee

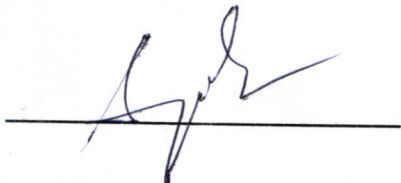
Lt. Col. (R) Shahzad Begg
Head of Administration



Mr. Saeed Jamal
Chief Financial Officer



Mr. Syed Muhammad Aqeel
Chief Manager, IDBL Karachi



MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)

TYPE OF PROCUREMENT

✓
ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Acquiring of Branch Premises on Rental
SHAH FAISAL GLORY BADIS

TYPE OF TENDER

✓
SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

16/02/15

OPENING TIME

163 hrs

ATTENDANCE (MEMBER PC)

HQA
CFO
CHIEF MANAGER, IDRL

ATTENDANCE (REPS. OF BIDDERS)

NAME

FIRM

ANWAR FAISAL
KANEEZ FATIMA

TOTAL BIDS ACCEPTED FOR EVALUATION

02

TOTAL BIDS REJECTED

REMARKS

SECRETARY PROCUREMENT COMMITTEE

SIGNATURE

DATE

SIGNATURE MEMBERS PC-ADMIN

Head - Div.

Head - Admin Div.

Member - IDRL

ATTENDANCE SHEET
BID OPENING -

FOR SELECTION OF ACQUIRING OF BRANCH PREMISES
SHAH FAISAL CLONY, KARACHI
Date: 16/02/16

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	ANWAR FAISAL	} By Dear Box			
02	KANEZ FATIMA				

Signature –Procurement Committee Members

Head of Adminstration

Chief Financial Officer

Chief Manager (IDBL)

[Signature]
[Signature]
[Signature]

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

Name & Contact Details of the Bidder Anwar Ali

Monthly Rent (Lump Sum) = 250000/- = 250000/-

Monthly Rent (Per Square Feet) = 139/-

NOTE

1. Owner will be liable to pay all municipal, government, non-government and other rates, taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement and assessment which may be levied in respect of the Demised Premises.
2. For each property separate pay order has to be enclosed as per the amount mentioned in the advertisement given in the newspaper.
3. Rent will commence after one month of signing of agreement.
4. During process of renovation if any NOC is required from the government agencies the lessor is liable to get its approval. 25% amount of the total rent will be withheld till the needful is met.
5. Tenders may be submitted directly by the owners of the premises. No tenders will be entertained if submitted by or through brokers/ agents.
6. If the financial evaluation are the same, then then successful bidder will be the one who has Acquired maximum marks in evaluation phase.
7. Writing of tender reference as given in the NIT on the Envelop, carrying tender document is must or the bank will not be responsible if the documents are not received by the Procurement Committee on time

Signature & Stamp of the Bidder

Date

15/2/2016

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IDBL

Date:

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

Name & Contact Details of the Bidder Mrs. Kaneez Fatima

Monthly Rent (Lump Sum) Rs. 175,000/-

Monthly Rent (Per Square Feet) Rs. 152/-

NOTE

1. Owner will be liable to pay all municipal, government, non-government and other rates, taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement and assessment which may be levied in respect of the Demised Premises.
2. For each property separate pay order has to be enclosed as per the amount mentioned in the advertisement given in the newspaper.
3. Rent will commence after one month of signing of agreement.
4. During process of renovation if any NOC is required from the government agencies the lessor is liable to get its approval. 25% amount of the total rent will be withheld till the needful is met.
5. Tenders may be submitted directly by the owners of the premises. No tenders will be entertained if submitted by or through brokers/ agents.
6. If the financial evaluation are the same, then then successful bidder will be the one who has Acquired maximum marks in evaluation phase.
7. Writing of tender reference as given in the NIT on the Envelop, carrying tender document is must or the bank will not be responsible if the documents are not received by the Procurement Committee on time

Signature & Stamp of the Bidder

Date 4.2.2016

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: [Signature]

Dated: 16-02-2016

Premises Evaluation Performa

Location Shah Faisal ColonySerial No: 19Bidder Anwar FaisalPay Order No. 00001562

(1)

Provision of Emergency Exit Door (Yes/*No)

(I.O. may further Negotiate)

S. No.	Requisite	Max Marks	Marks Obtained as per Documentary Evidence	Marks Obtained After Due Visit by the Premises Committee	Marking Criteria			Documents/ Information to be enclosed
					For Branches in Main Cities	Small Cities	For Branches in Rural/ Interior Areas	
1	Location	40	40	20	On main location (Commercial point of view)			Site Plan
		0			Away / stride the main location			
2	Area	15	15	15	1500 sq.ft. to 1800 sq.ft.	1200 sq.ft to 1500 sq.ft	1000 sq.ft. to 1200 sq.ft.	Title document of the property
		5			Above 1800 sq.ft.	Above 1500 sq.ft	Above 1200 sq.ft.	
		5			Below 1500 sq.ft.	Below 1200 sq.ft	Below 1000 sq.ft.	
3	Other Banks in Close Proximity	15	15	10	5 Banks, within 1 km			Names of the Banks with exact distances from the premises offered
		10			3 Banks, within 1 km			
		5			2 Banks, within 1 km			
4	Advance Rent Required	10			1 Year			Tick the appropriate column
		5			2 Years			
		0	0	0	3 Years			
5	Parking Space (Dedicated to the premises)	10	10		Above 4 Vehicles	3 Vehicles	Numbers	
		5			3-4 Vehicles	2 Vehicles		
		3		3	1-2 Vehicles	1 Vehicle		
6	State of Property Offered	10	10	10	Constructed			Map of the premises
		5			Plot			
Total Marks		100	90	63	Qualified / Disqualified			

Members Signatures- Pre-Evaluation Committee

Muhammad Shahid Saleem
Administration DivisionTahawar
Operations DivisionDilshad Hussain Khan
Finance Division

Signature Post-Premises Committee

Group Head
Khawaja Ghali
Group Business Head
Sindh & Balochistan
Sindh Bank Limited
Bahria Complex-II
M T. Khan Road, Karachi.A. Rauf C. Kh. d'io.
Member

Member

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. S. I. G. 9Head - Admin Div. S. I. G. 9Member-IDBL. S. I. G. 9

Date: _____

Dated: 16-02-2016

Premises Evaluation Performa

2

Location Shah Faisal ColonySerial No: 20Bidder Kaneez FatimaPay Order No. 9038347/00001563

Provision of Emergency Exit Door (Yes/*No)

S. No.	Requisite	Max Marks	Marks Obtained as per Documentary Evidence	Marks Obtained After Due Visit by the Premises Committee	Marking Criteria			Documents/ Information to be enclosed
					For Branches in Main Cities	Small Cities	For Branches in Rural/ Interior Areas	
1	Location	40	40	35	On main location (Commercial point of view)			Site Plan
		0			Away / stride the main location			
2	Area	15	15		1500 sq.ft. to 1800 sq.ft.	1200 sq.ft. to 1500 sq.ft.	1000 sq.ft. to 1200 sq.ft.	Title document of the property
		5			Above 1800 sq.ft.	Above 1500 sq.ft.	Above 1200 sq.ft.	
		5		5	Below 1500 sq.ft.	Below 1200 sq.ft.	Below 1000 sq.ft.	
3	Other Banks in Close Proximity	15	15	15	5 Banks, within 1 km			Names of the Banks with exact distances from the premises offered
		10			3 Banks, within 1 km			
		5			2 Banks, within 1 km			
4	Advance Rent Required	10			1 Year			Tick the appropriate column
		5	0	0	2 Years			
		0			3 Years			
5	Parking Space (Dedicated to the premises)	10	10	8	Above 4 Vehicles	3 Vehicles		Numbers
		5			3-4 Vehicles	2 Vehicles		
		3			1-2 Vehicles	1 Vehicle		
6	State of Property Offered	10	10	10	Constructed			Map of the premises
		5			Plot			
Total Marks		100	90	73	Qualified / Disqualified			

Members Signatures- Pre-Evaluation CommitteeMuhammad Shahid Saleem
Administration DivisionTahawar
Operations DivisionDilshad Hussain Khan
Finance DivisionSignature Post-Premises CommitteeKhan Khalib
Group Business Head
Sindh & Balochistan
Sindh Bank Limited
Bahria Complex-II
M.T. Khan Road, Karachi.

Member

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. [Signature]Head - Admin Div. [Signature]Member-IDBL [Signature]

Date: _____

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



SNDB/COK/ADMIN/TD/651/2016

Dated: May 09, 2016

OFFICE ORDER

SUBJECT: EXTENSION FOR BID VALIDITY PERIOD FOR ACQUIRING OF BRANCH PREMISES ON RENTAL BASIS

As per SPPRA Rule 38 (2), approval is solicited for further Ninety (90) days Extension of Bid Validity Period for the tender of Acquiring of Branch Premises on Rental Basis at following locations.

Karachi: 1. Nishter Road 2. Dr. Ziauddin Ahmed Road 3. Saddar 4. Shah Faisal Colony

Northern Region: 1. Daroghawala, Lahore 2. Tench Bhatta, Rawalpindi 3. Bhalwal 4. Sadiqabad

The reason for extension is delay in acquiring of premises for rental basis for Northern and Southern regions as these branches are still in various phases due to delayed submission of property documents from the bidders.

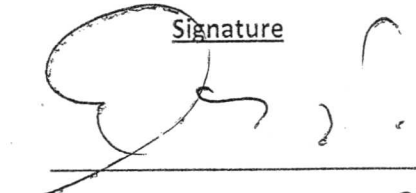
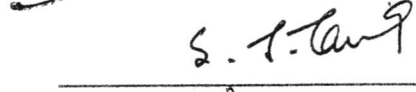

The bidders request in this context are also enclosed, please.

Members Signature- Procurement Committee

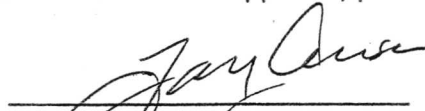
Lt. Col. (R) Shahzad Begg
Head of Administration

Mr. Saeed Jamal
Chief Financial Officer

Mr. Syed Muhammad Aqeel
Chief Manager, IDBL Karachi

Signature




Recommended for Approval, please


Acting President/CEO

Dated: 09/05/2016

To,
Mr. Anwar Faisal
Plot No 1/1, Block No.1,
Shah Faisal Colony,

SUB: Acquiring of Branch Premises on Rental Basis i.e. Shah Faisal Colony

Dear Sir,

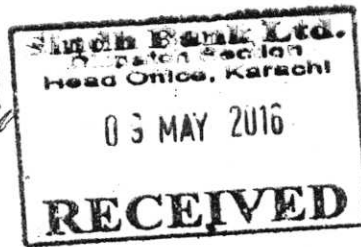
Please give your consent in extension of Bid Validity for Acquiring of Branch Premises on Rental i.e. Shah Faisal Colony Tender.

Regards,



Mr. Ather Iqbal
AVP-II – Administration
Sindh Bank Ltd

OK

Dated: 09/05/2016

To,
Mr. Kaneez Fatima
Plot No 1/1, Block No.1,
Shah Faisal Colony,

SUB: Acquiring of Branch Premises on Rental Basis i.e. Shah Faisal Colony

Dear Sir,

Please give your consent in extension of Bid Validity for Acquiring of Branch Premises on Rental i.e. Shah Faisal Colony Tender.

Regards,



Mr. Ather Iqbal
AVP-II – Administration
Sindh Bank Ltd

Agreed

